

#### CITY OF BUNKER HILL VILLAGE

THE PLANNING AND ZONING COMMISSION OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, WILL MEET ON TUESDAY, MARCH 26, 2024, AT 11:30 A.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE FOR THE PURPOSE OF DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

#### NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Board members may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Planning and Zoning Commission will be physically present at the location noted above on this agenda.

This meeting agenda, and the agenda packet, are posted online at www.bunkerhilltx.gov

The public will be able to observe and participate in the meeting as follows:

Join Zoom Meeting

https://us06web.zoom.us/j/84947774461?pwd=dp5LyzrJ6afCYcajbYV6wpwacA9iuW.1

Meeting ID: 849 4777 4461

**Passcode:** 289628

Dial by your location

+1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

- I. CALL TO ORDER
- II. PUBLIC COMMENTS
- III. CONSIDERATION AND POSSIBLE ACTION REGARDING APPROVAL OF THE FEBRUARY 27, 2024, MEETING MINUTES
- IV. CONSIDERATION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE CITY COUNCIL TO APPROVE A FINAL PLAT FOR 349 KNIPP ROAD
- V. REVIEW, DISCUSSION, AND DIRECTION ON AN APPLICATION FOR AN AMENDMENT TO THE SPECIFIC USE PERMIT FOR MEMORIAL DRIVE PRESBYTERIAN CHURCH LOCATED AT 11612 MEMORIAL DRIVE TO INSTALL REPLACEMENT SIGNAGE
- VI. PRESENTATION, PUBLIC HEARING AND CONSIDERATION AND ACTION ON AMENDING THE CITY'S ZONING ORDINANCE

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX "A", ZONING, OF ITS CODE OF ORDINANCES BY AMENDING SECTION 2.01, GENERAL, OF ARTICLE II, DEFINITIONS, TO AMEND THE DEFENITION OF PERMEABLE; BY AMENDING SECTION 5.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE V, DISTRICT A REGULATIONS, AND SECTION 6.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE VI, DISTRICT B REGULATIONS, OF APPENDIX A, ZONING, TO ADD THAT SYNTHETIC TURF SHALL BE CONSIDERED A PERMEABLE SURFACE, SHALL BE PROHIBITED IN THE FRONT YARD, SHALL NOT BE VISIBLE FROM A PRIVATE OR PUBLIC STREET, AND INSTALLED IN**ACCORDANCE** WITH **CERTAIN** MUST BE MANUFACTURER'S AND CITY SPECIFICATIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW **VIOLATION** 

Open Public Hearing

RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE FOLLOWING:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX "A", ZONING, OF ITS CODE OF ORDINANCES BY AMENDING SECTION 2.01, GENERAL, OF ARTICLE II, DEFINITIONS, TO AMEND THE DEFENITION OF PERMEABLE; BY AMENDING SECTION 5.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE V, DISTRICT A REGULATIONS, AND SECTION 6.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE VI, DISTRICT B REGULATIONS, OF APPENDIX A, ZONING, TO ADD THAT SYNTHETIC TURF SHALL BE CONSIDERED A

PERMEABLE SURFACE, SHALL BE PROHIBITED IN THE FRONT YARD, SHALL NOT BE VISIBLE FROM A PRIVATE OR PUBLIC STREET, AND MUST BE INSTALLED IN ACCORDANCE WITH CERTAIN MANUFACTURER'S AND CITY SPECIFICATIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION

Close Public Hearing

#### CONSIDERATION AND POSSIBLE ACTION REGARDING THE FOLLOWING:

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX "A", ZONING, OF ITS CODE OF ORDINANCES BY AMENDING SECTION 2.01, GENERAL, OF ARTICLE II, DEFINITIONS, TO AMEND THE DEFENITION OF PERMEABLE; BY AMENDING SECTION 5.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE V, DISTRICT A REGULATIONS, AND SECTION 6.04, AREA REGULATIONS, SIZE OF LOT. OF ARTICLE VI, DISTRICT B REGULATIONS, OF APPENDIX A, ZONING, TO ADD THAT SYNTHETIC TURF SHALL BE CONSIDERED A PERMEABLE SURFACE, SHALL BE PROHIBITED IN THE FRONT YARD, SHALL NOT BE VISIBLE FROM A PRIVATE OR PUBLIC STREET, AND INSTALLED IN ACCORDANCE WITH **MUST** MANUFACTURER'S AND CITY SPECIFICATIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW **VIOLATION** 

#### VII. ADJOURN

I, Gerardo Barrera, City Administrator, for the City of Bunker Hill Village, certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, by Friday, March 22, 2024, by 12:00 p.m.

(SEAL)

Gerardo Barrera, City Administrator/ Acting City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to public meetings. Please contact the office of the City Secretary at 713-467-9762 for further information.

#### MINUTES OF A PUBLIC MEETING OF THE CITY OF BUNKER HILL VILLAGE PLANNING AND ZONING COMMISSION TUESDAY, FEBRUARY 27, 2024

#### I. CALL TO ORDER

Chair Bill Going called the Planning and Zoning Commission Meeting to order at 11:30 a.m. based on a quorum of members present:

#### Present

Bill Going, Chair John Gillette, Vice-Chair Jack Christiansen, Commissioner Paul Reinbolt, Commissioner Catherine Wile, Commissioner Billy Murphy, Commissioner via Zoom

#### Staff in Attendance

Gerardo Barrera, City Administrator Elvin Hernandez, Director of Public Works Loren Smith, City Attorney Jennifer Namie, Assistant to the City Secretary Keith Brown, City Council Liaison Mallory Pack, Management Analyst

#### Absent

Monica Muschalik, Commissioner

#### II. PUBLIC COMMENTS

There were no public comments.

### III. CONSIDERATION AND POSSIBLE ACTION REGARDING APPROVAL OF THE JANUARY 23, 2024, MEETING MINUTES

A motion was made by Vice-Chair Gillette and seconded by Commissioner Wile to approve the January 23, 2024 meeting minutes.

The motion carried 5-0

Commissioner Murphy did not vote.

### IV. CONSIDERATION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE CITY COUNCIL TO APPROVE A FINAL PLAT FOR 9 VALLEY FORGE

At the January 2024 meeting, the Planning and Zoning Commission voted to recommend to City Council to amend the subdivision ordinance by removing the preliminary plat process as a result of legislature that imposed time requirements on plat approval. In February 2024,

City Council voted to approve Ordinance No. 24-621, formally amending Chapter 14 of the Code of Ordinances to remove the preliminary plat process.

During the plan review of a new home at 9 Valley Forge, it was found that no final plat had been recorded with Harris County. The property does not qualify for a short-term final plat as the property is on a private street and not within an existing public street circulation. The property owner's representatives submitted the plat for the Planning and Zoning Commission and ultimately, the City Council's approval.

Staff and the City's consultant have reviewed the plat and find that it meets all requirements of the City's Code of Ordinance.

A motion was made by Vice-Chair Gillette and seconded by Commissioner Christiansen to recommend approval of a final plat for 9 Valley Forge.

#### The motion carried 5-0

Commissioner Murphy did not vote.

### V. REVIEW, DISCUSSION, AND DIRECTION ON AN APPLICATION FOR AN AMENDMENT TO THE SPECIFIC USE PERMIT FOR MEMORIAL DRIVE PRESBYTERIAN CHURCH LOCATED AT 11612 MEMORIAL DRIVE TO INSTALL REPLACEMENT SIGNAGE

Memorial Drive Presbyterian Church (MDPC), located at 11612 Memorial Drive, operates under a specific use permit (SUP). The SUP outlines a detailed site plan and specific conditions on MDPC property.

At the April 2023 Planning and Zoning Commission Meeting, MDPC presented an application for an amendment to the SUP for Commission review, discussion, and direction for the following:

- 1. Replacement of existing signs (3 total)
- 2. New pickleball courts (2 total) with covered structure and site amenities

The Commission discussed the items and recommended separating the two requests. In discussions with the Commission and staff, MDPC representatives expressed that the pickleball courts were the highest priority and would pursue replacing the signage at a later time.

At the November 2023 meeting, the Commission held a public hearing on the proposed pickleball courts and voted 6-1 to recommend approval to the City Council of amending the SUP for MDPC to install new pickleball courts with a covered structure and site amenities as presented. At the February 2024 City Council meeting, Council voted 3-1 to approve the amendment.

MDPC is now revisiting the signage request which involves replacing existing signs at three (3) locations along Memorial Dr. and Blalock Rd. The proposed signs are electronic.

The City has approved SUPs in the past for electronic signs at Frostwood Elementary School, Bunker Hill Elementary School, and Memorial Drive Lutheran Church. The SUPs

incorporate conditions related to color and hours of operation so that the sign can be illuminated.

Katherine Tees, the architect for the project, presented the proposed electronic signage, including screen locations, size, and sign height, for Commission direction and feedback.

Commission discussion included the following:

- The number of lumens permitted for electronic signs
- Permissible hours for sign illumination
- Frequency of/ timing intervals for changing the displayed message on the screen

To ensure consistency, the Commission directed staff to review the SUP conditions for electronic signs previously approved at Frostwood Elementary School, Bunker Hill Elementary School, and Memorial Drive Lutheran Church. Additionally, the Commission recommended that MVPD review the lumens of the signs, as well as the proposed placement for traffic safety and sight visibility considerations. MDPC stated they also would investigate the process that was followed in Spring Valley Village for a similar request that was approved.

Council Liaison/ Councilmember Brown made a statement that City Council would unlikely approve animations on the screens, and also would request an assessment from MVPD. City Administrator Barrera addressed the Commission that they could also instruct MDPC to commission a traffic study by a licensed traffic engineer to certify that the signs would not impede and/or cause sight visibility and traffic issues.

No action was taken on this item.

### VI. REVIEW, DISCUSSION, AND DIRECTION ON AMENDING THE CITY'S ZONING ORDINANCE

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX "A", ZONING, OF ITS CODE OF ORDINANCES BY AMENDING SECTION 2.01, GENERAL, OF ARTICLE II, DEFINITIONS, TO AMEND THE DEFINITION OF PERMEABLE; BY AMENDING SECTION 5.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE V, DISTRICT A REGULATIONS, AND SECTION 6.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE VI, DISTRICT B REGULATIONS, OF APPENDIX A, ZONING, TO ADD THAT SYNTHETIC TURF SHALL BE CONSIDERED A PERMEABLE SURFACE AND SHALL BE PROHIBITED IN THE FRONT YARD; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A NEW VIOLATION

At the June 2023 City Council meeting, staff presented a synthetic turf ordinance as recommended by the Planning and Zoning Commission. Council noted concerns with lot coverage limitations and the definition of permeability; the motion to adopt the ordinance failed 3-2. Council directed staff to bring the ordinance back to the Commission and Drainage Committee for additional review, discussion, and recommendations based on the following feedback:

• Define turf installation requirements

• If turf satisfies installation requirements and is fully permeable, turf should be considered landscaping and not counted towards 55% of lot coverage. However, if turf is impermeable, then turf should be included in the 45% lot coverage calculation.

At the August 2023 meeting, the Drainage Committee discussed the following:

• Turf is already defined as permeable if installed per City and manufacturer specifications (with a minimum infiltration rate of 10"in. p/hr). Any changes may need to update the definition in the Drainage Criteria Manual.

Based on the feedback from the August meeting, the Commission focused on three points of interest:

#### 1. Definition

- Synthetic turf is defined as permeable in the Drainage Criteria Manual.
- Lot coverage restrictions (if applicable)
- Drainage calculation of turf versus natural grass

#### 2. Optics

- Restricted in the front yard and side rear yard
- Cannot be visible from public or private street
- No color restrictions in back yard
- Not allowed in designated green space in rear yards. Turf placed in utility easements or over city utilities will not be replaced if removed during needed repair. Restoration will be the responsibility of the property owner.

#### 3. Permeable

- Standard for installation is based on manufacturer specifications
- Restrict impermeable base material
- Ensure proper drainage

After discussions with the City's Drainage Engineer, staff presented the following "tiered" approach at the October 2023 meeting:

Tier 1 – No additional requirements needed for an area covering 1,000 square feet (s.f.).

• The City currently allows up to 200 s.f. of impervious surface without any detention requirements. Using the 0.75 acre feet/ac detention rate, this calculates 150 cubic feet of "free" detention. Using this calculation for turf, the calculated volume that would be provided on a standard 4" base (rock+gravel layers) x 40% void ratio, this calculates to approximately 133.33 cubic feet for an area of 1,000 s.f.

#### <u>Tier 2</u> – Over 1,000 s.f. up to 55% lot coverage

• Same requirement that currently exists.

#### <u>Tier 3</u> – Over 1,000 s.f. and over 55% lot coverage

This would require the design of a drainage system draining into an on-site detention system. For coverage over 55% lot coverage detention must be calculated at 0.75 ac-ft/ac. Volume will be included in the rock and gravel layers therefore the designer must provide specifications of volume calculations. If the volume under the base layer is insufficient, additional detention must be provided.

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The Commission did not favor the tiered approach and recommended changing the 1,000 s.f. calculation to a percentage to more accurately account for variations in lot sizes. Additionally, the Commission recommended the manufacturer and city standard for installation remain a requirement.

On January 9, 2024, staff met with the Drainage Committee and presented information based on recent new developments within the City with proposed calculations that illustrated design coverage percentage and the percentage of the remaining that could be utilized for turf. This assumed 55% max lot coverage. The exercise intended to show the amount of turf in square footage and the amount of cubic feet needed for additional detention. After discussion, the Drainage Committee recommended the following:

- 1. No changes to the current Drainage Criteria Manual
- 2. Maximum lot coverage to remain at 55% and maintain "no net new" water run-off

At the January 2024 meeting, the Commission instructed staff to work with the City's Drainage Engineer to review the following at the February meeting:

- Turf installation methods
- Examine how other entities regulate installation
- Calculation between natural grass and turf

Mike McClung, the City's Drainage Engineer, provided a presentation for additional review and information based on the direction from the January meeting.

After the presentation, the Commission discussed only regulating the location of turf so that it is restricted in the front yard and not visible from any public or private street. The Commission recommended that drainage considerations and potential environmental issues be delegated back to the Drainage Committee for further review and be evaluated on a case-by-case basis utilizing the Drainage Criteria Manual as the standard for these assessments.

No action was taken on this item and will be placed on the next agenda as a public hearing for possible action.

Commissioner Reinbolt left the meeting at 12:50 p.m.

#### VII. ADJOURN

A motion was made by Vice-Chair Gillette and seconded by Commissioner Wile to adjourn the meeting at 1:07 p.m.

The motion carried 6-0
Approved and accepted on March 26, 2024.
William Going, Chair
ATTEST:

Gerardo Barrera, City Administrator/ Acting City Secretary



# City of Bunker Hill Village Planning and Zoning Commission Agenda Request

**Agenda Date:** March 26, 2024

**Agenda Item:** IV

**Subject:** Final Plat

**Exhibits:** Final Plat

**Presenter(s):** Gerardo Barrera, City Administrator

#### **Executive Summary**

During the plan review of a new home at 349 Knipp, it was discovered that no final plat had been recorded with Harris County. Representatives of the property owner have submitted the plat for approval by the Planning and Zoning Commission and ultimately, City Council. The property does not qualify for a short term final plat as the property is located on a private street and not within an existing public street circulation.

Staff has reviewed the plat and found that it meets all requirements of the City's Code of Ordinance.

#### **Recommended Action**

Staff recommends the Planning and Zoning Commission recommend approval of the final plat to the City Council.

#### STATE OF TEXAS

#### **COUNTY OF CHAMBERS**

I, Patricia Louise Kruger, owner of the property subdivided in the above and foregoing map of KNIPP COVE, do hereby make a subdivision of said property according to the lines, lots, alleys, building lines, and easement shown thereon, and designate said subdivision as KNIPP COVE, in the John D. Taylor Survey, Abstract 72, Harris County, Texas, and dedicate to the public as such, the streets alleys, and easements shown thereon forever; and do hereby waive any claim for damages occasioned by the establishment of grades as approved for the streets and alleys as dedicated, or occasioned by the alteration for the surface of any portion of streets and alleys to conform to such grades; and do hereby bind ourselves, our heirs and assigns to warrant and forever defend the title to the land so declared.

I hereby covenant and agree with the City of Bunker Hill Village, that all lots within the boundaries of this subdivision are for residential

WITNESS my hand in Bunker Hill Village, Harris County, Texas,

Patricia Louise Kruger

#### STATE OF TEXAS

#### **COUNTY OF HARRIS**

BEFORE ME, the undesigned authority, on this day personally appeared PATRICIA LOUISE KRUGER, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledges to me that she executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this \_\_\_\_\_

Notary Public in and for the State of Texas My Commission expires:

City Engineer of the City of Bunker Hill Village, Texas, do hereby certify that all require streets, drainage structures, sanitary sewer lines, water distribution lines and fire hydrants have constructed in this subdivision in accordance with the plans and specifications approved by me.

City Engineer, Registration No

This is to certify that I, Daniel W. Goodale, a Registered Professional Licensed Surveyor, have plotted the above subdivision from an actual survey made by me on the ground; that all block corners, angle points, and points of curve are properly marked with 3/4" iron pipe 2 feet long; that there were no encroachments or conflicts across any property lines or building lines except as noted, and that this plat correctly represents that survey by me.



Daniel W. Goodale Registered Professional Licensed Surveyor No.4919 State of Texas

I, Teneshia Hudspeth, County Clerk of Harris County, do hereby certify that the within instrument with its certificate of authentication was filed for registration in my office on , 2024, at\_\_\_\_o'clock

.M., and duly recorded on \_\_, 2024, at\_\_\_\_\_ of the Map Records .M., and at Film Code Number of Harris County for said county.

Witness my hand and seal of office, at Houston, the day and date

Teneshia Hudspeth County Clerk Of Harris County, Texas

#### LEGAL DESCRIPTION

A TRACT OR PARCEL CONTAINING 0.9134 ACRES OR 39,787 SQUARE FEET OF LAND, SITUATED IN THE JOHN D. TAYLOR LEAGUE, ABSTRACT NO. 72, HARRIS COUNTY, TEXAS, BEING OUT OF TRACT 11, AN UNRECORDED SUBDIVISION IN HARRIS COUNTY, TEXAS, DESCRIBED IN DEED TO PATRICIA LOUISE KRUGER AS RECORDED IN HARRIS COUNTY CLERK'S FILE (H.C.C.F.) NO. RP-2022-245468, WITH SAID 0.9134 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS WITH ALL BEARINGS BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH CENTRAL ZONE 4204 (NAD 83), DERIVED FROM G.P.S. OBSERVATION. ALL COORDINATES ARE GRID AND CAN BE CONVERTED TO SURFACE BY APPLYING A COMBINED SCALE FACTOR OF 0.999891785:

COMMENCING AT A 5/8 INCH IRON ROD FOUND AT THE INTERSECTION OF THE SOUTH RIGHT-OF-WAY (R.O.W.) LINE OF MUSKET LANE (40' R.O.W.) AS RECORDED IN VOL. 3163, PG. 158 OF THE HARRIS COUNTY DEED RECORDS (H.C.D.R.) AND THE WEST R.O.W. LINE OF KNIPP ROAD (60' R.O.W.) MARKING THE NORTHEAST CORNER OF LOT 1A OF RESUBDIVISION OF LOT NO. 1 EARLY WINES AS RECORDED IN VOL. 308, PG. 65 OF THE MAP RECORDS OF HARRIS COUNTY, TEXAS (H.C.M.R.);

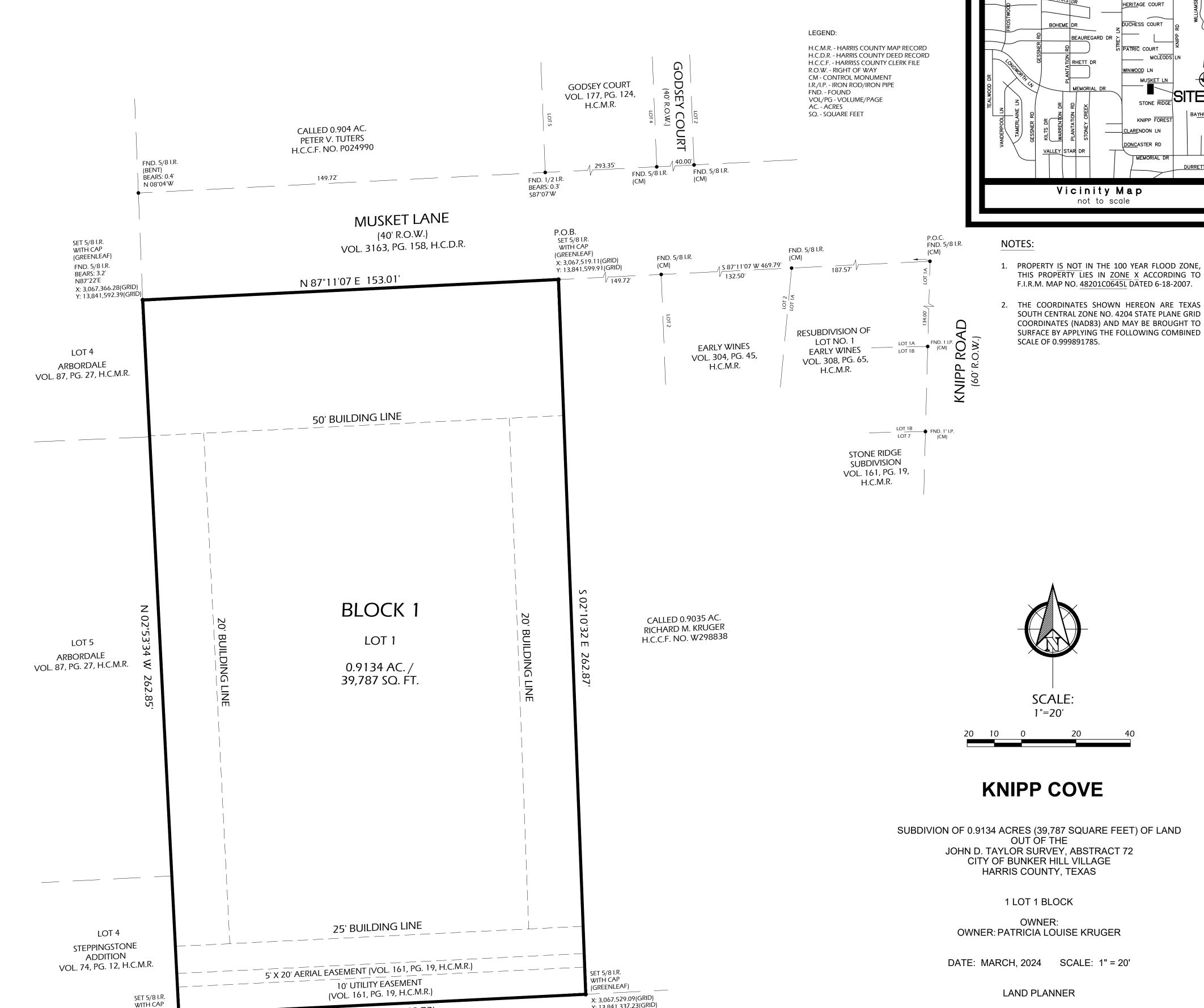
THENCE, SOUTH 87 DEG. 11 MIN. 07 SEC. WEST, ALONG THE SOUTH R.O.W. LINE OF SAID MUSKET LANE, A DISTANCE OF 469.79 FEET TO A CAPPED 5/8 INCH IRON ROD STAMPED "GREENLEAF" SET MARKING THE NORTHWEST CORNER OF A CALLED 0.9035 ACRE TRACT DESCRIBED IN DEED TO RICHARD M. KRUGER AS RECORDED IN H.C.C.F. NO. W298838 AND THE NORTHEAST CORNER AND POINT OF BEGINNING OF THE HEREIN DESCRIBED TRACT;

THENCE, SOUTH 02 DEG. 10 MIN. 32 SEC. EAST, ALONG THE WEST LINE OF SAID 0.9035 ACRE TRACT, A DISTANCE OF 262.87 FEET TO A CAPPED 5/8 INCH IRON ROD STAMPED "GREENLEAF" SET ON THE NORTH LINE OF LOT 5 OF STONE RIDGE SUBDIVISION AS RECORDED IN VOL. 161, PG. 19, H.C.M.R. MARKING THE SOUTHWEST CORNER OF SAID 0.9035 ACRE TRACT AND THE SOUTHEAST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE, SOUTH 87 DEG. 11 MIN. 07 SEC. WEST, ALONG THE NORTH LINE OF SAID LOT 5, A DISTANCE OF 149.72 FEET TO A CAPPED 5/8 INCH IRON ROD STAMPED "GREENLEAF" SET ON THE EAST LINE OF LOT 4 OF STEPPINGSTONE ADDITION AS RECORDED IN VOL. 74, PG. 12, H.C.M.R. MARKING THE NORTHWEST CORNER OF SAID LOT 5 AND THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE, NORTH 02 DEG. 53 MIN. 34 SEC. WEST, PARTIALLY ALONG THE EAST LINE OF SAID LOT 4 AND THE EAST LINE OF ARBORDALE SUBDIVISION AS RECORDED IN VOL. 87, PG. 27, H.C.M.R., A DISTANCE OF 262.85 FEET TO A CAPPED 5/8 INCH IRON ROD STAMPED "GREENLEAF" SET ON THE SOUTH R.O.W. LINE OF SAID MUSKET LANE, BEING THE WEST TERMINUS OF THE SOUTH R.O.W. LINE OF SAID MUSKET LANE AND THE NORTHWEST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE, NORTH 87 DEG. 11 MIN. 07 SEC. EAST, ALONG THE SOUTH R.O.W. LINE OF SAID MUSKET LANE, A DISTANCE OF 153.01 FEET TO THE PLACE OF BEGINNING AND CONTAINING 0.9134 ACRES OR 39,787 SQUARE FEET OF LAND.



X: 3,067,529.09(GRID)

Y: 13,841,337.23(GRID)

S 87°11'07 W 149.72'

LOT 5

STONE RIDGE

SUBDIVISION VOL. 161, PG. 19, H.C.M.R.

(GREENLEAF

X: 3,067,379.55(GRID)

Y: 13,841,329.88(GRID)

HOMEWOOD LN

OWENS MANAGEMENT SYSTEMS, LLC

12401 SOUTH POST OAK ROAD, SUITE H

HOUSTON, TEXAS 77045

713-643-6333

WWW.OMSBUILD.COM

GREENLEAF LAND SURVEYS, LLC 10900 NORTHWEST FWY - STE 129 HOUSTON, TEXAS 77092 832-668-5003 FIRM # 10193977 www.greenleaflandsurveys.com



## City of Bunker Hill Village Planning and Zoning Commission Agenda Request

**Agenda Date:** March 26, 2024

Agenda Item: V

Subject: Specific Use Permit (SUP) for Memorial Drive Presbyterian Church

(MDPC)

**Exhibits:** Presentation

**Presenter(s):** Gerardo Barrera, City Administrator

#### **Executive Summary**

Memorial Drive Presbyterian Church (MDPC), located at 11612 Memorial Drive, operates under a specific use permit (SUP). The SUP outlines a detailed site plan and specific conditions on MDPC property.

At the April 2023 Planning and Zoning Commission Meeting, MDPC presented an application for an amendment to the SUP for Commission review, discussion, and direction for the following:

- 1. Replacement of existing signs (3 total)
- 2. New pickleball courts (2 total) with covered structure and site amenities

The Commission discussed the items and recommended separating the two requests. In discussions with the Commission and staff, MDPC representatives expressed that the pickleball courts were the highest priority and would pursue replacing the signage at a later time.

At the November 2023 meeting, the Commission held a public hearing on the proposed pickleball courts and voted 6-1 to recommend approval to the City Council of amending the SUP for MDPC to install new pickleball courts with a covered structure and site amenities as presented. At the February 2024 City Council meeting, Council voted 3-1 to formally approve the amendment.

MDPC is requesting to replace existing signs in three (3) locations along Memorial Dr. and Blalock Rd. with electronic signs. At the February 2024 meeting, MDPC made a presentation that illustrated the proposed electronic signage, including screen locations, size, and sign height, for Commission direction and feedback.

Commission discussion included the following:

- The number of lumens permitted for electronic signs
- Permissible hours for sign illumination
- Frequency of/ timing intervals for changing the displayed message on the screen

 MVPD assessment of the lumens of the signs and proposed locations for traffic safety and sight visibility considerations

The City has granted SUPs in the past for electronic signs at Frostwood Elementary School, Bunker Hill Elementary School, and Memorial Drive Lutheran Church. The SUPs incorporate conditions related to color and hours of operation that the sign can be illuminated.

The City's Code for institutional signage includes the following:

#### § 7.11. - Signs.

It shall be unlawful for any person to erect, construct, install, or maintain any sign within the city except one specifically permitted by this section. No sign, except one authorized or required by governmental authority, shall be placed or allowed to project in, along, or over a public street, sidewalk, easement, or other public property. Only the following type signs, of the size and dimensions specified, shall be permitted in the city:

- **D.** Institutional signs. Institutions located within the city shall be allowed to erect one (1) permanent freestanding ground sign within each yard of the lot or parcel of land on which such institution is situated which fronts or is adjacent to a street. No such sign shall exceed fifty (50) square feet in total area, including the supporting structure, and the sign face, or "message area," shall not exceed twenty (20) square feet. No such sign shall exceed five (5) feet in height above the immediately adjacent natural grade, or be placed within one (1) foot of a roadway right-of-way. Such signs shall not impede traffic visibility or constitute a traffic hazard. In addition to the foregoing, such signs shall comply with, and be subject to, the following:
  - 1. All institutional signs shall be subject to approval by the city council, upon recommendation of the Planning and Zoning Commission. The institution requesting approval shall submit to the commission a drawing of the proposed sign, together with a description and other information sufficient to determine whether the sign is in compliance with this section. The commission shall, as soon as practicable following submission of the request for approval of a proposed sign, advise the applicant whether is recommends approval or disapproval and, if disapproval is recommended, the reasons therefor. The applicant may revise the proposal and resubmit it for review by the commission. After review, the commission shall deliver its written recommendation to city council.
  - 2. Institutional signs may be illuminated if by means which do not include neon, strobe, blinking, moving, or other similar attention-arresting lighting devices. Any such sign shall be constructed of materials substantially similar to the existing design, construction and appearance of the institution to which such sign pertains. The structural portion of the sign, same being that portion other than the sign face or "message area," shall be constructed of stone, brick or wood. The message portion of any such sign, including lettering or logos, shall be of subdued natural earth colors, such as white, black, gray, brown or dark green.

#### **SUP & Amendment Process**

The purpose of the SUP process and regulations is to allow the proper integration of uses which may be suitable in specific locations within the City. Any future requests by the applicant must meet the existing SUP or an amendment is required.

As stated in the Code of Ordinances, before any specific use is permitted in the applicable zoning district, a report from the Planning and Zoning Commission must be directed to the City Council accompanied by the Commission's recommendation for approval or denial. The report shall include, but need not be limited to, the following:

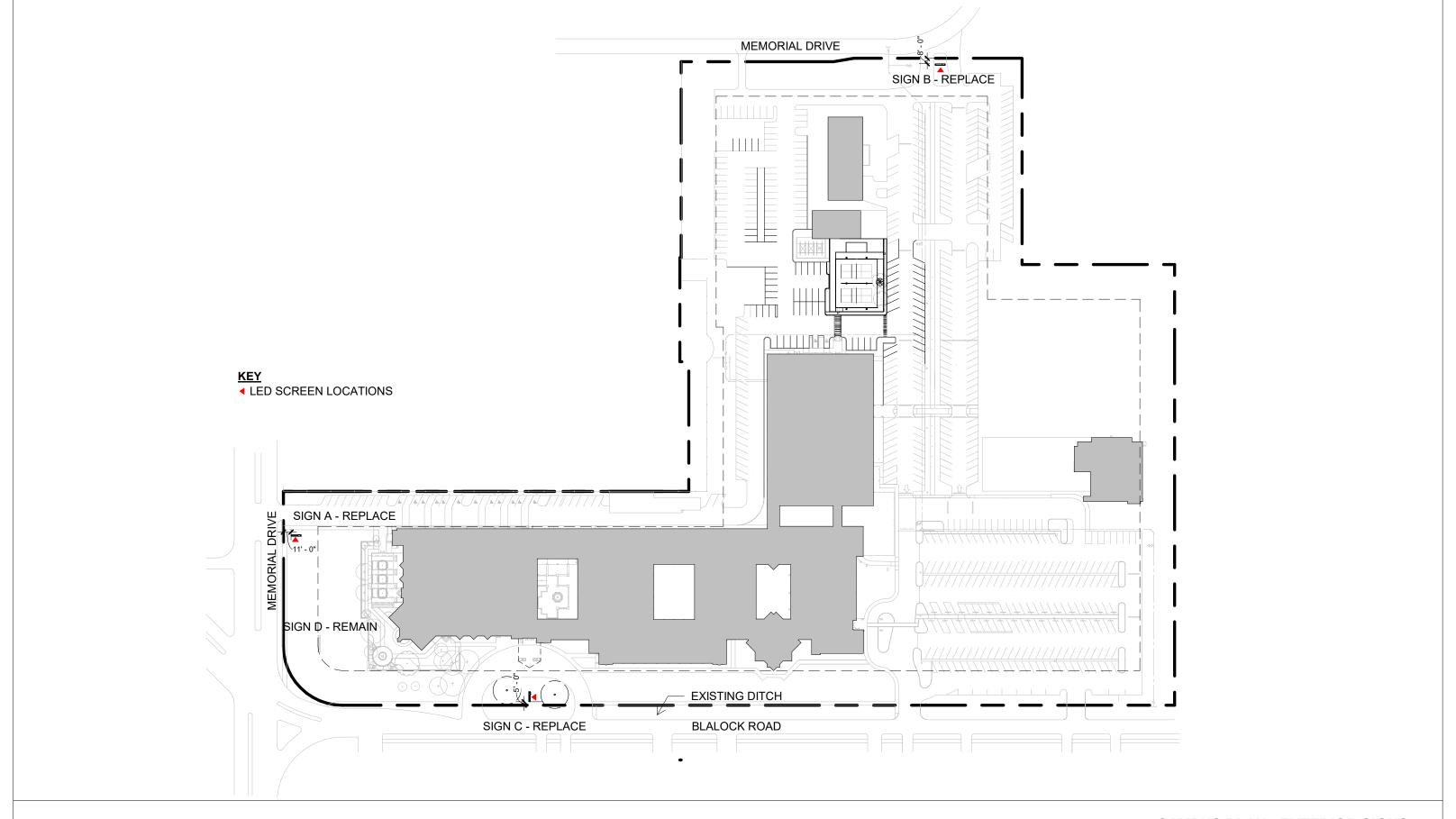
- A. *Ingress and egress:* Ingress and egress to the property and proposed structures thereon, with particular reference to automobile and pedestrian safety and convenience, traffic flow and control, and access in the event of fire or other catastrophe.
- B. Off-street parking: Off-street parking and loading areas where required, with particular attention to the items set forth in subsection A of this section, and the economic, noise, glare, and other effects of the specific use on adjoining properties and other properties generally in the district and city.
- C. Service area: Refuse and service areas, with particular reference to the items set forth in subsections A and B of this section.
- D. *Utilities:* Utilities include water and wastewater with reference to location, availability, and compatibility.
- E. *Drainage*: Drainage plans proposed to meet requirements of the city's drainage ordinance and criteria manual.
- F. *Screening and buffering:* Screening and buffering, either or both, with reference to type, dimensions, and character.
- G. Signs and lighting: Sign location and size, proposed exterior lighting with reference to glare and traffic safety and compatibility and harmony with adjacent property and other properties generally in the district and city.
- H. *Trees, yards and open spaces:* Landscaping and required yards, open spaces, and building setback lines.
- I. *Compatibility:* General compatibility with adjacent properties and other properties in the district and city.
- J. *Conformity:* The conformity of the proposed use with the requirements and intent of this ordinance and the comprehensive plan of the city.

The SUP process examines individual sites on a case-by-case basis to determine if the proposal would negatively impact adjacent properties and the City as a whole.

The SUP process provides for conditions to be included to ensure specific concerns are addressed for the various factors.

#### **Recommended Action**

Staff recommends that the Planning and Zoning Commission provide direction and feedback.

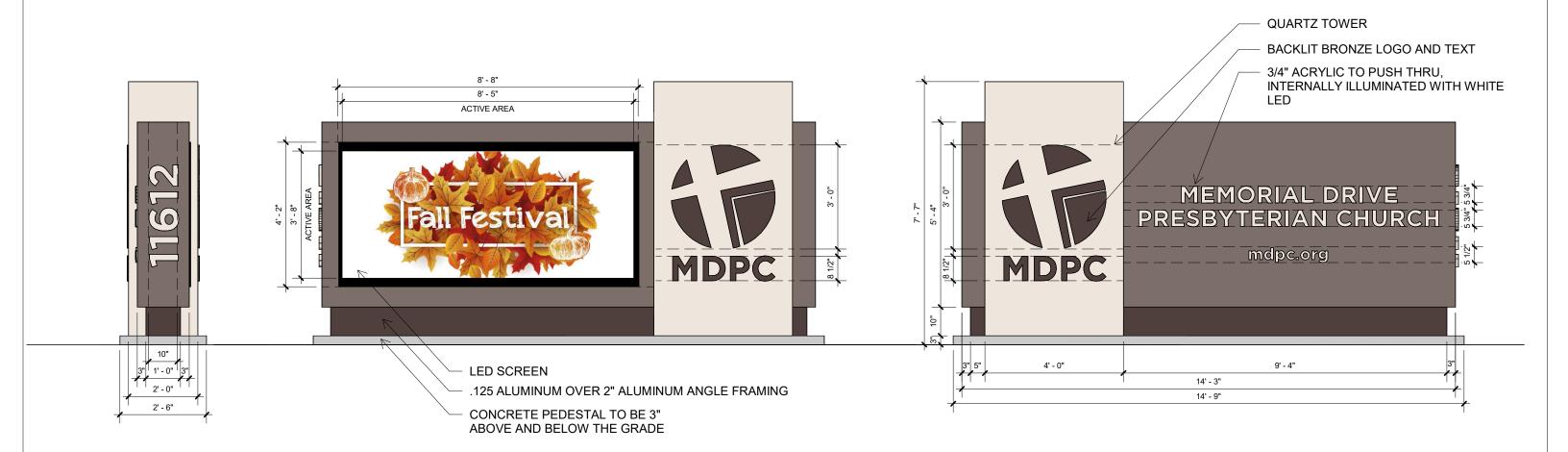




**CAMPUS PLAN - EXTERIOR SIGNS** 

1:1500





\* ALL 3 MONUMENT SIGNS WILL BE THE SAME SIZE AND DESIGN. REFER TO SITE PLAN FOR LED SCREEN LOCATIONS \*

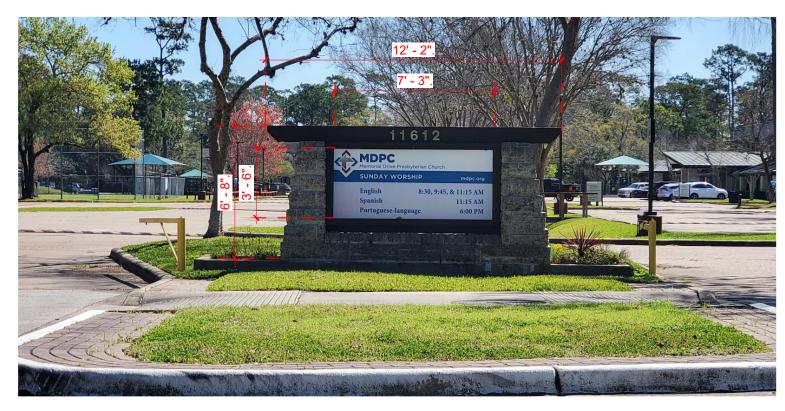




**SIGN A** - 13'-4" X 4'-5"



SIGN C - 10'-0" X 4'-6"



**SIGN B** - 12'-2" X 6'-8"



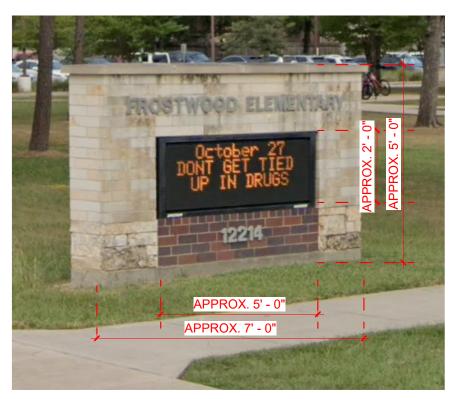




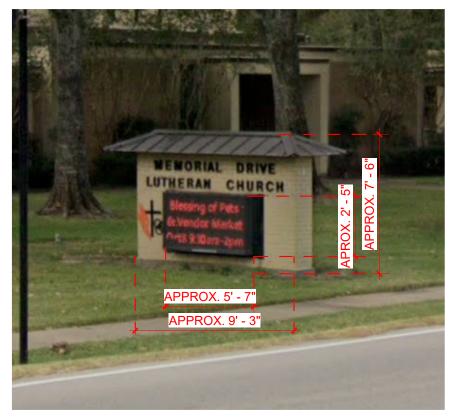
SIGN C LOCATION
1" = 1'-0"



SECOND BAPTIST CHURCH - MONUMENT SIGN



FROSTWOOD ELEMENTARY SCHOOL - MONUMENT SIGN



MEMORIAL DRIVE LUTHERAN CHURCH - MONUMENT SIGN



§ 7.11. - Signs.

D. Institutional signs. Institutions located within the city shall be allowed to erect one (1) permanent freestanding ground sign within each yard of the lot or parcel of land on which such institution is situated which fronts or is adjacent to a street. No such sign shall exceed fifty (50) square feet in total area, including the supporting structure, and the sign face, or "message area," shall not exceed twenty (20) square feet. No such sign shall exceed five (5) feet in height above the immediately adjacent natural grade, or be placed within one (1) foot of a roadway right-of-way. Such signs shall not impede traffic visibility or constitute a traffic hazard. In addition to the foregoing, such signs shall comply with, and be subject to, the following:

1.All institutional signs shall be subject to approval by the city council, upon recommendation of the Planning and Zoning Commission. The institution requesting approval shall submit to the commission a drawing of the proposed sign, together with a description and other information sufficient to determine whether the sign is in compliance with this section. The commission shall, as soon as practicable following submission of the request for approval of a proposed sign, advise the applicant whether is recommended approval or disapproval and, if disapproval is recommended, the reasons therefor. The applicant may revise the proposal and resubmit it for review by the commission. After review, the commission shall deliver its written recommendation to city council.

2.Institutional signs may be illuminated if by means which <u>do not include neon, strobe, blinking, moving, or other similar attention-arresting lighting devices</u>. Any such sign shall be constructed of materials <u>substantially similar to the existing design, construction and appearance of the institution to which such sign pertains</u>. The structural portion of the sign, same being that portion other than the sign face or "message area," shall be constructed of <u>stone, brick or wood</u>. The message portion of any such sign, including lettering or logos, shall be of subdued natural earth colors, such as white, black, gray, brown or dark green.

Proposed Sign Total Area is 92 sqft.

Proposed LED Sign is 31.5 sqft.

Proposed Sign Height is 7' - 7".

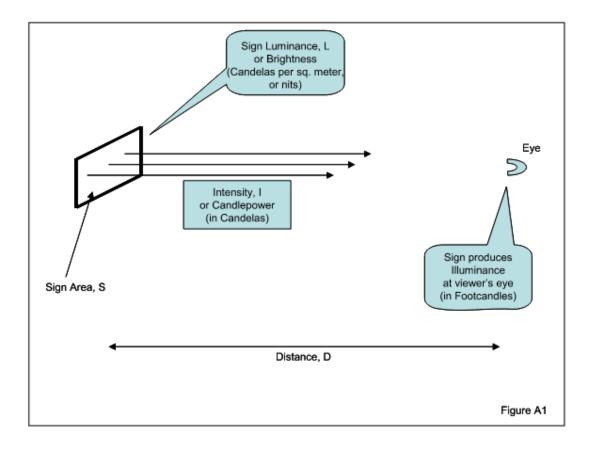
Proposed Signs do not have any strobe lighting. Proposed LED sign is dimmable and programmable.

Proposed Sign Materials match the existing campus and all lettering is in earth tones.



#### Lighting Units and Terms

Several terms are useful in describing the light characteristics of digital signs. See figure A1.



#### Environmental Lighting Zones

The goals of signage of any type are for the signs to be conspicuous, visible and legible. To achieve this, the brightness of the sign needs to be appropriate for the area in which it is used. A dimly lighted sign in a high ambient brightness urban area likely will not meet its purpose, yet may be perfectly acceptable in a low ambient brightness rural area. The brightness of a sign, therefore, needs to be attuned to the area where it is being used, and in particular to the general lighting levels that are prevalent. Some cities are now assigning Environmental Lighting Zones, where the cities are divided in accordance with the general ambient lighting levels that are in use. It will be useful to take this zoning into account when developing and assigning sign brightness recommendations or limitations. This is addressed in more detail below.

Numerous calculations have been performed to evaluate sign luminance in terms of the TM-11-00 procedures. The calculations involve determining the illuminance in footcandles (fc) at the location of the eyes of a viewer. (Referred to as "eye illuminance.") TM-11-00 provides different eye illuminance limits depending on the lighting zone, LZ1 to LZ4, ranging from low ambient electric light to high ambient electric light. See table 1. (There is also LZ0 where there is no ambient lighting. The latest description of each type of ambient electric light zone is included in Appendix B.)

Table 1  Eye Illuminance Limits (Light Produced by Sign, above Ambient)				
Zone		Eye Illuminance Limit (fc)		
LZ1	Low ambient electric light	0.1		
LZ2	Moderate ambient electric light	0.3		
LZ3	Moderately high ambient electric light	0.8		
LZ4	High ambient electric light	1.5		

For example, if a sign is located in an area of moderate ambient light, zone LZ2, the eye illuminance limit is 0.3 footcandles. That is, at a chosen viewer location, the sign should not produce more than 0.3 fc at the viewer's eyes. This can be easily checked: The eye illuminance at the chosen point is measured using a footcandle meter with the sign off, and remeasured with the sign on at whatever dimming setting is being evaluated. Measurement of an all-white display will provide the worst-case conditions. i.e. If an all-white sign meets this condition, all other displays also will comply. The increase caused by switching on the sign should not exceed 0.3 fc.

Providing that a method is available to calculate the sign luminance that will generate a certain illuminance at the eye of a viewer, it can be determined what sign luminance is allowable while not exceeding the eye illuminance limits of TM-11-00. The setting for the signs dimming control then can be easily found. The formula relating sign luminance and eye illuminance (footcandles at the eye) is developed in Appendix A, and is discussed in the next section.



#### GALAXY® GT6x 10 MM PRODUCT SPECIFICATIONS

The Galaxy® GT6x offers high-value Galaxy features combined with high-resolution 10 mm surface mount LED technology to provide high-quality images.

#### 10 MM TECHNICAL SPECIFICATIONS

**Character Height:** 

2.8" (7 pixel font)

Line Spacing:

10.16 mm (0.4") Pixel Configuration:

3-in-1 SMD

Maximum Brightness:

8,000 nits **Full Color Capability:** 

281 trillion colors

Viewing Angle:

160 degrees horizontal x 70 degrees vertical

Min Viewing Distance:

21' (10 mm)



- All sealed components
- Quick connects
- Mounting clips
- High-contrast louvers
- Redundant module signal
- Large sections for fast installation
- Front ventilation on displays less than eight feet tall
- No spreader beam required for displays greater than eight feet tall
- Single-step module removal
- Shallow cabinet depth
- Narrow cabinet borders



EYE Clinic

EYE Clinic

Estimated LED Lifetime:

100,000+ hours

**Contrast Enhancement:** 

Non-reflective black louvers and module face grooves disperse light

Message Capability:

Text, graphics, logos, basic animation, video clips, multiple font styles, and sizes

**Control Software:** 

Venus® Control Suite

Power:

120, 120/240 VAC Single Phase

Display Dimming: 64 levels (Automatic, scheduled or manual control

Communication Options: Ethernet Fiber Optic, Ethernet Bridge Radio,

Remote Cellular, Ethernet CAT5

Operating Temperature:

-40°F to 120°F with 99% RH non-condensing **Compliance Information:** 

UL Listed, FCC compliance

#### **MODEL NUMBER GUIDE**

GT6x -	72	x 108 -	10	- RGB -	(
Series	Lines High	Columns Wide	Line Spacing	LED Color	
		J			

201 Daktronics Drive PO Box 5128 Brookings, SD 57006-5128 tel 888-325-7446 605-692-0200 ext. 57220 fax 605-692-0381 www.daktronics.com email commercial@daktronics.com
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Single-face (SF) Available in all sizes

Two-view (2V) Available in all sizes



#### GALAXY® GT6x 10 MM PRODUCT SPECIFICATIONS

Lines x Columns	Sections/ Ventilated	Cabinet Dimensions Feet-Inches H x W x D	Cabinet Dimensions Meters H x W x D	Cabinet Square Feet (Square Meters)	Active Area Square Feet (Square Meters)	Cabinet Weight Pounds (kilograms)	Lines/ Characters per line	Character Height	Maximum Watts RGB
36x144	Sing/Ft	1'9" x 5'1" x 7"	0.53 x 1.54 x 0.18	8.6 (0.8)	5.8 (0.6)	65 (30)	4/28	2" - 14"	495
6x180	Sing/Ft	1'9" x 6'3" x 7"	0.53 x 1.91 x 0.18	10.7 (1.0)	7.2 (0.8)	80 (37)	4/36	2" - 14"	610
6x216	Sing/Ft	1'9" x 7'6" x 7"	0.53 x 2.28 x 0.18	12.7 (1.2)	8.7 (0.9)	95 (44)	4/43	2" - 14"	720
6x252	Sing/Ft	1'9" x 8'8" x 7"	0.53 x 2.64 x 0.18	14.8 (1.4)	10.1 (1.0)	110 -50	4/50	2" - 14"	835
6x288	Sing/Ft	1'9" x 9'11" x 7"	0.53 x 3.01 x 0.18	16.8 (1.6)	11.6 (1.2)	125 (57)	4/57	2" - 14"	945
6x324	Sing/Ft	1'9" x 11'1" x 7"	0.53 x 3.37 x 0.18	18.8 (1.8)	13.0 (1.3)	140 -64	4/64	2" - 14"	1060
6x360	Sing/Ft	1'9" x 12'3" x 7"	0.53 x 3.74 x 0.18	20.9 (1.9)	14.4 (1.5)	155 (71)	4/72	2" - 14"	1170
6x396	Sing/Ft	1'9" x 13'6" x 7"	0.53 x 4.1 x 0.18	22.9 (2.1)	15.9 (1.6)	170 (78)	4/79	2" - 14"	1285
6x432	Sing/Ft	1'9" x 14'8" x 7"	0.53 x 4.47 x 0.18	25.0 (2.3)	17.3 (1.8)	185 (84)	4/86	2" - 14"	1395
36x468	Sing/Ft	1'9" x 15'11" x 7"	0.53 x 4.84 x 0.18	27.0 (2.5)	18.8 (1.9)	200 (91)	4/93	2" - 14"	1510
6x504	Sing/Ft	1'9" x 17'1" x 7"	0.53 x 5.2 x 0.18	29.0 (2.7)	20.2 (2.1)	215 (98)	4/100	2" - 14"	1620
6x540	Sing/Ft	1'9" x 18'3" x 7"	0.53 x 5.57 x 0.18	31.1 (2.9)	21.6 (2.2)	230 (105)	4/108	2" - 14"	1735
6x576	Sing/Ft	1'9" x 19'6" x 7"	0.53 x 5.93 x 0.18	33.1 (3.1)	23.1 (2.4)	245 (112)	4/115	2" - 14"	1850
6x612	Sing/Ft	1'9" x 20'8" x 7"	0.53 x 6.3 x 0.18	35.2 (3.3)	24.5 (2.5)	260 (118)	4/122	2" - 14"	1960
6x648	Sing/Ft	1'9" x 21'11" x 7"	0.53 x 6.66 x 0.18	37.2 (3.5)	26.0 (2.6)	275 (125)	4/129	2" - 14"	2075
6x684	Sing/Ft	1'9" x 23'1" x 7"	0.53 x 7.03 x 0.18	39.2 (3.7)	27.4 (2.8)	290 (132)	4/136	2" - 14"	2185
6x720	Sing/Ft	1'9" x 24'3" x 7"	0.53 x 7.4 x 0.18	41.3 (3.8)	28.8 (3.0)	305 (139)	4/144	2" - 14"	2300
2x108	Sing/Ft	2'11" x 3'11" x 7"	0.89 x 1.18 x 0.18	11.2 (1.1)	8.7 (0.9)	90 (44)	9/21	2" - 28"	630
2x144	Sing/Ft	2'11" x 5'1" x 7"	0.89 x 1.54 x 0.18	14.6 (1.4)	11.6 (1.2)	125 (57)	9/28	2" - 28"	825
2x180	Sing/Ft	2'11" x 6'3" x 7"	0.89 x 1.91 x 0.18	18.1 (1.7)	14.4 (1.5)	155 (71)	9/36	2" - 28"	1020
2x216	Sing/Ft	2'11" x 7'6" x 7"	0.89 x 2.28 x 0.18	21.6 (2.0)	17.3 (1.8)	185 (84)	9/43	2" - 28"	1215
2x252	Sing/Ft	2'11" x 8'8" x 7"	0.89 x 2.64 x 0.18	25.1 (2.3)	20.2 (2.1)	215 (98)	9/50	2" - 28"	1410
2x288	Sing/Ft	2'11" x 9'11" x 7"	0.89 x 3.01 x 0.18	28.6 (2.7)	23.1 (2.4)	245 (112)	9/57	2" - 28"	1610
2x324	Sing/Ft	2'11" x 11'1" x 7"	0.89 x 3.37 x 0.18	32.0 (3.0)	26.0 (2.6)	275 (125)	9/64	2" - 28"	1805
2x360	Sing/Ft	2'11" x 12'3" x 7"	0.89 x 3.74 x 0.18	35.5 (3.3)	28.8 (3.0)	305 (139)	9/72	2" - 28"	2000
2x396	Sing/Ft	2'11" x 13'6" x 7"	0.89 x 4.1 x 0.18	39.0 (3.6)	31.7 (3.3)	335 (152)	9/79	2" - 28"	2195
2x432	Sing/Ft	2'11" x 14'8" x 7"	0.89 x 4.47 x 0.18	42.5 (4.0)	34.6 (3.5)	365 (166)	9/86	2" - 28"	2390
2x452 2x468	Sing/Ft	2'11" x 14'6" x 7"	0.89 x 4.84 x 0.18	46.0 (4.3)	37.5 (3.8)	395 (180)	9/93	2" - 28"	2585
2x406 2x504	Sing/Ft	2'11" x 13'11" x 7"	0.89 x 5.2 x 0.18	49.4 (4.6)	40.4 (4.2)	425 (193)	9/100	2" - 28"	2780
2x540	Sing/Ft	2'11" x 18'3" x 7"	0.89 x 5.57 x 0.18	52.9 (5.0)	43.2 (4.4)	455 (207)	9/100	2" - 28"	2975
2x576		2'11" x 18'3" x 7"	0.89 x 5.93 x 0.18	· · ·	46.1 (4.7)	485 (220)	9/115	2" - 28"	3170
2x576 2x612	Sing/Ft	2'11" x 198" x 7"	0.89 x 6.3 x 0.18	56.4 (5.3) 59.9 (5.6)	49.0 (5.0)	515 (234)	9/113	2" - 28"	3365
	Sing/Ft	2'11" x 20'8" x 7"		· , ,				2" - 28"	
2x648 2x684	Sing/Ft	2'11" x 23'1" x 7"	0.89 x 6.66 x 0.18	63.4 (5.9)	51.9 (5.3)	545 (248) 575 (261)	9/129	2" - 28"	3560 3755
2x720	Sing/Ft		0.89 x 7.03 x 0.18	66.8 (6.3)	54.8 (5.6)			2" - 28"	3950
	Sing/Ft	2'11" x 24'3" x 7"	0.89 x 7.4 x 0.18	70.3 (6.6)	57.6 (5.9)	605 (275)	9/144		
08x72	Sing/Ft	4'2" x 2'8" x 7"	1.25 x 0.81 x 0.18	10.9 (1.0)	8.7 (0.9)	95 (44)	13/14	2" - 43"	630
08x108	Sing/Ft	4'2" x 3'11" x 7"	1.25 x 1.18 x 0.18	15.8 (1.5)	13.0 (1.2)	140 (64)	13/21	2" - 43"	970
08x144	Sing/Ft	4'2" x 5'1" x 7"	1.25 x 1.54 x 0.18	20.7 (1.9)	17.3 (1.7)	185 (84)	13/28	2" - 43"	1275
08x180	Sing/Ft	4'2" x 6'3" x 7" 4'2" x 7'6" x 7"	1.25 x 1.91 x 0.18	25.6 (2.4) 30.5 (2.9)	21.6 (2.1)	230 (105) 275 (125)	13/36	2" - 43"	1585
08x216	Sing/Ft		1.25 x 2.28 x 0.18				13/43	2" - 43"	1895
08x252	Sing/Ft	4'2" x 8'8" x 7"	1.25 x 2.64 x 0.18	35.5 (3.3)	30.3 (2.9)	320 (146)	13/50		2200
08x288	Sing/Ft	4'2" x 9'11" x 7"	1.25 x 3.01 x 0.18	40.4 (3.8)	34.6 (3.3)	365 (166)	13/57	2" - 43"	2510
08x324	Sing/Ft	4'2" x 11'1" x 7"	1.25 x 3.37 x 0.18 1.25 x 3.74 x 0.18	45.3 (4.2)	38.9 (3.6)	410 (186)	13/64	2" - 43"	2815
08x360	Sing/Ft	4'2" x 12'3" x 7"		50.2 (4.7)	43.2 (4.1)	455 (207)	13/72	2" - 43"	3125
08x396	Sing/Ft	4'2" x 13'6" x 7"	1.25 x 4.1 x 0.18	55.1 (5.1)	47.6 (4.5)	500 (227)	13/79	2" - 43"	3430
08x432	Sing/Ft	4'2" x 14'8" x 7"	1.25 x 4.47 x 0.18	60.1 (5.6)	51.9 (4.8)	545 (248)	13/86	2" - 43"	3740
08x468	Sing/Ft	4'2" x 15'11" x 7"	1.25 x 4.84 x 0.18	65.0 (6.1)	56.2 (5.3)	590 (268)		2" - 43"	4050
08x504	Sing/Ft	4'2" x 17'1" x 7"	1.25 x 5.2 x 0.18	69.9 (6.5)	60.5 (5.7)	635 (289)		2" - 43"	4355
08x540	Sing/Ft	4'2" x 18'3" x 7"	1.25 x 5.57 x 0.18	74.8 (7.0)	64.8 (6.1)	680 (309)	13/108	2" - 43"	4665
08x576	Sing/Ft	4'2" x 19'6" x 7"	1.25 x 5.93 x 0.18	79.7 (7.4)	69.2 (6.5)	725 (329)	13/115	2" - 43"	4970
08x612	Sing/Ft	4'2" x 20'8" x 7"	1.25 x 6.3 x 0.18	84.7 (7.9)	73.5 (6.9)	770 (350)	13/122	2" - 43"	5280
08x648	Sing/Ft	4'2" x 21'11" x 7"	1.25 x 6.66 x 0.18	89.6 (8.3)	77.8 (7.3)	815 (370)	13/129	2" - 43"	5585
08x684	Sing/Ft	4'2" x 23'1" x 7"	1.25 x 7.03 x 0.18	94.5 (8.8)	82.1 (7.7)	860 (391)	13/136	2" - 43"	5895
08x720	Sing/Ft	4'2" x 24'3" x 7"	1.25 x 7.4 x 0.18	99.4 (9.3)	86.4 (8.1)	905 (411)	13/144	2" - 43"	6200
44 x 72	Sing/Ft	5'4" x 2'8" x 7"	1.62 x 0.81 x 0.18	14.1 (1.3)	11.6 (1.2)	125 (57)	18/14	2" - 57"	825
44x108	Sing/Ft	5'4" x 3'11" x 7"	1.62 x 1.18 x 0.18	20.4 (1.9)	17.3 (1.7)	185 (84)	18/21	2" - 57"	1215
44x144	Sing/Ft	5'4" x 5'1" x 7"	1.62 x 1.54 x 0.18	26.8 (2.5)	23.1 (2.3)	245 (112)	18/28	2" - 57"	1610

\* 10 MM UNIT HAS A BUILT-IN PHOTOCELL THAT AUTOMATICALLY ADJUSTS TO .3 FOOT CANDLES ABOVE AMBIENT LIGHT. \*



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## City of Bunker Hill Village Planning and Zoning Commission Agenda Request

**Agenda Date:** March 26, 2024

Agenda Item: VI

**Subject:** Artificial Turf

**Exhibits:** Proposed Ordinance

**Presenter(s):** Gerardo Barrera, City Administrator

#### **Executive Summary**

At the June 2023 City Council meeting, staff presented a synthetic turf ordinance as recommended by the Planning and Zoning Commission. Council noted concerns with lot coverage limitations and the definition of permeability; the motion to adopt the ordinance failed 3-2. Council directed staff to bring the ordinance back to the Commission and Drainage Committee for additional review, discussion, and recommendations based on the following feedback:

- Define turf installation requirements
- If turf satisfies installation requirements and is fully permeable, turf should be considered landscaping and not counted towards 55% of lot coverage. However, if turf is impermeable, then turf should be included in the 45% lot coverage calculation.

At the August 2023 meeting, the Drainage Committee discussed the following:

• Turf is already defined as permeable if installed per City and manufacturer specifications (with a minimum infiltration rate of 10"in. p/hr). Any changes may need to update the definition in the Drainage Criteria Manual.

Based on the feedback from the August meeting, the Commission focused on three points of interest:

#### 1. Definition

- Synthetic turf is defined as permeable in the Drainage Criteria Manual.
- Lot coverage restrictions (if applicable)
- Drainage calculation of turf versus natural grass

#### 2. Optics

- Restricted in the front yard and side rear yard
- Cannot be visible from public or private street
- No color restrictions in back yard

• Not allowed in designated green space in rear yards. Turf placed in utility easements or over city utilities will not be replaced if removed during needed repair. Restoration will be the responsibility of the property owner.

#### 3. Permeable

- Standard for installation is based on manufacturer specifications
- Restrict impermeable base material
- Ensure proper drainage

After discussions with the City's Drainage Engineer, staff presented the following "tiered" approach at the October 2023 meeting:

<u>Tier 1</u> – No additional requirements needed for an area covering 1,000 square feet (s.f.).

• The City currently allows up to 200 s.f. of impervious surface without any detention requirements. Using the 0.75 acre feet/ac detention rate, this calculates 150 cubic feet of "free" detention. Using this calculation for turf, the calculated volume that would be provided on a standard 4" base (rock+gravel layers) x 40% void ratio, this calculates to approximately 133.33 cubic feet for an area of 1,000 s.f.

#### <u>Tier 2</u> – Over 1,000 s.f up to 55% lot coverage

• Same requirement that currently exists.

#### <u>Tier 3</u> – Over 1,000 s.f. and over 55% lot coverage

• This would require a design of a drainage system draining into an on-site detention system. For coverage over 55% lot coverage detention must be calculated at 0.75 ac-ft/ac. Volume will be included in the rock and gravel layers therefore the designer must provide specifications of volume calculations. If the volume under the base layer is insufficient, additional detention must be provided.

The Commission was not in favor of the tiered approach and recommended changing the 1,000 s.f. calculation to a percentage to more accurately account for variations in lot sizes. Additionally, the Commission recommended the manufacturer and city standard for installation remain a requirement.

On January 9, 2024, staff met with the Drainage Committee and presented information based on recent new developments within the City with proposed calculations that illustrated design coverage percentage and the percentage of the remaining that could be utilized for turf. This assumed 55% max lot coverage. The intent of the exercise was to show the amount of turf in square footage and also show the amount of cubic feet needed for additional detention. After discussion, the Drainage Committee recommended the following:

- 1. No changes to the current Drainage Criteria Manual
- 2. Maximum lot coverage to remain at 55% and maintain "no net new" water run-off

At the February 2024 meeting, the City's Drainage Engineer facilitated further discussion on the following:

- Turf installation methods
- How other entities regulate installation

• Calculation between natural grass and turf

Commission discussion focused on regulating the location of turf so that it is restricted in the front yard and not visible from any public or private street. It was recommended that drainage considerations and potential environmental issues should be delegated back to the Drainage Committee for further review and evaluation on a case-by-case basis, using the Drainage Criteria Manual as the standard for assessment.

Staff and the City Attorney have drafted the proposed ordinance that reflects this feedback.

Upon approval of the City Council, the proposed ordinance will amend the City's Zoning Ordinance; therefore, a public hearing is required to be held before the Planning and Zoning Commission.

#### **Recommended Action**

Staff recommends the Planning and Zoning Commission hold a public hearing with possible action on a recommendation to the City Council for approval of the proposed zoning ordinance.

#### **ORDINANCE NO. 24-XXX**

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX "A", ZONING, OF ITS CODE OF ORDINANCES AMENDING SECTION 2.01, GENERAL, OF ARTICLE II, DEFINITIONS, TO AMEND THE DEFENITION OF PERMEABLE; BY AMENDING SECTION 5.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE V, DISTRICT A REGULATIONS, AND SECTION 6.04, AREA REGULATIONS, SIZE OF LOT, OF ARTICLE VI, DISTRICT B REGULATIONS, OF APPENDIX A, ZONING, TO ADD THAT SYNTHETIC TURF SHALL BE CONSIDERED A PERMEABLE SURFACE, SHALL BE PROHIBITED IN THE FRONT YARD, SHALL NOT BE VISIBLE FROM A PRIVATE OR PUBLIC STREET, AND MUST **INSTALLED** IN ACCORDANCE WITH **CERTAIN** MANUFACTURER'S AND CITY SPECIFICATIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 PER DAY WITH EACH DAY CONSTITUTING A **NEW VIOLATION** 

\* \* \* \* \* \*

**WHEREAS,** the City Council of the City of Bunker Hill Village, Texas desires to regulate the installation of synthetic turf as set forth in this Ordinance; and

WHEREAS, the City Council of the City finds that the regulations contained herein are in the best interest of the health, safety and welfare of the public; and

WHEREAS, the Zoning Commission of the City, following notice and hearing as required by law, has recommended that the City Council adopt the amendments to the zoning regulations contained herein as shown in the final report of said Commission; and

WHEREAS, the City Council, following notice and hearing as required by law, concurs with the recommendation of the Zoning Commission that such amendments be approved; now, therefore:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, THAT:

**Section 1.** The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The Code of Ordinances of the City of Bunker Hill Village, Texas is hereby amended by amending Section 2.01, General, of Article II, Definitions, to amend the definition of *permeable*, with the new definition to read as follows:

"Permeable shall mean a surface structure which allows liquids to pass through. For the purposes hereof, permeable surfaces, such as pavers or artificial turf, shall be constructed in accordance with the city's specifications for permeable surfaces or the manufacturer's specifications for permeable surfaces. Notwithstanding the foregoing, the actual water surface area of swimming pools shall be calculated as permeable area."

Section 3. Section 5.04, area regulations, size of lot, Article V, District A Regulations, of Appendix A, Zoning, of the Code of ordinances is hereby amended to add the language underscored below, with the new Section 5.04 to read as follows:

#### "§ 5.04. - Area regulations, size of lot.

The following area regulations shall apply to all lots and building areas.

- A. Lot area. No building shall be erected, constructed, or placed on a lot having less than twenty thousand (20,000) square feet in area.
- B. Impermeable building area calculation. The impermeable building area shall not exceed forty-five (45) percent of the area of the lot. For the purposes hereof, impermeable building area shall include portions of a lot which are covered with buildings or structures including, but not limited to, building foundations, driveways, sidewalks, walkways, sundecks, patios, or tennis courts, and other impervious surfaces. Notwithstanding the foregoing, the actual water surface area of swimming pools shall be considered a permeable surface. Artificial turf shall be considered a permeable surface so long as it is inspected by the City at the time of installation and meets the criteria established by the City or that of the manufacturer. Artificial turf shall not be permitted in the required front yard and shall not be visible from any public or private street.
- C. Maximum lot coverage calculation. The maximum lot coverage calculation shall not exceed fifty-five percent (55) of the area of the lot. This shall include both impermeable and permeable surfaces.

- D. Lot depth. The average depth of a lot shall be at least one hundred forty (140) feet.
- E. Lot width, standard lot. The width of a standard lot at the front property line, the width of that portion of the front property which must abut the front street line, and the average width of the lot shall be at least one hundred ten (110) feet each.
- F. Lot width, cul-de-sac lot. A cul-de-sac lot shall abut a portion of the front street line which forms the bulb or arc of the cul-de-sac. The lot frontage along the front property line shall be at least forty (40) feet measured along the property line; and the width of the lot at the front setback line shall be at least one hundred ten (110) feet measured on a straight line tangent to the front setback line.
- G. In the event of a reconstruction of an existing structure (50% or more) as an "In Kind/Same Kind" as defined in the City's subdivision ordinance, meaning that there is no modification to the existing footprint or exterior structural components, the foregoing regulations relating to lot coverage shall not prohibit the reconstruction of a single-family dwelling, provided that the construction is in compliance with all other provisions of the City's zoning ordinance."

Section 4. The Code of Ordinances is further amended by amending Section 6.04, area regulations, size of lot, Article V, District B Regulations, of Appendix A, Zoning, to add the language underscored below, the new Section 6.04 to read as follows:

#### "§ 6.04. - Area regulations, size of lot.

The following area regulations shall apply to all lots and building areas.

- A. Lot area. No building shall be erected, constructed, or placed on a lot having less than ten thousand (10,000) square feet in area.
- B. Impermeable building area calculation. The impermeable building area shall not exceed forty-five (45) percent of the area of the lot. For the purposes hereof, impermeable building area shall include portions of a lot which are covered with buildings or structures including, but not limited to, building foundations, driveways, sidewalks, walkways, sundecks, patios, or tennis courts, and other impervious surfaces. Notwithstanding the foregoing, the actual water surface area of swimming pools shall be considered a permeable surface. Artificial turf shall be considered a permeable surface so long as it is

inspected by the City at the time of installation and meets the criteria established by the City or that of the manufacturer. Artificial turf shall not be permitted in the required front yard and shall not be visible from any public or private street.

- C. Maximum lot coverage calculation. The maximum lot coverage calculation shall not exceed fifty-five (55) percent of the area of the lot. This shall include both impermeable and permeable surfaces.
- D. Lot depth. The average depth of a lot shall be at least one hundred ten (110) feet.
- E. Lot width, standard lot. The width of a standard lot at the front property line, the width of that portion of the front property which must abut the front street line, and the average width of the lot shall be at least eighty (80) feet each.
- F. Lot width, cul-de-sac lot. A cul-de-sac lot shall abut a portion of the front street line which forms the bulb or arc of the cul-de-sac. The lot frontage along the front property line shall be at least forty (40) feet measured along the property line; and the width of the lot at the front setback line shall be at least eighty (80) feet measured on a straight line tangent to the front setback line.
- G. In the event of a reconstruction of an existing structure (50% or more) as an "In Kind/Same Kind" as defined in the City's subdivision ordinance, meaning that there is no modification to the existing footprint or exterior structural components, the foregoing regulations relating to lot coverage shall not prohibit the reconstruction of a single-family dwelling, provided that the construction is in compliance with all other provisions of the City's zoning ordinance."

Section 5. Any person, corporation, or entity who or which shall intentionally, knowingly, recklessly, or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day in which any violation shall occur, or each occurrence of any violation, shall constitute a separate offense.

Section 6. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate

this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid o
unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would
have passed each and every part of the same notwithstanding the omission of any such part thus
declared to be invalid or unconstitutional, whether there be one or more parts.
PASSED, APPROVED AND ORDAINED, this day of, 2024.
Robert P. Lord, Mayor
Robert 1 . Lord, Wayor
ATTEST

Gerardo Barrera, City Administrator/ Acting City Secretary