MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
APRIL 21, 2015 AT 5:00 P.M.

I. CALL TO ORDER

Mayor Williams called the meeting to order at 5:00 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas

Present:
Mayor Jay Williams
Councilman Keith Brown
Councilman Jay Janecek* arrived @ 5:01 p.m.
Councilwoman Laurie Rosenbaum
Councilwoman Susan Schwartz

Absent:
Councilman John Glover

Also in Attendance:
Karen Glynn, City Administrator
Kelly Johnson, City Secretary/Dir of Finance
Loren Smith, City Attorney

II. PLEDGE OF ALLEGIANCE

The Mayor suspended with the pledge.

III. PROCLAMATIONS

Child Abuse Prevention Month – April

Lemonade Day - May 3, 2015

Administrative Professionals Day - April 22, 2015

Mayor Williams read all the proclamations and presented the Administrative Professionals Day Proclamation to Kelly Johnson City Secretary/Director of Finance and Laurie Gantt Utility Billing/Permit Clerk. The mayor also had an Administrative Professionals Proclamation for Valerie Cantu, Court Administrator, but she was not present.

IV. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

No comments

V. FIRE COMMISSIONER REPORT

A. Financial Report

Commissioner Teel reported that the fire department year-to-date is 1% under budget. He also reported that the 2016 Budget Committee is meeting this week and the 2014 Audit Review will begin this week.

Commissioner Teel said in February the total number of calls in the fire department were 174 with 27 being calls from Bunker Hill Village. He reported that of the 27 calls, 13 were EMS and 16 were fire calls. Average response time for all calls was 4:02 minutes with Bunker Hill Village average being 4:39 minutes.

B. Update on Activities/Proposed 2016 Budget Process

Commissioner Teel reported that they received two facility examination proposals for $13,300 and the second at $13,500. Also reported was both fire trucks were out of service at the same time. Commissioner Teel said when both fire trucks were out, the fire department had the use of a loaner fire truck. The commission is looking at the replacement schedule to see if they need to accelerate the replacement of the fire trucks.

VI. POLICE COMMISSIONER REPORT

A. Financial Report

Commissioner Smyre reported they currently have four openings at the police department. He said they have made offers with all anticipated to start in May. He said year-to-date the police department had 12,376 events in the villages with 4,495 being in Bunker Hill Village. Commissioner Smyre said the average response time for all the villages is 3:28 minutes with Bunker Hill Village's being 3:46 minutes. He did report when the police department is back to full staff the response time should go down.

Commissioner Smyre reported through the first quarter of 2015 they are running 2.9% under budget.

B. Update on Activities/ Proposed 2016 Budget Process

Chief Sanders thanked Councilwoman Schwartz, as a representative for the Memorial Exchange Club, for recognizing Officer Frank Lerma as officer of the year.

Chief Sanders said about three weeks ago on a Sunday a resident called in a suspicious vehicle . Thirty minute later an officer spotted the vehicle and caught two burglars coming out of a home that just had been robbed with stolen property on them.

The Shell Station on Katy Freeway was the target of a group that backed into the station in an attempt to steal the ATM machine. Memorial Village Police Officers responded within 51 seconds while the crime was still in progress and with the help of City of Houston, they were able to apprehend seven suspects. The suspects have been linked to several other burglaries and City of Houston is still making cases.

Chief Sanders also reported that from a traffic stop on Voss Road an officer arrested the suspects and have been able to link the suspects to four burglaries and recover over $100,000 worth of stolen property.

VII. DISCUSSION, DIRECTION AND POSSIBLE ACTION ON TRAFFIC IMPROVEMENTS INCLUDING THE INTERSECTIONS OF BUNKER HILL/ MEMORIAL AND BLALOCK/ MEMORIAL, SETTING SPEED LIMITS AND THE USE OF SPEED HUMPS IN THE CITY - *Karen Glynn, City Administrator*

Karen Glynn made a PowerPoint presentation.

The first item of discussion was the intersection of Memorial Drive @ Bunker Hill Road. Karen Glynn said this is a difficult intersection that has seen a lot of accidents. She said they had asked Manu Isaac, the City's Traffic Engineer, to come up with some options that would help that intersection. She said Manu Isaac came up with four options.

Option 1: Restriping and reflectors in the intersection.

Option 2: Reconstruction of the intersection with trying to make it an actual "T" intersection. It would create a right turn lane on Memorial Drive turning north onto Bunker Hill Road. This would eliminate the "straight shot" lane that is currently there. It also would expand the island on the west side of the intersection creating a more defined right turn lane if traveling south on Bunker Hill Road turning onto Memorial Drive. Manu Isaac said all the modifications in Option 2 would be bringing all the movement to one spot helping to cut down on the confusion.

Option 2A: Focusing only on the eastern island and taking away the "straight shot" lane from Memorial Drive onto Bunker Hill Road. It would create a right turn lane for traffic traveling from Memorial Drive headed north onto Bunker Hill Road. The free right from southbound Bunker Hill Road would remain.

Manu Isaac said some confusion about this intersection is the traffic moving south bound on Bunker Hill Road continuing straight does not realize the street curves to the right or turns to the left. Several councilmember's asked about putting yield signs up versus stop signs. Manu Isaac explained the placement of yield signs and/or stop signs are governed by the Texas Manual of Uniform Traffic Control Devices.

Option 3: A full blown "round about" intersection. City Council did not think Option 3 would be well received by the residents. Manu Isaac said "round abouts" have became really popular in the Dallas/Fort Worth area.

Mayor Williams said he and Karen Glynn thought Option 2A was the solution for now based on residents responses and cost. He said it's not a perfect solution but it's a fairly inexpensive solution.

Councilwoman Rosenbaum asked if they could extend the right turn lane on Memorial Drive turning onto Bunker Hill Road to handle more than two cars. Manu Isaac said in Option 2A, the right turn lane should be able to handle more than two cars.

Karen Glynn said the estimated cost for Option 2A was $50,000 excluding landscaping.

The next item discussed was the Memorial Drive & Blalock Road south bound right turn lane. Karen Glynn said this project is in conjunction with the City of Piney Point's Drainage Project. Karen Glynn said she had spoke with the City Administrator of Piney Point and the project is still on hold until they get their approval from Harris County. Karen Glynn said she recommends Bunker Hill Village put everything on hold until we know what Piney Point is going to do.

Manu Isaac said adding additional pavement to Blalock Road just north of Memorial Drive would be very beneficial to enhancing the traffic congestion. Mayor Williams asked instead of putting a right turn lane in at that intersection would a left turn lane be more beneficial. Manu Isaac responded definitely a left turn lane would be more beneficial than a right turn lane. Karen Glynn said we currently have ear marked in our Metro Account $210,000 for this project.

Next discussion was setting the speed limits in the City. Karen Glynn said this has come up in the past on how does the City set their speed limits and can they be lowered. Manu Isaac said typically the speed limits are set by the 85% Speed Assessment. An example would be to take

two hundred vehicle speeds and take 85% of those two hundred vehicle speeds and use that as your average speed. He said you can round up or down by 5 m.p.h.

Mayor Williams said he thought up until the last legislative session the state would not allow cities to reduce the speed limits below 30 m.p.h. except in school zones. He said he heard that now cities can reduce the speed limits down to 25 m.p.h. Manu Isaac said there was some gray area but yes city councils, by ordinance, can lower the speed limits but they have to do a traffic study before doing so. Manu Isaac was not sure it was a law to do a traffic study, he thought it was written that you shall do a traffic study. Loren Smith, the City Attorney, said he will check and make sure the City is required to do a traffic study to lower the speed limits.

Mayor Williams said he was open to lower the speed limit on residential streets. It was said that cars parking on the street have a natural calming effect resulting in a natural lowering of the speed limit. Council was open to lowering the speed limit if it was necessary. They thought traffic enforcement should be tried first.

Final discussion regarding speed humps in the City. Karen Glynn said we have a Speed Hump Policy that was approved by council in 1997. She said it pretty much mirrors the City of Houston's Policy, it's very neighborhood driven. She said a neighborhood petition has to be submitted with a minimum of 2/3's of the property owners signatures that are in favor of the speed hump. She said it has to be an eligible street and a traffic study has to be done.

Karen Glynn said the policy states a speed hump can only be on a minor street and the policy outlined the major streets in Bunker Hill Village. The mayor said he is approached all the time by residents that want to put a speed hump on their street. Mayor Williams wanted to know if council was okay with the current policy or wanted to make changes.

Councilman Brown said regarding putting in speed humps to keep children safe, he felt sidewalks is what keeps kids off the street and safe, not speed humps. He also said our emergency service response time is the slowest of all the villages and putting in speed humps would just make it worse.

Councilwoman Rosenbaum asked about putting in more stop signs. Manu Isaac said in order to put in a stop sign it's required to meet certain thresholds; is there enough volume, it has to have a certain delay, and safety. Councilwoman Rosenbaum said she did not think that speed humps slows traffic down. Councilwoman Schwartz said she did not like speed humps. Councilman Janecek said we are such a cut through City that we need to look at any option.

Mayor Williams suggested on both speed limits and speed humps residents come to the City with a 2/3 petition and a traffic study, paid by the requesting property owners, and the City will review to see if the change would be warranted. Council was in agreement. They will wait on clarification on the traffic study to see if it is required.

Manu Isaac said a newer technology for speed humps is a hump designed that emergency vehicles can drive over without it effecting the vehicle, it goes between the wheels.

Council did want to see additional enforcement in areas that residents have complained.

VIII. CONSIDERATION AND POSSIBLE ACTION ON CHANGE ORDER NO. 4 WITH AAA ASPHALT PAVING, INC. FOR THE EAST SIDE DRAINAGE PROJECT FOR AN INCREASE TO THE CONTRACT FOR ADDITIONAL ITEMS AND QUANTITIES INCLUDING POINT REPAIRS AND PAVING OF POWDERHORN NOT TO EXCEED $ 40,000 AND POINT REPAIRS, PAVING, AND/OR INTERSECTION IMPROVEMENTS ON BUNKER HILL ROAD NOT TO EXCEED $300,000 - *Steve Smith, Director of Public Works/ Building Official*

Karen Glynn said we are on our last street, Powderhorn, of the East Side Drainage Project. In the next day or two they should be able to finish up on Powderhorn. As a result of the project there has been a lot of wear and tear on Powderhorn. She noted the contract only was to resurface Powderhorn where the pods were being put in. Karen Glynn said she asked AAA Asphalt to prepare an estimate of what it would cost to resurface all of Powderhorn and to do some point repairs on Bunker Hill Road along with an overlay on Bunker Hill Road. She said AAA Asphalt gave a preliminary estimate of $205,000 to do all of Bunker Hill Road. If they also include Powderhorn with Bunker Hill Road the preliminary estimate for Powderhorn would be $37,000. Karen Glynn said we have money in contingency in the East Side Project to do Powderhorn and we have money in the current budget to do Bunker Hill Road.

Karen Glynn said we proposed doing the resurfacing of Powderhorn for not-to exceed $40,000 and the Bunker Hill Road Point Repairs along with the Resurfacing and the intersection of Bunker Hill Road @ Memorial Drive Option 2A, for not to exceed $300,000. She said they are recommending doing all as a change order to the East Side Drainage Project contract with AAA Asphalt. Karen Glynn said they felt by utilizing AAA Asphalt because they are already mobilized, they would get a better price.

Carl Smitha, the Project Coordinator, said finishing up the East Side Drainage Project along with the change order request, all should be finished by June 1st.

Motion was made by Councilman Janecek and seconded by Councilman Brown to approve not-to-exceed $40,000 for the resurfacing of Powderhorn, to be paid from contingency funds from the Eastside Drainage Project, and to authorize the City Administrator to execute the change order. Motion carried 4-0.

Motion was made by Councilwoman Rosenbaum and seconded by Councilwoman Schwartz to approve not-to-exceed $300,000 for the Bunker Hill Road Point Repairs, the Bunker Hill Road Resurfacing, and the intersection improvements at Bunker Hill Road @ Memorial Drive Option 2A and to authorize the City Administrator to execute the change order. Motion carried 4-0.

IX. DISCUSSION, DIRECTION AND POSSIBLE ACTION ON DEVELOPING A PERMIT PROCESS ON ALLOWING SIGNAGE FOR COMMUNITY AND NEIGHBORHOOD INFORMATION - *Karen Glynn, City Administrator*

Karen Glynn said there are several areas in the City that have active homeowners association's "HOA's" with annual meetings and/or events. She said signage continues to be a good communications tool and as a result, they often put signs out. In addition, the City puts out our City Council Meeting signs every month as well as event signage such as the VIF which will be coming up.

Karen Glynn said currently our ordinance states no signage can be put out in the City. In discussion with the Beautification Committee they wondered if there were some signage that would be appropriate in the City in certain locations. An option could be to have them go through a permitting process. She said this would strictly be for neighborhood/community signs, not the "I Buy Ugly Houses", "We Put up Christmas Lights", etc.

Councilman Rosenbaum said she thought we should encourage neighborhoods/HOA's to do socials, Christmas Parties, Halloween, and etc. She said what the Beautification Committee talked about doing was having them go through a permit process, at no cost, and the City issue a sticker to be put on the back of the signs. She said this way enforcement would be easy, all you would have to do is look at the back of the sign to see if it was permitted.

Mayor Williams said he hates all signs, political signs, neighborhood signs, all signs. He said with that said, the new Council Meeting Signs that are put up on our stop sign poles when there

is a council meeting, he said he loves those. He said they are not just stuck in the ground, they are professionally made, metal signs put on our poles. Mayor Williams suggested having neighborhood signs be professionally made and put them on our stop signs poles. Karen Glynn said our city crew could put them up and take them down.

Councilman Janecek suggested putting the information on the City's website. He said he hates all signs. Councilman Brown said he hates signs also.

Councilwoman Rosenbaum was very concerned that if the City banned all neighborhood signs that we would be getting some pretty strong phone calls. Mayor Williams said we don't allow them now, we just have not been enforcing the ordinance.

Mayor Williams said based on the comments from City Council there would not be any changes to the sign ordinance but did recommend Councilwoman Rosenbaum have her neighborhood HOA bring a proposal with professionally made signage back to council for consideration.

No action was taken.

X. CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY ADDING FEES TO SECTION 16-26 (6) OF ARTICLE II OF CHAPTER 16 ESTABLISHING FEES TO BE CHARGED BY THE CITY FOR SOLID WASTE/RECYCLING SERVICES; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH - *Karen Glynn, City Administrator*

Karen Glynn said in November, City Council set the annual utility rates for Water, Wastewater, and Solid Waste/Recycling Services. At the time, City Council discussed the City's new recycling program and offered residents the opportunity to change out their selected cart after the program is implemented in April. Council set a change fee of $25.00 but did not set a fee for the smaller cart since we did not know the actual cost at the time.

Karen Glynn reported that based on the costs provided by Republic Services from our initial order the "pass through cost" of $48.00 would be the cost if residents choose to change from the larger cart to the smaller cart. There is no cost for the larger cart as these are provided at no cost and kept in stock by Republic Services.

Mayor Williams said to go from a big cart to a smaller cart would be $25.00 change out fee plus the $48.00 cost for the smaller cart for a total cost of $73.00.

Motion was made by Councilman Janecek and seconded by Councilwoman Schwartz to approve the ordinance as presented. Motion carried 5-0.

XI. CONSIDERATION AND POSSIBLE ACTION REGARDING A REQUEST FROM AMERICAN TOWER CORPORATION TO CONSENT FOR THE SUBLEASE OF GROUND LEASE 27620 AND SUBSEQUENT LEASEBACK OF A PORTION OF SITE 108860, LOCATED AT 11977 MEMORIAL DRIVE, HOUSTON TEXAS - *Karen Glynn, City Administrator and Loren Smith, City Attorney*

Karen Glynn said the City has had a license agreement with Verizon Communications since 1994 for the cell tower on the City's property at City Hall. This was a 10 year agreement with the opportunity for 4 additional 10 year renewals. It was renewed for the second time in 2014.

American Tower and Verizon have recently entered into an agreement regarding a portion of Verizon's tower portfolio which includes the City's Ground License on the site. American Tower is asking for the City's consent to their agreement. Per contract, the City should consent to the agreement; however, in working with the City Attorney we are requesting that our consent be

contingent upon renegotiation of our current agreement within the next 24 months. Karen Glynn said the cell tower industry has significantly changed over the past 20 years since the original agreement was approved and we believe some renegotiation is reasonable and should be acknowledged.

The City Attorney drafted language which has been added to American Tower's signature page.

Mayor Williams asked if we have to sign the agreement and Loren Smith responded that we cannot reasonably not sign the contract. Mayor Williams asked about American Tower's financial standing. Both Karen Glynn and Loren Smith did not have any information on American Tower's financial standing. Mayor Williams said he was not comfortable with signing an agreement without knowing their financial standing.

Motion was made by Councilman Brown and seconded by Councilwoman Rosenbaum to table this item for more information on American Tower. Motion carried 4-0.

XII. CENTERPOINT REQUESTS:

A. Consideration and Possible Action on a Resolution denying CenterPoint Energy's Application for a Distribution Cost Recovery Factor ("DCRF") seeking to increase electric distribution rates as filed with the City.

Loren Smith, the City Attorney, said this is a rate increase request by CenterPoint. We are part of the Gulf Coast Coalition "GCCC" and they are recommending denying the request. If it is denied it will be decided at the Austin level through the Public Utility Commission.

Cynthia Pena said that no action is necessary on the City's level, the Public Utility Commission is the one who will take the action on whether to deny or pass the request.

Mayor Williams said the GCCC is asking the City to sign the resolution denying CenterPoint's request so when the Coalition goes to Austin to fight the increase they can show they have the support of the City.

Motion was made by Councilman Janecek and seconded by Councilwoman Schwartz to approve the resolution denying CenterPoint's request for a rate increase. Motion carried 4-0.

B. Consideration and Possible Action on CenterPoint Energy's 2015 Annual Gas Reliability Infrastructure Program Filing and Suspension Request for the Houston Division requesting that the operation of the adjustment be suspended for one year

Cherish Loug, with CenterPoint Gas Division, said they are asking that the City approve their request to suspend the rate adjustment for one year. Loren Smith, the City Attorney, said the no rate increase is going to happen regardless if we sign the request. The Gulf Coast Coalition of Cities "GCCC" representative is advising the City not to sign the request. Loren Smith said the GCCC representative stated that if anything comes up in the future CenterPoint can't come back and say the City agreed with them.

Cynthia Westcott, with CenterPoint Gas Division, said CenterPoint is requesting the City sign the letter to show that the City understands that CenterPoint is not increasing the rates like they could based on the GRIP filings. She also said the statute requires that CenterPoint get something in writing from the City that they understand about no rate increase.

Loren Smith said the City can write a letter stating they understand that CenterPoint suspended the rate increase for one year and council took no action

Council took no action.

XIII. CONSENT AGENDA

"ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY."

A. Minutes of the March 24, 2015 Special Council Meeting
B. March 2015 Financials
C. Klotz Assoc., Invoice No. 315052 in the amount of $1,535.00 for professional services rendered from February 16, 2014 to March 15, 2015 in connection with East Side Drainage Project.
D. Lloyd, Smitha, & Associates, LLC, Invoice No. CMBH14-07 for professional services rendered from March 1, 2015 to March 31, 2015 in the amount of $4,875.00 for professional services related to East Side Drainage Project.
E. AAA Asphalt Paving, Inc. Application No. 5 in the amount of $245,718.42 for construction services rendered for March 2015 in connection with East Side Drainage Project.
F. Prejean & Company Inc. for developing the metes and bounds for parkland along Gessner Road in the amount not to exceed $3,800.00.
G. Acceptance of Water Line Easement for Frostwood Elementary School
H. Northwest Pest Control Contract for Fiscal Year 2015 Mosquito Spraying
I. Annual Contribution to the Village Independence Festival in the amount of $1,500.00
J. Annual agreement between the City and Harris County Public Library to participate in funding certain library materials at the Spring Branch Memorial Library for the benefit of the residents of the City and the County at a cost of $1,500.00
K. Accept Resignation of Mr. Bob Croyle, Planning and Zoning Commission

Motion was made by Councilwoman Schwartz and seconded by Councilman Janecek to approve the consent agenda. Motion carried 4-0.

XIV. MAYOR'S REPORT

A. Update on Meeting Activities

Mayor Williams reported that he met with Mayor Butler from Piney Point and the Incoming Mayor, David Wegner, from Hunter's Creek. Mayor Williams said that David Wegner has been mayor before and is very involved.

Mayor Williams said all three villages with the Memorial Villages Police Department are very supportive of Chief Sanders and the Police Department. He said they did discuss moving the finances and/or human resource activities outside the Police Department. He said between now and the end of the year he will be able to report more on that. He said this would not be physically moving the finances and/or human resources out of the police department but the reporting aspect and move it under the three City Administrators.

Mayor Williams said typically the finance and human resource departments fall under the City Administrator at most cities and at our police department they have their own. Mayor Williams said generally that is not the Police Chief's expertise.

Mayor Williams said they are also talking about consolidating Municipal Court.

XV. CITY ADMINISTRATOR'S REPORT

A. Report on the Memorial Drive Meeting Hosted by TIRZ 17

Karen Glynn said she and Councilwoman Rosenbaum attended the TIRZ 17 meeting on the Memorial Drive Project. There was a lot of support at the meeting for the Memorial Drive Project. Most of the residents there wanted the project to continue to Bunker Hill city limits. She said the project is designed to be four lanes with raised medians, sidewalks, and turn lanes. She said the project will add over 10 acre feet of detention.

Residents at the meeting are concerned about drainage and still want more detention.

Mayor Williams received a phone call from a board member of TIRZ 17. The board member asked if the City of Bunker Hill Village was interested in taking the Memorial Drive Project all the way to Gessner. Mayor Williams told him that Bunker Hill Village did not have the money for that.

Mayor Williams said we are going to get a lot of comments when the TIRZ 17 finish the Memorial Drive Project and it stops right at the border of Bunker Hill Village. He said it's going to look bad on the Bunker Hill Village side. Mayor asked if council wanted Bunker Hill Village to talk with the TIRZ 17 to see what they are doing and possibly match up with what they are doing. Council and the Mayor were favorable about talking with the TIRZ 17 but did not want to spend any money.

B. Update on Village Independence Festival

Karen Glynn said the planning is underway for the festival. She said Bunker Hill Village is the host city this year and we have already begun to send letters out for donations, to other cities, and to dignitaries.

She said mark your calendar for July 4th and the parade begins at 9:00 a.m.

C. Request to Ban Gas Blowers in the City

Karen Glynn said we have a request to ban gas blowers in the City. She said it's a hard time of year to make any changes on this topic because a lot of people, including the City, already have contracts in place for landscape services. She recommended if council wanted to look at banning gas movers to wait until budget time to discuss.

Mayor asked City Council if they wanted to pursue banning gas blowers. There was no support from City Council to pursue banning gas blowers.

D. Update on Legislative Agenda Item for Sexual Predators in General Law Cities

Karen Glynn said Representative Jim Murphy is carrying our bill again. She said Steve Smith, Dir of Public Works/Bldg Official, went to Austin today to testify for our bill. Steve Smith reported 34 people were signed up to talk against the bill. Karen Glynn said when she finds out more she will report back to council.

E. Update on Beautification Projects

Karen Glynn said the seasonal colors will be changed out next week. She said we are also going to add a little color at Bunker Hill and Taylorcrest and start the landscaping at our City entry sign at Memorial @ Gessner.

F. Report on Run for the Arts Event

Karen Glynn said the Run for the Arts Event is scheduled for May 2, 2015. They are using the same route as last year. She said the residents on Rhett and Tara were happy with the route last year and she was hoping everything went as well this year.

G. Report on Proposed Closure of Roadways North of Bunker Hill Elementary

Karen Glynn said there has been signs posted north of Bunker Hill Elementary with potential road closures. She said we are trying to work with SBISD to see if they need anything from Bunker Hill Village. The closures are not in Bunker Hill Village but there could be a potential traffic impact to Bunker Hill Village.

Karen Glynn said we are trying to get more information.

H. Letter from Mr. Kyle Sears, Board Member - Harris- Galveston Subsidence District

Karen Glynn said we received a letter from Kyle Sears, our HGSD Representative, noting the importance of checking for leaks and water conservation.

I. Update on Memorial Bridge Reconstruction Project

Karen Glynn said the project has been let by TXDOT. She said there is a pre-construction meeting next week. The bridge replacement is still set for 2016 and Memorial Drive will be closed from April to July 2016.

J. Proposed Zoning Board of Adjustment Workshop

Karen Glynn said a board member asked to do a workshop about the changes in the new zoning ordinance. She said after talking with the Chairperson, Jennifer Rigamonti, they are trying to get a workshop scheduled for sometime in May. Mayor Williams said there are three vacancies on BOA and thought it might be better to wait to have the workshop until the vacancies are filled. It was decided to wait until all the positions are filled and summer is over to have the workshop.

K. Upcoming City Hall Art Show featuring Artist Irene Sheytman - April 23, 2015

Karen Glynn said Irene Sheytman is a Bunker Hill resident and she has her artwork displayed at City Hall. The art show is Thursday, April 23rd at 6:00 p.m.

XVI. ADJOURN

Motion was made by Councilwoman Rosenbaum and seconded by Councilman Brown to adjourn the meeting at 8:08 p.m. Motion carried 4-0.

Approved and accepted on May 19, 2015.

Keith Brown, Mayor Pro-Tem

ATTEST:

Kelly Johnson, City Secretary/Dir. of Finance