



## CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, JANUARY 16, 2024, AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

*“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”*

### **NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:**

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

**This meeting agenda, and the agenda packet, are posted online at**

**[www.bunkerhilltx.gov](http://www.bunkerhilltx.gov)**

### **Join Zoom Meeting**

**<https://us06web.zoom.us/j/84408039487?pwd=FVQYa228pr6I6PbyHkOuQ23Hn3d5CK.1>**

**Meeting ID: 844 0803 9487**

**Passcode: 498539**

### **Dial by your location**

**+1 346 248 7799 US (Houston)**

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. CITIZENS' COMMENTS**

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

**IV. PRESENTATION, DISCUSSION, AND REVIEW OF AN APPLICATION FOR A SPECIFIC USE PERMIT:**

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX "A" OF THE CODE OF ORDINANCES OF THE CITY, SAME BEING THE COMPREHENSIVE ZONING ORDINANCE OF SAID CITY, BY GRANTING A SPECIFIC USE PERMIT FOR CONSTRUCTION AND USE OF PICKLE BALL COURTS, A TRELIS SHADE STRUCTURE, FENCING AND ASSOCIATED LIGHTING ON THE PREMISES OF MEMORIAL DRIVE PRESBYTERIAN CHURCH, AND OTHER INCIDENTAL IMPROVEMENTS; PROVIDING FOR REPEAL; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY.

**V. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT**

A. Update on Activities

**VI. VILLAGE FIRE DEPARTMENT REPORT**

A. Update on Activities

B. Discussion on Apparatus Replacement Cost Schedule

**VII. MAYOR'S REPORT**

A. Consideration and Possible Action Regarding Appointing Beth Wing to Serve as Municipal Court Associate Prosecutor for a Two-Year Period

B. Report of Activities and Upcoming Events

- Mayors' Meetings
- Proposed Town Hall on Utility Billing and Water Consumption
- Holiday Reception Event – *December 12, 2023; Invitation for 2024*
- Twinkle Light Parade – *December 14, 2023*

**VIII. CITY ADMINISTRATOR'S REPORT**

**A. Report on Activities and Upcoming Events**

- Discussion and Direction on Screening of Ground Equipment
- Planning and Zoning Commission Meeting – *November 28, 2023*
- American Tower Lease Contract
- RFQ for City Engineer Services
- 2024 CIP Project Update
- City Hall Admin Office Closure – *Thursday, February 1 – Friday, February 2*

**B. Director of Public Works Report**

- Development Report
- Public Works and Disaster Operations Building

**C. Finance Director Report**

- Investments and Opportunities
- Workers Compensation Audit
- Annual Audit – *Monday, March 25, 2024 - Friday, March 29, 2024*

**IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND CORE & MAIN IN THE AMOUNT OF \$60,100.00 FOR THE PURCHASE AND INSTALLATION OF GATEWAY EQUIPMENT FOR THE WATER METER REPLACEMENT PROJECT – *Elvin Hernandez, Director of Public Works***

**X. DISCUSSION, FEEDBACK AND DIRECTION REGARDING AMENDING THE CITY'S TREE ORDINANCE – *Elvin Hernandez, Director of Public Works***

**XI. CONSIDERATION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE CITY COUNCIL TO APPROVE A FINAL PLAT FOR 11730 WOOD LANE AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION – *Elvin Hernandez, Director of Public Works***

**XII. CONSIDERATION AND POSSIBLE ACTION TO ADOPT AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS PROVIDING FOR THE HOLDING OF A GENERAL ELECTION TO BE HELD ON SATURDAY, MAY 4, 2024, FOR THE PURPOSE OF ELECTING THREE COUNCILMEMBERS (POSITION NOS. 1, 2, AND 3); PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT – *Gerardo Barrera, City Administrator***

**XIII. CONSIDERATION AND POSSIBLE ACTION TO ADOPT AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING ALL OF SECTION 2-4, OFFICIAL NEWSPAPER, OF ARTICLE I, IN GENERAL, OF CHAPTER 2, ADMINISTRATION, AND ADDING A NEW SECTION 2-4, OFFICIAL NEWSPAPER, OF ARTICLE I, IN GENERAL, OF CHAPTER 2, ADMINISTRATION, SAID SECTION DESIGNATING THE MEMORIAL EXAMINER (HOUSTON COMMUNITY NEWSPAPER) AS THE OFFICIAL NEWSPAPER OF THE CITY; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT – *Gerardo Barrera, City Administrator***

**XIV. CONSIDERATION AND POSSIBLE ACTION TO RATIFY THE FOLLOWING PAYMENT(S) THAT EXCEED \$50,000.00:**

- A. JLA Construction Solutions, Application for Payment No. 11 in the amount of \$70,665.20 for Public Works and Disaster Operations Building construction from September 1, 2023, to October 31, 2023.

**XV. CONSENT AGENDA**

**“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**

- A. Minutes of the November 21, 2023, City Council Meeting.
- B. November 2023 Financials.
- C. The Goodman Corporation, Invoice No. 12-2023-5 in the amount of \$1,860.00 for professional services rendered through December 31, 2023, for the Memorial Drive and Gessner Road grant application.
- D. Langford Engineering, Invoice No. 26847 in the amount of \$233.98 for Water Well #5 warranty work performed through September 29, 2023.
- E. Langford Engineering, Invoice No. 26848 in the amount of \$635.16 for design and construction phase work completed through September 29, 2023, for sanitary sewer cleaning and televising.
- F. Langford Engineering, Invoice No. 26920 in the amount of \$1,548.75 for design and construction phase work completed through October 27, 2023, for sanitary sewer cleaning and televising.
- G. Langford Engineering, Invoice No. 26921 in the amount of \$2,076.74 for engineering services rendered through October 27, 2023.
- H. Langford Engineering, Invoice No. 27089 in the amount of \$2,076.88 for design and construction phase work completed through December 29, 2023, for sanitary sewer cleaning and televising.
- I. Langford Engineering, Invoice No. 27090 in the amount of \$3,337.93 for emergency repair work completed on Mockingbird Lane through December 29, 2023.
- J. Neil Technical Services, Invoice No. 119198 in the amount of \$700.00 for SCADA system services completed at City Hall Water Plant July 2023.
- K. Neil Technical Services, Invoice No. 122219 in the amount of \$1,050.00 for power disconnection from construction trailer completed November 2023.
- L. PGAL, Invoice No. 10059398 in the amount of \$900.00 for professional services rendered from May 1, 2023, to May 31, 2023, for City Hall Exterior Improvements and the Public Works and Disaster Operations Building.
- M. PGAL, Invoice No. 10059880 in the amount of \$300.00 for professional services rendered from July 1, 2023, to July 31, 2023 for City Hall Exterior Improvements and the Public Works and Disaster Operations Building.
- N. Probstfeld & Associates, Invoice No. 68550 in the amount of \$355.00 for drainage plan review services completed in October 2023.
- O. Probstfeld & Associates, Invoice No. 68551 in the amount of \$360.00 for drainage plan review services completed in October 2023.
- P. Probstfeld & Associates, Invoice No. 68738 in the amount of \$530.00 for drainage plan review services completed in November 2023.
- Q. Probstfeld & Associates, Invoice No. 68781 in the amount of \$175.00 for drainage plan review services completed in November 2023.

- R. Probstfeld & Associates, Invoice No. 68856 in the amount of \$355.00 for drainage plan review services completed in December 2023.
- S. RPS, Invoice No. 1023012 in the amount of \$710.36 for on-call engineering services performed from September 30, 2023, to October 27, 2023.
- T. RPS, Invoice No. 1023014 in the amount of \$3,651.51 for site development review services completed from September 30, 2023, to October 27, 2023.
- U. RPS, Invoice No. 1023015 in the amount of \$1,867.91 for on-call Drainage Committee services rendered from September 30, 2023, to October 27, 2023.
- V. RPS, Invoice No. 1123023 in the amount of \$698.89 for on-call engineering services performed from October 28, 2023, to November 24, 2023.
- W. RPS, Invoice No. 1123025 in the amount of \$4,019.59 for site development review services completed from October 28, 2023, to November 24, 2023.
- X. RPS, Invoice No. 1123026 in the amount of \$1,204.23 for on-call engineering services completed from October 28, 2023, to November 24, 2023.
- Y. Willscot, Invoice No. 9019063836 in the amount of \$1,594.80 for October 6, 2023, to November 2, 2023 facility rental (Public Works team).

**XVI. EXECUTIVE SESSION**

- A. THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF THE CITY ADMINISTRATOR AND FINANCE DIRECTOR**
  
- B. THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTIONS 551.074 AND 551.071 OF THE TEXAS GOVERNMENT CODE TO DELIBERATE THE APPOINTMENT, ASSIGNMENT, AND DUTIES OF THE CITY'S COMMISSIONER TO THE VILLAGE FIRE COMMISSION AND CONSULT WITH THE CITY ATTORNEY RELATED TO A MATTER THAT THE ATTORNEY'S DUTY REQUIRES TO BE DISCUSSED IN CLOSED SESSION**

**XVII. ADJOURN**

**I, Gerardo Barrera, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, on January 12, 2024, by 12:00 p.m.**

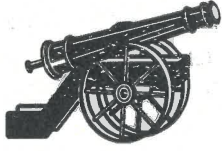
(SEAL)



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**Gerardo Barrera, City Administrator/ Acting City Secretary**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

<b>Agenda Date:</b>	January 16, 2024
<b>Agenda Item:</b>	IV
<b>Subject:</b>	Specific Use Permit (SUP) for Memorial Drive Presbyterian Church (MDPC)
<b>Exhibits:</b>	Proposed Ordinance
<b>Presenter(s):</b>	Gerardo Barrera, City Administrator

### Executive Summary

#### Background

Memorial Drive Presbyterian Church (MDPC), located at 11612 Memorial Drive, operates under a specific use permit (SUP). The SUP outlines a detailed site plan and specific conditions on MDPC property.

At the April 2023 Planning and Zoning Commission Meeting, MDPC presented an application for an amendment to the SUP for Commission review, discussion, and direction for the following:

1. Replacement of existing signs (3 total)
2. New pickleball courts (2 total) with covered structure and site amenities

The Commission discussed the items and provided direction including separating the two requests. In discussions with the Commission and staff, MDPC representatives expressed that the pickleball courts are the highest priority and will pursue replacing the existing signage at a later time.

As a result, the proposed application and ordinance reflect the pickleball courts, structure, and amenities only.

A public hearing on the proposed pickleball courts was held at the June 2023 Planning and Zoning Commission (P&Z) meeting. MDPC made a presentation that illustrated the proposed location of the courts and pavilion that were to be constructed over the existing asphalt parking lot. During the hearing, several residents spoke against the court placement citing disruption of noise, lighting, and hours of operation. No action was taken. The applicants were instructed to complete a formal sound study prior to any final decision from P&Z.

At the November 2023 meeting, P&Z held a second public hearing on the proposed pickleball courts. MDPC presented the results of a formal sound study, as well as a new proposed site that moved the courts to a more centralized location further away from the residential area (away from Bylane Dr. residents). The new location also included an updated lighting study and new rendering drawings of the new location.

The Planning and Zoning Commission voted 6 – 1 to recommend approval of amending the SUP for MDPC to install new pickleball courts with a covered structure and site amenities as presented.

### **SUP & Amendment Process**

The purpose of the SUP process and regulations is to allow the proper integration of uses which may be suitable in specific locations within the City. Any future requests by the applicant must meet the existing SUP or an amendment is required.

As stated in the Code of Ordinances, before any specific use is permitted in the applicable zoning district, a report from the Planning and Zoning Commission must be directed to the City Council accompanied by the Commission's recommendation for approval or denial. The report shall include, but need not be limited to, the following:

- A. *Ingress and egress*: Ingress and egress to the property and proposed structures thereon, with particular reference to automobile and pedestrian safety and convenience, traffic flow and control, and access in the event of fire or other catastrophe.
- B. *Off-street parking*: Off-street parking and loading areas where required, with particular attention to the items set forth in subsection A of this section, and the economic, noise, glare, and other effects of the specific use on adjoining properties and other properties generally in the district and city.
- C. *Service area*: Refuse and service areas, with particular reference to the items set forth in subsections A and B of this section.
- D. *Utilities*: Utilities include water and wastewater with reference to location, availability, and compatibility.
- E. *Drainage*: Drainage plans proposed to meet requirements of the city's drainage ordinance and criteria manual.
- F. *Screening and buffering*: Screening and buffering, either or both, with reference to type, dimensions, and character.
- G. *Signs and lighting*: Sign location and size, proposed exterior lighting with reference to glare and traffic safety and compatibility and harmony with adjacent property and other properties generally in the district and city.
- H. *Trees, yards and open spaces*: Landscaping and required yards, open spaces, and building setback lines.
- I. *Compatibility*: General compatibility with adjacent properties and other properties in the district and city.
- J. *Conformity*: The conformity of the proposed use with the requirements and intent of this ordinance and the comprehensive plan of the city.

The SUP process examines individual sites on a case-by-case basis to determine if the proposal would negatively impact adjacent properties and the City as a whole.

The SUP process provides for conditions to be included to ensure specific concerns are addressed for the various factors.

**Amendment Application**

Per conditions of the SUP, the City's current Ordinances for construction would apply, including setbacks, height restrictions, drainage requirements, etc.

The site plan provided by MDPC details the courts, fencing, pavilion, and lighting. Proposed specific provisions include the following:

A. Hours of Operation. The hours of operation of the pickleball courts, pavilion and related area shall be 9:00 a.m. to 9:00 p.m. and may operate 7 days a week throughout the year.

The security gates shall be locked when the courts and pavilion are not in use.

B. Lighting. All lighting shall comply with the lighting study. The pickleball courts and trellis shade structure shall be illuminated only from dusk until 9:00 p.m.

C. Amplified Sound. Amplified sound at the pickleball courts and pavilion is hereby prohibited.

This item will be brought back before Council for a formal Public Hearing and formal action at the February 20, 2024 City Council meeting.

**Recommended Action**

Staff recommends Council receive the presentation and provide feedback.



**ORDINANCE NO. 24-XXX**

**AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX "A" OF THE CODE OF ORDINANCES OF THE CITY, SAME BEING THE COMPREHENSIVE ZONING ORDINANCE OF SAID CITY, BY GRANTING A SPECIFIC USE PERMIT FOR CONSTRUCTION AND USE OF PICKLE BALL COURTS, A TRELIS SHADE STRUCTURE, FENCING AND ASSOCIATED LIGHTING ON THE PREMISES OF MEMORIAL DRIVE PRESBYTERIAN CHURCH, AND OTHER INCIDENTAL IMPROVEMENTS; PROVIDING FOR REPEAL; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY.**

\* \* \* \* \*

**WHEREAS**, Section 8.02 of Appendix "A" of the Code of Ordinances of the City of Bunker Hill Village, Texas, Appendix "A" being the comprehensive zoning ordinance of the City, permits the construction and use of buildings and structures for churches and other places of religious worship only pursuant to a specific use permit granted in accordance with Article VIII of said Appendix "A"; and

**WHEREAS**, Memorial Drive Presbyterian Church has applied for a specific use permit for the construction and use of pickle ball courts, a trellis shade structure, and lighting on its premises located at 11612 Memorial Drive within the City, in accordance with the plan attached hereto as Exhibits "A" through "F" and made a part hereof; and

**WHEREAS**, the Zoning Commission of the City, after notice and hearing as required by law, has recommended that the City Council grant the specific use permit subject to the terms and conditions contained in the final report of the Commission; and

**WHEREAS**, the City Council, following notice and hearing as required by law, concurs with the recommendation of the Zoning Commission that such specific use permit should be granted; now, therefore:

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** A specific use permit authorizing construction and use of pickle ball courts, a trellis shade structure, related lighting, fencing and incidental improvements, to be located on the premises of Memorial Drive Presbyterian Church, 11612 Memorial Drive, Bunker Hill Village, Texas, is hereby granted in accordance with the plans attached hereto as Exhibits “A” through “F” and in accordance with and subject to the special terms and conditions set forth in Section 2 of this Ordinance. Exhibits “A” through “F” are hereby made a part of this Ordinance for all purposes.

**Section 2.** The granting of the Specific Use Permit as set forth in Section 1 above is subject to the following additional terms and conditions:

A. **Hours of Operation.** The hours of operation of the pickle ball courts, trellis shade structure and related area shall be 9:00 a.m. to 9:00 p.m. The security gates demonstrated on Exhibit “E” shall be locked when the courts and pavilion are not in use.

B. **Lighting.** All lighting shall comply with the lighting study and light fixture specifications attached hereto in Exhibits “G” through “I”. The pickle ball courts and trellis shade structure shall be illuminated only from dusk until 9:00 p.m.

C. **Amplified Sound.** Amplified sound at the pickle ball courts and trellis shade structure is hereby prohibited.

**Section 3.** **Repeal.** All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

**Section 4.** **Penalty.** Any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

**Section 5.** **Severability.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and

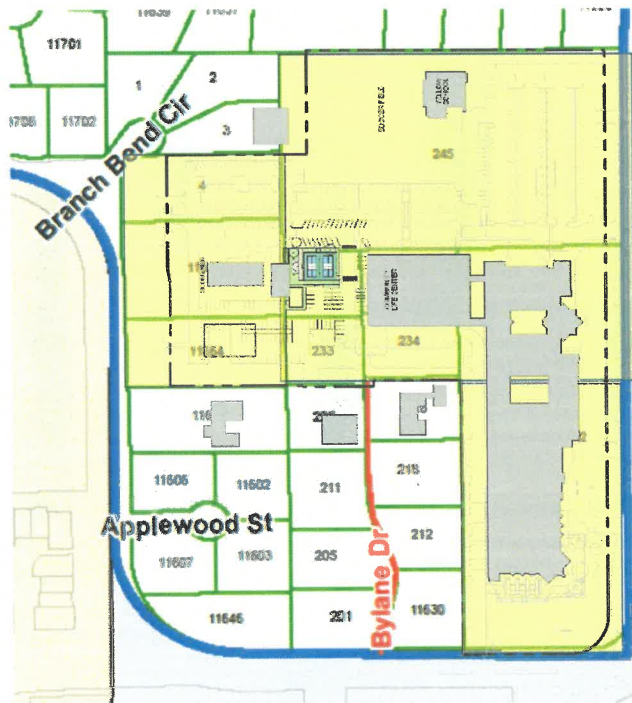
every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED, APPROVED, AND ORDAINED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Robert P. Lord, Mayor

ATTEST:

\_\_\_\_\_  
Gerardo Barrera, City Administrator/ Acting City Secretary

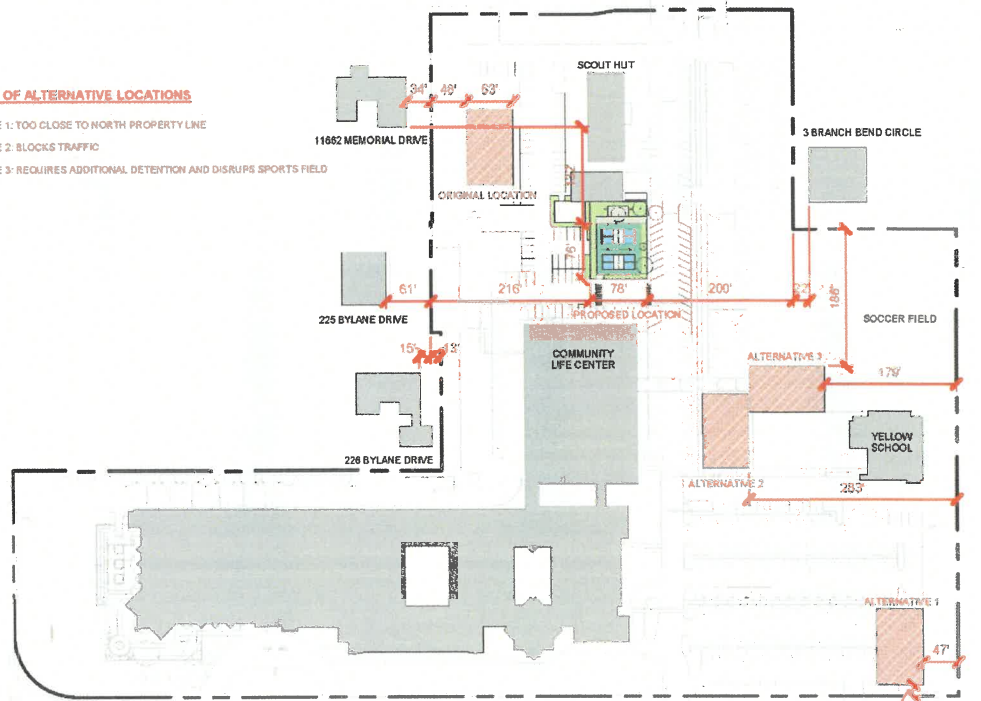


BUNKER HILL OVERLAY  
N.T.S.

# EXHIBIT A

**ANALYSIS OF ALTERNATIVE LOCATIONS**

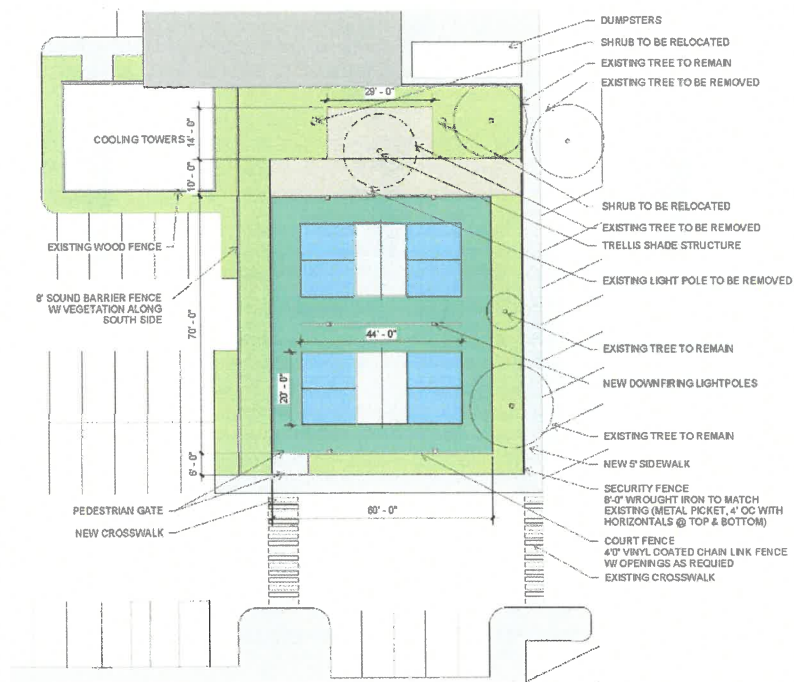
- ALTERNATIVE 1: TOO CLOSE TO NORTH PROPERTY LINE
- ALTERNATIVE 2: BLOCKS TRAFFIC
- ALTERNATIVE 3: REQUIRES ADDITIONAL DETENTION AND DISRUPTS SPORTS FIELD



ALTERNATIVE LOCATIONS  
1"=100'-0"

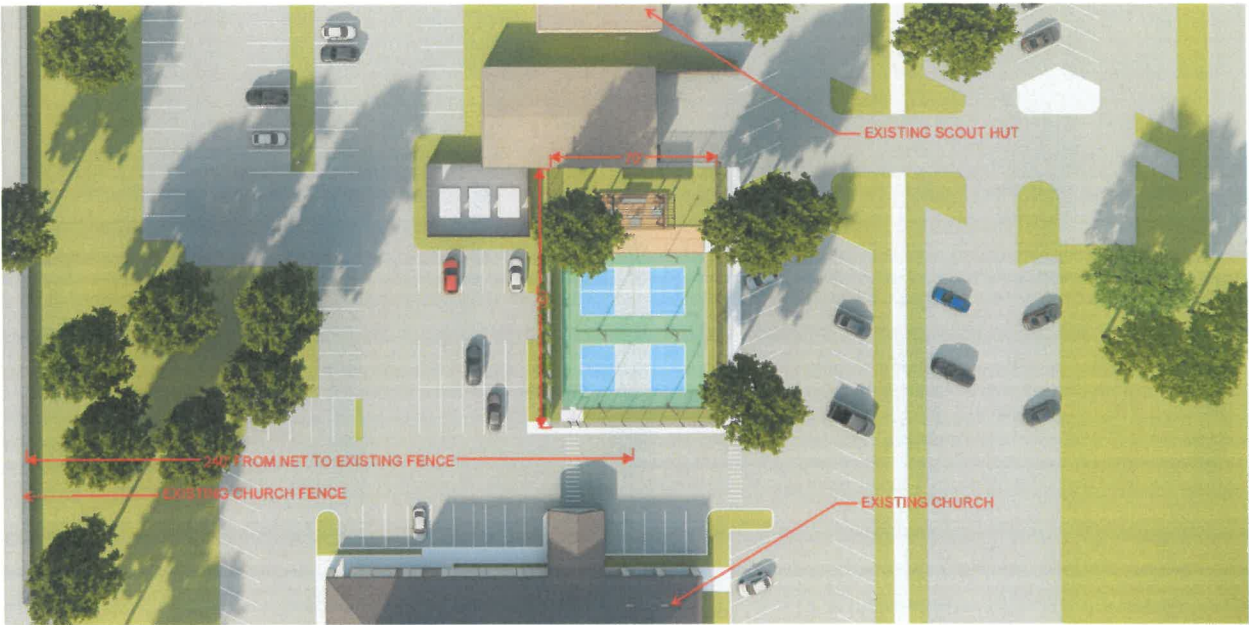


**EXHIBIT B**



ALTERNATIVE LOCATIONS  
1"=20'-0"

# EXHIBIT C



NOTE: HOURS OF OPERATION 9:00AM TO 9:00PM  
LIGHTING FROM DUSK TO 9:00PM AND SECURITY GATES WILL BE LOCKED



ENLARGED SITE PLAN

## EXHIBIT D



PROPOSED LOCATION  
RENDERING

## EXHIBIT E





PROPOSED LOCATION  
RENDERING

## EXHIBIT F

Model	Lighting	Foot
Availability	Yes	Yes



**McGraw-Edison**  
**GPC Galloon Pedestrian Competition**  
 Area / Site Luminaire

**Product Features**

- Energy Star
- ETL
- UL
- IESNA
- DLR
- PC

**Product Certifications**

**Intuitive Menu**

- Ordering Information [view](#)
- Product Specifications [view](#)
- Options Configuration [view](#)
- Energy and Performance Data [view](#)
- General Options [view](#)

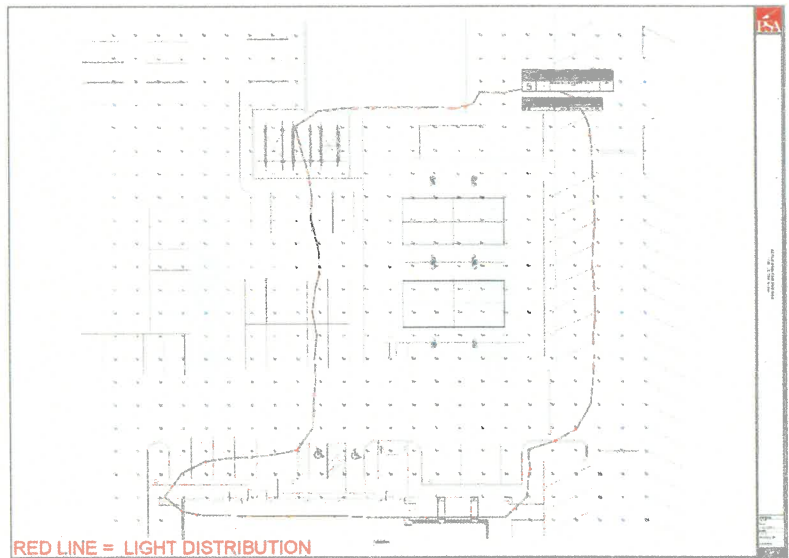
**Quick Facts**

- Choice of sixteen high-efficiency, patented AcuityLED Optics
- Deck mount, pole or mast arm mounting configurations
- Light fixture packages from 2214 up to 17,368 lumens
- IP65 rated housing and LED light source

**Dimensional Details**

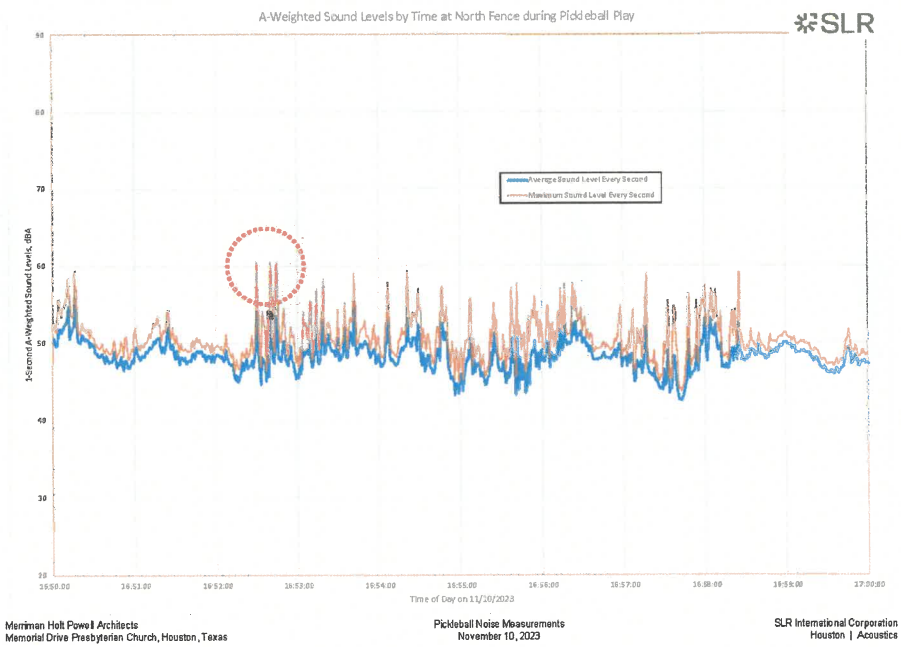


**COOPER**  
Lighting Solutions

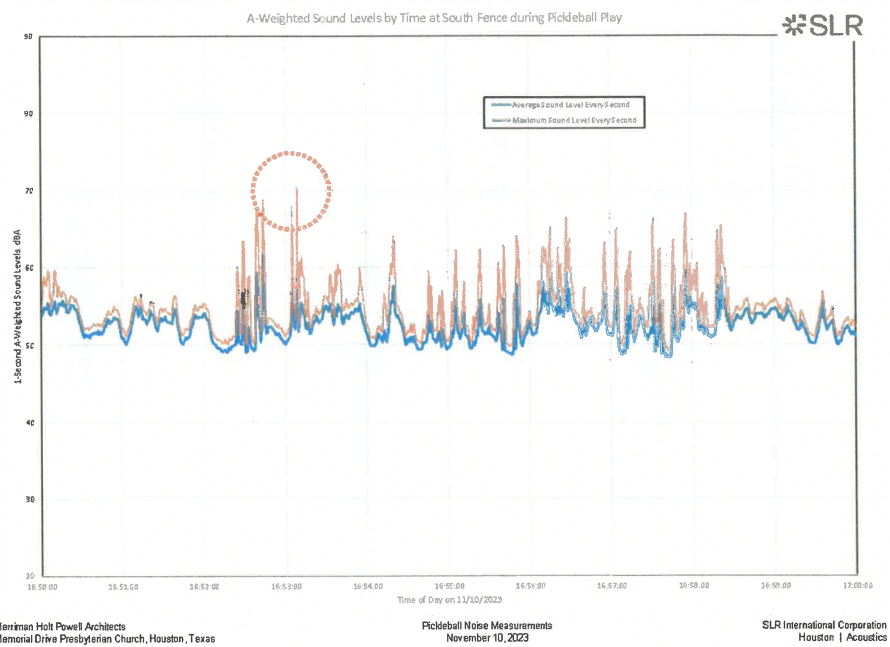


LIGHT FIXTURE DISTRIBUTION  
 N.T.S.

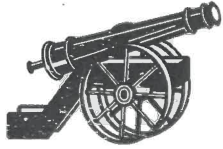
## EXHIBIT G



## EXHIBIT H



# EXHIBIT I



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

**Agenda Date:** January 16, 2024

**Agenda Item:** V

**Subject:** Memorial Villages Police Department Report

**Exhibits:** Chief’s Monthly Report – November 2023 - December 2023  
Fire Department Assists  
2023 Burglary Map  
2023 Auto Burglary Map  
ALPR Map  
ALPR Recoveries Map & List  
ALPR Hits/Reads by Camera & Graphs  
2023 Total Incidents to Date  
Officer Committed Time Report to Date

**Funding:** N/A

**Presenter(s):** Chief Schultz

**Executive Summary**

The Memorial Villages Police Department Report will include the following items:

- A. Update on Activities

**Recommended Action**

Staff recommends City Council receive the November 2023 and December 2023 Monthly Reports.



Memorial Villages Police Department  
 11981 Memorial Drive  
 Houston, Texas 77024  
 Tel. (713) 365-3701

*Raymond Schultz*  
 Chief of Police

December 11, 2023

TO: MVPD Police Commissioners  
 FROM: R. Schultz, Chief of Police  
 REF: November 2023 Monthly Report

During the month of November, MVPD responded/handled a total of 5,076 calls/incidents. 4,008 House Watch checks were conducted. 433 traffic stops were initiated with 449 citations being issued for 793 violations. (Note: 20 Assists in Hedwig, 103 in Houston, 10 in Spring Valley and 0 in Hillshire)

*Calls/Events by Village were:*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1531/21739	1270/17631	2	293/110/403	5@3:34
Piney Point:	1537/17411	1216/12990	5	174/139/313	9@3:18
Hunters Creek:	1853/24485	1519/19363	5	220/103/333	7@3:23
				Cites/Warn/Total	21@3:34

*Type and frequency of calls for service/citations include:*

Call Type	#	Call Type	#	Citations	#
False Alarms:	111	Ord. Violations:	21	Speeding:	94
Animal Calls:	13	Information:	19	Exp. Registration	189
ALPR Hits:	15	Suspicious Situations	84	No Ins	91
Assist Fire:	52	Loud Party	11	No License	83
Assist EMS:	31	Welfare Checks:	14	Stop Sign	15
				Fake Plate	20

*This month the department generated a total of 47 police reports.  
 BH-12 PP-21 HC-10 HOU-2, HED-0, SV-1*

<u>Crimes Against of Persons (0)</u>			
Assault (DV)	0	Assault - Simple	0
<u>Crimes Against Property (7)</u>			
Credit Card Abuse	1	Fraud/ID	3
Burglary of a Habitation	1	Theft Misdemeanor	2
<u>Petty/Quality of Life Crimes/Events (40)</u>			
ALPR Hits (valid)	4	DWI	5
Accidents	12	Poss of a DW	2
FSGI	2	Misc	6
Warrants	5	Towed Vehicles	4
<u>Arrest Summary: Individuals Arrested (12)</u>			
Warrants	5	Felony	0
Class 3 Arrests	2	DWI	5

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	4,966,558	5,698,141	87.2%
• Operating Expense:	905,501	1,096,092	82.6%
• Total M&O Expenditures:	5,872,059	6,794,233	86.4%
• Capital Expenses:	509,393	672,200	75.8%
• Net Expenses:	6,381,451	7,466,433	85.0%

#### Follow-up on Previous Month Items/Requests from Commission

- The contract for electricity service was awarded through HGAC. Shell was the lowest bid at 6.6 k/w. Service begins January 4, 2024.

#### Personnel Changes/Issues/Updates

- Dispatcher interviews were conducted. Two candidates were offered part-time positions. Both will start training in mid-December. Both are Master Level Certified.

#### Major/Significant Events

- Holiday patrols with package checks have begun along with our annual holiday safety tips being included in the weekly V-LINC message.
- S. Piney Point Road and been completely closed again by the City of Houston for repairs. MVPD added our signage to the project and have been working with St. Francis on the daily closures and detours that are occurring in front of their main gate.
- The 4<sup>th</sup> Burglary of the year occurred on 11/14/23 in Bunker Hill. In this case, a window that had been put in place with tape was removed and the home entered. The home was ransacked, and collector coins and bills taken (min value) Other more valuable items were left behind. Of the 4 burglaries this year, 3 are within a short radius of each other. Detectives have identified a person of interest who has been in the area in the past making deliveries and pickups.
- On 11/15/23 officers had a vehicle flee from them during a traffic stop. While evading officers, the suspect threw drugs out the windows of the car. Officers were able to recover the drugs before children started their morning walk to school.
- On 11/19/23 a traffic stop of a vehicle with fake paper tags resulted in the seizure of blank money orders, blank checks, printers, a laptop and a loaded handgun. The DA's office declined any charges.

#### Status Update on Major Projects

- This month we began flying regular night patrols with the MVPD drone. Officer Boggus has been supporting field operations with evening coverage between 5 pm and 8 pm.
- Planning is underway for the 2023 Twinkle Light Parade to be held December 14, 2023.

#### Community Projects

- Staff participated in numerous events including; Red Ribbon Week at MDE, Veterans Day Lunches at HCE, and BHE.

#### V-LINC new registrations in November +12

BH – 1629(+6)

PP – 1147 (+2)

HC – 1630 (+4)

Out of Area – 599 (+0)

## November VFD Assists

Calls received directly by MVPD via 911/3700

### Priority Events

### Average Response Times

Total – 12	2:58
Fire – 1	2:29
EMS – 11	3:01

### By Village

BH Fire – 0	0:00
BH EMS – 2	2:05
PP Fire – 1	2:29
PP EMS – 5	3:16
HC Fire -0	0:00
HC EMS -4	3:08

### Combined VFD Events (Priority + Radio)

Total – 45	4:28
Fire – 31	5:03*
EMS – 14	3:34

### Radio Call Events

Total – 33	5:13*
Fire- 30	5:10
EMS- 3	5:37

### Radio Call Events by Village

BH – 10	3:53
PP – 12	6:13*
HC – 11	5:03

- Officer not logged on scene arrived in 2 minutes. Event attached.



## 2023 Burglary Map

Address	Alarm	POE
12102 Rhett	No	Rear Door/Force
203 Heritage Oaks	No	Front Door/Force
1205 River Bend	No	Rear Door/Force
12014 Surrey Ln	No	UNL
11912 Arbordale	No	Rear Window

## 2023 Robberies

Address

MO



Daytime Burglary



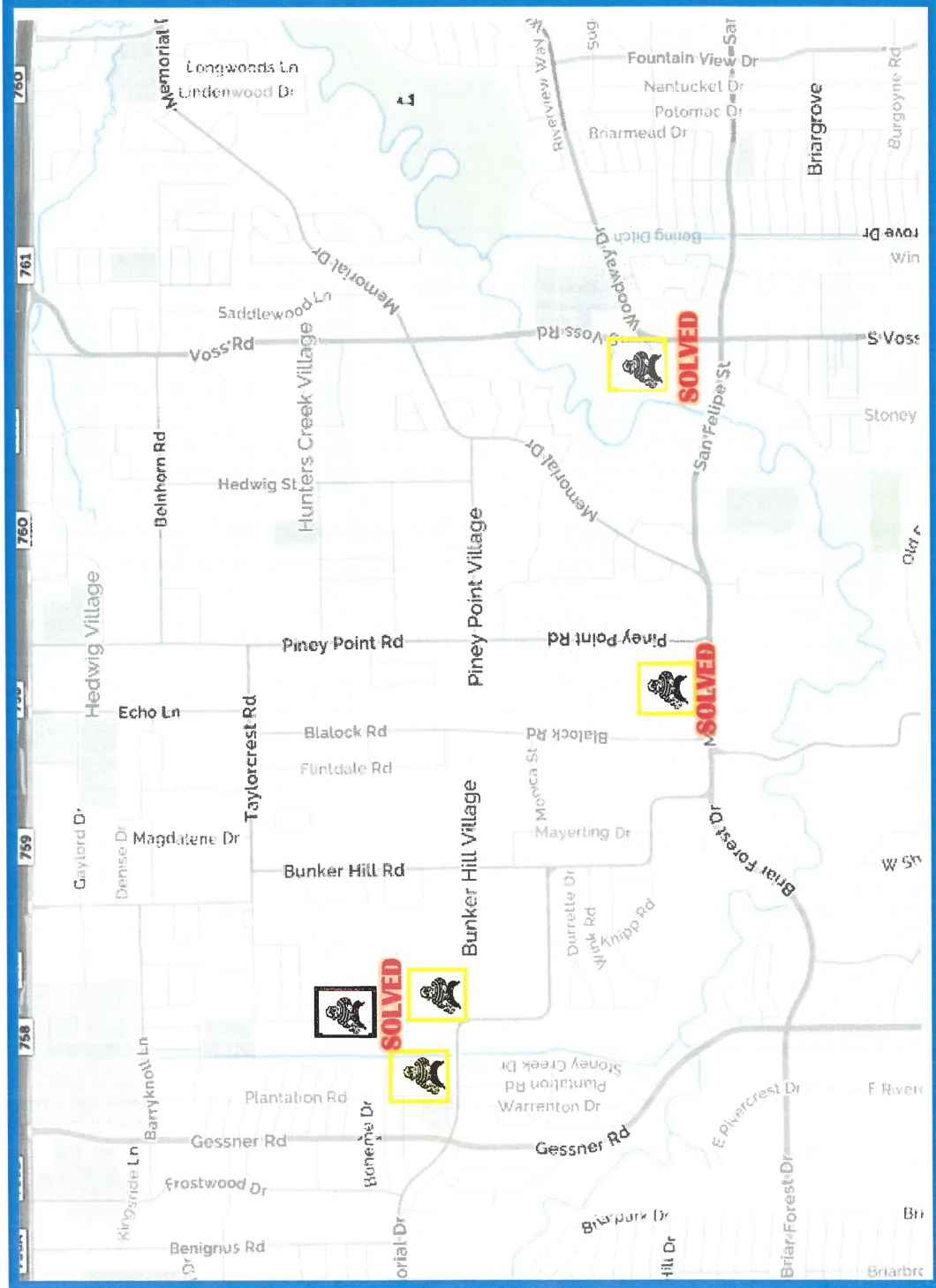
Nighttime Burglary

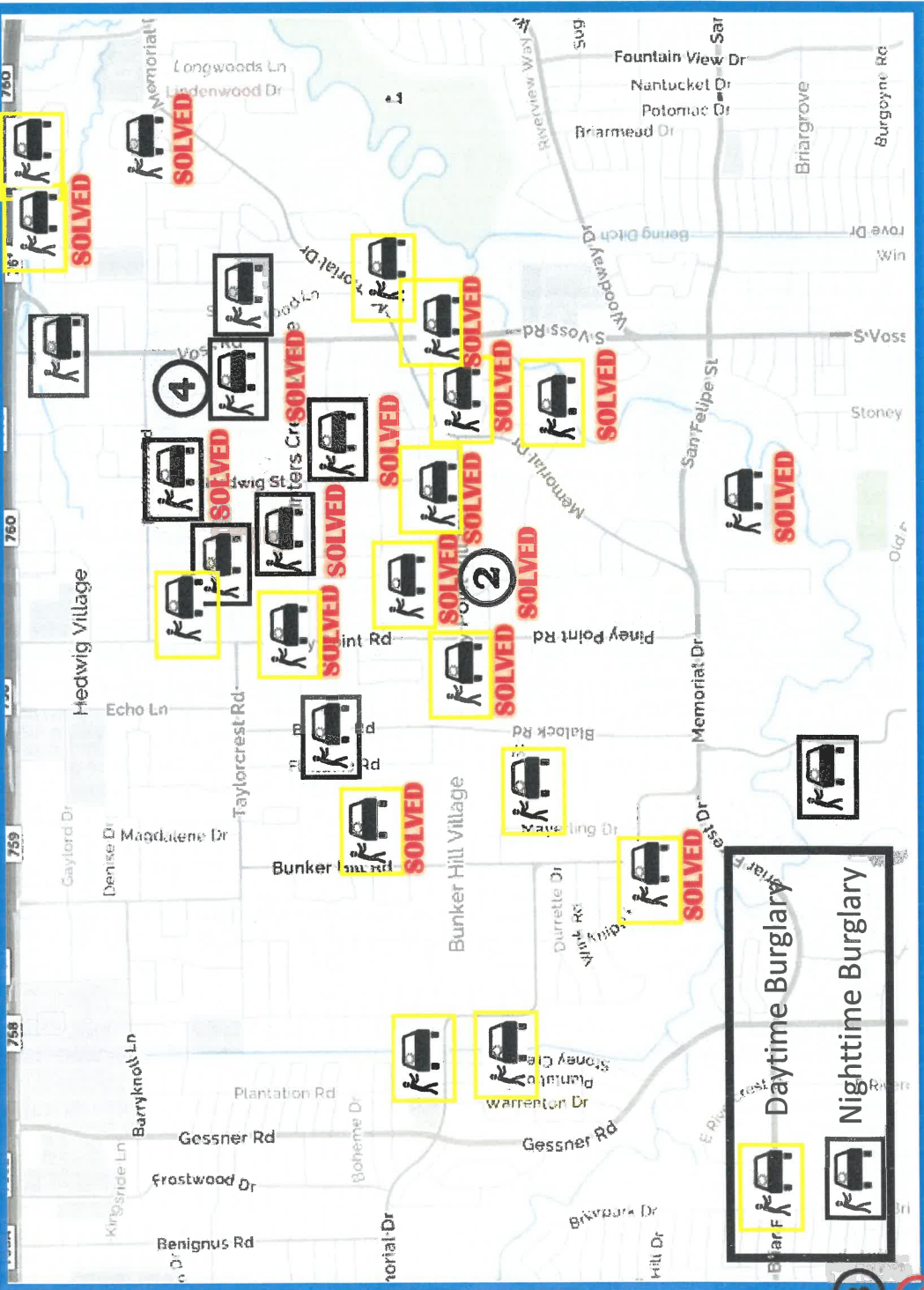


Robbery



11/30/23





## 2023 Auto Burglary Map

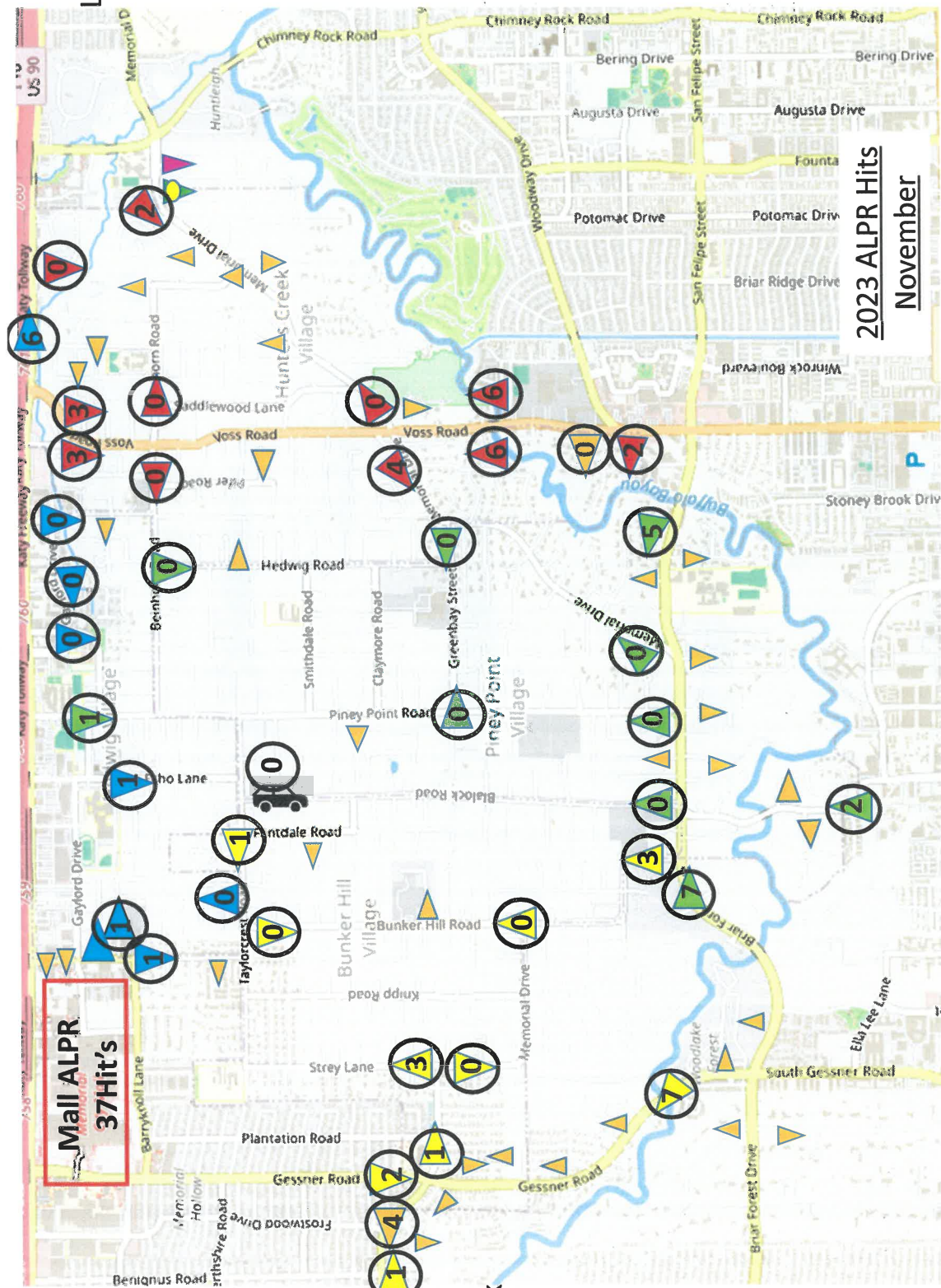
Address	POE
335 Piney Point Rd	UNL Win Open
10810 Briar Branch	UNL
11714 Winshire	Win/Smash
<u>10709 Memorial</u>	<u>Lock Punch</u>
10913 Long Shadow	UNL
10823 Smithdale	UNL
10918 Roaring Brook	UNL
10926 Long Shadows	UNL
525 Trails End	UNL
200 Stoney Creek	UNL/Contractor
10700 Marsha	Win/Smash
11722 Flintwood	UNL
1 Carsey Ln	UNL*
8435 Katy Fwy	Win/Smash*
11678 Arrowood	UNL
<u>11750 Memorial</u>	<u>Window/Punch</u>
12122 Memorial	UNK
<u>10900 Wickline</u>	<u>Window/Punch</u>
201 Kinkaid School Rd	UNL
825 Sadlewood	Lock Twist
<u>106 Willowend</u>	<u>Window/Punch</u>
<u>10906 Wickline</u>	<u>Window/Punch</u>
<u>9 Tokeneke Trl</u>	<u>Window/Punch</u>
<u>11207 Tyne Ct</u>	<u>Window/Punch</u>
11215 Tyne Ct	UNL
10901 Bridgewood	UNL
11 Willowend	UNL/Contractor
505 Lancrest	UNL
749 W Creekside	Unfounded
11302 Holidan Way	Unlocked
<u>8429 Katy Fwy</u>	<u>Window Punch</u>



Blue Entry = Actual  
 Location Unknown  
 Underlined Contractor

\* Location

**SOLVED**  
 11/30/23



**Mall ALPR**  
37 Hit's

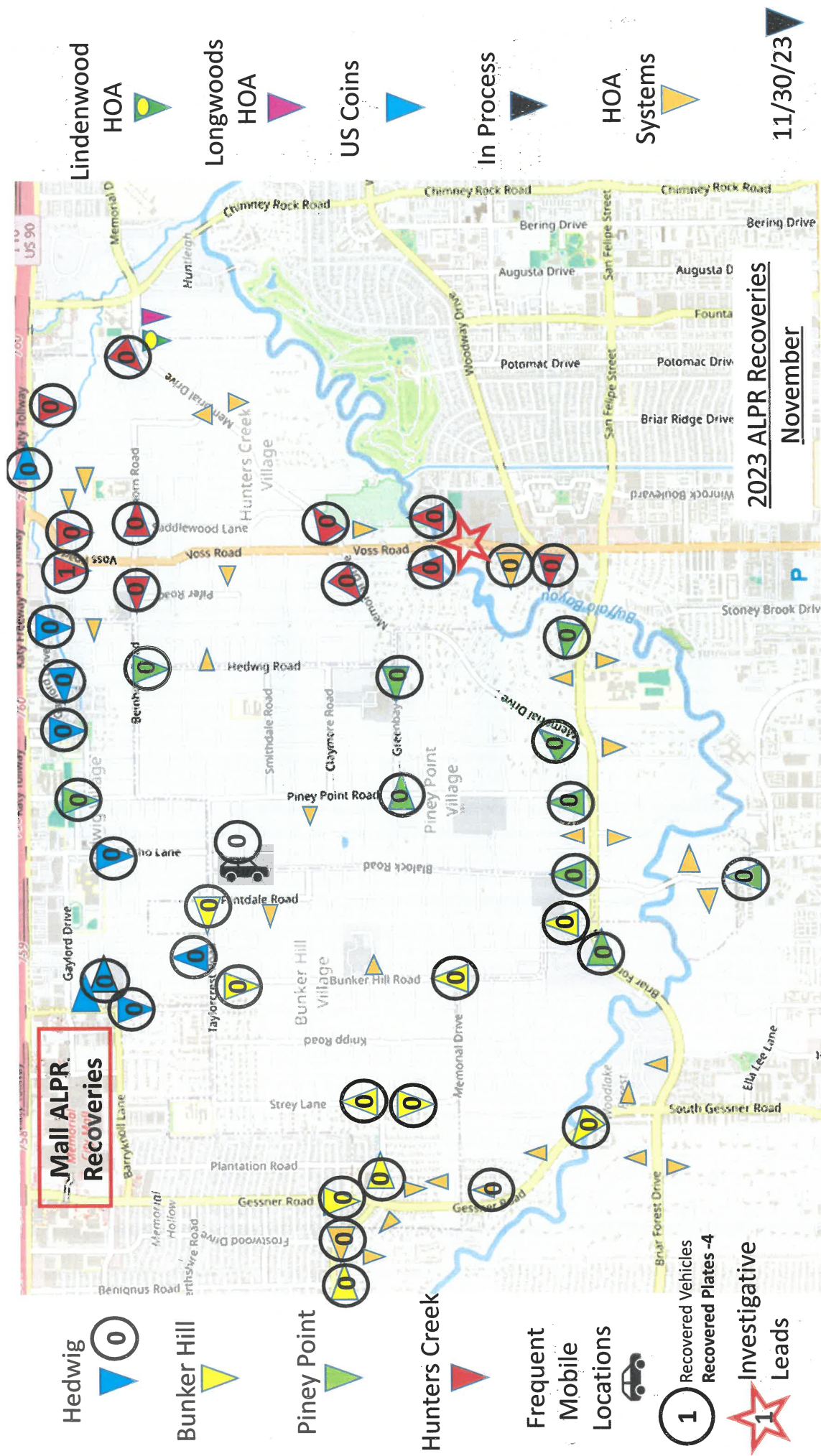
**2023 ALPR Hits**  
November

11/30/23

- Lindenwood HOA
- Longwoods HOA
- US Coins
- In Process
- HOA Systems

- Hedwig
- Bunker Hill
- Piney Point
- Hunters Creek
- Frequent Mobile Locations
- Total Hits

63



**Mall ALPR Recoveries**

Hedwig 

Bunker Hill 

Piney Point 


Hunters Creek 

Frequent Mobile Locations 

**1** Recovered Vehicles  
Recovered Plates - 4

**1** Investigative Leads

Lindenwood HOA 

Longwoods HOA 

US Coins 

In Process 

HOA Systems 

2023 ALPR Recoveries  
November

11/30/23 

ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	Date
1	PMC0662	Tou/Pri	13	\$ 18,000.00	Stolen from Repair	19-Jan
2	SFG4671	BMW X5	7	\$ 32,000.00	Fugitive Previous	28-Jan
3	RRB9905	Ford/Van	19	\$ 16,000.00	On Tow Truck	1-Feb
4	PRP8014	Toy/High	21	\$ 24,000.00	Fraud	17-Feb
5	3539AY	Merz	1	\$ 24,000.00	HPD-case	22-Feb
6	NDD4115	BMW328	8	\$ 31,500.00	Fraud	6-Mar
7	DRM8516	NissAlt	19	\$ 21,000.00		7-Apr
8	SNT5450	GMC 1500	14	\$ 26,000.00		19-Apr
9	LYG558	Nissan	19	\$ 14,000.00	Fugitive/Drugs	28-Apr
10	GLN0746	GMC Yukoi	16	\$ 18,000.00		1-May
11	JRC3494	Porche	13	\$ 32,000.00	Fugitive	8-May
12	3A0A447	Hyundai	19	\$ 11,000.00	Fugitive	13-May
13	PYY0493	Hyundai	7	\$ 18,000.00		19-May
14	LKW5687	Ford Esc	2	\$ 11,000.00		8-Jun
15	PXF8499	Dodge P/U	21	\$ 16,000.00		11-Jun
16	RTV0092	Hyndi	13	\$ 14,000.00	Meth	24-Jun
17	SVW7775	Suburb	21	\$ 35,000.00		30-Jun
18	3554581	Honda Acd	24	\$ 22,000.00	Fraud/fugitives	26-Jul
19	9PCYC	Olds	13	\$ 9,000.00	Fraud	5-Aug
20	HUJ5922	HYUN Vel	21	\$ 11,000.00		8-Aug
21	26D243A	Chev 1500	27	\$ 2,000.00		9-Aug
22	SDZ1804	Red VW	13	\$ 26,000.00	Auto Thieves	11-Aug
23	SFF3401	Grey VW	Woaks	\$ 30,000.00	Auto Thieves/Gang	11-Aug
24	4B7962F	Ford Foc	21	\$ 11,000.00	Fugitive/Drugs	23-Aug
25	AL38296	Uhaul	23	\$ 32,000.00	Fraud	27-Aug
26	RXN1895	ChevTrax	2	\$ 14,000.00		23-Sep
27	TJG1131	Niss Alt	23	N/A	Repo-Multi	3-Oct
28	RLF3497	Ford Van	19	\$ 21,000.00	Fraud	16-Oct
29	LGB9296	ChevSonic	13	\$ 16,000.00	Burglary	18-Oct
30	TFB8022	HyunTUC	20	\$ 12,000.00		15-Nov

Plate Recoveries						
Plate Recove	Date	Links	Plate Reco	Date	Links	
SFG9342	1/12/2023	Owner	MWCRLN	8/15/2023	Owner	
RDM8571	1/18/2023	Cited	GCD1760	8/16/2023	Cited	
KKV5316	1/18/2023	Owner	4B7962F	8/25/2023	Cited	
NDD9473	2/17/2023	Cited	PRW94419	9/5/2023	Cited	
RMW2202	2/23/2023	Owner	TATDKAT	9/25/2023	Owner	
RGB8499	2/24/2023	Owner	TJD4541	10/5/2023	Owner	
RZK6901	3/8/2023	Arrested	598NMM	10/8/2023	Cited	
OB1159K	4/18/2023	Cited	LGB9296	10/18/2023	Arrested	
LL9151	4/21/2023	Owner	906EVT	10/19/2023	Cited	
NKH9972	5/17/2023	Owner	4B0100H	10/19/2023	Cited	
2B0644F	5/18/2023	Cited	CDL2064	10/25/2023	Owner	
SVH7417	5/20/2023	Owner	5B4230J	11/15/2023	Cited	
PGN223	5/24/2023	Owner				
72054CO	5/25/2026	Cited				
HSL0283	6/2/2023	Owner				
RNT6220	6/22/2023	Cited				
2B3401K	6/23/2023	Cited				
SKY3033	7/2/2023	Owner				
3B9213E	7/20/2023	Victim/swap				
3M8386Z	8/5/2023	Stolen/Dupe				
SNZ9391	8/5/2023	Owner				
BSK522	8/8/2023	Cited				

**Firearm in vehicle**      **Vehicle found to be Stolen**  
Temp Tag

Located but Fled								
Date	Plate	Camera		Date	Plate	Camera		Date
16-Jan	IN D19211	21		16-Aug	LFD4670	27		27-Sep
4-Feb	LJL2527	21		19-Aug	LYH5271	23		24-Nov
23-Apr	PZY1260	Hed		28-Aug	SNT0018	16		JTD3321
23-Apr	1BF9105	8		8-Sep	179ENU	8		
3-Jun	MPR7295	1		10-Sep	3742X63	21		
16-Jun	3364G79	19		15-Sep	SNT0018	22		

**Runaways**  
3/3/2023 RZY8999 21 Juvenile Runaway

**19 of 30 involved in other crimes = 63.3%**

HOT List Hits Other Agencies			
2/9/2023	98BGQN	9	Fugitives
5/26/2023	SGH4365	6	Burglars
6/4/2023	SVM4611	13	Burglars
6-Jun		24	larceny
26-Jun	GBW3672	19	Forgery
22-Sep	TFG6407	27	Theft

ALPR Stops Located not Reported as Recovered			
Plate	ALPR	Agency	Date
SFG9342	19	HPD	11-Jan
KKP9539	1	HPD	26-Jan
PBB6385	13	HPD	30-Jan
RXN2712	21	Southside	9-Feb
RZY1469	8	HPD	6-Mar
HSL0283	7	HPD	3-Jun
RTY9029	6	HPD	4-Jun
HZY2942	6	HPD	14-Jun
PYX7001	19	HPD	22-Jun
LDZ0876	8	Edinberg	25-Jun
HHP9296	19	HPD	3-Sep
LJL8583	7	HPD*	24-Sep
HVM7961	19	HPD	9-Nov

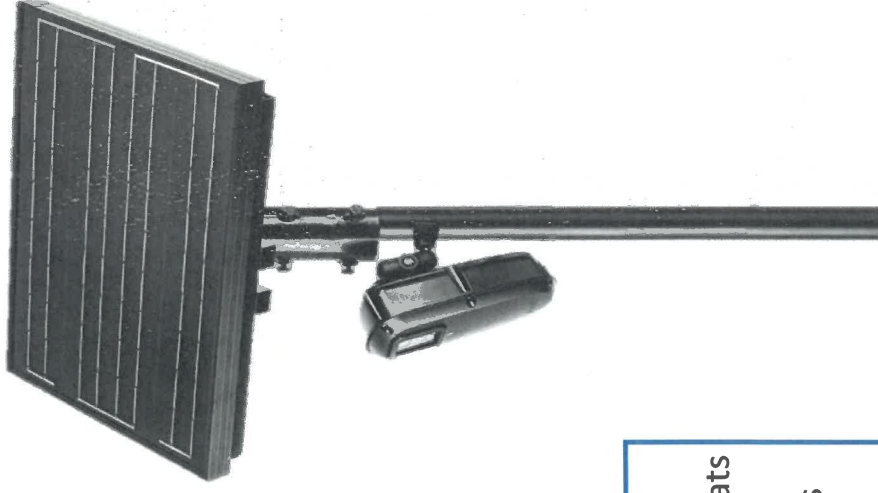
\* HPD never showed up to meet w/victim

Program Summary			
2023 Value	\$ 567,500.00	Recovered	30
2022 Value	\$ 1,733,000.00	Recovered	74
2021 Value	\$ 1,683,601.00	Recovered	75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
<b>Program Total</b>	<b>\$ 5,569,601.00</b>		<b>262</b>

INVESTIGATIVE LEADS/Solves						
Crime	Plate	Date	ALPR	Crime	Plate	Date
Package Theft	BLN9367	29-Jan	#29	Theft	BHX3325	5/1/2023
Dumping of Concrete	261	7-Jan	#4	BMV	RKV2934	5/13/2023
Hotlist	98BBGQN	9-Feb	#9	BMV	SLD2033	5/19/2023
BMV's	LGD4601	10-Feb	#19	<b>BMV x2</b>	BS8B122	6/1/2023
Missing Person	RZY8999	3-Mar	#8	<b>BOHx2 eluding</b>	<b>SNX4159</b>	<b>6/7/2023</b>
Missing Person	MVC4443	5-Mar	#21	BMVx2	SNT1008	6/30/2023
Theft	692227C3	7-Mar	#19	BMV	SMY1888	8/9/2023
Missing person	BZ92064	28-Mar	#21	Package Thefts	DGH5917	8/11/2023
Jugging	PYT9426	3/21/2023	#14	Missing Person	SLB6399	8/15/2023
BMV's	NDG7754	25-Mar	US Coins	Fraud	RZJ4503	9/29/2023
Theft	RXR5074	7-Apr	#11	Fraud	RKS2748	9/27/2023
BMV's	HDN7572	17-Apr	#20	Mail Theft		10/18/2023
BMV	SLD2033	21-Apr	#7	Food Theft		10/18/2023
Poss Abduction*	Multi	28-Apr	#14	FSGI		10/25/2023

\* ALPR used to prove false report

# November 2023 ALPR REPORT



Total Plate Reads, Inc's multiple reads of same plate  
Number of Unique Plates Read – Total without repeats  
Number of Hits/Alerts - All 14 possible categories  
Number of Hits/Alerts of the 6 monitored categories  
Number of Sex Offender Hits (not monitored live)  
Summary Report  
Total Hits-Reads/total vehicles passed by each camera

# 2023 ALPR Data Report

## Plate Reads Summary

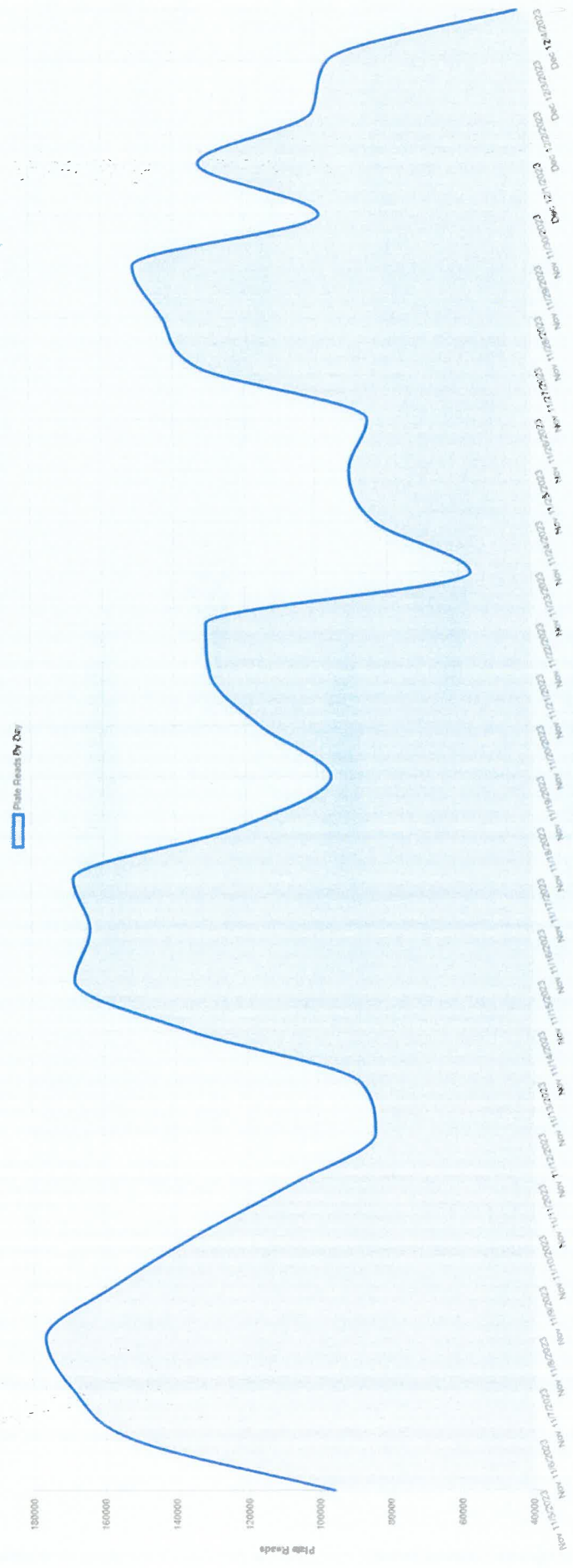
Total Plate Reads:  
3,612,773

DOWNLOAD CSV

Nov 1 – Nov 30

Devices (34)

Search



# Unique Plate Reads Summary

Total Unique Plate Reads:

518,325

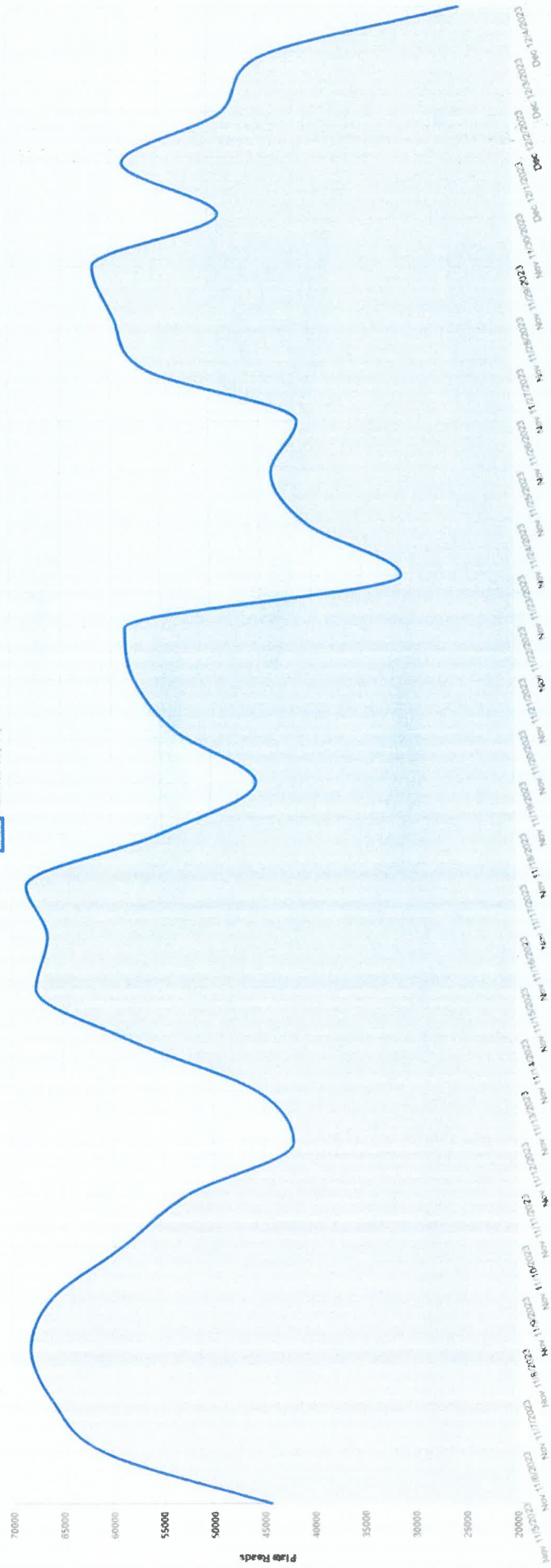
DOWNLOAD CSV

Nov 1 – Nov 30

Search

Devices (34)

Plate Reads By Day





# All Categories

## Hits Report

11/01/2023

To...

11/30/2023

Search

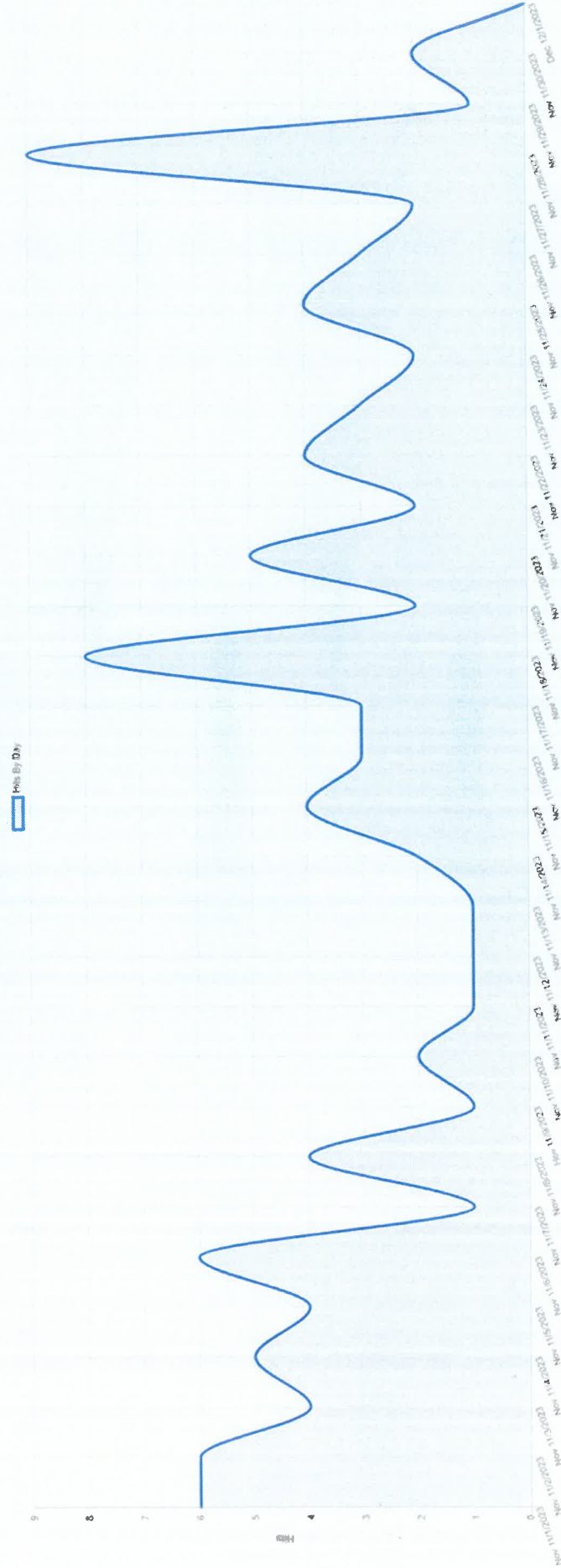
Select a date range up to 31 days

DOWNLOAD CSV

Topics (15)

Devices (34)

Total Hits: 101



# Top 7 Categories

## Hits Report

11/01/2023 To... 11/30/2023

Search

Select a date range up to 31 days

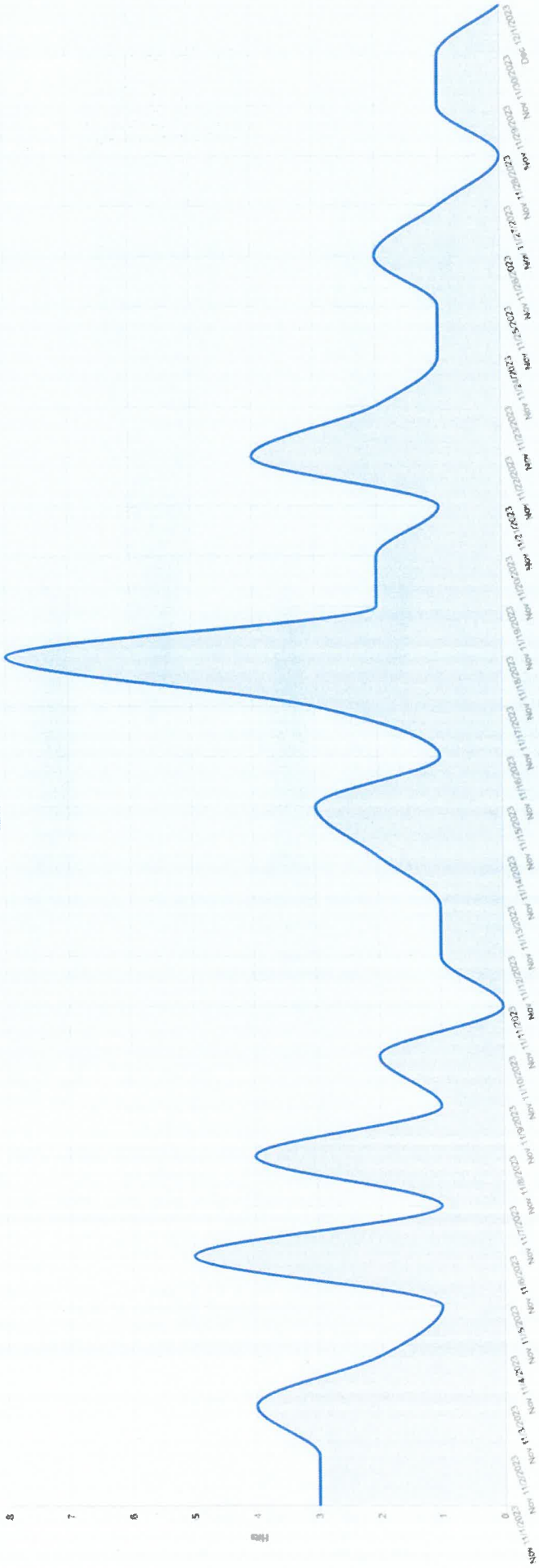
Download CSV

Topics (7)

Devices (34)

Total Hits: 63

Hits By Day



# Sex Offenders

## Hits Report

11/01/2023 To... 11/30/2023

Search

Select a date range up to 31 days

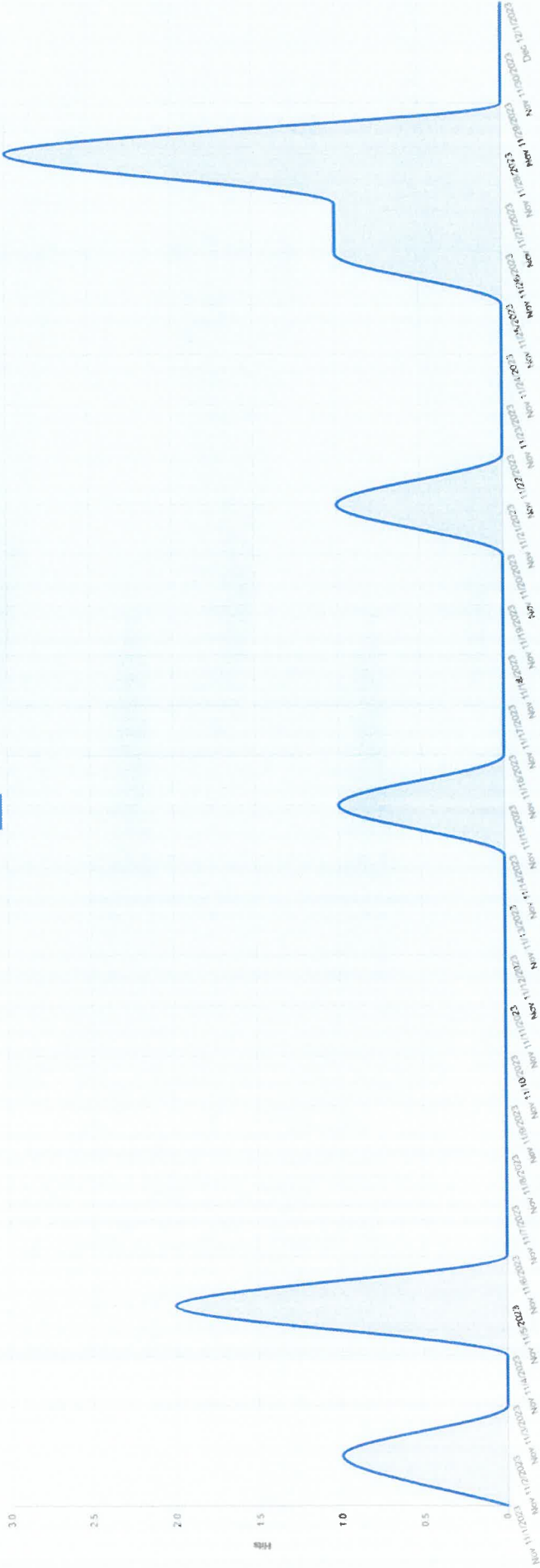
DOWNLOAD CSV

Topics (11) ▾

Devices (34) ▾

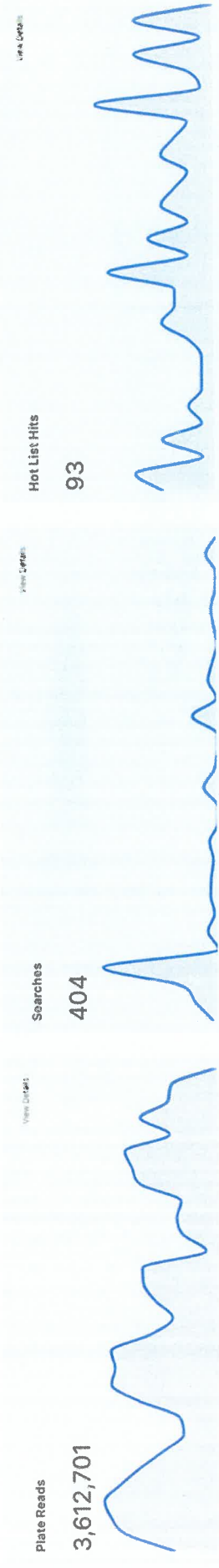
Total Hits: 10

Hits By Day



# Summary Report

## Insights Dashboard



**Device Sharing**  
Shared with  
Lewisville TX PD,  
Sansom Park TX PD,  
and 318 others  
Access Levels  
Search  
Hotlist Tool Access

**Device Status**  
◀ Previous Device

**34 / 34**   
**Devices Online**

Device Name  
#01 Inbound, Riverview Way, EB  
Battery  
99%  
Latency  
14.21 s

Next Device ▶

#1 Gessner S/B at Frostwood	#15 Hunters Creek Drive S/B at I-10	#29 Riverbend Main Entrance
#2 Memorial E/B at Gessner	#16 Memorial W/B at Creekside	#30 Beinhorn E/B at Voss
#3 <u>NO ALPR - Future Location</u>	#17 Memorial W/B at Voss	#31 <u>Memorial E/B at Tealwood (new)</u>
#4 Memorial N/B at Briar Forrest	#18 Memorial E/B at Voss	#32 Greenbay W/B at Memorial
#5 Bunker Hill S/B at Taylorcrest	#19 S/B Voss at Old Voss Ln 1	#33 <u>Strey N/B at Memorial</u>
#6 Taylorcrest W/B at Flintdale	#20 S/B Voss at Old Voss Ln 2	Private <u>Systems monitored by MVPD</u>
#7 Memorial E/B at Briar Forrest	#21 N/B Voss at Magnolia Bend Ln 1	US COINS - I-10 Frontage Road
#8 2200 S. Piney Point N/B	#22 N/B Voss at Magnolia Bend Ln 2	Memorial Manor NA Lindenwood/Memorial
#9 N. Piney Point N/B at Memorial	#23 W/B San Felipe at Buffalo Bayou	Greyton Lane NA
#10 Memorial E/B at San Felipe	#24 N/B Blalock at Memorial	Calico NA
#11 Greenbay E/B Piney Point	#25 <u>N/B Bunker Hill at Memorial</u>	Windemere NA
#12 Piney Point S/B at Gaylord	#26 S/B Hedwig at Beinhorn	Mott Lane
#13 <u>Gessner N/B at Bayou</u>	#27 Mobile Unit #181	Kensington NA
#14 <u>Beinhorn W/B at Pipher</u>	#28 Mobile Speed Trailer/Station	Stillforest NA
		Farnham Park
		Riverbend NA
		Pinewood NA
		Hampton Court
		Bridlewood West NA
		N Kuhlman NA
		Longwoods NA
		Memorial City Mall - 22



**Yellow = Bunker Hill**  
**Green = Piney Point**  
**Red = Hunters Creek**  
**Blue = MVPD Mobile**  
**Purple = Privately Owned Systems**

## Hits/Reads By Camera

1	2/226,093	17	4/77,671
2	1/153,446	18	0/99,641
3	See #31	19	3/141,850
4	3/165,306	20	3/172,924
5	0/77,862	21	6/313,852
6	1/59,456	22	6/344,287
7	7/139,044	23	5/256,231
8	2/192,407	24	0/124,264
9	0/80,340	25	0/28,781
10	0/78,739	26	0/46,903
11	0/32,599	27	0/42,080642
12	1/172,770	28	0/28,809
13	7/242,316	29	0/5,215
14	0/89,361	30	1/11,975
15	0/6,666	31	1/115,482
16	2/55,456	32	0/43,816
		33	3/13,872
		34	2/4,695

Total Reads – 4,175,989

Unique Reads – 555,624

Hits- 101

7 Top Hit 60

- Hotlist - 2
- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order

Recoveries - 1

November 2023



## 2022 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI	26:36:21	23:28:43	24:11:20	22:45:35	36:12:16	39:39:19	20:29:11	41:34:45	25:51:37	23:32:55	33:30:16		5	46
BAKER, BRIAN C	3:31:40	0:18:16	1:29:15	0:32:24	0:21:24	0:34:07	0:00:00	5:44:14	0:00:00	0:25:15	0:26:38			
BALDWIN, BRIAN	17:32:11	13:52:09	18:58:23	15:22:04	11:14:09	12:46:41	0:30:45	17:17:18	16:36:03	15:53:45	14:35:36		1	9
BIEHUNKO, JOHN	22:37:16	20:41:29	24:20:46	9:54:47	16:39:29	14:18:35	21:50:18	17:17:36	16:00:05	22:32:10	14:37:30		1	21
BOGGS, LARRY	0:04:10	0:59:15	2:42:11	14:58:50	12:06:57	0:22:51	0:46:16	1:18:35	1:46:29	2:36:07	1:23:30			
BURLESON, Jason	13:12:02	10:25:15	13:11:53	22:52:41	25:02:17	28:34:21	12:28:04	17:46:00	14:03:26	16:26:12	12:18:51		3	6
BYRD, Rachid									25:56:26	44:10:21	14:35:26		4	14
CANALES, RALPH EDWARD	15:05:04	14:08:39	19:00:17	9:18:54	13:22:58	10:32:51	12:45:59	19:09:34	11:22:01	21:07:21	15:06:32		2	23
CERNY, BLAIR C.	22:20:53	13:00:34	4:12:21	5:52:34	9:33:34	4:46:33	0:00:00	2:48:09	7:12:49	7:24:04	1:50:29			
ECKERFIELD, Dillion	25:34:06	16:08:21	33:29:46	21:55:20	33:28:28	33:18:43	29:35:54	18:27:41	17:59:00	22:12:03	20:09:28		1	14
HARWOOD, NICHOLAS	18:58:46	19:16:48	12:51:44	9:07:09	9:03:33	21:35:51	25:01:09	20:51:59	28:19:01	17:36:23	16:28:02		2	18
JARVIS, RICHARD	17:03:16	15:40:05	15:27:29	13:10:22	16:25:12	16:22:45	38:21:03	20:33:00	17:51:04	27:37:44	14:13:56		4	22
JOHNSON, JOHN	15:48:16	16:53:09	14:28:58	17:03:42	13:16:09	25:55:05	15:29:31	12:10:51	23:43:59	13:01:11	14:32:23		2	20
JONES, ERIC	0:00:00	14:52:11	0:00:00	0:00:00	0:02:31	0:00:00	0:00:00	0:00:18	2:40:15	0:00:22	0:00:00			
KING, JEREMY	9:53:27	0:00:00	20:34:58	7:58:39	14:52:28	7:00:48	17:04:38	12:46:59	13:25:27	21:19:33	12:00:34		5	26
KUKOWSKI, Andy	21:46:17	23:48:00	14:19:24	14:13:17	27:31:49	29:10:56	8:46:48	24:12:12	25:10:47	36:11:04	28:04:48			45
LOWRIE, Andy	18:47:35	35:22:56	22:43:49	31:50:20	26:19:33	31:43:01	37:35:44	32:07:40	14:19:42					
MCELVANY, ROBERT	13:28:51	9:01:39	3:53:11	9:48:34	6:28:09	8:32:13	7:05:07	5:38:07	8:00:29	12:41:17	4:57:52			2
ORTEGA, Yesenia	16:22:55	14:53:39	22:43:49	25:29:38	17:20:34	23:37:36	23:08:26	15:14:27	14:33:27	19:03:53	19:53:21		2	20
OWENS, LANE	7:19:25	1:06:57	0:03:44	0:00:00	0:05:50	0:00:00	0:00:00	0:00:00	2:12:22	0:14:28	0:00:00			
PAVLOCK, JAMES ADAM	1:16:57	0:41:05	1:32:18	0:19:29	1:35:54	8:41:34	5:49:04	19:37:04	25:49:25	22:20:00	11:40:19		2	58
RODRIGUEZ, CHRISTOPHER	2:58:13	0:45:39	5:03:49	10:10:35	3:29:18	1:38:51	1:09:41	0:39:05	7:12:29	3:28:39	0:03:55			
RODRIGUEZ, REGGIE			2:13:47	30:19:25	30:22:14	2:08:28	22:56:31	0:52:52	19:28:41	23:20:02	29:25:07		4	27
SALAZAR, Efrain	21:58:39	20:02:08	19:37:20	14:39:42	22:21:47	24:51:18	41:51:31	1:11:04	10:18:29	5:40:19	1:44:42		3	3
SCHANMEIR, CHRISTIAN	20:44:52	12:50:34	15:00:40	16:57:42	20:25:07	18:25:29	20:05:42	20:35:08	17:11:30	20:06:35	7:29:02			
SCHULTZ, RAYMOND	5:44:09	0:00:00	0:46:23	1:12:56	0:00:00	1:09:46	0:24:54	3:16:02	0:05:22	0:02:48	0:00:00			
SILLIMAN, ERIC	25:55:25	11:42:31	7:51:13	7:22:18	31:05:02	26:15:50	15:19:48	21:16:57	22:31:14	8:55:44	9:06:27		2	41
SPRINKLE, MICHAEL	9:05:01	6:38:58	13:45:12	12:40:15	12:06:36	10:45:10	12:31:26	9:01:06	8:55:10	6:00:19	5:42:28			4
TAYLOR, CRAIG	29:35:02	17:58:23	21:22:03	12:56:07	16:16:43	9:51:48	15:28:13	25:42:25	16:01:01	18:32:56	8:45:00		1	11
TORRES, PATRICK	14:23:40	17:57:00	12:04:56	16:42:07	17:43:40	7:33:10	11:51:15							
VALDEZ, JUAN	20:27:22	8:01:45	16:38:45	16:10:38	15:51:29	17:34:23	21:00:35	27:51:49	19:17:02	23:35:01	17:29:19			10
VASQUEZ, MONICA	0:39:02	2:11:16	2:48:31	24:00:53	2:54:01	0:52:15	0:49:31	1:01:46	0:11:55	0:09:45	0:00:00			
WHITE, TERRY	26:58:37	19:19:14	6:53:51	14:02:23	32:35:37	24:40:56	28:18:39	14:43:05	5:22:02	26:11:56	14:21:02		3	9
WILLIFORD, Adam	17:44:28												Total	47
														449

\* = Admin

Dispatch Committed Time	385	377	460	UNV	UNV	383	278	214	264	268	175	Totals
911 Phone Calls	2469	2015	2558	UNV	UNV	2519	2018	2213	2049	2525	2025	2804
3700 Phone Calls	53:12:01	71:35:35	56:39:49	UNV	UNV	UNV	35:59:09	39:03:25	48:90:24	84:50:03	49:39:29	20391
DP General Phone Calls*						10498	8985	9428	12234	9621	7026	
Radio Transmissions												

\* This is the minimal time as all internal calls route through the 3700 number.





Memorial Villages Police Department  
 11981 Memorial Drive  
 Houston, Texas 77024  
 Tel. (713) 365-3701

*Raymond Schultz*  
 Chief of Police

January 15, 2024

TO: MVPD Police Commissioners  
 FROM: R. Schultz, Chief of Police  
 REF: December 2023 Monthly Report

During the month of December, MVPD responded/handled a total of 5,498 calls/incidents. 4,002 House Watch checks were conducted. 635 traffic stops were initiated with 669 citations being issued for 1172 violations. (Note: 23 Assists in Hedwig, 126 in Houston, 7 in Spring Valley and 1 in Hillshire)

*Calls/Events by Village were:*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1970/23709	1565/19196	2	220/143/363	16@3:26
Piney Point:	1504/18915	1114/14104	2	226/157/383	7@2:18
Hunters Creek:	1819/26305	1322/20685	10	270/156/426	10@4:28
				Cites/Warn/Total	33@3:29

*Type and frequency of calls for service/citations include:*

Call Type	#	Call Type	#	Citations	#
False Alarms:	134	Ord. Violations:	16	Speeding:	130
Animal Calls:	26	Information:	15	Exp. Registration	280
ALPR Hits:	37	Suspicious Situations	117	No Ins	161
Assist Fire:	49	Loud Party	10	No License	127
Assist EMS:	43	Welfare Checks:	15	Stop Sign	14
Accidents:	14			Fake Plate	19

*This month the department generated a total of 68 police reports.  
 BH-19, PP-13, HC-30, HOU-6, HED-0, SV-0*

Crimes Against of Persons (1)

Assault (DV)	0	Injury to a Child	1
--------------	---	-------------------	---

Crimes Against Property (10)

Burglary of a Vehicle	3	Fraud/ID	2
Theft – Felony	1	Theft Misdemeanor	4

Petty/Quality of Life Crimes/Events (57)

ALPR Hits (valid)	3	DWI	7
Accidents	14	Public Intox	1
Evading	2	Misc	8
Warrants	11	Towed Vehicles	11

Arrest Summary: Individuals Arrested (23)

Warrants	11	Felony	0
Class 3 Arrests	5	DWI	7

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	5,577,337	5,698,141	97.7%
• Operating Expense:	958,223	1,096,092	87.42%
• Total M&O Expenditures:	6,535,560	6,794,233	96.2%
• Capital Expenses:	509,468	672,200	75.8%
• Net Expenses:	7,045,028	7,466,433	94.0%

#### Follow-up on Previous Month Items/Requests from Commission

- Commissioner Huguenard and staff worked on a draft e-Bicycle ordinance proposal.

#### Personnel Changes/Issues/Updates

- Part-time Dispatchers Amelia Barrera and Brenda Brasher started training with senior dispatch staff. Dispatcher trainees Baldwin and Jeffery will be transitioning to the next phase of training and swapping shifts in order to receive additional experience.
- Employment offers were extended to two new officers with a January 8<sup>th</sup>, 2024, start date. Offers were made to Officer Jose Gonzalez and Officer Jose Rodriguez.
- Officer Christian Schannier submitted his letter of resignation effective January 7, 2024.

#### Major/Significant Events

- We were notified of the return of a crew of scammer thieves who returned to the area just west of Lindenwood (Houston) and were successful in gaining access to the victim's home by posing as tree trimmers. MVPD detectives utilized the ALPR system and were able to identify a suspect vehicle and shared that information with HPD. We were subsequently informed by HPD that our information was useful and assisted them in making arrests of 2 suspects in that case and other cases that have occurred over the past 6 weeks.

#### Status Update on Major Projects

- RFP's were prepared for the 2024 Capital projects (Roof and HVAC). The RFP's will be posted on January 11, 2024.
- The 2024 RPF process for the 2024/2025 employee healthcare coverage insurance year was initiated by Ms. Gonzales. Current coverage expires April 2024.
- Commander Jones met with IOSO staff and began preliminary work on the replacement of the POE switches as part of the 2024 facility/technology improvement budget.

#### Community Projects

- Department personnel participated in the 2023 Twinkle Light Parade. Besides having a MVPD Foundation sponsored float, the winter intern prepared and posted a pre-event video and a post-parade video.
- On December 24, 2023, the department released our second annual "The Night Before Christmas in the Villages" video.
- The MVPD hosted the first ever RAD Key-Chain Self-defense class. The class was well received by the participants and recommended to be a reoccurring community class.
- MVPD command staff joined the Memorial Exchange Club by serving lunch at the Mission Centers of Houston to disadvantaged seniors.

#### V-LINC new registrations in December +12

BH – 1635(+6)  
PP – 1149 (+2)

HC – 1639 (+9)  
Out of Area – 601 (+2)

## December VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
------------------------	-------------------------------

Total – 21	3:29
------------	------

Fire – 1	4:56
----------	------

EMS – 20	3:26
----------	------

### By Village

BH Fire – 0	0:00
-------------	------

BH EMS – 13	3:16
-------------	------

PP Fire – 0	0:00
-------------	------

PP EMS – 3	2:27
------------	------

HC Fire -1	4:56
------------	------

HC EMS -4	5:02
-----------	------

### Combined VFD Events (Priority + Radio)

Total – 58	3:21
------------	------

Fire – 31	3:21
-----------	------

EMS – 27	3:23
----------	------

### Radio Call Events

Total – 37	3:17
------------	------

Fire- 30	3:16
----------	------

EMS- 7	3:18
--------	------

### Radio Call Events by Village

BH – 14	3:29
---------	------

PP – 11	2:44
---------	------

HC – 12	3:21
---------	------

## 2023 Burglary Map

Address	Alarm	POE
12102 Rhett	No	Rear Door/Force
203 Heritage Oaks	No	Front Door/Force
1205 River Bend	No	Rear Door/Force
12014 Surrey Ln	No	UNL
11912 Arbordale	No	Rear Window

## 2023 Robberies

Address MO



Daytime Burglary



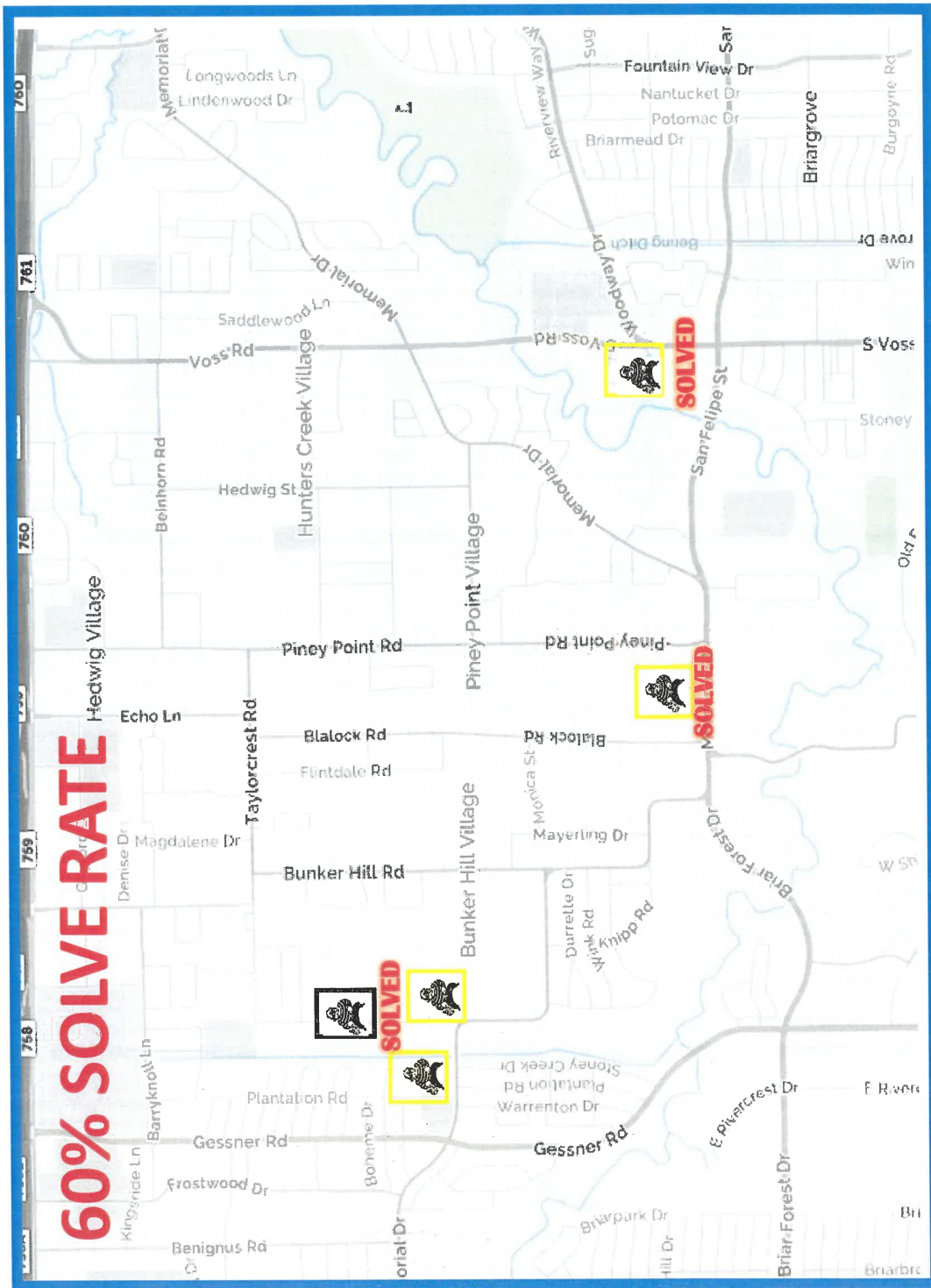
Nighttime Burglary



Robbery



12/31/23



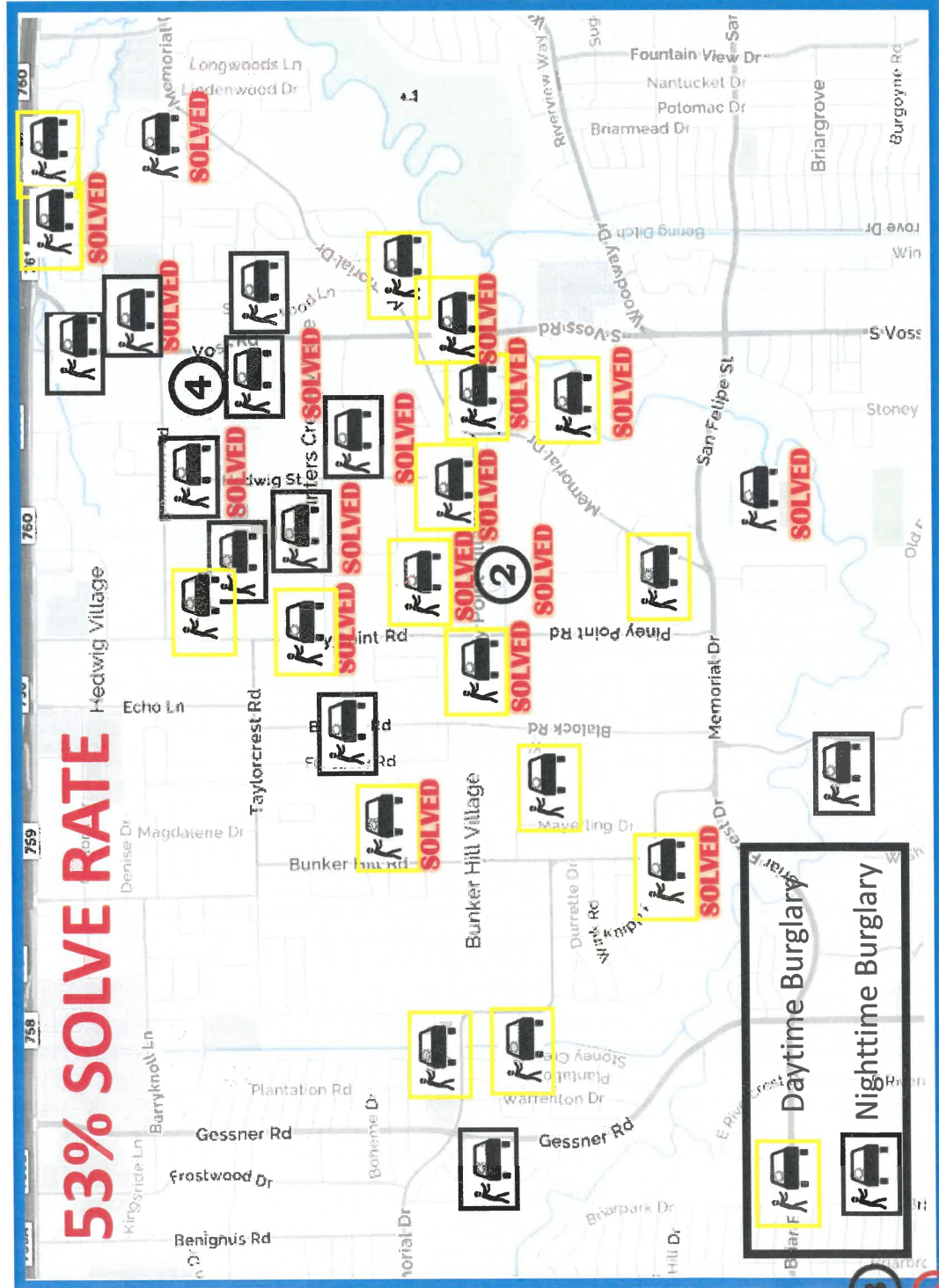
# 2023 Auto Burglary Map

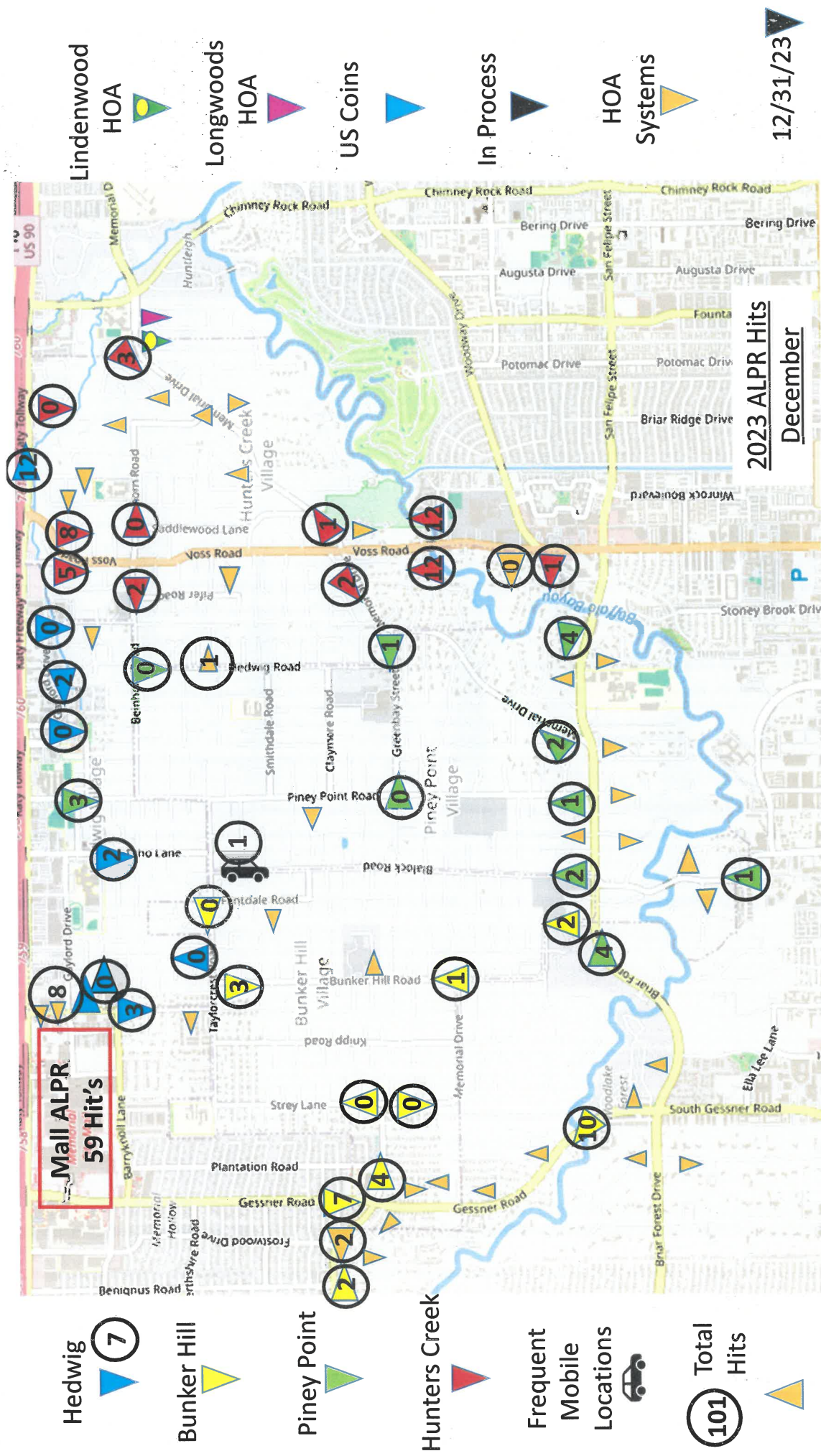
Address	POE
335 Piney Point Rd	UNL Win Open
10810 Briar Branch	UNL
11714 Winshire	Win/Smash
10709 Memorial	Lock Punch
10913 Long Shadow	UNL
10823 Smithdale	UNL
10918 Roaring Brook	UNL
10926 Long Shadows	UNL
525 Trails End	UNL
200 Stoney Creek	UNL/Contractor
10700 Marsha	Win/Smash
11722 Flintwood	UNL
1 Carsey Ln	UNL*
8435 Katy Fwy	Win/Smash*
11678 Arrowood	UNL
11750 Memorial	Window/Punch
12122 Memorial	UNK
10900 Wickline	Window/Punch
201 Kinkaid School Rd	UNL
825 Sadlewood	Lock Twist
106 Willowend	Window/Punch
10906 Wickline	Window/Punch
9 Tokeneke Trl	Window/Punch
11207 Tyne Ct	Window/Punch
11215 Tyne Ct	UNL
10901 Bridgewood	UNL
11 Willowend	UNL/Contractor
505 Lanecrest	UNL
749 W Creekside	Unfounded
11302 Holidan Way	Unlocked
8429 Katy FWY	Window Punch
240 Merrie Way	UNL
10725 Old Coach	UNL
231 Gessner	Window/Punch

Lock Punch



Blue Entry = Actual  
 Location Unknown  
 Underlined Contractor  
**SOLVED**  
 12/31/23






Hedwig  **7**

Bunker Hill 

Piney Point 

Hunters Creek 

Frequent Mobile Locations 

**101** Total Hits 

Lindenwood HOA 

Longwoods HOA 

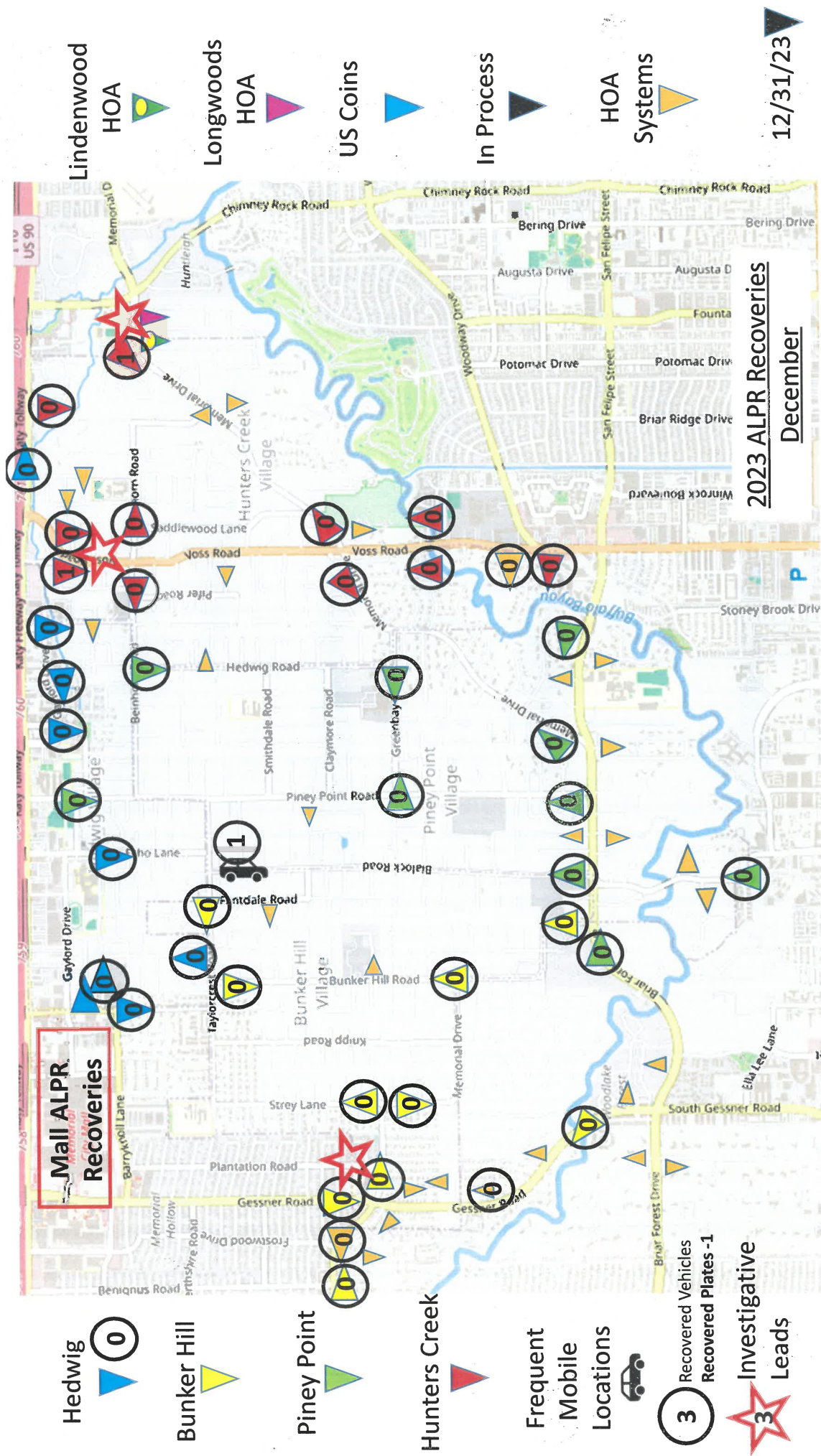
US Coins 

In Process 

HOA Systems 

**2023 ALPR Hits**  
**December**

**12/31/23**



**Mall ALPR Recoveries**

**2023 ALPR Recoveries**  
**December**

12/31/23

Hedwig  
0

Bunker Hill

Piney Point

Hunters Creek

Frequent Mobile Locations

3 Recovered Vehicles  
Recovered Plates - 1

3 Investigative Leads

Lindenwood HOA

Longwoods HOA

US Coins

In Process

HOA Systems

ALPR Recoveries							
Num	Plate	Vehicle	Loc	Val	Links	Date	
1	PMC0662	Tou/Pri	13	\$ 18,000.00	Stolen from Repair	19-Jan	
2	SFG4671	BMW X5	7	\$ 32,000.00	Fugitive Previous	28-Jan	
3	RRB9905	Ford/Van	19	\$ 16,000.00	On Tow Truck	1-Feb	
4	PRF8614	Toy/High	21	\$ 24,000.00	Fraud	17-Feb	
5	3539AY	Merz	1	\$ 24,000.00	HPD-case	22-Feb	
6	NDD4115	BMW328	8	\$ 31,500.00	Fraud	6-Mar	
7	DRM8516	NissAlt	19	\$ 21,000.00		7-Apr	
8	SNT5450	GMC 1500	14	\$ 26,000.00		19-Apr	
9	LYG558	Nissan	19	\$ 14,000.00	Fugitive/Drugs	28-Apr	
10	GLN0746	GMC Yukon	16	\$ 18,000.00		1-May	
11	JRC3494	Porche	13	\$ 32,000.00	Fugitive	8-May	
12	3A0A447	Hyundai	19	\$ 11,000.00	Fugitive	13-May	
13	PYY0493	Hyundai	7	\$ 18,000.00		19-May	
14	LKW5687	Ford Esc	2	\$ 11,000.00		8-Jun	
15	PKF8499	Dodge P/U	21	\$ 16,000.00		11-Jun	
16	RTV0092	Hyndi	13	\$ 14,000.00	Meth	24-Jun	
17	SVW7775	Suburb	21	\$ 35,000.00		30-Jun	
18	3554581	Honda Acd	24	\$ 22,000.00	Fraud/fugitives	26-Jul	
19	9PCYC	Olds	13	\$ 9,000.00	Fraud	5-Aug	
20	HLY5922	HYUN Vel	21	\$ 11,000.00		8-Aug	
21	26D243A	Chev 1500	27	\$ 2,000.00		9-Aug	
22	SDZ1804	Red VW	13	\$ 26,000.00	Auto Thieves	11-Aug	
23	SFF3401	Grey VW	Woaks	\$ 30,000.00	Auto Thieves/Gang	11-Aug	
24	4B7962F	Ford Foc	21	\$ 11,000.00	Fugitive/Drugs	23-Aug	
25	AL38296	Uhaul	23	\$ 32,000.00	Fraud	27-Aug	
26	RXN1895	ChevTrax	2	\$ 14,000.00		23-Sep	
27	TJG1131	Niss Alt	23	N/A	Repo-Multi	3-Oct	
28	RLF3497	Ford Van	19	\$ 21,000.00	Fraud	16-Oct	
29	LRB9296	ChevSonic	13	\$ 16,000.00	Burglary	18-Oct	
30	TFB8022	HyunTUC	20	\$ 12,000.00		15-Nov	
31	PLY2117	Ford F350	19	\$ 43,000.00		12-Dec	
32	SWW2426	GMC Sierra	16	\$ 14,000.00	Fraud	10-Dec	
33	RXG9961	Merz	28	\$ 22,000.00		22-Dec	

33 Recoveries

Plate Recoveries							
Plate Recove	Date	Links	Plate Reco	Date	Links		
SFG9342	1/12/2023	Owner	MWCRLN	8/15/2023	Owner		
RDM8571	1/18/2023	Cited	GCD1760	8/16/2023	Cited		
KKV5316	1/18/2023	Owner	4B7962F	8/25/2023	Cited		
NDD9473	2/17/2023	Cited	PRW94419	9/5/2023	Cited		
RMW2202	2/23/2023	Owner	TATDKAT	9/29/2023	Owner		
RG88499	2/24/2023	Owner	TJD4541	10/5/2023	Owner		
RZ6901	3/8/2023	Arrested	59N1111	10/8/2023	Cited		
OB1159K	4/18/2023	Cited	LG9226	10/18/2023	Arrested		
LLC9151	4/21/2023	Owner	906EVT	10/19/2023	Cited		
NKH9972	5/17/2023	Owner	4B0100H	10/19/2023	Cited		
2B0644F	5/18/2023	Cited	CDL2064	10/25/2023	Owner		
SVH7417	5/20/2023	Owner	5B4230J	11/15/2023	Cited		
PGN223	5/24/2023	Owner	SYF0249	12/10/2023	Owner		
72054CO	5/25/2023	Cited					
HSL0283	6/22/2023	Owner					
RNT6220	7/22/2023	Cited					
2B3401K	6/23/2023	Cited					
SKY3033	7/2/2023	Owner					
3B9213E	7/20/2023	Victim/swap					
3M8386Z	8/5/2023	Stolen/Dupe					
SNZ9391	8/5/2023	Owner					
BS8K522	8/8/2023	Cited					

35 Plates Recovered

Firearm in vehicle Vehicle found to be Stolen  
Temp Tag

Located but Fled							
Date	Plate	Camera		Date	Plate	Camera	
16-Jan	IN D19211	21		16-Aug	LFD4670	27	
4-Feb	LIL2527	21		19-Aug	LYH5271	23	
23-Apr	PZY1260	Hed		28-Aug	SNT0018	16	
23-Apr	1BF9105	8		8-Sep	179ENU	8	
3-Jun	MPR7295	1		10-Sep	3742X63	21	
16-Jun	3364G79	19		15-Sep	SNT0018	22	

Runaways/Missing			
3/3/2023	RZY8999	21	Juvenile Runaway
12/25/2023	FMD7726	21	Missing
12/30/2023	B76C061	13	Danger to self

20 of 33 involved in other crimes = 61%

HOT List Hits Other Agencies			
2/9/2023	98BGQN	9	Fugitives
5/26/2023	SGH4365	6	Burglars
6/4/2023	SVM4611	13	Burglars
6-Jun		24	larceny
26-Jun	GBW3672	19	Forgery
22-Sep	TFG6407	27	Theft

ALPR Stops Located not Reported as Recovered			
Plate	ALPR	Agency	Date
SFG9342	19	HPD	11-Jan
KKP9539	1	HPD	26-Jan
PBB6385	13	HPD	30-Jan
RXN2712	21	Southside	9-Feb
RZY1469	8	HPD	6-Mar
HSL0283	7	HPD	3-Jun
RTY9029	6	HPD	4-Jun
HZY2942	6	HPD	14-Jun
PYX7001	19	HPD	22-Jun
LDZ0876	8	Edinberg	25-Jun
HHP9296	19	HPD	3-Sep
LIL8583	7	HPD*	24-Sep
HVM7961	19	HPD	9-Nov
25945DV	19	HPD	25-Dec
SNT1392	8	HPD	26-Dec

\* HPD never showed up to meet w/victim

Program Summary			
2023 Value	\$ 646,500.00	Recovered	30
2022 Value	\$ 1,733,000.00	Recovered	74
2021 Value	\$ 1,683,601.00	Recovered	75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
<b>Program Total</b>	<b>\$ 5,648,601.00</b>		<b>262</b>

INVESTIGATIVE LEADS/Solves											
Crime	Plate	Date	ALPR	Crime	Plate	Date	ALPR	Crime	Date	Plate	ALPR
Package Theft	BLN9367	29-Jan	#29	Theft	BHX3325	5/1/2023	5	FSGI	11/25/2023	KZH9364	22
Dumping of Concrete	261	7-Jan	#4	BMV	RKV2934	5/13/2023	19	Theft	12 21 23	TNS3260	16
Hotlist	988BGQN	9-Feb	#9	BMV	SLD2033	5/13/2023	23	BMV	12 26 23	H1A7DDA	19
BMV's	LGD4601	10-Feb	#19	BMV x2	BS8B122	6/1/2023	14	Theft Fel	12 28 23	MTS5730	Kuhl
Missing Person	RZY8999	3-Mar	#8	BOHx2 eluding	SVR4189	6/7/2023	19				
Missing Person	MVC4443	5-Mar	#21	BMVx2	SNT1392	6/30/2023	19				
Theft	692227C3	7-Mar	#19	BMV	SMY1888	8/9/2023	Woaks				
Missing person	BZ92064	28-Mar	#21	Package Theft	DGH5917	8/11/2023	19				
Jugging	PYT9426	3/21/2023	#14	Missing person	SLB6399	8/15/2023	7				
BMV's	NDG7754	25-Mar	US Coins	Fraud	RZJ4503	9/29/2023	13				
Theft	RXR5074	7-Apr	#1	Fraud	RKS2748	9/27/2023	16				
BMV's	HDN7572	17-Apr	#20	Mail Theft		10/18/2023					
BMV	SLD2033	21-Apr	#7	Food Theft		10/18/2023					
Poss Abduction*	Multi	28-Apr	#14	FSGI		10/25/2023					

32 Cases Solved

\* ALPR used to prove false report



# December 2023 ALPR REPORT



Total Plate Reads, Inc.'s multiple reads of same plate  
Number of Unique Plates Read – Total without repeats  
Number of Hits/Alerts - All 14 possible categories  
Number of Hits/Alerts of the 6 monitored categories  
Number of Sex Offender Hits (not monitored live)  
Summary Report  
Total Hits-Reads/total vehicles passed by each camera

# 2023 ALPR Data Report

## Plate Reads Summary

Total Plate Reads:  
3,570,506

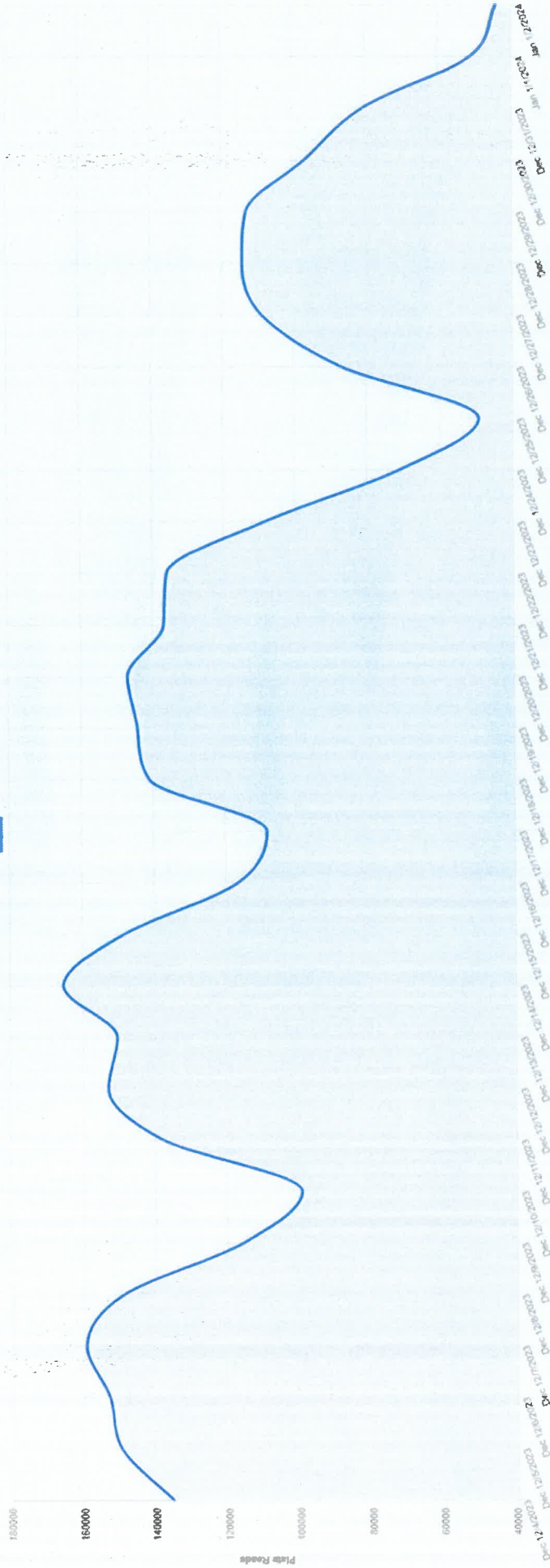
[DOWNLOAD CSV](#)

Devices (34)

[Search](#)

Dec 1 – Dec 31

Plate Reads By Day



# Unique Plate Reads Summary

DOWNLOAD CSV

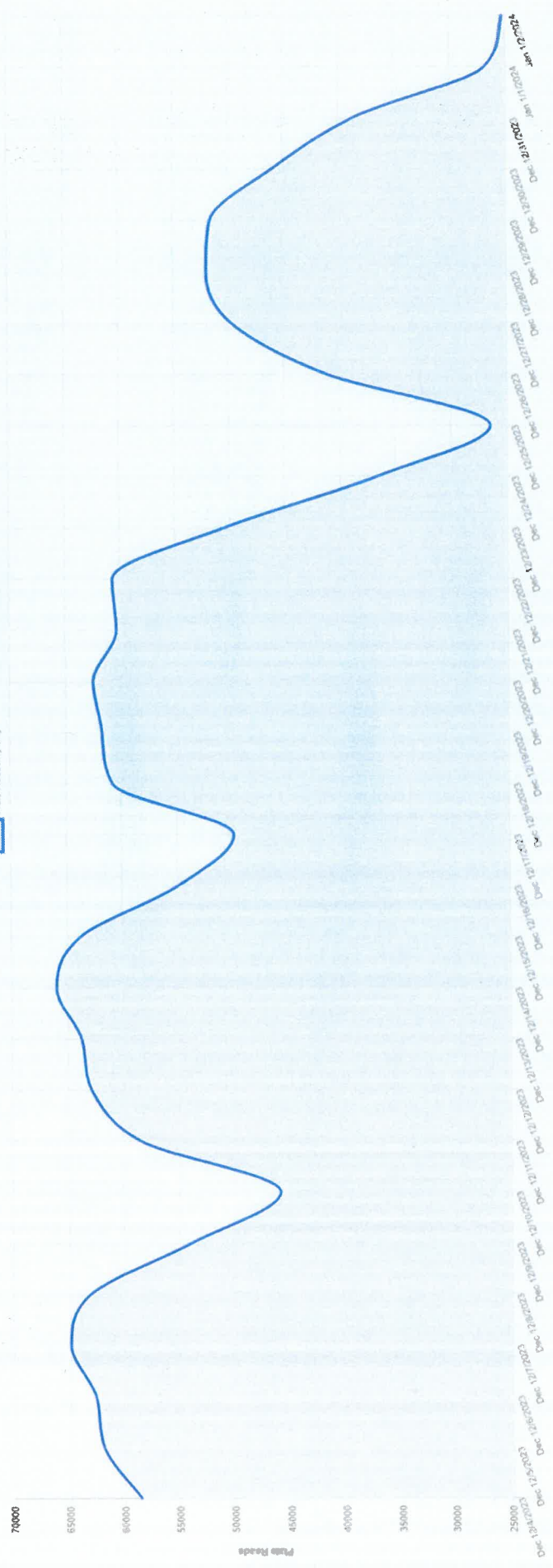
Devices (34)

Search

## Dec 1 – Dec 31

Total Unique Plate Reads:  
529,544

Plate Reads By Day



# All Categories

## Hits Report

Search

To... 12/31/2023

Select a date range up to 31 days

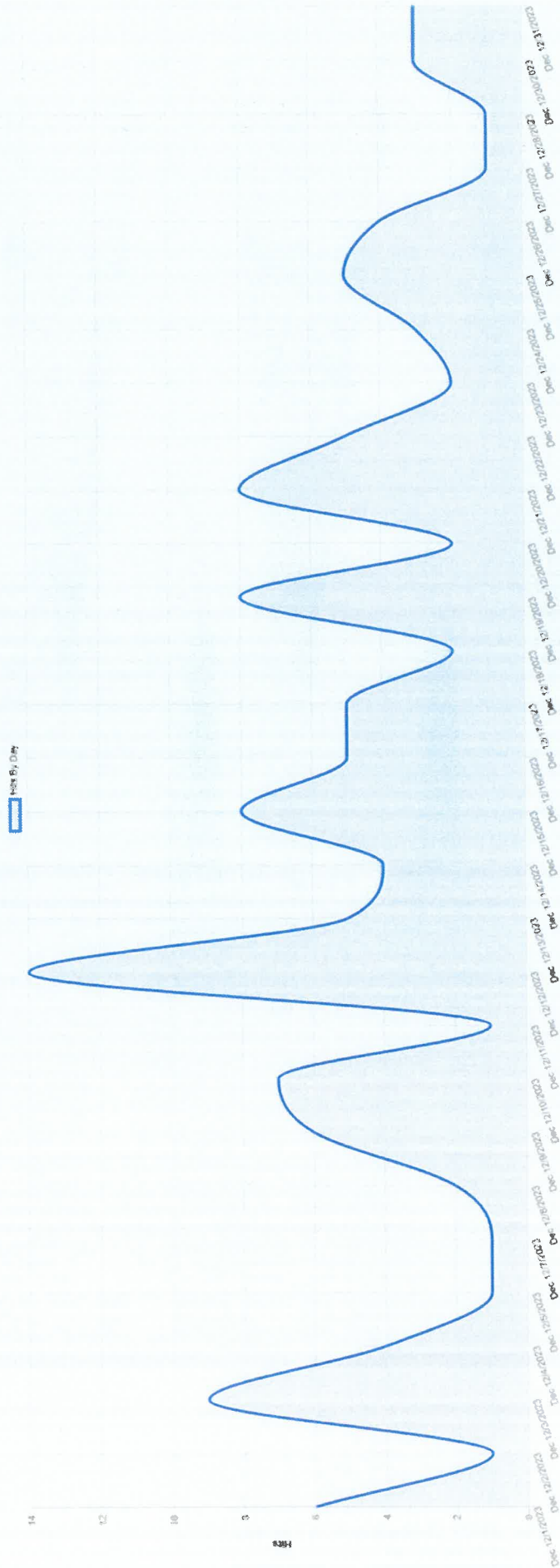
DOWNLOAD CSV

Topics (15) ▾

Devices (34) ▾

Total Hits: 126

Hits By Day



# Top 7 Categories

## Hits Report

12/01/2023

To...

12/31/2023

Search

Select a date range up to 31 days

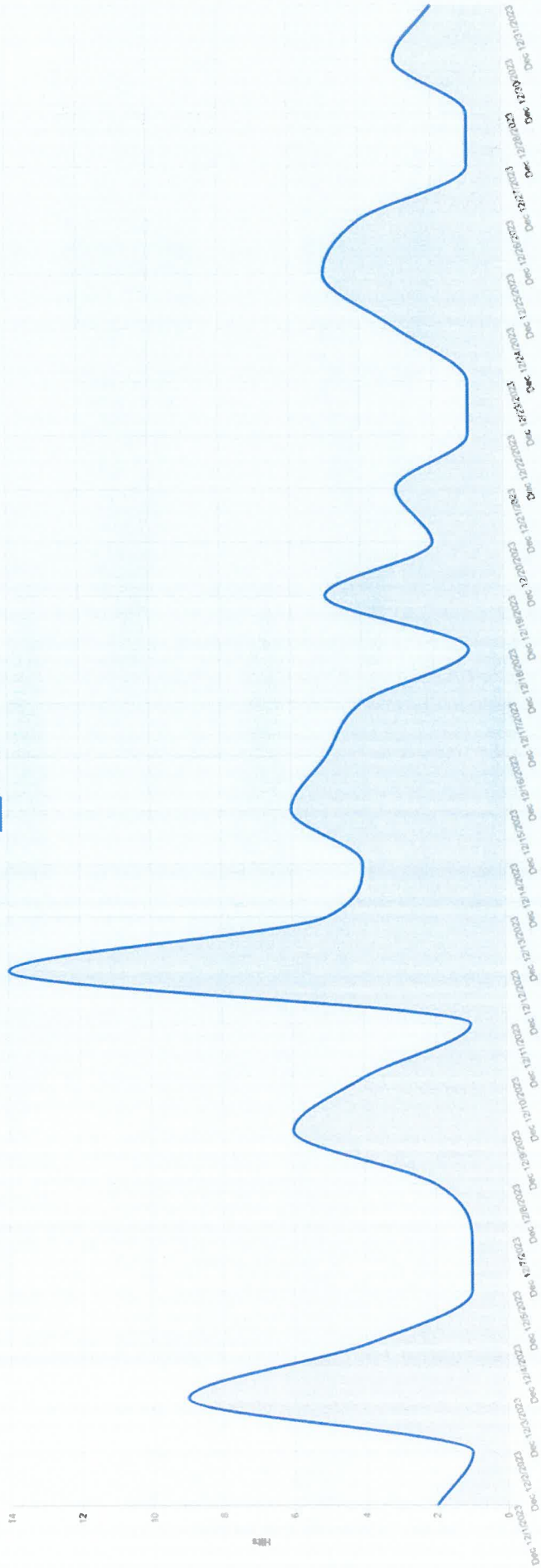
DOWNLOAD CSV

Topics (7) ▾

Devices (34) ▾

Total Hits: 101

Hit By Day



# Sex Offenders

## Hits Report

12/01/2023 To... 12/31/2023

Search

Select a date range up to 31 days

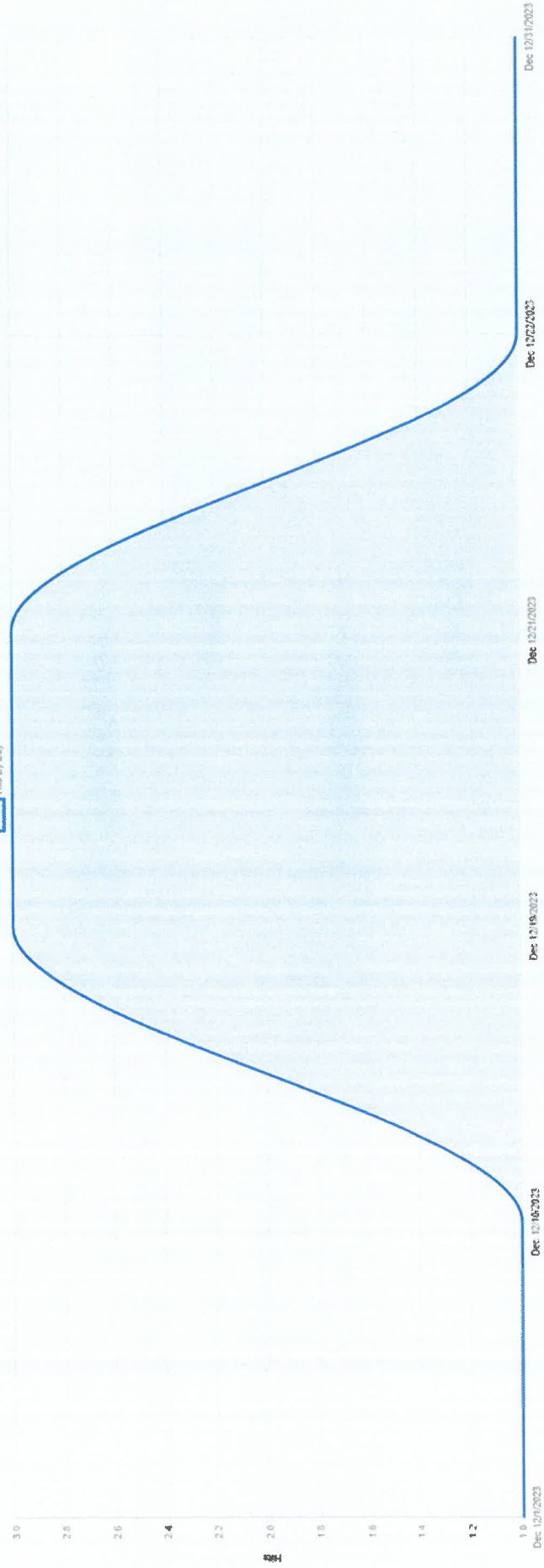
DOWNLOAD CSV

Topics (1)

Devices (34)

Total Hits: 10

Hits By Day



# Summary Report

## Insights Dashboard

Plate Reads  
**3,571,042**

[View Details](#)

Searches  
**773**

[View Details](#)

Hot List Hits  
**110**

[View Details](#)



### Device Sharing

Shares with  
Lewisville TX PD,  
Sansom Park TX PD,  
and 327 others

Access Levels  
Search  
Hotlist Tool Access

### Device Status

[Previous Device](#)

**34 / 34** ?  
Devices Online

Device Name  
#01 Inbound, Riverview Way, EB

Battery  
100%

Latency  
14.65 s

[Next Device](#)

#1 Gessner S/B at Frostwood	#15 Hunters Creek Drive S/B at I-10	#29 Riverbend Main Entrance
#2 Memorial E/B at Gessner	#16 Memorial W/B at Creekside	#30 Beinhorn E/B at Voss
#3 <u>NO ALPR - Future Location</u>	#17 Memorial W/B at Voss	#31 <u>Memorial E/B at Tealwood (new)</u>
#4 Memorial N/B at Briar Forrest	#18 Memorial E/B at Voss	#32 Greenbay W/B at Memorial
#5 Bunker Hill S/B at Taylorcrest	#19 S/B Voss at Old Voss Ln 1	#33 <u>Strey N/B at Memorial</u>
#6 Taylorcrest W/B at Flintdale	#20 S/B Voss at Old Voss Ln 2	Private Systems monitored by MVPD
#7 Memorial E/B at Briar Forrest	#21 N/B Voss at Magnolia Bend Ln 1	US COINS - I-10 Frontage Road
#8 2200 S. Piney Point N/B	#22 N/B Voss at Magnolia Bend Ln 2	Memorial Manor NA Lindenwood/Memorial
#9 N. Piney Point N/B at Memorial	#23 W/B San Felipe at Buffalo Bayou	Greyton Lane NA
#10 Memorial E/B at San Felipe	#24 N/B Blalock at Memorial	Calico NA
#11 Greenbay E/B Piney Point	#25 <u>N/B Bunker Hill at Memorial</u>	Windemere NA
#12 Piney Point S/B at Gaylord	#26 S/B Hedwig at Beinhorn	Mott Lane
#13 <u>Gessner N/B at Bayou</u>	#27 Mobile Unit #181	Kensington NA
#14 <u>Beinhorn W/B at Pipher</u>	#28 <u>Mobile Speed Trailer/Station</u>	Stillforest NA
		Farnham Park
		Riverbend NA
		Pinewood NA
		Hampton Court
		Bridlewood West NA
		N Kuhlman NA
		Longwoods NA
		Memorial City Mall - 22

**Yellow = Bunker Hill**

**Green = Piney Point**

**Red = Hunters Creek**

**Blue = MVPD Mobile**

**Purple = Privately Owned Systems**





## Hits/Reads By Camera

1 7/217,165  
2 4/160,815  
3 See #31  
4 2/164,999  
5 3/74,297  
6 0/63,452  
7 4/148,410  
8 1/58,520  
9 1/80,311  
10 2/69,850  
11 0/32,263  
12 3/177,500  
13 10/250,149  
14 2/93,351  
15 0/6,569  
16 3/63,757

17 2/93,734  
18 1/95,738  
19 5/148,770  
20 3/174,784  
21 12/343,555  
22 12/372,752  
23 4/275,281  
24 2/86,767  
25 1/27,242  
26 0/48,570  
27 1/41,649  
28 0/24,989  
29 1/6,248  
30 1/10,997  
31 2/129,072  
32 1/39,806  
33 0/21,170  
34 0/4,569

Total Reads – 3,570,506

Unique Reads – 529,544

Hits- 128

7 Top Hit 101

- Hotlist - 4
- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing -2
- Amber
- Priority Restraining Order

Recoveries - 3

December 2023



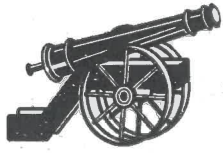
## 2022 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI	26:36:21	23:28:43	24:11:20	22:45:35	36:12:16	39:39:19	20:29:11	41:34:45	25:51:37	23:32:55	33:30:16	30:02:23	2	70
BAKER, BRIAN C	3:31:40	0:18:16	1:29:15	0:32:24	0:21:24	0:34:07	0:00:00	5:44:14	0:00:00	0:25:15	0:26:38	2:58:39		
BALDWIN, BRIAN	17:32:11	13:52:09	18:58:23	15:22:04	11:14:09	12:46:41	0:30:45	17:17:18	16:36:03	15:53:45	14:35:36	24:23:32	2	25
BIEHUNKO, JOHN	22:37:16	20:41:29	24:20:46	9:54:47	16:39:29	14:18:35	21:50:18	17:17:36	16:00:05	22:32:10	14:37:30	22:18:38	1	32
BOGGUS, LARRY	0:04:10	0:59:15	2:42:11	14:58:50	12:06:57	0:22:51	0:46:16	1:18:35	1:46:29	2:36:07	1:23:30	0:00:00		
BURLESON, Jason	13:12:02	10:25:15	13:11:53	22:52:41	25:02:17	28:34:21	12:28:04	17:46:00	25:56:26	16:26:12	12:18:51	14:44:26	4	20
BYRD, Rachid									11:22:01	21:07:21	15:06:32	13:47:16	3	16
CANALES, RALPH EDWARD	15:05:04	14:08:39	19:00:17	9:18:54	13:22:58	10:32:51	12:45:59	19:09:34	11:22:01	7:24:04	1:50:29	2:44:34		
CERNY, BLAIR C	22:20:53	13:00:34	4:12:21	5:52:34	9:33:34	4:46:33	0:00:00	2:48:09	7:12:49	22:12:03	20:09:28	32:15:03	9	37
ECKERFIELD, Dillion	25:34:06	16:08:21	33:29:46	21:55:20	33:28:28	33:18:43	29:35:54	18:27:41	17:59:00	17:36:23	16:28:02	24:01:37	5	40
HARWOOD, NICHOLAS	18:58:46	19:16:48	12:51:44	9:07:09	9:03:33	21:35:51	25:01:09	20:51:59	28:19:01	27:37:44	14:13:56	27:59:26	5	56
JARVIS, RICHARD	17:03:26	15:40:05	15:27:29	13:10:22	16:25:12	16:22:45	38:21:03	20:33:00	17:51:04	13:01:11	14:32:23	30:32:38		32
JOHNSON, JOHN	15:48:16	16:53:09	14:28:58	17:03:42	13:16:09	25:55:05	15:29:31	12:10:51	23:43:59	0:00:22	0:00:00	0:16:40		
JONES, ERIC	0:00:00	14:52:11	0:00:00	0:00:00	0:02:31	0:00:00	0:00:00	0:00:18	2:40:15	0:00:22	0:00:00	0:16:40		
KING, JEREMY	9:53:27	0:00:00	20:34:58	7:58:39	14:52:28	7:00:48	17:04:38	12:46:59	13:25:27	21:19:33	12:00:34	21:17:07	1	41
KUKOWSKI, Andy	21:46:17	23:48:00	14:19:24	14:13:17	27:31:49	29:10:56	8:46:48	24:12:12	25:10:47	36:11:04	28:04:48	45:06:57	6	72
LOWRIE, Andy	18:47:35	35:22:56	22:43:49	31:50:20	26:19:33	31:43:01	37:35:44	32:07:40	14:19:42	12:41:17	4:57:52	9:56:47	2	11
MCELVANY, ROBERT	13:28:51	9:01:39	3:53:11	9:48:34	6:28:09	8:32:13	7:05:07	5:38:07	8:00:29	19:03:53	19:53:21	14:54:45		13
ORTEGA, Yesenia	16:22:55	14:53:39	22:43:49	25:29:38	17:20:34	23:37:36	23:08:26	15:14:27	14:33:27	0:14:28	0:00:00	0:00:00		
OWENS, LANE	7:19:25	1:06:57	0:03:44	0:00:00	0:05:50	0:00:00	0:00:00	0:00:00	2:12:22	22:20:00	11:40:19	8:43:48	2	48
PAYLOCK, JAMES ADAM	1:16:57	0:41:05	1:32:18	0:19:29	1:35:54	8:41:34	5:49:04	19:37:04	25:49:25	7:12:29	0:03:55	0:19:37		
RODRIGUEZ, CHRISTOPHER	2:58:13	0:45:39	5:03:49	10:10:35	3:29:18	1:38:51	1:09:41	0:39:05	7:12:29	19:28:41	29:25:07	29:07:10	7	43
RODRIGUEZ, REGGIE			2:13:47	30:19:25	30:22:14	2:08:28	22:56:31	0:52:52	19:28:41	23:20:02	29:25:07	29:07:10		
SALAZAR, Efrain	21:58:39	20:02:08	19:37:20	14:39:42	22:21:47	24:51:18	41:51:31	1:11:04	10:18:29	5:40:19	1:44:42	4:39:02	1	9
SCHANMEIR, CHRISTIAN	20:44:52	12:50:34	15:00:40	16:57:42	20:25:07	18:25:29	20:05:42	20:35:08	17:11:30	20:06:35	7:29:02	11:26:26		
SCHULTZ, RAYMOND	5:44:09	0:00:00	0:46:23	1:12:56	0:00:00	1:09:46	0:24:54	3:16:02	0:05:22	0:02:48	0:00:00	0:29:42		
SILLIMAN, ERIC	25:55:25	11:42:31	7:51:13	7:22:18	31:05:02	26:15:50	15:19:48	21:16:57	22:31:14	8:55:44	9:06:27	13:31:42	2	31
SPRINKLE, MICHAEL	9:05:01	6:38:58	13:45:12	12:40:15	12:06:36	10:45:10	12:31:26	9:01:06	8:55:10	6:00:19	5:42:28	8:01:15	2	8
TAYLOR, CRAIG	29:35:02	17:58:23	21:22:03	12:56:07	16:16:43	9:51:48	15:28:13	25:42:25	16:01:01	18:32:56	8:45:00	14:47:05	2	13
TORRES, PATRICK	14:23:40	17:57:00	12:04:56	16:42:07	17:43:40	7:33:10	11:51:15							
VALDEZ, JUAN	20:27:22	8:01:45	16:38:45	16:10:38	15:51:29	17:34:23	21:00:35	27:51:49	19:17:02	23:35:01	17:29:19	19:20:09	2	12
VASQUEZ, MONICA	0:39:02	2:11:16	2:48:31	24:00:53	2:54:01	0:52:15	0:49:31	1:01:46	0:11:55	0:09:45	0:00:00	1:01:42		
WHITE, TERRY	26:58:37	19:19:14	6:53:51	14:02:23	32:35:37	24:40:56	28:18:39	14:43:05	5:22:02	26:11:56	14:21:02	16:57:04	5	29
WILLIFORD, Adam	17:44:28												Total	68
													Total	669

\* = Admin

Dispatch Committed Time	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
911 Phone Calls	385	377	460	UNV	UNV	383	278	214	264	268	175	226	226	3030
3700 Phone Calls	2469	2015	2558	UNV	UNV	2519	2018	2213	2049	2525	2025	2364	2364	22755
DP General Phone Calls*	53:12:01	71:35:35	56:39:49	UNV	UNV	UNV	35:59:09	39:03:25	48:90:24	84:50:03	49:39:29	59:42:36		
Radio Transmissions						10498	8985	9428	12234	9621	7026	9800		
Totals														

\* This is the minimal time as all internal calls route through the 3700 number.



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

**Agenda Date:** January 16, 2024  
**Agenda Item:** VI  
**Subject:** Village Fire Department Report  
**Exhibits:** December Report  
**Funding:** N/A  
**Presenter(s):** Chief Miller  
Fire Commissioner Brown

**Executive Summary**

The Village Fire Department Report will include the following items:

- A. Update on Activities
- B. Discussion on Apparatus Replacement Cost Schedule

**Recommended Action**

Staff recommends City Council receive the Village Fire Department Report.



Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

December 2023 Summary - All Cities

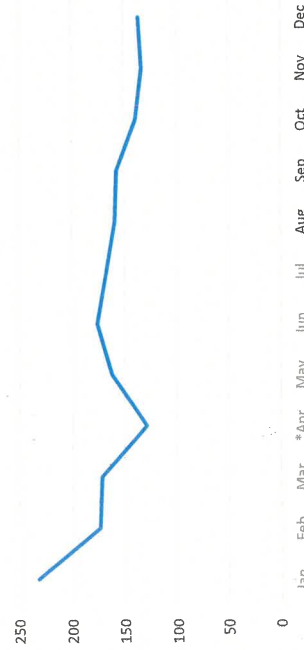
Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>233</b>	<b>174</b>	<b>172</b>	<b>174</b>	<b>210</b>	<b>218</b>	<b>221</b>	<b>210</b>	<b>223</b>	<b>194</b>	<b>190</b>	<b>207</b>	<b>2426</b>
Adominal Pain	2	0	3	1	0	1	1	1	2	2	4	1	18
Allergic Reaction	1	0	1	1	1	2	1	4	2	1	0	1	15
Animal Bite	1	0	1	0	0	0	0	0	0	0	0	0	2
Apartment Fire	2	0	1	0	0	1	0	0	0	0	0	1	5
Assault	0	0	0	0	1	1	0	1	0	2	0	0	5
Automatic Aid	2	0	1	1	1	0	1	0	1	2	1	2	12
Automatic Aid- Apartment Fire	15	9	7	8	9	1	6	5	13	8	4	17	102
Automatic Aid- Building Fire	4	3	2	4	4	0	2	2	5	2	1	1	30
Automatic Aid- Elevator Rescue	1	0	2	1	1	1	2	5	1	2	0	2	18
Automatic Aid- Entrapment MVC	0	2	2	1	0	0	0	0	2	1	0	0	8
Automatic Aid- Gas Leak	3	7	4	4	3	1	1	5	0	1	0	0	29
Automatic Aid- High Rise Fire	3	1	0	0	1	0	1	0	1	1	1	3	12
Automatic Aid- House Fire	6	3	2	1	0	0	0	0	0	0	0	0	12
Back Pain	0	1	2	0	0	0	2	0	1	0	1	1	8
Business Fire	0	1	0	1	0	0	0	0	2	1	0	1	6
Carbon Monoxide Detector with Symptoms	0	0	0	0	0	0	0	0	0	0	0	1	1
Carbon Monoxide Detector No Symptoms	2	3	5	1	1	5	2	8	4	1	6	3	41
Cardiac/Respiratory Arrest	1	1	2	0	1	0	0	1	0	1	1	1	9
Check a Noxious Odor	1	0	2	0	0	0	0	1	0	0	1	1	6
Check for Fire	0	1	1	0	0	0	0	0	1	1	1	1	6
Check for the Smell of Natural Gas	10	1	0	6	0	2	0	3	1	3	4	3	33
Check for the Smell of Smoke	2	1	1	2	0	0	0	0	0	6	0	0	12
Chest Pain	8	13	2	2	4	3	6	5	5	4	5	4	61
Child Locked in a Vehicle Engine and AC running	0	1	1	0	0	0	0	0	0	0	0	0	2
Child Locked in a Vehicle Engine and AC not running	0	0	0	0	1	0	0	1	0	0	0	0	2
Choking	0	0	0	0	0	0	3	0	0	1	2	1	7
Diabetic Emergency	0	0	0	1	2	1	2	2	1	1	1	1	12
Difficulty Breathing	12	2	8	5	3	11	6	11	9	5	5	6	83
Drowning	0	0	0	0	0	0	1	0	1	0	0	0	2
Electrical Fire	1	0	0	0	1	0	1	0	0	1	0	0	4
Elevator Rescue	3	0	1	1	1	1	0	0	0	1	0	0	10
Fall Victim	8	6	13	7	14	14	12	8	9	14	5	13	123
Fire Alarm Business	4	7	1	5	4	5	7	9	6	7	6	5	66
Fire Alarm Church or School	5	2	4	4	8	15	1	3	8	7	5	2	64
Fire Alarm Residence	46	17	19	36	38	50	46	28	34	18	34	34	400
Gas Leak	2	4	3	1	1	3	0	1	2	2	3	2	24
Grass Fire	0	0	0	0	1	2	1	0	2	0	0	0	6
HAZMAT Emergency	0	0	0	0	0	0	0	1	0	0	1	0	2
Headache - Stroke symptoms not present	0	0	2	0	0	0	0	0	0	0	0	0	2
Heart Problems	5	4	5	5	10	6	8	8	7	2	8	4	72
Heat/Cold Exposure	0	0	0	0	0	2	0	1	2	0	0	0	5

\* Note: Excludes cancelled calls beginning in April.

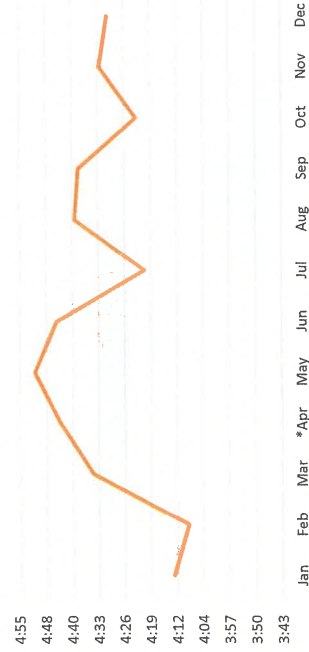
Month # of Incidents Avg Resp Time  
 Jan 233 4:13  
 Feb 174 4:09  
 Mar 172 4:35  
 \*Apr 129 4:44  
 May 162 4:51  
 Jun 176 4:45  
 Jul 167 4:21  
 Aug 159 4:40  
 Sep 157 4:39  
 Oct 139 4:23  
 Nov 133 4:33  
 Dec 136 4:31

Hemorrhage/Laceration	4	1	2	2	1	2	4	2	0	2	2	1	23
House Fire	2	1	1	1	1	2	3	2	0	1	2	0	16
Industrial Accident	0	0	0	0	0	0	0	0	0	0	0	0	1
Injured Party	2	2	2	1	4	3	2	6	2	1	1	3	29
Medical Alarm	3	3	1	7	8	4	5	9	7	4	1	5	57
Motor Vehicle Collision	17	21	13	19	27	19	21	20	24	30	19	25	255
Motor Vehicle Collision with Entrapment	0	1	2	0	0	0	3	1	1	1	1	0	10
Object Down in Roadway	0	0	1	2	5	5	1	1	2	4	2	1	24
Oven/Appliance Fire	0	0	0	0	0	0	0	0	0	0	0	0	1
Overdose/Poisoning	1	3	2	2	1	3	4	2	1	1	2	3	25
Possible D.O.S.	1	2	1	2	1	1	0	0	0	1	2	0	11
Powerlines Down Arcing/Burning	2	0	0	4	3	8	2	5	4	1	2	0	31
Pregnancy/ Childbirth	1	0	0	2	0	0	0	0	0	0	0	0	3
Psychiatric Emergency	3	4	5	1	1	1	4	2	1	2	2	4	30
Seizures	4	6	4	3	2	2	3	3	2	3	3	2	37
Service Call Non-emergency	12	16	12	3	3	1	14	10	16	12	20	14	133
Shooting/Stabbing	0	0	0	0	0	2	0	0	0	0	0	0	2
Sick Call	12	14	14	8	19	18	20	18	17	11	13	13	177
Smoke in Business	0	0	0	0	1	0	0	0	0	0	0	0	2
Stroke	1	2	1	1	3	5	4	3	3	4	1	2	30
Transformer Fire	1	0	2	3	1	1	1	1	1	0	1	1	13
Trash Fire	1	0	1	0	0	0	0	0	1	0	0	0	3
Traumatic Injury	0	0	2	1	0	1	1	0	0	1	1	0	7
Unconscious Party/Syncope	8	6	3	9	14	9	13	7	12	12	11	10	114
Unknown Medical Emergency	6	2	4	1	2	5	2	1	2	5	2	2	34
Vehicle Fire	2	0	1	3	0	0	0	1	2	4	0	2	21

# of Incidents



Avg Resp Time





Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

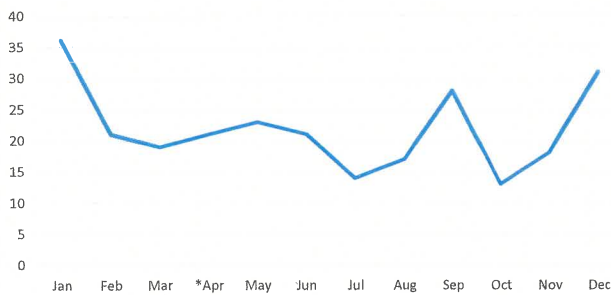
### December 2023 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Total YTD	
<b>TOTAL</b>	<b>36</b>	<b>21</b>	<b>19</b>	<b>27</b>	<b>32</b>	<b>21</b>	<b>17</b>	<b>22</b>	<b>37</b>	<b>19</b>	<b>33</b>	<b>41</b>	<b>325</b>
Abdominal Pain	0	0	0	0	0	0	0	0	0	0	1	0	1
Allergic Reaction	0	0	0	0	0	1	0	0	0	0	0	0	1
Assault	0	0	0	0	1	0	0	0	0	0	0	0	1
Back Pain	0	0	0	0	0	0	0	0	0	0	0	1	1
Business Fire	0	1	0	0	0	0	0	0	0	0	0	0	1
Carbon Monoxide Detector No Symptoms	0	1	3	0	0	0	0	0	3	0	1	0	8
Cardiac/Respiratory Arrest	1	0	0	0	0	0	0	0	0	0	1	0	2
Check for Fire	0	0	0	0	0	0	0	0	1	0	0	0	1
Check for the Smell of Natural Gas	3	0	0	2	0	0	0	0	0	0	0	2	7
Check for the Smell of Smoke	1	0	0	0	0	0	0	0	0	0	0	0	1
Chest Pain	0	0	0	0	0	1	1	1	1	0	0	0	4
Diabetic Emergency	0	0	0	0	0	0	1	0	0	0	0	0	1
Difficulty Breathing	4	0	4	0	0	1	1	4	1	3	0	2	20
Elevator Rescue	0	0	0	0	0	0	0	0	0	0	0	1	1
Fall Victim	0	1	0	2	2	2	0	1	3	4	0	6	21
Fire Alarm Business	0	1	0	0	0	0	0	0	0	0	0	0	1
Fire Alarm Church or School	1	0	0	1	0	1	0	1	2	0	3	0	9
Fire Alarm Residence	9	3	4	6	8	6	6	5	7	1	7	14	76
Gas Leak	0	0	1	1	0	1	0	1	0	0	1	0	5
Grass Fire	0	0	0	0	0	1	0	0	0	0	0	0	1
Headache - Stroke symptoms not present	0	0	1	0	0	0	0	0	0	0	0	0	1
Heart Problems	0	1	0	1	2	1	1	0	3	0	0	0	9
Heat/Cold Exposure	0	0	0	0	0	0	0	1	0	0	0	0	1
Hemorrhage/Laceration	0	0	0	1	0	0	0	0	0	0	0	0	1
House Fire	1	0	0	0	0	0	0	1	0	0	0	0	2
Injured Party	1	0	0	0	1	0	0	1	2	0	0	0	5
Medical Alarm	0	1	0	3	0	0	0	1	1	1	0	1	8
Motor Vehicle Collision	1	0	1	2	6	0	0	1	3	0	0	3	17
Object Down in Roadway	0	0	0	1	2	0	0	0	0	2	1	0	6
Overdose/Poisoning	1	0	0	0	0	1	0	1	1	0	0	1	5
Possible D.O.S.	1	0	0	0	0	0	0	0	0	0	0	0	1
Powerlines Down Arcing/Burning	0	0	0	1	1	0	0	0	0	0	2	0	4
Psychiatric Emergency	1	0	0	1	0	0	0	0	0	0	1	0	3
Seizures	1	1	1	1	1	1	0	0	0	1	1	0	8
Service Call Non-emergency	6	7	2	1	2	0	1	0	4	2	8	3	36
Shooting/Stabbing	0	0	0	0	2	0	0	0	0	0	0	0	2
Sick Call	1	4	1	1	3	1	2	3	2	1	4	4	27
Stroke	1	0	0	1	1	1	0	0	1	1	0	1	7
Transformer Fire	0	0	0	1	0	0	0	0	0	0	0	0	1
Traumatic Injury	0	0	0	0	0	0	0	0	0	1	0	0	1
Unconscious Party/Syncope	1	0	0	0	0	1	3	0	2	0	2	1	10
Unknown Medical Emergency	1	0	1	0	0	1	1	0	0	2	0	1	7

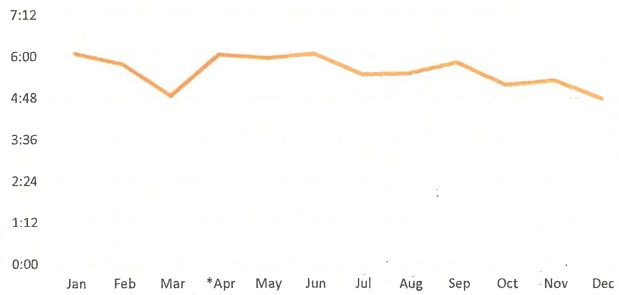
Month	# of Incidents	Avg Resp Time
Jan	36	6:04
Feb	21	5:46
Mar	19	4:51
*Apr	21	6:03
May	23	5:57
Jun	21	6:03
Jul	14	5:29
Aug	17	5:30
Sep	28	5:49
Oct	13	5:10
Nov	18	5:18
Dec	31	4:46

\* Note: Excludes cancelled calls beginning in April.

# of Incidents



Avg Resp Time





Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### December 2023 Summary - Hedwig

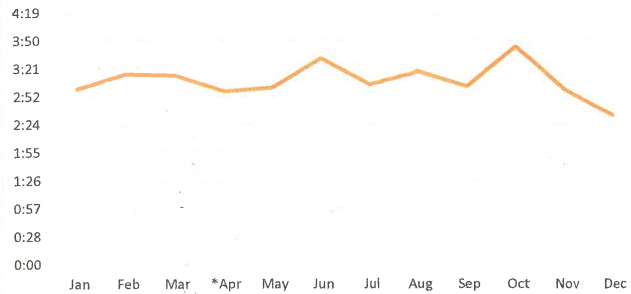
Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>41</b>	<b>38</b>	<b>36</b>	<b>34</b>	<b>41</b>	<b>46</b>	<b>52</b>	<b>56</b>	<b>44</b>	<b>44</b>	<b>32</b>	<b>29</b>	<b>493</b>
Adominal Pain	0	0	2	1	0	0	1	1	0	1	1	0	7
Allergic Reaction	0	0	1	1	1	1	1	0	1	0	0	0	6
Apartment Fire	1	0	1	0	0	1	0	0	0	1	0	1	5
Assult	0	0	0	0	0	1	0	0	0	0	0	0	1
Back Pain	0	0	0	0	0	0	1	0	0	1	0	0	2
Business Fire	0	0	0	1	0	0	0	0	1	0	0	0	2
Carbon Monoxide Alarm with Symptoms	0	0	0	0	0	0	0	0	0	0	0	1	1
Carbon Monoxide Detector No Symptoms	0	0	0	0	0	0	0	1	0	1	0	0	2
Cardiac/Respiratory Arrest	0	0	0	0	0	0	0	0	0	0	0	0	0
Check a Noxious Odor	1	0	0	0	0	0	0	0	0	0	0	0	1
Check for the Smell of Natural Gas	0	0	0	1	0	2	0	1	0	0	0	0	4
Check for the Smell of Smoke	0	0	1	1	0	0	0	0	0	1	0	0	3
Chest Pain	3	5	1	0	0	1	3	2	1	3	3	1	23
Choking	0	0	0	0	0	0	1	0	0	0	0	0	1
Diabetic Emergency	0	0	0	0	1	1	1	1	1	1	1	0	7
Difficulty Breathing	1	2	1	2	0	3	1	3	1	1	1	1	17
Electrical Fire	1	0	0	0	0	0	0	0	0	1	0	0	2
Elevator Rescue	0	0	0	0	0	1	0	0	0	0	0	1	2
Fall Victim	3	3	3	1	5	2	3	2	2	2	0	3	29
Fire Alarm Business	1	3	1	2	1	3	6	8	3	5	5	3	41
Fire Alarm Church or School	0	0	3	2	8	6	1	0	2	0	0	0	22
Fire Alarm Residence	7	2	1	5	1	0	4	3	5	1	3	1	33
Gas Leak	1	1	1	0	0	0	0	0	0	1	0	1	5
HAZMAT Emergency	0	0	0	0	0	0	0	0	0	0	1	0	1
Heart Problems	1	2	0	3	3	2	1	3	3	2	1	0	21
Heat/Cold Exposure	0	0	0	0	0	1	0	0	1	0	0	0	2
Hemorrhage/Laceration	1	0	1	0	0	0	1	0	0	1	1	0	5
House Fire	0	0	0	0	0	0	1	1	0	0	0	0	2
Injured Party	1	2	0	0	2	0	0	4	0	1	0	2	12
Medical Alarm	0	0	0	0	1	1	0	0	0	1	0	0	3
Motor Vehicle Collision	5	6	5	2	3	2	6	9	7	5	4	2	56
Motor Vehicle Collision with Entrapment	0	0	0	0	0	0	0	0	0	1	0	0	1
Object Down in Roadway	0	0	0	0	0	2	0	0	0	0	0	0	2
Overdose/Poisoning	0	2	1	1	0	0	0	0	0	0	2	0	6
Possible D.O.S.	0	1	1	0	0	0	0	0	0	0	0	0	2
Powerlines Down Arcing/Burning	0	0	0	0	0	3	0	1	0	0	0	0	4
Pregnancy/ Childbirth	0	0	0	2	0	0	0	0	0	0	0	0	2
Psychiatric Emergency	1	0	2	0	0	0	1	0	0	0	1	1	6
Seizures	2	1	1	1	0	0	2	1	1	0	0	1	10
Service Call Non-emergency	0	4	3	0	0	0	5	3	5	3	2	3	28
Sick Call	5	2	2	2	5	7	6	5	4	5	4	3	50
Smoke in Business	0	0	0	0	1	0	0	0	0	0	0	1	2
Stroke	0	0	0	0	2	0	1	2	0	0	0	0	5
Transformer Fire	0	0	1	0	0	0	0	1	0	0	0	0	2
Trash Fire	0	0	0	0	0	0	0	1	0	0	0	0	1
Traumatic Injury	0	0	1	0	0	0	0	0	0	0	0	0	1
Unconscious Party/Syncope	3	1	1	5	6	3	5	2	6	4	2	2	40
Unknown Medical Emergency	2	1	1	1	1	3	0	0	0	1	0	0	10
Vehicle Fire	1	0	0	0	0	0	0	1	0	0	0	1	3

Month	# of Incidents	Avg Resp Time
Jan	41	3:01
Feb	38	3:16
Mar	36	3:15
*Apr	32	2:58
May	40	3:02
Jun	44	3:32
Jul	44	3:05
Aug	50	3:18
Sep	38	3:03
Oct	39	3:44
Nov	25	2:59
Dec	22	2:33

\* Note: Excludes cancelled calls beginning in April.

# of Incidents

Avg Resp Time







Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### December 2023 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Total YTD	
<b>TOTAL</b>	<b>4</b>	<b>8</b>	<b>8</b>	<b>5</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>7</b>	<b>5</b>	<b>6</b>	<b>3</b>	<b>8</b>	<b>67</b>
Allergic Reaction	0	0	0	0	0	0	0	0	0	0	0	1	1
Back Pain	0	0	0	0	0	0	1	0	0	0	0	0	1
Carbon Monoxide Detector No Symptoms	1	0	0	0	0	0	0	0	0	0	0	0	1
Check a Noxious Odor	0	0	0	0	0	0	0	0	0	0	1	0	1
Check for Fire	0	0	0	0	0	0	0	0	0	0	0	1	1
Check for the Smell of Natural Gas	1	0	0	0	0	0	0	1	0	0	0	0	2
Chest Pain	1	1	0	0	1	0	0	0	0	1	0	0	4
Difficulty Breathing	0	0	0	0	0	0	0	0	0	0	0	1	1
Fall Victim	0	1	2	0	0	0	0	0	0	2	0	0	5
Fire Alarm Business	0	0	0	0	0	0	0	1	0	0	0	0	1
Fire Alarm Church or School	0	0	0	1	0	0	0	0	0	0	0	0	1
Fire Alarm Residence	0	0	0	0	2	1	0	1	0	0	0	0	4
Gas Leak	0	0	0	0	0	0	0	0	0	1	0	0	1
Heart Problems	0	0	1	0	0	1	0	0	0	0	0	0	2
Hemorrhage/Laceration	0	1	0	1	0	0	0	0	0	0	0	0	2
Medical Alarm	0	0	0	0	1	0	0	1	0	0	0	0	2
Motor Vehicle Collision	0	1	0	1	0	3	0	0	1	2	2	2	12
Motor Vehicle Collision with Entrapment	0	0	2	0	0	0	0	0	0	0	0	0	2
Object Down in Roadway	0	0	0	1	0	0	0	0	0	0	0	0	1
Overdose/Poisoning	0	0	0	0	0	0	0	1	0	0	0	0	1
Possible D.O.S.	0	1	0	0	0	0	0	0	0	0	0	0	1
Powerlines Down Arcing/Burning	0	0	0	0	0	0	1	1	0	0	0	0	2
Psychiatric Emergency	1	0	0	0	0	0	0	0	0	0	0	2	3
Service Call Non-emergency	0	2	1	0	0	0	0	0	1	0	0	0	4
Sick Call	0	1	2	1	0	0	1	1	2	0	0	1	9
Unconscious Party/Syncope	0	0	0	0	0	0	0	1	0	0	0	0	1
Unknown Medical Emergency	0	0	0	0	0	0	0	0	1	0	0	0	1

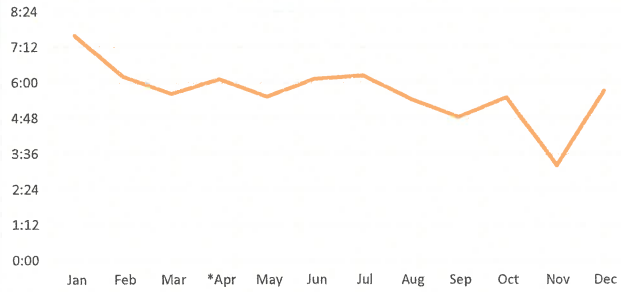
Month	# of Incidents	Avg Resp Time
Jan	4	7:35
Feb	8	6:13
Mar	8	5:38
*Apr	4	6:07
May	4	5:32
Jun	5	6:08
Jul	3	6:15
Aug	4	5:27
Sep	4	4:50
Oct	6	5:30
Nov	3	3:13
Dec	8	5:43

\* Note: Excludes cancelled calls beginning in April.

# of Incidents



Avg Resp Time





Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941, Fax# (713) 468-5039

December 2023 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>37</b>	<b>23</b>	<b>28</b>	<b>38</b>	<b>43</b>	<b>44</b>	<b>43</b>	<b>29</b>	<b>41</b>	<b>29</b>	<b>35</b>	<b>32</b>	<b>422</b>
Abdominal Pain	0	0	0	0	0	1	0	0	1	0	2	0	4
Allergic Reaction	0	0	0	0	0	0	0	1	1	0	0	0	2
Animal Bite	0	0	1	0	0	0	0	0	0	0	0	0	1
Back Pain	0	0	1	0	0	0	0	0	0	0	0	0	1
Carbon Monoxide Detector No Symptoms	1	1	0	1	0	1	1	2	0	1	2	2	12
Cardiac/Respiratory Arrest	0	0	1	0	0	0	0	0	0	0	0	0	1
Check a Noxious Odor	0	0	1	0	0	0	0	0	0	0	0	0	1
Check for Fire	0	0	0	0	0	0	0	0	0	1	0	0	1
Check for the Smell of Natural Gas	1	0	0	1	0	0	0	0	1	1	2	0	6
Check for the Smell of Smoke	0	0	0	1	0	0	0	0	0	4	0	0	5
Chest Pain	1	1	0	0	2	0	1	1	1	0	0	1	8
Child Locked in a Vehicle Engine and AC not running	0	0	0	0	1	0	0	1	0	0	0	0	2
Choking	0	0	0	0	0	0	1	0	0	0	1	0	2
Diabetic Emergency	0	0	0	0	0	0	0	0	0	0	0	1	1
Difficulty Breathing	2	0	3	2	1	1	0	1	4	1	1	1	17
Electrical Fire	0	0	0	0	1	0	1	0	0	0	0	0	2
Elevator Rescue	3	0	0	0	0	0	0	0	0	0	0	0	3
Fall Victim	1	0	2	3	2	4	4	3	2	0	2	3	26
Fire Alarm Business	1	1	0	2	0	0	0	0	0	0	0	1	5
Fire Alarm Church or School	0	0	0	0	0	1	0	0	0	1	0	0	2
Fire Alarm Residence	15	4	5	14	14	16	11	9	13	7	12	10	130
Gas Leak	0	1	0	0	1	0	0	0	2	0	1	0	5
Grass Fire	0	0	0	0	0	0	0	0	1	0	0	0	1
Heart Problems	0	0	1	1	2	0	1	1	1	0	1	0	8
Hemorrhage/Laceration	0	0	1	0	1	0	0	1	0	0	0	0	3
House Fire	0	1	0	1	1	0	0	0	0	0	0	0	3
Injured Party	0	0	1	0	0	2	0	0	0	0	0	0	3
Medical Alarm	2	2	0	3	4	2	3	4	2	0	1	0	23
Motor Vehicle Collision	5	7	1	1	4	5	3	0	3	3	0	2	34
Object Down in Roadway	0	0	0	0	0	0	0	0	1	0	1	0	2
Overdose/Poisoning	0	0	0	1	0	1	3	0	0	1	0	2	8
Possible D.O.S.	0	0	0	1	0	0	0	0	0	1	0	0	2
Powerlines Down Arcing/Burning	1	0	0	1	0	2	1	1	0	0	0	0	6
Psychiatric Emergency	0	1	1	0	0	0	1	0	1	0	0	0	4
Seizures	0	1	1	0	0	1	0	0	1	0	2	0	6
Service Call Non-emergency	1	0	3	2	0	0	3	2	2	4	4	2	23
Sick Call	0	1	3	0	5	3	2	1	2	0	0	1	18
Stroke	0	0	0	0	0	0	2	0	0	2	0	1	5
Transformer Fire	0	0	0	0	0	0	0	0	1	0	0	1	2
Traumatic Injury	0	0	0	1	0	1	1	0	0	0	1	0	4
Unconscious Party/Syncope	2	2	1	2	4	3	3	1	0	1	1	1	21
Unknown Medical Emergency	0	0	1	0	0	0	1	0	0	1	1	0	4
Vehicle Fire	1	0	0	0	0	0	0	0	1	0	0	2	4

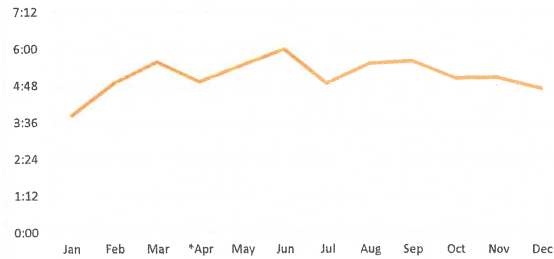
Month	# of Incidents	Avg Resp Time
Jan	37	3:49
Feb	23	4:54
Mar	28	5:35
*Apr	28	4:56
May	37	5:29
Jun	35	6:00
Jul	34	4:53
Aug	23	5:31
Sep	32	5:36
Oct	18	5:03
Nov	23	5:04
Dec	23	4:43

\* Note: Excludes cancelled calls beginning in April.

# of Incidents



Avg Resp Time





Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### December 2023 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
<b>TOTAL</b>	<b>35</b>	<b>25</b>	<b>25</b>	<b>20</b>	<b>38</b>	<b>50</b>	<b>39</b>	<b>39</b>	<b>28</b>	<b>29</b>	<b>32</b>	<b>30</b>	<b>390</b>
Abdominal Pain	0	0	0	0	0	0	0	0	1	0	0	0	1
Allergic Reaction	0	0	0	0	0	0	0	2	0	0	0	0	2
Animal Bite	1	0	0	0	0	0	0	0	0	0	0	0	1
Assult	0	0	0	0	0	0	0	0	0	1	0	0	1
Business Fire	0	0	0	0	0	0	0	0	1	0	0	0	1
Carbon Monoxide Detector No Symptoms	0	1	1	0	0	4	0	5	1	0	1	1	14
Cardiac/Respiratory Arrest	0	1	1	0	0	0	0	1	0	0	0	0	3
Check a Noxious Odor	0	0	0	0	0	0	0	1	0	0	0	1	2
Check for Fire	0	0	0	0	0	0	0	0	0	0	1	0	1
Check for the Smell of Natural Gas	3	0	0	0	0	0	0	1	0	0	2	1	7
Check for the Smell of Smoke	1	1	0	0	0	0	0	0	0	0	0	0	2
Chest Pain	1	1	1	0	0	0	0	0	0	0	0	1	4
Choking	0	0	0	0	0	0	1	0	0	1	0	1	3
Diabetic Emergency	0	0	0	1	1	0	0	1	0	0	0	0	3
Difficulty Breathing	2	0	0	1	1	3	1	2	3	0	1	1	15
Elevator Rescue	0	0	0	0	0	0	0	0	1	0	0	0	1
Fall Victim	4	0	3	0	4	3	3	1	0	1	1	1	21
Fire Alarm Business	0	0	0	0	0	0	0	0	0	0	1	0	1
Fire Alarm Church or School	2	1	1	0	0	3	0	0	2	5	2	2	18
Fire Alarm Residence	9	7	7	10	12	21	19	8	7	6	8	8	122
Gas Leak	1	1	0	0	0	1	0	0	0	0	1	1	5
Grass Fire	0	0	0	0	1	1	0	0	1	0	0	0	3
Heart Problems	0	0	1	0	1	0	2	3	0	0	2	0	9
Hemorrhage/Laceration	1	0	0	0	0	1	1	0	0	1	0	0	4
House Fire	1	0	1	0	0	2	1	0	0	0	1	0	6
Injured Party	0	0	0	0	1	1	0	0	0	0	0	0	2
Medical Alarm	0	0	0	0	0	1	1	0	2	1	0	2	7
Motor Vehicle Collision	3	2	2	1	3	1	2	2	2	3	1	1	23
Object Down in Roadway	0	0	1	0	3	3	1	0	1	1	0	1	11
Overdose/Poisoning	0	1	0	0	1	0	0	1	0	0	0	0	3
Possible D.O.S.	0	0	0	0	1	1	0	0	0	0	1	0	3
Powerlines Down Arcing/Burning	0	0	0	1	0	0	0	0	2	1	0	0	4
Psychiatric Emergency	0	3	1	0	1	1	1	0	0	0	0	0	8
Seizures	1	1	0	1	0	0	1	1	0	0	0	0	5
Service Call Non-emergency	4	3	2	0	0	0	3	4	0	3	0	5	24
Sick Call	0	2	0	3	4	1	0	2	2	2	2	0	18
Stroke	0	0	0	0	0	1	0	1	1	0	1	0	4
Transformer Fire	0	0	1	1	0	0	1	0	0	0	1	0	4
Trash Fire	0	0	1	0	0	0	0	0	0	0	0	0	1
Unconscious Party/Syncope	1	0	0	0	3	1	1	1	1	2	3	2	15
Unknown Medical Emergency	0	0	1	0	1	0	0	1	0	1	1	1	6
Vehicle Fire	0	0	0	1	0	0	0	0	0	0	1	0	2

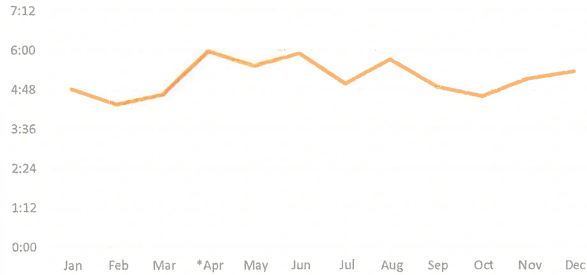
Month	# of Incidents	Avg Resp Time
Jan	35	4:50
Feb	25	4:21
Mar	25	4:39
*Apr	13	5:59
May	30	5:32
Jun	35	5:54
Jul	26	4:58
Aug	30	5:43
Sep	22	4:54
Oct	14	4:36
Nov	26	5:08
Dec	15	5:21

\* Note: Excludes cancelled calls beginning in April.

# of Incidents



Avg Resp Time





Village Fire Department  
 901 Corbindale Rd  
 Houston, TX, 77024  
 Phone# (713) 468-7941 Fax# (713) 468-5039

### December 2023 Summary - Spring Valley

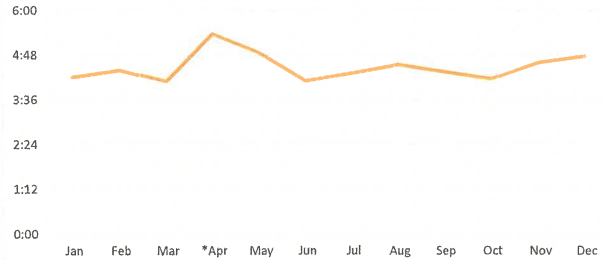
Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD	Month	# of Incidents	Avg Resp Time
<b>TOTAL</b>	<b>42</b>	<b>32</b>	<b>32</b>	<b>25</b>	<b>30</b>	<b>41</b>	<b>49</b>	<b>37</b>	<b>38</b>	<b>46</b>	<b>47</b>	<b>39</b>	<b>458</b>	Jan	42	4:14
Adominal Pain	2	0	1	0	0	0	0	0	0	1	0	1	5	Feb	32	4:25
Allergic Reaction	1	0	0	0	0	0	0	1	0	1	0	0	3	Mar	32	4:07
Assult	0	0	0	0	0	0	0	1	0	0	0	0	1	*Apr	25	5:23
Back Pain	0	1	1	0	0	0	0	0	1	0	1	0	4	May	28	4:52
Business Fire	0	0	0	0	0	0	0	0	0	0	0	1	1	Jun	36	4:08
Carbon Monoxide Detector No Symptoms	0	0	1	0	1	0	0	0	0	0	2	0	4	Jul	46	4:20
Cardiac/Respiratory Arrest	0	0	0	0	1	0	0	0	0	0	0	0	1	Aug	33	4:33
Check a Noxious Odor	0	0	1	0	0	0	0	0	0	0	0	0	1	Sep	33	4:21
Check for Fire	0	1	1	0	0	0	0	0	0	0	0	0	2	Oct	46	4:10
Check for the Smell of Natural Gas	1	1	0	1	0	0	0	0	0	2	0	0	5	Nov	38	4:36
Check for Smell of Smoke	0	0	0	0	0	0	0	0	0	1	0	0	1	Dec	37	4:46
Chest Pain	2	5	0	2	1	1	1	1	2	0	2	1	18			
Child Locked in a Vehicle Engine and AC running	0	1	0	0	0	0	0	0	0	0	0	0	1			
Choking	0	0	0	0	0	0	0	0	0	0	1	0	1			
Difficulty Breathing	2	0	0	0	1	3	3	1	0	0	2	0	12			
Drowning	0	0	0	0	0	0	1	0	0	0	0	0	1			
Elevator Rescue	0	0	1	1	1	0	0	0	0	0	0	0	3			
Fall Victim	0	1	3	1	1	3	2	1	1	4	2	0	19			
Fire Alarm Business	2	2	0	1	3	2	1	0	3	2	0	1	17			
Fire Alarm Church or School	2	1	0	0	0	4	0	2	1	1	0	0	11			
Fire Alarm Residence	6	1	1	0	1	6	6	2	2	3	4	1	33			
Gas Leak	0	1	1	0	0	1	0	0	0	0	0	0	3			
HAZMAT Emergency	0	0	0	0	0	0	0	1	0	0	0	0	1			
Headache - Stroke symptoms not present	0	0	1	0	0	0	0	0	0	0	0	0	1			
Heart Problems	4	1	2	0	2	1	3	1	0	0	4	3	21			
Heat/Cold Exposure	0	0	0	0	0	1	0	0	1	0	0	0	2			
Hemorrhage/Laceration	2	0	0	0	0	1	2	1	0	0	1	0	7			
House Fire	0	0	0	0	0	0	1	0	0	1	1	0	3			
Industrial Accident	0	0	0	0	0	0	0	0	0	1	0	0	1			
Injured Party	0	0	1	1	0	0	2	1	0	0	1	1	7			
Medical Alarm	1	0	1	1	2	0	1	3	2	1	0	2	14			
Motor Vehicle Collision	3	3	3	9	9	3	10	7	7	16	12	15	97			
Motor Vehicle Collision with Entrapment	0	1	0	0	0	0	3	1	1	0	1	0	7			
Oven/Appliance Fire	0	0	0	0	0	0	0	0	1	0	0	0	1			
Overdose/Poisoning	0	0	1	0	0	1	0	0	0	0	0	0	2			
Possible D.O.S.	0	0	0	1	0	0	0	0	0	0	1	0	2			
Powerlines Down Arcing/Burning	1	0	0	1	2	1	0	2	1	0	0	0	8			
Pregnancy/ Childbirth	1	0	0	0	0	0	0	0	0	0	0	0	1			
Psychiatric Emergency	0	0	1	0	0	0	1	1	0	2	0	1	6			
Seizures	0	2	1	0	1	0	0	1	0	1	0	1	7			
Service Call Non-emergency	1	0	0	0	0	1	2	1	3	0	5	1	14			
Sick Call	6	4	6	1	2	6	7	5	4	3	3	4	51			
Stroke	0	2	1	0	0	3	1	0	1	1	0	0	9			
Transformer Fire	0	0	0	1	1	1	0	0	0	0	0	0	3			
Trash Fire	1	0	0	0	0	0	0	0	0	0	0	0	1			
Traumatic Injury	0	0	1	0	0	0	0	0	0	0	0	0	1			
Unconscious Party/Syncope	1	3	1	2	1	1	1	2	3	5	3	3	26			
Unknown Medical Emergency	3	1	0	0	0	1	0	0	1	0	0	0	6			
Vehicle Fire	0	0	1	2	0	0	1	1	3	0	1	3	12			

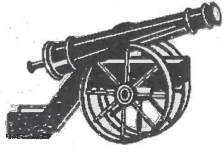
\* Note: Excludes cancelled calls beginning in April.

# of Incidents



Avg Resp Time





**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

**Agenda Date:** January 16, 2024  
**Agenda Item:** VII  
**Subject:** Mayor's Report  
**Exhibits:** Resume  
**Funding:** N/A  
**Presenter(s):** Mayor Robert P. Lord

**Executive Summary**

The Mayor's Report will include the following:

- A. Report on Activities and Upcoming Events
  - Family Movie Night – *Friday, November 3, 2023*
  - Holiday Reception Event – *Tuesday, December 12, 2023*; Invitation for 2024
  - Twinkle Light Parade – *Thursday, December 14, 2023*
- B. Appointment of Beth Wing to serve as Associate Prosecutor – The City's Municipal Court currently has one Prosecutor and one Associate Prosecutor. Both prosecutors have indicated potential scheduling conflicts. Staff recommends appointing Beth Wing as a third Associate Prosecutor. Ms. Wing currently serves as an Associate Judge for the City of Houston and has provided her resume for Council consideration (attached).

**Recommended Action**

Staff recommends that City Council take the following actions:

- A. Receive the Mayor's Report
- B. Approve Beth Wing to serve as Associate Prosecutor.

# BETH A. WING



## SIGNIFICANT CASES

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- Won a motion to suppress on a prolonged detention issue in a DWI case.
- Achieved dismissals in two telephone harassment cases in two different counties by assisting the defendant's mother in filing a petition for guardianship where the defendant had a traumatic brain injury.
- Negotiated a pre-trial diversion in an employee theft case. The client subsequently completed the pre-trial diversion, and the case was dismissed.
- Succeeded in getting a 3<sup>rd</sup> degree felony with 2<sup>nd</sup> degree felony punishment reduced to a state jail felony.
- Obtained the dismissal of a second degree felony indictment and sat second chair during the trial on the new indictment. Conducted the direct examination of the only defense witness. Received a not-guilty verdict.
- Received a not-guilty verdict from a judge in a speeding in a school zone case.
- Received a not-guilty verdict in a speeding case where the defendant was accused of driving 116 mph in a 60 mph zone.

## WORK EXPERIENCE

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### **HOUSTON MUNICIPAL COURT ASSOCIATE JUDGE**

*September 2023-current*

Dispense justice in an impartial, unbiased, and dispassionate manner. Preside over arraignments, magistra-tions, pre-trial hearings, bench and jury trials, show cause hearings, indigence hearings, mental health hear-ings, code enforcement hearings, juvenile magistrate warnings, stolen property hearings.

### **EUTSLER LAW FIRM**

*May 2018- current*

Represent clients in probate court, county courts at law, district courts and municipal and justice of the peace courts in southeast Texas. Analyze and evaluate many criminal cases for trial. Conduct legal research and wrote motions. Respond to State's motions. Negotiate with prosecutors for successful resolutions acceptable to both the client and the State. Extensive experience arguing both facts and law in front of both judge and jury. Obtained several not-guilty verdicts in jury trial cases.

### **LAW OFFICE OF BETH A. WING**

*January 2009—May 2018*

Represent clients in criminal cases in Brazoria, Fort Bend, Galveston, Harris and Montgomery counties. Per-form contract work for other attorneys in criminal and some civil cases, which includes briefing issues, cov-ering court appearances, and trying cases. Appointed by County Court at Law Judge Ben W. Childers to represent clients on the mental health docket in Fort Bend County. Assistant Municipal Court Prosecutor for the cities of LaMarque and Texas City. Represent the municipalities in municipal court at the request of the city prosecutor. Draft complaints, try jury trials and bench trials. Seek justice in municipal court prose-cutions.

### **TERRY W. YATES & ASSOCIATES**

*April 2009—March 2010*

Wrote legal memoranda and motions for a criminal defense firm. Performed extensive legal research including statutory research on environmental issues. Made court appearances.

## **ORGANIZATION FOR SECURITY AND CO-OPERATION IN EUROPE**

*May 2008—November 2008*

As a Human Rights Advisor in the Organization's Mission in Kosovo, monitored the Kosovo Police Service for compliance with domestic and international human rights standards. Drafted bi-weekly and monthly reports addressing police compliance with applicable international and domestic law. Recommended changes in police procedure and policies to improve human rights compliance.

## **SPRECHER & ASSOCIATES**

*January 2007—May 2008*

Represented clients in Class C Misdemeanor cases in the justice-of-the-peace and municipal courts of Harris County, Texas, and in Houston Municipal Court. Gained extensive jury trial experience. Obtained a not-guilty verdict in a Failure to Control Speed case where the defendant was a commercial driver in a commercial vehicle.

## **CITIZEN LAW FIRM**

*August 2005—December 2006*

Represented clients in Class C Misdemeanor cases. Worked with prosecutors to achieve the best possible plea bargain for clients. Represented clients in the justice-of-the-peace courts of Harris, Brazoria, Montgomery, and Fort Bend counties. Some jury trial experience. Negotiated with prosecutors for a pre-trial diversion on a Class C Misdemeanor Theft case.

## **ROSCH & ROSS**

*January 2004—January 2005 (Law Clerk)*

Wrote legal memoranda and motions for white-collar criminal defense law firm. Assisted in preparing the defense for a defendant in the Enron-related Nigerian Barge Trial. Performed extensive legal research including statutory research on issues related to the Office of Foreign Assets Control and the Securities and Exchange Commission.

## **FIRST COURT OF APPEALS OF TEXAS**

*Spring 2003 (Legal Intern)*

Drafted legal memoranda and court opinions. Performed legal citation and grammar checking. Undertook extensive legal research.

## **BAR ADMISSION and EDUCATION**

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Licensed in Texas in June 2005

### **SOUTH TEXAS COLLEGE OF LAW-HOUSTON** Houston, Texas

Juris Doctorate, December 2004

G.P.A.: 3.02 Class ranking: top 33 percent

Highest Grade Award, Administrative Law

Semi-finalist, Appellate Advocacy tournament, Spring 2003

Member, ACLU at South Texas College of Law

### **UNIVERSITY OF IOWA** Iowa City, Iowa

Bachelor of Arts, Religion and Psychology, 1997

## **PROFESSIONAL MEMBERSHIPS**

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Texas Criminal Defense Lawyers Association

Harris County Criminal Lawyers Association

Traffic Lawyers of Texas

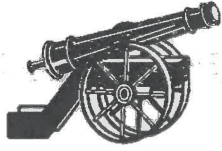
Harris County Municipal Justice Bar Association (Past President)

Texas Bar Association

2023 DEVELOPMENT REPORT

Month	Permits Issued <small>(excludes new construction, add. remodel)</small>			BHV Inspections Performed <small>(includes re-inspections)</small>			Total Permits Issued <small>(monthly)</small>
	Pre-Development Meetings	New Residential	Residential Addition	Residential Remodel	VFD Inspections		
January	12	86	2	1	1	235	Unavailable
February	10	154	3	0	3	292	Unavailable
March	14	130	2	1	4	335	Unavailable
April	7	76	0	0	3	214	Unavailable
May	11	96	0	1	4	277	Unavailable
June	9	132	2	0	3	240	Unavailable
July	12	78	0	1	1	295	4
August	11	155	3	3	4	358	5
September	14	65	1	1	1	324	3
October	16	122	1	0	3	336	4
November	10	126	1	0	5	303	2
December	7	66	3	1	0	273	3
<b>YTD Total</b>	<b>133</b>	<b>1286</b>	<b>18</b>	<b>9</b>	<b>32</b>	<b>3482</b>	<b>21</b>





**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

<b>Agenda Date:</b>	January 16, 2024
<b>Agenda Item:</b>	IX
<b>Subject:</b>	Purchase and Installation of Gateway Equipment
<b>Exhibits:</b>	Contract
<b>Funding:</b>	Capital Improvement Program \$60,100.00
<b>Presenter(s):</b>	Elvin Hernandez, Director of Public Works

**Executive Summary**

The FY 2024 Capital Improvement Plan includes funding for water meter replacements and associated infrastructure. In an effort to improve how the City reads meters, staff began exploring the conversion from Automatic Meter Reading (AMR) to Advanced Metering Infrastructure (AMI). The City's current meter reading process through AMR requires Public Works crews to drive-by properties to capture meter data. This process can often be time-consuming and takes one staff member out of service to complete the reads. This does not include time dedicated to complete meter re-reads, downloads, or manual check of a non-reading meter.

AMI will allow a more frequent collection and accurate water usage data to improve billing, advance leak detection, and overall improve water management. This system requires the installation of two gateway antennas and equipment at strategic locations identified by a propagation study that identifies the coverage area. The two locations include Water Plant #1 (Taylorcrest Rd.) and Water Plant #2 (City Hall).

This conversion also accounts for recent software upgrades made that will provide residents the option to sign up to their own portal to view daily usage and the ability to set usage alerts. Staff will also be able to monitor usage and will assist better when explaining billing matters.

The total estimated cost for the purchase and installation of AMI gateway equipment is \$60,100.00. Funding for this system is included as part of the overall meter replacement project identified and approved in both the FY 2023 and FY 2024 Annual Budgets. The City Hall site will utilize an existing abandoned pole that meets height requirements. Construction will be required to install a mono pole at Water Plant #1 and will be presented to Council separately for approval.

Core and Main is the sole source authorized provider of the City's meters and software (Neptune) and is exempt from formal bid requirements per Local Government Code Chapter 252.022.

**Recommended Action**

Staff recommends that City Council approve a contract with Core & Main in the amount of \$60,100.00 for the installation of gateway equipment.



# Bid Proposal for AMI Upgrade and Gateway Installation Estimate

CUSTOMER

**CITY OF BUNKER HILL VILLAGE**  
11977 MEMORIAL DR  
HOUSTON, TX 77024

**Job**  
AMI Upgrade and Gateway Installation  
Estimate  
Bunker Hill Village, TX  
Bid Date: 01/31/2024  
Bid #: 2903141

CONTACT

**Sales Representative**  
Jarrett Rabroker  
(T) 713-672-1472  
(F) 713-672-8111  
Jarrett.Rabroker@coreandmain.com

**Core & Main**  
4053 Homestead Rd  
Houston, TX 77028  
(T) 7136721472

NOTES



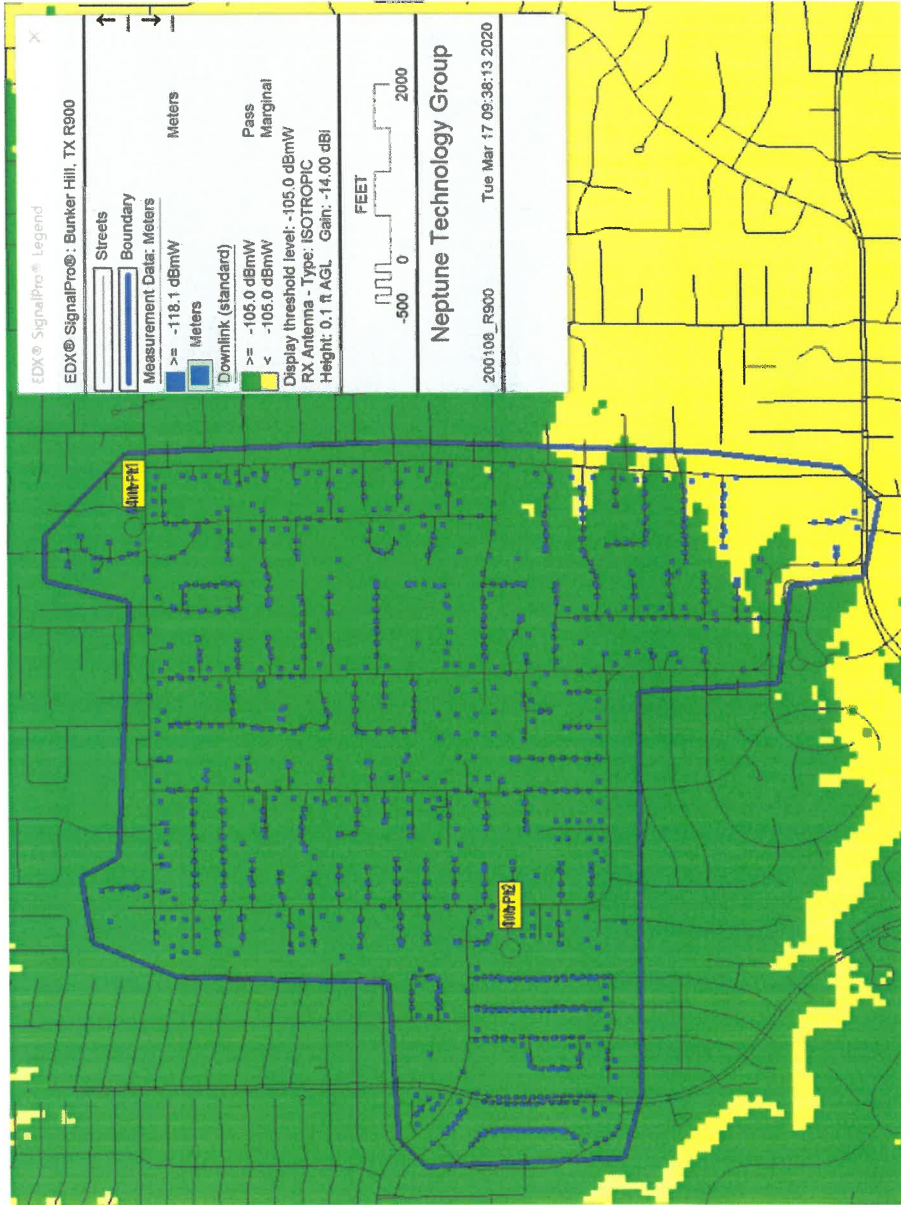
**Bid Proposal for AMI Upgrade and Gateway Installation Estimate**

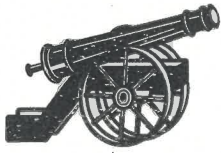
**CITY OF BUNKER HILL VILLAGE**  
**Job Location:** Bunker Hill Village, TX  
**Bid Date:** 01/31/2024  
**Core & Main 2903141**

**Core & Main**  
 4053 Homestead Rd  
 Houston, TX 77028  
**Phone:** 7136721472  
**Fax:** 7136728111

Seq#	Qty	Description	Units	Price	Ext Price
10		<b>GATEWAY EQUIPMENT</b>			
20	2	NEPTUNE 13458-000 GATEWAY V4 CELLULAR (CDMA/GPRS)	EA	10,350.00	20,700.00
30	2	NEPT R900 GATEWAY RF ANTENNA 13146-100	EA	400.00	800.00
40	2	13070-100 OUTDOOR UPS SYSTEM	EA	2,500.00	5,000.00
		<b>SUBTOTAL (Avg. Based On 1LS)</b>			<b>26,500.00</b>
		Average price per	LS		<b>26,500.00</b>
50		<b>GATEWAY INSTALLATION</b>			
60	2	INSTALLATION OF GATEWAY COLLECTOR (EACH: PER COLLECTOR)	EA	13,500.00	27,000.00
70	2	MOBILIZATION CHARGE	EA	3,300.00	6,600.00
		<b>SUBTOTAL (Avg. Based On 1LS)</b>			<b>33,600.00</b>
		Average price per	LS		<b>33,600.00</b>
				<b>Sub Total</b>	<b>60,100.00</b>
				<b>Tax</b>	<b>0.00</b>
				<b>Total</b>	<b>60,100.00</b>

**UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>**





**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

<b>Agenda Date:</b>	January 16, 2024
<b>Agenda Item:</b>	X
<b>Subject:</b>	Tree Ordinance Review
<b>Exhibits:</b>	Tree Ordinance Sec. 4-183 Sec. 4-185
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Elvin Hernandez, Director of Public Works

**Executive Summary**

The purpose of the City’s tree ordinance is to preserve and enhance the desirability of the city by requiring careful site planning; the protection of trees during construction to contribute to the long-term viability of existing trees; prohibiting indiscriminate cutting or clearing of trees; and encouraging the increase of the urban canopy.

In response to feedback received from the Planning and Zoning Commission, residents, and building developers, staff is currently in the preliminary phase of reviewing the City's tree ordinance to identify areas that may benefit from updates and eliminate any ambiguity in the language. Staff recommends addressing and clarifying any discrepancies to ensure that the code is clear, concise, and effective.

In discussions with the City Forester, staff has identified sections for review and potential updates under Chapter 4, Article VI of the Code of Ordinances:

- Sec. 4-183 - Minimum tree requirement
- Sec. 4-185 - Tree preservation, removal and replacement

Staff is requesting additional feedback, direction, and review of the tree ordinance and take any desired action.

**Recommended Action**

Staff recommends City Council provide feedback and direction.

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**Sec. 4-183. Minimum tree requirement**

The minimum number of trees on each lot shall be one (1) tree for each one thousand (1,000) square feet of lot area rounded up to the nearest one thousand (1,000) square feet. Trees located on the public right of way that are adjacent to a lot or parcel shall not be considered as part of the required number. For new construction, a minimum of twenty-five (25) percent of the minimum number of trees shall be in the front yard of the property.

(Ord. No. 14-444, § 7, 10-21-14; Ord. No. 20-517 , § 3, 1-21-20)

**Sec. 4-185. Tree preservation, removal and replacement.**

In order to preserve existing healthy, mature trees, the following table is provided to meet the minimum required tree count per lot.

Tree Classification and Size	Tree Count	Equivalent Tree Count
Qualified tree 10–15 inch diameter	1 Trees	2
Protected tree > 15 inch diameter	1 Trees	3

Should qualified and protected trees be preserved as indicated above, the following tables are provided for determining the minimum required tree and trunk count.

*District A—Requirements*

The following table is provided to determine the tree ratio for District A:

A minimum number of trees/trunks	Tree Count	Minimum Trunk Count
Up to and including 30,000 sq. ft.	1 per 1,000 SF	12
> 30,001 sq. ft.	1 per 1,000 SF	17

*District B—Requirements*

The following table is provided to determine the tree ratio for District B:

A minimum number of trees/trunks	Tree Count	Minimum Trunk Count
Up to 12,999 sq ft	1 per 1,000 SF	5
13,000—14,999 sq. ft	1 per 1,000 SF	8
15,000—19,999 sq ft	1 per 1,000 SF	10
Over 20,000 sq. ft	Same criteria as District A	

The following apply for removal and replacement of specified trees for both Districts:

Tree(s) Proposed for Removal On the Approved Tree Planting List	Required Replacement	Replacement Number and Size Replacement Tree Must be on the Approved Tree Planting List
Any tree (healthy or diseased) 5—10 inch diameter DBH	Must be replaced if the lot tree count does not meet minimum requirement; Does not need to be replaced if tree count is met	1 Tree per every 1 removed must be 3 inches or greater caliper
Over 5 healthy qualified trees (10—15 inch diameter)	Must be replaced regardless of meeting minimum tree requirement; or participate in the offsite tree replacement program	1 Tree per every 5 removed must be 5-inch caliper and least 15 feet tall
Healthy protected tree > 15-inch diameter	Must be replaced regardless of meeting minimum tree requirement; or participate in the offsite tree replacement program	2 Trees per every 1 removed must be 5-inch caliper and least 15 feet tall

These requirements apply to all situations including planning for new construction and exterior remodeling/expansion/additions. Existing property owners requesting a tree removal permit without an active construction permit are required to meet minimum tree count requirements. Replacement trees above the minimum requirements do not apply. Each property owner shall verify that their property is currently in compliance with this article.

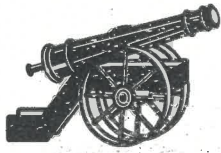
Any homeowner in continuous ownership of their home since before February 20, 1996 can remove a tree, remodel or expand without meeting the provisions of this section. However, all new construction and reconstruction must meet these requirements.

Any tree removed must not allow any portion of the tree to extend above six (6) inches of the surrounding soil. Any previously removed tree is required to meet this requirement.

Offsite tree replacement program. If replacement trees are required for a lot as detailed in this article and the minimum required number of trees for the lot both in terms of minimum trunk count and equivalent tree count is met, replacement trees may be purchased from the city to be planted in alternative locations around the city. The cost for each tree purchased is listed in the currently adopted fee schedule for the city. For each tree required, one offsite tree is required to be purchased. A combination of onsite and offsite replacement trees is allowed to meet the required tree count. Location of planting for any offsite tree purchased will be determined by the city.

(Ord. No. 14-444, § 7, 10-21-14; Ord. No. 15-458, § 4, 11-17-15; Ord. No. 20-517, § 5, 1-21-20)





**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

<b>Agenda Date:</b>	January 16, 2024
<b>Agenda Item:</b>	XI
<b>Subject:</b>	Final Plat
<b>Exhibits:</b>	Final Plat
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Elvin Hernandez, Director of Public Works

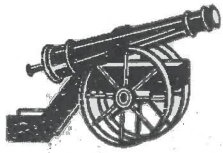
**Executive Summary**

A preliminary plat for 11730 Wood Lane was presented to the Planning and Zoning Commission at the April 2023 meeting. During the plan review of a new home at 11730 Wood Lane, it was found that no final plat was recorded with Harris County. The property does not qualify for a short-term final plat as the property is on a private street and not within an existing public street circulation. The Commission unanimously recommended that the platting process move forward to the submission of a final plat.

At the November 2023 meeting, the Commission approved the final plat and recommended it be taken to City Council for approval. Staff and the City's consultant have reviewed the final plat and find that it meets all requirements of the City's ordinances.

**Recommended Action**

Staff and the Planning and Zoning Commission recommend that the City Council approve the final plat for 11730 Wood Lane.



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

<b>Agenda Date:</b>	January 16, 2024
<b>Agenda Item:</b>	XII
<b>Subject:</b>	May 4, 2024 Election
<b>Exhibits:</b>	Proposed Ordinance
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Gerardo Barrera, City Administrator

**Executive Summary**

The City of Bunker Hill Village holds its election on the first Saturday in May of each year. The election for Councilmember Positions 1, 2, and 3 are held in even-numbered years, and the election for Mayor and Councilmember Positions 4 and 5 are held in odd-numbered years.

The City will hold a Joint Election with Spring Branch Independent School District (SBISD) to conduct the City's General Election on Saturday, May 4, 2024, to elect Councilmember Positions 1, 2, and 3.

The proposed ordinance (attached) calls for the May 4, 2024 General Election.

Filing for a place on the ballot will begin January 17, 2024, and will end February 16, 2024.

**Recommended Action**

Staff recommends that City Council approve an ordinance calling for the May 4, 2024 Election.

**ORDINANCE NO. 24 - XXX**

**AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS PROVIDING FOR THE HOLDING OF A GENERAL ELECTION TO BE HELD ON SATURDAY, MAY 4, 2024, FOR THE PURPOSE OF ELECTING THREE COUNCILMEMBERS (POSITION NOS. 1, 2, AND 3); PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

\* \* \* \* \*

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** In accordance with the general laws and Constitution of the State of Texas, a General Municipal Election is hereby called and ordered for the 1<sup>st</sup> Saturday in May 2024, the same being the 4th day of said month, at which general election all qualified voters of the City may vote for the purpose of electing the following officials of the City:

**Councilmember, Position 1  
Councilmember, Position 2  
Councilmember, Position 3**

**Section 2.** No person's name shall be placed upon the official ballot as a candidate for any of the above-mentioned positions unless such person has filed his or her sworn application, as provided by Section 141.031 of the TEXAS ELECTION CODE, with the City Secretary of the City at the City Offices, located at 11977 Memorial Drive, Houston, Texas 77024, not later than five o'clock (5:00) p.m. on the seventy eighth (78<sup>th</sup>) day before the date of such election (February 16, 2024). The City Secretary shall note on the face of each such application the date and time of its filing. Such application shall include the office the candidate is seeking and, if applicable, the position number of such position.

**Section 3.** The candidates receiving the highest number of votes in each of the positions to be filled at such election shall be declared elected to such positions.

**Section 4.** The order in which the names of the candidates are to be printed on the ballot for the general and special election shall be determined by a drawing by the City Secretary, as provided by Section 52.094 of the TEXAS ELECTION CODE. The City Secretary shall post a notice in her office of the date, hour and place of drawing. Such notice shall remain posted continuously for seventy-two (72) hours immediately proceeding the scheduled time of the drawing, and personal notice shall also be given to any candidate who makes written request for such notice and furnishes to the City Secretary a self-addressed, stamped envelope. Each candidate involved in the drawing, or his/her designated representative, shall have a right to be present and observe the drawing.

**Section 5.** Notice of said election shall be given in accordance with the provisions of the TEXAS ELECTION CODE and returns of such notice shall be made as provided for in said Code. The Mayor shall issue all necessary orders and writs for such election, and returns of such election shall be made to the City Secretary immediately after the closing of the polls.

**Section 6.** Said election shall be held in accordance with the TEXAS ELECTION CODE and the Federal Voting Rights Act of 1965, as amended.

**PASSED, APPROVED AND ORDAINED** on this 16<sup>th</sup> day of January, 2024.

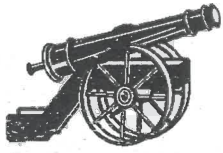
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Robert P. Lord, Mayor

**ATTEST:**

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Gerardo Barrera, City Administrator/ Acting City Secretary



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

**Agenda Date:** January 16, 2024  
**Agenda Item:** XIII  
**Subject:** Official Newspaper  
**Exhibits:** Proposed Ordinance  
**Funding:** N/A  
**Presenter(s):** Gerardo Barrera, City Administrator

**Executive Summary**

At the beginning of the year, Chapter 52.004 of the Texas Local Government Code requires municipalities to designate a public newspaper to be the municipality’s official newspaper for all official publications for the year.

In previous years, the City has contracted with the Houston Community Newspaper (Memorial Examiner) as the designated official newspaper. Staff recommends the City continue with this publication.

At the November 2023 meeting, City Council unanimously approved a contract with Houston Community Newspaper for the period of January 1, 2024, to December 31, 2024, as part of the consent agenda. Costs will remain the same as in 2023.

**Recommended Action**

Staff recommends that City Council approve the ordinance amending the City’s current ordinance and designating the Houston Community Newspaper as the City’s official city newspaper.

**ORDINANCE NO. 24-XXX**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING ALL OF SECTION 2-4, OFFICIAL NEWSPAPER, OF ARTICLE I, IN GENERAL, OF CHAPTER 2, ADMINISTRATION, AND ADDING A NEW SECTION 2-4, OFFICIAL NEWSPAPER, OF ARTICLE I, IN GENERAL, OF CHAPTER 2, ADMINISTRATION, SAID SECTION DESIGNATING THE MEMORIAL EXAMINER (HOUSTON COMMUNITY NEWSPAPER) AS THE OFFICIAL NEWSPAPER OF THE CITY; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT**

\* \* \* \* \*

**WHEREAS**, Section 52.004 of the Texas Local Government Code requires that the City Council of the City of Bunker Hill Village, Texas designate an Official Newspaper for the publication of legal notices; and

**WHEREAS**, the City Council finds it to be in the best interest of the citizens to designate the Memorial Examiner, a Houston Community Newspaper, as the City’s Official Newspaper; now, therefore:

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** The facts and matters set forth in the preamble are hereby found to be true and correct.

**Section 2.** The Code of Ordinances of the City of Bunker Hill Village, Texas, is hereby amended by deleting all of Section 2-4, Official Newspaper, of Article I, In General, of Chapter 2, Administration, a new Section 2-4 to read as follows:

The Memorial Examiner (Houston Community Newspaper (HCN)) a newspaper in general circulation in the City of Bunker Hill Village, and a newspaper qualified, able, and willing to publish legal notices and advertisements, is hereby and hereon selected and designated as the "Official Newspaper of the City of Bunker Hill Village."

The right to terminate this designation is hereby and hereon reserved by the Council of the City of Bunker Hill Village, Texas, and said city council has the right to terminate one (1) newspaper and designate another at any time.

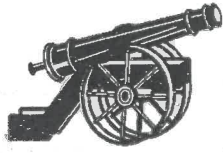
**Section 3.** All ordinances or parts of ordinances inconsistent or in conflict herewith, are, to the extent of such inconsistency or conflict, hereby repealed.

**PASSED, APPROVED AND ORDAINED** on this 16<sup>th</sup> day of January, 2024.

\_\_\_\_\_  
Robert P. Lord, Mayor

**ATTEST:**

\_\_\_\_\_  
Gerardo Barrera, City Administrator/ Acting City Secretary



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

**Agenda Date:** January 16, 2024  
**Agenda Item:** XIV  
**Subject:** Payment(s) Above \$50,000  
**Exhibits:** JLA Construction Solutions Application for Payment No. 11  
**Funding:** N/A  
**Presenter(s):** Gerardo Barrera, City Administrator

**Executive Summary**

At the November 2023 meeting, Council directed staff to remove expenditures exceeding \$50,000 from the consent agenda and present as separate line item(s) on the regular agenda for consideration and possible action.

The City has received one invoice this month that meets this consideration:

- A. JLA Construction Solutions, Application for Payment No. 11 in the amount of \$70,665.20 for Public Works and Disaster Operations Building construction from September 1, 2023, to October 31, 2023.

Note - this invoice was for work done in September-October that also includes partial payment for new generator that was approved via Change Order at the June 2023 City Council meeting. This invoice has been paid.

**Recommended Action**

Staff recommends Council ratify payments that exceed \$50,000.00.

**APPLICATION AND CERTIFICATION FOR PAYMENT**

AIA DOCUMENT G702

PAGE ONE OF 1 PAGES

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TO OWNER: City of Bunker Hill Village  
11977 Memorial Dr  
Houston, TX 77024

PROJECT: City Hall Two Story Addition  
Public Works and Disaster Operations Bld  
11977 Memorial Dr.  
Houston, TX 77024

APPLICATION NO:  
11- Spc/Oct  
11/13/23

Distribution to Owner  
 OWNER  
 ARCHITECT  
 CONTRACTOR

PERIOD FROM: 9/1/23  
PERIOD TO: 10/31/23

FROM CONTRACTOR: JLA Construction Solutions  
15825 SH 249, Suite #24  
Houston, Texas 77086

VIA ARCHITECT: PGAL, Inc.  
3131 Briarpark Dr. Ste 200  
Houston, TX 77042

PROJECT NO: 1005980



CONTRACT FOR: General Construction

CONTRACT DATE: 6/21/22

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 1741514.00
2. Net change by Change Orders	88095.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	1829609.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	1812609.00

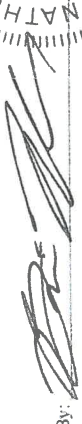
5. RETAINAGE:		90630.45
a. % of Completed Work	\$	
(Column D + E on G703)	\$	
b. % of Stored Material	\$	
(Column F on G703)	\$	

Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$ 90630.45
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	1721978.55

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	1496410.00
8. CURRENT PAYMENT DUE	<u>70665.20</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	107630.45

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$88,095.00	
Total approved this Month		
<b>TOTALS</b>	\$88,095.00	\$0.00
<b>NET CHANGES by Change Order</b>		\$88,095.00

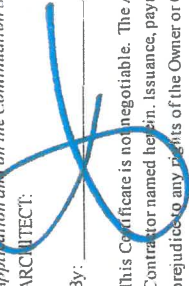
The undersigned Contractor certifies that to the best of the Contractor's knowledge,  
information and belief the Work covered by this Application for Payment has been completed  
in accordance with the Contract Documents, that all amounts have been paid by the Contractor  
for Work for which previous Certificates for Payment were issued and payments received  
from the Owner, and that current payment shown herein is now due.

CONTRACTOR: JLA CONSTRUCTION SOLUTIONS  
By:   
NATHALIA PUBLIC  
NOTARY PUBLIC  
STATE OF TEXAS  
My Commission expires: 5-04-2026  
Copy of: 10/13/23  
29 days of Experience

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data  
comprising the application, the Architect certifies to the Owner that to the best of the  
Architect's knowledge, information and belief the Work has progressed as indicated, the quality  
of the Work is in accordance with the Contract Documents, and the Contractor is entitled to  
payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 70,665.20

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this  
Application and on the Continuation Sheet that are changed to conform to the amount certified.)  
ARCHITECT: 

By: \_\_\_\_\_ Date: 1/4/2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the  
Contractor named herein. Issuance, payment and acceptance of payment are without  
prejudice to any rights of the Owner or Contractor under this Contract.



