

MINUTES OF THE SPECIAL MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
August 29, 2018 AT 8:00 A.M.

I. CALL TO ORDER

Mayor Williams called the meeting to order at 8:00 a.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas

Those Present:

Mayor Jay Williams
Councilman Robert Lord
Councilman Jay Smyre
Councilman Jay Janecek
Councilwoman Susan Schwartz
Councilwoman Laurie Rosenbaum

Also in Attendance:

Karen Glynn, City Administrator
Britique Williams, City Secretary/Dir of Finance
Steve Smith, Dir of Public Works/Bldg Off
Loren Smith, City Attorney

II. DISCUSSION REGARDING THE PROPOSED FY 2019 BUDGET

City Administrator, Karen Glynn presented the proposed 2019 Budget and the 2018 proposed tax rate to support the Budget. The proposed 2018 tax rate is \$.2777 per \$100 in value and the total 2019 Budget is \$13 Million for all funds. The City contracts with Spring Branch ISD to provide the City's tax services. Calculations including the effective and roll back rate calculations were provided by Spring Branch ISD based on the Certified Tax Roll.

The City of Bunker Hill saw an increase of 0.71% in value over 2017. New value of \$22 Million exceeded this increase. The City's proposed tax rate is below the effective tax rate but above the roll back rate. The roll back rate is lower than the proposed flat rate as a result of the City paying off a bond and transferring that revenue to the General Fund for Capital Projects per the City's Infrastructure Management and Financial Plan.

The average home value in Bunker Hill is \$1,650,229 up from the 2017 value of \$1,635,124. This will result in an increase of \$42.00 for the average tax bill.

III. CONSIDERATION AND POSSIBLE ACTION TO PROPOSE AN AD VALOREM TAX RATE OF \$0.277 FOR THE 2018 TAX YEAR TO SUPPORT THE 2019 BUDGET

A motion was made by Councilmember Jay Janecek and seconded by Councilmember Susan Schwartz to move that the property tax rate remain flat at \$ 0.277 which will result in an increase in tax revenues.

A record vote was taken to approve the motion approving the City's "Proposed" 2018 Tax Rate to remain flat at a Rate of \$0.277/\$100 which includes the Debt Tax of \$0.063102/\$100. City Secretary Britique Williams took a roll call vote. Council Member Lord, Schwartz, Smyre, Janecek, and Rosenbaum voted "yes" for the motion.

The vote passed unanimously.

IV. UPDATE ON ACTIVITIES

The following updates were provided:

1. Karen Glynn reported that the Air Conditioner in the Council Chambers has not been working properly. It was not cooling during Monday's Court and Trials. Staff has worked to get costs for the repair. The system is 17 years old and the repair company is recommending it be replaced. The replacement cost is estimated at \$12,000 including contingency. The Council directed staff to proceed and to bring back this item for ratification in September.
2. Karen Glynn referred to the last City Council Meeting, where the Council approved an "Encroachment Agreement." Staff met with the new residents and they were very appreciative to get a better understanding on the In Kind/Same Kind requirements.

There was an additional encroachment request and staff found an approved variance for this situation. Variances will be our next intern project.

3. Steve Smith provided a brief update on the Bunker Hill Road Project. The contractor is working on the switch to the west side of Bunker Hill Road. Traffic will remain northbound only.
4. Chief Ray Schultz was asked to provide a brief update on the Camera Project Presentations to Hunters Creek and Piney Point. Chief Schultz had been asked to present the project at the Piney Point Meeting. Chief Schultz reported that Hunters Creek appeared supportive and indicated this should be part of the Police Department Budget. Piney Point was less than unanimous due to the cost of the cameras and equity among the cities.
5. Mayor Williams reported that he had taken an ambulance ride to Derry Essary's house from the Fire Station. He was very encouraged with the response time taking 5:15. He asked the Council if they would be interested in a ride along as well. Mayor Williams asked Karen Glynn to coordinate this with Chief Foster for the following week. Karen Glynn said she would also post for possible quorum.

V. ADJOURN

Motion was made by Councilmember Jay Janecek and seconded by Councilmember Robert Lord to adjourn the meeting at 8:39 a.m. The motion carried 5-0.

Approved and accepted on September 18, 2018.



Jay Williams, Mayor

ATTEST:



Britique Williams, City Secretary/Dir. of Finance