

## CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, OCTOBER 17, 2023, AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

*“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”*

### **NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:**

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

**This meeting agenda, and the agenda packet, are posted online at**

[www.bunkerhilltx.gov](http://www.bunkerhilltx.gov)

*The public will be able to observe and participate in the meeting as follows:*

### **Join Zoom Meeting**

<https://us06web.zoom.us/j/87628794001?pwd=MxAsGe1X2jYzi7yUWsuhamFEDafSF2.1>

**Meeting ID: 876 2879 4001**

**Passcode: 010883**

**Dial by your location**

**+1 346 248 7799 US (Houston)**

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. CITIZENS' COMMENTS**

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

**IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT**

A. Update on Activities

**V. VILLAGE FIRE DEPARTMENT REPORT**

A. Update on Activities

**VI. MAYOR'S REPORT**

- A. Consideration and Possible Action to Approve Resolution No. 10-17-2023A, a Resolution of the City Council of the City of Bunker Hill Village, Texas, Designating a Representative and Alternate to the General Assembly of the Houston-Galveston Area Council for the Year 2024
- B. Report on Activities and Upcoming Events
- TML Conference - Volunteer Encouragement Ideas; Turf; City Engineer; IT Services
  - Metro Bridge Ribbon Cutting
  - Family Movie Night (Monsters U.) – *Friday, November 3, 2023*
  - Holiday Reception Event – *Tuesday, December 12, 2023*
  - Twinkle Light Parade – *Thursday, December 14, 2023*

**VII. CITY ADMINISTRATOR'S REPORT**

- A. Report on Activities and Upcoming Events
- 2023 TML Conference – *October 5 - 7, 2023*
  - Zoning Board of Adjustments Meeting – *Wednesday, October 18, 2023*
  - Planning and Zoning Commission Meetings – *Tuesday, September 26 & Tuesday, October 24, 2023*
  - Annual Villages Recycling Event – *Saturday, October 28, 2023*
  - November Meeting and Holiday Schedule
- B. Director of Public Works Report
- Development Report
  - Personnel
  - Wastewater Televising
  - Public Works and Disaster Operations Building
- C. Finance Director Report
- Interim Audit
  - Investments and Opportunities

- VIII. **DISCUSSION, FEEDBACK AND POSSIBLE ACTION ON RESOLUTION NO. 10-17-2023B OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS – Gerardo Barrera, City Administrator**
- IX. **CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 23-614 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1) - (4) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1) - (4); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY – Susan Engels, Finance Director**
- X. **CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 23-615 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26 (5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26 (5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR SOLID WASTE AND RECYCLING SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY – Susan Engels, Finance Director**
- XI. **CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 23-616, REGARDING THE CITY OF BUNKER HILL VILLAGE’S TEXAS MUNICIPAL RETIREMENT SYSTEM BENEFITS: (1) ADOPTING NON-RETROACTIVE REPEATING COLAS, FOR RETIREES AND THEIR BENEFICIARIES UNDER TMRS ACT §853.404(f) AND (f-1), AND (2) AUTHORIZING ANNUALLY ACCRUING UPDATED SERVICE CREDITS AND TRANSFER UPDATED SERVICE CREDITS – Gerardo Barrera, City Administrator**
- XII. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND RPS IN THE AMOUNT OF \$29,000.00 FOR GEOTECHNICAL SERVICES OF ASPHALT STREETS ON KNIPP ROAD, STREY LANE, TAYLORCREST ROAD, AND BUNKER HILL ROAD – Gerardo Barrera, City Administrator and Elvin Hernandez, Director of Public Works**
- XIII. **DISCUSSION, FEEDBACK AND POSSIBLE ACTION TO AMEND THE CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND AMERICAN TOWER REGARDING INSTALLATION OF TELECOMMUNICATION EQUIPMENT ON THE EXISTING EQUIPMENT BUILDING NEXT TO THE CELL TOWER AT CITY HALL – Gerardo Barrera, City Administrator**

**XIV. CONSENT AGENDA**

**“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**

- A. Minutes of the September 19, 2023, City Council Meeting
- B. September 2023 Financials
- C. The Goodman Corporation, Invoice No. 9-2023-5 in the amount of \$310.00 for professional services rendered in September 2023 for the Memorial Drive and Gessner Road grant application.
- D. Harris-Galveston Subsidence District, Invoice No. 355255 in the amount of \$9,120.00 for water conservation education program.
- E. Neil Technical Services, Invoice No. 119198-2 in the amount of \$8,722.00 for pump installation at Water Plant #2.
- F. Probstfeld & Associates, Invoice No. 68351 in the amount of \$355.00 for drainage plan review completed in September 2023.
- G. Probstfeld & Associates, Invoice No. 68433 in the amount of \$530.00 for drainage plan review and site visit completed in September 2023.

**XV. ADJOURN**

**I, Gerardo Barrera, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on October 13, 2023 by 12:00 p.m.**

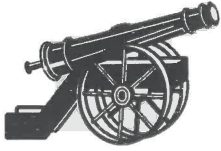
**(SEAL)**



---

**Gerardo Barrera, City Administrator/ Acting City Secretary**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

**Agenda Date:** October 17, 2023

**Agenda Item:** IV

**Subject:** Memorial Villages Police Department Report

**Exhibits:** Chief's Monthly Report – September 2023  
Fire Department Assists  
2023 Burglary Map  
2023 Auto Burglary Map  
ALPR Map  
ALPR Recoveries Map & List  
ALPR Hits/Reads by Camera & Graphs  
2023 Total Incidents to Date  
Officer Committed Time Report to Date

**Funding:** N/A

**Presenter(s):** Chief Schultz

**Executive Summary**

The Memorial Villages Police Department Report will include the following items:

- A. Update on Activities

**Recommended Action**

Staff recommends City Council receive the September 2023 Monthly Report.



Memorial Villages Police Department  
 11981 Memorial Drive  
 Houston, Texas 77024  
 Tel. (713) 365-3701

*Raymond Schultz*  
 Chief of Police

October 9, 2023

TO: MVPD Police Commissioners  
 FROM: R. Schultz, Chief of Police  
 REF: September 2023 Monthly Report

During the month of September, MVPD responded/handled a total of 5,972 calls/incidents. 4,503 House Watch checks were conducted. 725 traffic stops were initiated with 746 citations being issued for 1306 violations. (Note: 23 Assists in Hedwig, 188 in Houston, 3 in Spring Valley and 0 in Hillshire)

*Calls/Events by Village were:*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2031/18610	1640/15096	2	394/166/560	10@3:28
Piney Point:	1633/14456	1264/10740	4	241/125/366	10@3:55
Hunters Creek:	2049/20636	1596/16308	8	266/113/379	13@3:01
				Cites/Warn/Total	33@3:25

*Type and frequency of calls for service/citations include:*

Call Type	#	Call Type	#	Citations	#
False Alarms:	151	Ord. Violations:	21	Speeding:	185
Animal Calls:	15	Information:	18	Exp. Registration	329
ALPR Hits:	37	Suspicious Situations	85	No Ins	189
Assist Fire:	48	Loud Party	15	No License	147
Assist EMS:	46	Welfare Checks:	14	Stop Sign	26
				Fake Plate	26

*This month the department generated a total of 68 police reports.  
 BH-18 PP-21 HC-29 HOU-0, HED-0, SV-0*

Crimes Against of Persons (0)

Crimes Against Property (14)

Theft/Felony	1	Fraud/ID	8
Unlawful Use of a Motor Vehicle	2	Theft Misd.	3

1

Petty/Quality of Life Crimes/Events (54)

ALPR Hits (valid)	2	DWI	1
Accidents	14	Poss of a DW	1
Animal Bite	1	Misc	12
Warrants	7	Towed Vehicles	16

Arrest Summary: Individuals Arrested (10)

Warrants	7	Felony	2
Class 3 Arrests	0	DWI	1

Budget YTD:	Expense	Budget	%
• Personnel Expense:	4,048,379	5,698,141	71.0%
• Operating Expense:	773,878	1,096,092	70.6 %
• Total M&O Expenditures:	4,822,257	6,794,233	71.0%
• Capital Expenses:	358,646	672,200	53.4%
• Net Expenses:	5,180,903	7,466,433	69.0%

Follow-up on Previous Month Items/Requests from Commission

- The TMRS resolution was completed as requested.

Personnel Changes/Issues/Updates

- Officer Lowrey submitted his letter of resignation effective 9/29/23. We currently have 1 vacancy for a sworn position and 2 dispatch openings. 3 dispatch candidates are in the background phase.

Major/Significant Events

- A resident was defrauded by con artists out of several thousands of dollars. Detectives worked on the case after being notified of the crime and were successful in getting the suspects to return to the area for more money. Surveillance was set up monitoring the victim's home. The suspects returned to the area and were observed by detectives as the suspects watched the victim's home. 2 suspects were taken into custody. MVPD was notified by the FBI that the suspects are part of a larger organized crime ring and that we are the first department to be able to effect an arrest on the suspects.
- On September 11, 2023, a fugitive who had been on the run from Federal agents for over 23 years was taken into custody on an outstanding warrant for human smuggling. The 47-year-old male was booked into the Harris County Jail.

Status Update on Major Projects

- The MVPD radio project was closed out.
- The department was notified that additional funds have been awarded to the MVPD as reimbursement from Hurricane Harvey. The funds are for management costs associated with the accounting requirements. Great work by our fiscal manager.

Community Projects

- Staff attended Hero's Day at Hunters Creek Elementary School and had lunch with students.
- MVPD staff participated in the 9/11 Heroes Run and the 2023 MADD Walk.
- MVPD staff completed 3 summer RAD Classes and is currently hosting a RAD55 class for seniors.

V-LINC new registrations in September +32

BH – 1618(+10)  
PP – 1141 (+8)

HC – 1622 (+10)  
Out of Area – 597 (+4)

## September VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
------------------------	-------------------------------

Total – 20	3:39
------------	------

Fire – 4	3:22
----------	------

EMS – 16	3:43
----------	------

### By Village

BH Fire – 1	2:52
-------------	------

BH EMS – 6	4:04
------------	------

PP Fire – 0	0:00
-------------	------

PP EMS – 3	4:54
------------	------

HC Fire -3	3:31
------------	------

HC EMS -7	2:55
-----------	------

### Combined VFD Events (Priority + Radio)

Total – 60	3:33
------------	------

Fire – 35	3:22
-----------	------

EMS – 25	3:46
----------	------

### Radio Call Events

Total – 40	3:30
------------	------

Fire- 31	3:21
----------	------

EMS- 9	3:52
--------	------

### Radio Call Events by Village

BH – 11	3:54
---------	------

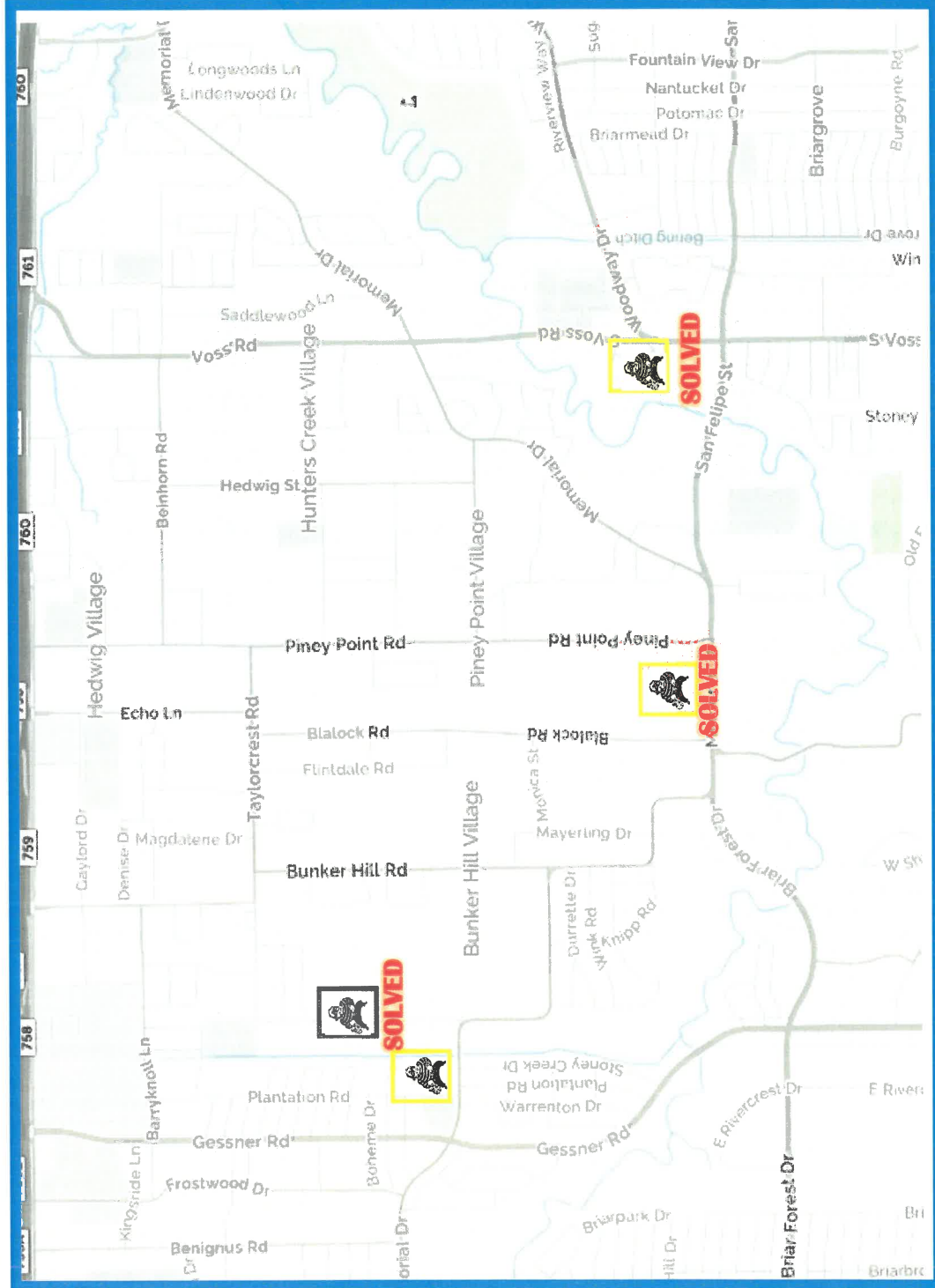
PP – 12	2:47
---------	------

HC – 17	3:44
---------	------



## 2023 Burglary Map

Address	Alarm	POE
12102 Rhett	No	Rear Door/Force
203 Heritage Oaks	No	Front Door/Force
1205 River Bend	No	Rear Door/Force
12014 Surrey Ln	No	UNL



## 2023 Robberies

Address

MO



Daytime Burglary

Nighttime Burglary

Robbery



9/30/23

# 2023 Auto Burglary Map

Address	POE
335 Piney Point Rd	UNL Win Open
10810 Briar Branch	UNL
11714 Winshire	Win/Smash
<b>10709 Memorial</b>	<b>Lock Punch</b>
10913 Long Shadow	UNL
10823 Smithdale	UNL
10918 Roaring Brook	UNL
10926 Long Shadows	UNL
525 Trails End	UNL
200 Stoney Creek	UNL/Contractor
10700 Marsha	Win/Smash
11722 Flintwood	UNL
1 Carsey Ln	UNL*
8435 Katy Fwy	Win/Smash*
11678 Arrowood	UNL
<b>11750 Memorial</b>	<b>Window/Punch</b>
12122 Memorial	UNK
<b>10900 Wickline</b>	<b>Window/Punch</b>
201 Kinkaid School Rd	UNL
825 Sadlewood	Lock Twist
<b>106 Willowend</b>	<b>Window/Punch</b>
<b>10906 Wickline</b>	<b>Window/Punch</b>
<b>9 Tokeneke Trl</b>	<b>Window/Punch</b>
<b>11207 Tyne Ct</b>	<b>Window/Punch</b>
11215 Tyne Ct	UNL
10901 Bridgewood	UNL
11 Willowend	UNL/Contractor
505 Lancrest	UNL
749 W Creekside	Unfounded

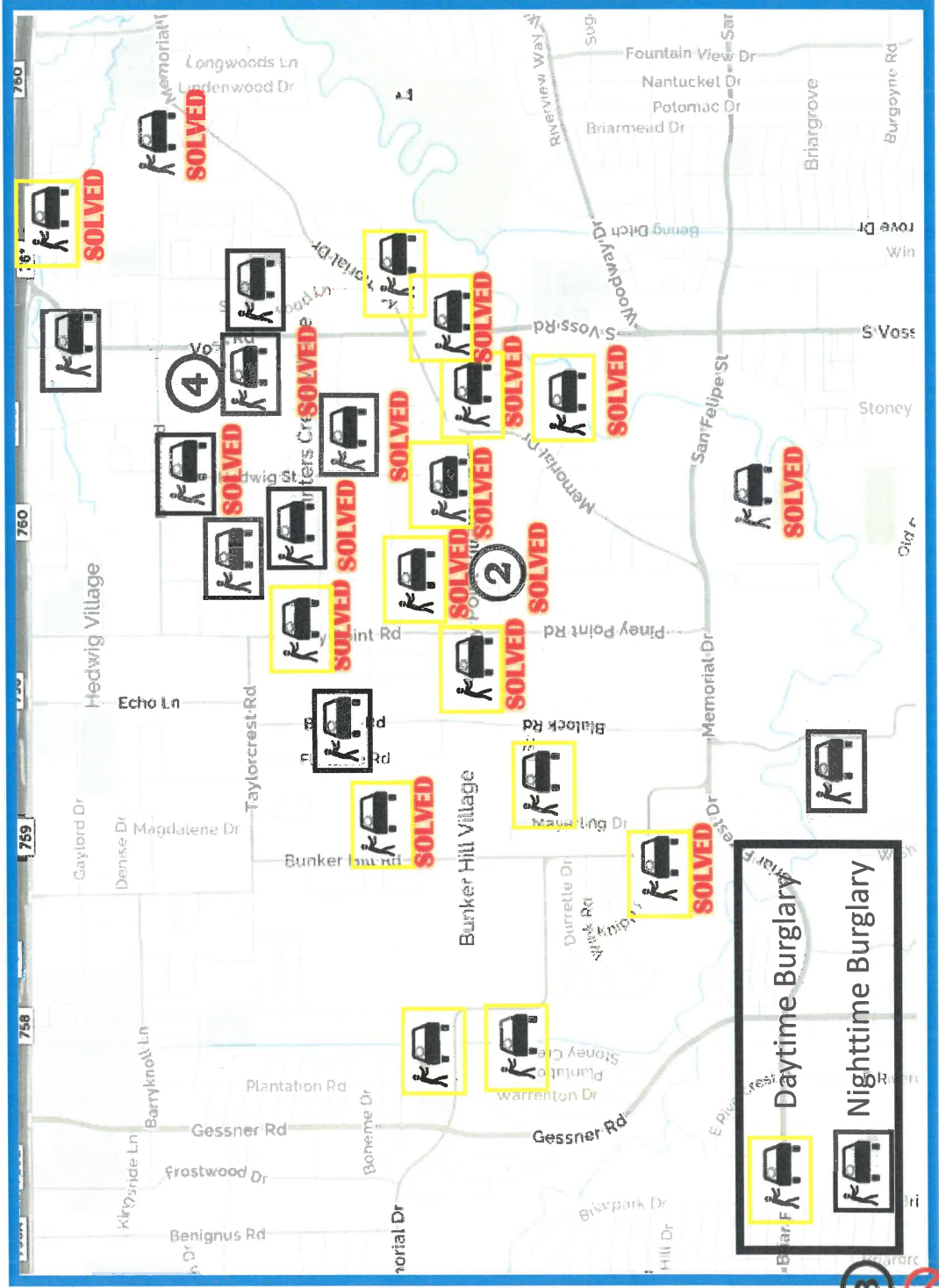
**Lock Punch**

**SOLVED**

\* Location

Blue Entry = Actual  
 Location Unknown  
 Underlined Contractor

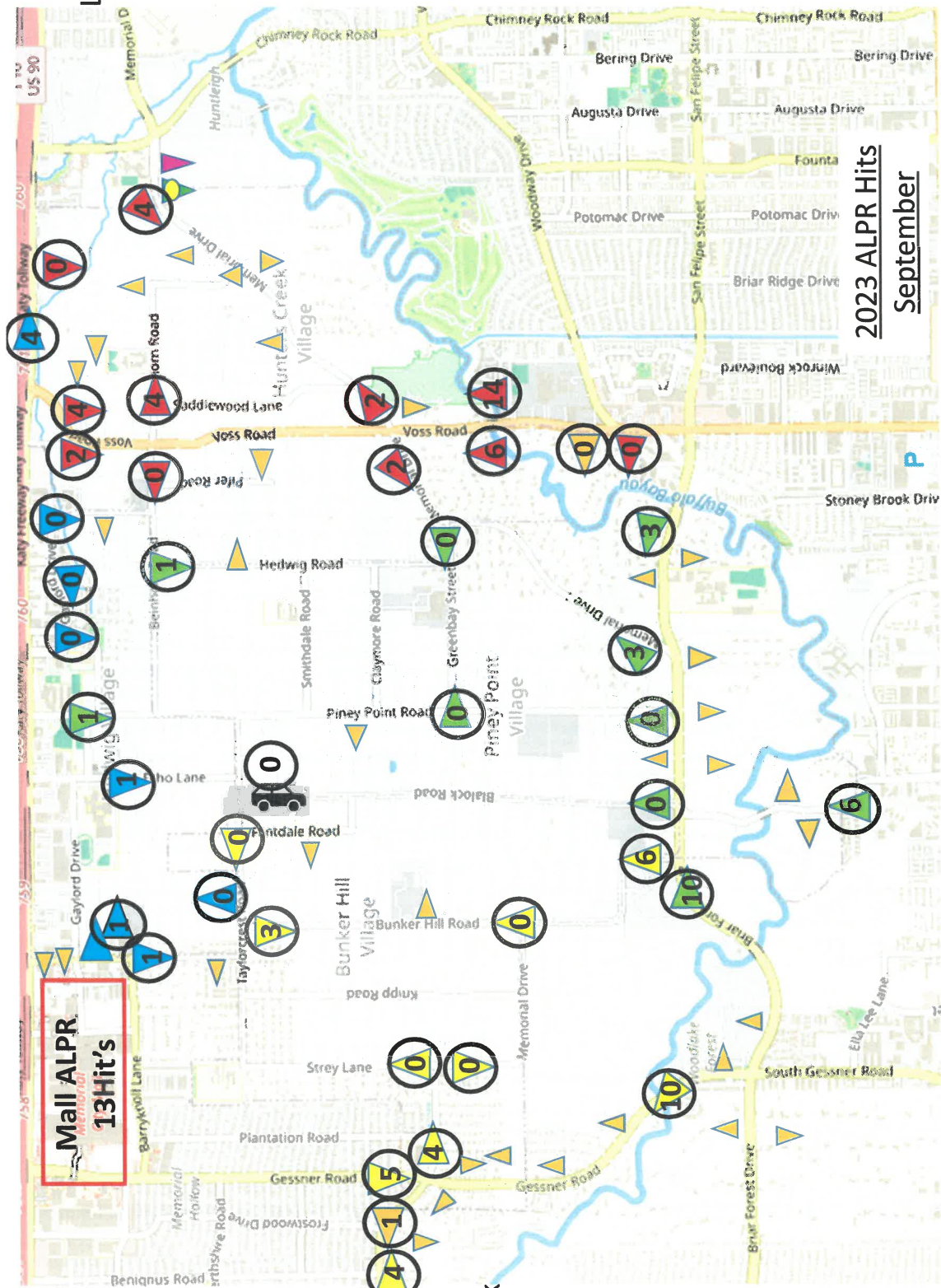
9/30/23



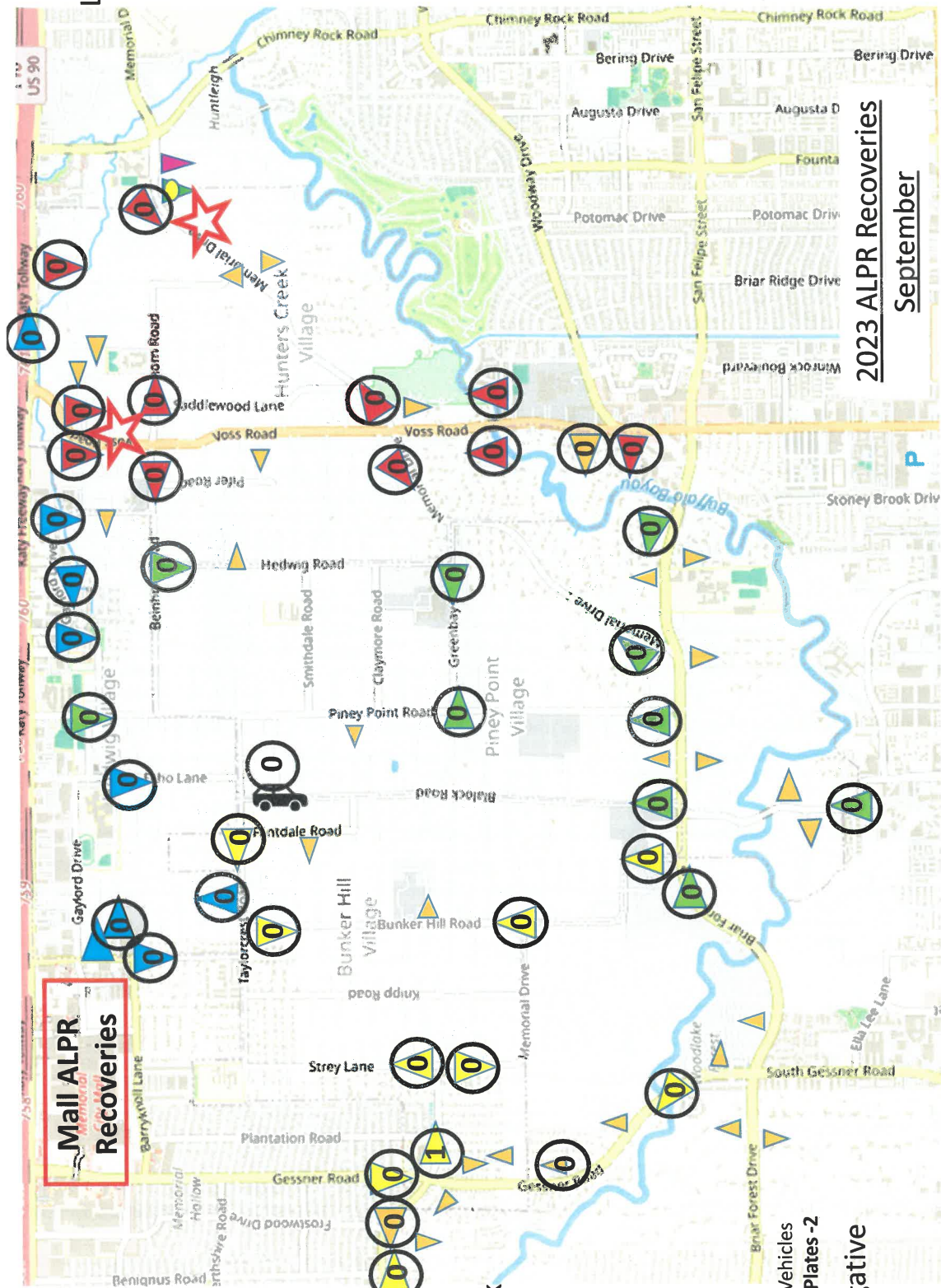
Daytime Burglary

Nighttime Burglary

3



9/30/23



**Mail ALPR Recoveries**

**2023 ALPR Recoveries**  
**September**

9/30/23

Hedwig  
▲

Bunker Hill  
▲

Piney Point  
▲

Hunters Creek  
▲

Frequent Mobile Locations  
🚗

1 Recovered Vehicles  
Recovered Plates -2

2 Investigative Leads

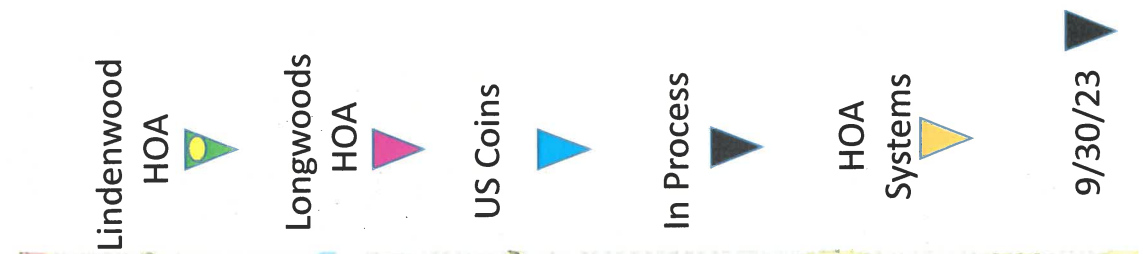
Lindenwood HOA  
▲

Longwoods HOA  
▲

US Coins  
▲

In Process  
▲

HOA Systems  
▲



# September 2023

## ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate  
Number of Unique Plates Read – Total without repeats  
Number of Hits/Alerts - All 14 possible categories  
Number of Hits/Alerts of the 6 monitored categories  
Number of Sex Offender Hits (not monitored live)  
Summary Report  
Total Hits-Reads/total vehicles passed by each camera

# 2023 ALPR Data Report

## Plate Reads Summary

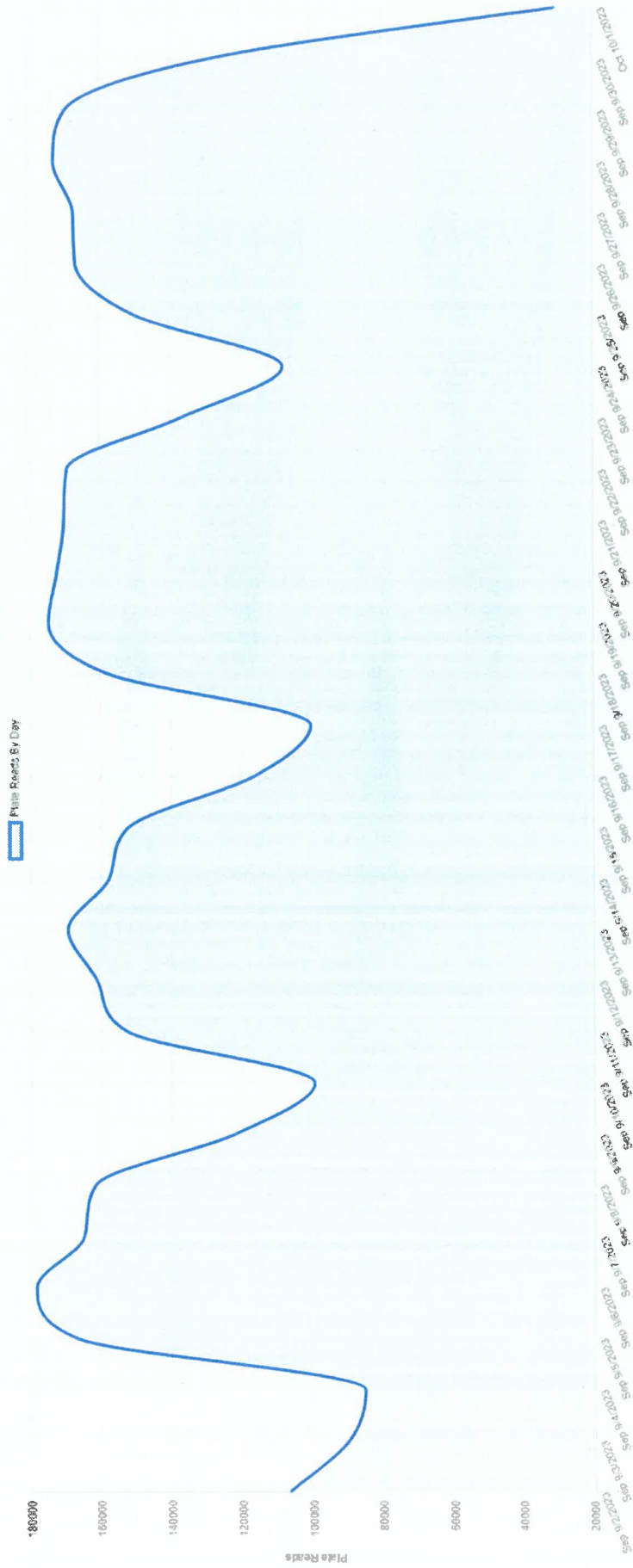
Total Plate Reads:  
4,260,941

[Download CSV](#)

Sep 2 - Oct 1

Devices (34)

Search



# Unique Plate Reads Summary

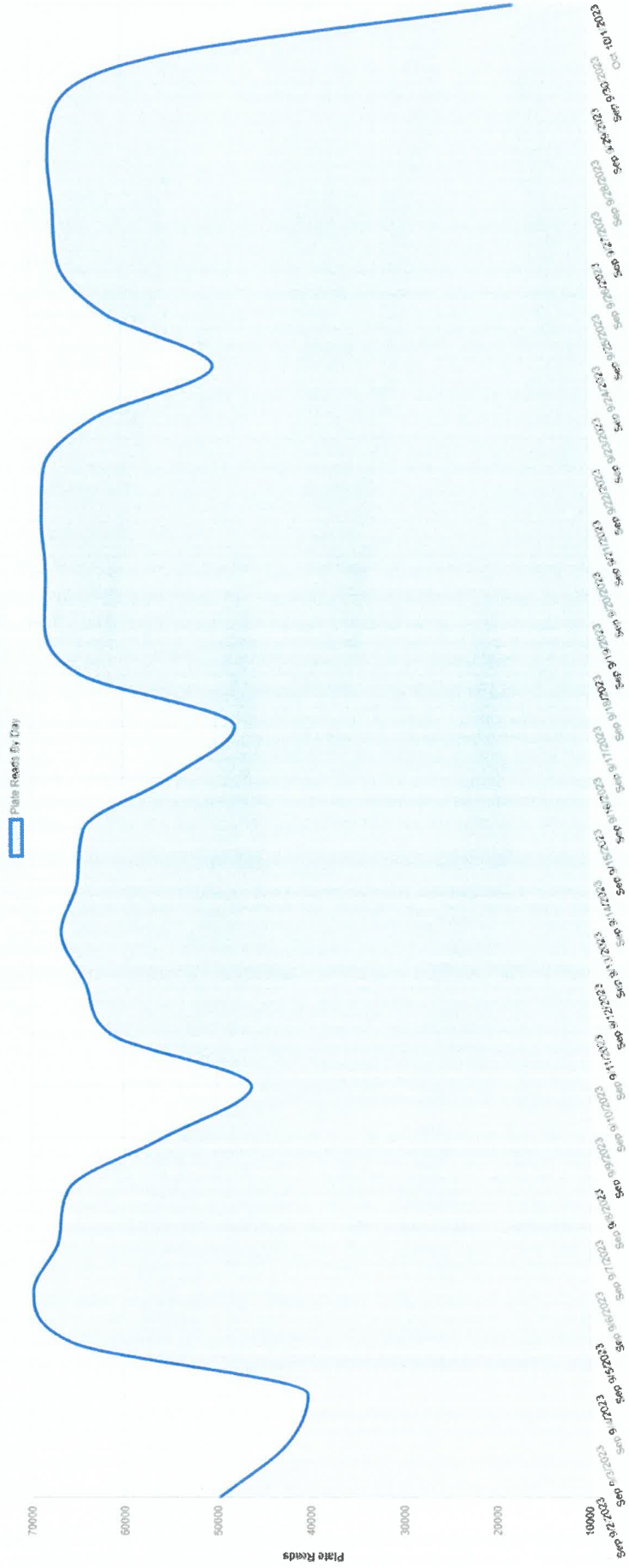
Total Unique Plate Reads:  
582,004

[DOWNLOAD CSV](#)

Sep 2 - Oct 1

Devices (34)

[Search](#)



# All Categories

## Hits Report

09/01/2023 To: 10/01/2023

Search

Select a date range up to 31 days

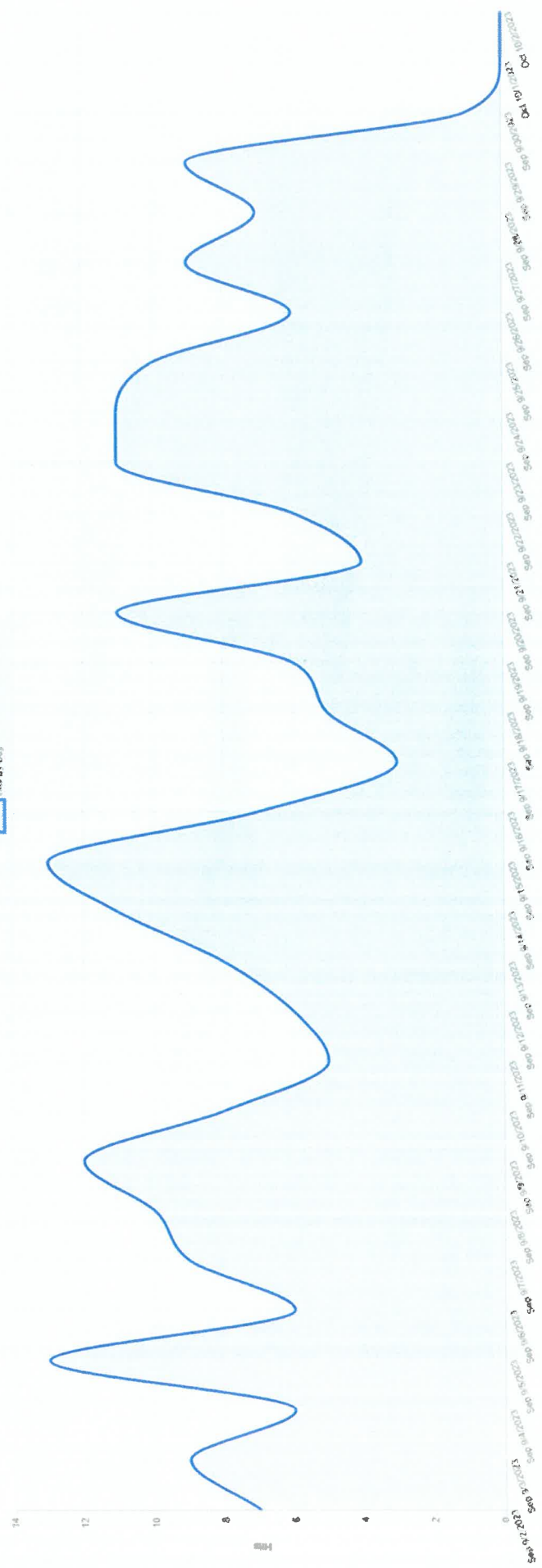
DOWNLOAD CSV

Topics (15) ▾

Devices (34) ▾

Total Hits: 229

Hits By Day





# Top 7 Categories

## Hits Report

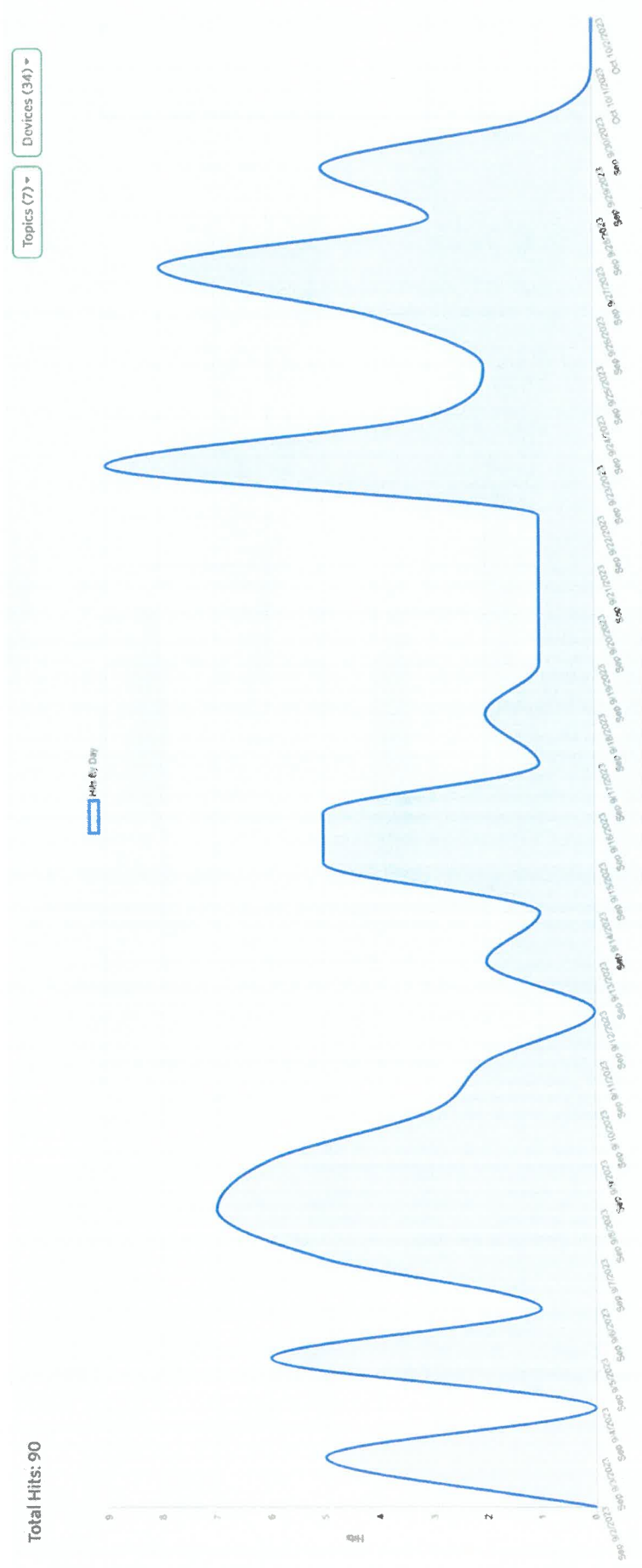
09/01/2023 To: 10/01/2023 Search

Select a date range up to 31 days

DOWNLOAD CSV

Topics (7) Devices (34)

Total Hits: 90



# Sex Offenders

## Hits Report

09/01/2023 To: 10/01/2023

Search

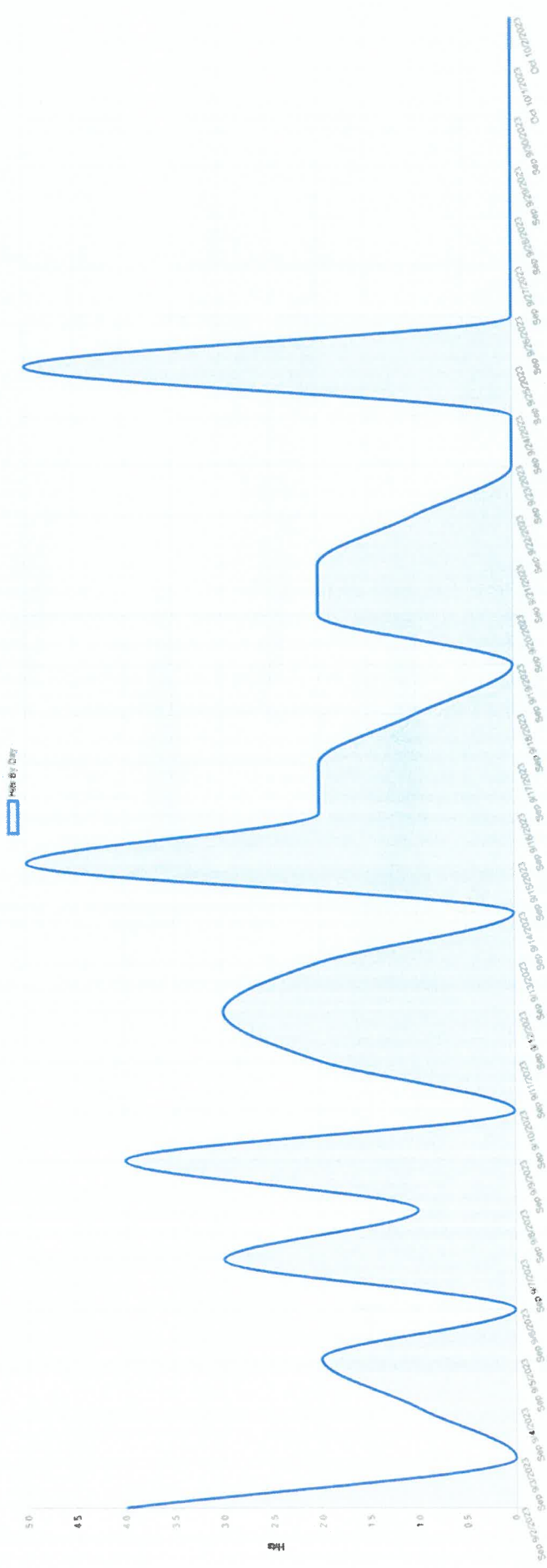
Select a date range up to 31 days

DOWNLOAD CSV

Topics (1) ▾

Devices (34) ▾

Total Hits: 42



# Summary Report

## Insights Dashboard

Plate Reads

4,261,256

[View Details](#)

Searches

683

[View Details](#)

Hot List Hits

233

[View Details](#)

### Device Sharing

Shared with  
Lewisville TX PD,  
Sansom Park TX PD,  
and 318 others

Access Levels  
Search

Hotlist Tool Access

[EDIT DEVICE SHARING](#)

### Device Status

34 / 34 

Devices Online

[← Previous Device](#)

Device Name

#01 Inbound, Riverview Way, EB

Battery

95%

Latency

15 s

[Next Device >](#)

#1 Gessner S/B at Frostwood	#15 Hunters Creek Drive S/B at I-10	#29 Riverbend Main Entrance
#2 Memorial E/B at Gessner	#16 Memorial W/B at Creekside	#30 Beinhorn E/B at Voss
#3 <u>NO ALPR - Future Location</u>	#17 Memorial W/B at Voss	#31 <u>Memorial E/B at Tealwood (new)</u>
#4 Memorial N/B at Briar Forrest	#18 Memorial E/B at Voss	#32 Greenbay W/B at Memorial
#5 Bunker Hill S/B at Taylorcrest	#19 S/B Voss at Old Voss Ln 1	#33 <u>Strey N/B at Memorial</u>
#6 <u>Taylorcrest W/B at Flintdale</u>	#20 S/B Voss at Old Voss Ln 2	<u>Private Systems monitored by MVPD</u>
#7 Memorial E/B at Briar Forrest	#21 N/B Voss at Magnolia Bend Ln 1	US COINS - I-10 Frontage Road
#8 2200 S. Piney Point N/B	#22 N/B Voss at Magnolia Bend Ln 2	Memorial Manor NA Lindenwood/Memorial
#9 N. Piney Point N/B at Memorial	#23 W/B San Felipe at Buffalo Bayou	Greyton Lane NA
#10 Memorial E/B at San Felipe	#24 N/B Blalock at Memorial	Calico NA
#11 Greenbay E/B Piney Point	#25 <u>N/B Bunker Hill at Memorial</u>	Windemere NA
#12 Piney Point S/B at Gaylord	#26 S/B Hedwig at Beinhorn	Mott Lane
#13 <u>Gessner N/B at Bayou</u>	#27 Mobile Unit #181	Kensington NA
#14 <u>Beinhorn W/B at Pipher</u>	#28 Mobile Speed Trailer/Station	Stillforest NA
		Farnham Park
		Riverbend NA
		Pinewood NA
		Hampton Court
		Bridlewood West NA
		N Kuhlman NA
		Longwoods NA
		Memorial City Mall - 22

<p><b>Yellow = Bunker Hill</b></p> <p><b>Green = Piney Point</b></p> <p><b>Red = Hunters Creek</b></p> <p><b>Blue = MVPD Mobile</b></p> <p><b>Purple = Privately Owned Systems</b></p>
--



## Hits/Reads By Camera

1 5/248,177  
2 4/167,638  
3 See #31  
4 6/197,170  
5 3/89,799  
6 0/72,188  
7 10/127,326  
8 6/257,332  
9 0/90,846  
10 3/105,073  
11 0/25,859  
12 1/224,461  
13 10/276,044  
14 0/99,797  
15 0/7,261  
16 5/62,634

17 2/111,521  
18 2/135,491  
19 4/208,810  
20 2/116,173  
21 6/294,190  
22 14/398,942  
23 3/291,148  
24 0/155,382  
25 0/31,371  
26 1/52,782  
27 0/76,469  
28 0/33,715  
29 0/6,672  
30 0/72,341  
31 4/164,457  
32 0/51,454  
33 0/4,739  
34 0/5,664

Total Reads – 4,260,941

Unique Reads – 582,004

Hits- 229

7 Top Hit 90

- Hotlist - 42
- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order

Recoveries - 1

September 2023

Num	Plate	Vehicle	ALPR Recoveries			Links	Date
			Loc	Val			
1	PMC0662	Tou/Pri	13	\$ 18,000.00	Stolen from Repair	19-Jan	
2	SFG4671	BMW X5	7	\$ 32,000.00	Fugitive Previous	28-Jan	
3	RRB9905	Ford/Van	19	\$ 16,000.00	On Tow Truck	1-Feb	
4	PRP8014	Toy/High	21	\$ 24,000.00	Fraud	17-Feb	
5	3539AY	Merz	1	\$ 24,000.00	HPD-case	22-Feb	
6	NDD4115	BMW328	8	\$ 31,500.00	Fraud	6-Mar	
7	DRM8516	NissAlt	19	\$ 21,000.00		7-Apr	
8	SNT5450	GMC 1500	14	\$ 26,000.00		19-Apr	
9	LYG558	Nissan	19	\$ 14,000.00	Fugitive/Drugs	28-Apr	
10	GLN0746	GMC Yukoi	16	\$ 18,000.00		1-May	
11	JRC3494	Porche	13	\$ 32,000.00	Fugitive	8-May	
12	3A0A447	Hyundai	19	\$ 11,000.00	Fugitive	13-May	
13	PY0493	Hyundai	7	\$ 18,000.00		19-May	
14	LKW5687	Ford Esc	2	\$ 11,000.00		8-Jun	
15	PXF8499	Dodge P/U	21	\$ 16,000.00		11-Jun	
16	RTV0092	Hyndi	13	\$ 14,000.00	Meth	24-Jun	
17	SVW7775	Suburb	21	\$ 35,000.00		30-Jun	
18	3554581	Honda Acd	24	\$ 22,000.00	Fraud/fugitives	26-Jul	
19	9PGYC	Olds	13	\$ 9,000.00	Fraud	5-Aug	
20	HJ5922	HYUN Vel	21	\$ 11,000.00		8-Aug	
21	26D243A	Chev 1500	27	\$ 2,000.00		9-Aug	
22	SD21804	Red VW	13	\$ 26,000.00	Auto Thieves	11-Aug	
23	SFF3401	Grey VW	Woaks	\$ 30,000.00	Auto Thieves/Gang	11-Aug	
24	4B7962F	Ford Foc	21	\$ 11,000.00	Fugitive/Drugs	23-Aug	
25	AL38296	Uhauil	23	\$ 32,000.00	Fraud	27-Aug	
26	RXN1895	ChevTrax	2	\$ 14,000.00		23-Sep	

Plate Recoveries					
Plate Recove	Date	Links	Plate Reco	Date	Links
SFG9342	1/12/2023	Owner	MWCRLN	8/15/2023	Owner
RDM8571	1/18/2023	Cited	GCD1760	8/16/2023	Cited
KKV5316	1/18/2023	Owner	4B7962F	8/25/2023	Cited
ND09473	2/17/2023	Cited	PRW94419	9/5/2023	Cited
RMW2202	2/23/2023	Owner	TATDKAT	9/25/2023	Owner
RGB8499	2/24/2023	Owner			
RZX6901	3/8/2023	Arrested			
OB1159K	4/18/2023	Cited			
LLC9151	4/21/2023	Owner			
NKH9972	5/17/2023	Owner			
2B0644F	5/18/2023	Cited			
SVH7417	5/20/2023	Owner			
PGN223	5/24/2023	Owner			
72054CO	5/25/2026	Cited			
HSL0283	6/2/2023	Owner			
RNT6220	6/22/2023	Cited			
2B3401K	6/23/2023	Cited			
SKY3033	7/2/2023	Owner			
3B9213E	7/20/2023	Victim/swap			
3M8386Z	8/5/2023	Stolen/Dupe			
SNZ9391	8/5/2023	Owner			
BS8K522	8/8/2023	Cited			

Firearm in vehicle      Vehicle found to be Stolen  
Temp Tag

Located but Fled								
Date	Plate	Camera	Date	Plate	Camera	Date	Plate	Camera
16-Jan	IN D19211	21	16-Aug	LFD4670	27	27-Sep	KIA	13
4-Feb	LIL2527	21	19-Aug	LYH5271	23			
23-Apr	PZY1260	Hed	28-Aug	SNT0018	16			
23-Apr	1BF9105	8	8-Sep	179ENU	8			
3-Jun	MPR7295	1	10-Sep	3742X63	21			
16-Jun	3364G79	19	15-Sep	SNT0018	22			

Runaways  
3/3/2023 RZY8999 21 Juvenile Runaway

16 of 25 involved in other crimes = 64%

HOT List Hits Other Agencies			
2/9/2023	98BGQN	9	Fugitives
5/26/2023	SGH4365	6	Burglars
6/4/2023	SVN4611	13	Burglars
6-Jun	GBW3672	24	larceny
26-Jun	GBW3672	19	Forgery
22-Sep	TFG6407	27	Theft

ALPR Stops Located not Reported as Recovered			
Plate	ALPR	Agency	Date
SFG9342	19	HPD	11-Jan
KKP9539	1	HPD	26-Jan
PBB6385	13	HPD	30-Jan
RXN2712	21	Southside	9-Feb
RZY1469	8	HPD	6-Mar
HSL0283	7	HPD	3-Jun
RTY9029	6	HPD	4-Jun
HZY2942	6	HPD	14-Jun
PYX7001	19	HPD	22-Jun
LDZ0876	8	Edinberg	25-Jun
HHP9296	19	HPD	3-Sep
LIL8583	7	HPD*	24-Sep

\* HPD never showed up to meet w/victim

Program Summary			
2023 Value	\$ 518,500.00	Recovered	25
2022 Value	\$ 1,733,000.00	Recovered	74
2021 Value	\$ 1,683,601.00	Recovered	75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
<b>Program Total</b>	<b>\$ 5,520,601.00</b>		<b>257</b>

INVESTIGATIVE LEADS/Solves							
Crime	Plate	Date	ALPR	Crime	Plate	Date	ALPR
Package Theft	BLN9367	29-Jan	#29	Theft	BHX3325	5/1/2023	5
Dumping of Concrete	261	7-Jan	#4	BMV	RKV2934	5/13/2023	19
Hotlist	98BBGQN	9-Feb	#9	BMV	SLD2033	5/19/2023	23
BMV's	LGD4601	10-Feb	#19	BMV x2	BS8B122	6/1/2023	14
Missing Person	RZY8999	3-Mar	#8	BOHx2 eluding	SNX4159	6/7/2023	19
Missing Person	MVC4443	5-Mar	#21	BMVx2	SNT1008	6/30/2023	19
Theft	692227C3	7-Mar	#19	BMV	SMY1888	8/9/2023	Woaks
Missing person	8Z9Z064	28-Mar	#21	Package Thefts	DGH5917	8/11/2023	19
Jugging	PYT9426	3/21/2023	#14	Missing Person	SLB6399	8/15/2023	7
BMV's	NDG7754	25-Mar	US Coins	Fraud	RZI4503	9/29/2023	13
Theft	RXR5074	7-Apr	#11	Fraud	RKS2748	9/27/2023	16
BMV's	HDN7572	17-Apr	#20				
BMV	SLD2033	21-Apr	#7				
Poss Abduction*	Multi	28-Apr	#14				

\* ALPR used to prove false report



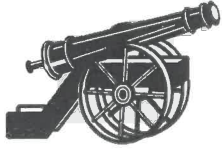
## 2022 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI	26:36:21	23:28:43	24:11:20	22:45:35	36:12:16	39:39:19	20:29:11	41:34:45	25:51:37				5	55
BAKER, BRIAN C	3:31:40	0:18:16	1:29:15	0:32:24	0:21:24	0:34:07	0:00:00	5:44:14	0:00:00					
BALDWIN, BRIAN	17:32:11	13:52:09	18:58:23	15:22:04	11:14:09	12:46:41	0:30:45	17:17:18	16:36:03				3	23
BIEHUNKO, JOHN	22:37:16	20:41:29	24:20:46	9:54:47	16:39:29	14:18:35	21:50:18	17:17:36	16:00:05					20
BOGGUS, LARRY	0:04:10	0:59:15	2:42:11	14:58:50	12:06:57	0:22:51	0:46:16	1:18:35	1:46:29				3	26
BURLESON, Jason	13:12:02	10:25:15	13:11:53	22:52:41	25:02:17	28:34:21	12:28:04	17:46:00	14:03:26				11	38
BYRD, Rachied									25:56:26				5	20
CANALES, RALPH EDWARD	15:05:04	14:08:39	19:00:17	9:18:54	13:22:58	10:32:51	12:45:59	19:09:34	11:22:01					
CENNY, BLAIR C.	22:20:53	13:00:34	4:12:21	5:52:34	9:33:34	4:46:33	0:00:00	2:48:09	7:12:49					
ECKERFIELD, Dillion	25:34:06	16:08:21	33:29:46	21:55:20	33:28:28	33:18:43	29:35:54	18:27:41	17:59:00					22
HARWOOD, NICHOLAS	18:58:46	19:16:48	12:51:44	9:07:09	9:03:33	21:35:51	25:01:09	20:51:59	28:19:01				8	27
JARVIS, RICHARD	17:03:26	15:40:05	15:27:29	13:10:22	16:25:12	16:22:45	38:21:03	20:33:00	17:51:04				1	21
JOHNSON, JOHN	15:48:16	16:53:09	14:28:58	17:03:42	13:16:09	25:55:05	15:29:31	12:10:51	23:43:59				1	37
JONES, ERIC	0:00:00	14:52:11	0:00:00	0:00:00	0:02:31	0:00:00	0:00:00	0:00:18	2:40:15				1	
KING, JEREMY	9:53:27	0:00:00	20:34:58	7:58:39	14:52:28	7:00:48	17:04:38	12:46:59	13:25:27				1	16
KUKOWSKI, Andy	21:46:17	23:48:00	14:19:24	14:13:17	27:31:49	29:10:56	8:46:48	24:12:12	25:10:47				1	46
LOWRIE, Andy	18:47:35	35:22:56	22:43:49	31:50:20	26:19:33	31:43:01	37:35:44	32:07:40	14:19:42				3	22
MCELVANY, ROBERT	13:28:51	9:01:39	3:53:11	9:48:34	6:28:09	8:32:13	7:05:07	5:38:07	8:00:29				2	20
ORTEGA, Yesenia	16:22:55	14:53:39	22:43:49	25:29:38	17:20:34	23:37:36	23:08:26	15:14:27	14:33:27					
OWENS, LANE	7:19:25	1:06:57	0:03:44	0:00:00	0:05:50	0:00:00	0:00:00	0:00:00	2:12:22				4	157
PAVLOCK, JAMES ADAM	1:16:57	0:41:05	1:32:18	0:19:29	1:35:54	8:41:34	5:49:04	19:37:04	25:49:25					
RODRIGUEZ, CHRISTOPHER	2:58:13	0:45:39	5:03:49	10:10:35	3:29:18	1:38:51	1:09:41	0:39:05	7:12:29				4	30
RODRIGUEZ, REGGIE			2:13:47	30:19:25	30:22:14	2:08:28	22:56:31	0:52:52	19:28:41				2	
SALAZAR, Efrain	21:58:39	20:02:08	19:37:20	14:39:42	22:21:47	24:51:18	41:51:31	1:11:04	10:18:29				5	20
SCHANMEIR, CHRISTIAN	20:44:52	12:50:34	15:00:40	16:57:42	20:25:07	18:25:29	20:05:42	20:35:08	17:11:30					
SCHULTZ, RAYMOND	5:44:09	0:00:00	0:46:23	1:12:56	0:00:00	1:09:46	0:24:54	3:16:02	0:05:22				2	73
SILLIMAN, ERIC	25:55:25	11:42:31	7:51:13	7:22:18	31:05:02	26:15:50	15:19:48	21:16:57	22:31:14				1	12
SPRINKLE, MICHAEL	9:05:01	6:38:58	13:45:12	12:40:15	12:06:36	10:45:10	12:31:26	9:01:06	8:55:10				4	23
TAYLOR, CRAIG	29:35:02	17:58:23	21:22:03	12:56:07	16:16:43	9:51:48	15:28:13	25:42:25	16:01:01					
TORRES, PATRICK	14:23:40	17:57:00	12:04:56	16:42:07	17:43:40	7:33:10	11:51:15							
VALDEZ, JUAN	20:27:22	8:01:45	16:38:45	16:10:38	15:51:29	17:34:23	21:00:35	27:51:49	19:17:02					11
VASQUEZ, MONICA	0:39:02	2:11:16	2:48:31	24:00:53	2:54:01	0:52:15	0:49:31	1:01:46	0:11:55				2	1
WHITE, TERRY	26:58:37	19:19:14	6:53:51	14:02:23	32:35:37	24:40:56	28:18:39	14:43:05	5:22:02					
WILLIFORD, Adam	17:44:28												68	746
* = Admin														

Dispatch Committed Time	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
911 Phone Calls	385	377	460	UNV	UNV	383	278	214	264				2361	
3700 Phone Calls	2469	2015	2558	UNV	UNV	2519	2018	2213	2049				15841	
DP General Phone Calls*	53:12:01	71:35:35	56:39:49	UNV	UNV	UNV	35:59:09	39:03:25	48:90:24					
Radio Transmissions						10498	8985	9428	12234					
Totals														

\* This is the minimal time as all internal calls route through the 3700 number.





**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

<b>Agenda Date:</b>	October 17, 2023
<b>Agenda Item:</b>	V
<b>Subject:</b>	Village Fire Department Report
<b>Exhibits:</b>	N/A
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Chief Miller

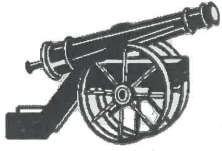
**Executive Summary**

The Village Fire Department Report will include the following items:

- A. Update on Activities

**Recommended Action**

Staff recommends City Council receive the Monthly Report.



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

<b>Agenda Date:</b>	October 17, 2023
<b>Agenda Item:</b>	VI
<b>Subject:</b>	Mayor's Report
<b>Exhibits:</b>	H-GAC Letter dated September 22, 2023 Resolution No. 10-17-2023A
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Mayor Robert P. Lord

**Executive Summary**

The Mayor's Report will include the following:

- A. Resolution No. 10-17-2023 – Appointments to the Houston-Galveston Area Council (H-GAC) General Assembly is a one-year term.
- B. Report on Activities and Upcoming Events

**Recommended Action**

Staff recommends City Council approve Resolution No. 10-17-2023A and receive the Mayor's Report.



**To:** Mayors – General Law Cities  
**Subject:** 2024 General Assembly Designations  
**From:** Chuck Wemple  
**Date:** September 22, 2023

The Houston-Galveston Area Council has had an exciting and eventful 2023. During the 88<sup>th</sup> Legislative Session this year, H-GAC monitored over a hundred bills in both the House and Senate that could potentially affect our members. We remain dedicated to better serving our member governments. We are working to do this by continuing to bring the conversation to your communities to listen to your needs and determining how we can help improve quality of life across the region. Thus far we have visited nine of our regions' counties, and plan to visit the remaining counties by the end of the year.

As we look forward to 2024, we ask that you continue contributing to our regional discussion by appointing elected representatives from your city to represent you and be a part of our decision-making process. H-GAC bylaws allow each member General Law city to designate an elected official to represent you on the General Assembly and at the General Law cities caucus meeting. At the caucus meeting, General Law cities from across the region will elect two members to represent all General Law cities on the H-GAC Board of Directors, and two members to serve as alternates.

I have attached the nomination form on which you can designate your representatives. Please email the completed form to [Laura.Parker@h-gac.com](mailto:Laura.Parker@h-gac.com). If more information concerning General Assembly and Board of Directors membership would be useful, please **contact** me at 713-993-4514 or Rick Guerrero at 713-993-4598.

A lunch meeting of General Law city representatives is scheduled for **Friday, November 3, 2023** from **11:00 am to 1:00 pm**. It will be at the Briar Club (2603 Timmons Ln. Houston, TX 77027) in the Azalea Room. Your city's designees are highly encouraged to attend and help elect the 2024 General Law Cities' representatives to the H-GAC Board of Directors.

Thank you for your continuing participation and support for the Houston-Galveston Area Council. We look forward to working with you in the coming year.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Charles Wemple', written over a horizontal blue line.

Charles Wemple (Sep 22, 2023 10:59 CDT)

**Chuck Wemple**

Attachment

**RESOLUTION NO. 10-17-2023A**  
**DESIGNATION OF REPRESENTATIVE AND ALTERNATE**  
**HOUSTON-GALVESTON AREA COUNCIL**  
**2024 GENERAL ASSEMBLY**

\* \* \* \* \*

**BE IT RESOLVED**, by the Mayor and City Council of Bunker Hill Village, Texas that Susan Schwartz be, and is hereby designated as its Representative to the **GENERAL ASSEMBLY** of the Houston-Galveston Area Council for the year 2024.

FURTHER, that the Official Alternate authorized to serve as the voting representative should the hereinabove named representative become ineligible, or should he/she resign, is Eric Thode.

**THAT** the Executive Director of the Houston-Galveston Area Council be notified of the designation of the hereinabove named representative and alternate.

**PASSED, APPROVED, AND RESOLVED**, this 17<sup>th</sup> day of October, 2023.

APPROVED:

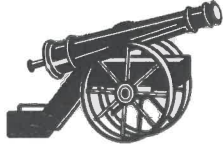
\_\_\_\_\_  
Robert P. Lord, Mayor

**ATTEST:**

\_\_\_\_\_  
Gerardo Barrera, City Administrator/ Acting City Secretary

2023 DEVELOPMENT REPORT

Month	Permits Issued (excludes new construction, add, remodel)			Residential			Inspections Performed (includes reinspections and VFD)		Monthly Total
	Pre-Development Meetings	New Residential	Residential Addition	Residential Remodel	Residential Addition	Residential Remodel	Inspections Performed		
January	12	86	2	1	1	1	235	90	
February	10	154	3	0	3	3	292	160	
March	14	130	2	1	4	4	335	137	
April	7	76	0	0	3	3	214	79	
May	11	96	0	1	4	4	277	101	
June	9	132	2	0	3	3	240	137	
July	12	78	0	1	1	1	295	80	
August	11	155	3	3	4	4	358	165	
September	14	65	1	1	1	1	324	68	
October									
November									
December									
<b>YTD Total</b>	<b>100</b>	<b>972</b>	<b>13</b>	<b>8</b>	<b>24</b>	<b>24</b>	<b>2570</b>		



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

<b>Agenda Date:</b>	October 17, 2023
<b>Agenda Item:</b>	VIII
<b>Subject:</b>	Fee Schedule
<b>Exhibits:</b>	Redlined Proposed Fee Schedule Resolution No. 10-17-2023B
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Gerardo Barrera, City Administrator

**Executive Summary**

Per the Local Government Code Chapter 132, the governing body of a municipality may authorize a municipal official who collects fees, fines, court costs and other charges to accept payment by credit card and collect a reimbursement fee for processing the payment by credit card.

The use of credit cards to pay for services has increased significantly this year and is expected to continue into 2024. The City already supplements the fees associated per transaction through funds budgeted annually in the General and Utility Fund. The City's merchant services provider (Open Edge) has also increased transaction costs by almost 75% to date, which will result in having to supplement nearly \$100,000 (\$40,000 above FY 2023 budgeted amount) by the end of the year.

As a measure to recoup the fees, staff is recommending a 3% per transaction fee for processing payments by credit card. The City will continue to offer payment methods that do not incur additional fees, such as check and ACH payments.

Staff is recommending an effective date to implement the transaction fee of January 1, 2024. This allows time to begin an education campaign.

**Recommended Action**

Staff recommends that City Council approve Resolution No. 10-17-2023B, adopting the amended fee schedule with an effective date of January 1, 2024 for implementation.

**RESOLUTION NO. 10-17-2023B**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS, AND OTHER MATTERS.**

\* \* \* \* \*

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** That certain "Schedule of Fees and Charges," a true and correct copy of which is attached hereto as Exhibit "A" and for all things is made a part of this Resolution, is hereby in all things adopted. The fees set forth in said Exhibit "A" shall be applicable January 1, 2024.

**Section 2.** All resolutions or parts of resolutions inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

**PASSED, APPROVED, AND RESOLVED** this 17<sup>th</sup> day October, 2023.

**APPROVED:**

\_\_\_\_\_  
Robert P. Lord, Mayor

**ATTEST:**

\_\_\_\_\_  
Gerardo Barrera, City Administrator/ Acting City Secretary

**RESOLUTION NO. 10-17-2023B**

**EXHIBIT "A"**

**CITY OF BUNKER HIL VILLAGE**

**PERMIT, INSPECTION AND MISCELLANEOUS FEE SCHEDULE**

ADMINISTRATIVE SERVICES		FEE
<u>Credit Card Processing</u>	<u>3% per transaction</u>	

BUILDING & SWIMMING POOL		FEE
<i>Subject to Plan Review Fee</i>		
New Construction	\$1.46/ sq. ft	\$500 min.
Remodel - Air Conditioned Space	\$1.46/ sq. ft total space remodel	\$500 min.
Remodel/ Construction/ Accessory Structure - Non-Air Conditioned Space	\$0.76/ sq. ft.	
Accessory Structure	\$1.46/ sq. ft	
Swimming Pool	\$1.40/ sq. ft total pool water surface area	\$500 min.
Residential Miscellaneous	\$100.00	

OTHER INSPECTIONS		FEE
<i>Permit fee will double or a minimum of \$300 when work is started prior to obtaining permit or scheduling inspection</i>		
Initial Plan Submittal - New Homes and over 50% Remodel	\$600.00	
Initial Plan Submittal - Remodels, pools (new and remodel), and accessory structures (new and remodel)	\$200.00	
Plan Resubmittal	\$500.00	3rd submission and over
Drainage Review	\$1,000.00	Actual costs for use of outside consultants
Drainage Resubmittal	\$500.00	Actual costs for use of outside consultants
Synthetic Turf	\$500.00	Plan review & fee required
Demolition	\$300.00	Sewer disconnect must be completed first
Flatwork	\$200.00	Sidewalks, driveways, patios
Culverts	\$300.00	
Re-roof	\$100.00	
Fence	\$100.00	
House Moving	\$100.00 + Bond (\$1,000/mi)	
Foundation Repair	\$200.00	
Fire Sprinkler	\$200.00	
Re-inspection	\$100.00	
Emergency/ Same Day Inspection	\$300.00	
Re-issuance of Revoked/ Suspended Permit	\$300.00	
Sign Construction	\$100.00	
Water Deposit	\$500.00	Required for renters and new construction
Board of Adjustment Application	\$300.00	
Specific Use Application	\$1,000.00	
Planning & Zoning Application	\$1,000.00 (one lot) + \$100/lot	
Offsite Tree Replacement	\$1000.00/ tree	



ELECTRICAL		FEE
New Construction/ Remodel/ Addition	\$400.00	
Remodel Existing	\$300.00	
Swimming Pool	\$300.00	
T-Pole	\$100.00	
Meter Loop, Rebuild, Relocate	\$100.00	
Outside Lighting	\$100.00	
Electric Fence Gate	\$100.00	
Generator	\$300.00	
Generator Foundation	\$200.00	
Solar Panel Installation	\$300.00	
Re-inspection	\$100.00	
Electrical Miscellaneous	\$100.00	

MECHANICAL - A/C & HEATING		FEE
New Construction/ Remodel/ Addition	\$400.00	
Remodel Existing	\$300.00	
Replace A/C or Heat	\$100.00	Same size and location
Re-inspection	\$100.00	
Mechanical Miscellaneous	\$100.00	

PLUMBING		FEE
New Construction/ Remodel/ Addition	\$500.00	
Remodel Existing	\$300.00	
Swimming Pools/ Gas Line	\$400.00	
New Water Meter Inspection	\$100.00	
Sewer Tap Inspection	\$100.00	
Sewer Disconnect	\$100.00	
Sewer Re-Route	\$100.00	
Sewer Service Availability	\$450.00	Sewer connection fee, additional charges may be added after review by PW Dept.
Gas Turn-On	\$100.00	
Annual Gas Test	\$100.00	
Generator	\$200.00	
Irrigation/ Sprinklers	\$100.00	

1. Backflow prevention device must be certified
2. Only final inspection required
3. Leave open where it ties into water system for inspection

Water Meters (must be installed by a registered plumber at builder's cost)

1 inch meter	\$1,680.00	
1½ inch meter	\$2,600.00	
2 inch meter	\$2,710.00	
Water Heater	\$100.00	
Area Drains	\$100.00	Plan review required
Re-inspection	\$100.00	
Plumbing Miscellaneous	\$100.00	

VACANT PROPERTY		FEE
Year 1 Registration	\$500.00	
Year 2 Re-Registration	\$1,000.00	
Year 3 + Re-Registration	\$1,500.00	

MISCELLANEOUS		FEE
Drilling and Operation of Water Wells Application	\$5,000.00	
Application for Excavation	\$65.00+\$5,000 Bond	
Excavation Inspection	\$100.00	
Utility Reconnect	\$50.00	
Utility Deposit for Non-Property Owners	\$500.00	Renters
Return Check/ Bank Draft	\$35.00	
Recycle Cart Change-Out	\$25.00	
Event Permit	\$50.00+Liability Insurance	

ANIMAL CONTROL		FEE
Impound Dog or Cat	\$50.00	
Daily Impoundment Fee	\$10.00 /day	

ALARMS		FEE
False Alarms - Police Department	\$50.00	Each response after 5 during a 12 month period
False Alarms - Fire Department	\$200.00	Each response after 5 during a 12 month period

SOLICITORS		FEE
Solicitor Registration	\$25.00/ registration	MVPD approval required
Replacement ID Cards	\$5.00 /card	

TREE & BENCH DEDICATION		FEE
30-gallon Tree	\$700.00	
45-gallon Tree	\$900.00	
Bench	\$1,200.00	

**TELECOMMUNICATIONS SERVICE AND WIRELESS NETWORK PROVIDERS PERMIT FEES AND PUBLIC RIGHTS-OF-WAY RENTAL RATES**

*Rights-of-way fee.* The permit holder shall pay to the City a rights-of-way fee that is calculated in accordance with Chapter 283 of the Texas Local Government Code, or the table below, as applicable. The rights-of-way fee for access lines shall be as proscribed by Chapter 283 of the Texas Local Government Code and calculated by the Texas Public Utilities Commission. Rights-of-way fees for all facilities other than access lines shall be prorated for the first year in which a construction permit fee is paid, and shall be paid at the time of the permit application.

<b>Equipment Type</b>	<b>Construction Permit Fee</b>	<b>Rights-of-way Fee</b>
Transport Facilities	\$500 for first 5 nodes, \$250 for each additional node	\$28 per month per node <sup>1 4</sup>
Network Nodes	\$500 for first 5 nodes, \$250 for each additional node	\$250 per year per node <sup>2 3</sup>
Node Support Poles	\$1000 per pole	\$250 per year per pole <sup>2</sup>

<sup>1</sup> Unless equal or greater amount is paid under Chapter 283 of the Local Government Code or Chapter 66 of the Utility Code.

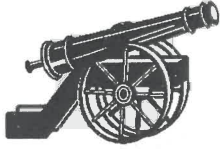
<sup>2</sup> As adjusted by an amount equal to one-half the annual change, if any, in the consumer price index .The City shall provide written notice to each network provider of the new rate; and the rate shall apply to the first payment due to the City on or after the 60th day following the written notice.

<sup>3</sup> Collocated network nodes on City service poles shall also pay an annual collocation fee at a rate not greater than \$20 per year per service pole.

<sup>4</sup> A network provider may not install its own transport facilities unless the provider: (i) has a permit to use the public right-of-way; and (ii) pays to the City a monthly public right-of-way rate for transport facilities in an amount equal to \$28 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul unless or until the time the network provider's payment of fees to the City exceeds its monthly aggregate per-node compensation to the City. A network provider that wants to connect a network node to the network using the public right-of-way may: (i) install its own transport facilities as provided in this section; or (ii) obtain transport service from a person that is paying municipal fees to occupy the public right-of-way that are the equivalent of not less than \$28 per node per month. A public right-of-way rate required by this section is in addition to any other public right-of-way rate required by the City.

*Annexation and disannexation.* For the purpose of compensating the City under this Chapter, a user shall start including or excluding facilities within an annexed or disannexed area within thirty (30) days of written notice by the City to the user of the annexation or disannexation.

*Timing of line fee payment.* Permit holder shall remit the rights-of-way fees on an annual basis, unless otherwise proscribed by Chapter 283 of the Texas Local Government Code. Unless otherwise mandated by state law, the payment of rights-of-way fees shall be due on January 31<sup>st</sup> of each year following the year in which a construction permit fee and prorated rights-of-way fee was paid, and each subsequent year until (i) the facilities are removed from the right-of-way and written notice provided to the City, or (ii) the facilities are no longer owned by the permit holder and written notice of the new owner's name, address, and phone number are provided to the City.



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

**Agenda Date:** October 17, 2023  
**Agenda Item:** IX  
**Subject:** FY 2024 Water and Wastewater Rates  
**Exhibits:** Ordinance No. 23-614  
**Funding:** As budgeted with the 2024 Adopted Budget  
**Presenter(s):** Susan Engels, Finance Director

**Executive Summary**

During the annual budget process, staff reviews utility rates to determine if charges will generate adequate revenue to operate and maintain city utilities and associated infrastructure. Following adoption of the Fiscal Year (FY) Budget, City Council must set the annual utility rates for Water and Wastewater Services. With the approval of the 2024 Budget, a 6% increase was included for residential water and wastewater rates, and an 8% increase for non-residential water and wastewater rates, and irrigation-only accounts.

Staff recommends an effective date of December 13, 2023 for the new rates.

**Recommended Action**

Staff recommends City Council approve Ordinance No. 23-614 for FY 2024 water and wastewater rates.

**ORDINANCE NO. 23-614**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1) - (5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1) - (5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY.**

\* \* \* \* \*

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** The Code of Ordinances of the City of Bunker Hill Village, Texas, is hereby amended by striking from Article II of Chapter 16 thereof all of Section 16-26 and substituting therefore a new Section 16-26 to provide as follows:

**Sec. 16-26. Bi-monthly charges.**

From and after December 13, 2023, for water and sanitary sewer usage, the following bi-monthly (i.e. January-February, March-April, May-June, July-August, September-October, and November-December) rates shall be charged by the City of Bunker Hill Village for services of its waterworks system and its sanitary sewer system:

**(1) Residential Water Charges:**

a.	Minimum Charge, for water usage from 0 to 4,000 gallons.....	\$114.82
b.	For each 1,000 gallons of water usage from 4,001 to 10,000 gallons.....	\$3.31
c.	For each 1,000 gallons of water usage from 10,001 to 20,000 gallons.....	\$3.60
d.	For each 1,000 gallons of water usage from 20,001 to 30,000 gallons.....	\$6.19
e.	For each 1,000 gallons of water usage from 30,001 to 40,000 gallons.....	\$7.04

f.	For each 1,000 gallons of water usage from 40,001 to 60,000 gallons.....	\$8.24
g.	For each 1,000 gallons of water usage from 60,001 to 70,000 gallons.....	\$10.10
h.	For each 1,000 gallons of water usage over 70,001 .....	\$12.62

**(2) Residential Sanitary Sewer Charges:**

a.	Minimum charge including 0 to 1,000 gallons of water.....	\$52.89
b.	For each additional 1,000 gallons of water usage: Single-family residential (1,001 to 40,000 gallons).....	\$2.05

**(3) Non-Residential Water charges:**

a.	Minimum Charge, for water usage from 0 to 4,000 gallons.....	\$143.52
b.	For each 1,000 gallons of water usage from 4,001 to 10,000 gallons.....	\$4.62
c.	For each 1,000 gallons of water usage from 10,001 to 20,000 gallons.....	\$5.12
d.	For each 1,000 gallons of water usage from 20,001 to 30,000 gallons.....	\$6.37
e.	For each 1,000 gallons of water usage from 30,001 to 40,000 gallons.....	\$8.61
f.	For each 1,000 gallons of water usage from 40,001 to 60,000 gallons.....	\$9.74
g.	For each 1,000 gallons of water usage from 60,001 to 70,000 gallons.....	\$11.79
h.	For each 1,000 gallons of water usage over 70,001 .....	\$13.73

**(4) Non-Residential Sanitary Sewer Charges:**

- a. Minimum charge including 0 to 1,000 gallons of water..... \$62.40
- b. for each additional 1,000 gallons of water usage: ..... \$4.56

**(5) Non-Residential Irrigation Water Charges:**

- a. Minimum charge including 0 to 1,000 gallons of water ..... \$35.88
- b. For each 1,000 gallons of water usage from  
1,001 to 4,000 gallons..... \$35.88
- c. For each 1,000 gallons of water usage from  
4,001 to 10,000 gallons..... \$4.62
- d. For each 1,000 gallons of water usage from  
10,001 to 20,000 gallons..... \$5.12
- e. For each 1,000 gallons of water usage from  
20,001 to 30,000 gallons..... \$6.37
- f. For each 1,000 gallons of water usage from  
30,001 to 40,000 gallons..... \$8.61
- g. For each 1,000 gallons of water usage from  
40,001 to 60,000 gallons..... \$9.74
- h. For each 1,000 gallons of water usage from  
60,001 to 70,000 gallons..... \$11.79
- i. For each 1,000 gallons of water usage over 70,001 ..... \$13.73

**Section 2.** All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

**Section 3.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect,

impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED** this the 17<sup>th</sup> day of October, 2023.

---

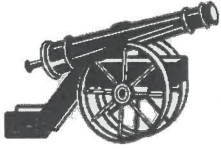
Robert P. Lord, Mayor

**ATTEST:**

---

Gerardo Barrera, City Administrator/ Acting City Secretary





**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

**Agenda Date:** October 17, 2023  
**Agenda Item:** X  
**Subject:** FY 2024 Solid Waste Rate  
**Exhibits:** Ordinance No. 23-615  
**Funding:** As budgeted with the 2024 Adopted Budget  
**Presenter(s):** Susan Engels, Finance Director

**Executive Summary**

Following the adoption of the Fiscal Year (FY) Budget, City Council must set the annual rate for solid waste and recycling collection services. The current rate is based on a 6 ½ year contract with Texas Pride approved in June 2022 with no proposed increase through 2024.

The proposed rate for FY 2024 will remain at \$72.62 (same as FY 2023). This rate accounts for two months of services and includes required taxes and administration costs. A rate increase is expected for FY 2025.

**Recommended Action**

Staff recommends City Council approve Ordinance No. 23-615, establishing solid waste rates for FY 2024.

**ORDINANCE NO. 23-615**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26 (5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFOR A NEW SECTION 16-26 (5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR SOLID WASTE AND RECYCLING SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY.**

\* \* \* \* \*

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** The Code of Ordinances of the City of Bunker Hill Village, Texas, is hereby amended by striking from Article II of Chapter 16 thereof Section 16-26 (5) and substituting therefore a new Section 16-26 (5) to provide as follows:

**Sec. 16-26. Bi-monthly charges.**

From after January 1, 2024, for solid waste collection and recycling charges the following bi-monthly (i.e. January-February, March-April, May-June, July-August, September-October, and November-December) rates shall be charged by the City of Bunker Hill Village for services of its solid waste collection and recycling system:

**(5) Solid waste collection and recycling charges:**

Per residential unit, ~~school, church~~, public building, or similar use, including

sales tax..... \$72.62

**Section 2.** All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

**Section 3.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED** this the 17<sup>th</sup> day of October, 2023.

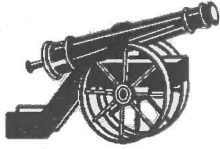
---

Robert P. Lord, Mayor

**ATTEST:**

---

Gerardo Barrera, City Administrator/ Acting City Secretary



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

**Agenda Date:** October 17, 2023

**Agenda Item:** XI

**Subject:** TMRS

**Exhibits:** Ordinance No. 23-616  
Plan Change Study

**Funding:** As budgeted with the 2024 Adopted Budget

**Presenter(s):** Gerardo Barrera, City Administrator

**Executive Summary**

As part of the FY 2024 Budget, the Memorial Villages Police Department (MVPD) included a reinstatement of Updated Services Credits (USC) and a Cost of Living Adjustment (COLA) to their benefits package. USC is a financial credit that can increase benefits at retirement based on changes in salary and retirement plan. COLA is an optional benefit that helps protect benefits from the effects of inflation. A City may choose to change, adopt, or rescind COLA amounts 30%, 50% or 70% of the CPI change and can be calculated either retroactively or non-retroactively. It has been customary for the City to mirror the MVPD benefits package for its employees.

As discussed previously with Council at the June 2023 Budget Workshop and the September 2023 Budget presentation, the FY 2024 Adopted Budget includes an annually repeating 100% USC with associated transfers for staff, which remains unchanged from 2023.

Currently, a COLA must be calculated by looking back to the cumulative change in CPI since each retiree's retirement date, commonly called the "catch up." Effective May 27, 2023, the Texas Legislature amended the TMRS Act to provide cities a new repeating COLA option. The City's new COLA change is the adoption of a 50% non-retroactive increase. This eliminates the retroactive calculation and makes it less expensive than a repeating COLA calculated retroactively. The City's contribution rate to the Texas Municipal Retirement System (TMRS) for 2024 will be 18.67% (7.81% increase from FY 2023).

Following Council approval, these measures will be effective January 1, 2024.

**Recommended Action**

Staff recommends Council approve Ordinance No. 23-616.

**ORDINANCE NO. 23-616**

**AN ORDINANCE REGARDING THE CITY OF BUNKER HILL VILLAGE'S TEXAS MUNICIPAL RETIREMENT SYSTEM BENEFITS: (1) ADOPTING NON-RETROACTIVE REPEATING COLAS, FOR RETIREES AND THEIR BENEFICIARIES UNDER TMRS ACT §853.404(f) and (f-1), AND (2) AUTHORIZING ANNUALLY ACCRUING UPDATED SERVICE CREDITS AND TRANSFER UPDATED SERVICE CREDITS.**

\* \* \* \* \*

**WHEREAS**, the City of Bunker Hill Village, Texas (the “City”), elected to participate in the Texas Municipal Retirement System (the “System” or "TMRS") pursuant to Subtitle G of Title 8, Texas Government Code, as amended (which subtitle is referred to as the "TMRS Act"); and

**WHEREAS**, House Bill 2464, 88th Texas Legislature, R.S., 2023 (“HB 2464”), added Subsections 853.404(f) and (f-1) to the TMRS Act and authorized cities participating in the System to provide certain retirees and their beneficiaries with an annually accruing (“repeating”) annuity increase (also known as a cost of living adjustment, or “COLA”) based on the change in the Consumer Price Index for All Urban Consumers for the one-year period that ends 12 months before the January 1 effective date of the applicable COLA (a “non-retroactive repeating COLA”); and

**WHEREAS**, new TMRS Act §853.404(f) and (f-1) allow participating cities to elect to provide non-retroactive repeating COLAs under certain circumstances, as further described by this Ordinance, by adopting an ordinance to be effective January 1 of 2024, 2025 or 2026, in accordance with TMRS Act §854.203 and §853.404; and

**WHEREAS**, TMRS Act §853.404(f-1) provides the non-retroactive repeating COLA option applies only to a participating city that, as of January 1, 2023, either (1) has not passed an annually repeating COLA ordinance under TMRS Act §853.404(c) or had previously passed a repeating COLA ordinance and then, before January 1, 2023, passed an ordinance rescinding such repeating COLA, or (2) does provide an annually repeating COLA under §853.404(c) and elects to provide a non-retroactive repeating COLA under §853.404(f) for purposes of maintaining or increasing the percentage amount of the COLA; and

**WHEREAS**, the City Council acknowledges that the City meets the above-described criteria under §853.404(f-1) and is eligible to elect a non-retroactive repeating COLA under §853.404(f) and that such election must occur before January 1, 2026, and after that date future benefit changes approved by the City may require reversion to a retroactive repeating COLA; and

**WHEREAS**, the City Council finds that it is in the public interest to: (1) adopt annually accruing non-retroactive COLAs for retirees and their beneficiaries under TMRS Act §853.404(f) and (f-1); and

(2) in accordance with TMRS Act §853.404 and §854.203(h), reauthorize annually accruing Updated Service Credits and transfer Updated Service Credits; now, therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1. Adoption of Non-Retroactive Repeating COLAs.**

(a) On the terms and conditions set out in TMRS Act §854.203 and §853.404, the City authorizes and provides for payment of the increases described by this Section to the annuities paid to retired City employees and beneficiaries of deceased City retirees (such increases also called COLAs). An annuity increased under this Section replaces any annuity or increased annuity previously granted to the same person.

(b) The amount of the annuity increase under this Section is computed in accordance with TMRS Act §853.404(f) as the sum of the prior service and current service annuities, as increased in subsequent years under TMRS Act §854.203 or TMRS Act §853.404(c), of the person on whose service the annuities are based on the effective date of the annuity increase, multiplied by 50% of the percentage change in the Consumer Price Index for All Urban Consumers during the 12-month period ending in December of the year that is 13 months before the effective date of the increase under this Section.

(c) An increase in an annuity that was reduced because of an option selection is reducible in the same proportion and in the same manner that the original annuity was reduced.

(d) If a computation under this Section does not result in an increase in the amount of an annuity, the amount of the annuity will not be changed under this Section.

(e) In accordance with TMRS Act §853.404(f-1)(2), an increase under this Section only applies with respect to an annuity payable to a TMRS member, or their beneficiary(ies), which annuity is based on the service of a TMRS member who retired, or who is deemed to have retired under TMRS Act §854.003, not later than the last day of December of the year that is 13 months before the effective date of the increase under this Section.

(f) The amount of an increase under this Section is an obligation of this City and of its account in the benefit accumulation fund of the System.

(g) The initial increase in annuities authorized by this Section shall be effective on January 1 immediately following the year in which this Ordinance is approved, subject to receipt by the System prior to such January 1 and approval by the Board of Trustees of the System ("Board"). Pursuant to TMRS Act

§853.404, an increase in retirement annuities shall be made on January 1 of each subsequent year, provided that, as to such subsequent year, the actuary for the System has made the determination set forth in TMRS Act §853.404(d), until this Ordinance ceases to be in effect as provided in TMRS Act §853.404(e).

**Section 2. Authorization of Annually Accruing Updated Service Credits and Transfer Updated Service Credits.**

(a) As authorized by TMRS Act §854.203(h) and §853.404, and on the terms and conditions set out in TMRS Act §§853.401 through 853.404, the City authorizes each member of the System who on the first day of January of the calendar year immediately preceding the January 1 on which the Updated Service Credits will take effect (i) has current service credit or prior service credit in the System by reason of service to the City, (ii) has at least 36 months of credited service with the System, and (iii) is a TMRS-contributing employee of the City, to receive “Updated Service Credit,” as that term is defined and calculated in accordance with TMRS Act §853.402.

(b) The City authorizes and provides that each employee of the City who (i) is eligible for Updated Service Credits under Subsection (a) above, and (ii) who has unforfeited prior service credit and/or current service credit with another System-participating municipality or municipalities by reason of previous employment, shall be credited with Updated Service Credits pursuant to, calculated in accordance with, and subject to adjustment as set forth in TMRS Act §853.601, both as to the initial grant and all future grants under this Ordinance.

(c) The Updated Service Credit authorized and provided under this Ordinance shall be 100% of the "base Updated Service Credit" of the TMRS member calculated as provided in TMRS Act §853.402.

(d) Each Updated Service Credit authorized and provided by this Ordinance shall replace any Updated Service Credit, prior service credit, special prior service credit, or antecedent service credit previously authorized for part of the same service.

(e) The initial Updated Service Credit authorized by this Section shall be effective on January 1 immediately following the year in which this Ordinance is approved, subject to receipt by the System prior to such January 1 and approval by the System’s Board. Pursuant to TMRS Act §853.404, the authorization and grant of Updated Service Credits in this Section shall be effective on January 1 of each subsequent year, using the same percentage of the “base Updated Service Credit” stated in Subsection (c) in computing Updated Service Credits for each future year, provided that, as to such subsequent year, the actuary for the System has made the determination set forth in TMRS Act §853.404(d), until this Ordinance ceases to be in effect as provided in TMRS Act §853.404(e).

**PASSED, APPROVED, AND ADOPTED** this 17<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
Robert P. Lord, Mayor

**ATTEST:**

\_\_\_\_\_  
Gerardo Barrera, City Administrator/ Acting City Secretary



# TMRS Comparison of Alternate Benefit Design(s)

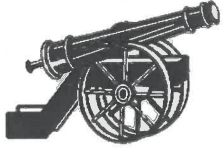
FOR CITIES

2024 Rates • Bunker Hill Village (00199)

Report Date - October 4, 2023

Plan Provisions	Current	Option 1
Deposit Rate	7.00%	7.00%
Matching Ratio	2 to 1	2 to 1
Updated Service Credit	100% (Repeating)	100% (Repeating)
Transfer USC *	Yes	Yes
COLA	0%	50% (Repeating)
Retroactive COLA	No	No
20 Year/Any Age Retirement	Yes	Yes
Vesting	5 years	5 years
Supplemental Death Benefit	A & R	A & R
<b>Contribution Rates</b>	<b>2024</b>	<b>2024</b>
Normal Cost Rate	9.47%	11.11%
Prior Service Rate	<u>1.50%</u>	<u>7.21%</u>
Retirement Rate	<b>10.97%</b>	<b>18.32%</b>
Supplemental Death Rate	<u>0.35%</u>	<u>0.35%</u>
Total Contribution Rate	<b>11.32%</b>	<b>18.67%</b>
Unfunded Actuarial Liability	\$98,618	\$556,854
Amortization Period	13 years	13 years
Funded Ratio	97.7%	88.3%

\* As of the December 31, 2022 valuation date, there was 1 employee with service in other TMRS cities eligible for transfer USC.



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

<b>Agenda Date:</b>	October 17, 2023
<b>Agenda Item:</b>	XII
<b>Subject:</b>	Geotechnical Services
<b>Exhibits:</b>	Contract
<b>Funding:</b>	Capital Improvement Program \$29,000.00
<b>Presenter(s):</b>	Gerardo Barrera, City Administrator Elvin Hernandez, Director of Public Works

**Executive Summary**

The approved FY 2023 Capital Improvement Plan includes a new asphalt overlay project of the following streets: Knipp Rd, Strey Ln., Bunker Hill Rd and Taylorcrest Rd. To evaluate the current condition of the existing roadways and sub-base, staff recommends commissioning an engineering geotechnical study. As previously discussed with Council, all roadway work has been rescheduled to 2024 in order to complete this study prior to construction.

The geotechnical study will consist of a field investigation of at least ten (10) test core borings to a depth of ten (10) feet and twenty-five (25) test borings to a depth of five (5) feet. The Geotechnical Engineer will provide the summary of findings that will include the current thickness of the roadway, the condition of the sub-base and identify potential causes of existing failures. Additionally, the final report will provide the City with recommendations of a milling & overlay plan for all roads identified, including proper sub-base work as necessary.

All testing work and the report is expected to be completed within six (6) weeks from receipt of Notice to Proceed. Design, Project Management Coordination and Construction Phase Services will also be required prior construction and will be brought to Council for approval at a later time.

**Recommended Action**

Staff recommends that City Council approve a contract with RPS in the amount of \$29,000 for geotechnical services for Knipp Rd., Strey Ln., Bunker Hill Rd., and Taylorcrest Rd.



575 N. Dairy Ashford  
Suite 700  
Houston, Texas 77079  
T +1 281 589 7257

October 13, 2023

Mr. Gerardo Barrera, MBA, CPM  
City Administrator  
City of Bunker Hill Village  
11977 Memorial Drive  
Houston, Texas 77024

Re: Proposal for the Design of Asphalt Mill & Overlay Improvements for  
Knipp Road, Strey Lane, Taylorcrest Road, and Bunker Hill Road in Bunker Hill Village, Texas

Dear Mr. Barrera:

RPS Infrastructure, Inc. (RPS) is pleased to submit this proposal to the City of Bunker Hill Village (City) for professional engineering services for asphalt mill and overlay improvements for the streets noted above as shown on the attached Exhibit I. RPS will conduct the tasks listed below including project management, geotechnical analysis, plans, technical specifications, cost estimate, bid phase services, and limited construction phase services. The City plans to bid the project in November 2023 and begin construction in early 2024.

### UNDERSTANDING OF THE PROJECT

The City of Bunker Hill Village is continuing its program to improve and maintain key infrastructure throughout the City. As part of this program, the following high-volume streets are to be milled and overlaid:

- Knipp Road from Taylorcrest Road to Memorial Road (5,100 LF)
- Strey Lane from Taylorcrest Road to Memorial Road (3,600 LF)
- Taylorcrest Road from Strey Lane to Blalock Lane (4,900 LF)
- Bunker Hill Road from Taylorcrest Road to Memorial Road (5,300 LF)

Total project length is approximately 3.6 miles.

### SCOPE OF SERVICES

RPS is prepared to provide the following basic services to the City of Bunker Hill Village:

#### Basic Services

#### Task I - Geotechnical Investigation

Alpha Testing will conduct the field investigation consisting of ten (10) tests borings to a depth of ten (10) feet and twenty-five (25) test borings to a depth of five (5) feet within the project limits. Geotechnical engineer will provide a geotechnical report with recommendations for the milling and overlay, pavement

thickness recommendations, possible full depth replacement (if needed) and boring logs. Copies of the geotechnical report will be made available to the City and the Construction Manager. RPS will prepare a scope and contract directly with Alpha Testing.

### **Task 2 - Project Management and Design Coordination**

1. Coordination meetings with the City and project team members. It is anticipated that there will be no more than three (3) coordination meetings with City staff throughout the project design. All other coordination will occur via email or phone conferences.
2. Coordination and design review with Lloyd Smitha (Construction) and Kimley Horn Associates (Traffic) sub-consultant representatives.
3. Project Management will include documentation/records along with task management, workload scheduling, project scheduling, internal meetings, and meeting summaries.

### **Task 3 - 60% Design**

1. Prepare full sized (22"x34") drawings.
2. Plan submittal milestones will include 60%, 90%, and 100%. For each submittal, RPS will meet with the City to discuss comments. Work with the City and the Design Review sub-consultants at the 60% submittal to value engineer the plans, if needed.
3. Prepare 60% construction plan sheets at each milestone that will include the following sheets:
  - a. Cover Sheet
  - b. General Notes
  - c. Project Layout Sheets
  - d. Typical Sections
  - e. Traffic Control Sheets
  - f. Roadway Plan Sheets
  - g. Pavement Marking Plan Sheets
  - h. Stormwater Pollution Prevention Plan Sheets
  - i. Detail Sheets

The roadway sheets will utilize aerial photography in lieu of a detailed topographic survey.

4. Prepare construction cost estimate.
5. QA/QC

### **Task 4 - 90% Design**

1. RPS will meet with the City to discuss comments from the 60% submittal. We will work with the City and the Design Review sub-consultants at the 60% submittal to value engineer the plans, if needed.
2. Address comments and prepare 90% plans.
3. RPS will also prepare a draft project manual at the 90% submittal milestone that will include the bid form, technical specifications, special provisions, summary of work and estimated construction time.
4. Update construction cost estimate.
5. QA/QC

### **Task 5 - 100% Design**

1. RPS will meet with the City to discuss comments from the 90% submittal. We will work with the City and the Design Review sub-consultants at the 90% submittal to value engineer the plans, if needed.
2. Address comments and prepare 100% signed and sealed plans.

3. RPS will prepare final project manual with an updated bid form, technical specifications, special provisions, summary of work and estimated construction time. RPS will include any front end documents from the City.
4. Update construction cost estimate.
5. QA/QC
6. We will submit final CAD files to the City in AutoCAD Civil3D.
7. Final construction plans will also be submitted to the City in electronic format.

#### Task 6 - Bid Phase Services

1. Participate in the pre-bid conference for prospective bidders.
2. Receive, review and answer questions received from plan holders
3. Issue addenda as required.
4. Attend bid opening.
5. Generate bid tabulations and analyze bid submittals.
6. Review the qualifications of the apparent low bidder.
7. Issue a recommendation for Award.
8. RPS will compile contract documents for the City to review and assist them in obtaining necessary signatures to send executed contracts to the Contractor.

#### Task 7 - Limited Construction Phase Services

1. Attend one pre-construction meeting prior to commencement of construction work with City Staff, Contractor, and Construction Manager.
2. Attend one public meeting with residents to review the project and answer questions.
3. Attend bi-weekly construction progress meetings (8 Max). RPS will prepare a meeting agenda and send out an action item list via email following each meeting.
4. Coordinate with on-site inspector to verify and ensure all work being performed is in accordance with the Contract Documents.
5. Coordinate testing laboratory activities and review test reports for compliance with Contract Documents. RPS will monitor any corrective action and re-testing for compliance.
6. Conduct periodic site visits approximately twice per month (8 total) as requested by the City. RPS will prepare a field report following each visit.
7. Review and approve submittals and shop drawings for the proposed work. Shop drawings will be reviewed and appropriate action will be taken based on conformance with the contract documents.
8. Respond to request for information (RFIs) and issue necessary clarifications and interpretations of the contract documents or construction plans as appropriate.
9. RPS will review and make recommendations related to change orders submitted by the Contractor.
10. Assist with the review of, as appropriate, contractor pay requests and accompanying supporting documentation for project completion to date.
11. RPS will participate in one site visit with Bunker Hill Village representatives to determine if the work is substantially complete. RPS will prepare and issue a Certificate of Substantial Completion and associated punch list based on the Substantial Walkthrough.
12. Conduct one final site visit with Bunker Hill Village representatives to determine if the completed work of Contractor is generally in accordance with the contract documents and the final punch list so that RPS may recommend, in writing, final payment to Contractor.
13. Prepare record drawings. Record drawings will be revisions to the construction drawings that reflect changes during the construction process reported to RPS by the Contractor.

Mr. Gerardo Barrera, MBA, CPM  
October 13, 2023

### ASSUMPTIONS

- The City will contract with Ed Lloyd, P.E. for Construction Management and Field Project Representation Services and Manu Isaac, P.E. for Traffic Control Coordination Services. RPS will coordinate closely with Mr. Lloyd and Mr. Isaac throughout design and construction of this project.
- Interim deliverables to the City will be in electronic format. The final submittal will be an original signed and stamped set of drawings and specifications in addition to the electronic E-Book submittal and GIS Shapefiles. Hard copies can be provided upon request.
- Construction is anticipated to be four (4) months to substantial completion. If the construction schedule extends beyond four months, RPS may request additional services to assist with the completion of the project.

### FEE SUMMARY

We propose to perform the engineering services for the Asphalt Mill & Overlay Improvements as described herein on a lump sum basis as outlined below:

#### **Basic Services**

<b>Task 1 – Geotechnical Investigation</b>	<b>\$ 29,000</b>
Task 2 – Project Management and Design Coordination	\$ 9,900
Task 3 – 60% Design	\$ 64,200
Task 4 – 90% Design	\$ 17,700
Task 5 – 100% Design	\$ 6,900
Task 6 – Bid Phase	\$ 6,500
<b>Task 7 – Limited Construction Phase Services</b>	<b>\$ 22,800</b>
<b>Basic Services Total</b>	<b>\$157,000</b>

### SCHEDULE

We estimate the design effort to be completed within three (3) months from the receipt of the Notice to Proceed, including review time by the City and other agencies. RPS is prepared to begin this project immediately.

Please do not hesitate to contact or me if you have any questions or would like to discuss any aspect of this proposal.

Sincerely,



Mike McClung, P.E., C.F.M., ENV SP  
Director, Water Business Unit

MM:ng

Cc: Mr. Elvin Hernandez, Public Works Director



A Universal Engineering Sciences Company

*Geotechnical  
Construction Materials  
Environmental  
TBPELS Firm No. 813*

15811 Tuckerton Rd.  
Houston, TX 77095

Tel: 713.360.0460  
Fax: 713.360.0481  
www.alphatesting.com

October 12, 2023

**RPS Group - Dairy Ashford**  
575 N Dairy Ashford, Suite 700  
Houston, TX 77079  
Attention: Mike McClung

Re: **Proposal Geotechnical Exploration  
Pavement Rehabilitation**  
Strey Lane, Knipp Road and Taylorcrest Road  
City of Bunker Hill, Texas  
ALPHA Proposal No. 99361-Rev

ALPHA TESTING, LLC (hereinafter "ALPHA") is hereby pleased to submit to **RPS Group - Dairy Ashford (hereinafter "Client")** the following proposal for a Geotechnical Exploration on the project referenced above. The purpose of the geotechnical study will be to provide information for use in design of pavement for the proposed project.

#### **Project Information**

We understand the project consists of repairing/reconstructing about 3,500 LF of Strey Lane, about 5,200 of Knipp Road, and about 5,000 LF of Taylorcrest Road (from Strey Lane to Blalock Road). We understand traffic control will be required during field exploration.

ALPHA previously performed a Geotechnical Exploration report for Bunker Hill Road (see ALPHA Report No. H211989 dated August 16, 2021). The information contained in the referenced report will be used for the proposed geotechnical report.

#### **Scope of Work**

This study will include the following evaluations:

Subsurface soil and depth-to-water level observations at the planned boring locations to depths that would typically be significantly affected by foundations.

Engineering characterization of the subsurface materials observed.

Recommendations regarding pavement repair and asphalt overlay.

Recommendations for new asphalt pavement.

Recommendations regarding earthwork, including grading and excavation, backfilling and compaction, treatment of in-place soils for the support of foundations, pavement and anticipated construction problems due to observed subsurface conditions (based on our experience with similar soils under similar conditions).

We propose to explore the subsurface soil conditions at the project site by drilling test borings. We estimate the necessary information will be provided by drilling 10 test borings to a depth of 10 ft. and 20 test borings to a depth of 5 ft. At the completion of drilling operations, boreholes will be backfilled and plugged with soil cuttings, and any pavement that is penetrated will be patched with similar material. Settlement of boreholes may occur over time. ALPHA shall not be responsible for any settlement of boreholes that may occur after initial backfilling. The number and depth of the test borings required to obtain the necessary field data may vary depending on the actual soil conditions observed. If unusual subsurface conditions are encountered and alternate field work is indicated, we will consult with the Client prior to initiating any additional services. Please note, regardless of the number of borings performed subsurface conditions between borings may vary.

The study may also include laboratory tests to evaluate the moisture condition, classification, shear strength, and/or potential for shrink/swell behavior of select soil samples. The specific types and quantities of tests will be determined based on soil conditions observed in the borings performed for this study. Our laboratories are fully equipped with modern equipment for soil and rock testing and tests are performed by trained, qualified technicians in compliance with the applicable specifications. Field exploration programs are conducted with drilling equipment operated by experienced and reliable drillers. The field and laboratory staff are supervised by Professional Engineers.

Results of the field exploration and laboratory tests will be utilized in the engineering analysis and the formulation of our recommendations. Results of our study, including the substantiating data and our recommendations, will be presented in a



written report prepared by a Licensed Professional Engineer.

**Fee and Schedule**

Our fee for performance of the scope of work presented herein for the project described will be as noted below. We will not exceed this figure without your approval. Boring operations would commence within about 5 to 10 working days from your notification to proceed. The complete written report would be sent to you in electronic PDF format within about fifteen (15) working days following completion of the boring operations.

<b>Geotechnical Lump Sum Fee</b>	<b>\$19,400.00</b>
<b>Traffic Control - 6 days (\$1,600.00 per day)</b>	<b>\$9,600.00</b>
<b>Total Lump Sum Fee</b>	<b>\$29,000.00</b>
<b>Working Days to Complete Study</b>	<b>About 6 weeks</b>

The above cost estimate is valid for 90 days and is based on Client providing suitable access and entry to test boring locations during normal business hours. Client represents that it has full authority from the current landowner to engage ALPHA to perform this study. The pricing provided above assumes test boring locations can be accessed using standard, truck-mounted drilling equipment. Surveying of boring locations and elevations is not included in the cost estimate.

Prior to start of drilling, ALPHA will contact Texas One-Call utility clearance (Texas811) to mark and clear utilities at the boring locations. The Client shall provide any known site specific utility information upon acceptance of this proposal. ALPHA is not responsible for damage to any below grade utilities of which we are not made aware.

Please note: Our field equipment may rut the site during drilling operations. A concerted effort will be made to minimize such problems, however, ALPHA is not responsible for re-grading or repairing rutted areas if they develop.

Due to the ever-changing circumstances surrounding the COVID-19 Virus, situations may arise during the performance of this agreement that affect availability of resources and staff of ALPHA, the Client, other consultants, and public agencies. Therefore, there could be changes in the referenced schedule and/or project costs. ALPHA will exercise reasonable efforts to overcome the challenges presented by current circumstances, but ALPHA will not be liable to Client for any delays, expenses, losses, or damages of any kind arising out of the impact of the COVID-19 Virus.

The scope of work for this study does not include stability analysis for any slopes either to be constructed or which may exist naturally on the site. If the final grading plans indicate significant slopes (over about 3 feet high) will exist, we recommend the Client engage ALPHA to perform slope stability analyses. Further, the scope of work proposed herein does not include design parameters for retaining walls nor does it include global stability of the same. If a slope stability analysis and/or a retaining wall analysis is desired, upon request, ALPHA will provide a separate Proposal for such analysis.

*If this Proposal is acceptable, please have an authorized officer sign in the space provided below in the **Proposal Acceptance Form** and return a signed copy via either email or fax, or the signed original to our office. We will consider receipt of a signed original or copy of this Proposal as our Notice to Proceed. Work cannot be initiated prior to receiving a signed copy of this Proposal. If a copy is e-mailed or faxed, client consents to such copy of a signature, or electronic signature, as serving as an original signature. Unless prior arrangements are agreed to in writing, payment for services described in this Proposal is due within 30 days of invoice date. Payment of the invoice is not contingent on Client’s agreement or acceptance of ALPHA’s design recommendations or report discussion. If CLIENT objects to any portion of an invoice or report, it shall notify ALPHA in writing within ten (10) days from the date of actual receipt of the invoice of the amount and nature of the dispute, and shall timely pay undisputed portions of the invoice.*

By execution of this Proposal, the undersigned Client acknowledges and agrees that the attached “Terms and Conditions” have been provided or made available to Client and Client agrees that such Terms and Conditions shall be applied to the present Proposal and shall be fully binding upon Client. The “Terms and Conditions” are attached to this proposal as “Exhibit A” and are fully incorporated into this Proposal by reference as if set forth herein.





---

Thank you for this opportunity to offer our services. We look forward to working with you on this project.

Sincerely,

**ALPHA TESTING, LLC**

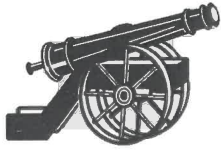
A handwritten signature in blue ink, appearing to read 'Tony Janish'.

Theodore A. (Tony) Janish, P.E.  
Vice President

A handwritten signature in blue ink, appearing to read 'Duraisamy S. Saravanathiiban'.

Duraisamy S. (Roy) Saravanathiiban, Ph.D., P.E.  
Geotechnical Department Manager

Attachments:    Proposal Acceptance Form  
                          "Exhibit A" Terms and Conditions



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

**Agenda Date:** October 17, 2023  
**Agenda Item:** XIII  
**Subject:** Cell Tower  
**Exhibits:** N/A  
**Funding:** N/A  
**Presenter(s):** Gerardo Barrera, City Administrator

**Executive Summary**

In March 15, 1994, the City entered into an agreement with GTE Mobilnet of South Texas LP (now property of American Tower with rights approved by City in November 1, 2022 to sublease to DISH Wireless, LLC) and authorized the use and occupation of the premises located behind City Hall for the purpose of installing, constructing, and operating a transmission tower, radio and microwave communications equipment.

American Tower has submitted proposed plans to install two new microwave dish antennas atop the existing equipment building. The proposed installation includes enclosures to prevent direct view of the antennas, however the height of both enclosures would extend beyond the current screening barrier of the equipment building.

Per the agreement, the purpose of the equipment building is to “house” (and not “support”) additional equipment necessary for communication operations. After consultation with the City Attorney, any installation of equipment affixed to the exterior of the building does not meet the terms of the agreement, therefore would require an amendment to the agreement. This is also an opportunity to discuss and request additional compensation from American Tower should Council be take action to approve an amendment.

The agreement extends for four (4) ten-year terms. March 2024 will be the end of the 3<sup>rd</sup> renewal term.

**Recommended Action**

Staff requests additional feedback and direction from City Council.

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS  
September 19, 2023 at 5:00 P.M.**

**I. CALL TO ORDER**

Mayor Robert Lord called the meeting to order at 5:26 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Present:

Mayor Robert Lord  
Councilmember Susan Schwartz  
Councilmember Keith Brown  
Councilmember Eric Thode  
Councilmember Laurie Rosenbaum  
Councilmember Carl Moerer

Also in Attendance:

Gerardo Barrera, City Administrator  
Loren Smith, City Attorney  
Elvin Hernandez, Director of Public Works  
Susan Grass, Finance Director  
Jennifer Namie, Assistant to the City Secretary  
Mallory Pack, Management Analyst

**II. PLEDGE OF ALLEGIANCE**

Chief Howard Miller led the Pledge of Allegiance.

**III. CITIZENS' COMMENTS**

**There were no citizen comments.**

**IV. PRESENTATION AND PUBLIC HEARINGS**

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW:

**A. PRESENTATION AND PUBLIC HEARING ON THE 2024 PROPOSED BUDGET FOR 2023 AND THE 2023 PROPOSED TAX RATE TO SUPPORT THE BUDGET – Gerardo Barrera, City Administrator and Susan Grass, Finance Director**

In accordance with Chapter 102.006 of the Texas Local Government Code, municipalities are required to hold a public hearing on the proposed budget. Notice of a public hearing was published in the City's newspaper of record.

The 2024 budget totals \$16 million; comprised of \$5.6 million (35%) in capital improvements and \$10.4 million (65%) for operating expenses including police, fire, water/ wastewater, and solid waste services. Public Safety accounts for 27% of the

total operating budget and 73% of the General Fund operating costs. The budget prepares for future success and ensures continued financial and operational stability for many years to come.

In accordance with Property Tax Code and Truth-In Taxation, the City is required to hold a public hearing on the tax rate. Notice of a public hearing was published in the City’s newspaper of record.

City Council directed staff to bring a tax rate option of \$0.271, which is a \$0.004 decrease from the 2022 tax rate. The budget presented was supported based on the \$0.271 tax rate option.

**B. ADOPTION OF THE 2024 BUDGET**

**THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2024 PROPOSED BUDGET**

*Mayor Lord opened the public hearing at 6:19 p.m.*

**There were no public comments.**

*Mayor Lord closed the public hearing at 6:20 p.m.*

**CONSIDERATION AND POSSIBLE ACTION OF ORDINANCE NO. 23-611 ADOPTING THE CITY OF BUNKER HILL VILLAGE, TEXAS ANNUAL BUDGET FOR THE YEAR 2024, MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; ESTABLISHING THE PROCEDURE FOR INTRA-BUDGET TRANSFERS; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT**

Ordinance No. 23-611 adopts the 2024 Budget, which must be adopted before the tax rate.

**A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve Ordinance No. 23-611, to approve the 2024 budget as presented.**

**Roll Call Vote:**

**Mayor Pro-Tem Schwartz..... Yes  
Councilmember Brown..... Yes  
Councilmember Thode..... Yes  
Councilmember Rosenbaum..... Yes  
Councilmember Moerer..... Yes**

**The motion carried 5 – 0**

**C. ADOPTION OF THE 2023 TAX RATE**

**THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE INPUT FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2023 PROPOSED PROPERTY TAX RATE TO SUPPORT THE 2023 BUDGET**

*Mayor Lord opened the public hearing at 6:24 p.m.*

**There were no public comments.**

*Mayor Lord closed the public hearing at 6:25 p.m.*

**CONSIDERATION AND POSSIBLE ACTION OF THE 2023 MAINTENANCE AND OPERATING TAX RATE OF \$0.239688 PER \$100 OF ASSESSED VALUATION ON ALL AUTHORIZED PROPERTY WITHIN THE CITY TO FUND THE 2024 BUDGET**

**A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve a Maintenance & Operating Tax Rate of \$0.234688/\$100**

**Roll Call Vote:**

Mayor Pro-Tem Schwartz..... No  
Councilmember Brown..... Yes  
Councilmember Thode..... Yes  
Councilmember Rosenbaum..... No  
Councilmember Moerer..... No

**The motion failed 2 – 3**

**A second motion was made by Councilmember Brown and seconded by Councilmember Thode to approve a Maintenance & Operating Tax Rate of \$0.235688/\$100**

**Roll Call Vote:**

Mayor Pro-Tem Schwartz..... No  
Councilmember Brown..... Yes  
Councilmember Thode..... Yes  
Councilmember Rosenbaum..... No  
Councilmember Moerer..... Yes

**The motion carried 3 - 2**

**CONSIDERATION AND POSSIBLE ACTION OF THE 2023 DEBT SERVICE TAX RATE OF \$0.035312 PER \$100 OF ASSESSED VALUATION ON ALL AUTHORIZED PROPERTY WITHIN THE CITY TO FUND THE 2023 DEBT OBLIGATION**

A motion was made by Councilmember Brown and seconded by Councilmember Rosenbaum to approve a Debt Service Tax Rate of \$0.035312/\$100.

**Roll Call Vote:**

Mayor Pro-Tem Schwartz..... Yes  
Councilmember Brown..... Yes  
Councilmember Thode..... Yes  
Councilmember Rosenbaum..... Yes  
Councilmember Moerer..... Yes

The motion carried 5 - 0

**CONSIDERATION AND POSSIBLE ACTION OF ORDINANCE NO. 23-612 FOR THE ASSESSMENT, LEVY, AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE YEAR 2023 AND FOR EACH YEAR THEREAFTER UNTIL OTHERWISE PROVIDED; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH**

A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve Ordinance No. 23-612, for the assessment, levy and collection of ad valorem taxes of the City of Bunker Hill Village, Texas, for the year 2023 in the amount of \$0.271/\$100 assessed valuation and for each year thereafter until otherwise provided.

**Roll Call Vote:**

Mayor Pro-Tem Schwartz..... Yes  
Councilmember Brown..... Yes  
Councilmember Thode..... Yes  
Councilmember Rosenbaum..... Yes  
Councilmember Moerer..... Yes

The motion carried 5 – 0

**V. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT**

- A. Update on Activities – Chief Ray Schultz gave an update on activities including personnel, calls for service, and the 2023 budget.
- The department has assigned a detective to each city to improve coordination of resources. Chief Schultz introduced Detective Chris Rodriguez who is assigned to the City.
  - The department is assessing how to effectively regulate electric bikes and will present recommendations to Council at a later date.
  - The Automatic License Plate Readers (ALPR) System has continued to be an effective tool to solve crimes and recover property.

**VI. VILLAGE FIRE DEPARTMENT REPORT**

- A. Update on Activities – Chief Howard Miller and Fire Commissioner Keith Brown reported on activities, staffing, calls for service, and response times.
- The department received the final report from the Insurance Services Office (ISO) and will maintain an ISO Grade 1.

**VII. MAYOR'S REPORT**

- A. Proclamation – World Teachers' Day 2023 – Mayor Lord proclaimed Thursday, October 5, 2023 as “World Teachers' Day” in the City, recognizing the critical role teachers play in the success of Texas students.
- B. Report on Activities and Upcoming Events
- Proposed Family Movie Night – *Friday, November 3, 2023* – Staff will coordinate with MVPD to plan the event.
  - Holiday Reception Event – *Tuesday, December 12, 2023*
  - Twinkle Light Parade – *Thursday, December 14, 2023*
  - Bunker Hill Elementary Constitution Day – *Thursday, September 14, 2023* – Mayor Lord served as Town Crier at the event.

**VIII. CITY ADMINISTRATOR'S REPORT**

- A. Report on Activities and Upcoming Events
- Planning and Zoning Commission Meeting – *Tuesday, August 22, 2023* – The Commission continues to discuss the definition and installation requirements of synthetic turf.
  - Drainage Committee Meeting – *Tuesday, September 12, 2023* – The Committee discussed synthetic turf, updates to the drainage master plan, and the Memorial Gessner project.
  - Memorial Villages Recycling Event – The event will be hosted at Hedwig Village City Hall on Saturday, October 28, 2023.
  - Personnel – Recruitment efforts continue for the Public Works Operator position.
- B. Director of Public Works Report
- Development Report – Director of Public Works Elvin Hernandez provided a report on permits issued in the month of August and development to date.
  - Public Works and Disaster Operations Building – The contractor continues to install interior hardware, doors, tile, and millwork.
  - Water Conservation – Stage 1 of drought contingency measures have been suspended.

C. Finance Director Report

- Investments and Opportunities – The City continues to follow investment best practices of public funds and take advantage of favorable interest rates.
- Interim Audit Update – Interim audit work is scheduled for November 13-17, 2023.

**IX. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO APPROVE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS AND SPRING BRANCH INDEPENDENT SCHOOL DISTRICT, SETTING FORTH THE TERMS AND CONDITIONS RELATED TO LANDSCAPING AND MAINTENANCE THEREOF FOR WATER WELL NO. 5 LOCATED AT BUNKER HILL ELEMENTARY, AND OTHER MATTERS – *Gerardo Barrera, City Administrator***

In 2018, after Water Well No. 2 failed, City staff began the process of identifying a location for the construction of Water Well No. 5.

In January 2020, at the recommendation of the City’s consultant, Council authorized the acquisition of land from Spring Branch Independent School District (SBISD) to construct the well site at Bunker Hill Elementary School property. Throughout the construction process, staff worked with the SBISD project team to dedicate the landscape area around the well site.

Construction of Water Well No. 5 was completed in early 2023 and placed into service. To fulfill the commitment made to SBISD, the City contracted Yardworks Inc. to complete the landscaping plan at the site. On-going maintenance will be managed through the City’s annual landscaping contract.

To formalize the City’s responsibility of the site, City staff and the City Attorney created an interlocal agreement to identify the well site and outline the City’s landscaping responsibilities.

Staff recommended that Council approve the interlocal agreement with Spring Branch Independent School District.

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Brown to authorize the Mayor to approve an interlocal agreement between the City of Bunker Hill Village and Spring Branch Independent School District related to landscaping and maintenance of Water Well No. 5.**

**The motion carried 5 – 0**



**X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 23-613, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENTS NO. 9 THROUGH 14 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS FOR THE FISCAL YEAR 2023; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT - *Susan Grass, Finance Director***

Staff presented to Council a revised budget for Fiscal Year 2023 based on year-end projections.

Amendment numbers 9 through 14 compare the Fiscal Year 2023 Adopted Budget approved by City Council to the Fiscal Year 2023 year-end projections, including both revenues and expenditures/expenses for all funds. The 2023 Adopted Budget also includes amendment numbers 1 through 8 that were approved by Council throughout the year.

Previously, Council has amended the budget based on year-end actuals. Since the following year's budget (2024) makes assumptions about the current year's available fund balance for use in the 2023 budget, staff recommended that Council approve a budget amendment based on current year-end projections to ensure projected ending fund balance availability.

The end result will fall to the bottom line and increase or decrease fund balance in the current year. The increase/decrease in fund balance will be as follows:

- Debt Service increase fund balance \$19,700
- General Fund increase fund balance \$120,542
- General Fund Construction Fund increase fund balance \$1,727,134
- Utility Fund decreased fund balance \$75,360
- Utility Fund CIP increase fund balance \$161,200
- Solid Waste increase fund balance \$2,400

**A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to approve Ordinance No. 23-613, adopting Amendments No. 9 through 14 to the Original Budget of the City of Bunker Hill Village, Texas for the Fiscal Year 2023.**

**The motion carried 5 – 0**

**XI. CONSENT AGENDA**

**“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**

- A. Minutes of the August 15, 2023 City Council Meeting
- B. Minutes of the June 29, 2023 Special City Council Meeting (morning)
- C. Minutes of the June 29, 2023 Special City Council Meeting (afternoon)
- D. August 2023 Financials

- E. JLA Construction Solutions, Application for Payment No. 6 in the amount of \$107,920.00 for Public Works and Disaster Operations Building construction from April 1, 2023 to April 30, 2023.
- F. JLA Construction Solutions, Application for Payment No. 8 in the amount of \$110,000.00 for Public Works and Disaster Operations Building construction from June 1, 2023 to June 30, 2023.
- G. JLA Construction Solutions, Application for Payment No. 9 in the amount of \$97,089.05 for Public Works and Disaster Operations Building construction from July 1, 2023 to July 31, 2023.
- H. Langford Engineering, Invoice No. 26587 in the amount of \$1,473.18 for professional services rendered through June 30, 2023.
- I. Langford Engineering, Invoice No. 26588 in the amount of \$3,379.48 for design and construction work completed through June 30, 2023 for sanitary sewer cleaning and televising.
- J. Langford Engineering, Invoice No. 26667 in the amount of \$438.75 for engineering services rendered for Water Well #5 through July 28, 2023.
- K. Langford Engineering, Invoice No. 26668 in the amount of \$500.00 for design and construction work completed through July 28, 2023 for sanitary sewer cleaning and televising.
- L. Langford Engineering, Invoice No. 26669 in the amount of \$1,787.29 for general engineering services performed through July 28, 2023.
- M. PGAL, Invoice No. 10057719 for reimbursable expenses in the amount of \$119.70 from November 1, 2022 to November 30, 2022.
- N. PGAL, Invoice No. 10058778 in the amount of \$0.11 for reimbursable expenses from March 1, 2023 to March 31, 2023.
- O. PGAL, Invoice No. 10059732 in the amount of \$900.00 for services rendered from June 1, 2023 to June 30, 2023 for the City Hall Exterior Improvements and Public Works & Disaster Operations Building construction projects.
- P. Probstfeld & Associates, Invoice No. 68281 in the amount of \$355.00 for drainage plan review services completed August 21, 2023.
- Q. RPS, Invoice No. 823020 in the amount of \$3,744.74 for site development review services rendered from July 29, 2023 to August 25, 2023.
- R. RPS, Invoice No. 823021 in the amount of \$781.23 for on-call Drainage Committee services rendered from July 29, 2023 to August 25, 2023.
- S. Underground Construction Solutions, Invoice No. 080623B in the amount of \$2,000.00 for facility services completed August 6, 2023.

**A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve the consent agenda.**

**The motion carried 5– 0**

**XII. ADJOURN**

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Brown to adjourn the meeting at 8:19 p.m.**

**The motion carried 5 - 0**

Approved and accepted on October 17, 2023.

---

Robert P. Lord, Mayor

**ATTEST:**

---

Gerardo Barrera, City Administrator/ Acting City Secretary

**SEPTEMBER**

**2023**

*Financial Report*



**CITY OF BUNKER HILL, TEXAS  
INVESTMENT REPORT  
9/30/2023**

INVESTMENT TYPE	BEGINNING BALANCE	ADDITIONS	WITH DRAWALS	INTEREST	ENDING BALANCE/ BOOK VALUE	FACE VALUE	MARKET VALUE	Rate Coupon	Purchase Yield	MATURITY DATE/TERM	PERCENTAGE OF PORTFOLIO	INVESTMENT SECURITY	INTEREST EARNED YTD
<b>Cash Accounts</b>													
CASH-ALLEGENCE GL BALANCE	114,513.13	2,660,243.84	1,185,099.59	2,861.95	1,592,519.33	1,592,519.33	1,592,519.33	2.51%	2.51%	Upon Demand	12%	of Credit	20,046.39
Sub-Total	114,513.13	2,660,243.84	1,185,099.59	2,861.95	1,592,519.33	1,592,519.33	1,592,519.33						
<b>Certificate of Deposit</b>													
CERTIFICATE OF DEPOSIT - 180Day	259,026.16		260,152.62	1,126.46	-	-	-	4.75%	4.85%	9/22/2023	0%	Various	7,140.43
CERTIFICATE OF DEPOSIT - 180Day	256,835.75		257,952.70	1,116.95	-	-	-	4.75%	4.85%	9/22/2023	0%	Various	5,108.45
CERTIFICATE OF DEPOSIT - 180Day	-		-	-	-	-	-	4.00%	4.07%	5/14/2023	0%	Various	16,745.11
CERTIFICATE OF DEPOSIT - 180Day	-		-	-	-	-	-	4.00%	4.07%	5/14/2023	0%	Various	16,745.11
CERTIFICATE OF DEPOSIT - 180Day	1,033,040.70		-	4,372.73	1,037,413.43	1,037,413.43	1,037,413.43	5.15%	5.27%	2/15/2024	8%	Various	13,332.25
CERTIFICATE OF DEPOSIT - 180Day	1,033,185.49		-	4,373.34	1,037,558.83	1,037,558.83	1,037,558.83	5.25%	5.38%	11/11/2023	8%	Various	13,189.89
Sub-Total	2,582,088.10		518,105.32	10,989.48	2,074,972.26	2,074,972.26	2,074,972.26						
<b>Investment Pools</b>													
Texas CLASS	1,885.59			7.28	1,892.87	1,892.87	1,892.87	5.18%	5.18%	Upon Demand	0%	Invest Pool	64,349.71
Sub-Total	1,885.59			7.28	1,892.87	1,892.87	1,892.87						
<b>Index Fund</b>													
CASH- INDEPENDENT FINANCIAL	9,894,956.18	538,105.31	1,000,000.00	42,715.76	9,475,777.25	9,475,777.25	9,475,777.25	5.64%	5.64%	Upon Demand	72%	Various	334,929.77
Sub-Total	9,894,956.18	538,105.31		42,715.76	9,475,777.25	9,475,777.25	9,475,777.25						
<b>TOTAL INVESTMENTS</b>	<b>\$ 12,593,443.00</b>	<b>\$ 3,198,349.15</b>	<b>\$ 1,185,099.59</b>	<b>\$ 56,574.47</b>	<b>\$ 13,145,161.71</b>	<b>\$ 13,145,161.71</b>	<b>\$ 13,145,161.71</b>				<b>100%</b>		<b>\$ 491,587.11</b>
unrestricted	\$ 12,574,743.00				\$ 13,126,461.71								
restricted*	\$ 18,700.00				\$ 18,700.00								
<b>TOTAL</b>	<b>\$ 12,593,443.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,145,161.71</b>								

\* The City held restricted cash and cash equivalent of \$18,700 in the enterprise fund for the customer deposits.  
 \*\*Wtd avg maturity in years 47.5 day  
 The City of Bunker Hill Village's investment portfolio is in compliance with state law and the investment strategy and policy approved by the City Council.

*Susan Engel*  
 Investment Officer, Finance Director

10/4/2023  
 Date:

STELLAR BANK BALANCE AT 9/30/2023	<u>\$ 1,791,770.32</u>
FDIC Insurance	250,000.00
FHL Dallas Letter of Credit	<u>22,000,000.00</u>
Total Collateral - STELLAR BANK	<u>\$ 22,250,000.00</u>
Over-Collateralized - STELLAR BANK	\$ 20,458,229.68
INDEPENDENT FINANCIAL BANK BALANCE AT 09/30/2023	\$ 9,475,777.25
CD 180 days	\$ -
CD 90 days	\$ -
CD 180 days	\$ 1,037,413.43
CD 180 days	<u>\$ 1,037,558.83</u>
INDEPENDENT BANK TOTAL	<u>\$ 11,550,749.51</u>
FDIC Insurance	250,000.00
Various- pledged securities	<u>12,774,032.78</u>
Total Collateral	<u>\$ 13,024,032.78</u>
Over-Collateralized	\$ 1,473,283.27

**City of Bunker Hill Village  
Monthly Tax Office Report  
September 30, 2023**

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

---

A. Current Taxable Value   \$ 2,543,608,523

---

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Original Levy 0.275	\$ 6,663,518.46		\$ 6,663,518.46
Carryover Balance	-	169,654.33	169,654.33
Adjustments	331,405.26	(8,595.25)	322,810.01
Adjusted Levy	6,994,923.72	161,059.08	7,155,982.80
Less Collections Y-T-D	6,955,166.03	950.47	6,956,116.50
Receivable Balance	<u>\$ 39,757.69</u>	<u>\$ 160,108.61</u>	<u>\$ 199,866.30</u>

---

C. COLLECTION RECAP:

Current Month:	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Base Tax	\$ 4,689.77	\$ 63.77	4,753.54
Penalty & Interest	925.82		925.82
Attorney Fees	833.24		833.24
Other Fees	9.10	17.22	26.32
Total Collections	<u>\$ 6,457.93</u>	<u>\$ 80.99</u>	<u>\$ 6,538.92</u>

Year-To-Date:	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Base Tax:	\$ 6,955,166.03	\$ 950.47	\$ 6,956,116.50
Penalty & Interest	26,457.94	2,114.53	28,572.47
Attorney Fees	2,005.96	1,442.19	3,448.15
Other Fees	31.33	191.17	222.50
Total Collections	<u>\$ 6,983,661.26</u>	<u>4,698.36</u>	<u>\$ 6,988,359.62</u>

Percent of Adjusted Levy	<u>99.84%</u>	<u>99.91%</u>
--------------------------	---------------	---------------

**City of Bunker Hill Village**  
**September 30, 2023**

YEAR	BEGINNING BALANCE AS OF 12/31/2022	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 09/30/2023
21	\$ 22,560.30	\$ (5,091.85)	\$ 940.01	\$ 16,528.44
2020	16,272.89	(1,513.56)	1,998.79	12,760.54
19	5,670.74	(1,252.03)	(1,249.00)	5,667.71
18	10,202.82	(487.39)	(487.39)	10,202.82
17	10,043.65	(251.94)	(251.94)	10,043.65
16	9,514.40	-	-	9,514.40
15	8,703.28	-	-	8,703.28
14	8,040.87	-	-	8,040.87
13	7,695.40	1.52	-	7,696.92
12	7,254.91	-	-	7,254.91
11	7,191.96	-	-	7,191.96
10	6,146.99	-	-	6,146.99
09	5,580.44	-	-	5,580.44
08	5,486.97	-	-	5,486.97
07	3,672.70	-	-	3,672.70
06	3,530.50	-	-	3,530.50
05	3,201.15	-	-	3,201.15
04	3,233.44	-	-	3,233.44
03	3,175.04	-	-	3,175.04
02	3,078.00	-	-	3,078.00
01	2,896.81	-	-	2,896.81
00	2,734.20	-	-	2,734.20
1999	2,397.18	-	-	2,397.18
98	1,247.22	-	-	1,247.22
97	1,132.43	-	-	1,132.43
96	1,076.37	-	-	1,076.37
95	1,378.45	-	-	1,378.45
94	1,342.46	-	-	1,342.46
93	1,342.46	-	-	1,342.46
92	949.90	-	-	949.90
91	905.10	-	-	905.10
90	715.68	-	-	715.68
89	628.56	-	-	628.56
88	651.06	-	-	651.06
	<u>\$ 169,654.33</u>	<u>\$ (8,595.25)</u>	<u>\$ 950.47</u>	<u>\$ 160,108.61</u>

**CITY OF BUNKER HILL VILLAGE, TX  
GENERAL FUND CAPITAL PROJECTS - FUND 06  
2023 BUDGET - ACTUALS THRU SEPTEMBER**

<b>TYPE</b>	<b>CURRENT BUDGET</b>	<b>YTD ACTUAL</b>	<b>BUDGET BALANCE</b>
<b>DRAINAGE</b>			
Locallized Drainage	65,100.00	3,065.92	62,034.08
<b>Sub Total</b>	<b>65,100.00</b>	<b>3,065.92</b>	<b>62,034.08</b>
<b>STREETS</b>			
Gessner Northbound & Memorial	304,000.00	15,246.00	288,754.00
Asphalt Rehabilitation	50,000.00		50,000.00
Taylor Crest Court Landscaping	15,004.00	13,447.48	1,556.52
Chapel Bell	13,290.00	646.88	12,643.12
Strey Taylor Crest Knipp	100,000.00		100,000.00
Bunker Hill Road Overlay	-		-
Sidewalk 11646 Memorial Dr	25,000.00	38,279.63	(13,279.63)
Sidewalks	105,000.00	21,152.00	83,848.00
<b>Sub Total</b>	<b>612,294.00</b>	<b>88,771.99</b>	<b>523,522.01</b>
<b>FACILITY</b>			
Emergency Prepardness Building	412,437.00	414,572.17	(2,135.17)
Emergency Prepardness Generator	39,000.00	-	39,000.00
<b>Sub Total</b>	<b>451,437.00</b>	<b>414,572.17</b>	<b>36,864.83</b>
<b>PUBLIC SAFETY</b>			
MVPD PUBLIC SAFETY	94,591.00	94,591.33	(0.33)
<b>Sub Total</b>	<b>94,591.00</b>	<b>94,591.33</b>	<b>(0.33)</b>
<b>BEAUTIFICATION</b>			
	40,000.00	16,398.00	23,602.00
<b>GRAND TOTAL</b>			
	<b>1,263,422.00</b>	<b>617,399.41</b>	<b>646,022.92</b>



**CITY OF BUNKER HILL VILLAGE, TX  
 UTILITY FUND CAPITAL PROJECTS - FUND 07 & 16  
 2023 BUDGET - ACTUALS THRU SEPTEMBER**

<b>TYPE</b>	<b>CURRENT BUDGET</b>	<b>YTD ACTUAL</b>	<b>BUDGET BALANCE</b>
<b>Water and Wastewater</b>			
Televise of Concrete Lines	190,000.00	7,291.77	182,708.23
<b>Sub Total</b>	<b>190,000.00</b>	<b>7,291.77</b>	<b>182,708.23</b>
<b>Water Production</b>			
Water Well Landscaping	107,800.00	18,756.00	89,044.00
Water Well #5	84,900.00	21,390.04	63,509.96
Transmission Line to Taylorcrest	3,400.00	3,400.00	-
WP #2 VFD Booster Pumps	40,000.00	8,722.00	31,278.00
Replace Water Lines			-
Gessner Water Lines and Roadway Desigr	100,000.00		100,000.00
Irrigation System	20,000.00	333.00	19,667.00
Meter Replacement	250,000.00		250,000.00
Paint Fire Hydrants	20,000.00	1,288.12	18,711.88
<b>Sub Total</b>	<b>626,100.00</b>	<b>53,889.16</b>	<b>572,210.84</b>
<b>FACILITY</b>			
Emergency Preparedness Building	723,076.00	522,650.73	200,425.27
<b>Sub Total</b>	<b>723,076.00</b>	<b>522,650.73</b>	<b>200,425.27</b>
<b>Vehicle and Equipment</b>			
Vehicle	47,000.00		47,000.00
<b>Sub Total</b>	<b>47,000.00</b>	<b>-</b>	<b>47,000.00</b>
-			
<b>GRAND TOTAL</b>	<b>1,586,176.00</b>	<b>583,831.66</b>	<b>1,002,344.34</b>

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
01-00-00-1001	Cash in Bank	( 1,059,878.73)
01-00-00-1011	INDEPENDENT FINANCIAL 180 CD	0.00
01-00-00-1012	INDEPENDENT FINANCIAL 90 CD	0.00
01-00-00-1013	INDEPENDENT FIN 180 DAYS 1 M	1,037,558.84
01-00-00-1014	INDEPENDENT FIN 180 DAYS 1M CD	1,037,413.43
01-00-00-1016	Allegiance Bank	0.00
01-00-00-1017	INDEPENDENT FINANCIAL	2,975,777.25
01-00-00-1018	TEXAS CLASS	0.00
01-00-00-1022	TEXAS CLASS	1,892.87
01-00-00-1039	Cash Held by Tax Assessor	0.00
01-00-00-1050	Reserve -Vehicles & Technology	34,825.57
01-00-00-1053	Reserves - Facilities	254,725.00
01-00-00-1055	Reserve -Emergency Management	334,033.38
01-00-00-1060	Reserve -Infrastructure Mngmt	0.00
01-00-00-1065	Reserve- Police Department	324,127.00
01-00-00-1066	FIRE DEPT RESERVE	0.00
01-00-00-1068	Reserve- Beautification	0.00
01-00-00-1069	Reserve - American Protection	0.00
01-00-00-1070	Certificates of Deposit	0.00
01-00-00-1080	Petty Cash - Court	100.00
01-00-00-1081	Petty Cash - G&A	200.00
01-00-00-1082	Petty Cash - Admin Assist	100.00
01-00-00-1090	Cash in Transit	7,646.87
01-00-00-1091	Prepaid Payroll	0.00
01-00-00-1092	PREPAID MVPD CAPITAL ASSETS	0.00
01-00-00-1210	A/R - Property Taxes	170,553.14
01-00-00-1220	A/R - Franchise	26,155.01
01-00-00-1221	A/R - MISC.	0.00
01-00-00-1222	A/R Interest Income	0.00
01-00-00-1225	A/R - Sales Tax	56,484.37
01-00-00-1240	A/R - Return Items	0.00
01-00-00-1260	LEASE RECEIVABLE	370,858.00
01-00-00-1310	Inventory	0.00
01-00-00-1820	Provided To Long Term Debt	0.00
01-00-03-1990	DueTo/From Debt Service Fund	0.00
01-00-04-1990	DueTo/From Utility Fund	0.00
01-00-09-1990	Created by Posting	0.00
01-00-14-1990	Due from Fuel Acct	0.00
		<u>5,572,572.00</u>
TOTAL ASSETS		5,572,572.00
=====		
<b>LIABILITIES</b>		
=====		
01-00-00-2010	Accounts Payable	0.00
01-00-00-2011	Accounts Payable - Court	0.00
01-00-00-2013	Accounts Payable - Other	0.00
01-00-00-2020	Wages Payable	0.00
01-00-00-2051	DUE TO BHV INC	21,941.40
01-00-00-2110	Taxes Payable - Payroll	0.00

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-00-00-2130	Taxes Payable - Court	0.00
01-00-00-2220	Retirement Payable - Employee	0.00
01-00-00-2230	Voluntary Deferred Comp.	0.00
01-00-00-2235	CHILD SUPPORT	0.00
01-00-00-2240	Court Taxes - Payable to State	17,498.16
01-00-00-2241	Court Taxes - IDF	0.00
01-00-00-2242	Court Taxes -Child Safety Seat	0.00
01-00-00-2243	Court Taxes - CJFS	0.00
01-00-00-2244	Court Taxes - CSS	0.00
01-00-00-2245	Court Taxes - Time Pay Fee	0.00
01-00-00-2246	Court Taxes - State OMNI	2,219.66
01-00-00-2247	Court Taxes - OMNI	0.00
01-00-00-2248	Court Taxes - Linebarger	6,983.34
01-00-00-2249	Court Taxes - Truancy Prevent	0.00
01-00-00-2250	Insurance Payable - Employee	0.00
01-00-00-2310	Deposits - Court Bonds	0.00
01-00-00-2322	UNCLAIMED PROPERTY	10.00
01-00-00-2650	General Obligation Bonds	0.00
01-00-00-2660	Certificates of Oblig-1999	0.00
01-00-00-2810	Accrued Payroll	0.00
01-00-00-2815	Accrued Vac Liability (Yr End)	0.00
01-00-00-2820	Unearned Income	0.00
01-00-00-2823	DEFERRED REVENUE	676,001.20
01-00-00-2860	DEFERRED INFLOWS LEASES	361,912.00
01-00-00-2930	Brown Subdivison Escrow	0.00
01-00-00-2940	Williamsburg Drainage Escrow	0.00
01-00-00-2945	Wood Lane Repaving Escrow	0.00
TOTAL LIABILITIES		<u>1,086,565.76</u>
EQUITY		
=====		
01-00-00-3010	Fund Balance - G & A	2,852,980.57
01-00-00-3012	Fund Balance - Child Safety	0.00
01-00-00-3013	Fund Balance - Formal Reserves	869,075.00
TOTAL BEGINNING EQUITY		3,722,055.57
TOTAL REVENUE		7,135,236.38
TOTAL EXPENDITURES		<u>6,371,285.71</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		763,950.67
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>4,486,006.24</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		5,572,572.00
		=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

01 -GENERAL FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
01-00-00-4010 Taxes - Current Year	5,992,079.00	0.00	5,587,547.52	93.25	404,531.48
01-00-00-4020 Taxes - Prior Years	10,000.00	0.00	2,320.46	23.20	7,679.54
01-00-00-4030 Taxes - Penalty & Interes	<u>32,000.00</u>	<u>0.00</u>	<u>20,399.83</u>	<u>63.75</u>	<u>11,600.17</u>
TOTAL Taxes	6,034,079.00	0.00	5,610,267.81	92.98	423,811.19
<u>Franchise Fees</u>					
01-00-00-4110 FRANCHISE FEE ELECTRICITY	180,000.00	15,462.94	179,999.71	100.00	0.29
01-00-00-4111 FRANCHISE FEE GAS	50,000.00	0.00	8,202.11	16.40	41,797.89
01-00-00-4112 FRANCHISE FEE OTHER	52,200.00	14,201.28	14,206.50	27.22	37,993.50
01-00-00-4120 Sales Tax Revenue	<u>245,000.00</u>	<u>20,276.31</u>	<u>207,497.35</u>	<u>84.69</u>	<u>37,502.65</u>
TOTAL Franchise Fees	527,200.00	49,940.53	409,905.67	77.75	117,294.33
<u>Mun. Court Fines &amp; Fees</u>					
01-00-00-4210 Court - Fines	200,000.00	9,315.56	136,069.63	68.03	63,930.37
01-00-00-4215 Court - Time Pay Fees/Cit	0.00	0.00	0.00	0.00	0.00
01-00-00-4216 Court - Time Pay Fees/Eff	0.00	0.00	0.00	0.00	0.00
01-00-00-4217 Court - OMNI	0.00	0.00	0.00	0.00	0.00
01-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
01-00-00-4225 Court - Child Safety 1015	0.00	0.00	0.00	0.00	0.00
01-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
01-00-00-4227 Court - Local Truancy Pre	6,000.00	352.16	4,199.88	70.00	1,800.12
01-00-00-4245 Court - Judicial Support	0.00	0.00	0.00	0.00	0.00
01-00-00-4246 Court - Local Municipal J	50.00	0.00	11.25	22.50	38.75
01-00-00-4260 Court - Security Fees	0.00	0.00	0.00	0.00	0.00
01-00-00-4265 Local Building Security F	6,000.00	345.12	4,115.90	68.60	1,884.10
01-00-00-4270 Court - Technology Fees	0.00	0.00	0.00	0.00	0.00
01-00-00-4271 CHILD SAFETY HARRIS CO	0.00	( 350.83)	0.00	0.00	0.00
01-00-00-4275 Court - Local Court Tech	<u>5,000.00</u>	<u>281.72</u>	<u>3,359.93</u>	<u>67.20</u>	<u>1,640.07</u>
TOTAL Mun. Court Fines & Fees	217,050.00	9,943.73	147,756.59	68.07	69,293.41
<u>Licenses &amp; Permits</u>					
01-00-00-4310 Permits - Animal Licenses	100.00	60.00	170.00	170.00	( 70.00)
01-00-00-4315 Permits - Building	550,000.00	60,698.30	404,770.42	73.59	145,229.58
01-00-00-4325 Permits - Miscellaneous	150.00	0.00	0.00	0.00	150.00
01-00-00-4350 Dedication Program	4,000.00	0.00	1,230.04	30.75	2,769.96
01-00-00-4351 Offsite Tree Program	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Licenses & Permits	554,250.00	60,758.30	406,170.46	73.28	148,079.54
<u>Interest Income</u>					
01-00-00-4910 Interest Income	<u>450,000.00</u>	<u>56,974.48</u>	<u>416,393.95</u>	<u>92.53</u>	<u>33,606.05</u>
TOTAL Interest Income	450,000.00	56,974.48	416,393.95	92.53	33,606.05
<u>Miscellaneous</u>					
01-00-00-4920 Miscellaneous Income	<u>107,000.00</u>	<u>( 10,739.65)</u>	<u>96,417.46</u>	<u>90.11</u>	<u>10,582.54</u>
TOTAL Miscellaneous	107,000.00	( 10,739.65)	96,417.46	90.11	10,582.54

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

01 -GENERAL FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Ambulance Fees</u>					
01-00-00-4930 Ambulance Fees	0.00	29,140.29	29,140.29	0.00	( 29,140.29)
TOTAL Ambulance Fees	0.00	29,140.29	29,140.29	0.00	( 29,140.29)
<u>Rent Income</u>					
01-00-00-4940 Rent Income	20,784.00	400.00	19,184.15	92.30	1,599.85
TOTAL Rent Income	20,784.00	400.00	19,184.15	92.30	1,599.85
<u>Intergovernmental/Transfer</u>					
01-00-00-4980 Intergovernmental Revenue	300,000.00	0.00	0.00	0.00	300,000.00
01-00-00-4990 Transfers In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	300,000.00	0.00	0.00	0.00	300,000.00
TOTAL REVENUES	8,210,363.00	196,417.68	7,135,236.38	86.91	1,075,126.62
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

01 -GENERAL FUND

Non Departmental

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
01-00-00-5010 Wages	450,000.00	29,922.33	316,627.30	70.36	133,372.70
01-00-00-5020 Wages - Overtime	2,000.00	25.00	427.04	21.35	1,572.96
01-00-00-5110 Payroll Taxes - FICA E	35,000.00	2,281.73	23,407.99	66.88	11,592.01
01-00-00-5120 Payroll Taxes - TWC	1,000.00	2.08	73.71	7.37	926.29
01-00-00-5210 Retirement - TMRS Empl	39,500.00	2,804.29	26,841.73	67.95	12,658.27
01-00-00-5211 RETIREMENT 457 PLAN	6,600.00	592.38	5,125.63	77.66	1,474.37
01-00-00-5310 Insurance - Workers Co	1,500.00	0.00	0.00	0.00	1,500.00
01-00-00-5325 Insurance - Dental	1,300.00	58.66	440.04	33.85	859.96
01-00-00-5330 Insurance - Disability	1,700.00	111.55	898.27	52.84	801.73
01-00-00-5340 Insurance - Medical	45,600.00	2,062.24	24,755.47	54.29	20,844.53
01-00-00-5341 INSURANCE VISION	400.00	0.00	0.00	0.00	400.00
01-00-00-5350 Insurance - Life	350.00	22.76	170.51	48.72	179.49
01-00-00-5410 Contract Labor	0.00	0.00	0.00	0.00	0.00
01-00-00-5510 Employee Relations	1,000.00	52.80	978.45	97.85	21.55
TOTAL Personnel	585,950.00	37,935.82	399,746.14	68.22	186,203.86
<u>Public Safety</u>					
01-00-00-5600 Fire Department	1,920,961.00	161,261.07	1,377,376.48	71.70	543,584.52
01-00-00-5602 Police Department	2,318,078.00	188,728.00	1,940,622.00	83.72	377,456.00
01-00-00-5604 Public Safety Other	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	4,239,039.00	349,989.07	3,317,998.48	78.27	921,040.52
<u>Commodities</u>					
01-00-00-6250 Fuel	600.00	44.96	360.92	60.15	239.08
01-00-00-6410 Landscaping	62,000.00	3,670.00	25,284.65	40.78	36,715.35
01-00-00-6411 LANDSCAPING TREE MAINT	25,000.00	0.00	0.00	0.00	25,000.00
01-00-00-6490 JANITORIAL SERVICES	7,700.00	204.10	5,013.00	65.10	2,687.00
01-00-00-6491 JANITORIAL SUPPLIES	1,000.00	233.58	233.58	23.36	766.42
01-00-00-6650 Postage	3,500.00	0.00	2,000.00	57.14	1,500.00
01-00-00-6660 Printing & Stationary	5,000.00	764.84	3,287.58	65.75	1,712.42
01-00-00-6730 Supplies - General	5,000.00	52.34	2,643.79	52.88	2,356.21
01-00-00-6740 Supplies - Office	5,000.00	65.22	3,272.64	65.45	1,727.36
01-00-00-6810 Tools & Equipment	500.00	0.00	0.00	0.00	500.00
01-00-00-6890 Traffic Signs & Signal	5,000.00	30.00	3,469.93	69.40	1,530.07
TOTAL Commodities	120,300.00	5,065.04	45,566.09	37.88	74,733.91
<u>Maintenance</u>					
01-00-00-7110 Building Maintenance	12,250.00	291.12	3,123.53	25.50	9,126.47
01-00-00-7210 Equipment - Communicat	0.00	0.00	0.00	0.00	0.00
01-00-00-7220 Equipment - General	790.00	0.00	524.75	66.42	265.25
01-00-00-7230 Equipment - Office Equ	1,250.00	0.00	1,250.00	100.00	0.00
01-00-00-7410 Vehicles	1,500.00	0.00	1,209.56	80.64	290.44
TOTAL Maintenance	15,790.00	291.12	6,107.84	38.68	9,682.16
<u>Contract Services</u>					
01-00-00-7500 HC Appraisal District	55,000.00	13,082.00	38,632.00	70.24	16,368.00
01-00-00-7501 Tax Assessor - SBISD	8,000.00	0.00	8,000.00	100.00	0.00

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

01 -GENERAL FUND  
 Non Departmental

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-00-00-7502 Prof Fees - Accounting	22,800.00	128.60	17,270.78	75.75	5,529.22
01-00-00-7503 Prof Fees - Eng. & Oth	60,000.00	10,546.00	42,423.20	70.71	17,576.80
01-00-00-7504 Prof Fees - LEGAL	55,000.00	5,811.50	40,076.50	72.87	14,923.50
01-00-00-7505 Prof Fees - INSPECTION	220,000.00	33,602.25	186,032.06	84.56	33,967.94
01-00-00-7506 Prof Services - Code E	0.00	0.00	0.00	0.00	0.00
01-00-00-7507 Legislative Consulting	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Contract Services</b>	<b>420,800.00</b>	<b>63,170.35</b>	<b>332,434.54</b>	<b>79.00</b>	<b>88,365.46</b>
<u>Support Services</u>					
01-00-00-8010 Advertising	5,000.00	1,741.80	4,383.20	87.66	616.80
01-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
01-00-00-8130 Bank & Credit Card Cha	25,000.00	15,626.42	6,025.78	24.10	18,974.22
01-00-00-8140 Child Safety	0.00	0.00	0.00	0.00	0.00
01-00-00-8150 Community Relations	30,000.00	271.25	10,704.07	35.68	19,295.93
01-00-00-8170 DATA PROCESSING - IT S	30,300.00	1,838.69	28,540.90	94.19	1,759.10
01-00-00-8171 WEBSITE SERVICES	1,700.00	0.00	0.00	0.00	1,700.00
01-00-00-8172 SOFTWARE SUBSCRIPTIONS	13,000.00	0.00	0.00	0.00	13,000.00
01-00-00-8210 Delivery Service	150.00	0.00	37.31	24.87	112.69
01-00-00-8250 Dues & Subscriptions	2,000.00	0.00	8,123.68	406.18	6,123.68
01-00-00-8251 PROFESSIONAL DEVELOPME	10,000.00	0.00	4,370.00	43.70	5,630.00
01-00-00-8260 Elections	0.00	0.00	0.00	0.00	0.00
01-00-00-8270 Electricity	8,000.00	884.16	4,901.93	61.27	3,098.07
01-00-00-8290 Emergency Management	650.00	0.00	0.00	0.00	650.00
01-00-00-8410 Animal Control	5,500.00	3,767.74	7,535.48	137.01	2,035.48
01-00-00-8450 Insurance - General	18,000.00	0.00	0.00	0.00	18,000.00
01-00-00-8530 Meetings & Seminars	7,000.00	173.43	3,345.75	47.80	3,654.25
01-00-00-8610 Court - General	6,500.00	382.11	3,896.00	59.94	2,604.00
01-00-00-8615 Court - Translation	6,000.00	500.00	3,750.00	62.50	2,250.00
01-00-00-8625 Court - Technology	0.00	0.00	0.00	0.00	0.00
01-00-00-8626 Court - Security	0.00	0.00	0.00	0.00	0.00
01-00-00-8750 Special Fees/Codificat	4,000.00	0.00	35.00	0.88	3,965.00
01-00-00-8751 Dedication Program	4,000.00	0.00	1,018.47	25.46	2,981.53
01-00-00-8752 Off-Site Tree Program	0.00	0.00	0.00	0.00	0.00
01-00-00-8805 Streets - Mosquito Spr	26,000.00	3,375.00	10,500.00	40.38	15,500.00
01-00-00-8810 Streets - Drainage	30,000.00	333.80	2,842.43	9.47	27,157.57
01-00-00-8830 Streets - Repairs	100,000.00	132.70	46,653.84	46.65	53,346.16
01-00-00-8835 Streets - TPDES	2,500.00	0.00	0.00	0.00	2,500.00
01-00-00-8890 Telephone	10,000.00	220.00	2,080.00	20.80	7,920.00
01-00-00-8930 TRAVEL & TRAINING	5,000.00	0.00	1,378.78	27.58	3,621.22
<b>TOTAL Support Services</b>	<b>350,300.00</b>	<b>2,005.74</b>	<b>150,122.62</b>	<b>42.86</b>	<b>200,177.38</b>
<u>Capital Outlay</u>					
01-00-00-9140 Capital - Equip / Bld	0.00	0.00	0.00	0.00	0.00
01-00-00-9250 Capital Reserves	94,591.00	0.00	94,591.00	100.00	0.00
01-00-00-9251 RESERVE FACILITIES	0.00	0.00	0.00	0.00	0.00
01-00-00-9252 TRANSFER TO CAPITL PRO	1,684,719.00	0.00	1,684,719.00	100.00	0.00
01-00-00-9253 TRANSFER FOR BEAUTIFIC	40,000.00	0.00	40,000.00	100.00	0.00
01-00-00-9254 Transfer to Debt Servi	0.00	0.00	0.00	0.00	0.00
01-00-00-9255 TRANSFER TO UF CONST F	300,000.00	0.00	300,000.00	100.00	0.00
<b>TOTAL Capital Outlay</b>	<b>2,119,310.00</b>	<b>0.00</b>	<b>2,119,310.00</b>	<b>100.00</b>	<b>0.00</b>

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

01 -GENERAL FUND  
 Non Departmental

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL Non Departmental	7,851,489.00	454,445.66	6,371,285.71	81.15	1,480,203.29
TOTAL EXPENDITURES	7,851,489.00 =====	454,445.66 =====	6,371,285.71 =====	81.15 =====	1,480,203.29 =====
REVENUES OVER/(UNDER) EXPENDITURES	358,874.00 (	258,027.98)	763,950.67	(	405,076.67)



BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

03 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
03-00-00-1001	Cash in Bank	724,701.92
03-00-00-1039	Cash Held by Tax Assessor	0.00
03-00-00-1053	Reserves - Facilities	0.00
03-00-00-1070	Certificates of Deposit	0.00
03-00-00-1090	Cash in Transit	0.00
03-00-00-1210	A/R - Property Taxes	34,066.70
03-00-00-1215	Allow. for Uncollected Taxes	0.00
03-00-00-1222	A/R Interest Income	0.00
03-00-01-1990	DueTo/From G & A Fund	0.00
03-00-10-1990	DueTo/From METRO	0.00
03-00-11-1990	DueTo/From 2005 Bond Fund	0.00
		<u>758,768.62</u>
TOTAL ASSETS		758,768.62
=====		
<b>LIABILITIES</b>		
=====		
03-00-00-2010	Accounts Payable	0.00
03-00-00-2012	Accounts Payable - Other	0.00
03-00-00-2013	Accounts Payable - Other	0.00
03-00-00-2820	Unearned Income	482,030.84
TOTAL LIABILITIES		<u>482,030.84</u>
<b>EQUITY</b>		
=====		
03-00-00-3010	Fund Balance	<u>155,618.01</u>
TOTAL BEGINNING EQUITY		155,618.01
TOTAL REVENUE		1,114,294.77
TOTAL EXPENDITURES		<u>993,175.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		121,119.77
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>276,737.78</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		758,768.62
=====		

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

03 -DEBT SERVICE

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
03-00-00-4010 Taxes - Current Year	1,027,336.00	0.00	1,089,863.15	106.09 (	62,527.15)
03-00-00-4020 Taxes - Prior Years	1,000.00	0.00	389.32	38.93	610.68
03-00-00-4030 Taxes - Penalty & Interes	4,000.00	0.00	4,042.30	101.06 (	42.30)
TOTAL Taxes	1,032,336.00	0.00	1,094,294.77	106.00 (	61,958.77)
<u>Interest Income</u>					
03-00-00-4910 Interest Income	20,000.00	0.00	20,000.00	100.00	0.00
TOTAL Interest Income	20,000.00	0.00	20,000.00	100.00	0.00
<u>Intergovernmental/Transfer</u>					
03-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
03-00-00-4961 Bond Premium	0.00	0.00	0.00	0.00	0.00
03-00-00-4990 TRANSFER FROM UF	0.00	0.00	0.00	0.00	0.00
03-00-00-4991 TRANSFER FROM GF	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,052,336.00	0.00	1,114,294.77	105.89 (	61,958.77)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

03 -DEBT SERVICE  
 DEBT SERVICE

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Public Safety</u>					
03-00-00-5910 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
03-00-00-8490 Interest Expense	200,925.00	143,783.75	200,925.00	100.00	0.00
03-00-00-8750 Special Fees	7,500.00	0.00	2,250.00	30.00	5,250.00
03-00-00-8752 Bond Closing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	208,425.00	143,783.75	203,175.00	97.48	5,250.00
<u>Capital Outlay</u>					
03-00-00-9690 2011 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9695 2012 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9697 2014 Bond Principal	190,000.00	0.00	190,000.00	100.00	0.00
03-00-00-9698 2020 - Bond Principal	600,000.00	0.00	600,000.00	100.00	0.00
03-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	790,000.00	0.00	790,000.00	100.00	0.00
<hr/>					
TOTAL DEBT SERVICE	998,425.00	143,783.75	993,175.00	99.47	5,250.00
<hr/>					
TOTAL EXPENDITURES	998,425.00	143,783.75	993,175.00	99.47	5,250.00
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	53,911.00	( 143,783.75)	121,119.77		( 67,208.77)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
04-00-00-1001	Cash in Bank	( 1,864,503.84)
04-00-00-1017	INDEPENDENT FINANCIAL	2,500,000.00
04-00-00-1022	TEXAS CLASS	0.00
04-00-00-1050	Reserve -Vehicles & Technology	248,787.28
04-00-00-1053	Reserves - Facilities	0.00
04-00-00-1060	Reserve -Infrastructure Mngmt	0.00
04-00-00-1070	Certificates of Deposit	0.00
04-00-00-1080	Petty Cash	100.00
04-00-00-1090	Cash in Transit	0.00
04-00-00-1091	Prepaid Payroll	0.00
04-00-00-1092	Prepaid Water Credits	0.00
04-00-00-1221	A/R - MISC.	0.00
04-00-00-1222	A/R Interest Income	0.00
04-00-00-1230	A/R - Utilities	458.85
04-00-00-1231	A/R - Unbilled Utilites	104,265.98
04-00-00-1235	A/R - Doubtful Acct	( 6,581.45)
04-00-00-1240	A/R - BAD DEBT WRITE OFF	14,083.51
04-00-00-1310	Inventory	0.00
04-00-00-1610	Land	144,163.19
04-00-00-1620	Buildings & Improvements	2,136,515.42
04-00-00-1625	Construction in Progress	5,594,951.31
04-00-00-1650	Machinery & Equipment	553,997.68
04-00-00-1660	Automotive Equipment	234,713.42
04-00-00-1670	Furniture & Fixtures	48,873.14
04-00-00-1695	Accumulated Depreciation	0.00
04-00-00-1710	Treatment Rights	446,889.76
04-00-00-1715	Accumulated Amortization	0.00
04-00-00-1830	Capital Improvements	12,991,781.45
04-00-00-1900	DEF. OUTFLOWS-CONTR SUBSEQ.	( 0.01)
04-00-00-1901	DEF. OUTFLOWS-DIFF. IN EXPER	0.00
04-00-00-1902	DEF. OUTFLOWS- DIFF. IN EARN	0.00
04-00-00-1903	NET PENSION ASSET	0.00
04-00-00-1904	DEF. OUTFLOWS- DIFF IN ASSUMPT	57,640.00
04-00-00-1905	NET PENSION LIABILITY	180,483.00
04-00-00-1909	Def Inf- Def in Exp and Act Ex	( 154,704.00)
04-00-01-1620	Accum Depr - Building & Improv	( 1,093,757.58)
04-00-01-1650	Accum Depr - Mach & Equip	( 86,906.66)
04-00-01-1660	Accum Depr - Automotive Equip	( 138,571.63)
04-00-01-1670	Accum Depr - Furniture & Fix	( 42,117.14)
04-00-01-1830	Accum Depr-Infras-Utility	( 7,615,185.93)
04-00-01-1840	Accum Depr-Intangible-Utility	( 446,889.76)
04-00-01-1990	DueTo/From G & A Fund	0.00
04-00-07-1990	DUE TO FROM UTILITY CONSTRUCTI	0.00
04-00-10-1990	DueTo/From Metro Fund	0.00
04-00-11-1990	DueTo/From 2005 Bond Fund	0.00
04-00-16-1990	DUE TO/FROM UTILITY WELL PROJE	0.00
		<u>13,808,485.99</u>
TOTAL ASSETS		13,808,485.99
		=====

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>LIABILITIES</b>		
=====		
04-00-00-2010	Accounts Payable	0.00
04-00-00-2012	Retainage Payable	0.00
04-00-00-2013	Accounts Payable - Other	0.00
04-00-00-2110	Taxes Payable - Payroll	0.00
04-00-00-2120	Taxes Payable - Sales Tax	0.00
04-00-00-2220	Retirement Payable - Employee	0.00
04-00-00-2230	Voluntary Deferred Comp	0.00
04-00-00-2235	CHILD SUPPORT	0.00
04-00-00-2250	Insurance Payable - Employee	0.00
04-00-00-2320	Deposits - Utilities	18,700.00
04-00-00-2321	Deposits - Utilities Refunds	0.00
04-00-00-2322	UNCLAIMED PROPERTY	0.00
04-00-00-2710	Treatment Obligation	0.00
04-00-00-2800	ACCRUED INTEREST	25,708.00
04-00-00-2810	Accrued Payroll	0.00
04-00-00-2815	Accrued Vac Liability (Yr End)	5,810.52
04-00-00-2823	DEFERRED REV COVID	300,000.00
04-00-00-2900	BONDS PAYABLE	<u>5,145,412.05</u>
	TOTAL LIABILITIES	<u>5,495,630.57</u>
<b>EQUITY</b>		
=====		
04-00-00-3010	Fund Balance	1,124,902.00
04-00-00-3013	Fund Balance - Formal Reserves	0.00
04-00-00-3030	Contributed Capital	<u>7,363,044.00</u>
	TOTAL BEGINNING EQUITY	8,487,946.00
	TOTAL REVENUE	2,543,387.26
	TOTAL EXPENDITURES	<u>2,718,477.84</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	( 175,090.58)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>8,312,855.42</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	13,808,485.99
		=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

04 - UTILITY FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Water</u>					
04-00-00-4410 Water Sales	2,582,385.00	( 812.78)	1,877,603.92	72.71	704,781.08
04-00-00-4420 Water Taps	60,000.00	2,600.00	27,470.00	45.78	32,530.00
TOTAL Water	2,642,385.00	1,787.22	1,905,073.92	72.10	737,311.08
<u>WASTE WATER</u>					
04-00-00-4510 Waste Water Sales	786,790.00	0.00	544,554.04	69.21	242,235.96
04-00-00-4520 Waste Water Taps	8,000.00	450.00	4,050.00	50.63	3,950.00
04-00-00-4610 Solid Waste Sales	0.00	0.00	0.00	0.00	0.00
04-00-00-4750 Late Payment Fees	20,000.00	3,989.62	13,937.35	69.69	6,062.65
TOTAL WASTE WATER	814,790.00	4,439.62	562,541.39	69.04	252,248.61
<u>Interest Income</u>					
04-00-00-4910 Interest Income	65,000.00	0.00	65,000.00	100.00	0.00
TOTAL Interest Income	65,000.00	0.00	65,000.00	100.00	0.00
<u>Miscellaneous</u>					
04-00-00-4920 Miscellaneous Income	20,000.00	0.00	10,771.95	53.86	9,228.05
TOTAL Miscellaneous	20,000.00	0.00	10,771.95	53.86	9,228.05
<u>Intergovernmental/Transfer</u>					
04-00-00-4960 Contributed Capital	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,542,175.00	6,226.84	2,543,387.26	71.80	998,787.74
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

04 - UTILITY FUND

UTILITIES

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
04-00-00-5010 Wages	580,000.00	32,386.93	412,033.70	71.04	167,966.30
04-00-00-5020 Wages - Overtime	29,000.00	2,353.10	21,071.80	72.66	7,928.20
04-00-00-5110 Payroll Taxes - FICA E	45,000.00	2,636.91	36,556.87	81.24	8,443.13
04-00-00-5120 Payroll Taxes - TWC	1,620.00	2.08	73.71	4.55	1,546.29
04-00-00-5210 Retirement - TMRS Empl	36,000.00	3,772.81	42,837.51	118.99 (	6,837.51)
04-00-00-5211 Retirement 457 Plan	11,000.00	660.94	7,655.55	69.60	3,344.45
04-00-00-5310 Insurance-Workers Comp	8,400.00	0.00	0.00	0.00	8,400.00
04-00-00-5325 Insurance - Dental	1,700.00	116.96	952.52	56.03	747.48
04-00-00-5330 Insurance - Disability	2,400.00	160.25	1,499.27	62.47	900.73
04-00-00-5340 Insurance - Medical	70,900.00	4,062.05	48,955.44	69.05	21,944.56
04-00-00-5341 INSURANCE VISION	100.00	0.00	0.00	0.00	100.00
04-00-00-5350 Insurance - Life	510.00	33.26	330.11	64.73	179.89
04-00-00-5410 Contract Labor	<u>30,000.00</u>	<u>2,733.75</u>	<u>15,316.43</u>	<u>51.05</u>	<u>14,683.57</u>
TOTAL Personnel	816,630.00	48,919.04	587,282.91	71.92	229,347.09
<u>Commodities</u>					
04-00-00-6090 Chemicals	10,000.00	120.00	3,312.28	33.12	6,687.72
04-00-00-6091 LAB FEES	8,000.00	0.00	3,025.00	37.81	4,975.00
04-00-00-6250 Fuel	10,000.00	723.62	6,292.13	62.92	3,707.87
04-00-00-6340 Garbage - Dumping Fees	1,500.00	0.00	388.20	25.88	1,111.80
04-00-00-6410 Landscaping	7,000.00 (	635.00)	5,133.91	73.34	1,866.09
04-00-00-6411 LANDSCAPING SEASONAL P	2,000.00	2,000.00	2,000.00	100.00	0.00
04-00-00-6490 JANITORIAL SERVICES	3,600.00	300.00	2,699.99	75.00	900.01
04-00-00-6491 JANITORIAL SUPPLIES	1,000.00	500.00	500.00	50.00	500.00
04-00-00-6650 Postage	4,000.00	717.17	3,301.30	82.53	698.70
04-00-00-6660 Printing & Stationary	4,000.00	424.61	1,570.02	39.25	2,429.98
04-00-00-6730 Supplies - General	3,500.00	388.31	2,843.01	81.23	656.99
04-00-00-6740 Supplies - Office	350.00 (	888.31)	350.00	100.00	0.00
04-00-00-6810 Tools & Equipment	1,500.00	49.00	1,223.02	81.53	276.98
04-00-00-6970 Uniforms	<u>3,000.00</u>	<u>199.84</u>	<u>1,870.08</u>	<u>62.34</u>	<u>1,129.92</u>
TOTAL Commodities	59,450.00	3,899.24	34,508.94	58.05	24,941.06
<u>Maintenance</u>					
04-00-00-7110 Building Maintenance	6,700.00	0.00	21.48	0.32	6,678.52
04-00-00-7220 Equipment - General	0.00	0.00	0.00	0.00	0.00
04-00-00-7230 Equipment - Office Equ	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-7410 Vehicles	7,500.00	2,248.56	7,049.67	94.00	450.33
04-00-00-7411 EQUIPMENT MAINTENANCE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Maintenance	16,200.00	2,248.56	7,071.15	43.65	9,128.85
<u>Contract Services</u>					
04-00-00-7502 Prof Serv - Accounting	13,000.00	245.60	11,382.97	87.56	1,617.03
04-00-00-7510 Water - Fire Hydrants	13,500.00	0.00	0.00	0.00	13,500.00
04-00-00-7520 Water Well/Pumps	49,500.00	6,496.80	18,630.13	37.64	30,869.87
04-00-00-7530 Water - Tanks	0.00	0.00	693.59	0.00 (	693.59)
04-00-00-7535 Water Lines	11,000.00	1,172.07	5,060.46	46.00	5,939.54
04-00-00-7540 Water - Water Meters	44,000.00	930.00	24,533.36	55.76	19,466.64

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

04 -UTILITY FUND

UTILITIES

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
04-00-00-7610 Waste Water - Lines	11,000.00	0.00	516.67	4.70	10,483.33
04-00-00-7620 Waste Water - Manholes	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	142,000.00	8,844.47	60,817.18	42.83	81,182.82
<u>Support Services</u>					
04-00-00-8001 Prof Fees - Engineerin	20,000.00	1,473.18	9,603.03	48.02	10,396.97
04-00-00-8002 Water Purchase/COH	750,000.00	169,556.08	539,095.15	71.88	210,904.85
04-00-00-8003 WW Treatment Fee	500,000.00	57,232.05	344,042.13	68.81	155,957.87
04-00-00-8004 WW Treatment/COH	25,000.00	0.00	0.00	0.00	25,000.00
04-00-00-8010 Advertising	0.00	0.00	0.00	0.00	0.00
04-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
04-00-00-8130 Bank & Credit Card Cha	37,000.00	15,567.56	42,946.14	116.07 (	5,946.14)
04-00-00-8170 Data Processing	35,000.00	1,591.98	28,203.66	80.58	6,796.34
04-00-00-8171 WEBSITE SERVICES	1,250.00	0.00	0.00	0.00	1,250.00
04-00-00-8172 SOFTWARE SUBSCRIPTIONS	10,000.00	0.00	0.00	0.00	10,000.00
04-00-00-8210 Delivery Service	100.00	0.00	0.00	0.00	100.00
04-00-00-8250 Dues & Subscriptions	2,500.00	56.28	1,393.21	55.73	1,106.79
04-00-00-8251 PROFESSIONAL DEVELOPME	0.00	0.00	0.00	0.00	0.00
04-00-00-8270 Electricity	121,000.00	19,539.60	97,978.12	80.97	23,021.88
04-00-00-8450 Insurance - General	23,000.00	0.00	0.00	0.00	23,000.00
04-00-00-8490 Interest Expense	102,830.00	0.00	102,830.00	100.00	0.00
04-00-00-8630 Natural Gas	1,800.00	94.22	2,209.32	122.74 (	409.32)
04-00-00-8722 Gain Loss on Sale of C	0.00	0.00	0.00	0.00	0.00
04-00-00-8750 SPECIAL FEES - SUBSIDE	120,000.00	9,417.00	127,510.20	106.26 (	7,510.20)
04-00-00-8890 Telephone	12,500.00	380.00	4,539.72	36.32	7,960.28
04-00-00-8930 TRAVEL & TRAINING	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-8931 RELOCATION FEES	4,000.00	0.00	4,000.00	100.00	0.00
04-00-00-8990 Solid Waste Collectio(	34,070.00)	( 2,839.17)	( 25,553.02)	75.00 (	8,516.98)
TOTAL Support Services	1,733,910.00	272,068.78	1,278,797.66	73.75	455,112.34
<u>Capital Outlay</u>					
04-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
04-00-00-9250 TRANSFER TO UT CIP	797,000.00	0.00	750,000.00	94.10	47,000.00
04-00-00-9251 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9252 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9253 TRANSFER TO GENERAL FU	0.00	0.00	0.00	0.00	0.00
04-00-00-9400 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	797,000.00	0.00	750,000.00	94.10	47,000.00
<hr/>					
TOTAL UTILITIES	3,565,190.00	335,980.09	2,718,477.84	76.25	846,712.16
<hr/>					
TOTAL EXPENDITURES	3,565,190.00	335,980.09	2,718,477.84	76.25	846,712.16
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 23,015.00)	( 329,753.25)	( 175,090.58)		152,075.58



BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

05 -COURT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
05-00-00-1001	Cash in Bank	15,802.00	
05-00-00-1018	Child Safety	8,406.87	
05-00-00-1019	Security Fund	11,559.72	
05-00-00-1020	Technology	0.00	
05-00-00-1053	Reserves - Facilities	0.00	
05-00-00-1222	A/R Interest Income	0.00	
		<u>35,768.59</u>	35,768.59
<b>TOTAL ASSETS</b>			<b>35,768.59</b>
=====			
<b>LIABILITIES</b>			
=====			
05-00-00-2010	Accounts Payable	0.00	
05-00-00-2011	Accounts Payable - Court	0.00	
05-00-00-2012	Accounts Payable - Other	0.00	
05-00-00-2013	Accounts Payable - Other	0.00	
05-00-00-2240	Court Taxes-Payable to State	0.00	
05-00-00-2241	Court Taxes- IDF	0.00	
05-00-00-2242	Court Taxes- Child Safety Seat	0.00	
05-00-00-2243	Court Taxes- CJFS	0.00	
05-00-00-2244	Court Taxes- CSS	0.00	
05-00-00-2245	Court Taxes- Time Pay Fee	0.00	
05-00-00-2246	Court Taxes- State OMNI	0.00	
05-00-00-2248	Court Taxes- Linebarger	0.00	
05-00-00-2249	Court Taxes- Truancy Prevent	0.00	
05-00-00-2310	Deposits- Court Bonds	3,279.80	
<b>TOTAL LIABILITIES</b>		<u>3,279.80</u>	<b>3,279.80</b>
<b>EQUITY</b>			
=====			
05-00-00-3010	FUND BALANCE	7,757.85	
05-00-00-3012	Child Safety	8,406.87	
05-00-00-3016	Security Fund	11,559.72	
<b>TOTAL BEGINNING EQUITY</b>		<u>27,724.44</u>	
<b>TOTAL REVENUE</b>		7,493.44	
<b>TOTAL EXPENDITURES</b>		<u>2,729.09</u>	
<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>		4,764.35	
<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>		<u>32,488.79</u>	
<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>			<b>35,768.59</b>
=====			

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

05 -COURT FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Mun. Court Fines &amp; Fees</u>					
05-00-00-4210 Court- Fines	0.00	0.00	0.00	0.00	0.00
05-00-00-4215 Court - Time Pay Fees/Cit	1,210.00	20.02	616.68	50.97	593.32
05-00-00-4216 Court - Time Pay Fees/ E	310.00	0.00	10.00	3.23	300.00
05-00-00-4217 Court - OMNI	650.00	36.00	358.17	55.10	291.83
05-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
05-00-00-4225 Child Safety 1015	1,650.00	150.00	2,600.00	157.58 (	950.00)
05-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
05-00-00-4245 Court - Judicial Support	0.00	2.75	42.42	0.00 (	42.42)
05-00-00-4260 Security Fees	2,420.00	20.80	284.80	11.77	2,135.20
05-00-00-4270 Technology Fees	4,000.00	18.33	282.78	7.07	3,717.22
05-00-00-4271 CHILD SAFETY HARRIS CO	4,000.00	736.25	3,298.59	82.46	701.41
TOTAL Mun. Court Fines & Fees	14,240.00	984.15	7,493.44	52.62	6,746.56
<u>Interest Income</u>					
05-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	14,240.00	984.15	7,493.44	52.62	6,746.56
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

05 - COURT FUND  
 COURT RESERVES

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
05-00-00-8140 Child Safety	150.00	0.00	0.00	0.00	150.00
05-00-00-8610 Court- General	0.00	0.00	0.00	0.00	0.00
05-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
05-00-00-8625 Technology	5,500.00	0.00	2,729.09	49.62	2,770.91
05-00-00-8626 Security	<u>4,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,300.00</u>
TOTAL Support Services	9,950.00	0.00	2,729.09	27.43	7,220.91
<hr/>					
TOTAL COURT RESERVES	9,950.00	0.00	2,729.09	27.43	7,220.91
<hr/>					
TOTAL EXPENDITURES	9,950.00	0.00	2,729.09	27.43	7,220.91
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	4,290.00	984.15	4,764.35	(	474.35)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

06 -GF CAPITAL PROJECTS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
06-00-00-1001	Cash in Bank	2,500,610.47	
06-00-00-1050	Signals	0.00	
06-00-00-1053	Reserves - Facilities	0.00	
06-00-00-1060	Infra -Streets & Drainage	0.00	
06-00-00-1068	BEAUTIFICATION	12,731.82	
06-00-00-1092	PREPAID MVPD CAPITAL ASSET	0.00	
06-00-00-1222	A/R Interest Income	0.00	
06-00-00-1990	DUE TO AND FROM	<u>0.00</u>	
			<u>2,513,342.29</u>
TOTAL ASSETS			2,513,342.29
			=====
LIABILITIES			
=====			
06-00-00-2010	Accounts Payable	0.00	
06-00-00-2012	Retainage Payable	28,112.18	
06-00-00-2013	Accounts Payable - Other	<u>0.00</u>	
TOTAL LIABILITIES			<u>28,112.18</u>
EQUITY			
=====			
06-00-00-3010	Fund Balance- Capital	525,370.09	
06-00-00-3013	Fund Balance - Formal Reserves	<u>170,289.20</u>	
TOTAL BEGINNING EQUITY			695,659.29
TOTAL REVENUE			2,406,970.23
TOTAL EXPENDITURES			<u>617,399.41</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			1,789,570.82
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>2,485,230.11</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			2,513,342.29
			=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

06 -GF CAPITAL PROJECTS

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
06-00-00-4500 Annual Contribution	1,684,719.00	0.00	1,684,719.00	100.00	0.00
06-00-00-4600 Contributions from Reserv	94,591.00	0.00	94,591.00	100.00	0.00
06-00-00-4700 BEAUTIFICATION	40,000.00	0.00	40,000.00	100.00	0.00
06-00-00-4750 CAPITAL PROJECTS FIRE	0.00	0.00	0.00	0.00	0.00
06-00-00-4755 TRANSFER FROM METRO	0.00	0.00	0.00	0.00	0.00
06-00-00-4800 FACILITIES	0.00	0.00	0.00	0.00	0.00
06-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	1,819,310.00	0.00	1,819,310.00	100.00	0.00
<u>Interest Income</u>					
06-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Miscellaneous</u>					
06-00-00-4920 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
06-00-00-4990 Transfer In	450,000.00	0.00	587,660.23	130.59	( 137,660.23)
TOTAL Intergovernmental/Transfer	450,000.00	0.00	587,660.23	130.59	( 137,660.23)
<hr/>					
TOTAL REVENUES	2,269,310.00	0.00	2,406,970.23	106.07	( 137,660.23)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

06 -GF CAPITAL PROJECTS  
 GENERAL CAPITAL

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
06-00-00-8832 BEAUTIFICATION	40,000.00	0.00	16,398.00	41.00	23,602.00
TOTAL Support Services	40,000.00	0.00	16,398.00	41.00	23,602.00
<u>Capital Outlay</u>					
06-00-00-9180 Infrastructure	0.00	0.00	0.00	0.00	0.00
06-00-00-9183 Drainage	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.01 Localized Drainage	65,100.00	0.00	3,065.92	4.71	62,034.08
06-00-00-9183.02 Regional Drainage / Po	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.03 DRAINAGE MASTER PLAN	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.06 DRAINAGE EATON COURT	0.00	0.00	0.00	0.00	0.00
06-00-00-9184 Streets	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.01 Asphalt Rehabilitation	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9184.02 Chapel Bell/Other Rate	13,290.00	0.00	646.88	4.87	12,643.12
06-00-00-9184.03 Gessner Northbound & M	304,000.00	0.00	15,246.00	5.02	288,754.00
06-00-00-9184.04 SIDEWALK	105,000.00	21,152.00	21,152.00	20.14	83,848.00
06-00-00-9184.05 TAYLOR CREST CT LAWN/F	15,004.00	0.00	13,447.48	89.63	1,556.52
06-00-00-9184.06 SIDEWALK 11646 MEMORIA	25,000.00	0.00	38,279.63	153.12 (	13,279.63)
06-00-00-9184.07 STREETS-STREY TAYLORCR	100,000.00	0.00	0.00	0.00	100,000.00
06-00-00-9184.08 STREETS BUNKER HILL OV	0.00	0.00	0.00	0.00	0.00
06-00-00-9190 Public Safety	94,591.00	0.00	94,591.33	100.00 (	0.33)
06-00-00-9190.01 Village Fire Departmen	0.00	0.00	0.00	0.00	0.00
06-00-00-9191 Facilities	412,437.00	1,056.98	414,572.17	100.52 (	2,135.17)
06-00-00-9191.01 PW BUILDING GENERATOR	39,000.00	0.00	0.00	0.00	39,000.00
06-00-00-9191.02 CITY HALL PARK STUDY	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	1,223,422.00	22,208.98	601,001.41	49.12	622,420.59
TOTAL GENERAL CAPITAL	1,263,422.00	22,208.98	617,399.41	48.87	646,022.59
TOTAL EXPENDITURES	1,263,422.00	22,208.98	617,399.41	48.87	646,022.59
REVENUES OVER/(UNDER) EXPENDITURES	1,005,888.00 (	22,208.98)	1,789,570.82	(	783,682.82)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

07 -UTILITY CAPITAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
07-00-00-1001	Cash in Bank	28,288.19
07-00-00-1017	INDEPENDENT FINANCIAL	4,000,000.00
07-00-00-1022	TEXAS CLASS	0.00
07-00-00-1050	Reserve- Water Production	0.00
07-00-00-1053	Reserves - Facilities	0.00
07-00-00-1060	Infr- Water & Wastewater Lines	0.00
07-00-00-1222	A/R Interest Income	0.00
07-00-00-1620	BUILDING & IMPROVEMENTS	0.00
07-00-00-1620	Accum Dep - Buildings & Imp	0.00
07-00-00-1625	Construction in Progress	0.00
07-00-00-1985	WATER WELL #5	0.00
07-00-00-1990	DUE TO/ FROM UTILITY	0.00
		<u>4,028,288.19</u>
	TOTAL ASSETS	4,028,288.19
		=====
<b>LIABILITIES</b>		
=====		
07-00-00-2010	Accounts Payable	0.00
07-00-00-2012	Retainage Payable	52,208.32
07-00-00-2013	Accounts Payable - Other	0.00
	TOTAL LIABILITIES	<u>52,208.32</u>
<b>EQUITY</b>		
=====		
07-00-00-3010	FUND BALANCE	3,491,155.25
07-00-00-3013	Fund Balance - Formal Reserves	0.28
07-00-00-3030	Contributed Capital	0.00
	TOTAL BEGINNING EQUITY	3,491,155.53
	TOTAL REVENUE	1,050,000.00
	TOTAL EXPENDITURES	<u>565,075.66</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	484,924.34
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>3,976,079.87</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	4,028,288.19
		=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

07 -UTILITY CAPITAL

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
07-00-00-4501 ANNUAL CONTRIB - UTILITY	750,000.00	0.00	750,000.00	100.00	0.00
07-00-00-4600 Contributions from Reserv	300,000.00	0.00	300,000.00	100.00	0.00
07-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	1,050,000.00	0.00	1,050,000.00	100.00	0.00
<u>Interest Income</u>					
07-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
07-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
07-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,050,000.00	0.00	1,050,000.00	100.00	0.00
	=====	=====	=====	=====	=====



07 -UTILITY CAPITAL  
 DEPARTMENT 00

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
07-00-00-7503 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7504 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7871 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
07-00-00-8100 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
07-00-00-9053 WATER WELL #5	22,000.00	0.00	21,390.04	97.23	609.96
07-00-00-9054 CHLORINE ANALYZER	0.00	0.00	0.00	0.00	0.00
07-00-00-9055 TRANSMISSION LINE TAYL	3,400.00	0.00	3,400.00	100.00	0.00
07-00-00-9180 Water & Wastewater	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.01 Trans Line to Taylor	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.02 Tele of Concrete LInes	190,000.00	3,379.48	7,291.77	3.84	182,708.23
07-00-00-9180.03 TELEVISIONING SCADA	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.04 Replace of Concrete Li	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.05 GENERATOR AT TAYLORCRE	0.00	0.00	0.00	0.00	0.00
07-00-00-9181 TRANS LINE TO TAYLOR C	0.00	0.00	0.00	0.00	0.00
07-00-00-9182 REPLACE CAST IRON LINE	100,000.00	0.00	0.00	0.00	100,000.00
07-00-00-9182.01 Water Well #5	37,500.00	0.00	0.00	0.00	37,500.00
07-00-00-9182.02 WP#2 Recoat Storage Ta	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.03 WP #2 VFD Booster Pump	40,000.00	8,722.00	8,722.00	21.81	31,278.00
07-00-00-9183 TELE OF CONCRETE LINE	0.00	0.00	0.00	0.00	0.00
07-00-00-9184 REPLACE OF CONCRETE LI	0.00	0.00	0.00	0.00	0.00
07-00-00-9185 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9186 WP#2 RECOAT STORAGE TA	0.00	0.00	0.00	0.00	0.00
07-00-00-9187 WP #2 VFD BOOSTER PUMP	0.00	0.00	0.00	0.00	0.00
07-00-00-9188 Irrigation Systems	20,000.00	0.00	333.00	1.67	19,667.00
07-00-00-9191 Facilities	723,076.00	1,962.83	522,650.73	72.28	200,425.27
07-00-00-9192 METER REPLACEMENT	250,000.00	0.00	0.00	0.00	250,000.00
07-00-00-9193 PAINT FIRE HYDRANT	20,000.00	0.00	1,288.12	6.44	18,711.88
07-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
07-00-00-9201.01 CONTRA EXPENSE	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.01 CONTRA EXPENSE ACCT	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.04 Transfer to Utility Fu	0.00	0.00	0.00	0.00	0.00
07-00-00-9250 VEHICLE	47,000.00	0.00	0.00	0.00	47,000.00
07-00-00-9700 VEHICLES	0.00	0.00	0.00	0.00	0.00
07-00-00-9701 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	1,452,976.00	14,064.31	565,075.66	38.89	887,900.34
<hr/>					
TOTAL DEPARTMENT 00	1,452,976.00	14,064.31	565,075.66	38.89	887,900.34
<hr/>					
TOTAL EXPENDITURES	1,452,976.00	14,064.31	565,075.66	38.89	887,900.34
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 402,976.00)	( 14,064.31)	484,924.34		( 887,900.34)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

09 -SOLID WASTE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
09-00-00-1001	Cash In Bank	96,366.09	
09-00-00-1053	Reserves - Facilities	0.00	
09-00-00-1090	CASH IN TRANSIT	0.00	
09-00-00-1222	A/R Interest Income	0.00	
09-00-00-1230	A/R - Utilities	3,184.45	
09-00-00-1231	A/R - Unbilled Utilities	22,979.53	
09-00-00-1235	A/R - Doubtful Accounts	( 1,363.48)	
09-00-00-1240	A/R - BAD DEBT WRITE OFF	<u>2,572.65</u>	
			<u>123,739.24</u>
TOTAL ASSETS			123,739.24
=====			
LIABILITIES			
=====			
09-00-00-2010	Accounts Payable	37,921.00	
09-00-00-2012	Accounts Payable - Other	0.00	
09-00-00-2013	Accounts Payable - Other	0.00	
09-00-00-2120	Taxes Payable - Sales Tax	<u>15.30</u>	
TOTAL LIABILITIES			<u>37,936.30</u>
EQUITY			
=====			
09-00-00-3010	FUND BALANCE	166,624.48	
09-00-00-3030	Contributed Capital	<u>0.00</u>	
TOTAL BEGINNING EQUITY			166,624.48
TOTAL REVENUE		330,210.03	
TOTAL EXPENDITURES		<u>411,031.57</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 80,821.54)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>85,802.94</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			123,739.24
=====			

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

09 -SOLID WASTE

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
09-00-00-4610 Solid Waste Sales	495,200.00	0.00	327,923.51	66.22	167,276.49
09-00-00-4750 Late Fee - Penalty	<u>2,400.00</u>	<u>453.01</u>	<u>2,286.52</u>	<u>95.27</u>	<u>113.48</u>
TOTAL WASTE WATER	497,600.00	453.01	330,210.03	66.36	167,389.97
<u>Miscellaneous</u>					
09-00-00-4920 Misc. Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	497,600.00	453.01	330,210.03	66.36	167,389.97
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

09 -SOLID WASTE  
 SOLID WASTE

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
09-00-00-8130 Banking/CC Fees	1,500.00	3,876.38	5,693.31	379.55 (	4,193.31)
09-00-00-8990 Solid Waste Collection	466,237.00	37,979.99	379,785.24	81.46	86,451.76
09-00-00-8991 Administration Fee	<u>34,070.00</u>	<u>2,839.17</u>	<u>25,553.02</u>	<u>75.00</u>	<u>8,516.98</u>
TOTAL Support Services	501,807.00	44,695.54	411,031.57	81.91	90,775.43
<hr/>					
TOTAL SOLID WASTE	501,807.00	44,695.54	411,031.57	81.91	90,775.43
<hr/>					
TOTAL EXPENDITURES	501,807.00	44,695.54	411,031.57	81.91	90,775.43
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 4,207.00)	( 44,242.53)	( 80,821.54)		76,614.54

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

10 -METRO FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
10-00-00-1001	Cash in Bank	( 6,469.31)
10-00-00-1053	Reserves - Facilities	0.00
10-00-00-1090	Cash in Transit	0.00
10-00-00-1221	A/R - Interest	0.00
10-00-00-1222	A/R Interest Income	0.00
10-00-01-1990	DueTo/From G & A Fund	0.00
10-00-03-1990	DueTo/From Debt Service Fund	0.00
10-00-04-1990	DueTo/From Utility Fund	0.00
		<u>( 6,469.31)</u>
	<b>TOTAL ASSETS</b>	<b>( 6,469.31)</b>
		=====
<b>LIABILITIES</b>		
=====		
10-00-00-2010	Accounts Payable	0.00
10-00-00-2012	Accounts Payable - Other	0.00
10-00-00-2013	Accounts Payable - Other	0.00
	<b>TOTAL LIABILITIES</b>	<u>0.00</u>
<b>EQUITY</b>		
=====		
10-00-00-3010	Fund Balance	<u>521,539.50</u>
	<b>TOTAL BEGINNING EQUITY</b>	<b>521,539.50</b>
	<b>TOTAL REVENUE</b>	<b>0.00</b>
	<b>TOTAL EXPENDITURES</b>	<u>528,008.81</u>
	<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>	<b>( 528,008.81)</b>
	<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>	<u>( 6,469.31)</u>
	<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>	<b>( 6,469.31)</b>
		=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

10 -METRO FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>WASTE WATER</u>					
10-00-00-4810 Sales Tax Metro	134,000.00	0.00	0.00	0.00	134,000.00
TOTAL WASTE WATER	134,000.00	0.00	0.00	0.00	134,000.00
<u>Interest Income</u>					
10-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	134,000.00	0.00	0.00	0.00	134,000.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

10 -METRO FUND  
 METRO

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
10-00-00-6890 Traffic Signs & Signal	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
10-00-00-8130 Bank Charges	0.00	0.00	0.00	0.00	0.00
10-00-00-8720 Prof Fees - Eng. / Oth	0.00	0.00	0.00	0.00	0.00
10-00-00-8721 Prof Fees - Eng Mem/Ge	0.00	0.00	0.00	0.00	0.00
10-00-00-8770 Administrative Costs	0.00	0.00	0.00	0.00	0.00
10-00-00-8810 Streets - Right of Way	90,000.00	8,810.00	65,525.00	72.81	24,475.00
10-00-00-8820 Streets - Lighting	24,000.00	1,523.51	11,304.07	47.10	12,695.93
10-00-00-8830 Streets - Repairs	20,000.00	1,179.74	1,179.74	5.90	18,820.26
TOTAL Support Services	134,000.00	11,513.25	78,008.81	58.22	55,991.19
<u>Capital Outlay</u>					
10-00-00-9180 Capital Infrastructure	0.00	0.00	0.00	0.00	0.00
10-00-00-9810 TRANSFER TO GF CONSTRU	450,000.00	0.00	450,000.00	100.00	0.00
TOTAL Capital Outlay	450,000.00	0.00	450,000.00	100.00	0.00
TOTAL METRO	584,000.00	11,513.25	528,008.81	90.41	55,991.19
TOTAL EXPENDITURES	584,000.00	11,513.25	528,008.81	90.41	55,991.19
REVENUES OVER/(UNDER) EXPENDITURES	( 450,000.00)	( 11,513.25)	( 528,008.81)		78,008.81

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

15 -GF DRAINAGE DETENTION CON

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
15-00-00-1001	Cash in Bank	0.00	
15-00-00-1016	Allegiance Bank	0.00	
15-00-00-1990	DUE TO AND FROM	<u>0.00</u>	
			<u>0.00</u>
TOTAL ASSETS			0.00
			=====
LIABILITIES			
=====			
15-00-00-2010	Accounts Payable	0.00	
15-00-00-2012	Retainage Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
15-00-00-3010	Fund Balance	<u>137,660.23</u>	
TOTAL BEGINNING EQUITY			137,660.23
TOTAL REVENUE			0.00
TOTAL EXPENDITURES			<u>137,660.23</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 137,660.23)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			0.00
			=====



CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

15 -GF DRAINAGE DETENTION CON

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Intergovernmental/Transfer</u>					
15-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
15-00-00-4961 Net Premium	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

15 -GF DRAINAGE DETENTION CON  
 G & A

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
15-00-00-7503 PS Engineering & Other	0.00	0.00	0.00	0.00	0.00
15-00-00-7504 PS - LEGAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
15-00-00-8751 Underwriter Discount	0.00	0.00	0.00	0.00	0.00
15-00-00-8752 Closing Cost	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
15-00-00-9183 Drainage at BHE	0.00	0.00	0.00	0.00	0.00
15-00-00-9250 Transfer to General Co	0.00	0.00	137,660.23	0.00 (	137,660.23)
15-00-00-9800 Payment to Escrow Agen	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Capital Outlay	0.00	0.00	137,660.23	0.00 (	137,660.23)
<hr/>					
TOTAL G & A	0.00	0.00	137,660.23	0.00 (	137,660.23)
<hr/>					
TOTAL EXPENDITURES	0.00	0.00	137,660.23	0.00 (	137,660.23)
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00 (	137,660.23)		137,660.23

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

16 -UF Well and Trans Line

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
ASSETS		
=====		
16-00-00-1001	Cash in Bank	( 262,359.89)
16-00-00-1016	Allegiant Bank	0.00
16-00-00-1990	DUE TO/FROM UTILITY	0.00
		<u>( 262,359.89)</u>
TOTAL ASSETS		( 262,359.89)
=====		
LIABILITIES		
=====		
16-00-00-2010	Accounts Payable	0.00
16-00-00-2011	ACCOUNTS PAYABLE YE	0.00
16-00-00-2012	Retainage Payable	0.00
16-00-00-2800	Accrued Interest	0.00
16-00-00-2850	Net Premium Liability	0.00
16-00-00-2900	ST Bonds Payable	0.00
16-00-00-2901	LT Bonds Payable	0.00
	TOTAL LIABILITIES	<u>0.00</u>
=====		
EQUITY		
=====		
16-00-00-3010	Fund Balance	( 243,603.89)
	TOTAL BEGINNING EQUITY	( 243,603.89)
	TOTAL REVENUE	0.00
	TOTAL EXPENDITURES	<u>18,756.00</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	( 18,756.00)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	( 262,359.89)
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	( 262,359.89)
=====		

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

16 -UF Well and Trans Line

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Intergovernmental/Transfer</u>					
16-00-00-4960 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

16 -UF Well and Trans Line  
 PUBLIC WORKS

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
16-00-00-6410 LANDSCAPING WW#5	107,800.00	0.00	18,756.00	17.40	89,044.00
TOTAL Commodities	107,800.00	0.00	18,756.00	17.40	89,044.00
<u>Contract Services</u>					
16-00-00-7503 PS -Engineering Well	0.00	0.00	0.00	0.00	0.00
16-00-00-7504 PS- Engineering Trans	0.00	0.00	0.00	0.00	0.00
16-00-00-7505 PS-Legal Fees Well	0.00	0.00	0.00	0.00	0.00
16-00-00-7506 PS-Legal Fees Trans Li	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
16-00-00-8010 Advertisement Well	0.00	0.00	0.00	0.00	0.00
16-00-00-8011 Advertisement Trans Li	0.00	0.00	0.00	0.00	0.00
16-00-00-8490 Interest Expense	0.00	0.00	0.00	0.00	0.00
16-00-00-8750 Closing Costs	0.00	0.00	0.00	0.00	0.00
16-00-00-8751 Underwriter Discount	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
16-00-00-9053 Drilling Design and Co	25,400.00	0.00	0.00	0.00	25,400.00
16-00-00-9054 Restor Design and Cons	0.00	0.00	0.00	0.00	0.00
16-00-00-9055 Construction Trans Lin	0.00	0.00	0.00	0.00	0.00
16-00-00-9100 Contingency - Well	0.00	0.00	0.00	0.00	0.00
16-00-00-9201 Net Premium Amortizati	0.00	0.00	0.00	0.00	0.00
16-00-00-9201.01 CONTRA ACCOUNT	0.00	0.00	0.00	0.00	0.00
16-00-00-9250 Transfer to Utility Co	0.00	0.00	0.00	0.00	0.00
16-00-00-9700 ALL TERRAINE VEHICLE	0.00	0.00	0.00	0.00	0.00
16-00-00-9701 MINI ESCAVATOR	0.00	0.00	0.00	0.00	0.00
16-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	25,400.00	0.00	0.00	0.00	25,400.00
TOTAL PUBLIC WORKS	133,200.00	0.00	18,756.00	14.08	114,444.00
TOTAL EXPENDITURES	133,200.00	0.00	18,756.00	14.08	114,444.00
REVENUES OVER/(UNDER) EXPENDITURES	( 133,200.00)	0.00	( 18,756.00)		( 114,444.00)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

17 -Offsite Tree Program

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
17-00-00-1000	POOLED CASH	0.04	
17-00-00-1001	Cash in Bank	<u>190,765.80</u>	
			<u>190,765.84</u>
TOTAL ASSETS			190,765.84
=====			
LIABILITIES			
=====			
17-00-00-2010	Accounts Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
17-00-00-3010	FUND BALANCE	<u>195,655.84</u>	
TOTAL BEGINNING EQUITY			195,655.84
TOTAL REVENUE		69,800.00	
TOTAL EXPENDITURES		<u>74,690.00</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 4,890.00)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>190,765.84</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			190,765.84
=====			

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

17 -Offsite Tree Program

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Licenses &amp; Permits</u>					
17-00-00-4351 Offsite Tree Program Rev	60,000.00	28,000.00	69,800.00	116.33	( 9,800.00)
TOTAL Licenses & Permits	60,000.00	28,000.00	69,800.00	116.33	( 9,800.00)
<u>Intergovernmental/Transfer</u>					
17-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	60,000.00	28,000.00	69,800.00	116.33	( 9,800.00)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2023

17 -Offsite Tree Program  
 NON-DEPARTMENTAL

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
17-00-00-8752 Offsite Tree Program E	100,000.00	0.00	74,690.00	74.69	25,310.00
TOTAL Support Services	100,000.00	0.00	74,690.00	74.69	25,310.00
<hr/>					
TOTAL NON-DEPARTMENTAL	100,000.00	0.00	74,690.00	74.69	25,310.00
<hr/>					
TOTAL EXPENDITURES	100,000.00	0.00	74,690.00	74.69	25,310.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 40,000.00)	28,000.00	( 4,890.00)		( 35,110.00)



BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2023

99 - POOLED CASH

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
99-00-00-1000	Pooled Cash	1,592,519.34
99-00-00-1053	Reserves - Facilities	0.00
99-00-00-1222	A/R Interest Income	0.00
99-00-00-1350	ADVANCES	0.00
99-00-99-1900	Due From Other Funds	0.00
		<u>1,592,519.34</u>
TOTAL ASSETS		1,592,519.34
		=====
<b>LIABILITIES</b>		
=====		
99-00-00-2010	Accounts Payable	0.00
99-00-00-2012	Accounts Payable - Other	0.00
99-00-00-2013	Accounts Payable - Other	0.00
99-00-00-2020	Wages Payable	0.00
99-00-99-2900	Due to Other Funds	1,592,519.34
TOTAL LIABILITIES		<u>1,592,519.34</u>
<b>EQUITY</b>		
=====		
99-00-00-3010	Fund Balance - G & A	0.00
TOTAL BEGINNING EQUITY		0.00
TOTAL REVENUE		0.00
TOTAL EXPENDITURES		0.00
TOTAL REVENUE OVER/(UNDER) EXPENSES		0.00
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,592,519.34
		=====

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2023

99 - POOLED CASH

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

The Goodman Corporation  
 3200 Travis Street, Ste. 200  
 Houston, TX 77006

# Invoice

Bill To
City of Bunker Hill Village 11977 Memorial Drive Houston, Texas 77024

Date
9/30/2023

Invoice #
9-2023-5

Terms

Project
BHV100

Item	Description	Rate	Prior %	Current %	Amount
Contract Services	Task 1 H-GAC TIP Call for Projects Funding Pursuit Assistance	15,500.00	70%	2.00%	310.00

Please send payment to:  
 The Goodman Corporation  
 911 W. Anderson Lane, Ste. 200  
 Austin, TX 78757

<b>Total</b>	\$310.00
<b>Balance Due</b>	\$310.00

Phone #	Fax #
713-951-7951	713-951-7957



Connecting Capital to Communities Since 1980  
TBPE NO. F-19990

## PROGRESS REPORT

Houston + Austin, TX  
[www.thegoodmancorp.com](http://www.thegoodmancorp.com)  
Phone: (713) 951-7951

**To:** Gerardo Barrera  
**From:** Jim Webb, AICP, ENV SP  
**Project Name:** Bunker Hill Village H-GAC TIP Call for Projects Funding Pursuit Assistance  
**Project Code:** BHV100  
**Billing Period:** Sep-23

### Progress Complete

Task	Prior Percent	Current Percent
1	70%	72%

### Progress Details

#### 1 – Memorial Drive PH 2 Project Funding Pursuit

- Coordinated updates to ILA for project.
- Discussed project readiness with H-GAC staff.
- Monitored Call for Projects process.
- Continued work on application information.



**Water Conservation School Program  
Sponsorship Invoice**

**Bill To:** Bunker Hill Villages, City of  
City of Bunker Hill Village - Susan Grass  
11977 Memorial DR  
Houston TX 77024  
Work: 713-467-9762  
invoice@bunkerhilltx.gov

09/01/2023

GWB2023-116012

Bunker Hill Villages, City of

Fee No.: 355255

SPONSORED SCHOOL(S): Escamilla Elementary, St. Rose Of Lima Catholic School

# OF STUDENTS: 240

TOTAL AMOUNT DUE: \$9,120.00

DUE DATE: 10/01/2023

<b>Payment Instructions</b>	
<b>Check by Mail</b>	Please make checks payable to: Harris-Galveston Subsidence District  Mailing Address: Harris-Galveston Subsidence District ATTN: Water Conservation School Program 1660 West Bay Area Boulevard Friendswood, TX 77546
<b>Credit Card</b>	Please call 281-486-1105 to pay by credit card over the phone.

**Questions?**

**Denise Ma**  
Water Conservation Coordinator  
281-956-2190  
Email: DMA@subsidence.org



1660 West Bay Area Blvd., Friendswood, TX 77546  
[www.hgsubsidence.org](http://www.hgsubsidence.org)

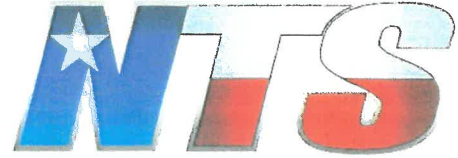
# Neil Technical Services, LLC

P. O. Box 692189  
Houston Texas 77269  
281-477-7867

# Invoice

DATE	INVOICE #
8/25/2023	119198-2

<b>BILL TO</b>
City of Bunkerhill 11977 Memorial Drive Houston, TX 77024
<b>SERVICE TO</b>
City of Bunkerhill City Hall Water Plant New Booster Pump Motor #4



Pumps, Motors and Controls  
Celebrating 28 Years of Service  
1995-2023

State of Texas Electrical Contractor  
TECL17123

QTY	DESCRIPTION	RATE	AMOUNT
1	Bid Job - 08/17/2023  * Service to Supply and Install New Motor 30HP US VHS 286TP Frame for Booster Pump Motor #4.  08/17/2023: Installed New BP motor #4 back in and tested pump and pumping good and amps were good. Put back in auto and all good.  Labor and Material.	8,722.00	8,722.00

Thank you for your business.

Regulated by The Texas Department of Licensing and Regulation.  
P.O. Box 12157, Austin, Texas 78711  
1-800-803-9202, 512-463-6599; website: [www.license.state.tx.us/complaints](http://www.license.state.tx.us/complaints)

<b>Total</b>	<b>\$8,722.00</b>
--------------	-------------------

# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

## Invoice

DATE	INVOICE NO.
9/5/2023	68351

**BILL TO:**

City of Bunker Hill Village  
 Attn: Jason Bienek  
 11977 Memorial Drive  
 Houston, TX 77024

<b>Balance Due</b>	<b>\$355.00</b>
<b>DUE DATE</b>	<b>9/5/2023</b>
<b>PAYMENT TERMS</b>	<b>Due on recpt</b>

DESCRIPTION	QTY	RATE	P.O. NO.	STATUS	JOB NO.
				Completed	1901-
			JOB COMPLETION	AMOUNT	
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • For New Patio Addition • Grading & Drainage Plans • Detention Worksheet	2	175.00	9/5/2023	350.00	
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	9/5/2023	5.00	

FOR: CHRIS HARTMANN  
 AT: 5 Heritage Court ~ City of Bunker Hill Village  
 LGL: Lot 4B, Heritage Lane West R/P (.69 ACRE)

ORDERED BY: JASON BIENEK

*01-2505*

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING  
 CIVIL ENGINEERING • PLATTING SERVICES**

<b>Subtotal</b>	\$355.00
<b>Sales Tax (8.25%)</b>	\$0.00
<b>Total</b>	<b>\$355.00</b>
<b>Payments/Credits</b>	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

315 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

## Invoice

DATE	INVOICE NO.
9/19/2023	68433

**BILL TO:**

City of Bunker Hill Village  
 Attn: Jason Bienek  
 11977 Memorial Drive  
 Houston, TX 77024

<b>Balance Due</b>	<b>\$530.00</b>
<b>DUE DATE</b>	<b>9/19/2023</b>
<b>PAYMENT TERMS</b>	<b>Due on recpt</b>

P.O. NO.	STATUS	JOB NO.
	Completed	1901-069

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN ~ SITE VISIT & REVIEW #2 • FOR DITCH ENCLOSURE • Grading & Drainage Plans • Detention Worksheet • Site Visit	3	175.00	9/19/2023	525.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	9/19/2023	5.00

FOR: DEREK & HALEY DEAS  
 AT: 11 Valley Forge Drive ~ City of Bunker Hill Village  
 LGL: Lot 1, Block 1, Deas Valley Forge

ORDERED BY: JASON BEINEK

*Thank You!*

*01-7505*

Thank you for the privilege to serve you!

<b>Subtotal</b>	\$530.00
<b>Sales Tax (8.25%)</b>	\$0.00
<b>Total</b>	<b>\$530.00</b>
<b>Payments/Credits</b>	\$0.00

**PROFESSIONAL LAND SURVEYING  
 CIVIL ENGINEERING • PLATTING SERVICES**

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com