

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS  
NOVEMBER 21, 2023 at 5:00 P.M.**

**I. CALL TO ORDER**

Mayor Robert Lord called the meeting to order at 5:00 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Present

Mayor Robert Lord  
Councilmember Keith Brown  
Councilmember Eric Thode  
Councilmember Carl Moerer

Also in Attendance

Gerardo Barrera, City Administrator  
Loren Smith, City Attorney *via Zoom*  
Susan Engles, Finance Director  
Elvin Hernandez, Director of Public Works  
Jennifer Namie, Assistant to the City Secretary  
Mallory Pack, Management Analyst

Absent

Councilmember Laurie Rosenbaum

**II. PLEDGE OF ALLEGIANCE**

Mayor Lord led the Pledge of Allegiance.

**III. CITIZEN COMMENTS**

**There were no citizen comments.**

**IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT**

- A. Update on Activities – Chief Schultz gave an update on activities including personnel, calls for service, and the 2023 Budget.
- Refunded money from the radio project. Estimated surplus in budget of \$200K.
  - Purchase of (3) new vehicles, VIN numbers assigned for 2024 vehicle purchase.
  - Two officers passed TCOLE certification.
  - Preliminary review to replace roof in Spring 2024.
  - The Department continues to pursue proactive traffic enforcement.

**V. VILLAGE FIRE DEPARTMENT REPORT**

- A. Chief Miller and Fire Commissioner Brown provided a report on activities, staffing, calls for service, and response times.

- Average response time for Bunker Hill Village is 5:10 min
- Three new personnel will begin in January 2024.
- Roof work on the annex building is expected to begin soon.
- TML increased value of vehicles by \$7K.

B. Consideration and Possible Action to Authorize Budget Amendment 2023-05 for an Intra-Budgetary Transfer for the Village Fire Department Related to Capital Expenditures, Personnel Expenditures, and Operational Expenditures as Recommended by the Fire Commission

At the November 7, 2023 Fire Commission special meeting, the Fire Commission unanimously approved intra-budgetary transfers in the amount of \$146,651.00 for Capital Expenditures, Personnel Expenditures, and Operational Expenditures. Formal approval is required by the Villages. This will not result in additional assessments in 2023 for the City. Therefore, a budget amendment is not required.

**A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve Budget Amendment 2023-05 as recommended by the Fire Commission.**

**The motion carried 4-0**

C. Status of Special Audit

Village City Administrators met with the auditor to discuss scope of work. The proposed scope will go to the Commission for final review and approval.

**VI. MAYOR'S REPORT**

A. Report on Activities and Upcoming Events

- Family Movie Night – *Friday, November 3, 2023* – Mayor Lord thanked Officer Boggus and MVPD for their assistance in coordinating the successful event.
- Holiday Reception Event – *Tuesday, December 12, 2023*
- Twinkle Light Parade – *Thursday, December 14, 2023*

B. Metro Multi-Cities Mayor Meeting

- The meeting discussed Metro expansion plans.

C. Various Villages Holiday Celebrations

- The Mayor and Council will attend holiday celebrations throughout the Villages.

*Councilmember Moerer left the meeting at 6:00 p.m.*

## VII. CITY ADMINISTRATOR'S REPORT

### A. Report on Activities and Upcoming Events

- Utility Billing and Water Consumption – During the most recent billing cycle (August 15-October 15), staff noticed there were many high water bills being processed. Most of the increased usage is a result of leaks and/ or changes in water usage habits. Staff implemented an education campaign to effectively address concerns and questions from residents.
- Annual Villages Recycling Event – *Saturday, October 28, 2023* – The event was hosted at Hedwig Village City Hall and attended by City Administrator and PW Director.
- Planning and Zoning Commission Meeting – *Tuesday, November 28, 2023* – The Commission will hold public hearings regarding an application for an amendment to the Specific Use Permit (SUP) for Memorial Drive Presbyterian Church to install (2) pickle ball courts and on amending the City's Zoning ordinance regarding screening of utility equipment.
- City Hall Holiday Schedule – In observance of upcoming holidays, City Hall will be closed as follows:
  - Thanksgiving – Thursday, November 23 & Friday, November 24 (offices close at noon on Wednesday, November 22)
  - Christmas – Monday, December 25 & Tuesday, December 26
  - New Year's – Monday, January 1, 2024

### B. Director of Public Works Report

- Development Report – Director of Public Works Elvin Hernandez reported on permits issued in the month of October and development to date.
- Wastewater Televising – The contractor has requested to be released from the project. A formal release of contract is on this agenda.
- RFQ for City Engineer Services – An RFQ for City Engineer Services has been issued.
- Public Works and Disaster Operations Building – The contractor continues to complete punch-list items. After inspection from Fire Marshal, it was determined sprinklers are required. Staff is working with architect and contractor for a proposed plan to install a fire sprinkler and alarm system.

### C. Finance Director Report

- Finance Audit Committee Meeting – *Monday, November 13, 2023* – The Committee reviewed the City's Investment Policy.
- Interim Audit – *Week of November 13 – 17, 2023* – All field work has been completed.

- Investments and Opportunities – The City continues to take advantage of favorable interest rates.

**VIII. DISCUSSION, FEEDBACK AND POSSIBLE ACTION ON BEAUTIFICATION COMMITTEE RESPONSIBILITIES AND LANDSCAPING CONTRACT REVIEW – Gerardo Barrera, City Administrator**

Throughout the year, the Beautification Committee identifies projects for landscape enhancements around the City funded through annual appropriations made by Council during the Annual Budget process. Upon completion of the new projects, the on-going maintenance costs are absorbed through the annual landscaping budget.

In 2021, the City contracted with Yardworks, Inc. for landscaping services for the contract period beginning April 1, 2021 and ending March 31, 2023. The contract included the option for two (2) - one year extensions. At the March 2023 meeting, Council approved the first extension for the period of April 1, 2023 to March 31, 2024. At the end of this period, the City has the option to either award the second extension, or solicit new proposals for all landscaping work.

The contract maintains six areas based on specific landscape services:

- Area 1 – Landscaped Esplanades at Strey, Briar Forest and Bunker Hill Rd
- Area 2 – Irrigated Esplanades and Trails
- Area 3 – City Facilities (City Hall, MVPD, Water Well sites)
- Area 4 – Seasonal Plantings and Associated Maintenance
- Area 5 – Hike and Bike Trails and City Rights-of-Way (not irrigated)
- Area 6 – Ditch Right of Way (ROW) Maintenance

This item was placed on the agenda at the request of the Mayor. Staff requested additional feedback, direction and review of Beautification Committee responsibilities.

Discussion included background of landscape contract and beautification projects. Throughout the year there has been concerns regarding aesthetics and responsibility of maintenance after beautification project has been completed. It was recommended that prior to a new contract, the scope be reviewed with the beautification committee and prepare and RFP for FY 2024.

**No action was taken on this item.**

**IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A TERMINATION AND RELEASE OF CONTRACT WITH SWEEPING CORPORATION OF AMERICA, LLC FOR THE SANITARY SEWER CLEANING AND TELEVISIONING PROJECT – Gerardo Barrera, City Administrator**

At the June 2023 meeting, Council approved a contract with Sweeping Corporation of America (SCA) in the amount of \$34,316.00 for the Sanitary Sewer Cleaning and Televisioning project. The purpose of the project is to determine the existing condition of wastewater lines, identify any deficiencies to plan for future maintenance and/or replacement of the lines.

On November 1, 2023, SCA submitted a letter to Langford Engineers requesting to be released from the contract due to their error in underbidding the job and incurring costs beyond the total contract amount. SCA completed an estimated 2,200-2400 liner feet (approximately 30% of the overall scope of work). The City will receive the video of the completed section and no invoice will be generated for any work done.

Staff will work with Langford Engineering to draft and solicit new bids for this project. The earliest possible date to award a new contract will be January-February 2024.

**A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve the termination and release of contract with Sweeping Corporation of America for the Sanitary Sewer Cleaning and Televising project subject to clean-up responsibilities.**

**The motion passed 3-0**

**X. CONSIDERATION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE CITY COUNCIL TO APPROVE A FINAL PLAT FOR 11831 STUCKEY LANE AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION – *Elvin Hernandez, Director of Public Works***

A preliminary plat for 11831 Stuckey Lane was presented to the Planning and Zoning Commission at the September 26, 2023 meeting. The Commission unanimously recommended that the platting process move forward to the submission of a final plat. At the October 24, 2023 meeting, the Commission recommended the final plat to City Council for approval.

During the plan review of a new home at 11831 Stuckey Lane, it was found that no final plat was recorded with Harris County. The property did not qualify for a short term final plat as the property is on a private street and not within an existing public street circulation.

Staff and the City's consultant have reviewed the final plat and determined that it meets all City requirements.

**A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve a final plat for 11831 Stuckey Lane, as recommended by the Planning and Zoning Commission.**

**The motion passed 3-0**

**XI. CONSIDERATION AND POSSIBLE ACTION REGARDING RESOLUTION NO. 11-21-2023A OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW AND APPROVAL OF THE PUBLIC FUNDS INVESTMENT POLICY AND THE INCORPORATED INVESTMENT STRATEGY – *Susan Engels, Finance Director***

Texas Government Code Section 2256.005(e) requires annual review and adoption of the City's Investment Policy. The City Council previously adopted the Investment Policy at the November 2022 City Council meeting.

Annual adoption of the City's investment policy provides an opportunity to regularly review the policy to ensure consistency with the overall objectives of safety, liquidity, and yield.

The City's Finance Audit Committee met on Monday, November 13, 2023, to review the Investment Policy. The Committee is comprised of Mayor Robert Lord, Mayor Pro-Tem Susan Schwartz, and City Administrator Gerardo Barrera. Finance Director, Susan Engels serves as the City's Investment Officer. The Committee unanimously approved the policy with no changes from the adopted November 2022 version, and recommend Council approve and adopt the City's Investment Policy as presented.

**A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to adopt Resolution No. 11-21-2023A, approving the City's Investment Policy governing the investment of municipal funds.**

**The motion passed 3-0**

**XII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND SPRING BRANCH INDEPENDENT SCHOOL DISTRICT TO PROVIDE FOR MUNICIPAL ELECTION SERVICES – *Gerardo Barrera, City Administrator***

Chapter 271 of the Texas Election Code provides that a City may enter into an agreement with other political jurisdictions that may be conducting elections on the same day in election precincts that can be served by common polling places.

At the November 2022 meeting, Council authorized the Mayor to execute an agreement with Spring Branch Independent School District (SBISD) to provide municipal election services. Bunker Hill Village will handle the filing documents at City Hall and SBISD the ballot, early election, and election day duties. The agreement automatically renews annually.

SBISD will provide election services for the City's next upcoming general election on May 4, 2024 for City Council positions 1, 2, and 3. Contracting with SBISD allows the City to leverage SBISD's expertise and resources (i.e., electronic voting equipment) to facilitate the entire election process. Additionally, participation in a joint election enables the City to share costs, significantly reducing overall expense. The expected cost for a May joint election is \$250.

**A motion was made by Councilmember Schwartz and seconded by Councilmember Brown to authorize the Mayor to execute a contract between the City of Bunker Hill Village, Texas, and Spring Branch Independent School District to provide municipal election services.**

**The motion passed 3-0**

**XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE CALENDAR OF EVENTS FOR 2024 – *Gerardo Barrera, City Administrator***

The City's Calendar of Events is reviewed annually and adopted by City Council ahead of the next fiscal year. Setting a Calendar of Events provides advanced notice to the public of Council meeting dates and times, and special events – supporting the City's efforts for transparency and encouraging community engagement.

Staff recommended Council approve the Calendar of Events for 2024.

**A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve the Calendar of Events for 2024.**

**The motion passed 3-0**

**XIV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 11-21-2023B OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AS A SETTLEMENT CLASS MEMBER IN REFERENCE TO THE AQUEOUS FILM-FORMING FOAMS PRODUCTS LIABILITY LITIGATION; AND DIRECTING THE CITY ADMINISTRATOR TO PROVIDE NOTICE OF THE SAME – *Gerardo Barrera, City Administrator and Loren Smith, City Attorney***

The City has received notice of class action settlements against chemical companies that manufacture perfluoroalkyl and polyfluoroalkyl substances (PFAS) – a family of toxic chemicals. PFAS is a key component in firefighting foam. Known as “forever chemicals,” PFAS dissolves in water, which allows it to seep into the soil and groundwater.

Twenty-three state attorney generals (including Texas) have negotiated a proposed settlement with 3M Company and Dow Chemical of a class-action lawsuit related to the production of PFAS. Litigation is pending in the US District Court in South Carolina. The settlement is intended to provide money for water utilities to test and treat PFAS in public water systems.

The settlement also limits the potential financial liability of 3M and Dow for their production of those chemicals. The Court gave notice to all public water systems that unless they opt out of the lawsuits by December 4 and 11, the public water system would be bound by the settlement agreement.

The City of Houston (COH), whom is the City's surface water supplier, has not decided on opting out of the lawsuit. If COH chooses to opt out, it is recommended that Bunker Hill Village opt out, otherwise by taking no action, the City will remain a party to the lawsuit.

As of June 22, 2023, the City's water supply is not impacted by PFAS.

Staff recommended Council opt-out of the litigation.

**A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve Resolution No. 11-21-2023B to opt-out of the PFAS litigation.**

**The motion passed 3-0**

**XV. CONSENT AGENDA**

**“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**

- A. Minutes of the October 17, 2023, City Council Meeting.
- B. Minutes of the November 13, 2023, Finance Audit Committee Meeting.
- C. October 2023 Financials.
- D. CenterPoint Energy, Work Order No. 108993299 in the amount of \$643.00 for the removal of street lights on Memorial Drive in October 2023.
- E. CenterPoint Energy, Work Order No. 108993431 in the amount of \$17,078.00 for the installation of street lights on Memorial Drive in October 2023.
- F. The Goodman Corporation, Invoice No. 7-2023-8 in the amount of \$1,085.00 for professional services rendered in July 2023 for the Memorial Drive and Gessner Road grant application.
- G. JLA Construction Solutions, Application for Payment No. 10 in the amount of \$69,350.00 for construction of the Public Works and Disaster Operations Building from August 1, 2023 to August 31, 2023.
- H. Yardworks, Invoice No. 33557 in the amount of \$4,144.00 for October 2023 Beautification Committee landscaping project at bench area across City Hall.
- I. Yardworks, Invoice No. 33558 in the amount of \$4,142.00 for October 2023 Beautification Committee landscaping project in the city right-of-way at Memorial Forest Club.
- J. Yardworks, Invoice No. 33559 in the amount of \$5,068.50 for October 2023 Beautification Committee landscaping project in the city right-of-way west of Paratus School.
- K. Yardworks, Invoice No. 33560 in the amount of \$11,835.00 for October 2023 Beautification Committee landscaping project at the intersection of Taylorcrest and Bunker Hill Road along fence line.
- L. Ratification of Harris County Interlocal Agreement to House Prisoners for the period of December 13, 2023 to December 12, 2024.
- M. Houston Community Newspapers and Media Group Contract for publishing notices and other matters as required by law for the period of January 1, 2024 to December 31, 2024 at set amounts.

Mayor Pro-Tem Schwartz removed items G-K for separate discussion.



**A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve the consent agenda.**

**The motion carried 3-0**

**PULLED FROM CONSENT AGENDA – ITEMS G-K – DISCUSSION AND COUNCIL ACTION**

Item G - Mayor Pro-Tem Schwartz asked for clarification regarding expenditures that are considered for action on the regular agenda versus the consent agenda. At the August 2022 meeting, Council directed staff to report expenditures over \$150,000.00 as separate line items on the regular agenda. Direction was given to City Administrator to report expenditures over \$50,000 as a separate line item on the regular agenda.

Item H-K – Mayor Pro-Tem Schwartz asked if the landscaping items had been completed and as well as the cost associated with the installation of irrigation system. City Administrator confirmed work was completed and the irrigation system was labor intensive and unable to be installed by in-house staff due to staff availability.

**A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve Items G-K.**

**The motion carried 3-0**

**XVI. ADJOURN**

**A motion was made by Councilmember Thode and seconded by Councilmember Brown to adjourn the meeting at 7:05 p.m.**

**The motion carried 3-0**

Approved and accepted on January 16, 2024.

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Robert P. Lord, Mayor

ATTEST:

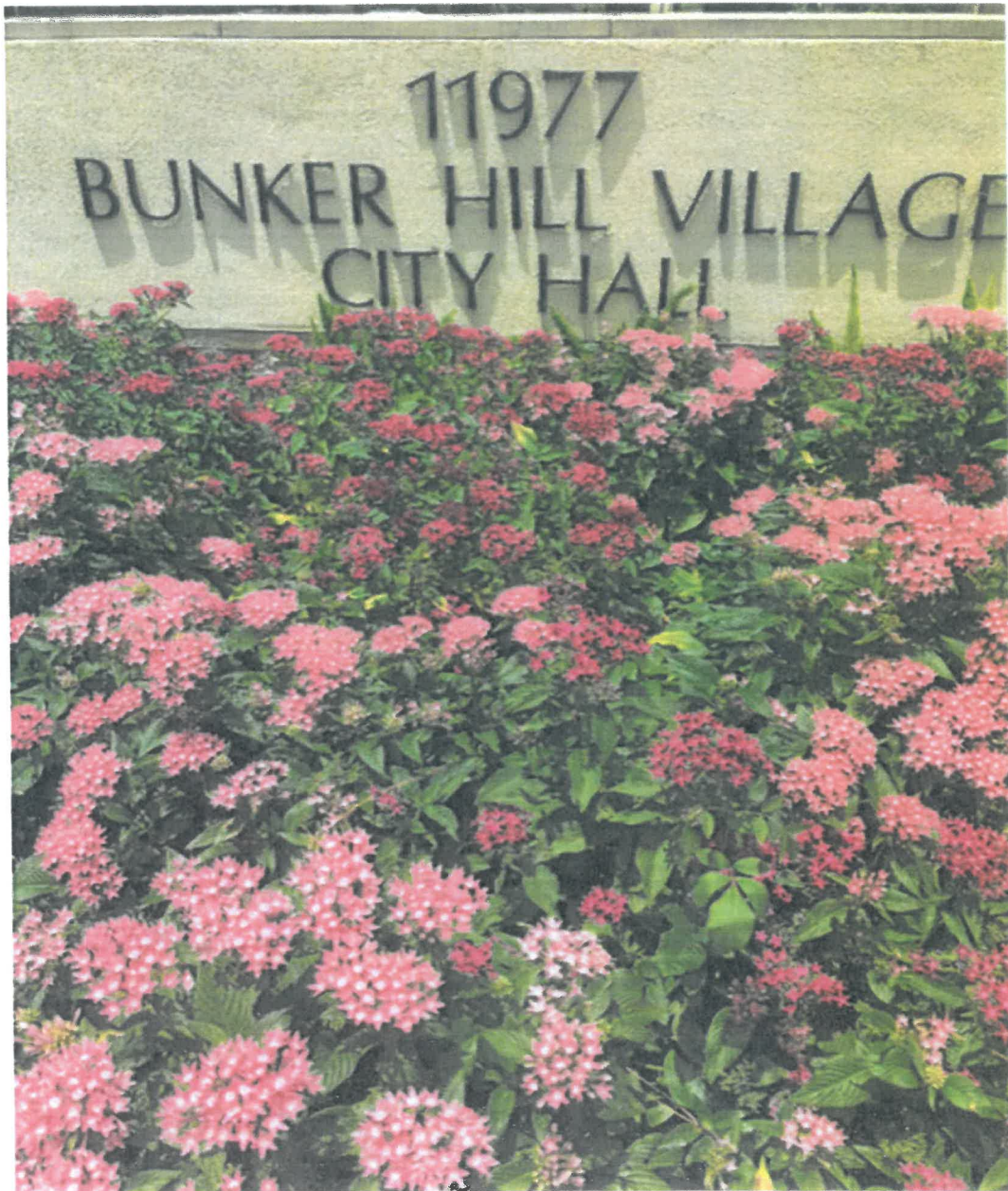
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Gerardo Barrera, City Administrator/Acting City Secretary

**NOVEMBER**

**2023**

*Financial Report*




CITY OF BUNKER HILL, TEXAS  
INVESTMENT REPORT  
11/30/2023

INVESTMENT TYPE	BEGINNING BALANCE	ADDITIONS	WITH DRAWALS	INTEREST	ENDING BALANCE/ BOOK VALUE	FACE VALUE	MARKET VALUE	Rate Coupon	Purchase Yield	MATURITY DATE/TERM	PERCENTAGE OF PORTFOLIO	INVESTMENT SECURITY	INTEREST EARNED YTD
<b>Cash Accounts</b>													
CASH -STELLAR GL BALANCE	1,275,320.08	1,463,287.70	1,108,263.28	3,428.21	1,633,772.71	1,633,772.71	1,633,772.71	2.78%	2.78%	Upon Demand	12%	of Credit	26,713.69
Sub-Total	1,275,320.08	1,463,287.70	1,108,263.28	3,428.21	1,633,772.71	1,633,772.71	1,633,772.71						
<b>Certificate of Deposit</b>													
CERTIFICATE OF DEPOSIT - 180Day	-	-	-	-	-	-	-	4.75%	4.85%	9/22/2023	0%	Various	7,140.43
CERTIFICATE OF DEPOSIT - 180Day	-	-	-	-	-	-	-	4.75%	4.85%	9/22/2023	0%	Various	5,108.45
CERTIFICATE OF DEPOSIT - 180Day	-	-	-	-	-	-	-	4.00%	4.07%	5/14/2023	0%	Various	16,745.11
CERTIFICATE OF DEPOSIT - 180Day	-	-	-	-	-	-	-	4.00%	4.07%	5/14/2023	0%	Various	16,745.11
CERTIFICATE OF DEPOSIT - 180Day	1,041,804.67	-	1,046,802.48	4,997.81	-	-	-	5.15%	5.27%	2/15/2024	0%	Various	22,721.30
CERTIFICATE OF DEPOSIT - 180Day	1,041,950.69	-	-	4,410.45	1,046,361.14	1,046,361.14	1,046,361.14	5.25%	5.38%	11/11/2023	8%	Various	21,992.20
Sub-Total	2,083,755.36	-	1,046,802.48	9,408.26	1,046,361.14	1,046,361.14	1,046,361.14						
<b>Investment Pools</b>													
Texas CLASS	1,900.97	-	-	9.24	1,910.21	1,910.21	1,910.21	5.24%	5.24%	Upon Demand	0%	Invest Pool	64,367.05
Sub-Total	1,900.97	-	-	9.24	1,910.21	1,910.21	1,910.21						
<b>Index Fund</b>													
CASH- INDEPENDENT FINANCIAL	9,520,040.81	1,048,802.48	-	45,559.90	10,614,403.19	10,614,403.19	10,614,403.19	5.64%	5.64%	Upon Demand	80%	Various	380,489.67
Sub-Total	9,520,040.81	1,048,802.48	-	45,559.90	10,614,403.19	10,614,403.19	10,614,403.19						
<b>TOTAL INVESTMENTS</b>	<b>\$ 12,881,017.22</b>	<b>\$ 2,512,090.18</b>	<b>\$ 1,108,263.28</b>	<b>\$ 58,405.61</b>	<b>\$ 13,296,447.25</b>	<b>\$ 13,296,447.25</b>	<b>\$ 13,296,447.25</b>				<b>100%</b>		<b>\$ 562,023.01</b>
unrestricted	\$ 12,863,817.22				\$ 13,279,247.25								
restricted*	\$ 17,200.00				\$ 17,200.00								
<b>TOTAL</b>	<b>\$ 12,881,017.22</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,296,447.25</b>								

\* The City held restricted cash and cash equivalent of \$17,200 in the enterprise fund for the customer deposits.

\*\*Wtd avg maturity in years 47.5 day

The City of Bunker Hill Village's investment portfolio is in compliance with state law and the investment strategy and policy approved by the City Council.

  
Investment Officer, Finance Director

12-06-2023  
Date:

STELLAR BANK BALANCE AT 11/30/2023	\$ 1,927,597.10
FDIC Insurance	250,000.00
FHL Dallas Letter of Credit	22,000,000.00
Total Collateral - STELLAR BANK	\$ 22,250,000.00
Over-Collateralized - STELLAR BANK	\$ 20,322,402.90
INDEPENDENT FINANCIAL BANK BALANCE AT 11/30/2023	\$ 10,614,403.19
CD 180 days	\$ 1,046,361.14
INDEPENDENT BANK TOTAL	\$ 11,660,764.33
FDIC Insurance	250,000.00
Various- pledged securities	12,864,941.39
Total Collateral	\$ 13,114,941.39
Over-Collateralized	\$ 1,454,177.06

**City of Bunker Hill Village  
Monthly Tax Office Report  
October 31, 2023**

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

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A. Current Taxable Value   \$ 2,671,367,959

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B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Original Levy 0.275	\$ 6,663,518.46		\$ 6,663,518.46
Carryover Balance	-	169,654.33	169,654.33
Adjustments	326,737.15	(13,646.70)	313,090.45
Adjusted Levy	6,990,255.61	156,007.63	7,146,263.24
Less Collections Y-T-D	6,959,478.98	(4,100.98)	6,955,378.00
Receivable Balance	<u>\$ 30,776.63</u>	<u>\$ 160,108.61</u>	<u>\$ 190,885.24</u>

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C. COLLECTION RECAP:

Current Month:	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Base Tax	\$ (1,011.44)	\$ (4,908.17)	(5,919.61)
Penalty & Interest	-	(299.79)	(299.79)
Attorney Fees	-		-
Other Fees	-	-	-
Total Collections	<u>\$ (1,011.44)</u>	<u>\$ (5,207.96)</u>	<u>\$ (6,219.40)</u>

Year-To-Date:	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Base Tax:	\$ 6,959,478.98	\$ (4,100.98)	\$ 6,955,378.00
Penalty & Interest	28,368.40	1,814.74	30,183.14
Attorney Fees	3,670.10	1,442.19	5,112.29
Other Fees	31.33	191.17	222.50
Total Collections	<u>\$ 6,991,548.81</u>	<u>(652.88)</u>	<u>\$ 6,990,895.93</u>

Percent of Adjusted Levy	<u>100.02%</u>	<u>100.01%</u>
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**City of Bunker Hill Village  
November 30, 2023**

YEAR	BEGINNING BALANCE AS OF 12/31/2022	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 11/30/2023
21	\$ 22,560.30	\$ (6,887.88)	\$ (856.02)	\$ 16,528.44
2020	16,272.89	(2,971.06)	541.29	12,760.54
19	5,670.74	(3,049.95)	(3,046.92)	5,667.71
18	10,202.82	(487.39)	(487.39)	10,202.82
17	10,043.65	(251.94)	(251.94)	10,043.65
16	9,514.40	-	-	9,514.40
15	8,703.28	-	-	8,703.28
14	8,040.87	-	-	8,040.87
13	7,695.40	1.52	-	7,696.92
12	7,254.91	-	-	7,254.91
11	7,191.96	-	-	7,191.96
10	6,146.99	-	-	6,146.99
09	5,580.44	-	-	5,580.44
08	5,486.97	-	-	5,486.97
07	3,672.70	-	-	3,672.70
06	3,530.50	-	-	3,530.50
05	3,201.15	-	-	3,201.15
04	3,233.44	-	-	3,233.44
03	3,175.04	-	-	3,175.04
02	3,078.00	-	-	3,078.00
01	2,896.81	-	-	2,896.81
00	2,734.20	-	-	2,734.20
1999	2,397.18	-	-	2,397.18
98	1,247.22	-	-	1,247.22
97	1,132.43	-	-	1,132.43
96	1,076.37	-	-	1,076.37
95	1,378.45	-	-	1,378.45
94	1,342.46	-	-	1,342.46
93	1,342.46	-	-	1,342.46
92	949.90	-	-	949.90
91	905.10	-	-	905.10
90	715.68	-	-	715.68
89	628.56	-	-	628.56
88	651.06	-	-	651.06
	<u>\$ 169,654.33</u>	<u>\$ (13,646.70)</u>	<u>\$ (4,100.98)</u>	<u>\$ 160,108.61</u>

**CITY OF BUNKER HILL VILLAGE, TX  
GENERAL FUND CAPITAL PROJECTS - FUND 06  
2023 BUDGET - ACTUALS THRU NOVEMBER**

<b>TYPE</b>	<b>CURRENT BUDGET</b>	<b>YTD ACTUAL</b>	<b>BUDGET BALANCE</b>
<b>DRAINAGE</b>			
Localized Drainage	65,100.00	3,065.92	62,034.08
<b>Sub Total</b>	<b>65,100.00</b>	<b>3,065.92</b>	<b>62,034.08</b>
<b>STREETS</b>			
Gessner Northbound & Memorial	304,000.00	16,641.00	287,359.00
Asphalt Rehabilitation	50,000.00		50,000.00
Taylor Crest Court Landscaping	15,004.00	13,447.48	1,556.52
Chapel Bell	13,290.00	646.88	12,643.12
Strey Taylor Crest Knipp	100,000.00		100,000.00
Bunker Hill Road Overlay	-		-
Sidewalk 11646 Memorial Dr	25,000.00	38,279.63	(13,279.63)
Sidewalks	105,000.00	21,152.00	83,848.00
<b>Sub Total</b>	<b>612,294.00</b>	<b>90,166.99</b>	<b>522,127.01</b>
<b>FACILITY</b>			
Emergency Preparedness Building	412,437.00	439,717.85	(27,280.85)
Emergency Preparedness Generator	39,000.00	-	39,000.00
<b>Sub Total</b>	<b>451,437.00</b>	<b>439,717.85</b>	<b>11,719.15</b>
<b>PUBLIC SAFETY</b>			
MVPD PUBLIC SAFETY	94,591.00	94,591.33	(0.33)
<b>Sub Total</b>	<b>94,591.00</b>	<b>94,591.33</b>	<b>(0.33)</b>
<b>BEAUTIFICATION</b>			
	40,000.00	37,497.50	2,502.50
<b>GRAND TOTAL</b>			
	<b>1,263,422.00</b>	<b>665,039.59</b>	<b>598,382.74</b>

**CITY OF BUNKER HILL VILLAGE, TX  
UTILITY FUND CAPITAL PROJECTS - FUND 07 & 16  
2023 BUDGET - ACTUALS THRU NOVEMBER**

<b>TYPE</b>	<b>CURRENT BUDGET</b>	<b>YTD ACTUAL</b>	<b>BUDGET BALANCE</b>
<b>Water and Wastewater</b>			
Televise of Concrete Lines	190,000.00	7,926.93	182,073.07
<b>Sub Total</b>	<b>190,000.00</b>	<b>7,926.93</b>	<b>182,073.07</b>
<b>Water Production</b>			
Water Well Landscaping	107,800.00	18,756.00	89,044.00
Water Well #5	84,900.00	21,390.04	63,509.96
Transmission Line to Taylorcrest	3,400.00	3,400.00	-
WP #2 VFD Booster Pumps	40,000.00	8,722.00	31,278.00
Replace Water Lines			-
Gessner Water Lines and Roadway Desigr	100,000.00		100,000.00
Irrigation System	20,000.00	333.00	19,667.00
Meter Replacement	250,000.00		250,000.00
Paint Fire Hydrants	20,000.00	1,384.38	18,615.62
<b>Sub Total</b>	<b>626,100.00</b>	<b>53,985.42</b>	<b>572,114.58</b>
<b>FACILITY</b>			
Emergency Preparedness Building	723,076.00	569,349.85	153,726.15
<b>Sub Total</b>	<b>723,076.00</b>	<b>569,349.85</b>	<b>153,726.15</b>
<b>Vehicle and Equipment</b>			
Vehicle	47,000.00	47,431.25	(431.25)
<b>Sub Total</b>	<b>47,000.00</b>	<b>47,431.25</b>	<b>(431.25)</b>
<b>GRAND TOTAL</b>			
	<b>1,586,176.00</b>	<b>678,693.45</b>	<b>907,482.55</b>

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2023

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
01-00-00-1001	Cash in Bank	( 1,704,502.63)
01-00-00-1011	INDEPENDENT FINANCIAL 180 CD	0.00
01-00-00-1012	INDEPENDENT FINANCIAL 90 CD	0.00
01-00-00-1013	INDEPENDENT FIN 180 DAYS 1 M	1,046,361.15
01-00-00-1014	INDEPENDENT FIN 180 DAYS 1M CD	0.00
01-00-00-1016	Allegiance Bank	0.00
01-00-00-1017	INDEPENDENT FINANCIAL	4,109,405.38
01-00-00-1018	TEXAS CLASS	0.00
01-00-00-1022	TEXAS CLASS	1,910.21
01-00-00-1039	Cash Held by Tax Assessor	0.00
01-00-00-1050	Reserve -Vehicles & Technology	34,825.57
01-00-00-1053	Reserves - Facilities	254,725.00
01-00-00-1055	Reserve -Emergency Management	334,033.38
01-00-00-1060	Reserve -Infrastructure Mngmt	0.00
01-00-00-1065	Reserve- Police Department	374,127.00
01-00-00-1066	FIRE DEPT RESERVE	0.00
01-00-00-1068	Reserve- Beautification	0.00
01-00-00-1069	Reserve - American Protection	0.00
01-00-00-1070	Certificates of Deposit	0.00
01-00-00-1080	Petty Cash - Court	100.00
01-00-00-1081	Petty Cash - G&A	200.00
01-00-00-1082	Petty Cash - Admin Assist	100.00
01-00-00-1090	Cash in Transit	9,965.33
01-00-00-1091	Prepaid Payroll	0.00
01-00-00-1092	PREPAID MVPD CAPITAL ASSETS	0.00
01-00-00-1210	A/R - Property Taxes	170,553.14
01-00-00-1220	A/R - Franchise	26,155.01
01-00-00-1221	A/R - MISC.	0.00
01-00-00-1222	A/R Interest Income	0.00
01-00-00-1225	A/R - Sales Tax	56,484.37
01-00-00-1240	A/R - Return Items	0.00
01-00-00-1260	LEASE RECEIVABLE	370,858.00
01-00-00-1310	Inventory	0.00
01-00-00-1820	Provided To Long Term Debt	0.00
01-00-03-1990	DueTo/From Debt Service Fund	0.00
01-00-04-1990	DueTo/From Utility Fund	0.00
01-00-09-1990	Created by Posting	0.00
01-00-14-1990	Due from Fuel Acct	0.00
		<u>5,085,300.91</u>
<b>TOTAL ASSETS</b>		<b>5,085,300.91</b>
=====		
<b>LIABILITIES</b>		
=====		
01-00-00-2010	Accounts Payable	0.00
01-00-00-2011	Accounts Payable - Court	0.00
01-00-00-2013	Accounts Payable - Other	0.00
01-00-00-2020	Wages Payable	0.00
01-00-00-2051	DUE TO BHV INC	23,941.40
01-00-00-2110	Taxes Payable - Payroll	0.00



BALANCE SHEET

AS OF: NOVEMBER 30TH, 2023

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-00-00-2130	Taxes Payable - Court	0.00
01-00-00-2220	Retirement Payable - Employee	2,175.39
01-00-00-2230	Voluntary Deferred Comp.	902.61
01-00-00-2235	CHILD SUPPORT	0.00
01-00-00-2240	Court Taxes - Payable to State	19,192.01
01-00-00-2241	Court Taxes - IDF	36.83
01-00-00-2242	Court Taxes -Child Safety Seat	12.50
01-00-00-2243	Court Taxes - CJFS	0.30
01-00-00-2244	Court Taxes - CSS	0.00
01-00-00-2245	Court Taxes - Time Pay Fee	25.00
01-00-00-2246	Court Taxes - State OMNI	2,280.39
01-00-00-2247	Court Taxes - OMNI	0.00
01-00-00-2248	Court Taxes - Linebarger	6,415.70
01-00-00-2249	Court Taxes - Truancy Prevent	36.83
01-00-00-2250	Insurance Payable - Employee	2,884.48
01-00-00-2310	Deposits - Court Bonds	0.00
01-00-00-2322	UNCLAIMED PROPERTY	10.00
01-00-00-2650	General Obligation Bonds	0.00
01-00-00-2660	Certificates of Oblig-1999	0.00
01-00-00-2810	Accrued Payroll	0.00
01-00-00-2815	Accrued Vac Liability (Yr End)	0.00
01-00-00-2820	Unearned Income	0.00
01-00-00-2823	DEFERRED REVENUE	676,001.20
01-00-00-2860	DEFERRED INFLOWS LEASES	361,912.00
01-00-00-2930	Brown Subdivison Escrow	0.00
01-00-00-2940	Williamsburg Drainage Escrow	0.00
01-00-00-2945	Wood Lane Repaving Escrow	0.00
TOTAL LIABILITIES		<u>1,095,826.64</u>
EQUITY		
=====		
01-00-00-3010	Fund Balance - G & A	2,852,980.57
01-00-00-3012	Fund Balance - Child Safety	0.00
01-00-00-3013	Fund Balance - Formal Reserves	<u>869,075.00</u>
TOTAL BEGINNING EQUITY		3,722,055.57
TOTAL REVENUE		7,519,675.29
TOTAL EXPENDITURES		<u>7,252,256.59</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		267,418.70
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>3,989,474.27</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		5,085,300.91
=====		

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

01 -GENERAL FUND

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
01-00-00-4010 Taxes - Current Year	5,992,079.00	65,089.64	5,655,412.27	94.38	336,666.73
01-00-00-4020 Taxes - Prior Years	10,000.00	( 513.54)	810.13	8.10	9,189.87
01-00-00-4030 Taxes - Penalty & Interes	<u>32,000.00</u>	<u>1,381.29</u>	<u>22,591.11</u>	<u>70.60</u>	<u>9,408.89</u>
TOTAL Taxes	6,034,079.00	65,957.39	5,678,813.51	94.11	355,265.49
<u>Franchise Fees</u>					
01-00-00-4110 FRANCHISE FEE ELECTRICITY	180,000.00	( 31,221.88)	148,784.20	82.66	31,215.80
01-00-00-4111 FRANCHISE FEE GAS	50,000.00	39,654.48	47,856.59	95.71	2,143.41
01-00-00-4112 FRANCHISE FEE OTHER	52,200.00	24,903.85	39,110.35	74.92	13,089.65
01-00-00-4120 Sales Tax Revenue	<u>245,000.00</u>	<u>24,065.62</u>	<u>255,681.00</u>	<u>104.36</u>	<u>( 10,681.00)</u>
TOTAL Franchise Fees	527,200.00	57,402.07	491,432.14	93.22	35,767.86
<u>Mun. Court Fines &amp; Fees</u>					
01-00-00-4210 Court - Fines	200,000.00	17,671.61	170,445.95	85.22	29,554.05
01-00-00-4215 Court - Time Pay Fees/Cit	0.00	0.00	0.00	0.00	0.00
01-00-00-4216 Court - Time Pay Fees/Eff	0.00	0.00	0.00	0.00	0.00
01-00-00-4217 Court - OMNI	0.00	0.00	0.00	0.00	0.00
01-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
01-00-00-4225 Court - Child Safety 1015	0.00	0.00	0.00	0.00	0.00
01-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
01-00-00-4227 Court - Local Truancy Pre	6,000.00	666.30	5,443.59	90.73	556.41
01-00-00-4245 Court - Judicial Support	0.00	0.00	0.00	0.00	0.00
01-00-00-4246 Court - Local Municipal J	50.00	0.00	11.25	22.50	38.75
01-00-00-4260 Court - Security Fees	0.00	0.00	0.00	0.00	0.00
01-00-00-4265 Local Building Security F	6,000.00	652.94	5,333.81	88.90	666.19
01-00-00-4270 Court - Technology Fees	0.00	0.00	0.00	0.00	0.00
01-00-00-4271 CHILD SAFETY HARRIS CO	0.00	1,018.93	1,338.48	0.00	( 1,338.48)
01-00-00-4275 Court - Local Court Tech	<u>5,000.00</u>	<u>533.04</u>	<u>4,354.90</u>	<u>87.10</u>	<u>645.10</u>
TOTAL Mun. Court Fines & Fees	217,050.00	20,542.82	186,927.98	86.12	30,122.02
<u>Licenses &amp; Permits</u>					
01-00-00-4310 Permits - Animal Licenses	100.00	0.00	230.00	230.00	( 130.00)
01-00-00-4315 Permits - Building	550,000.00	35,006.56	479,472.14	87.18	70,527.86
01-00-00-4325 Permits - Miscellaneous	150.00	0.00	0.00	0.00	150.00
01-00-00-4350 Dedication Program	4,000.00	0.00	1,230.04	30.75	2,769.96
01-00-00-4351 Offsite Tree Program	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Licenses & Permits	554,250.00	35,006.56	480,932.18	86.77	73,317.82
<u>Interest Income</u>					
01-00-00-4910 Interest Income	<u>450,000.00</u>	<u>53,407.53</u>	<u>526,095.60</u>	<u>116.91</u>	<u>( 76,095.60)</u>
TOTAL Interest Income	450,000.00	53,407.53	526,095.60	116.91	( 76,095.60)
<u>Miscellaneous</u>					
01-00-00-4920 Miscellaneous Income	<u>107,000.00</u>	<u>3,650.00</u>	<u>101,367.46</u>	<u>94.74</u>	<u>5,632.54</u>
TOTAL Miscellaneous	107,000.00	3,650.00	101,367.46	94.74	5,632.54

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

01 -GENERAL FUND

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Ambulance Fees</u>					
01-00-00-4930 Ambulance Fees	0.00	0.00	34,122.27	0.00	( 34,122.27)
TOTAL Ambulance Fees	0.00	0.00	34,122.27	0.00	( 34,122.27)
<u>Rent Income</u>					
01-00-00-4940 Rent Income	20,784.00	400.00	19,984.15	96.15	799.85
TOTAL Rent Income	20,784.00	400.00	19,984.15	96.15	799.85
<u>Intergovernmental/Transfer</u>					
01-00-00-4980 Intergovernmental Revenue	300,000.00	0.00	0.00	0.00	300,000.00
01-00-00-4990 Transfers In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	300,000.00	0.00	0.00	0.00	300,000.00
TOTAL REVENUES	8,210,363.00	236,366.37	7,519,675.29	91.59	690,687.71
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

01 -GENERAL FUND  
 Non Departmental

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
01-00-00-5010 Wages	450,000.00	44,531.08	391,092.92	86.91	58,907.08
01-00-00-5020 Wages - Overtime	2,000.00	8.47	439.75	21.99	1,560.25
01-00-00-5110 Payroll Taxes - FICA E	35,000.00	3,389.46	29,079.92	83.09	5,920.08
01-00-00-5120 Payroll Taxes - TWC	1,000.00	4.93	80.85	8.09	919.15
01-00-00-5210 Retirement - TMRS Empl	39,500.00	4,226.14	33,844.10	85.68	5,655.90
01-00-00-5211 RETIREMENT 457 PLAN	6,600.00	819.99	6,538.00	99.06	62.00
01-00-00-5310 Insurance - Workers Co	1,500.00	0.00	1,500.00	100.00	0.00
01-00-00-5325 Insurance - Dental	1,300.00	84.12	582.82	44.83	717.18
01-00-00-5330 Insurance - Disability	1,700.00	163.14	1,172.96	69.00	527.04
01-00-00-5340 Insurance - Medical	45,600.00	4,059.58	35,867.80	78.66	9,732.20
01-00-00-5341 INSURANCE VISION	400.00	0.00	0.00	0.00	400.00
01-00-00-5350 Insurance - Life	350.00	33.09	226.36	64.67	123.64
01-00-00-5410 Contract Labor	0.00	0.00	0.00	0.00	0.00
01-00-00-5510 Employee Relations	1,000.00	0.00	978.45	97.85	21.55
TOTAL Personnel	585,950.00	57,320.00	501,403.93	85.57	84,546.07
<u>Public Safety</u>					
01-00-00-5600 Fire Department	1,920,961.00	161,261.07	1,699,898.62	88.49	221,062.38
01-00-00-5602 Police Department	2,318,078.00	188,728.00	2,268,078.00	97.84	50,000.00
01-00-00-5604 Public Safety Other	0.00	174.91	174.91	0.00	(174.91)
TOTAL Public Safety	4,239,039.00	350,163.98	3,968,151.53	93.61	270,887.47
<u>Commodities</u>					
01-00-00-6250 Fuel	600.00	42.61	454.02	75.67	145.98
01-00-00-6410 Landscaping	62,000.00	20.00	25,974.65	41.89	36,025.35
01-00-00-6411 LANDSCAPING TREE MAINT	25,000.00	18,750.00	20,000.00	80.00	5,000.00
01-00-00-6490 JANITORIAL SERVICES	7,700.00	500.00	6,070.00	78.83	1,630.00
01-00-00-6491 JANITORIAL SUPPLIES	1,000.00	0.00	233.58	23.36	766.42
01-00-00-6650 Postage	3,500.00	559.03	2,559.03	73.12	940.97
01-00-00-6660 Printing & Stationary	5,000.00	712.28	4,100.07	82.00	899.93
01-00-00-6730 Supplies - General	5,000.00	1,012.10	4,616.47	92.33	383.53
01-00-00-6740 Supplies - Office	5,000.00	664.31	4,132.52	82.65	867.48
01-00-00-6810 Tools & Equipment	500.00	96.26	96.26	19.25	403.74
01-00-00-6890 Traffic Signs & Signal	5,000.00	0.00	3,469.93	69.40	1,530.07
TOTAL Commodities	120,300.00	22,316.59	71,706.53	59.61	48,593.47
<u>Maintenance</u>					
01-00-00-7110 Building Maintenance	12,250.00	590.59	4,144.12	33.83	8,105.88
01-00-00-7210 Equipment - Communicat	0.00	0.00	0.00	0.00	0.00
01-00-00-7220 Equipment - General	790.00	29.99	554.74	70.22	235.26
01-00-00-7230 Equipment - Office Equ	1,250.00	0.00	1,250.00	100.00	0.00
01-00-00-7410 Vehicles	1,500.00	204.45	1,439.51	95.97	60.49
TOTAL Maintenance	15,790.00	825.03	7,388.37	46.79	8,401.63
<u>Contract Services</u>					
01-00-00-7500 HC Appraisal District	55,000.00	0.00	38,632.00	70.24	16,368.00
01-00-00-7501 Tax Assessor - SBISD	8,000.00	0.00	8,000.00	100.00	0.00

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

01 -GENERAL FUND  
 Non Departmental

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-00-00-7502 Prof Fees - Accounting	22,800.00	4,780.55	22,304.43	97.83	495.57
01-00-00-7503 Prof Fees - Eng. & Oth	60,000.00	0.00	44,064.43	73.44	15,935.57
01-00-00-7504 Prof Fees - LEGAL	55,000.00	4,904.50	50,092.00	91.08	4,908.00
01-00-00-7505 Prof Fees - INSPECTION	220,000.00	20,265.00	234,433.55	106.56 (	14,433.55)
01-00-00-7506 Prof Services - Code E	0.00	0.00	0.00	0.00	0.00
01-00-00-7507 Legislative Consulting	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Contract Services</b>	<b>420,800.00</b>	<b>29,950.05</b>	<b>397,526.41</b>	<b>94.47</b>	<b>23,273.59</b>
<u>Support Services</u>					
01-00-00-8010 Advertising	5,000.00	0.00	4,383.20	87.66	616.80
01-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
01-00-00-8130 Bank & Credit Card Cha	25,000.00	3,489.89	10,716.15	42.86	14,283.85
01-00-00-8140 Child Safety	0.00	0.00	0.00	0.00	0.00
01-00-00-8150 Community Relations	30,000.00	3,731.63	14,435.70	48.12	15,564.30
01-00-00-8170 DATA PROCESSING - IT S	30,300.00	2,897.25	28,395.33	93.71	1,904.67
01-00-00-8171 WEBSITE SERVICES	1,700.00	0.00	1,625.00	95.59	75.00
01-00-00-8172 SOFTWARE SUBSCRIPTIONS	13,000.00	0.00	3,413.75	26.26	9,586.25
01-00-00-8210 Delivery Service	150.00	0.00	37.31	24.87	112.69
01-00-00-8250 Dues & Subscriptions	2,000.00	610.23	9,460.42	473.02 (	7,460.42)
01-00-00-8251 PROFESSIONAL DEVELOPME	10,000.00	144.65	4,514.65	45.15	5,485.35
01-00-00-8260 Elections	0.00	0.00	0.00	0.00	0.00
01-00-00-8270 Electricity	8,000.00	843.66	6,707.87	83.85	1,292.13
01-00-00-8290 Emergency Management	650.00	0.00	0.00	0.00	650.00
01-00-00-8410 Animal Control	5,500.00	0.00	7,535.48	137.01 (	2,035.48)
01-00-00-8450 Insurance - General	18,000.00	0.00	18,006.34	100.04 (	6.34)
01-00-00-8530 Meetings & Seminars	7,000.00	343.07	5,467.41	78.11	1,532.59
01-00-00-8610 Court - General	6,500.00	500.00	4,628.79	71.21	1,871.21
01-00-00-8615 Court - Translation	6,000.00	1,000.00	5,250.00	87.50	750.00
01-00-00-8625 Court - Technology	0.00	0.00	0.00	0.00	0.00
01-00-00-8626 Court - Security	0.00	0.00	0.00	0.00	0.00
01-00-00-8750 Special Fees/Codificat	4,000.00	0.00	35.00	0.88	3,965.00
01-00-00-8751 Dedication Program	4,000.00	100.86	1,119.33	27.98	2,880.67
01-00-00-8752 Off-Site Tree Program	0.00	0.00	0.00	0.00	0.00
01-00-00-8805 Streets - Mosquito Spr	26,000.00	3,000.00	16,875.00	64.90	9,125.00
01-00-00-8810 Streets - Drainage	30,000.00	20.80	2,863.23	9.54	27,136.77
01-00-00-8830 Streets - Repairs	100,000.00 (	11,353.48)	35,300.36	35.30	64,699.64
01-00-00-8835 Streets - TPDES	2,500.00	0.00	0.00	0.00	2,500.00
01-00-00-8890 Telephone	10,000.00	465.00	2,777.50	27.78	7,222.50
01-00-00-8930 TRAVEL & TRAINING	5,000.00	176.85	3,222.00	64.44	1,778.00
<b>TOTAL Support Services</b>	<b>350,300.00</b>	<b>5,970.41</b>	<b>186,769.82</b>	<b>53.32</b>	<b>163,530.18</b>
<u>Capital Outlay</u>					
01-00-00-9140 Capital - Equip / Bld	0.00	0.00	0.00	0.00	0.00
01-00-00-9250 Capital Reserves	94,591.00	0.00	94,591.00	100.00	0.00
01-00-00-9251 RESERVE FACILITIES	0.00	0.00	0.00	0.00	0.00
01-00-00-9252 TRANSFER TO CAPITL PRO	1,684,719.00	0.00	1,684,719.00	100.00	0.00
01-00-00-9253 TRANSFER FOR BEAUTIFIC	40,000.00	0.00	40,000.00	100.00	0.00
01-00-00-9254 Transfer to Debt Servi	0.00	0.00	0.00	0.00	0.00
01-00-00-9255 TRANSFER TO UF CONST F	300,000.00	0.00	300,000.00	100.00	0.00
<b>TOTAL Capital Outlay</b>	<b>2,119,310.00</b>	<b>0.00</b>	<b>2,119,310.00</b>	<b>100.00</b>	<b>0.00</b>

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2023

01 -GENERAL FUND

Non Departmental

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL Non Departmental	7,851,489.00	466,546.06	7,252,256.59	92.37	599,232.41
TOTAL EXPENDITURES	7,851,489.00	466,546.06	7,252,256.59	92.37	599,232.41
REVENUES OVER/(UNDER) EXPENDITURES	358,874.00	( 230,179.69)	267,418.70		91,455.30

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2023

03 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
03-00-00-1001	Cash in Bank	731,357.52	
03-00-00-1039	Cash Held by Tax Assessor	0.00	
03-00-00-1053	Reserves - Facilities	0.00	
03-00-00-1070	Certificates of Deposit	0.00	
03-00-00-1090	Cash in Transit	0.00	
03-00-00-1210	A/R - Property Taxes	34,066.70	
03-00-00-1215	Allow. for Uncollected Taxes	0.00	
03-00-00-1222	A/R Interest Income	0.00	
03-00-01-1990	DueTo/From G & A Fund	0.00	
03-00-10-1990	DueTo/From METRO	0.00	
03-00-11-1990	DueTo/From 2005 Bond Fund	0.00	
		<u>765,424.22</u>	
			765,424.22
			=====
<b>LIABILITIES</b>			
=====			
03-00-00-2010	Accounts Payable	0.00	
03-00-00-2012	Accounts Payable - Other	0.00	
03-00-00-2013	Accounts Payable - Other	0.00	
03-00-00-2820	Unearned Income	482,030.84	
		<u>482,030.84</u>	
			482,030.84
<b>EQUITY</b>			
=====			
03-00-00-3010	Fund Balance	155,618.01	
		<u>155,618.01</u>	
			155,618.01
			=====
			TOTAL REVENUE 1,124,450.37
			TOTAL EXPENDITURES <u>996,675.00</u>
			TOTAL REVENUE OVER/(UNDER) EXPENSES 127,775.37
			TOTAL EQUITY & REV. OVER/(UNDER) EXP. <u>283,393.38</u>
			TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. 765,424.22
			=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

03 - DEBT SERVICE

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
03-00-00-4010 Taxes - Current Year	1,027,336.00	9,752.10	1,100,089.49	107.08 (	72,753.49)
03-00-00-4020 Taxes - Prior Years	1,000.00 (	224.94) (	102.07)	10.21-	1,102.07
03-00-00-4030 Taxes - Penalty & Interes	4,000.00	229.36	4,462.95	111.57 (	462.95)
TOTAL Taxes	1,032,336.00	9,756.52	1,104,450.37	106.99 (	72,114.37)
<u>Interest Income</u>					
03-00-00-4910 Interest Income	20,000.00	0.00	20,000.00	100.00	0.00
TOTAL Interest Income	20,000.00	0.00	20,000.00	100.00	0.00
<u>Intergovernmental/Transfer</u>					
03-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
03-00-00-4961 Bond Premium	0.00	0.00	0.00	0.00	0.00
03-00-00-4990 TRANSFER FROM UF	0.00	0.00	0.00	0.00	0.00
03-00-00-4991 TRANSFER FROM GF	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,052,336.00	9,756.52	1,124,450.37	106.85 (	72,114.37)
	=====	=====	=====	=====	=====



CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

03 -DEBT SERVICE

DEBT SERVICE

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Public Safety</u>					
03-00-00-5910 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
03-00-00-8490 Interest Expense	200,925.00	0.00	200,925.00	100.00	0.00
03-00-00-8750 Special Fees	7,500.00	3,500.00	5,750.00	76.67	1,750.00
03-00-00-8752 Bond Closing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	208,425.00	3,500.00	206,675.00	99.16	1,750.00
<u>Capital Outlay</u>					
03-00-00-9690 2011 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9695 2012 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9697 2014 Bond Principal	190,000.00	0.00	190,000.00	100.00	0.00
03-00-00-9698 2020 - Bond Principal	600,000.00	0.00	600,000.00	100.00	0.00
03-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	790,000.00	0.00	790,000.00	100.00	0.00
TOTAL DEBT SERVICE	998,425.00	3,500.00	996,675.00	99.82	1,750.00
TOTAL EXPENDITURES	998,425.00	3,500.00	996,675.00	99.82	1,750.00
REVENUES OVER/(UNDER) EXPENDITURES	53,911.00	6,256.52	127,775.37	(	73,864.37)

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2023

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
04-00-00-1001	Cash in Bank	( 1,278,262.52)
04-00-00-1017	INDEPENDENT FINANCIAL	2,500,000.00
04-00-00-1022	TEXAS CLASS	0.00
04-00-00-1050	Reserve -Vehicles & Technology	248,787.28
04-00-00-1053	Reserves - Facilities	0.00
04-00-00-1060	Reserve -Infrastructure Mngmt	0.00
04-00-00-1070	Certificates of Deposit	0.00
04-00-00-1080	Petty Cash	100.00
04-00-00-1090	Cash in Transit	0.00
04-00-00-1091	Prepaid Payroll	0.00
04-00-00-1092	Prepaid Water Credits	0.00
04-00-00-1221	A/R - MISC.	0.00
04-00-00-1222	A/R Interest Income	0.00
04-00-00-1230	A/R - Utilities	21,055.37
04-00-00-1231	A/R - Unbilled Utilites	104,265.98
04-00-00-1235	A/R - Doubtful Acct	( 6,581.45)
04-00-00-1240	A/R - BAD DEBT WRITE OFF	14,083.51
04-00-00-1310	Inventory	0.00
04-00-00-1610	Land	144,163.19
04-00-00-1620	Buildings & Improvements	2,136,515.42
04-00-00-1625	Construction in Progress	5,594,951.31
04-00-00-1650	Machinery & Equipment	553,997.68
04-00-00-1660	Automotive Equipment	234,713.42
04-00-00-1670	Furniture & Fixtures	48,873.14
04-00-00-1695	Accumulated Depreciation	0.00
04-00-00-1710	Treatment Rights	446,889.76
04-00-00-1715	Accumulated Amortization	0.00
04-00-00-1830	Capital Improvements	12,991,781.45
04-00-00-1900	DEF. OUTFLOWS-CONTR SUBSEQ.	( 0.01)
04-00-00-1901	DEF. OUTFLOWS-DIFF. IN EXPER	0.00
04-00-00-1902	DEF. OUTFLOWS- DIFF. IN EARN	0.00
04-00-00-1903	NET PENSION ASSET	0.00
04-00-00-1904	DEF. OUTFLOWS- DIFF IN ASSUMPT	57,640.00
04-00-00-1905	NET PENSION LIABILITY	180,483.00
04-00-00-1909	Def Inf- Def in Exp and Act Ex	( 154,704.00)
04-00-01-1620	Accum Depr - Building & Improv	( 1,093,757.58)
04-00-01-1650	Accum Depr - Mach & Equip	( 86,906.66)
04-00-01-1660	Accum Depr - Automotive Equip	( 138,571.63)
04-00-01-1670	Accum Depr - Furniture & Fix	( 42,117.14)
04-00-01-1830	Accum Depr-Infras-Utility	( 7,615,185.93)
04-00-01-1840	Accum Depr-Intangible-Utility	( 446,889.76)
04-00-01-1990	DueTo/From G & A Fund	0.00
04-00-07-1990	DUE TO FROM UTILITY CONSTRUCTI	0.00
04-00-10-1990	DueTo/From Metro Fund	0.00
04-00-11-1990	DueTo/From 2005 Bond Fund	0.00
04-00-16-1990	DUE TO/FROM UTILITY WELL PROJE	0.00
		<u>14,415,323.83</u>
TOTAL ASSETS		14,415,323.83
		=====

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2023

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>LIABILITIES</b>		
=====		
04-00-00-2010	Accounts Payable	0.00
04-00-00-2012	Retainage Payable	0.00
04-00-00-2013	Accounts Payable - Other	0.00
04-00-00-2110	Taxes Payable - Payroll	0.00
04-00-00-2120	Taxes Payable - Sales Tax	0.00
04-00-00-2220	Retirement Payable - Employee	6,725.13
04-00-00-2230	Voluntary Deferred Comp	758.72
04-00-00-2235	CHILD SUPPORT	0.00
04-00-00-2250	Insurance Payable - Employee	6,939.09
04-00-00-2320	Deposits - Utilities	17,200.00
04-00-00-2321	Deposits - Utilities Refunds	0.00
04-00-00-2322	UNCLAIMED PROPERTY	0.00
04-00-00-2710	Treatment Obligation	0.00
04-00-00-2800	ACCRUED INTEREST	25,708.00
04-00-00-2810	Accrued Payroll	0.00
04-00-00-2815	Accured Vac Liability (Yr End)	5,810.52
04-00-00-2823	DEFERRED REV COVID	300,000.00
04-00-00-2900	BONDS PAYABLE	<u>5,145,412.05</u>
TOTAL LIABILITIES		<u>5,508,553.51</u>
<b>EQUITY</b>		
=====		
04-00-00-3010	Fund Balance	1,124,902.00
04-00-00-3013	Fund Balance - Formal Reserves	0.00
04-00-00-3030	Contributed Capital	<u>7,363,044.00</u>
TOTAL BEGINNING EQUITY		8,487,946.00
TOTAL REVENUE		3,704,458.42
TOTAL EXPENDITURES		<u>3,285,634.10</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		418,824.32
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>8,906,770.32</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<b>14,415,323.83</b>
=====		

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

04 -UTILITY FUND

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Water</u>					
04-00-00-4410 Water Sales	2,582,385.00	0.39	2,867,757.19	111.05	( 285,372.19)
04-00-00-4420 Water Taps	60,000.00	0.00	30,070.00	50.12	29,930.00
TOTAL Water	2,642,385.00	0.39	2,897,827.19	109.67	( 255,442.19)
<u>WASTE WATER</u>					
04-00-00-4510 Waste Water Sales	786,790.00	0.00	705,489.14	89.67	81,300.86
04-00-00-4520 Waste Water Taps	8,000.00	0.00	4,500.00	56.25	3,500.00
04-00-00-4610 Solid Waste Sales	0.00	0.00	0.00	0.00	0.00
04-00-00-4750 Late Payment Fees	20,000.00	6,932.79	20,870.14	104.35	( 870.14)
TOTAL WASTE WATER	814,790.00	6,932.79	730,859.28	89.70	83,930.72
<u>Interest Income</u>					
04-00-00-4910 Interest Income	65,000.00	0.00	65,000.00	100.00	0.00
TOTAL Interest Income	65,000.00	0.00	65,000.00	100.00	0.00
<u>Miscellaneous</u>					
04-00-00-4920 Miscellaneous Income	20,000.00	0.00	10,771.95	53.86	9,228.05
TOTAL Miscellaneous	20,000.00	0.00	10,771.95	53.86	9,228.05
<u>Intergovernmental/Transfer</u>					
04-00-00-4960 Contributed Capital	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,542,175.00	6,933.18	3,704,458.42	104.58	( 162,283.42)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

04 -UTILITY FUND

UTILITIES

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
04-00-00-5010 Wages	580,000.00	55,568.39	500,175.54	86.24	79,824.46
04-00-00-5020 Wages - Overtime	29,000.00	4,085.68	27,614.30	95.22	1,385.70
04-00-00-5110 Payroll Taxes - FICA E	45,000.00	9,538.41	48,755.91	108.35 (	3,755.91)
04-00-00-5120 Payroll Taxes - TWC	1,620.00	4.93	80.85	4.99	1,539.15
04-00-00-5210 Retirement - TMRS Empl	36,000.00	6,536.87	50,471.43	140.20 (	14,471.43)
04-00-00-5211 Retirement 457 Plan	11,000.00	1,164.00	9,480.49	86.19	1,519.51
04-00-00-5310 Insurance-Workers Comp	8,400.00	0.00	8,400.00	100.00	0.00
04-00-00-5325 Insurance - Dental	1,700.00	192.51	1,261.99	74.23	438.01
04-00-00-5330 Insurance - Disability	2,400.00	284.49	1,944.01	81.00	455.99
04-00-00-5340 Insurance - Medical	70,900.00	7,550.78	68,342.61	96.39	2,557.39
04-00-00-5341 INSURANCE VISION	100.00	0.00	0.00	0.00	100.00
04-00-00-5350 Insurance - Life	510.00	61.44	424.81	83.30	85.19
04-00-00-5410 Contract Labor	30,000.00	0.00	17,130.49	57.10	12,869.51
TOTAL Personnel	816,630.00	84,987.50	734,082.43	89.89	82,547.57
<u>Commodities</u>					
04-00-00-6090 Chemicals	10,000.00	1,496.90	6,202.23	62.02	3,797.77
04-00-00-6091 LAB FEES	8,000.00	0.00	3,025.00	37.81	4,975.00
04-00-00-6250 Fuel	10,000.00	736.99	7,793.08	77.93	2,206.92
04-00-00-6340 Garbage - Dumping Fees	1,500.00	746.31	1,134.51	75.63	365.49
04-00-00-6410 Landscaping	7,000.00	1,509.60	5,048.51	72.12	1,951.49
04-00-00-6411 LANDSCAPING SEASONAL P	2,000.00	0.00	4,000.00	200.00 (	2,000.00)
04-00-00-6490 JANITORIAL SERVICES	3,600.00	357.00	3,356.99	93.25	243.01
04-00-00-6491 JANITORIAL SUPPLIES	1,000.00	0.00	500.00	50.00	500.00
04-00-00-6650 Postage	4,000.00	1,150.00	4,451.30	111.28 (	451.30)
04-00-00-6660 Printing & Stationary	4,000.00	375.13	2,045.36	51.13	1,954.64
04-00-00-6730 Supplies - General	3,500.00	134.32	3,365.30	96.15	134.70
04-00-00-6740 Supplies - Office	350.00	0.00	350.00	100.00	0.00
04-00-00-6810 Tools & Equipment	1,500.00	0.00	1,223.02	81.53	276.98
04-00-00-6970 Uniforms	3,000.00	342.66	2,412.58	80.42	587.42
TOTAL Commodities	59,450.00	6,848.91	44,907.88	75.54	14,542.12
<u>Maintenance</u>					
04-00-00-7110 Building Maintenance	6,700.00	62.65	84.13	1.26	6,615.87
04-00-00-7220 Equipment - General	0.00	0.00	0.00	0.00	0.00
04-00-00-7230 Equipment - Office Equ	2,000.00	0.00	2,000.00	100.00	0.00
04-00-00-7410 Vehicles	7,500.00	61.77	7,384.84	98.46	115.16
04-00-00-7411 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	0.00
TOTAL Maintenance	16,200.00	124.42	9,468.97	58.45	6,731.03
<u>Contract Services</u>					
04-00-00-7502 Prof Serv - Accounting	13,000.00	4,780.55	16,416.62	126.28 (	3,416.62)
04-00-00-7510 Water - Fire Hydrants	13,500.00	0.00	0.00	0.00	13,500.00
04-00-00-7520 Water Well/Pumps	49,500.00	784.69	20,108.41	40.62	29,391.59
04-00-00-7530 Water - Tanks	0.00	0.00	0.00	0.00	0.00
04-00-00-7535 Water Lines	11,000.00	2,059.50	7,119.96	64.73	3,880.04
04-00-00-7540 Water - Water Meters	44,000.00	0.00	24,533.36	55.76	19,466.64

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

04 -UTILITY FUND  
 UTILITIES

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
04-00-00-7610 Waste Water - Lines	11,000.00	0.00	516.67	4.70	10,483.33
04-00-00-7620 Waste Water - Manholes	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	142,000.00	7,624.74	68,695.02	48.38	73,304.98
<u>Support Services</u>					
04-00-00-8001 Prof Fees - Engineerin	20,000.00	233.98	9,837.01	49.19	10,162.99
04-00-00-8002 Water Purchase/COH	750,000.00	203,913.78	743,008.93	99.07	6,991.07
04-00-00-8003 WW Treatment Fee	500,000.00	0.00	399,723.56	79.94	100,276.44
04-00-00-8004 WW Treatment/COH	25,000.00	0.00	0.00	0.00	25,000.00
04-00-00-8010 Advertising	0.00	4,215.00	4,215.00	0.00	(4,215.00)
04-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
04-00-00-8130 Bank & Credit Card Cha	37,000.00	46.63	58,445.72	157.96	(21,445.72)
04-00-00-8170 Data Processing	35,000.00	1,919.57	24,482.68	69.95	10,517.32
04-00-00-8171 WEBSITE SERVICES	1,250.00	0.00	1,650.00	132.00	(400.00)
04-00-00-8172 SOFTWARE SUBSCRIPTIONS	10,000.00	0.00	4,864.00	48.64	5,136.00
04-00-00-8210 Delivery Service	100.00	0.00	0.00	0.00	100.00
04-00-00-8250 Dues & Subscriptions	2,500.00	0.00	1,393.21	55.73	1,106.79
04-00-00-8251 PROFESSIONAL DEVELOPME	0.00	0.00	0.00	0.00	0.00
04-00-00-8270 Electricity	121,000.00	13,361.13	126,709.83	104.72	(5,709.83)
04-00-00-8450 Insurance - General	23,000.00	0.00	23,000.00	100.00	0.00
04-00-00-8490 Interest Expense	102,830.00	0.00	102,830.00	100.00	0.00
04-00-00-8630 Natural Gas	1,800.00	119.77	3,428.30	190.46	(1,628.30)
04-00-00-8722 Gain Loss on Sale of C	0.00	0.00	0.00	0.00	0.00
04-00-00-8750 SPECIAL FEES - SUBSIDE	120,000.00	3,656.90	149,099.60	124.25	(29,099.60)
04-00-00-8890 Telephone	12,500.00	889.25	5,846.47	46.77	6,653.53
04-00-00-8930 TRAVEL & TRAINING	2,000.00	176.85	176.85	8.84	1,823.15
04-00-00-8931 RELOCATION FEES	4,000.00	0.00	4,000.00	100.00	0.00
04-00-00-8990 Solid Waste Collectio	(34,070.00)	(2,839.17)	(31,231.36)	91.67	(2,838.64)
TOTAL Support Services	1,733,910.00	225,693.69	1,631,479.80	94.09	102,430.20
<u>Capital Outlay</u>					
04-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
04-00-00-9250 TRANSFER TO UT CIP	797,000.00	47,000.00	797,000.00	100.00	0.00
04-00-00-9251 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9252 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9253 TRANSFER TO GENERAL FU	0.00	0.00	0.00	0.00	0.00
04-00-00-9400 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	797,000.00	47,000.00	797,000.00	100.00	0.00
TOTAL UTILITIES	3,565,190.00	372,279.26	3,285,634.10	92.16	279,555.90
TOTAL EXPENDITURES	3,565,190.00	372,279.26	3,285,634.10	92.16	279,555.90
REVENUES OVER/(UNDER) EXPENDITURES	(23,015.00)	(365,346.08)	418,824.32		(441,839.32)

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2023

05 -COURT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
05-00-00-1001	Cash in Bank	12,684.14	
05-00-00-1018	Child Safety	8,406.87	
05-00-00-1019	Security Fund	11,559.72	
05-00-00-1020	Technology	0.00	
05-00-00-1053	Reserves - Facilities	0.00	
05-00-00-1222	A/R Interest Income	<u>0.00</u>	
			<u>32,650.73</u>
TOTAL ASSETS			32,650.73
			=====
LIABILITIES			
=====			
05-00-00-2010	Accounts Payable	0.00	
05-00-00-2011	Accounts Payable - Court	0.00	
05-00-00-2012	Accounts Payable - Other	0.00	
05-00-00-2013	Accounts Payable - Other	0.00	
05-00-00-2240	Court Taxes-Payable to State	0.00	
05-00-00-2241	Court Taxes- IDF	0.00	
05-00-00-2242	Court Taxes- Child Safety Seat	0.00	
05-00-00-2243	Court Taxes- CJFS	0.00	
05-00-00-2244	Court Taxes- CSS	0.00	
05-00-00-2245	Court Taxes- Time Pay Fee	0.00	
05-00-00-2246	Court Taxes- State OMNI	0.00	
05-00-00-2248	Court Taxes- Linebarger	0.00	
05-00-00-2249	Court Taxes- Truancy Prevent	0.00	
05-00-00-2310	Deposits- Court Bonds	<u>1,198.80</u>	
TOTAL LIABILITIES			<u>1,198.80</u>
EQUITY			
=====			
05-00-00-3010	FUND BALANCE	7,757.85	
05-00-00-3012	Child Safety	8,406.87	
05-00-00-3016	Security Fund	<u>11,559.72</u>	
TOTAL BEGINNING EQUITY			27,724.44
TOTAL REVENUE		7,896.96	
TOTAL EXPENDITURES		<u>4,169.47</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		3,727.49	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>31,451.93</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			32,650.73
			=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

05 -COURT FUND

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Mun. Court Fines &amp; Fees</u>					
05-00-00-4210 Court- Fines	0.00	0.00	0.00	0.00	0.00
05-00-00-4215 Court - Time Pay Fees/Cit	1,210.00	58.43	716.61	59.22	493.39
05-00-00-4216 Court - Time Pay Fees/ E	310.00	2.50	15.00	4.84	295.00
05-00-00-4217 Court - OMNI	650.00	56.00	486.17	74.80	163.83
05-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
05-00-00-4225 Child Safety 1015	1,650.00	475.00	3,275.00	198.48 (	1,625.00)
05-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
05-00-00-4245 Court - Judicial Support	0.00	4.20	53.47	0.00 (	53.47)
05-00-00-4260 Security Fees	2,420.00	34.31	364.91	15.08	2,055.09
05-00-00-4270 Technology Fees	4,000.00	28.00	356.45	8.91	3,643.55
05-00-00-4271 CHILD SAFETY HARRIS CO	4,000.00 (	669.24)	2,629.35	65.73	1,370.65
TOTAL Mun. Court Fines & Fees	14,240.00 (	10.80)	7,896.96	55.46	6,343.04
<u>Interest Income</u>					
05-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	14,240.00 (	10.80)	7,896.96	55.46	6,343.04
	=====	=====	=====	=====	=====



CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

05 -COURT FUND  
 COURT RESERVES

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
05-00-00-8140 Child Safety	150.00	0.00	0.00	0.00	150.00
05-00-00-8610 Court- General	0.00	0.00	0.00	0.00	0.00
05-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
05-00-00-8625 Technology	5,500.00	1,440.38	4,169.47	75.81	1,330.53
05-00-00-8626 Security	<u>4,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,300.00</u>
TOTAL Support Services	9,950.00	1,440.38	4,169.47	41.90	5,780.53
<hr/>					
TOTAL COURT RESERVES	9,950.00	1,440.38	4,169.47	41.90	5,780.53
<hr/>					
TOTAL EXPENDITURES	9,950.00	1,440.38	4,169.47	41.90	5,780.53
=====					
REVENUES OVER/(UNDER) EXPENDITURES	4,290.00	( 1,451.18)	3,727.49		562.51

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2023

06 -GF CAPITAL PROJECTS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
06-00-00-1001	Cash in Bank	2,452,970.29
06-00-00-1050	Signals	0.00
06-00-00-1053	Reserves - Facilities	0.00
06-00-00-1060	Infra -Streets & Drainage	0.00
06-00-00-1068	BEAUTIFICATION	12,731.82
06-00-00-1092	PREPAID MVPD CAPITAL ASSET	0.00
06-00-00-1222	A/R Interest Income	0.00
06-00-00-1990	DUE TO AND FROM	0.00
		<u>2,465,702.11</u>
TOTAL ASSETS		2,465,702.11
=====		
<b>LIABILITIES</b>		
=====		
06-00-00-2010	Accounts Payable	0.00
06-00-00-2012	Retainage Payable	28,112.18
06-00-00-2013	Accounts Payable - Other	0.00
	TOTAL LIABILITIES	<u>28,112.18</u>
<b>EQUITY</b>		
=====		
06-00-00-3010	Fund Balance- Capital	525,370.09
06-00-00-3013	Fund Balance - Formal Reserves	170,289.20
	TOTAL BEGINNING EQUITY	695,659.29
TOTAL REVENUE		2,406,970.23
TOTAL EXPENDITURES		<u>665,039.59</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		1,741,930.64
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>2,437,589.93</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		2,465,702.11
=====		

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

06 -GF CAPITAL PROJECTS

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
06-00-00-4500 Annual Contribution	1,684,719.00	0.00	1,684,719.00	100.00	0.00
06-00-00-4600 Contributions from Reserv	94,591.00	0.00	94,591.00	100.00	0.00
06-00-00-4700 BEAUTIFICATION	40,000.00	0.00	40,000.00	100.00	0.00
06-00-00-4750 CAPITAL PROJECTS FIRE	0.00	0.00	0.00	0.00	0.00
06-00-00-4755 TRANSFER FROM METRO	0.00	0.00	0.00	0.00	0.00
06-00-00-4800 FACILITIES	0.00	0.00	0.00	0.00	0.00
06-00-00-4850 Vehicles & Technology	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL WASTE WATER	1,819,310.00	0.00	1,819,310.00	100.00	0.00
<u>Interest Income</u>					
06-00-00-4910 Interest Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Miscellaneous</u>					
06-00-00-4920 Miscellaneous Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
06-00-00-4990 Transfer In	<u>450,000.00</u>	<u>0.00</u>	<u>587,660.23</u>	<u>130.59</u>	<u>( 137,660.23)</u>
TOTAL Intergovernmental/Transfer	450,000.00	0.00	587,660.23	130.59	( 137,660.23)
<hr/>					
TOTAL REVENUES	2,269,310.00	0.00	2,406,970.23	106.07	( 137,660.23)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

06 -GF CAPITAL PROJECTS  
 GENERAL CAPITAL

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
06-00-00-8832 BEAUTIFICATION	40,000.00	21,099.50	37,497.50	93.74	2,502.50
TOTAL Support Services	40,000.00	21,099.50	37,497.50	93.74	2,502.50
<u>Capital Outlay</u>					
06-00-00-9180 Infrastructure	0.00	0.00	0.00	0.00	0.00
06-00-00-9183 Drainage	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.01 Localized Drainage	65,100.00	0.00	3,065.92	4.71	62,034.08
06-00-00-9183.02 Regional Drainage / Po	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.03 DRAINAGE MASTER PLAN	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.06 DRAINAGE EATON COURT	0.00	0.00	0.00	0.00	0.00
06-00-00-9184 Streets	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.01 Asphalt Rehabilitation	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9184.02 Chapel Bell/Other Rate	13,290.00	0.00	646.88	4.87	12,643.12
06-00-00-9184.03 Gessner Northbound & M	304,000.00	1,085.00	16,641.00	5.47	287,359.00
06-00-00-9184.04 SIDEWALK	105,000.00	0.00	21,152.00	20.14	83,848.00
06-00-00-9184.05 TAYLOR CREST CT LAWN/F	15,004.00	0.00	13,447.48	89.63	1,556.52
06-00-00-9184.06 SIDEWALK 11646 MEMORIA	25,000.00	0.00	38,279.63	153.12 (	13,279.63)
06-00-00-9184.07 STREETS-STREY TAYLORCR	100,000.00	0.00	0.00	0.00	100,000.00
06-00-00-9184.08 STREETS BUNKER HILL OV	0.00	0.00	0.00	0.00	0.00
06-00-00-9190 Public Safety	94,591.00	0.00	94,591.33	100.00 (	0.33)
06-00-00-9190.01 Village Fire Departmen	0.00	0.00	0.00	0.00	0.00
06-00-00-9191 Facilities	412,437.00	25,845.68	439,717.85	106.61 (	27,280.85)
06-00-00-9191.01 PW BUILDING GENERATOR	39,000.00	0.00	0.00	0.00	39,000.00
06-00-00-9191.02 CITY HALL PARK STUDY	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	1,223,422.00	26,930.68	627,542.09	51.29	595,879.91
<hr/>					
TOTAL GENERAL CAPITAL	1,263,422.00	48,030.18	665,039.59	52.64	598,382.41
<hr/>					
TOTAL EXPENDITURES	1,263,422.00	48,030.18	665,039.59	52.64	598,382.41
=====					
REVENUES OVER/(UNDER) EXPENDITURES	1,005,888.00 (	48,030.18)	1,741,930.64	(	736,042.64)

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2023

07 -UTILITY CAPITAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
07-00-00-1001	Cash in Bank	( 19,573.60)
07-00-00-1017	INDEPENDENT FINANCIAL	4,000,000.00
07-00-00-1022	TEXAS CLASS	0.00
07-00-00-1050	Reserve- Water Production	0.00
07-00-00-1053	Reserves - Facilities	0.00
07-00-00-1060	Infr- Water & Wastewater Lines	0.00
07-00-00-1222	A/R Interest Income	0.00
07-00-00-1620	BUILDING & IMPROVEMENTS	0.00
07-00-00-1620	Accum Dep - Buildings & Imp	0.00
07-00-00-1625	Construction in Progress	0.00
07-00-00-1985	WATER WELL #5	0.00
07-00-00-1990	DUE TO/ FROM UTILITY	<u>0.00</u>
		<u>3,980,426.40</u>
TOTAL ASSETS		3,980,426.40
=====		
<b>LIABILITIES</b>		
=====		
07-00-00-2010	Accounts Payable	0.00
07-00-00-2012	Retainage Payable	52,208.32
07-00-00-2013	Accounts Payable - Other	<u>0.00</u>
TOTAL LIABILITIES		<u>52,208.32</u>
<b>EQUITY</b>		
=====		
07-00-00-3010	FUND BALANCE	3,491,155.25
07-00-00-3013	Fund Balance - Formal Reserves	0.28
07-00-00-3030	Contributed Capital	<u>0.00</u>
TOTAL BEGINNING EQUITY		3,491,155.53
TOTAL REVENUE		1,097,000.00
TOTAL EXPENDITURES		<u>659,937.45</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		437,062.55
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>3,928,218.08</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		3,980,426.40
=====		

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

07 -UTILITY CAPITAL

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
07-00-00-4501 ANNUAL CONTRIB - UTILITY	750,000.00	47,000.00	797,000.00	106.27 (	47,000.00)
07-00-00-4600 Contributions from Reserv	300,000.00	0.00	300,000.00	100.00	0.00
07-00-00-4850 Vehicles & Technology	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL WASTE WATER	1,050,000.00	47,000.00	1,097,000.00	104.48 (	47,000.00)
<u>Interest Income</u>					
07-00-00-4910 Interest Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
07-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
07-00-00-4990 Transfer In	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	1,050,000.00	47,000.00	1,097,000.00	104.48 (	47,000.00)
	=====	=====	=====	=====	=====

07 -UTILITY CAPITAL  
 DEPARTMENT 00

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
07-00-00-7503 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7504 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7871 BOND ISSUANCE COST	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
07-00-00-8100 Bond Proceeds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
07-00-00-9053 WATER WELL #5	22,000.00	0.00	21,390.04	97.23	609.96
07-00-00-9054 CHLORINE ANALYZER	0.00	0.00	0.00	0.00	0.00
07-00-00-9055 TRANSMISSION LINE TAYL	3,400.00	0.00	3,400.00	100.00	0.00
07-00-00-9180 Water & Wastewater	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.01 Trans Line to Taylor	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.02 Tele of Concrete LInes	190,000.00	635.16	7,926.93	4.17	182,073.07
07-00-00-9180.03 TELEVISING SCADA	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.04 Replace of Concrete Li	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.05 GENERATOR AT TAYLORCRE	0.00	0.00	0.00	0.00	0.00
07-00-00-9181 TRANS LINE TO TAYLOR C	0.00	0.00	0.00	0.00	0.00
07-00-00-9182 REPLACE CAST IRON LINE	100,000.00	0.00	0.00	0.00	100,000.00
07-00-00-9182.01 Water Well #5	37,500.00	0.00	0.00	0.00	37,500.00
07-00-00-9182.02 WP#2 Recoat Storage Ta	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.03 WP #2 VFD Booster Pump	40,000.00	0.00	8,722.00	21.81	31,278.00
07-00-00-9183 TELE OF CONCRETE LINE	0.00	0.00	0.00	0.00	0.00
07-00-00-9184 REPLACE OF CONCRETE LI	0.00	0.00	0.00	0.00	0.00
07-00-00-9185 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9186 WP#2 RECOAT STORAGE TA	0.00	0.00	0.00	0.00	0.00
07-00-00-9187 WP #2 VFD BOOSTER PUMP	0.00	0.00	0.00	0.00	0.00
07-00-00-9188 Irrigation Systems	20,000.00	0.00	333.00	1.67	19,667.00
07-00-00-9191 Facilities	723,076.00	47,999.12	569,349.85	78.74	153,726.15
07-00-00-9192 METER REPLACEMENT	250,000.00	0.00	0.00	0.00	250,000.00
07-00-00-9193 PAINT FIRE HYDRANT	20,000.00	96.26	1,384.38	6.92	18,615.62
07-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
07-00-00-9201.01 CONTRA EXPENSE	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.01 CONTRA EXPENSE ACCT	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.04 Transfer to Utility Fu	0.00	0.00	0.00	0.00	0.00
07-00-00-9250 VEHICLE	47,000.00	47,431.25	47,431.25	100.92	( 431.25)
07-00-00-9700 VEHICLES	0.00	0.00	0.00	0.00	0.00
07-00-00-9701 EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Capital Outlay	1,452,976.00	96,161.79	659,937.45	45.42	793,038.55
<hr/>					
TOTAL DEPARTMENT 00	1,452,976.00	96,161.79	659,937.45	45.42	793,038.55
<hr/>					
TOTAL EXPENDITURES	1,452,976.00	96,161.79	659,937.45	45.42	793,038.55
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 402,976.00)	( 49,161.79)	437,062.55		( 840,038.55)

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2023

09 -SOLID WASTE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
09-00-00-1001	Cash In Bank	96,076.43	
09-00-00-1053	Reserves - Facilities	0.00	
09-00-00-1090	CASH IN TRANSIT	0.00	
09-00-00-1222	A/R Interest Income	0.00	
09-00-00-1230	A/R - Utilities	4,520.92	
09-00-00-1231	A/R - Unbilled Utilities	22,979.53	
09-00-00-1235	A/R - Doubtful Accounts	( 1,363.48)	
09-00-00-1240	A/R - BAD DEBT WRITE OFF	<u>2,572.65</u>	
			<u>124,786.05</u>
TOTAL ASSETS			124,786.05
=====			
<b>LIABILITIES</b>			
=====			
09-00-00-2010	Accounts Payable	37,921.00	
09-00-00-2012	Accounts Payable - Other	0.00	
09-00-00-2013	Accounts Payable - Other	0.00	
09-00-00-2120	Taxes Payable - Sales Tax	<u>26.36</u>	
TOTAL LIABILITIES			<u>37,947.36</u>
<b>EQUITY</b>			
=====			
09-00-00-3010	FUND BALANCE	166,624.48	
09-00-00-3030	Contributed Capital	<u>0.00</u>	
TOTAL BEGINNING EQUITY			166,624.48
TOTAL REVENUE		412,075.13	
TOTAL EXPENDITURES		<u>491,860.92</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 79,785.79)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>86,838.69</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			124,786.05
=====			



CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

09 -SOLID WASTE

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
09-00-00-4610 Solid Waste Sales	495,200.00	0.00	409,204.70	82.63	85,995.30
09-00-00-4750 Late Fee - Penalty	2,400.00	583.91	2,870.43	119.60	(470.43)
TOTAL WASTE WATER	497,600.00	583.91	412,075.13	82.81	85,524.87
<u>Miscellaneous</u>					
09-00-00-4920 Misc. Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	497,600.00	583.91	412,075.13	82.81	85,524.87
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

09 -SOLID WASTE  
 SOLID WASTE

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
09-00-00-8130 Banking/CC Fees	1,500.00	0.00	5,693.31	379.55 (	4,193.31)
09-00-00-8990 Solid Waste Collection	466,237.00	75,151.01	454,936.25	97.58	11,300.75
09-00-00-8991 Administration Fee	<u>34,070.00</u>	<u>2,839.17</u>	<u>31,231.36</u>	<u>91.67</u>	<u>2,838.64</u>
TOTAL Support Services	501,807.00	77,990.18	491,860.92	98.02	9,946.08
<hr/>					
TOTAL SOLID WASTE	501,807.00	77,990.18	491,860.92	98.02	9,946.08
<hr/>					
TOTAL EXPENDITURES	501,807.00	77,990.18	491,860.92	98.02	9,946.08
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 4,207.00)	( 77,406.27)	( 79,785.79)		75,578.79

CITY OF BUNKER HILL VILLAGE  
BALANCE SHEET  
AS OF: NOVEMBER 30TH, 2023

10 -METRO FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
10-00-00-1001	Cash in Bank	94,510.53	
10-00-00-1053	Reserves - Facilities	0.00	
10-00-00-1090	Cash in Transit	0.00	
10-00-00-1221	A/R - Interest	0.00	
10-00-00-1222	A/R Interest Income	0.00	
10-00-01-1990	DueTo/From G & A Fund	0.00	
10-00-03-1990	DueTo/From Debt Service Fund	0.00	
10-00-04-1990	DueTo/From Utility Fund	0.00	
		<u>94,510.53</u>	
			94,510.53
			=====
<b>LIABILITIES</b>			
=====			
10-00-00-2010	Accounts Payable	0.00	
10-00-00-2012	Accounts Payable - Other	0.00	
10-00-00-2013	Accounts Payable - Other	0.00	
	<b>TOTAL LIABILITIES</b>	<u>0.00</u>	
<b>EQUITY</b>			
=====			
10-00-00-3010	Fund Balance	<u>521,539.50</u>	
	<b>TOTAL BEGINNING EQUITY</b>	521,539.50	
	<b>TOTAL REVENUE</b>	134,000.00	
	<b>TOTAL EXPENDITURES</b>	<u>561,028.97</u>	
	<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>	( 427,028.97)	
	<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>	<u>94,510.53</u>	
	<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>		94,510.53
			=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

10 -METRO FUND

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
10-00-00-4810 Sales Tax Metro	134,000.00	0.00	134,000.00	100.00	0.00
TOTAL WASTE WATER	134,000.00	0.00	134,000.00	100.00	0.00
<u>Interest Income</u>					
10-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	134,000.00	0.00	134,000.00	100.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

10 -METRO FUND  
 METRO

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
10-00-00-6890 Traffic Signs & Signal	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
10-00-00-8130 Bank Charges	0.00	0.00	0.00	0.00	0.00
10-00-00-8720 Prof Fees - Eng. / Oth	0.00	0.00	0.00	0.00	0.00
10-00-00-8721 Prof Fees - Eng Mem/Ge	0.00	0.00	0.00	0.00	0.00
10-00-00-8770 Administrative Costs	0.00	0.00	0.00	0.00	0.00
10-00-00-8810 Streets - Right of Way	90,000.00	11,589.09	77,784.09	86.43	12,215.91
10-00-00-8820 Streets - Lighting	24,000.00	1,518.49	14,344.14	59.77	9,655.86
10-00-00-8830 Streets - Repairs	20,000.00	17,721.00	18,900.74	94.50	1,099.26
TOTAL Support Services	134,000.00	30,828.58	111,028.97	82.86	22,971.03
<u>Capital Outlay</u>					
10-00-00-9180 Capital Infrastructure	0.00	0.00	0.00	0.00	0.00
10-00-00-9810 TRANSFER TO GF CONSTRU	450,000.00	0.00	450,000.00	100.00	0.00
TOTAL Capital Outlay	450,000.00	0.00	450,000.00	100.00	0.00
<hr/>					
TOTAL METRO	584,000.00	30,828.58	561,028.97	96.07	22,971.03
<hr/>					
TOTAL EXPENDITURES	584,000.00	30,828.58	561,028.97	96.07	22,971.03
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 450,000.00)	( 30,828.58)	( 427,028.97)		( 22,971.03)

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2023

15 -GF DRAINAGE DETENTION CON

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
15-00-00-1001	Cash in Bank	0.00	
15-00-00-1016	Allegiance Bank	0.00	
15-00-00-1990	DUE TO AND FROM	<u>0.00</u>	
			<u>0.00</u>
TOTAL ASSETS			0.00
=====			
<b>LIABILITIES</b>			
=====			
15-00-00-2010	Accounts Payable	0.00	
15-00-00-2012	Retainage Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
<b>EQUITY</b>			
=====			
15-00-00-3010	Fund Balance	<u>137,660.23</u>	
TOTAL BEGINNING EQUITY			137,660.23
TOTAL REVENUE			0.00
TOTAL EXPENDITURES		<u>137,660.23</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 137,660.23)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			0.00
=====			

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2023

15 -GF DRAINAGE DETENTION CON

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Intergovernmental/Transfer</u>					
15-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
15-00-00-4961 Net Premium	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

15-GF DRAINAGE DETENTION CON

G & A

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
15-00-00-7503 PS Engineering & Other	0.00	0.00	0.00	0.00	0.00
15-00-00-7504 PS - LEGAL	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
15-00-00-8751 Underwriter Discount	0.00	0.00	0.00	0.00	0.00
15-00-00-8752 Closing Cost	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
15-00-00-9183 Drainage at BHE	0.00	0.00	0.00	0.00	0.00
15-00-00-9250 Transfer to General Co	0.00	0.00	137,660.23	0.00 (	137,660.23)
15-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	137,660.23	0.00 (	137,660.23)
<hr/>					
TOTAL G & A	0.00	0.00	137,660.23	0.00 (	137,660.23)
<hr/>					
TOTAL EXPENDITURES	0.00	0.00	137,660.23	0.00 (	137,660.23)
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00 (	137,660.23)		137,660.23



BALANCE SHEET

AS OF: NOVEMBER 30TH, 2023

16 -UF Well and Trans Line

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
16-00-00-1001	Cash in Bank	( 262,359.89)
16-00-00-1016	Allegiant Bank	0.00
16-00-00-1990	DUE TO/FROM UTILITY	0.00
		<u>( 262,359.89)</u>
TOTAL ASSETS		( 262,359.89)
=====		
<b>LIABILITIES</b>		
=====		
16-00-00-2010	Accounts Payable	0.00
16-00-00-2011	ACCOUNTS PAYABLE YE	0.00
16-00-00-2012	Retainage Payable	0.00
16-00-00-2800	Accrued Interest	0.00
16-00-00-2850	Net Premium Liability	0.00
16-00-00-2900	ST Bonds Payable	0.00
16-00-00-2901	LT Bonds Payable	0.00
	TOTAL LIABILITIES	<u>0.00</u>
<b>EQUITY</b>		
=====		
16-00-00-3010	Fund Balance	( 243,603.89)
	TOTAL BEGINNING EQUITY	( 243,603.89)
TOTAL REVENUE		0.00
TOTAL EXPENDITURES		<u>18,756.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 18,756.00)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>( 262,359.89)</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		( 262,359.89)
=====		

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

16 -UF Well and Trans Line

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Intergovernmental/Transfer</u>					
16-00-00-4960 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

16 -UF Well and Trans Line

PUBLIC WORKS

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
16-00-00-6410 LANDSCAPING WW#5	107,800.00	0.00	18,756.00	17.40	89,044.00
TOTAL Commodities	107,800.00	0.00	18,756.00	17.40	89,044.00
<u>Contract Services</u>					
16-00-00-7503 PS -Engineering Well	0.00	0.00	0.00	0.00	0.00
16-00-00-7504 PS- Engineering Trans	0.00	0.00	0.00	0.00	0.00
16-00-00-7505 PS-Legal Fees Well	0.00	0.00	0.00	0.00	0.00
16-00-00-7506 PS-Legal Fees Trans Li	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
16-00-00-8010 Advertisement Well	0.00	0.00	0.00	0.00	0.00
16-00-00-8011 Advertisement Trans Li	0.00	0.00	0.00	0.00	0.00
16-00-00-8490 Interest Expense	0.00	0.00	0.00	0.00	0.00
16-00-00-8750 Closing Costs	0.00	0.00	0.00	0.00	0.00
16-00-00-8751 Underwriter Discount	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
16-00-00-9053 Drilling Design and Co	25,400.00	0.00	0.00	0.00	25,400.00
16-00-00-9054 Restor Design and Cons	0.00	0.00	0.00	0.00	0.00
16-00-00-9055 Construction Trans Lin	0.00	0.00	0.00	0.00	0.00
16-00-00-9100 Contingency - Well	0.00	0.00	0.00	0.00	0.00
16-00-00-9201 Net Premium Amortizati	0.00	0.00	0.00	0.00	0.00
16-00-00-9201.01 CONTRA ACCOUNT	0.00	0.00	0.00	0.00	0.00
16-00-00-9250 Transfer to Utility Co	0.00	0.00	0.00	0.00	0.00
16-00-00-9700 ALL TERRAINE VEHICLE	0.00	0.00	0.00	0.00	0.00
16-00-00-9701 MINI ESCAVATOR	0.00	0.00	0.00	0.00	0.00
16-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	25,400.00	0.00	0.00	0.00	25,400.00
<hr/>					
TOTAL PUBLIC WORKS	133,200.00	0.00	18,756.00	14.08	114,444.00
<hr/>					
TOTAL EXPENDITURES	133,200.00	0.00	18,756.00	14.08	114,444.00
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 133,200.00)	0.00	( 18,756.00)		( 114,444.00)

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2023

17 -Offsite Tree Program

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
17-00-00-1000	POOLED CASH	0.04	
17-00-00-1001	Cash in Bank	<u>231,675.80</u>	
			<u>231,675.84</u>
TOTAL ASSETS			231,675.84
=====			
LIABILITIES			
=====			
17-00-00-2010	Accounts Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
17-00-00-3010	FUND BALANCE	<u>195,655.84</u>	
TOTAL BEGINNING EQUITY			195,655.84
TOTAL REVENUE			114,800.00
TOTAL EXPENDITURES			<u>78,780.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			36,020.00
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>231,675.84</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			231,675.84
=====			

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2023

17 -Offsite Tree Program

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Licenses &amp; Permits</u>					
17-00-00-4351 Offsite Tree Program Rev	60,000.00	0.00	114,800.00	191.33	( 54,800.00)
TOTAL Licenses & Permits	60,000.00	0.00	114,800.00	191.33	( 54,800.00)
<u>Intergovernmental/Transfer</u>					
17-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	60,000.00	0.00	114,800.00	191.33	( 54,800.00)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2023

17 -Offsite Tree Program  
 NON-DEPARTMENTAL

91.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
17-00-00-8752 Offsite Tree Program E	100,000.00	4,090.00	78,780.00	78.78	21,220.00
TOTAL Support Services	100,000.00	4,090.00	78,780.00	78.78	21,220.00
<hr/>					
TOTAL NON-DEPARTMENTAL	100,000.00	4,090.00	78,780.00	78.78	21,220.00
<hr/>					
TOTAL EXPENDITURES	100,000.00	4,090.00	78,780.00	78.78	21,220.00
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 40,000.00)	( 4,090.00)	36,020.00		( 76,020.00)

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2023

99 - POOLED CASH

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
ASSETS		
=====		
99-00-00-1000	Pooled Cash	1,633,772.71
99-00-00-1053	Reserves - Facilities	0.00
99-00-00-1222	A/R Interest Income	0.00
99-00-00-1350	ADVANCES	0.00
99-00-99-1900	Due From Other Funds	<u>0.00</u>
		<u>1,633,772.71</u>
TOTAL ASSETS		1,633,772.71
=====		
LIABILITIES		
=====		
99-00-00-2010	Accounts Payable	0.00
99-00-00-2012	Accounts Payable - Other	0.00
99-00-00-2013	Accounts Payable - Other	0.00
99-00-00-2020	Wages Payable	0.00
99-00-99-2900	Due to Other Funds	<u>1,633,772.71</u>
TOTAL LIABILITIES		<u>1,633,772.71</u>
EQUITY		
=====		
99-00-00-3010	Fund Balance - G & A	<u>0.00</u>
TOTAL BEGINNING EQUITY		0.00
TOTAL REVENUE		0.00
TOTAL EXPENDITURES		<u>0.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		0.00
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,633,772.71
=====		

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2023

99 - POOLED CASH

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00



The Goodman Corporation  
 3200 Travis Street, Ste. 200  
 Houston, TX 77006

# Invoice

Bill To
City of Bunker Hill Village 11977 Memorial Drive Houston, Texas 77024

Date
12/31/2023

Invoice #
12-2023-5

Terms

Project
BHV100

Item	Description	Rate	Prior %	Current %	Amount
Contract Services	Task 1 H-GAC TIP Call for Projects Funding Pursuit Assistance	15,500.00	72%	12.00%	1,860.00

Please send payment to:  
 The Goodman Corporation  
 911 W. Anderson Lane, Ste. 200  
 Austin, TX 78757

<b>Total</b>	\$1,860.00
<b>Balance Due</b>	\$1,860.00

Phone #	Fax #
713-951-7951	713-951-7957

**To:** Gerardo Barrera  
**From:** Jim Webb, AICP, ENV SP  
**Project Name:** Bunker Hill Village H-GAC TIP Call for Projects Funding Pursuit Assistance  
**Project Code:** BHV100  
**Billing Period:** Dec-23

## Progress Complete

Task	Prior Percent	Current Percent
1	72%	84%

## Progress Details

### 1 – Memorial Drive PH 2 Project Funding Pursuit

- Continued development of project planning factors.
- Continued development of project BCA.
- Coordination with H-GAC on input of information into portal.

**High Growth Area**

**Auto Fill / Format**

**Answer**

**Investment Category-Focused Criteria**

1. Define High Growth Area Need: Provide a narrative to explain how proposed project is needed to serve a high growth where project is located. (Please provide quantifiable data that demonstrates high growth in population, employment, commercial development or daily traffic.)

2. Is the proposed project recommended in a statewide, regional, or local plans? Yes/No  
If yes:

Yes (West Houston Regional Mobility Plan, H-GAC 2045 RTP, City of Houston Major Throughfare and Freeway Plan

2a. If yes, please provide link to the plan

[https://www.houstontx.gov/planning/transportation/MTFP\\_23/2022-MTFP-Map.pdf](https://www.houstontx.gov/planning/transportation/MTFP_23/2022-MTFP-Map.pdf)

3. Please provide proposed project description (detailed project scope).

3a. Does the project provide access to new planned land use development (residential or commercial), or connects existing discontinuous networks? Yes/No  
If yes:

Yes

3ai. If yes, explain.

3b. Does the project expand existing networks to alleviate anticipated congestions? Yes/No  
If yes:

Yes

3bi. If yes, explain.

3bii. What is the estimated Level of Service after the project is completed?

A

4. Does the proposed project provide an alternative route to existing corridor (Road or commuter transit)? Yes/No  
If yes:

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4a. If yes, explain.

5. Is the proposed project located on a facility identified as a hurricane evacuation route in any regional or local plans? Yes/No

No

5a. If no, is the proposed project located on a facility that functions as an alternative to an evacuation route? Yes/No

Yes

5a1. If yes, explain.

Resiliency and State of Good Repair Questionnaire	Auto Fill / Format	Answer
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Investment Category-Focused Criteria		
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1. Is the project a Roadway Project or a Transit Project?	Roadway/Transit	Roadway
a. For Roadway projects, this project is located on a facility functionally classified as a:	Principal Arterial or Higher Functional Class, Minor Arterial, Major Collector, None of the Above	Memorial Drive: Minor Arterial; Gessner Road: Principal Arterial
b. For Transit Projects, does this project serve commuter transit service	Yes, No	N/A
bi. Please explain		N/A
2. Please provide a narrative explaining how proposed project reduces inoperability for significant periods of time due to damaged infrastructure.		
3. Please provide total estimated daily users served by the proposed project. AADT for roadway project (total users=AADT*vehicle occupancy) or daily total ridership for transit project.		
		20,348
4. What is the age of the facility where proposed project is located?		
4a. What is the existing condition of the facility.		Memorial Drive from Tallowood to Frostwood: Poor; Frostwood to Gessner: Fair; Gessner to 425' east: Good; Gessner Road (entire project length): Poor
	Good, Fair, Poor	
5. Does the project sponsor maintain an approved and regularly updated asset management plan?	Yes, No	Yes?
6. Is the proposed project located on a facility identified as a hurricane evacuation route in any regional or local plans?	Yes, No	No
6a. If no, is the proposed project located on a facility that functions as an alternative to an evacuation route?	Yes, No	Yes
6a1. If yes, explain.		

**Memorial Drive Phase 2  
H-GAC Call for Projects Application  
Categories: High-Growth and State of Good Repair/Resiliency**

**Contents (in order):**

**High-Growth Area Responses (pg.2)**

**State of Good Repair Responses**

DRAFT

## High-Growth Area

### Investment-Focused Criteria (50 points available)

**Define High Growth Area Need: Provide a narrative to explain how proposed project is needed to serve a high growth where project is located. (Please provide quantifiable data that demonstrates high growth in population, employment, commercial development or daily traffic.)**

Memorial Drive and Gessner Road intersect in a growing economic hub of the region. Located between Beltway 8 and Interstate 610, the project area includes the Memorial City economic center in the city of Houston and Bunker Hill Village. Inaccurately, this part of the region is often considered to be built-out/mostly developed, but that image does not reflect the conditions on the ground. Major mixed-used developments are recently completed, under construction, and in development. Within the project area, Memorial Green is a 75,000 square foot mixed-use development with a dozen restaurants and small businesses. Additionally, there are a projected 105 home sites within Memorial Green. Less than half of these homes sites are developed – the remaining half of the development is under construction. It is projected that these homes will have hundreds of new residents within the next few years.

Adjacent to the project area are two developments that will benefit from the Memorial Drive Phase 2 project. Memorial Town Square and City Centre are within a mile and two miles respectively from the project area. Memorial Town Square is a 27-acre, 190,000-square-foot mixed-use project that will include local and national boutiques, innovative restaurants and health and wellness services. This project is still in the pre-development phase, and have a decade-plus build-out projection. The section of Gessner Road, just north of the project area, provides ingress and egress to the development. This portion of the road has been upgraded, and can support the proposed development, but the Memorial Drive Phase 2 project area, immediately adjacent, lacks the same upgrades. The Memorial Drive Phase 2 project will update the adjacent road segment and allow for better travel conditions (capacity, safety, reliability, ped/bike accommodations). The current road is beyond its useful life with poor conditions, creating a traffic issue for the thousands of people that need access to Memorial Town Square.

City Centre is a 2 million square mixed-use development with 340 apartments, the headquarters of Marathon Oil, the Texas A&M Business School, and dozens of retail shops and restaurants. The majority of the real estate redevelopment is complete; yet a new office building was announced in 2020 and is in the pre-development phase.

In 2000, the project area and its immediately adjacent Census block groups had 11,506 residents. Now, 25,326 people call the area home. That is an increase in 120% within twenty years. Yet, no changes to the Memorial Drive-Gessner Road intersection have occurred. The Memorial Drive Phase 2 project is needed to serve the current population and the people who live, will live, visit, and work in these developments. Supporting documentation illustrating the sizable development underway is included in the supplemental documentation section of the submission portal.

**Please provide proposed project description (detailed project scope).**

The reconstruction of Memorial Drive from Tallowood Drive to Tealwood N Drive includes sub-surface utilities, drainage, pedestrian accommodations, and functional landscaping. Project features include:

- Add 6' sidewalk along the entire northern portion of Memorial Drive from Tallowood Drive to Tealwood N Drive
- Add 6' sidewalk along the southern portion from Tallowood to Beningus Road.
  - The final determination of sidewalk widths will be determined in pre-engineering report.
- 10' shared-use path along the southern portion of Memorial Drive from Beningus Road to Frostwood Drive
- 8' shared-use path along the southern portion of Memorial Drive from Frostwood Drive to Tealwood Drive
- 5' On-Street Bike Lanes on both sides of the corridor from Tallowood to Beningus Road
- Addition of landscaped medians along Memorial Drive to replace continuous turn lane

The reconstruction of Memorial Drive starting at Tealwood N Drive to 420 ft. east of Gessner Drive includes sub-surface utilities, drainage, pedestrian accommodations, and functional landscaping. Project features include:

- Along the southern portion of Memorial Drive, from 180' west of Gessner Road continuing east to 325' east of Gessner Drive, reconstruct the existing sidewalk to a 10' shared use path.
- Along the southern portion of Memorial Drive, from 180' west of Gessner Road to Tealwood Drive, reconstruct the existing sidewalk to a 8' shared use path.
- Along the northern portion of Memorial Drive, construct a new 6' sidewalk from Gessner Drive to Tealwood Drive
  - The final determination of sidewalk widths will be determined in pre-engineering report.
- The reconstruction of the northbound lanes of Gessner Drive between Memorial Drive and the southern City limits (to include additional stormwater conveyance)
- The construction of new 5' sidewalks along both sides of Gessner between Memorial Drive and the southern City limits to improve pedestrian safety and accessibility. This will also improve access to Frostwood Elementary School.
- The reconstruction of the north and southbound lanes of Gessner between Memorial Drive and Beauregard Drive (to include additional stormwater conveyance)
- The reconstruction of the intersection at Gessner Rd and Memorial Drive.

**3a. Does the project provide access to new planned land use development (residential or commercial), or connects existing discontinuous networks?**

YES

**3ai. If yes, explain.**

Memorial Green is a 75,000 square foot mixed-use development with a dozen restaurants and small businesses. Additionally, there are a projected 105 home sites within Memorial Green. Less than half of these homes sites are developed – the remaining half of the development is under construction. It is projected that these homes will have hundreds of new residents within the next few years.

Within a mile of the project area, the new Memorial Town Square mixed-use development is projected to have 190,000 square feet of new office space, retail businesses, hotels, and restaurants. The 27-acre development was announced in 2022 and is expected to be complete and open to the public within the next five years. This is an infill development, utilizing underused parking lots at the Memorial City Mall.

City Centre is a 2 million square mixed-use development with 340 apartments, the headquarters of Marathon Oil, the Texas A&M Business School, and dozens of retail shops and restaurants. The majority of the real estate redevelopment is complete; yet a new office building was announced in 2020 and is in the pre-development phase.

The proposed project will add sidewalks and shared use paths for both pedestrians and bicyclists. Currently, none or limited multimodal facilities exist. Memorial Drive Phase 2 will construct these facilities, filling in a gap within the existing network.

**3b. Does the project expand existing networks to alleviate anticipated congestions?**

Yes

**3bi. If yes, explain.**

Once complete, the Memorial Drive and Gessner Roads within the project area will have an A Level of Service.

**4. Does the proposed project provide an alternative route to existing corridor (Road or commuter transit)?**

If yes:

**4a. If yes, explain.**

**5a. If no, is the proposed project located on a facility that functions as an alternative to an evacuation route? Yes**

**5a1. If yes, explain.**

Memorial Drive parallels Interstate Highway 10 (IH-10), starting in downtown Houston and extending all the way west to the Houston city limits at the US Army Corps of Engineers' Barker Reservoir. In normal operating times (i.e. when there is not a declared emergency), Memorial Drive acts as an alternative travel route for anyone traveling east and west. When IH-10 experiences significant congestion or abnormal shutdowns due to crashes, vehicular traffic is often diverted onto Memorial Drive. This informally designates Memorial Drive as an alternative evacuation route, especially through global positioning system directional devices, such as Waze or Google Maps. This exacerbates an existing problem: the segment surrounding the Gessner intersection is not equipped to handle an increase in traffic, compared to its adjacent segments.

Most of the road – approximately 13 miles – have been upgraded/reconstructed and is able to support increased vehicle traffic in times of duress on IH-10. The major intersection of Gessner and Memorial Drive is not. The proposed project will reconstruct a key segment of Memorial Drive and Gessner Road. This is the remaining segment in need of repair and upgrading from its original rural, asphalt design to



an urban, concrete cross section. Once the Memorial Drive Phase 2 project is complete, Memorial Drive from downtown Houston to the city's border in the Energy Corridor will be upgraded and able to handle increased vehicle traffic when IH-10 is unable to function in a steady state (as defined by the City of Houston's Resiliency documentation).

The conversion of open ditch to box culverts is a key stormwater improvement that is part of the Memorial Drive Phase 2 project. Currently a sizable storm event can lead to overflowing ditches and cause stormwater to stay on the road. Standing water on the road causes several problems:

- 1) Reduces operability of the travel lanes
- 2) Creates traffic safety concerns

As an alternative evacuation route, Memorial Drive cannot function as it should with its current stormwater system. The proposed project's stormwater upgrades will address these existing problems.

### **Benefits to other investment-related criteria (20 points available)**

#### **Narrative explaining how the proposed project will improve regional goods movement**

While the surrounding land uses of the Memorial Drive corridor lean towards residential or commercial, not industrial, a lot of through traffic moves through the project area. The main intersection within the project connects to IH-10, Westheimer Road, SH-6, and Beltway 8, serving Memorial Hermann's Memorial City Hospital, Memorial City Mall, City Centre, etc. Two major malls with hundreds of retail businesses depend on Memorial Drive for delivery of consumer goods to stock the shelves within their stores. Anytime there is a slowdown or shutdown of IH-10, Memorial Drive and Gessner Road receive additional truck traffic. IH-10 is designated as a Critical Urban Freight Corridor, per the Federal Highway Administration. Memorial Drive is an alternative to IH-10, thereby alleviating congestion on the major freight corridor in the west Houston region.

These two roads are classified as Major Thoroughfares within the City of Houston's Major Thoroughfare and Freeways Plan, requiring them to have substantial right of way for supporting freight traffic. While approximately half of the project area is in Bunker Hill Village, city of Houston plans still impact the roads. The city is creating a truck route plan to "the aim of effectively managing freight movement, enhancing roadway safety, and improving the quality of life in Houston by guiding commercial vehicles to travel on the designated truck routes." The proposed project will enable Memorial Drive and Gessner Road to better support a designated truck route.

#### **Narrative explaining how the proposed project will improve daily traffic operations**

Notably, the proposed project will result in an A Level of Service for the Memorial Drive and Gessner Roads. The proposed project upgrades the pavement conditions within the project area from mostly poor to excellent. A smoother pavement improves travel times and can lead to more efficient travel operations. An intersection redesign that supports safer, more controlled turning movements is a key feature of the Memorial Drive Phase 2 project. The intersection improvements are projected to improve signal timings, which reduce delay, at the Memorial-Gessner intersection. With all these improvements in place, it is expected that traffic operations will be more efficient within the project area.

### **Narrative explaining how the proposed project will improve walking and biking condition**

- Add 6' sidewalk along the entire northern portion of Memorial Drive from Tallowood Drive to Tealwood N Drive
- Add 6' sidewalk along the southern portion from Tallowood to Beningus Road.
  - The final determination of sidewalk widths will be determined in pre-engineering report.
- 10' shared-use path along the southern portion of Memorial Drive from Beningus Road to Frostwood Drive
- 8' shared-use path along the southern portion of Memorial Drive from Frostwood Drive to Tealwood Drive
- 5' On-Street Bike Lanes on both sides of the corridor from Tallowood to Beningus Road
- Along the southern portion of Memorial Drive, from 180' west of Gessner Road continuing east to 325' east of Gessner Drive, reconstruct the existing sidewalk to a 10' shared use path.
- Along the southern portion of Memorial Drive, from 180' west of Gessner Road to Tealwood Drive, reconstruct the existing sidewalk to a 8' shared use path.
- Along the northern portion of Memorial Drive, construct a new 6' sidewalk from Gessner Drive to Tealwood Drive

### **Narrative explaining how the proposed project will improve traffic conditions for transit users**

As of late 2023, multiple METRO routes traverse through the project area. Service enhancements for existing routes and planned routes are under development.

#### **Existing Routes and their Ridership characteristics:**

- 46 Gessner (METRO's 3<sup>rd</sup> highest ridership route in October 2023 with 7,003 boardings a day) – Connects West Little York Park and Ride all the way south to the Harris County/Fort Bend County line.
- 70: Northwest Transit Center to The Cannon co-working space
- 161 Wilcrest Express – connects downtown Houston to the Memorial area and southwest Houston
- 162 Memorial Express – connects downtown Houston to the Addicks Park and Ride

The Memorial – Gessner intersection is a critical transfer point in the METRO local bus network, and the proposed improvements will make it safer and more efficient for a METRO bus to navigate through the intersection. The reconstructed roadway improvements pavement conditions will go from their existing condition as mostly poor to excellent, allowing for more reliable travel speeds, a reduced likelihood for potholes or other emergency roadway repairs (such as water leaks and flooding) that require temporary lane closures.

METRO's planned BOOST route along Gessner Road requires signal upgrades and enhanced stops. The proposed project aligns with METRO's planned improvements, with each leveraging the other to create a better, more reliable, and safer transit experience for the 10,000+ riders currently using bus routes that traverse the Memorial Drive Phase 2 project area.

Additionally, METRO plans a new transfer station less than a mile from the project area. This has the potential to increase bus service within west Houston. Better road conditions leading to the planned METRO transit center support improvement traffic conditions.

The road reconstruction and intersection improvements are critical for supporting the Memorial Town Square development, considered by the Houston Chronicle to be one of the region's top 20 game-changing developments currently underway. The 27-acre 190,000 square foot mixed use development will support thousands of new jobs, mainly in the retail and service sectors. An upgraded Gessner and Memorial Drives leading to this megadevelopment supports reliable travel times, notably in a bus, for anyone who lives north, south, east, or west of Memorial City. This is especially notable for those who live north and south, with access to the existing 46 Gessner route and future BOOST service. Residents in under-resourced neighborhoods, such as Alief and Spring Branch, will have better traffic conditions to/from Memorial City, a major job center in the Houston region.

**Narrative explaining how the proposed project will reduce inoperability for significant periods due to infrastructure damaged by collision/narrative explaining how the proposed project improves the state of good repair**

Currently, Memorial Drive has the infrastructure conditions consistent with a rural road – poor pavement conditions, open drainage ditches, asphalt road surfaces, etc. A storm event, traffic crash, pothole, water leak, and other hazards associated with aging infrastructure can easily shut down the roads within the project area (Memorial Drive and Gessner Road).

The proposed road reconstruction will upgrade all utilities – aging pipes, conversion of open ditches to box culverts, and replacing an asphalt road surface with a concrete roadbed. The concrete roadbed reduces the likelihood for a pothole and has more durability to withstand weather or subsurface conditions that can lead to segments or lanes of a road being shutdown. With a new Memorial Drive, there is a reduced likelihood for the project area to experience times of inoperability. Once complete, the roads within the project area are expected to have 50 years before another road reconstruction is needed.

Upgraded stormwater infrastructure with the installation of box culverts improves runoff and drainage within the project area. This reduces the likelihood of a road or lane closure due to ponding, flooding, or other high-water issues. Bunker Hill Village has experienced significant flooding over the last two decades and invested significant funds to improve their stormwater system. A reconstructed Memorial Drive with better stormwater infrastructure is a missing link. The proposed project will close the gap in the city's stormwater upgrades and ensure that full access remains to the city's main road (Memorial Drive) and collectors (within and adjacent to the proposed project area).

Additionally, the conversion of asphalt to concrete reduces the likelihood that a portion of Memorial Drive will wash out. If this were to occur, the current Memorial Drive and Gessner Road would be closed in key spots or for significant amounts of time. A scenario such as this would choke off access at a critical junction in West Houston's road network. Tens of thousands daily would lose their direct access to the major activity center – Memorial City- and 4 METRO routes would need to detour. This directly impacts the 46 Gessner route, METRO's third highest ridership route (in October 2023).

## **Planning Factors (30 points available)**

### **Safety**

- All information in Excel doc. Tech services – related to crashes.

### **Resiliency**

- Most information in Excel doc
- Please provide a narrative explaining how the proposed project reduces vulnerability to flooding (narrative must include specific improvements such as drainage improvements that are included in the scope).

The Memorial Drive Phase 2 project is split into two segments – Memorial Drive from Tallowood to 425 feet east of Gessner Drive and Gessner Drive from Beaugard to Wanderpool. These two segments represent a gap in nearby infrastructure upgrades. Memorial Drive east and west of the project limits has undergone significant reconstruction recently. These segments feature box culverts, updated subsurface conditions, new concrete roadbed, wide sidewalks, and landscaping. All these improvements are designed to improve stormwater runoff in an area that historically has been prone to flooding. The Memorial Drive Phase 2 project will convert an asphalt, open ditch road into an urban arterial with upgraded stormwater infrastructure along with pedestrian amenities. Since an April 2009 rain event flooded a majority of Bunker Hill Village, the town has invested (or will be investing) \$27.5 million to upgrade its storm sewer and water runoff. These sections of Memorial and Gessner Drives are the remaining piece of unimproved infrastructure and in need of upgrades to be consistent with the recently (or to be) completed utility projects.

In H-GAC's regional resilience tool, Gessner has a moderate rating for flooding vulnerability and low scores for storm surge and sea level rise, but this segment score high in criticality – as a major north-south connector between IH-10, Westheimer Road, and the Westpark Tollway. It carries significant freight traffic along with several local METRO bus routes. The segment of Memorial Drive scores low in H-GAC's vulnerability categories, and the improved drainage resulting from these Phase 2 improvements will reinforce the low flooding risk. Thanks to Memorial Drive's importance as a east-west connector, particularly between Beltway 8 and Memorial City area, this segment received a moderate rating in criticality.

### **Access/Connectivity**

- All information in Excel doc (Tech services)

### **Impact on Vulnerable Populations**

- Half of the information is in Excel doc (Tech services)
- Please provide a narrative explaining how the proposed project provides benefits to vulnerable populations (benefits include safety improvements, or construction or improvements to ped/bike facilities, or improvements to transit stops).

The Memorial Drive/Gessner Road intersection – a critical juncture of two major thoroughfares in West Houston – is the focal point for the Memorial Drive Phase 2 project. Memorial Drive and Gessner Road connect I-610 and SH-6, IH-10 to Westpark Tollway and beyond. Four METRO bus routes traverse through the project area – 46, 70, 161, 162. The 46 Gessner Route is consistently one of METRO's highest ridership routes.

The proposed road reconstruction adds significant multimodal upgrades, making it easier for everyone but especially those with less mobility. Widened or new sidewalks improve walkability, creating a safer more comfortable environment. This is especially important for the students at Frostwood Elementary, located in the project area (at the northeast corner of Memorial and Gessner).

Eleven bus stops are also located in the project area. These improvements are first/last mile enhancements making it easier to access four of METRO's fixed routes with regional connectivity to Memorial City Mall, Memorial Hermann Hospital, the Energy Corridor, Westchase, and Uptown.

The Memorial Drive Phase Two project is the missing piece in a large project – the Memorial Drive reconstruction from downtown to SH-6 – a twenty-mile-long effort to improve the multimodal infrastructure in West Houston. The Phase 2 segment is slightly longer than a mile, leveraging the recent investments in Memorial Drive and making it easier to access existing destinations adjacent to the project area – Memorial Hermann hospital, Memorial City Mall, City Centre, Town and Country Mall, etc. – in addition to the proposed and under construction developments, notably Memorial Town Square.

- Please provide a narrative explaining how the proposed project avoids or mitigates adverse effects to vulnerable populations. List of adverse effects was provided in detailed criteria document.

The Memorial Drive Phase 2 project will have a direct positive impact on those under 18 and over 65. According to H-GAC's ACE Tool, the project area has a lower amount of vulnerable populations compared to Harris County and the greater region. As a result, the Memorial Drive Phase 2 project is not expected to negatively impact those classified as vulnerable. The project area, though, has a higher percentage of youth and elderly, and a reconstructed Memorial Drive and Gessner Drive with multimodal facilities better supports those under 18 and over 65 than the current road. The new or widened sidewalks make it easier to access multiple METRO bus stops, walk side by side or more accessible to wheelchairs and strollers, and offer protection for pedestrians and cyclists. The project will improve access to four transit routes – 46, 70, 161, 162. Additionally, there is an elementary school within the project area – these improvements make it easier for children to walk and bike.

#### **Impact on Cultural/Natural Resources**

- Please provide a narrative explaining how the proposed project avoids or mitigates impacts to natural (flood plains, wetlands) and cultural (historic and archeological sites) resources. H-GAC staff can provide assistance in identifying natural and cultural resources located within a 1/4 buffer of the project location.

The project is adjacent to but does not cross the 500- or 100-year flood plain. This area is developed with residential, commercial, and educational uses. Because the project is an improvement of an existing roadway, it is not anticipated to adversely impact flooding. Coordination will be done with the appropriate flood control agencies as needed.

The project does not cross any designated wetland areas. There are three wetland areas, most notably Buffalo Bayou, within ¼ mile of the project alignment. Project work is not anticipated to fill or dredge any wetlands and adverse impacts are not expected.

- Please provide Nitrogen Oxides (NOx) and Volatile Organic Compounds (VOC) reductions provided by the project. H-GAC staff can provide assistance in calculating NOx and VOC reductions.

Forthcoming

**Innovation**

- All information in Excel doc
- No innovation points expected

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## **Resiliency/State of Good Repair Questions**

### **Investment-Focused Criteria (50 points available)**

#### **Regional Significance**

- All information in Excel doc

**Please provide a narrative explaining how proposed project reduces inoperability for significant periods of time due to damaged infrastructure.**

Currently, Memorial Drive has the infrastructure conditions consistent with a rural road – poor pavement conditions, open drainage ditches, asphalt road surfaces, etc. A storm event, traffic crash, pothole, water leak, and other hazards associated with aging infrastructure can easily shut down the roads within the project area (Memorial Drive and Gessner Road).

The proposed road reconstruction will upgrade all utilities – aging pipes, conversion of open ditches to box culverts, and replacing an asphalt road surface with a concrete roadbed. The concrete roadbed reduces the likelihood for a pothole and has more durability to withstand weather or subsurface conditions that can lead to segments or lanes of a road being shutdown. With a new Memorial Drive, there is a reduced likelihood for the project area to experience times of inoperability. Once complete, the roads within the project area are expected to have 50 years before another road reconstruction is needed.

Upgraded stormwater infrastructure with the installation of box culverts improves runoff and drainage within the project area. This reduces the likelihood of a road or lane closure due to ponding, flooding, or other high-water issues. Bunker Hill Village has experienced significant flooding over the last two decades and invested significant funds to improve their stormwater system. A reconstructed Memorial Drive with better stormwater infrastructure is a missing link. The proposed project will close the gap in the city's stormwater upgrades and ensure that full access remains to the city's main road (Memorial Drive) and collectors (within and adjacent to the proposed project area).

Additionally, the conversion of asphalt to concrete reduces the likelihood that a portion of Memorial Drive will wash out. If this were to occur, the current Memorial Drive and Gessner Road would be closed in key spots or for significant amounts of time. A scenario such as this would choke off access at a critical junction in West Houston's road network. Tens of thousands daily would lose their direct access to the major activity center – Memorial City- and 4 METRO routes would need to detour. This directly impacts the 46 Gessner route, METRO's third highest ridership route (in October 2023).

#### **Daily Users**

- All information in Excel doc

#### **Condition and Age of Facility**

- All information in Excel doc

#### **Asset Maintenance Plan**

- All information in Excel doc

**Project is located on a state designated hurricane evacuation route or a facility that functions as an alternative route to a hurricane evacuation route. Explain.**

Memorial Drive parallels Interstate Highway 10 (IH-10), starting in downtown Houston and extending all the way west to the Houston city limits at the US Army Corps of Engineers' Barker Reservoir. In normal operating times (i.e. when there is not a declared emergency), Memorial Drive acts as an alternative travel route for anyone traveling east and west. When IH-10 experiences significant congestion or abnormal shutdowns due to crashes, vehicular traffic is often diverted onto Memorial Drive. This informally designates Memorial Drive as an alternative evacuation route, especially through global positioning system directional devices, such as Waze or Google Maps. This exacerbates an existing problem: the segment surrounding the Gessner intersection is not equipped to handle an increase in traffic, compared to its adjacent segments.

Most of the road – approximately 13 miles – have been upgraded/reconstructed and is able to support increased vehicle traffic in times of duress on IH-10. The major intersection of Gessner and Memorial Drive is not. The proposed project will reconstruct a key segment of Memorial Drive and Gessner Road. This is the remaining segment in need of repair and upgrading from its original rural, asphalt design to an urban, concrete cross section. Once the Memorial Drive Phase 2 project is complete, Memorial Drive from downtown Houston to the city's border in the Energy Corridor will be upgraded and able to handle increased vehicle traffic when IH-10 is unable to function in a steady state (as defined by the City of Houston's Resiliency documentation).

The conversion of open ditch to box culverts is a key stormwater improvement that is part of the Memorial Drive Phase 2 project. Currently a sizable storm event can lead to overflowing ditches and cause stormwater to stay on the road. Standing water on the road causes several problems:

- 3) Reduces operability of the travel lanes
- 4) Creates traffic safety concerns

As an alternative evacuation route, Memorial Drive cannot function as it should with its current stormwater system. The proposed project's stormwater upgrades will address these existing problems.

### **Benefits to other investment-related criteria (20 points available)**

#### **Narrative explaining how the proposed project will improve regional goods movement**

While the surrounding land uses of the Memorial Drive corridor lean towards residential or commercial, not industrial, a lot of through traffic moves through the project area. The main intersection within the project connects to IH-10, Westheimer Road, SH-6, and Beltway 8, serving Memorial Hermann's Memorial City Hospital, Memorial City Mall, City Centre, etc. Two major malls with hundreds of retail businesses depend on Memorial Drive for delivery of consumer goods to stock the shelves within their stores. Anytime there is a slowdown or shutdown of IH-10, Memorial Drive and Gessner Road receive additional truck traffic. IH-10 is designated as a Critical Urban Freight Corridor, per the Federal Highway Administration. Memorial Drive is an alternative to IH-10, thereby alleviating congestion on the major freight corridor in the west Houston region.



These two roads are classified as Major Thoroughfares within the City of Houston's Major Thoroughfare and Freeways Plan, requiring them to have substantial right of way for supporting freight traffic. While approximately half of the project area is in Bunker Hill Village, city of Houston plans still impact the roads. The city is creating a truck route plan to "the aim of effectively managing freight movement, enhancing roadway safety, and improving the quality of life in Houston by guiding commercial vehicles to travel on the designated truck routes." The proposed project will enable Memorial Drive and Gessner Road to better support a designated truck route.

#### **Narrative explaining how the proposed project will improve daily traffic operations**

Notably, the proposed project will result in an A Level of Service for the Memorial Drive and Gessner Roads. The proposed project upgrades the pavement conditions within the project area from mostly poor to excellent. A smoother pavement improves travel times and can lead to more efficient travel operations. An intersection redesign that supports safer, more controlled turning movements is a key feature of the Memorial Drive Phase 2 project. The intersection improvements are projected to improve signal timings, which reduce delay, at the Memorial-Gessner intersection. With all these improvements in place, it is expected that traffic operations will be more efficient within the project area.

#### **Narrative explaining how the proposed project will improve walking and biking condition**

- Add 6' sidewalk along the entire northern portion of Memorial Drive from Tallowood Drive to Tealwood N Drive
- Add 6' sidewalk along the southern portion from Tallowood to Beningus Road.
  - The final determination of sidewalk widths will be determined in pre-engineering report.
- 10' shared-use path along the southern portion of Memorial Drive from Beningus Road to Frostwood Drive
- 8' shared-use path along the southern portion of Memorial Drive from Frostwood Drive to Tealwood Drive
- 5' On-Street Bike Lanes on both sides of the corridor from Tallowood to Beningus Road
- Along the southern portion of Memorial Drive, from 180' west of Gessner Road continuing east to 325' east of Gessner Drive, reconstruct the existing sidewalk to a 10' shared use path.
- Along the southern portion of Memorial Drive, from 180' west of Gessner Road to Tealwood Drive, reconstruct the existing sidewalk to a 8' shared use path.
- Along the northern portion of Memorial Drive, construct a new 6' sidewalk from Gessner Drive to Tealwood Drive

#### **Narrative explaining how the proposed project will improve traffic conditions for transit users**

As of late 2023, multiple METRO routes traverse through the project area. Service enhancements for existing routes and planned routes are under development.

Existing Routes and their Ridership characteristics:

- 46 Gessner (METRO's 3<sup>rd</sup> highest ridership route in October 2023 with 7,003 boardings a day) – Connects West Little York Park and Ride all the way south to the Harris County/Fort Bend County line.
- 70: Northwest Transit Center to The Cannon co-working space
- 161 Wilcrest Express – connects downtown Houston to the Memorial area and southwest Houston
- 162 Memorial Express – connects downtown Houston to the Addicks Park and Ride

The Memorial – Gessner intersection is a critical transfer point in the METRO local bus network, and the proposed improvements will make it safer and more efficient for a METRO bus to navigate through the intersection. The reconstructed roadway improvements pavement conditions will go from their existing condition as mostly poor to excellent, allowing for more reliable travel speeds, a reduced likelihood for potholes or other emergency roadway repairs (such as water leaks and flooding) that require temporary lane closures.

METRO's planned BOOST route along Gessner Road requires signal upgrades and enhanced stops. The proposed project aligns with METRO's planned improvements, with each leveraging the other to create a better, more reliable, and safer transit experience for the 10,000+ riders currently using bus routes that traverse the Memorial Drive Phase 2 project area.

Additionally, METRO plans a new transfer station less than a mile from the project area. This has the potential to increase bus service within west Houston. Better road conditions leading to the planned METRO transit center support improvement traffic conditions.

The road reconstruction and intersection improvements are critical for supporting the Memorial Town Square development, considered by the Houston Chronicle to be one of the region's top 20 game-changing developments currently underway. The 27-acre 190,000 square foot mixed use development will support thousands of new jobs, mainly in the retail and service sectors. An upgraded Gessner and Memorial Drives leading to this megadevelopment supports reliable travel times, notably in a bus, for anyone who lives north, south, east, or west of Memorial City. This is especially notable for those who live north and south, with access to the existing 46 Gessner route and future BOOST service. Residents in under-resourced neighborhoods, such as Alief and Spring Branch, will have better traffic conditions to/from Memorial City, a major job center in the Houston region.

**Provide a narrative to explain how proposed project is needed to serve a high growth where project is located. (Please provide quantifiable data that demonstrates high growth in population, employment, commercial development or daily traffic.)**

Memorial Drive and Gessner Road intersect in a growing economic hub of the region. Located between Beltway 8 and Interstate 610, the project area includes the Memorial City economic center in the city of Houston and Bunker Hill Village. Inaccurately, this part of the region is often considered to be built-out/mostly developed, but that image does not reflect the conditions on the ground. Major mixed-used developments are recently completed, under construction, and in development. Within the project area, Memorial Green is a 75,000 square foot mixed-use development with a dozen restaurants and small businesses. Additionally, there are a projected 105 home sites within Memorial Green. Less than half of these homes sites are developed – the remaining half of the development is under construction. It is projected that these homes will have hundreds of new residents within the next few years.

Adjacent to the project area are two developments that will benefit from the Memorial Drive Phase 2 project. Memorial Town Square and City Centre are within a mile and two miles respectively from the project area. Memorial Town Square is a 27-acre, 190,000-square-foot mixed-use project that will include local and national boutiques, innovative restaurants and health and wellness services. This project is still in the pre-development phase, and have a decade-plus build-out projection. The section of Gessner Road, just north of the project area, provides ingress and egress to the development. This portion of the road has been upgraded, and can support the proposed development, but the Memorial Drive Phase 2 project area, immediately adjacent, lacks the same upgrades. The Memorial Drive Phase 2 project will update the adjacent road segment and allow for better travel conditions (capacity, safety, reliability, ped/bike accommodations). The current road is beyond its useful life with poor conditions, creating a traffic issue for the thousands of people that need access to Memorial Town Square.

City Centre is a 2 million square mixed-use development with 340 apartments, the headquarters of Marathon Oil, the Texas A&M Business School, and dozens of retail shops and restaurants. The majority of the real estate redevelopment is complete; yet a new office building was announced in 2020 and is in the pre-development phase.

In 2000, the project area and its immediately adjacent Census block groups had 11,506 residents. Now, 25,326 people call the area home. That is an increase in 120% within twenty years. Yet, no changes to the Memorial Drive-Gessner Road intersection have occurred. The Memorial Drive Phase 2 project is needed to serve the current population and the people who live, will live, visit, and work in these developments. Supporting documentation illustrating the sizable development underway is included in the supplemental documentation section of the submission portal.

### **Planning Factors (30 points available)**

#### **Safety**

- All information in Excel doc. Tech services – related to crashes.

#### **Resiliency**

- Most information in Excel doc
- Please provide a narrative explaining how the proposed project reduces vulnerability to flooding (narrative must include specific improvements such as drainage improvements that are included in the scope).

The Memorial Drive Phase 2 project is split into two segments – Memorial Drive from Tallowood to 425 feet east of Gessner Drive and Gessner Drive from Beaugard to Wanderpool. These two segments represent a gap in nearby infrastructure upgrades. Memorial Drive east and west of the project limits has undergone significant reconstruction recently. These segments feature box culverts, updated subsurface conditions, new concrete roadbed, wide sidewalks, and landscaping. All these improvements are designed to improve stormwater runoff in an area that historically has been prone to flooding. The Memorial Drive Phase 2 project will convert an asphalt, open ditch road into an urban arterial with upgraded stormwater infrastructure along with pedestrian amenities. Since an April 2009 rain event flooded a majority of Bunker Hill Village, the town has invested (or will be investing) \$27.5 million to upgrade its storm sewer and water runoff. These sections of Memorial and Gessner Drives are the remaining piece of unimproved infrastructure and in need of upgrades to be consistent with the recently (or to be) completed utility projects.

In H-GAC's regional resilience tool, Gessner has a moderate rating for flooding vulnerability and low scores for storm surge and sea level rise, but this segment scores high in criticality – as a major north-south connector between IH-10, Westheimer Road, and the Westpark Tollway. It carries significant freight traffic along with several local METRO bus routes. The segment of Memorial Drive scores low in H-GAC's vulnerability categories, and the improved drainage resulting from these Phase 2 improvements will reinforce the low flooding risk. Thanks to Memorial Drive's importance as a east-west connector, particularly between Beltway 8 and Memorial City area, this segment received a moderate rating in criticality.

#### **Access/Connectivity**

- All information in Excel doc (Tech services)

#### **Impact on Vulnerable Populations**

- Half of the information is in Excel doc (Tech services)
- Please provide a narrative explaining how the proposed project provides benefits to vulnerable populations (benefits include safety improvements, or construction or improvements to ped/bike facilities, or improvements to transit stops).

The Memorial Drive/Gessner Road intersection – a critical juncture of two major thoroughfares in West Houston – is the focal point for the Memorial Drive Phase 2 project. Memorial Drive and Gessner Road connect I-610 and SH-6, IH-10 to Westpark Tollway and beyond. Four METRO bus routes traverse through the project area – 46, 70, 161, 162. The 46 Gessner Route is consistently one of METRO's highest ridership routes.

The proposed road reconstruction adds significant multimodal upgrades, making it easier for everyone but especially those with less mobility. Widened or new sidewalks improve walkability, creating a safer more comfortable environment. This is especially important for the students at Frostwood Elementary, located in the project area (at the northeast corner of Memorial and Gessner).

Eleven bus stops are also located in the project area. These improvements are first/last mile enhancements making it easier to access four of METRO's fixed routes with regional connectivity to Memorial City Mall, Memorial Hermann Hospital, the Energy Corridor, Westchase, and Uptown.

The Memorial Drive Phase Two project is the missing piece in a large project – the Memorial Drive reconstruction from downtown to SH-6 – a twenty-mile-long effort to improve the multimodal infrastructure in West Houston. The Phase 2 segment is slightly longer than a mile, leveraging the recent investments in Memorial Drive and making it easier to access existing destinations adjacent to the project area – Memorial Hermann hospital, Memorial City Mall, City Centre, Town and Country Mall, etc. – in addition to the proposed and under construction developments, notably Memorial Town Square.

- Please provide a narrative explaining how the proposed project avoids or mitigates adverse effects to vulnerable populations. List of adverse effects was provided in detailed criteria document.

The Memorial Drive Phase 2 project will have a direct positive impact on those under 18 and over 65. According to H-GAC's ACE Tool, the project area has a lower amount of vulnerable populations compared to Harris County and the greater region. As a result, the Memorial Drive Phase 2 project is not expected to negatively impact those classified as vulnerable. The project area, though, has a higher percentage of youth and elderly, and a reconstructed Memorial Drive and Gessner Drive with multimodal facilities better supports those under 18 and over 65 than the current road. The new or widened sidewalks make it easier to access multiple METRO bus stops, walk side by side or more accessible to wheelchairs and strollers, and offer protection for pedestrians and cyclists. The project will improve access to four transit routes – 46, 70, 161, 162. Additionally, there is an elementary school within the project area – these improvements make it easier for children to walk and bike.

#### **Impact on Cultural/Natural Resources**

- Please provide a narrative explaining how the proposed project avoids or mitigates impacts to natural (flood plains, wetlands) and cultural (historic and archeological sites) resources. H-GAC staff can provide assistance in identifying natural and cultural resources located within a 1/4 buffer of the project location.

The project is adjacent to but does not cross the 500- or 100-year flood plain. This area is developed with residential, commercial, and educational uses. Because the project is an improvement of an existing roadway, it is not anticipated to adversely impact flooding. Coordination will be done with the appropriate flood control agencies as needed.

The project does not cross any designated wetland areas. There are three wetland areas, most notably Buffalo Bayou, within ¼ mile of the project alignment. Project work is not anticipated to fill or dredge any wetlands and adverse impacts are not expected.

- Please provide Nitrogen Oxides (NOx) and Volatile Organic Compounds (VOC) reductions provided by the project. H-GAC staff can provide assistance in calculating NOx and VOC reductions.

Forthcoming

#### **Innovation**

- All information in Excel doc
- No innovation points expected

**Statement**

Langford Engineering, Inc.  
 1080 W. Sam Houston Pkwy. N.  
 Suite 200  
 Houston, TX 77043  
 713-461-3530

City of Bunker Hill Village  
 11977 Memorial Drive  
 Houston, TX 77024

Statement date: 10/11/2023

	Invoice Number	Invoice Date	Amount
<b>City of Bunker Hill Village</b>			
<b>200-020-01W Warranty - Water Well No.5</b>			
	26847	9/29/2023	<u>233.98</u>
	<b>Project Outstanding</b>		<b>233.98</b>
<b>200-028 Sanitary Sewer Cleaning &amp; Televising -2023</b>			
	26848	9/29/2023	<u>635.16</u>
	<b>Project Outstanding</b>		<u>635.16</u>
	<b>Client Outstanding</b>		<b>869.14</b>

City of Bunker Hill Village						
Outstanding	Current	31-60 Days	61-90 Days	91-120 Days	121+ Days	Prepayment
869.14	869.14	0.00	0.00	0.00	0.00	0.00

**Langford Engineering, Inc.**  
 1080 W. Sam Houston Pkwy. N.  
 Suite 200  
 Houston, TX 77043  
 713-461-3530

City of Bunker Hill Village  
 11977 Memorial Drive  
 Houston, TX 77024

Invoice number 26847  
 Date 09/29/2023

Project **200-020-01W Warranty - Water Well No.5**

Engineering Services through September 29,2023

Water Well No.5 and Water Well No.5 Site Improvements Warranty

**Invoice Summary**

Description	Total Billed	Prior Billed	Current Billed
<b>102 - One Year Warranty Water Plant</b>	672.73	438.75	233.98
<b>Total</b>	<b>672.73</b>	<b>438.75</b>	<b>233.98</b>

102 - One Year Warranty Water Plant  
 Professional Fees

	Hours	Billed Amount
Principal	1.00	195.00
<i>On site meeting with McDonald, Scruggs and Baird Gilroy about MOV not closing. 08 03 2023</i>		
Engineer II (EIT)	0.25	38.98
<i>Reviewed O&amp;M for Well Info, as requested by PM.</i>		
Professional Fees subtotal	1.25	233.98
Phase subtotal		233.98
Invoice total		<b>233.98</b>

Approved by:

John K. Davis  
 President

*For questions regarding this invoice, please call Sonya Castro at 713-461-3530 or email Sonya.C@langfordeng.com. Thank you.*

**Langford Engineering, Inc.**  
 1080 W. Sam Houston Pkwy. N.  
 Suite 200  
 Houston, TX 77043  
 713-461-3530

City of Bunker Hill Village  
 11977 Memorial Drive  
 Houston, TX 77024

Invoice number 26848  
 Date 09/29/2023

Project **200-028 Sanitary Sewer Cleaning & Televising -2023**

Engineering Services through September 29, 2023

Design and Construction Phase Services for Sanitary Sewer Cleaning and Televising - 2023

**Invoice Summary**

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
013 - Contract Docs & Const. Phase Services	6,500.00	6,000.00	5,375.00	625.00
014 - Observation of Construction	5,100.00	0.00	0.00	0.00
016 - Record Drawings	1,500.00	0.00	0.00	0.00
017 - Engineering Report	3,450.00	0.00	0.00	0.00
018 - Review of TV	3,450.00	0.00	0.00	0.00
019 - Reimbursable Expenses	0.00	139.64	129.48	10.16
<b>Total</b>	<b>20,000.00</b>	<b>6,139.64</b>	<b>5,504.48</b>	<b>635.16</b>

**Reimbursables**

	Units	Rate	Billed Amount
Postage	1.00	6.233	6.23
TCEQ	1.00	1.8285	1.83
	1.00	2.1045	2.10
<b>Subtotal</b>			<b>10.16</b>
<b>Reimbursables subtotal</b>			<b>10.16</b>
		<b>Invoice total</b>	<b>635.16</b>

Approved by:

John K. Davis  
 President

*For questions regarding this invoice, please call Sonya Castro at 713-461-3530 or email Sonya.C@langfordeng.com. Thank you.*



**Langford Engineering, Inc.**  
 1080 W. Sam Houston Pkwy. N.  
 Suite 200  
 Houston, TX 77043  
 713-461-3530

City of Bunker Hill Village  
 11977 Memorial Drive  
 Houston, TX 77024

Invoice number 26920  
 Date 10/27/2023

Project **200-028 Sanitary Sewer Cleaning & Televising -2023**

Engineering Services through October 27, 2023

Design and Construction Phase Services for Sanitary Sewer Cleaning and Televising - 2023

**Invoice Summary**

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
013 - Contract Docs & Const. Phase Services	6,500.00	6,000.00	6,000.00	0.00
014 - Observation of Construction	5,100.00	1,530.00	0.00	1,530.00
016 - Record Drawings	1,500.00	0.00	0.00	0.00
017 - Engineering Report	3,450.00	0.00	0.00	0.00
018 - Review of TV	3,450.00	0.00	0.00	0.00
019 - Reimbursable Expenses	0.00	158.39	139.64	18.75
<b>Total</b>	<b>20,000.00</b>	<b>7,688.39</b>	<b>6,139.64</b>	<b>1,548.75</b>

**Reimbursables**

	Units	Rate	Billed Amount
Mileages	30.00	0.625	18.75
<b>Invoice total</b>			<b>1,548.75</b>

Approved by:

John K. Davis  
 President

*For questions regarding this invoice, please call Sonya Castro at 713-461-3530 or email Sonya.C@langfordeng.com. Thank you.*

**Langford Engineering, Inc.**  
 1080 W. Sam Houston Pkwy. N.  
 Suite 200  
 Houston, TX 77043  
 713-461-3530

City of Bunker Hill Village  
 11977 Memorial Drive  
 Houston, TX 77024

Invoice number 26921  
 Date 10/27/2023

Project **200-009 Bunker Hill General  
 Engineering Services**

Engineering Services through October 27,2023

**Invoice Summary**

Description	Current Billed
101 - 2023 Misc Assignments	2,076.74
<b>Total</b>	<b>2,076.74</b>

**101 - 2023 Misc Assignments**

**Professional Fees**

	Hours	Billed Amount
Principal	1.25	243.75
<i>Meeting at City Hall to discuss CIP program on water and sewer lines with Gerado and Elvin. 10 16 2023</i>		
Engineer II (EIT)	2.00	230.78
<i>Water Line Replacement - Engineer's Preliminary Opinion of Probable Construction Cost</i>		
Project Designer	3.50	420.00
<i>2024 water line replacement overall exhibit</i>		
CAD Technician II	5.00	454.25
<i>2024 Water Line Replacement Exhibit/2024 Sanitary Sewer Replacement Exhibit</i>		
Senior Project Manager	4.00	727.96
<i>Meeting Prep for Sanitary Swr Rehab</i>		
<i>Meeting with Client</i>		
<i>Waterline Rehab Cost Estimate and Storm Sewer Items</i>		
Professional Fees subtotal	15.75	2,076.74
Phase subtotal		2,076.74
	Invoice total	<b>2,076.74</b>

Approved by:

John K. Davis  
 President

**Statement**

Langford Engineering, Inc.  
 1080 W. Sam Houston Pkwy. N.  
 Suite 200  
 Houston, TX 77043  
 713-461-3530

City of Bunker Hill Village  
 11977 Memorial Drive  
 Houston, TX 77024

Statement date: 1/4/2024

	Invoice Number	Invoice Date	Amount
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**City of Bunker Hill Village**  
**200-009 Bunker Hill General Engineering Services**

27090	12/29/2023	<u>3,337.93</u>
	<b>Project Outstanding</b>	<b>3,337.93</b>

**200-028 Sanitary Sewer Cleaning & Televising -2023**

27089	12/29/2023	<u>2,076.88</u>
	<b>Project Outstanding</b>	<u>2,076.88</u>
	<b>Client Outstanding</b>	<b>5,414.81</b>

City of Bunker Hill Village						
Outstanding	Current	31-60 Days	61-90 Days	91-120 Days	121+ Days	Prepayment
5,414.81	5,414.81	0.00	0.00	0.00	0.00	0.00

**Langford Engineering, Inc.**  
 1080 W. Sam Houston Pkwy. N.  
 Suite 200  
 Houston, TX 77043  
 713-461-3530

City of Bunker Hill Village  
 11977 Memorial Drive  
 Houston, TX 77024

Invoice number 27089  
 Date 12/29/2023

Project **200-028 Sanitary Sewer Cleaning & Televising -2023**

Engineering Services through December 29, 2023

Design and Construction Phase Services for Sanitary Sewer Cleaning and Televising - 2023

**Invoice Summary**

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
013 - Contract Docs & Const. Phase Services	6,500.00	6,000.00	6,000.00	0.00
014 - Observation of Construction	5,100.00	3,560.00	1,530.00	2,030.00
016 - Record Drawings	1,500.00	0.00	0.00	0.00
017 - Engineering Report	3,450.00	0.00	0.00	0.00
018 - Review of TV	3,450.00	0.00	0.00	0.00
019 - Reimbursable Expenses	0.00	205.27	158.39	46.88
<b>Total</b>	<b>20,000.00</b>	<b>9,765.27</b>	<b>7,688.39</b>	<b>2,076.88</b>

**Reimbursables**

	Units	Rate	Billed Amount
Mileages	75.00	0.625	46.88
<b>Invoice total</b>			<b>2,076.88</b>

Approved by:

John K. Davis  
 President

*For questions regarding this invoice, please call Sonya Castro at 713-461-3530 or email Sonya.C@langfordeng.com. Thank you.*

**Langford Engineering, Inc.**  
 1080 W. Sam Houston Pkwy. N.  
 Suite 200  
 Houston, TX 77043  
 713-461-3530

City of Bunker Hill Village  
 11977 Memorial Drive  
 Houston, TX 77024

Invoice number 27090  
 Date 12/29/2023

Project **200-009 Bunker Hill General  
 Engineering Services**

Engineering Services through December 29,2023

**Invoice Summary**

Description	Current Billed
101 - 2023 Misc Assignments	3,337.93
<b>Total</b>	<b>3,337.93</b>

**101 - 2023 Misc Assignments**

**Professional Fees**

	Hours	Billed Amount
Principal <i>Mockingbird emergency repairs site work. 12 13 2023</i>	0.50	97.50
Project Designer <i>Overall water line rehab exhibit Overall water line rehab exhibit</i>	3.50	420.00
CAD Technician II <i>Pipe Bursting Exhibit</i>	3.00	272.55
Senior Project Manager <i>Waterline Proposal Waterline Proposal Site Visit to Mockingbird for Site Cleanup Mockingbird Emergency Repair Mockingbird Emergency Repair</i>	14.00	2,547.88
<b>Professional Fees subtotal</b>	<b>21.00</b>	<b>3,337.93</b>
<b>Phase subtotal</b>		<b>3,337.93</b>
	<b>Invoice total</b>	<b>3,337.93</b>

Approved by:

John K. Davis  
 President

# Neil Technical Services, LLC

P. O. Box 692189  
Houston Texas 77269  
281-477-7867

# Invoice

DATE	INVOICE #
7/31/2023	119198

<b>BILL TO</b>
City of Bunkerhill 11977 Memorial Drive Houston, TX 77024
<b>SERVICE TO</b>
City of Bunkerhill City Hall Water Plant Investigate Booster Pump #4 Tripping



Pumps, Motors and Controls  
Celebrating 28 Years of Service  
1995-2023

State of Texas Electrical Contractor  
TECL17123

PO#	TERMS	Net 30
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QTY	DESCRIPTION	RATE	AMOUNT
2	Electrician	140.00	280.00
3	Mechanic With Crane	140.00	420.00
<p>06/20/2023: Investigated issue with B.P. #4 failing on SCADA system. Found VFD tripping for "Overload Fault 2". Disconnected motor wiring and then megged out. Motor megs shorted. Got motor ready for mechanics to pull. Left breaker off and pump HOA off as well. Will give information to mechanics to quote new or if they wish to have it pulled for repairs it's ready to be pulled.</p> <p>07/14/2023: Pulled motor #4 for repairs/replacement.</p> <p>NOTE: Invoice #119198-2 To Replace Booster Pump #4 Motor.</p>			

Thank you for your business.	<b>Total</b> \$700.00
Regulated by The Texas Department of Licensing and Regulation. P.O. Box 12157, Austin, Texas 78711 1-800-803-9202, 512-463-6599; website: <a href="http://www.license.state.tx.us/complaints">www.license.state.tx.us/complaints</a>	

# Neil Technical Services, LLC

P. O. Box 692189  
Houston Texas 77269  
281-477-7867

# Invoice

DATE	INVOICE #
11/20/2023	122219

<b>BILL TO</b>
City of Bunkerhill 11977 Memorial Drive Houston, TX 77024
<b>SERVICE TO</b>
Main Office Disconnect Power From Construction Trailer



Pumps, Motors and Controls  
Celebrating 28 Years of Service  
1995-2023

State of Texas Electrical Contractor  
TECL17123

		PO#	TERMS	Net 30
QTY	DESCRIPTION		RATE	AMOUNT
3	Mechanic With Crane		150.00	450.00
4	Electrician		150.00	600.00
<p>11/13/2023: Disconnect the temporary power from the MCC breaker and the trailer. Rolled up the cables and had the transformer picked up. Picked up the transformer out of the room.</p>				
Thank you for your business.			<b>Total</b>	\$1,050.00
<p>Regulated by The Texas Department of Licensing and Regulation. P.O. Box 12157, Austin, Texas 78711 1-800-803-9202, 512-463-6599; website: <a href="http://www.license.state.tx.us/complaints">www.license.state.tx.us/complaints</a></p>				

ARCHITECTURE  
 ENGINEERING  
 INTERIORS  
 PLANNING



June 27, 2023

Project No: R1005980.00

Invoice No: 10059398

Karen Glynn  
 City Administrator  
 Bunker Hill Village  
 11977 Memorial Drive  
 Bunker Hill Village, TX 77024

Project R1005980.00 Bunker Hill Village - Municipal Facilities  
**Professional Services from May 1, 2023 to May 31, 2023**

Phase 00 Emergency/PW - Concept Services  
 Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Elevation Studies	1,500.00	100.00	1,500.00	1,500.00	0.00
Concept Design	11,500.00	100.00	11,500.00	11,500.00	0.00
Schematic Design	15,000.00	100.00	15,000.00	15,000.00	0.00
Design Development	20,000.00	100.00	20,000.00	20,000.00	0.00
Construction Documents	40,000.00	100.00	40,000.00	40,000.00	0.00
Bid/Permit	5,000.00	100.00	5,000.00	5,000.00	0.00
Construction Administration	20,000.00	95.00	19,000.00	18,600.00	400.00
<b>Total Fee</b>	<b>113,000.00</b>		<b>112,000.00</b>	<b>111,600.00</b>	<b>400.00</b>
<b>Total Fee</b>				<b>400.00</b>	
<b>Total this Phase</b>				<b>\$400.00</b>	

Phase 90 Additional Services  
 Task 01 City Hall - Expansion Improvements  
 Fee

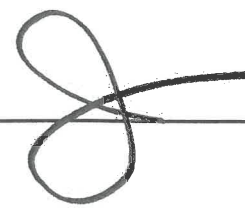
Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Exterior Improvements	10,000.00	95.00	9,500.00	9,000.00	500.00
<b>Total Fee</b>	<b>10,000.00</b>		<b>9,500.00</b>	<b>9,000.00</b>	<b>500.00</b>
<b>Total Fee</b>				<b>500.00</b>	
<b>Total this Task</b>				<b>\$500.00</b>	

Remit to:  
 3131 Briarpark Dr., Suite 200  
 Houston, TX 77042

Contact Accounting Department with any Questions  
 T 713 622 1444



Project	R1005980.00	Bunker Hill Village Municipal Facilities	Invoice	10059398
		<b>Total this Phase</b>		<b>\$500.00</b>
		<b>Total this Invoice</b>		<b>\$900.00</b>

Approval \_\_\_\_\_ 

ARCHITECTURE  
ENGINEERING  
INTERIORS  
PLANNING



August 21, 2023

Project No: R1005980.00

Invoice No: 10059880

Karen Glynn  
City Administrator  
Bunker Hill Village  
11977 Memorial Drive  
Bunker Hill Village, TX 77024

Project R1005980.00 Bunker Hill Village - Municipal Facilities  
Professional Services from July 1, 2023 to July 31, 2023

-----					
Phase	00	Emergency/PW - Concept Services			
Fee					
Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Elevation Studies	1,500.00	100.00	1,500.00	1,500.00	0.00
Concept Design	11,500.00	100.00	11,500.00	11,500.00	0.00
Schematic Design	15,000.00	100.00	15,000.00	15,000.00	0.00
Design Development	20,000.00	100.00	20,000.00	20,000.00	0.00
Construction Documents	40,000.00	100.00	40,000.00	40,000.00	0.00
Bid/Permit	5,000.00	100.00	5,000.00	5,000.00	0.00
Construction Administration	20,000.00	99.00	19,800.00	19,600.00	200.00
<b>Total Fee</b>	<b>113,000.00</b>		<b>112,800.00</b>	<b>112,600.00</b>	<b>200.00</b>
<b>Total Fee</b>				<b>200.00</b>	
<b>Total this Phase</b>				<b>\$200.00</b>	

-----					
Phase	90	Additional Services			
-----					
Task	01	City Hall - Expansion Improvements			
Fee					
Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Exterior Improvements	10,000.00	99.00	9,900.00	9,800.00	100.00
<b>Total Fee</b>	<b>10,000.00</b>		<b>9,900.00</b>	<b>9,800.00</b>	<b>100.00</b>
<b>Total Fee</b>				<b>100.00</b>	
<b>Total this Task</b>				<b>\$100.00</b>	

01 105  
04 195

Remit to:  
PGAL, Inc.  
3131 Briarpark Dr., Suite 200  
Houston, TX 77042

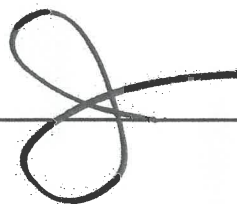
Contact Accounting Department with any Questions  
t 713 622 1444

Project	R1005980.00	Bunker Hill Village Municipal Facilities	Invoice	10059880
		<b>Total this Phase</b>		<b>\$100.00</b>
		<b>Total this Invoice</b>		<b>\$300.00</b>

**Outstanding Invoices**

Number	Date	Balance
10059398	6/27/2023	900.00
10059732	8/3/2023	900.00
<b>Total</b>		<b>1,800.00</b>

Approval \_\_\_\_\_



# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

## Invoice

DATE	INVOICE NO.
10/4/2023	68550

**BILL TO:**

City of Bunker Hill Village  
 Attn: Jason Bienek  
 11977 Memorial Drive  
 Houston, TX 77024

<b>Balance Due</b>	<b>\$355.00</b>
<b>DUE DATE</b>	<b>10/4/2023</b>
<b>PAYMENT TERMS</b>	<b>Due on recpt</b>

P.O. NO.	STATUS	JOB NO.
	Completed	1901-086

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet	2	175.00	10/4/2023	350.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	10/4/2023	5.00

FOR: CHANG & FANG GU  
 AT: 12218 Valley Star Drive ~ City of Bunker Hill Village  
 LGL: Lot 4, & TR 3, Block 8, Whispering Oaks R/P, Section Two

ORDERED BY: JASON BIENEK

*Thank you for the privilege to serve you!*

**PROFESSIONAL LAND SURVEYING  
 CIVIL ENGINEERING • PLATTING SERVICES**

<b>Subtotal</b>	\$355.00
<b>Sales Tax (8.25%)</b>	\$0.00
<b>Total</b>	<b>\$355.00</b>
<b>Payments/Credits</b>	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

## Invoice

RECEIVED NOV 06 2023

DATE	INVOICE NO.
10/24/2023	68551

**BILL TO:**

City of Bunker Hill Village  
 Attn: Jason Bienek  
 11977 Memorial Drive  
 Houston, TX 77024

<b>Balance Due</b>	<b>\$360.00</b>
<b>DUE DATE</b>	<b>10/24/2023</b>
<b>PAYMENT TERMS</b>	<b>Due on recpt</b>

P.O. NO.	STATUS	JOB NO.
	Completed	1901-076

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #4 • ADDED NEW POOL • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF LETTER TO CITY	1	175.00	10/6/2023	175.00
	1	5.00	10/6/2023	5.00
DRAINAGE PLAN REVIEW & LETTER #5 • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF LETTER TO CITY	1	175.00	10/24/2023	175.00
	1	5.00	10/24/2023	5.00

FOR: WU JUN & SHEN SU  
 AT: 11 Liberty Bell Circle ~ City of Bunker Hill Village  
 LGL: Lot 9, Liberty Bell Circle (.92 ACRE)

ORDERED BY: JASON BIENEK

*Thank you for the privilege to serve you!*

<b>Subtotal</b>	<b>\$360.00</b>
<b>Sales Tax (8.25%)</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$360.00</b>
<b>Payments/Credits</b>	<b>\$0.00</b>

**PROFESSIONAL LAND SURVEYING  
 CIVIL ENGINEERING • PLATTING SERVICES**

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

RECEIVED DEC 04 2023

## Invoice

DATE	INVOICE NO.
11/2/2023	68738

**BILL TO:**

City of Bunker Hill Village  
 Attn: Jason Bienek  
 11977 Memorial Drive  
 Houston, TX 77024

<b>Balance Due</b>	<b>\$530.00</b>
<b>DUE DATE</b>	<b>11/2/2023</b>
<b>PAYMENT TERMS</b>	<b>Due on recpt</b>

P.O. NO.	STATUS	JOB NO.
	Completed	1901-087

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet	3	175.00	11/2/2023	525.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00

FOR: REALTEX DEVELOPMENT GROUP LLC  
 AT: 11706 Flintwood Drive ~ City of Bunker Hill Village  
 LGL: Lot 16, Flintwood (.49 ACRE)

ORDERED BY: JASON BIENEK

*Thank you for the privilege to serve you!*

**PROFESSIONAL LAND SURVEYING  
 CIVIL ENGINEERING • PLATTING SERVICES**

<b>Subtotal</b>	\$530.00
<b>Sales Tax (8.25%)</b>	\$0.00
<b>Total</b>	<b>\$530.00</b>
<b>Payments/Credits</b>	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

## Invoice

DATE	INVOICE NO.
11/15/2023	68781

RECEIVED  
DEC 14 2023

**BILL TO:**

City of Bunker Hill Village  
Attn: Jason Bienek  
11977 Memorial Drive  
Houston, TX 77024

<b>Balance Due</b>	<b>\$175.00</b>
<b>DUE DATE</b>	<b>11/15/2023</b>
<b>PAYMENT TERMS</b>	<b>Due on receipt</b>

P.O. NO.	STATUS	JOB NO.
	Completed	1901-076

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #6 • ADDED NEW POOL • Grading & Drainage Plans • Detention Worksheet  NO OBJECTIONS  FOR: WU JUN & SHEN SU AT: 11 Liberty Bell Circle ~ City of Bunker Hill Village LGL: Lot 9, Liberty Bell Circle (.92 ACRE)  ORDERED BY: JASON BIENEK	1	175.00	11/15/2023	175.00

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING  
CIVIL ENGINEERING • PLATTING SERVICES**

<b>Subtotal</b>	\$175.00
<b>Sales Tax (8.25%)</b>	\$0.00
<b>Total</b>	<b>\$175.00</b>
<b>Payments/Credits</b>	\$0.00

# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

## Invoice

DATE	INVOICE NO.
12/6/2023	68856

**BILL TO:**

City of Bunker Hill Village  
 Attn: Jason Bienek  
 11977 Memorial Drive  
 Houston, TX 77024

<b>Balance Due</b>	<b>\$355.00</b>
<b>DUE DATE</b>	<b>12/6/2023</b>
<b>PAYMENT TERMS</b>	<b>Due on recpt</b>

P.O. NO.	STATUS	JOB NO.
	Completed	1901-087

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #2 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet	2	175.00	12/6/2023	350.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00

FOR: REALTEX DEVELOPMENT GROUP LLC  
 AT: 11706 Flintwood Drive ~ City of Bunker Hill Village  
 LGL: Lot 16, Flintwood (.49 ACRE)

ORDERED BY: JASON BIENEK

*Thank you!*

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING  
 CIVIL ENGINEERING • PLATTING SERVICES**

<b>Subtotal</b>	\$355.00
<b>Sales Tax (8.25%)</b>	\$0.00
<b>Total</b>	<b>\$355.00</b>
<b>Payments/Credits</b>	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com





## Progress Report

**To:** Mr. Gerardo Barrera & Mr. Elvin Hernandez  
**Date:** October 26, 2023  
**Project:** Bunker Hill Village: Progress Report  
**RPS Project No.:** 004067 – On-Call Services  
007054 – Site Development Review  
008071 – On-Call Drainage Committee Services

---

Work performed from October 2, 2023 to October 27, 2023

**004067: On-Call Services** (TOTAL = \$710.36)

- Bunker Hill Road Asphalt/Concrete OPCC (\$710.36)
  - Mike McClung – 1 hr
  - Andrea Gonzales – 3 hrs

**007054: Site Development Reviews** (TOTAL = \$3,651.51)

- Review drainage plans at 26 Valley Forge (\$339.62)
  - Mike McClung – 1 hr
- Review drainage plans at 302 Chapel Belle (\$1,327.81)
  - Mike McClung – 3 hr
  - Andrea Gonzales – 2.5 hrs
- Review drainage plans at 352 Knipp Road (\$339.62)
  - Mike McClung - 1 hr
- Review drainage plans at 11902 Doncaster (\$1,143.97)
  - Mike McClung - 1 hr
  - Fasil Wokru – 5 hrs
  
- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: 11605 Raina, 214 Plantation, 11831 Stuckey Ln (\$500.49)
  - Fasil Wokru – 1 hr
  - Mike McClung – 1 hr

**008071: On-Call Drainage Committee Services** (TOTAL = \$1,867.91)

- Prepare for and attend Drainage Committee Meeting on Tuesday, October 10<sup>th</sup>
- Research and prepare turf recommendations and calculations for review and discussion
  - Mike McClung – 5.5 hrs



MAKING  
COMPLEX  
EASY

Mr. Gerardo Barrera, MBA, CPM  
City Administrator  
City of Bunker Hill Village  
11977 Memorial Drive  
Houston, TX 77024

October 27, 2023  
Project No: 004067  
Invoice No: 1023012  
Legacy Project No: 0159.019.003

Bunker Hill Village On-Call

**For Professional Services rendered from September 30, 2023 to October 27, 2023:**

General On-Call Services

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Gonzales, Andrea	3.00	123.58	370.74	
McClung, Michael	1.00	339.62	339.62	
Totals	4.00		710.36	
<b>Total Labor</b>				<b>710.36</b>

**\$710.36**

**Total Due This Invoice: \$710.36**

**Remit Payment:**

RPS Infrastructure, Inc.  
575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079  
T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

Project 004067

Bunker Hill Village On-Call Contract

Invoice

1023012

# Billing Backup

Friday, October 27, 2023

RPS Infrastructure Inc. (Live)

Invoice 1023012 Dated 10/27/2023

3:11:43 PM

## Professional Personnel

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
001172	19 - Gonzales, Andrea	10/16/2023	1.50	123.58	185.37	
	bunker hill rd opcc					
001172	19 - Gonzales, Andrea	10/17/2023	1.50	123.58	185.37	
	bunker hill rd OPCC					
	Principal					
000392	1 - McClung, Michael	10/11/2023	1.00	339.62	339.62	
	Asphalt Overlay Discussion					
	Totals		4.00		710.36	
	<b>Total Labor</b>					<b>710.36</b>
						<b>\$710.36</b>
						<b>\$710.36</b>
						<b>Total this Report \$710.36</b>



Mr. Gerardo Barrera, MBA, CPM  
City Administrator  
City of Bunker Hill Village  
11977 Memorial Drive  
Houston, TX 77024

October 27, 2023  
Project No: 007054  
Invoice No: 1023014  
Legacy Project No: 0159.019.029

Bunker Hill Village On-Call - Site Development Review for Drainage Impacts  
**For Professional Services rendered from September 30, 2023 to October 27, 2023:**  
**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Gonzales, Andrea	2.50	123.58	308.95	
McClung, Michael	7.00	339.62	2,377.34	
Worku, Fasil	6.00	160.87	965.22	
<b>Totals</b>	<b>15.50</b>		<b>3,651.51</b>	
<b>Total Labor</b>				<b>3,651.51</b>
				<b>\$3,651.51</b>
				<b>Total Due This Invoice: \$3,651.51</b>

**Remit Payment:**  
RPS Infrastructure, Inc.  
575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079  
T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

**Billing Backup**

Friday, October 27, 2023

RPS Infrastructure Inc. (Live)

Invoice 1023014 Dated 10/27/2023

3:21:54 PM

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
001172	19 - Gonzales, Andrea	10/16/2023	.50	123.58	61.79	
	bunker hill drainage review					
001172	19 - Gonzales, Andrea	10/17/2023	2.00	123.58	247.16	
	302 chapel belle - drainage suggestions					
000392	1 - McClung, Michael	10/3/2023	1.00	339.62	339.62	
	26 Valley Forge					
000392	1 - McClung, Michael	10/10/2023	1.00	339.62	339.62	
	352 Knipp Road					
000392	1 - McClung, Michael	10/12/2023	1.00	339.62	339.62	
	302 Chapel Belle Meeting					
000392	1 - McClung, Michael	10/16/2023	1.00	339.62	339.62	
	hgl					
000392	1 - McClung, Michael	10/17/2023	2.00	339.62	679.24	
	302 Chapel Belle Research and Calculations					
000392	1 - McClung, Michael	10/24/2023	1.00	339.62	339.62	
	11902 Doncaster					
001135	8 - Worku, Fasil	10/16/2023	.50	160.87	80.44	
	11605 RAINA HGL					
001135	8 - Worku, Fasil	10/17/2023	.50	160.87	80.44	
	11831 Stuckey Lane HGL					
001135	8 - Worku, Fasil	10/23/2023	5.00	160.87	804.34	
	11902 Doncaster Rd drainage review					
	Totals		15.50		3,651.51	
	<b>Total Labor</b>					<b>3,651.51</b>
						<b>\$3,651.51</b>
						<b>\$3,651.51</b>
						<b>\$3,651.51</b>
						<b>Total this Report \$3,651.51</b>



Mr. Gerardo Barrera, MBA, CPM  
City Administrator  
City of Bunker Hill Village  
11977 Memorial Drive  
Houston, TX 77024

October 27, 2023  
Project No: 008071  
Invoice No: 1023015

City of Bunker Hill Village - On-Call Drainage Committee Services  
**For Professional Services rendered from September 30, 2023 to October 27, 2023:**  
Drainage Committee Services

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
McClung, Michael	5.50	339.62	1,867.91	
Totals	5.50		1,867.91	<b>1,867.91</b>
<b>Total Labor</b>				<b>\$1,867.91</b>
				<b>Total Due This Invoice: \$1,867.91</b>

**Remit Payment:**  
RPS Infrastructure, Inc.  
575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079  
T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

Project

008071

BHV - Drainage Committee On-Call

Invoice

1023015

# Billing Backup

Friday, October 27, 2023

RPS Infrastructure Inc. (Live)

Invoice 1023015 Dated 10/27/2023

3:24:48 PM

## Professional Personnel

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
000392	1 - McClung, Michael	10/2/2023	1.00	339.62	339.62	
000392	1 - McClung, Michael	10/10/2023	2.50	339.62	849.05	
000392	1 - McClung, Michael	10/19/2023	1.00	339.62	339.62	
000392	1 - McClung, Michael	10/23/2023	1.00	339.62	339.62	
	Totals		5.50		1,867.91	
	<b>Total Labor</b>					<b>1,867.91</b>
						<b>\$1,867.91</b>
						<b>\$1,867.91</b>
				<b>Total this Report</b>		<b>\$1,867.91</b>



## Progress Report

To: Mr. Gerardo Barrera & Mr. Elvin Hernandez  
Date: November 30, 2023  
Project: Bunker Hill Village: Progress Report  
RPS Project No.: 004067 – On-Call Services  
007054 – Site Development Review  
008071 – On-Call Drainage Committee Services

---

Work performed from October 30, 2023 to November 24, 2023

**004067: On-Call Services** (TOTAL = \$698.89)

- 203 Kilts – Sanitary Sewer Service Lead Inspection (\$698.89)
  - Mike McClung – 2 hrs

**007054: Site Development Reviews** (TOTAL = \$4,019.59)

- Review drainage plans at 11831 Stuckey Lane (\$1,275.83)
  - Fasil Worku – 5 hrs
  - Mike McClung – 1 hr
  - Nancy Gifford – 1 hr
- Review drainage plans at 302 Chapel Belle (\$339.62)
  - Mike McClung – 1 hr
- Review drainage plans at 314 Chapel Belle (\$1,403.16)
  - Fasil Worku – 4.5 hrs
  - Mike McClung - 2 hrs
- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: 306 Tamerlaine, 11907 Stoney Ridge, 12127 Rhett Drive, 11706 Flintwood, 321 Knipp Road (\$1,000.98)
  - Fasil Worku – 2 hrs
  - Mike McClung – 2 hrs

**008071: On-Call Drainage Committee Services** (TOTAL = \$1,204.23)

- Prepare for and attend Drainage Committee Meeting on Tuesday, November 14<sup>th</sup>
- Research and prepare turf recommendations for discussion
  - Mike McClung – 3.0 hrs
  - Andrea Gonzales – 1.5 hrs





Mr. Gerardo Barrera, MBA, CPM  
City Administrator  
City of Bunker Hill Village  
11977 Memorial Drive  
Houston, TX 77024

December 8, 2023  
Project No: 004067  
Invoice No: 1123023  
Legacy Project No: 0159.019.003

Bunker Hill Village On-Call

**For Professional Services rendered from October 28, 2023 to November 24, 2023:**

General On-Call Services

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
McClung, Michael	2.00	339.62	679.24	
<b>Totals</b>	2.00		679.24	
<b>Total Labor</b>				<b>679.24</b>
				<b>\$679.24</b>

**Reimbursable Expenses**

Reim Exp-Mileage			19.65	
<b>Total Reimbursables</b>	<b>1.0 times</b>		<b>19.65</b>	<b>19.65</b>
				<b>\$19.65</b>

**Total Due This Invoice: \$698.89**

**Remit Payment:**  
RPS Infrastructure, Inc.  
575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079  
T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

# Billing Backup

Thursday, December 7, 2023

RPS Infrastructure Inc. (Live)

Invoice 1123023 Dated 12/8/2023

6:56:44 PM

## Professional Personnel

			Hours	Rate	Amount
Principal					
000392	1 - McClung, Michael	10/30/2023	1.00	339.62	339.62
	203 Kilts				
000392	1 - McClung, Michael	10/31/2023	1.00	339.62	339.62
	203 Kilts				
	Totals		2.00		679.24
	<b>Total Labor</b>				<b>679.24</b>

\$679.24

## Reimbursable Expenses

### Reim Exp-Mileage

EX	000000026819	10/30/2023	McClung, Michael / 203 Kilts Site Visit / 203 Kilts Site Visit / 14.00 miles @ 0.655	9.17
EX	000000026819	11/9/2023	McClung, Michael / 302 Chapel Belle / Site Visit / 16.00 miles @ 0.655	10.48
	<b>Total Reimbursables</b>		<b>1.0 times</b>	<b>19.65</b>

\$19.65

\$698.89

**Total this Report**

**\$698.89**



Mr. Gerardo Barrera, MBA, CPM  
City Administrator  
City of Bunker Hill Village  
11977 Memorial Drive  
Houston, TX 77024

December 8, 2023  
Project No: 007054  
Invoice No: 1123025  
Legacy Project No: 0159.019.029

Bunker Hill Village On-Call - Site Development Review for Drainage Impacts  
**For Professional Services rendered from October 28, 2023 to November 24, 2023:**  
**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Gifford, Nancy	1.00	131.86	131.86	
McClung, Michael	6.00	339.62	2,037.72	
Worku, Fasil	11.50	160.87	1,850.01	
Totals	18.50		4,019.59	
<b>Total Labor</b>				<b>4,019.59</b>
				<b>\$4,019.59</b>
				<b>Total Due This Invoice: \$4,019.59</b>

**Remit Payment:**  
RPS Infrastructure, Inc.  
575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079  
T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

# Billing Backup

Thursday, December 7, 2023

RPS Infrastructure Inc. (Live)

Invoice 1123025 Dated 12/8/2023

7:09:52 PM

## Professional Personnel

			Hours	Rate	Amount	
000174	29 - Gifford, Nancy	11/1/2023	1.00	131.86	131.86	
000392	1 - McClung, Michael	11/6/2023	1.00	339.62	339.62	
	HGL					
000392	1 - McClung, Michael	11/7/2023	1.00	339.62	339.62	
	302 Chapel Belle					
000392	1 - McClung, Michael	11/8/2023	2.00	339.62	679.24	
	314 Chapel Belle					
000392	1 - McClung, Michael	11/13/2023	1.00	339.62	339.62	
	HGL					
000392	1 - McClung, Michael	11/15/2023	1.00	339.62	339.62	
	11831 Stuckey					
001135	8 - Worku, Fasil	10/30/2023	.50	160.87	80.44	
	HGL for 306 Tamerlaine					
001135	8 - Worku, Fasil	11/2/2023	.50	160.87	80.44	
	HGL for 11907 Stoney Ridge					
001135	8 - Worku, Fasil	11/7/2023	4.50	160.87	723.90	
	314 Chapel Belle drainage plan review					
001135	8 - Worku, Fasil	11/13/2023	.50	160.87	80.44	
	HGL: 12127 Rhett Drive					
001135	8 - Worku, Fasil	11/13/2023	5.00	160.87	804.35	
	- Drainage plans review for a New Construction Residence at 11831 Stuckey ln.					
001135	8 - Worku, Fasil	11/22/2023	.50	160.87	80.44	
	Totals		18.50		4,019.59	
	<b>Total Labor</b>					<b>4,019.59</b>
						<b>\$4,019.59</b>
						<b>\$4,019.59</b>
						<b>\$4,019.59</b>
						<b>Total this Report \$4,019.59</b>



Mr. Gerardo Barrera, MBA, CPM  
City Administrator  
City of Bunker Hill Village  
11977 Memorial Drive  
Houston, TX 77024

December 8, 2023  
Project No: 008071  
Invoice No: 1123026

City of Bunker Hill Village - On-Call Drainage Committee Services  
**For Professional Services rendered from October 28, 2023 to November 24, 2023:**  
Drainage Committee Services

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Gonzales, Andrea	1.50	123.58	185.37	
McClung, Michael	3.00	339.62	1,018.86	
Totals	4.50		1,204.23	
<b>Total Labor</b>				<b>1,204.23</b>
				<b>\$1,204.23</b>
				<b>Total Due This Invoice: \$1,204.23</b>

**Remit Payment:**  
RPS Infrastructure, Inc.  
575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079  
T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

# Billing Backup

Thursday, December 7, 2023

RPS Infrastructure Inc. (Live)

Invoice 1123026 Dated 12/8/2023

7:11:51 PM

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## Professional Personnel

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
001172	19 - Gonzales, Andrea	11/1/2023	1.50	123.58	185.37	
000392	1 - McClung, Michael	11/14/2023	2.00	339.62	679.24	
000392	1 - McClung, Michael	11/16/2023	1.00	339.62	339.62	
	Totals		4.50		1,204.23	
	<b>Total Labor</b>					<b>1,204.23</b>
						<b>\$1,204.23</b>
						<b>\$1,204.23</b>
						<b>Total this Report \$1,204.23</b>

# WILLSCOT

4646 E VAN BUREN ST  
PHOENIX, AZ 85008-6927

(800) 782-1500, Option 1  
customersuccess@willscot.com  
www.Willscot.com  
Fed ID# 52-0665775

983



CITY OF BUNKER HILL  
11977 MEMORIAL DR  
HOUSTON TX 77024-6231



## INVOICE

Customer #	Invoice #	Invoice Date	Seq #	Terms
10516750	9019063836	10/6/2023	019	DUE NOW
PAYMENT DUE			\$1,594.80	
INVOICE DUE DATE			10/6/2023	

### BRANCH:

MD HOUSTON TX  
3715 OATES ROAD  
HOUSTON TX 77013  
(713) 678-7499

Contract #	Previous Customer #	Bill to ID	Customer PO	Ordered By	Rental Period	Job Location
1001976328		207616		Steve Smith 713-467-9762	10/6/2023 - 11/2/2023	CITY OF BUNKER HILL 11977 MEMORIAL DRIVE HOUSTON TX 77024

Quantity	Item #/Description	Price/Rate	Amount	
	24x8 Mobile Office (20x8 Box) MDS-667008	\$782.50 Rental	\$782.50	T*
	PERSONAL PROPERTY EXPENSES	\$18.43	\$18.43	T*
1	Prof. Entrance-Canopy T2	\$123.75	\$123.75	T*
1	Loss Damage Waiver (8)	\$99.00	\$99.00	T*
1	General Liability - Allen Insurance	\$26.40	\$26.40	T*
1	Holding Tank	\$344.65	\$344.65	T*
1	INTEREST CHARGE	\$47.12	\$47.12	N*
	Sub-total		\$1,441.85	
	Late Payment Fee #0.00		\$35.00	T*
	Tax		\$117.95	
<b>INVOICE TOTAL</b>			<b>\$1,594.80</b>	

Invoice in USD

T\* - Denotes taxable item, N\* - Denotes non-taxable item.



### PAYMENT OPTIONS

Welcome to the WillScot | Mobile Mini customer portal! Register today to make online payments, sign up for Auto-Pay, or view invoices and statements.

<https://portal.mobilemini.com>

(800) 782-1500, Option 1

You remain responsible for the invoice balance if there is an issue with your method of payment. Late fees and interest charges may be assessed if payment is not made within terms.

**Thank you for your business!**

### PLEASE REMIT WITH PAYMENT

<b>INVOICE TOTAL</b>	<b>\$1,594.80</b>
<b>Invoice #:</b>	<b>9019063836</b>
<b>Due Date:</b>	<b>10/6/2023</b>
<b>Customer:</b>	<b>CITY OF BUNKER HILL</b>
<b>Customer #:</b>	<b>10516750</b>

### PLEASE REMIT TO:

WILLIAMS SCOTSMAN, INC.  
PO BOX 91975  
CHICAGO IL 60693-1975