

**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

<b>Agenda Date:</b>	May 16, 2023
<b>Agenda Item:</b>	V
<b>Subject:</b>	2022 Audit
<b>Exhibits:</b>	Annual Certified Financial Report and Audit
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Susan Grass, Finance Director

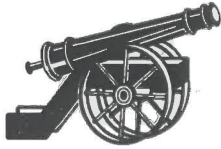
**Executive Summary**

City Staff is pleased to report that the annual audit process has been completed. The City received an unmodified opinion which is the highest level of assurance a city can obtain. There were no management comments.

The Audit Finance Committee reviewed the report and financials at the May 10, 2023 Finance Committee meeting. Robert Belt from Belt Harris Pechacek, LLLP will be available at the May 16, 2023 meeting to present an overview of the audit process and answer questions.

**Recommended Action**

Staff recommends that City Council receive the 2022 audit report.



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

<b>Agenda Date:</b>	May 16, 2023
<b>Agenda Item:</b>	VI
<b>Subject:</b>	Magdelane and Taylorcrest Crosswalk
<b>Exhibits:</b>	Location Map, Current Signage, & Proposed Signage Memorandum by Kimley Horn
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	City of Hedwig Village Representatives

**Executive Summary**

The City has received a request from the City of Hedwig Village to enhance the signage at the Magdelane and Taylorcrest crosswalk for improved pedestrian safety. The crosswalk is in the City of Bunker Hill's right-of-way but serves residents in Hedwig.

Hedwig Village has requested that Council consider a pedestrian signal and lighted sign similar to the crossing on Blalock Lane and Greenbay in Piney Point Village. Staff has shared prior discussions with Hedwig Village, including the recommendation to construct a sidewalk in the right-of-way. Hedwig Village has submitted a grant for sidewalks including this location; however, no funding is available for a sidewalk at this time.

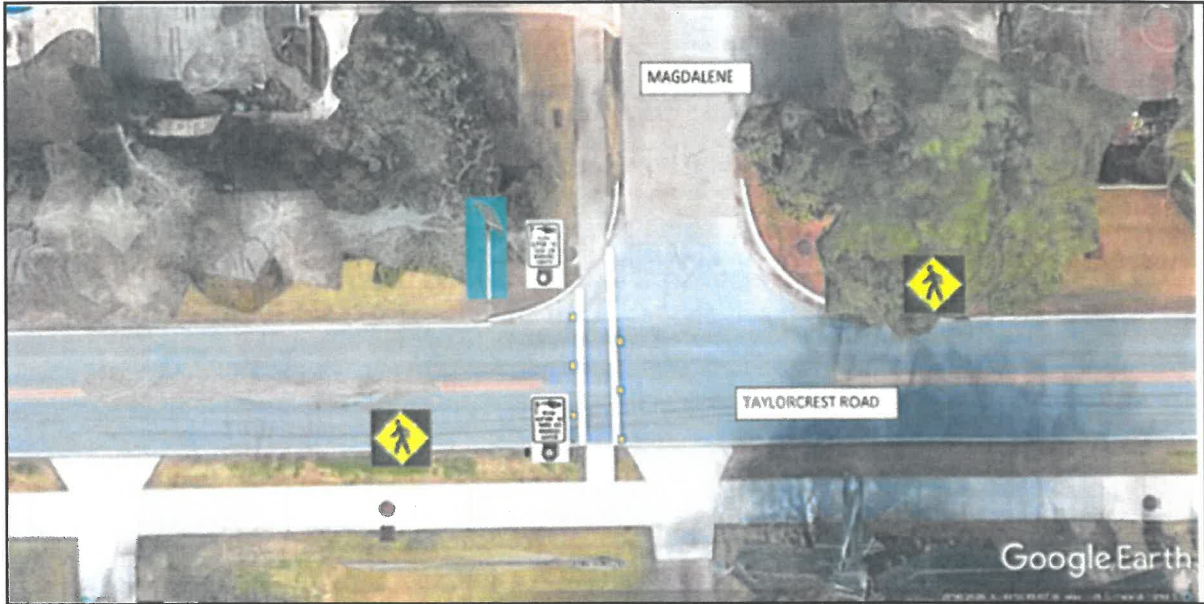
In 2020, City Council discussed options to enhance the crosswalk through an interlocal agreement. The agreement was never finalized, and the crosswalk remained in its current condition.

Kimley-Horn and Associates, Inc. has provided the attached memorandum. Should City Council agree to move forward with proposed crosswalk improvements, staff recommends a development of an interlocal agreement with Hedwig Village to outline improvements, as well as installation and maintenance responsibilities as was similarly provided in the agreement with the City of Piney Point Village.

**Recommended Action**

Staff recommends that the City Council discuss and provide direction to staff on next steps.

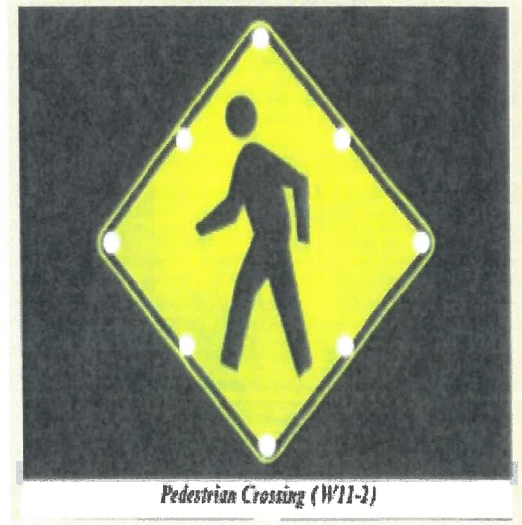
Location Map



Current Signage



Proposed Signage



**TECHNICAL MEMORANDUM**

To: Ms. Karen Glynn, P.E.  
City of Bunker Hill Village, Texas

From: Ryan Eurek, P.E.  
Kimley-Horn and Associates, Inc.

Date: May 11, 2023

Subject: Taylorcrest Road at Magdalene Drive – City of Bunker Hill Village, TX  
Rectangular Rapid Flashing Beacon (RRFB) Evaluation

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**Introduction**

Kimley-Horn and Associates, Inc. is pleased to present this technical memorandum to City of Bunker Hill Village regarding the use of rectangular rapid flashing beacons (RRFB) on Taylorcrest Road near Magdalene Drive.

**Study Area**

The study location of Taylorcrest Road and Magdalene Drive is located at the boundaries of the cities of Bunker Hill Village and Hedwig Village, Texas (see **Figure 1**). In the vicinity of the study location, Taylorcrest Road is an east-west, two-lane roadway and Magdalene Drive is a north-south, two-lane roadway. The intersection of Taylorcrest Road and Magdalene Drive has stop control on the southbound approach and is free flow for Taylorcrest Road. The posted speed limit on Taylorcrest Road is 30 miles per hour (mph) and the posted speed limit on Magdalene Drive is 25 mph. There is an existing crosswalk on the west leg of the intersection. In addition, supplemental “In-Street Ped Crossing” signs (R1-6) exist in advance of the crosswalk for both the westbound and eastbound approaches.

Figure 1 – Site Location

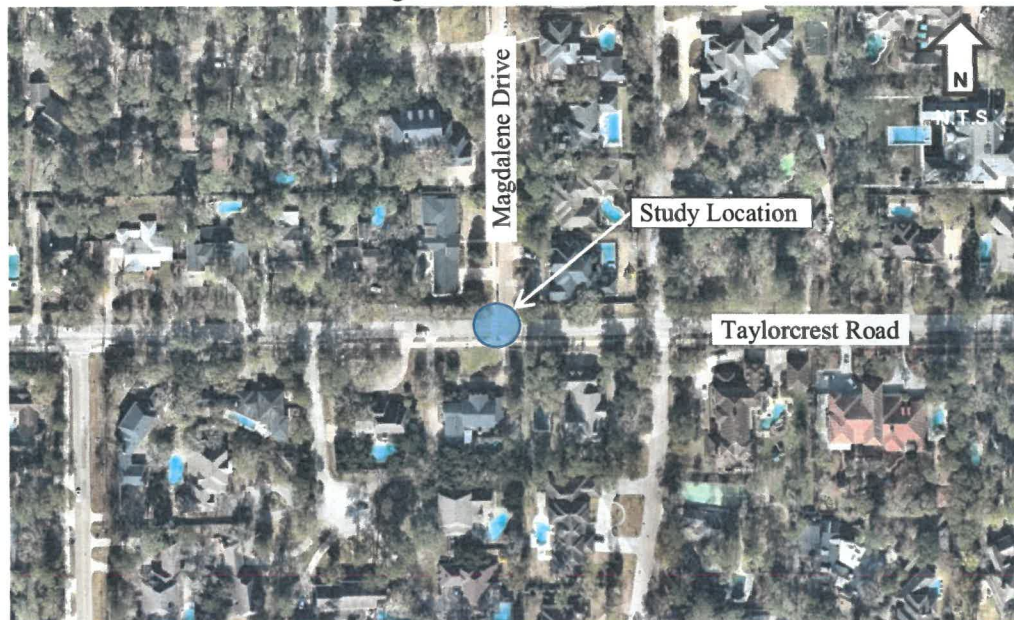


Image Provided by Google Earth Pro

## RRFB Guidance

Both Federal Highway Administration (FHWA) and Manual on Uniform Traffic Control Devices (MUTCD) provides guidance on the use of RRFB. FHWA's Proven Safety Countermeasures RRFB publication provides information regarding applications and considerations for installation of RRFB and the MUTCD Interim Approval 21 provides background, research, and requirements on the application of RRFB.<sup>12</sup>

Per FHWA, the purpose of RRFB is to enhance pedestrian safety and increase driver awareness. RRFBs should accompany a pedestrian warning sign and flash with an alternating high frequency when activated. RRFB is applicable for several types of pedestrian crossings, but is especially effective on multi-lane roadways with speed limits less than 40 mph. It is recommended to place RRFBs below a pedestrian crossing sign, above a diagonal arrow plaque, and on both sides of a crosswalk. Activation can be achieved by push buttons or passive pedestrian detection. It is generally recommended to use solar-powered panels to eliminate the need for a power source.

Per MUTCD, each RRFB unit shall consist of two rapidly flashed rectangular-shaped yellow indications with an LED-array-based light source and shall only be installed to supplement a post-mounted or overhead W11-2 (Pedestrian), S1-1 (School) or W11-15 (Trail) crossing warning sign. RRFB

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<sup>1</sup> [https://highways.dot.gov/sites/fhwa.dot.gov/files/2022-08/PSC\\_New\\_RRFB\\_508.pdf](https://highways.dot.gov/sites/fhwa.dot.gov/files/2022-08/PSC_New_RRFB_508.pdf)

<sup>2</sup> [https://mutcd.fhwa.dot.gov/resources/interim\\_approval/ia21/index.htm](https://mutcd.fhwa.dot.gov/resources/interim_approval/ia21/index.htm)

assemblies should not be used for crosswalks at approaches controlled by a yield sign, stop sign, or signal. For each sign assembly, two crossing warning signs, with RRFB units and W16-7p plaques, shall be installed, one on the right side and one on the left side of the roadway at the crosswalk.

## Findings

Based on the FHWA and MUTCD guidelines, a RRFB assembly can be installed for the crosswalk on Taylorcrest Road near Magdalene Drive. The existing crosswalk is very close to the side-street (Magdalene Drive) and does not provide sufficient room to install a RRFB assembly in advance of the crosswalk for the westbound direction. While the RRFB assembly would ideally be placed in advance of the crosswalk on the right side of the road, placement behind the crosswalk is reasonable given the existing sidewalk and ramp constraints. Additional approach warning signage (W11-2) could be considered to alert motorists about the pedestrian crossing ahead.

## Recommendations

If the City proceeds with the installation of RRFB assemblies at this study location, the following are recommended based on existing conditions and FHWA/MUTCD guidelines:

- Install “Pedestrian Crossing” sign (W11-2) with RRFB assembly and appropriate “Downward Diagonal Arrow (plaque)” (W16-7p) on both sides of Taylorcrest Road at the existing crosswalk for both the westbound and eastbound approaches.
- Install detectable warnings on the existing ramps.
- Remove the existing “In-Street Ped Crossing” sign (R1-6) for both the westbound and eastbound approaches.

### Optional Considerations:

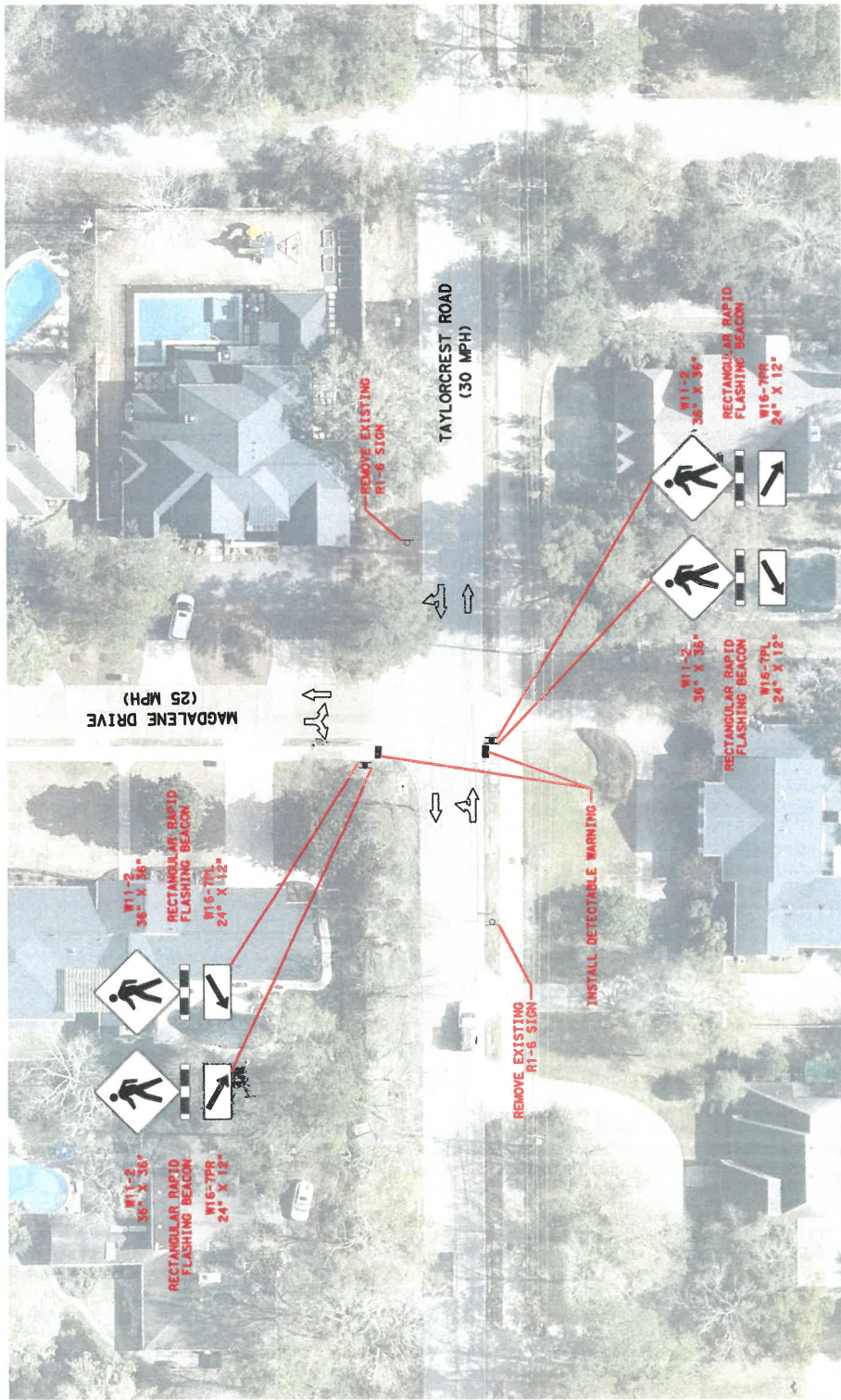
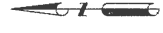
- Install “In-Street Ped Crossing” sign (R1-6a) for both the westbound and eastbound approaches – (OPTIONAL)
- Install “Pedestrian Crossing” sign (W11-2) on Taylorcrest Road 100 feet in advance of the crosswalk for both the eastbound and westbound approaches – (OPTIONAL)
- Install stop bar pavement markings at the existing stop sign on Magdalene Drive – (OPTIONAL)

Attached is the conceptual layout showing the recommended improvements (non-optional) above. The conceptual layout is not intended for construction or bidding purposes. Design should consider final placement of sign assemblies to avoid conflicts with underground infrastructure and review existing pedestrian ramps for conformance to The American with Disabilities Act (ADA) standards.

### Attachments

- Recommended RRFB Concept Layout

- LEGEND**
- EXISTING SIGN ON POST
  - PROPOSED SIGN ON POST
  - DETECTABLE WARNING
  - DIRECTION OF TRAFFIC

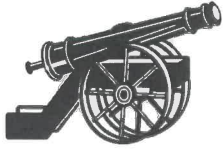


NOTE: THIS EXHIBIT IS CONCEPTUAL AND NOT INTENDED FOR CONSTRUCTION USE.



TAYLORCREST ROAD AT MAGDALENE DRIVE  
RECOMMENDED RRFB CONCEPT LAYOUT





**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

**Agenda Date:** May 16, 2023

**Agenda Item:** VII

**Subject:** Memorial Villages Police Department Report

**Exhibits:** Chief's Monthly Report – *April 2023*  
Fire Department Assists  
2023 Burglary Map  
2023 Auto Burglary Map  
ALPR Map  
ALPR Recoveries Map & List  
ALPR Hits/Reads by Camera & Graphs  
2023 Total Incidents to Date  
Officer Committed Time Report to Date  
  
2024 Budget Narrative

**Funding:** N/A

**Presenter(s):** Chief Schultz

**Executive Summary**

The Memorial Villages Police Department Report will include the following items:

- A. Update on Activities
- B. Presentation on the 2022 Annual Audit
- C. Consideration and Possible Action to Approve the 2024 Annual Budget for the Memorial Villages Police Department as Recommended by the Police Commission

**Recommended Action**

Staff recommends that City Council take the following actions:

- Receive the April 2023 Monthly Report
- Approve the 2024 Annual Budget for the Memorial Villages Police Department





Memorial Villages Police Department  
 11981 Memorial Drive  
 Houston, Texas 77024  
 Tel. (713) 365-3701

*Raymond Schultz*  
 Chief of Police

May 8, 2023

TO: MVPD Police Commissioners  
 FROM: R. Schultz, Chief of Police  
 REF: April 2023 Monthly Report

During the month of April MVPD responded/handled a total of 4,275 calls/incidents. 2,966 House Watch checks were conducted. 610 traffic stops were initiated with 636 citations being issued for 1121 violations. (Note: 18 Assists in Hedwig, 79 in Houston, 0 in Spring Valley and 0 in Hillshire)

*Calls/Events by Village were:*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1574/6111	1198/4493	3	81/259/340	8@3:36
Piney Point:	966/4350	572/2671	1	101/377/478	6@3:18
Hunters Creek:	1590/6597	1195/4505	1	71/234/305	12@3:47
				Cites/Warn/Total	26@3:36

*Type and frequency of calls for service/citations include:*

Call Type	#	Call Type	#	Citations	#
False Alarms:	127	Ord. Violations:	21	Speeding:	159
Animal Calls:	22	Information:	21	Exp. Registration	202
ALPR Hits:	33	Suspicious Situations	98	No Ins	106
Assist Fire:	44	Loud Party	14	No License	109
Assist EMS:	21	Welfare Checks:	10	Stop Sign	41
				Fake Plate	33

*This month the department generated a total of 42 police reports.  
 BH-12 PP-16 HC-14 HOU-0, HED-0, SV-0*

Crimes Against of Persons (2)

Assault	1
Terroristic Threat	1

Crimes Against Property (10)

Burglary of a Habitation	1	Fraud/ID	5
Theft	4		

Petty/Quality of Life Crimes/Events (30)

ALPR Hits (valid)	3	Warrants	4
Accidents	5	DWI	1
Information Reports	6	Misc	9
Possession of CS	1	Fail to ID	1

Arrest Summary: Individuals Arrested (8)

Warrants	4	Felony	1
Class 3 Arrests	2	DWI	1

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	1,700,786	5,698,141	29.8%
• Operating Expense:	429,104	1,096,092	39.1%
• Total M&O Expenditures:	2,129,890	6,794,233	31.3%
• Capital Expenses:	306,252	672,200	45.6%
• Net Expenses:	2,436,142	7,466,433	33%

Follow-up on Previous Month Items/Requests from Commission

- The Finance Committee met to finalize work on the 2024 budget and to make recommendations.
- Netsential has been able to work with several internet service providers and implement a solution which allows V-linc messages to go through that were previously sent to spam accounts.

Personnel Changes/Issues/Updates

- The department remains fully staffed.

Major/Significant Events

- The ALPR system was successful by assisting in identifying suspects in multiple cases this month including, a theft case of a watch, theft of a kitten, burglary of a vehicle on Shadow Way, burglary of a vehicle on Memorial Drive, and the recovery of three stolen vehicles, one containing drugs, and two with wanted fugitives.
- Detectives conducted extensive investigative work and successfully identified a suspect in a fraud case involving a resident. The suspect had obtained a real Texas DL that contained false information giving her two identities. The housekeeper suspect had taken checks from the victim and was successfully cashing them. The suspect was arrested.
- On 4/28/23 officers stopped a stolen vehicle. Through investigation officers found narcotics and folders of washed checks ready to be cashed. Additionally, one of the suspects was found to be a wanted sex offender.

Status Update on Major Projects

- The radios were installed in the remodeled dispatch area and the final cutover is in progress.
- The walls and doors were repainted, and the floors were redone in the sallyport area of the building.

Community Projects

- The department participated in multiple community events this month throughout the villages. Events included, Freshman Parent Spring Coffee, National Telecommunicator Week, Memorial Exchange Club Officer of the Year Luncheon where Detective Chris Rodriguez was recognized, Memorial High School Crawfish Boil, the BHE Spring Fling Family Night, The Texas Special Olympics Torch Run, Ramadan Law Enforcement Appreciation Night, HCE Cruise with a Cop, the Lamar Special Education High School Prom, and a DARE graduation.

V-LINC new registrations in April +18

BH – 1566(+5)  
PP – 1121 (+5)

HC – 1579 (+4)  
Out of Area – 567 (+4)

## April VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
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Total – 10	3:39
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Fire – 0	0:00
----------	------

EMS – 10	3:39
----------	------

### By Village

BH Fire – 0	0:00
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BH EMS – 3	2:24
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PP Fire – 0	0:00
-------------	------

PP EMS – 2	4:30
------------	------

HC Fire -0	0:00
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HC EMS -5	4:01
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### Combined VFD Events (Priority + Radio)

Total – 52	3:53
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Fire – 33	4:13
-----------	------

EMS – 19	3:31
----------	------

### Radio Call Events

Total – 42	3:59
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Fire- 33	4:13
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EMS- 9	3:24
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### Radio Call Events by Village

BH – 13	3:13
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PP – 10	6:01*
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HC – 19	3:35
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- Fire alarm event false



## 2023 Total Incidents

2023	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	3	25	44	72	11	4130	2646	1356	899	1032	611	1573	1130
February	0	16	37	53	8	3875	2522	1300	909	926	515	1504	1090
March	2	11	50	63	15	5376	4025	1881	1487	1426	973	1930	1090
April	2	10	30	42	8	4275	2966	1574	1198	966	572	1590	1195
May													
June													
July													
August													
September													
October													
November													
December													
<b>Total</b>	<b>7</b>	<b>62</b>	<b>161</b>	<b>230</b>	<b>42</b>	<b>17656</b>	<b>12159</b>	<b>6111</b>	<b>4493</b>	<b>4350</b>	<b>2671</b>	<b>6597</b>	<b>4505</b>

<b>2022 Totals</b>	<b>13</b>	<b>169</b>	<b>736</b>	<b>918</b>	<b>230</b>	<b>70665</b>	<b>55102</b>	<b>22443</b>	<b>18249</b>	<b>18553</b>	<b>14215</b>	<b>27937</b>	<b>22628</b>
<b>Difference</b>													
<b>% Change</b>													

## 2022 Officer Committed Time to Service Report

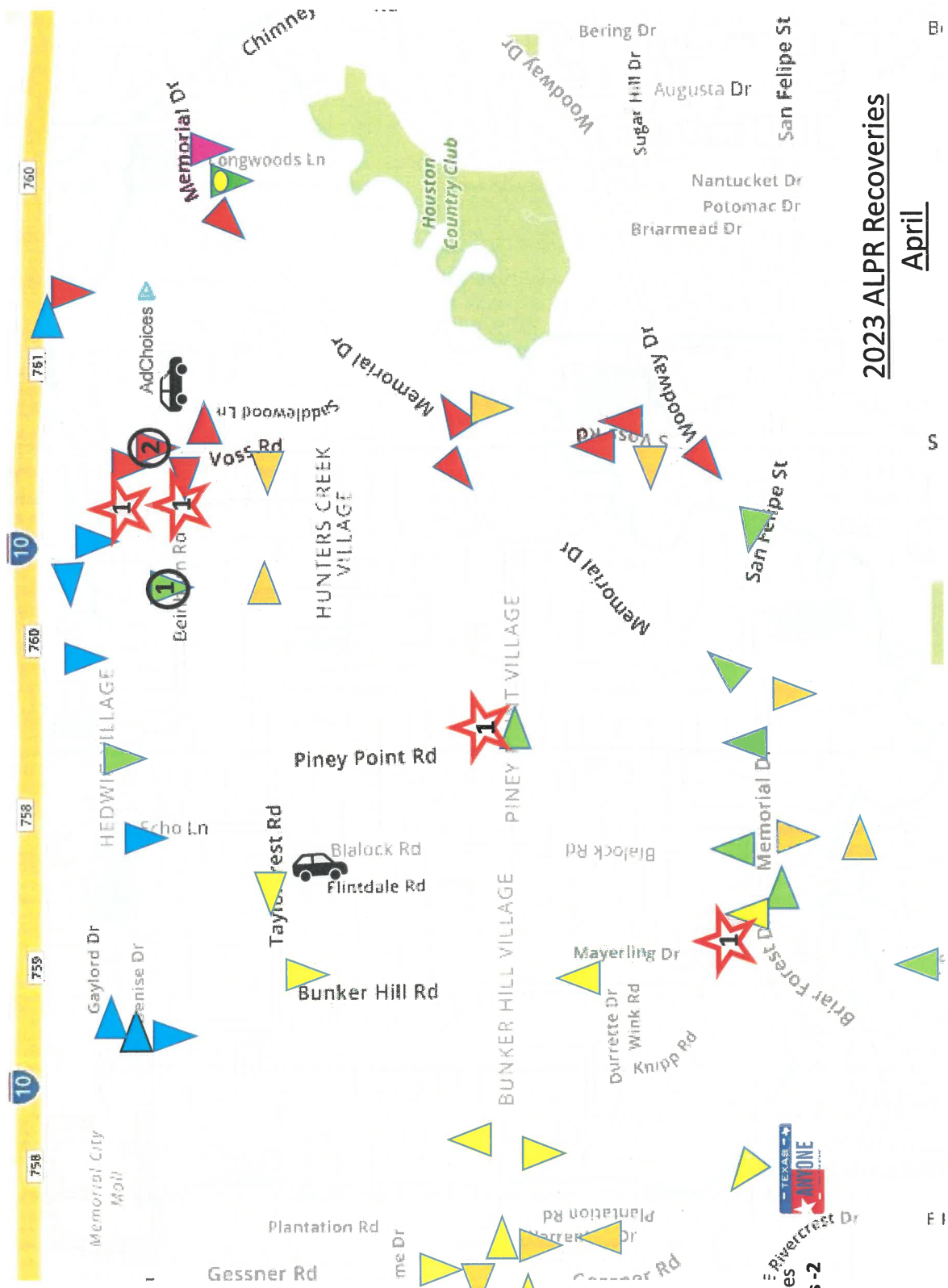
Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI	26:36:21	23:28:43	24:11:20	22:45:35									2	74
BAKER, BRIAN C	* 3:31:40	0:18:16	1:29:15	0:32:24										
BALDWIN, BRIAN	17:32:11	13:52:09	18:58:23	15:22:04										21
BIEHUNGO, JOHN	22:37:16	20:41:29	24:20:46	9:54:47										16
BOGGUS, LARRY	* 0:04:10	0:59:15	2:42:11	14:58:50									3	21
BURLESON, Jason	13:12:02	10:25:15	13:11:53	22:52:41									1	15
CANALES, RALPH EDWARD	15:05:04	14:08:39	19:00:17	9:18:54									2	33
CERNY, BLAIR C.	* 22:20:53	13:00:34	4:12:21	5:52:34									2	33
ECKERFIELD, Dillon	25:34:06	16:08:21	33:29:46	21:55:20									3	11
HARWOOD, NICHOLAS	18:58:46	19:16:48	12:51:44	9:07:09									1	28
JARVIS, RICHARD	17:03:26	15:40:05	15:27:29	13:10:22									4	25
JOHNSON, JOHN	15:48:16	16:53:09	14:28:58	17:03:42										
JONES, ERIC	* 0:00:00	14:52:11	0:00:00	0:00:00										
KING, JEREMY	9:53:27	0:00:00	20:34:58	7:58:39										
KUKOWSKI, Andy	21:46:17	23:48:00	14:19:24	14:13:17									1	22
LOWRIE, Andy	18:47:35	35:22:56	22:43:49	31:50:20									3	69
MCELVANY, ROBERT	13:28:51	9:01:39	3:53:11	9:48:34										21
ORTEGA, Yesenia	16:22:55	14:53:39	22:43:49	25:29:38									2	22
OWENS, LANE	* 7:19:25	1:06:57	0:03:44	0:00:00										
PAVLOCK, JAMES ADAM	1:16:57	0:41:05	1:32:18	0:19:29										
RODRIGUEZ, CHRISTOPHER	* 2:58:13	0:45:39	5:03:49	10:10:35									9	59
RODRIGUEZ, REGGIE			2:13:47	30:19:25									2	25
SALAZAR, Efrain	21:58:39	20:02:08	19:37:20	14:39:42									2	25
SCHANMEIR, CHRISTIAN	20:44:52	12:50:34	15:00:40	16:57:42									2	25
SCHULTZ, RAYMOND	* 5:44:09	0:00:00	0:46:23	1:12:56										
SILLIMAN, ERIC	25:55:25	11:42:31	7:51:13	7:22:18										
SPRINKLE, MICHAEL	9:05:01	6:38:58	13:45:12	12:40:15									1	13
TAYLOR, CRAIG	29:35:02	17:58:23	21:22:03	12:56:07										
TORRES, PATRICK	14:23:40	17:57:00	12:04:56	16:42:07										
VALDEZ, JUAN	20:27:22	8:01:45	16:38:45	16:10:38									3	12
VASQUEZ, MONICA	* 0:39:02	2:11:16	2:48:31	24:00:53									3	
WHITE, TERRY	26:58:37	19:19:14	6:53:51	14:02:23										19
WILLIFORD, Adam	17:44:28												Total	42
													Total	636

\* = Admin

Dispatch Committed Time				Totals
911 Phone Calls	385	377	460	1222
3700 Phone Calls	2469	2015	2558	7042
DP General Phone Calls*	53:12:01	71:35:35	56:39:49	

\* This is the minimal time as all internal calls route through the 3700 number.





- Lindenwood HOA
- Longwoods HOA
- US Coins
- In Process
- HOA Systems ①

4/30/23

**2023 ALPR Recoveries**

April

Hedwig

Bunker Hill

Piney Point

Hunters Creek

Frequent Mobile Locations



③ Recovered Vehicles  
④ Recovered Plates - 2

★ Investigative Leads



# 2023 Burglary Map

Address: 12102 Rhett  
 Alarm: No  
 POE: Rear Door/Force  
 203 Heritage Oaks  
 No  
 Front Door/Force

Address: 2023 Robberies  
 MO



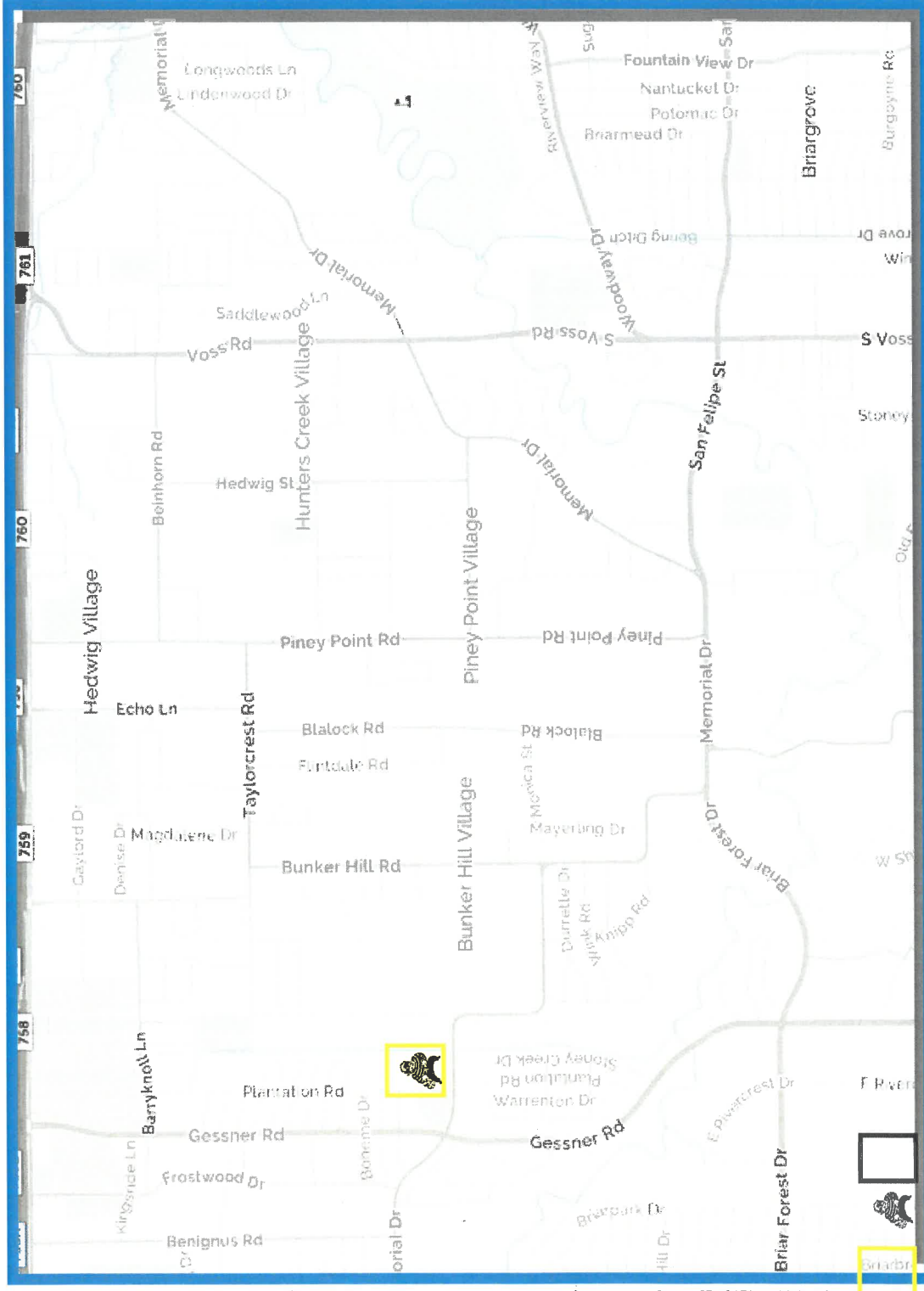
Daytime Burglary

Nighttime Burglary

Robbery

2

4/30/23



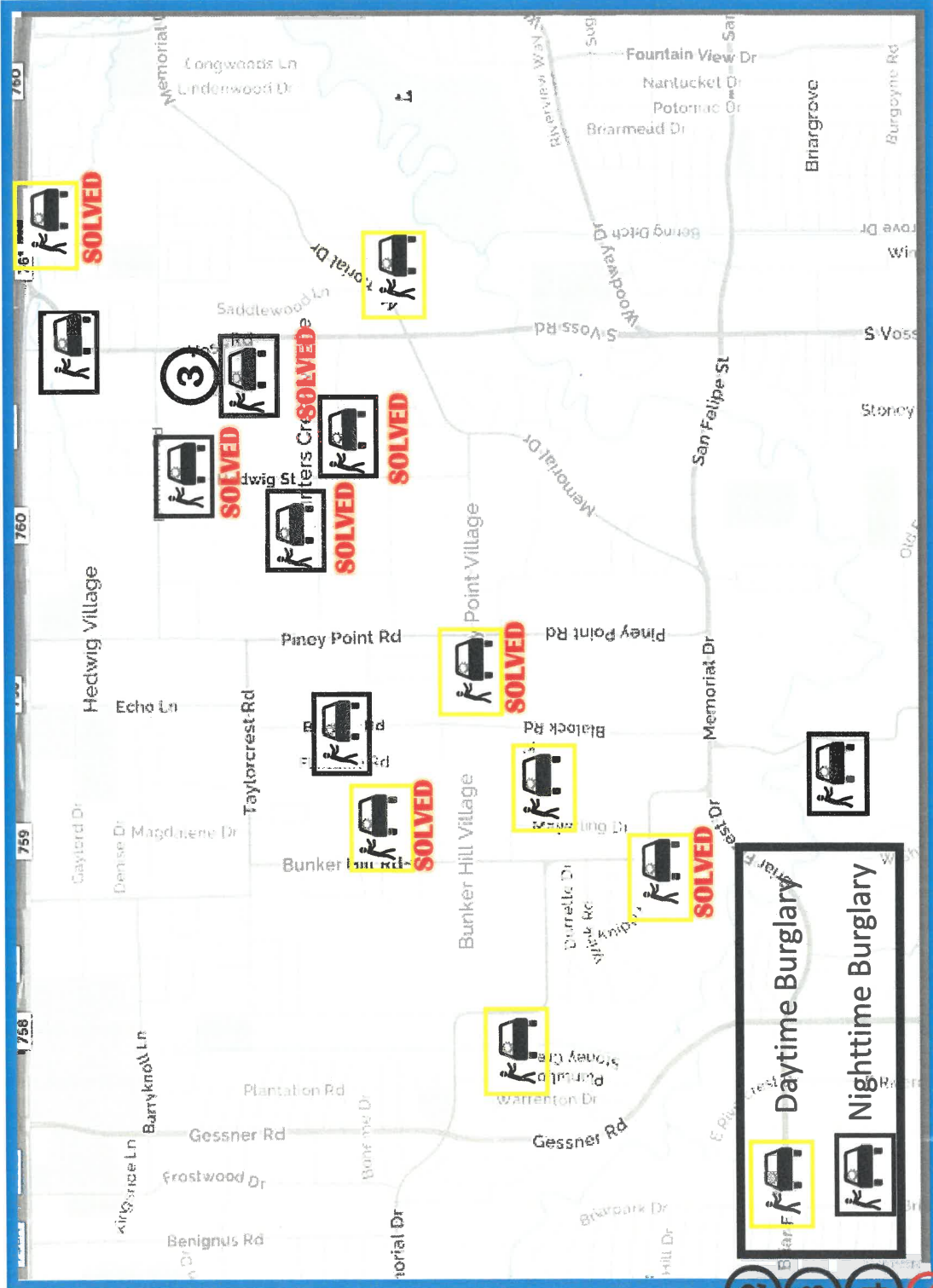
# 2023 Auto Burglary Map

Address	POE
335 Piney Point Rd	UNL Win Open
10810 Briar Branch	UNL
11714 Winshire	Win/Smash
<b>10709 Memorial</b>	<b>Lock Punch</b>
10913 Long Shadow	UNL
10823 Smithdale	UNL
10918 Roaring Brook	UNL
10926 Long Shadows	UNL
525 Trails End	UNL
200 Stoney Creek	UNL/Contractor
10700 Marsha	Win/Smash
11722 Flintwood	UNL
1 Carsey Ln	UNL*
8435 Katy Fwy	Win/Smash*
11678 Arrowwood	UNL
11750 Memorial	Window/Punch

\* Jugging

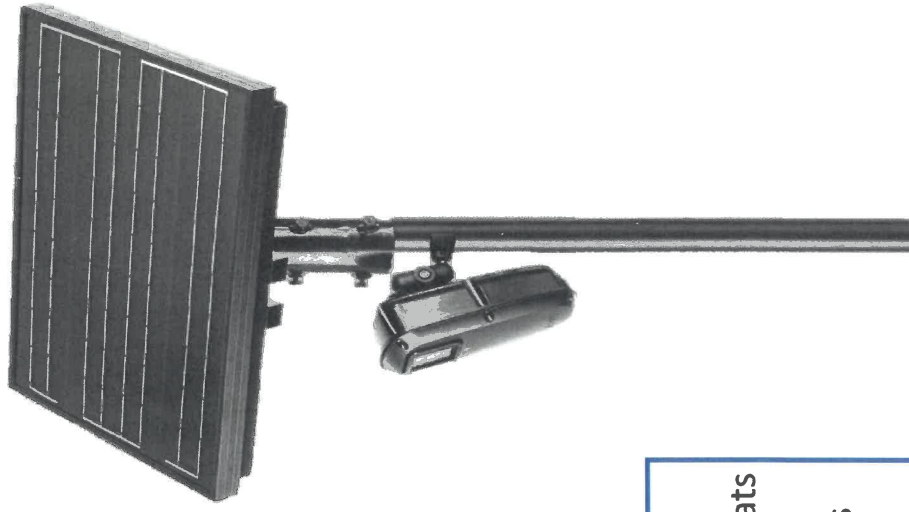


**SOLVED**  
Blue Entry = Actual Location Unknown  
Underlined Contractor





# April 2023 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate  
Number of Unique Plates Read – Total without repeats  
Number of Hits/Alerts - All 14 possible categories  
Number of Hits/Alerts of the 6 monitored categories  
Number of Sex Offender Hits (not monitored live)  
Summary Report  
Total Hits-Reads/total vehicles passed by each camera

#1 Gessner S/B at Frostwood	#15 Hunters Creek Drive S/B at I-10	#29 Riverbend Main Entrance
#2 Memorial E/B at Gessner	#16 Memorial W/B at Creekside	#30 Beinhorn E/B at Voss
#3 <u>NO ALPR - Future Location</u>	#17 Memorial W/B at Voss	#31 <u>Memorial E/B at Tealwood (new)</u>
#4 Memorial N/B at Briar Forrest	#18 Memorial E/B at Voss	#32 Greenbay W/B at Memorial
#5 Bunker Hill S/B at Taylorcrest	#19 S/B Voss at Old Voss Ln 1	#33 <u>Strey N/B at Memorial</u>
#6 Taylorcrest W/B at Flintdale	#20 S/B Voss at Old Voss Ln 2	Private Systems monitored by MVPD
#7 Memorial E/B at Briar Forrest	#21 N/B Voss at Magnolia Bend Ln 1	US COINS - I-10 Frontage Road
#8 2200 S. Piney Point N/B	#22 N/B Voss at Magnolia Bend Ln 2	Memorial Manor NA Lindenwood/Memorial
#9 N. Piney Point N/B at Memorial	#23 W/B San Felipe at Buffalo Bayou	Greyton Lane NA
#10 Memorial E/B at San Felipe	#24 N/B Blalock at Memorial	Calico NA
#11 Greenbay E/B Piney Point	#25 <u>N/B Bunker Hill at Memorial</u>	Windemere NA
#12 Piney Point S/B at Gaylord	#26 S/B Hedwig at Beinhorn	Mott Lane
#13 <u>Gessner N/B at Bayou</u>	#27 Mobile Unit #181	Kensington NA
#14 <u>Beinhorn W/B at Pipher</u>	#28 Mobile Speed Trailer	Stillforest NA
		Farnham Park
		Riverbend NA
		Pinewood NA
		Hampton Court
		Bridlewood West NA
		N Kuhlman NA
		Longwoods NA
		Memorial City Mall - 22



Yellow = Bunker Hill  
 Green = Piney Point  
 Red = Hunters Creek  
 Blue = MVPD Mobile  
 Purple = Privately Owned Systems

# 2022 ALPR Data Report

## Plate Reads Summary

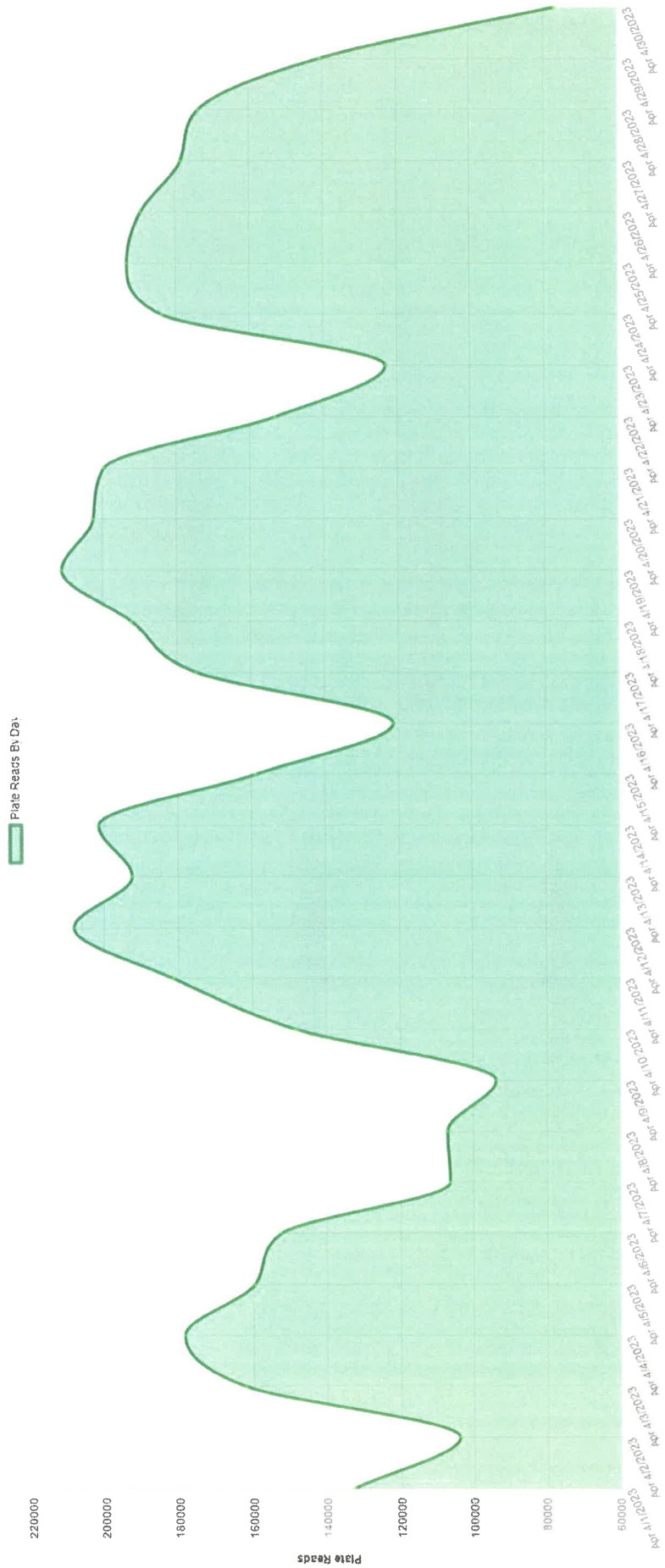
Total Plate Reads:  
4,802,394

[Download CSV](#)

Apr 1 - Apr 30

Devices (34)

[Search](#)



# Unique Plate Reads Summary

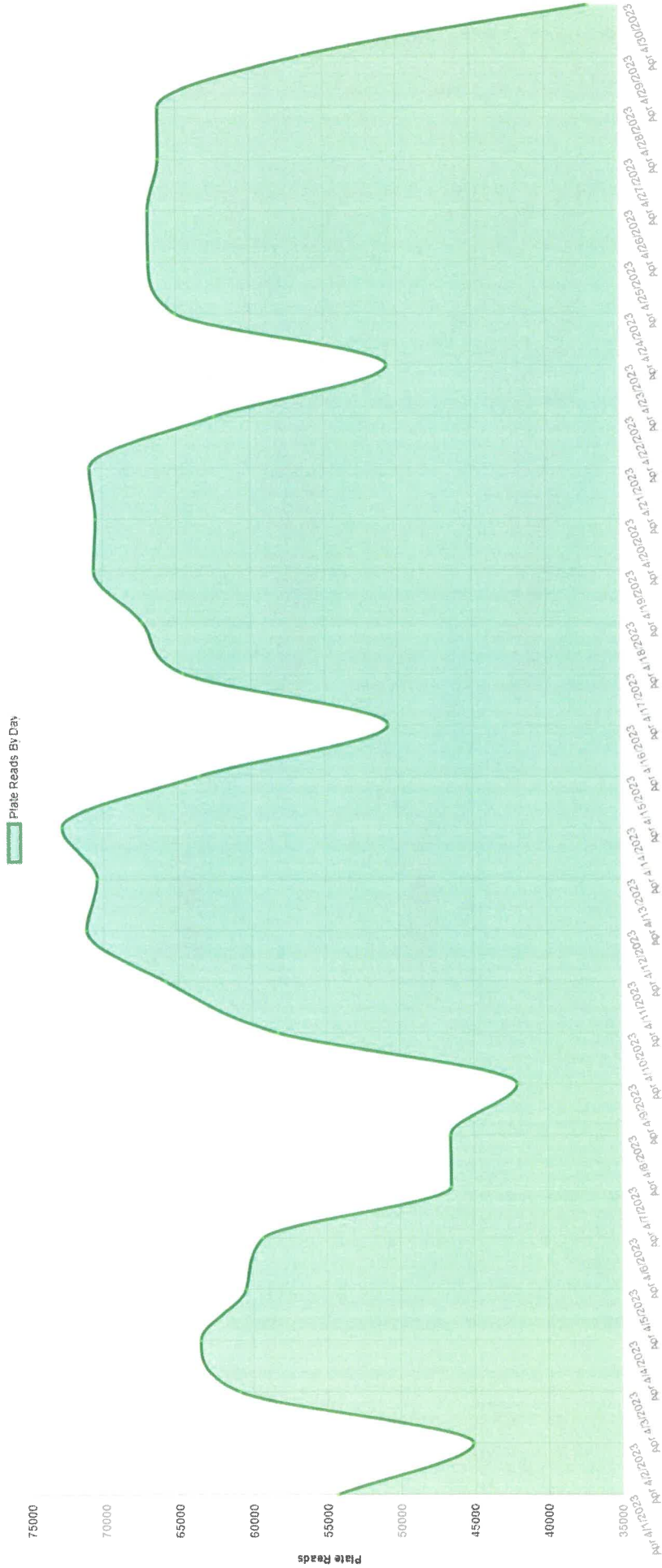
Total Unique Plate Reads:  
579,864

[Download CSV](#)

Apr 1 - Apr 30

Devices (34)

[Search](#)



# All Categories

## Hits Report

04/01/2023 → 04/30/2023



Search

DOWNLOAD CSV

Total Hits: 386

Topics (15) Devices (34)

Hits By Day



# Top 7 Categories

## Hits Report

04/01/2023 → 04/30/2023

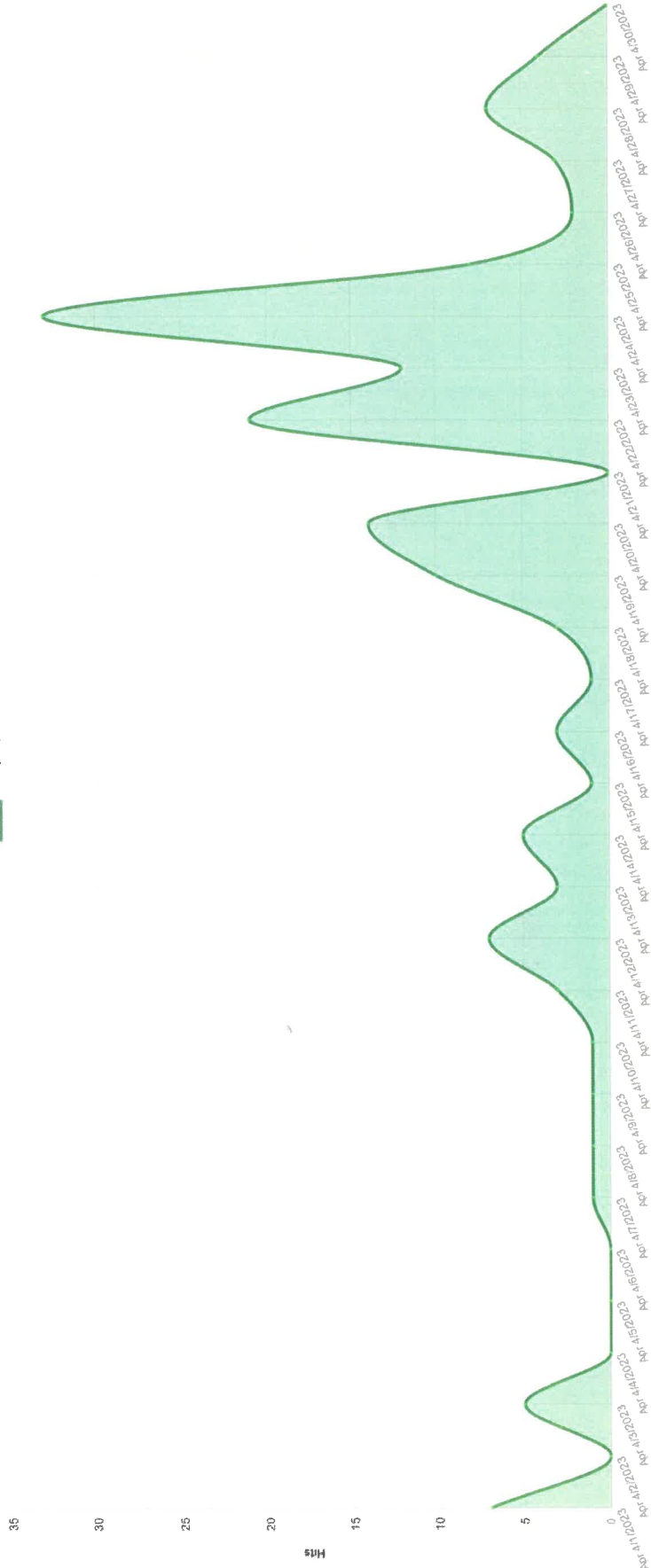
Search

DOWNLOAD CSV

Total Hits: 156

Topics (7) Devices (34)

Hits By Day





# Sex Offenders

## Hits Report

04/01/2023 → 04/30/2023



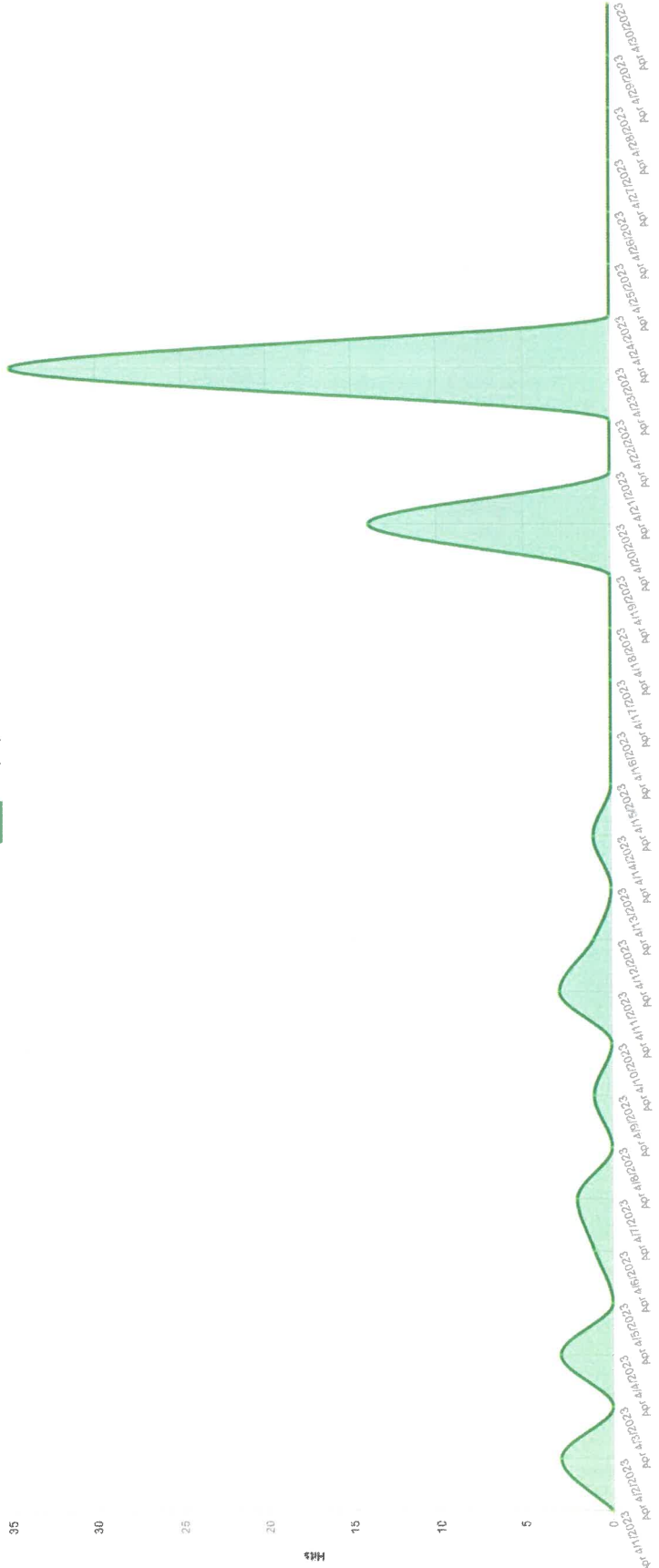
Search

DOWNLOAD CSV

Topics (1) Devices (34)

Total Hits: 64

Hits By Day



# Summary Report

## Insights Dashboard

Plate Reads

4,803,192

Searches

772

Hot List Hits

0



### Device Sharing

Shared with  
Lewisville TX PD,  
Phoenix AZ PD,  
and 106 others

Access Levels

Search

Hotlist Tool Access

[EDIT DEVICE SHARING](#)

### Device Status

34 / 34

Devices Online

[← Previous Device](#)

Device Name

#01 Inbound, Riverview Way, EB

Battery

Latency

[Next Device >](#)

# Hits/Reads By Camera

1 21/310,425  
2 0/178,611  
3 See #31  
4 3/223,780  
5 7/77,962  
6 2/91,117  
7 9/230,368  
8 4/248,143  
9 1/230,368  
10 0/137,196  
11 1/48,092  
12 7/259,987  
13 12/269,536  
14 2/102,906  
15 0/7,028  
16 20/93,009

17 0/83,382  
18 4/109,851  
19 4/335,541  
20 7/244,273  
21 10/221,769  
22 7/407,090  
23 15/269,327  
24 11/173,096  
25 0/53,882  
26 3/56,161  
27 6/153,688  
28 0/26,024  
29 0/5,770  
30 0/51,156  
31 0/159,513  
32 0/45,812  
33 0/23,760  
34 0/2,373

Total Reads – 4,802,394

Unique Reads – 579,864

Hits- 386

7 Top Hit List-156

- Hotlist - 4
- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order

Recoveries - 3

April 2023



# Memorial Villages Police Department Summary

## FY2024 Budget Proposal

### FY24 Proposed Budget Summary

The Memorial Villages Police Commission has recommended adoption of the FY24 Budget Proposal and is submitting that for approval by member cities. The MVPD Chief is requesting an overall budget of \$7,866,800 which is an additional \$400,367 or 5.36 % increase over the FY23 budget.

A comparative view and breakdown of the proposed budget is as follows:

Category	2023 Budget 44.5 FTE's	2024 Requested Budget 44.5 FTE's	Variance	% Change
<b>MAINTENANCE AND OPERATIONS (M&amp;O)</b>	6,794,233	<b>7,577,100</b>	<b>782,867</b>	<b>12%</b>
<b>VEHICLE REPLACEMENT</b>	160,000	<b>140,000</b>	<b>(20,000)</b>	<b>-13%</b>
<b>CAPITAL PROJECTS</b>	512,200	<b>149,700</b>	<b>(362,500)</b>	<b>-73%</b>
<b>TOTAL BUDGET REQUEST</b>	7,466,433	<b>7,866,800</b>	<b>400,367</b>	<b>5.36%</b>

The total cost to each city would equate to \$2,622,266.67.

- M&O      \$2,525,700
- Vehicles   \$46,666.67
- Capital     \$49,900.00

The Department is requesting the following assessments from each city in January 2024:

- Maintenance & Operations      **\$420,950.00**
- Vehicle Replacement              **\$46,666.67**
- Capital                                  **\$49,900**

February 2024 thru November 2024 assessment for each city will be invoiced as follows:

- Maintenance & Operations      **\$210,475**

*No invoicing will occur in December 2024.*

## FY24 Budget Highlights

Category		2022 Amended	2023 Adopted	2024 Requested	Variance	% Change
100	PERSONNEL/BENEFITS	5,222,096	5,698,142	6,466,610	768,468	13%

### 100 PERSONNEL/BENEFITS:

MVPD currently has forty-four fulltime employees (FTEs) and 1-part time employee. There are thirty-two sworn personnel, ten full-time and one part-time communications staff members, one administrative/human resource manager, and one finance manager.

This category includes salary, overtime, court/bailiff costs, TMRS participation, 2.5% employer contributions to 457b accounts for full time employees, and the health benefits costs. The proposed budget continues to support the salary and retention plan specifically created to attract, hire, and retain the best and most qualified employees. *\*The salary line item includes estimated paid time off/yearend payouts and holiday/overtime requirements.*

### SALARIES & WAGES - \$3,822,135

This category includes the base annual pay for the department’s 44 full-time, one part-time employee, and seasonal college intern. It also reflects the 2% base salary adjustment and 1% step increase. The Administrative/Human Resource Manager and Finance Manager will also receive a 3% base hourly rate increase.

### TCLEOSE CERTIFICATION - \$198,172

Based on the current compensation policy sworn officers and dispatchers earn additional compensation for state certification recognized by the Texas Commission on Law Enforcement Officer Standards and Education. Employees who have achieved Intermediate certification receive an additional 2.5% percent of their base pay. Advanced certification is an additional 5% of base pay and Master certification is an additional 7.5% of employee base pay. At the time of this budget proposal 36 FTEs are eligible for this incentive. Any increase in base salary will necessitate increases to certification pay.

### BILINGUAL INCENTIVE - \$12,536

Sworn personnel and dispatchers who have foreign language bilingual proficiency receive 2.5% in additional pay. Currently there are six employees who are eligible for this incentive. Any increase in base salary will prompt increases to bilingual incentive payments awarded to employees.

### COLLEGE INCENTIVE - \$31,200

Employees who have obtained advanced degrees from accredited colleges and universities earn additional compensation based on the following updated schedule: Associates Degree - \$100 per month, Bachelor’s Degree - \$200 per month and Master’s Degree - \$250 per month. At the time of this proposal sixteen employees have obtained advanced degrees.

**CLOTHING ALLOWANCE - \$1,200**

Detectives receive \$50 per month.

**RAD - \$1,800**

Employees who teach the Rape Aggression Defensive program training receive \$25 per month.

**LONGEVITY - \$66,480**

Two through five-year employees will receive a single \$1200 payment each year in association with an annual employee contract. Employees with 6 years or more of service will be paid on a bi-monthly basis starting at \$1,440 annually. The maximum annual earning is reached after 10 years of service and equates to \$2,400 annually.

**SHIFT DIFFERENTIAL - \$54,015**

Employees assigned to nightshift are eligible for \$138.50 in additional pay per pay-period. Employees working a split shift will earn \$69.25 per pay period.

**EMERGENCY CARE ATTENDANT (ECA) - \$39,000**

All sworn personnel are required to earn and maintain advanced first aid training and proficiency at the ECA level within 18 months. Upon attainment sworn personnel will receive \$50 bi-monthly certification pay.

**OVERTIME – \$160,000**

The requested overtime takes into consideration the historical costs of operating the department.

**Court Bailiff – \$2,500**

Requested line item is used to support the costs to staff the court with bailiffs during each session.

**EMPLOYER 457B CONTRIBUTION - \$94,832**

2.5% employer contribution of full-time employees' base salary.

**RETIREMENT CONTRIBUTION - \$1,135,233**

The Chief along with the Board of Police Commissioners is recommending modifying the current Texas Municipal Retirement System (TMRS) plan, by reinstating the updated service credits (USC) and cost of living adjustments (COLA) that were eliminated in 2009. USCs are designed to help members' benefit maintain its value over the duration of their career and COLA's help protect retirees benefit from the effects of inflation. It is important to note that of the 26 policing agencies in the Greater Houston area (including MVPD) three do not provide these benefits to employees. The other two agencies are Spring Valley and Hedwig Village. The estimated rate of reinstating these benefits is 26% of gross annual wages.

**GROUP-HEALTH/DENTAL/VISION/HSA CONTRIBUTIONS - \$647,236**

Health/Dental/Vision Insurance estimate: \$507,766 employer contribution. Estimate is based on a 18% increase over current elections.

Employer HSA contribution estimate: \$129,400 (\$3,700 for family, \$2,350 single)

Wellness Exam contribution estimate: \$44,000 (\$1,000 per fulltime employee)

Physical Fitness assessment estimate: \$22,000 (\$500 per fulltime employee)

**WORKERS COMPENSATION - \$82,000**

The employer’s contribution rates for workers compensation are determined by the Texas Municipal League (TML).

**LIFE/LTD - \$25,400**

The department provides employee term life, AD&D, and long-term disability coverage to its employees. Cost estimate is based on 18% increase of current rates.

**MEDICARE TAX EMPLOYER - \$63,311**

The current Medicare tax rate is 1.45% applied to the total compensation package including the overtime budget.

**Social Security - \$1,788**

Estimate of social security tax for part time employee and seasonal videographer

Category		2022 Amended	2023 Adopted	2024 Requested	Variance	% Change
200	INSURANCE	59,400	80,680	80,510	(170)	0%

**200 INSURANCES:**

The insurance category represents our auto, general, public official bond, professional, and real property insurance coverage through the Texas Municipal League. Rates are determined by TML. The amount requested reflects anticipated rate increases based on current billing.

**AUTO LIABILITY – \$40,000**

Automatic coverage for any vehicles purchased throughout the year.

**GENERAL LIABILITY –\$550**

This coverage protects the department from general liability claims for injuries and wrongful acts.

**PUBLIC OFFICIAL BOND – \$960**

Coverage for the Police Commission and protection against forgery

**PROFESSIONAL LIABILITY – \$29,000**

Protection from liability claims associated with law enforcement functions.

**REAL & PERSONAL PROPERTY – \$10,000**

Coverage for damage or destruction of departmental property.

Category		2022 Amended	2023 Adopted	2024 Requested	Variance	% Change
300	FLEET MAINTENANCE	138,000	207,000	182,000	(25,000)	-12%

**300 FLEET MAINTENANCES:**

The fleet maintenance category includes the annual fuel costs as billed by Villages Fire Department. This category also includes vehicle maintenance, damage repair, and tire replacement costs.

**GAS & OIL – \$120,000**

**FLEET MAINTENANCE – \$45,000**

**TIRE REPLACEMENT – \$7,000**

**DAMAGE REPAIR – \$10,000**

Category		2022 Amended	2023 Adopted	2024 Requested	Variance	% Change
400	BUILDING MAINTENANCE	67,000	94,300	73,800	(20,500)	-22%

**400 BUILDING**

The building maintenance category includes the annual janitorial services contract, building refresh i.e., filing cabinets, lockers, and chairs. This category covers any repair costs associated with the upkeep of the building.

**GENERAL MAINTENANCE – \$40,000**

Expenditures include building, equipment, landscaping, and supplies that support the upkeep of the facility. The proposed budget includes one-time costs for jail locks, overhead garage doors, evidence room ventilation, and exterior camera system upgrade.

**JANITORIAL SERVICES – \$22,800**

Services are provided by an outside cleaning agency.

**JAIL – \$1,000**

Purchases in this line-item support supplying detainees with blankets and food.



**BUILDING FURNISHINGS – \$10,000**

Purchases support the upkeep of the office (chairs, filing cabinets, lockers etc....)

Category		2022 Amended	2023 Adopted	2024 Requested	Variance	% Change
500	OFFICE	47,750	61,900	70,400	8,500	14%

**500 OFFICE**

The office category includes funding requests for computer purchases & replacement, postage machine & supplies, office supplies, bank service charges, and payroll contract expenditures.

**COMPUTERS – \$16,000**

Purchase of computers and needed accessories per the replacement schedule.

**POSTAGE/POSTAGE MACHINE – \$1,300**

The expenditures in this category will cover the postage machine rental fee from Pitney Bowes as well as postage and ink refill requirements for the fiscal year.

**OFFICE SUPPLIES /SUPPLIES /STATIONERY/EXPENDIBLES – \$30,500**

The expenditures in this category include office supplies, meeting expenses, and employee relations.

**BANK/FINANCE CHARGES – \$600**

Banking and credit card fees

**PAYROLL –\$22,000**

Payroll and Human Resource expenditures

Category		2022 Amended	2023 Adopted	2024 Requested	Variance	% Change
600	UTILITES	66,706	70,305	69,575	(730)	-1%

**600 UTILITIES**

The utilities category includes expenditures related to monthly telephone, electric, water & sewer, and natural gas services.

**COMMUNICATIONS/TELEPHONE – \$42,775**

Expenditures for this category will cover the department’s equipment maintenance for business lines, internet, cable television, secure communication, and employee phone allowance.

**ELECTRIC SERVICE – \$20,000**

The department’s electrical service provider is Cavallo Energy.

**WATER & SEWER – \$6,000**

Water & sewer services are provided by the City of Bunker Hill Village

**NATURAL GAS – \$800**

The departments natural gas provider is Center Point Energy

Category		2022 Amended	2023 Adopted	2024 Requested	Variance	% Change
700	CONTRACT/SERVICES	381,460	385,710	408,408	22,698	6%

**700 CONTRACT/SERVICES**

The contract/services category includes MVPD’s equipment maintenance contracts, annual SETCIC fees, legal & professional service fees (legal and audit), IT contracts, and software maintenance contracts (ex. CAPERS, Power DMS).

**EQUIPMENT MAINTENANCE CONTRACT – \$130,530**

Increase requested to cover maintenance charges for the body worn camera and ALPR’s.

**SETCIC FEES – \$3,600**

This line-item request covers the fees paid to the Harris County Treasurer for inclusion of misdemeanor warrants in the county-wide network.

**LEGAL FEES – \$57,850**

This line-item request covers fees associated with Attorney duties, legal research and interpretation, annual audit, RFP advertising, and TML claim deductibles.

**IT SERVICES – \$115,628**

This line-item request supports the department’s IT service provider contract, a/p, and finance cloud support software.

**SOFTWARE MAINTENANCE CONTRACTS – \$100,800**

This line-item request supports the various software maintenance contracts needed to effectively run the department. Annual charges include but are not limited to: Capers, Microsoft Office 365, Azure, Sentinel One, Revcard, PowerDMS, QuickBooks, Tyler Technologies, Skyfire, LeadsOnline, and Alltraffic Solutions.

Category		2022 Amended	2023 Adopted	2024 Requested	Variance	% Change
<b>800</b>	<b>OPERATIONS</b>	<b>198,836</b>	<b>196,196</b>	<b>225,797</b>	<b>29,601</b>	<b>15%</b>

**800 OPERATIONS**

The operations category includes the line items that support accreditation, uniforms, training, travel, recruiting costs, criminal investigations, small equipment, and contingency funding requests.

**ACCREDITATION – \$1,440**

The Department successfully obtained recognition status for compliance with the Texas Law Enforcement Agency Best Practices Recognition Program. This request is for accreditation fees only.

**UNIFORMS/OFFICER CLOTHING – \$40,000**

This line item supports the replacement of uniforms, vests, and outfitting costs associated with sworn personnel and dispatchers.

**RADIO PARTS & LABOR – \$31,037**

On 2-1-2012 the Department signed a contract for radio services with the City of Houston. The contract automatically renews each year for a period of 30 years. The Department can terminate the agreement if it is before 60 days of the contract renewal date.

There is a set fee schedule for repairs and airtime. Each radio is assessed a \$41 monthly fee according to the schedule implemented by the City of Houston in March 2015. Each licensed Officer is issued a radio.

**FIREARMS TRAINING & AMMO – \$7,000**

This line-item request supports ammunition and training expenditures for State mandated firearms qualifications for sworn personnel.

**TASERS – \$15,000**

This line-item request supports the taser replacement schedule.

**TRAINING & PROFESSIONAL DUES – \$67,000**

This line-item request supports costs associated with job related training, professional dues, and the R.A.D self-defense program.

**TRAVEL – \$7,000**

This line-item support travel and lodging costs for employees.

**RECRUITING COSTS – \$7,000**

This line item supports tuition reimbursement and recruitment and selection services such as: background, drug testing, finger printing, and psychiatric examinations.

**CRIMINAL INVESTIGATIONS – \$3,320**

This line item supports costs associated with criminal investigations such as fingerprinting supplies, drug testing, sketching services, public data information searches, and other investigative supplies and services.

**CONTINGENCY – \$25,000**

This line item is requested for unplanned emergency expenditures.

**SMALL EQUIPMENT – \$22,000**

Funding is requested to capture needed small equipment items that do not fit into specific categories such as computers and building furnishings. This year’s request will fund the purchase of 2 wrap piece restraints and power over ethernet switches.

Category		2022 Amended	2023 Adopted Budget	2024 Requested	Variance	% Change
1000	AUTO REPLACEMENT	160,000	160,000	140,000	(20,000)	-13%

**1000 –AUTO REPLACEMENT**

Line item in this category supports our vehicle replacement plan. Historically the Department purchases three new vehicles each fiscal year.

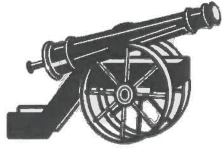
**NOTE:** All vehicles purchased must be approved by the Police Commission prior to ordering.

## FY 2024 CAPITAL PLAN

Category		2022 Amended	2023 Adopted	2024 Requested	Variance	% Change
2000	CAPITAL ITEMS	18,000	512,200	149,700	(362,500)	-71%

### 2000 CAPITAL OUTLAY

This category includes purchase of individual items with a cost over \$5,000 with an estimated useful life greater than one year. The Department is requesting support to cover Roof/HVAC replacement. In FY23 the capital plan supported the purchase of a storage container and the estimated cost of the radio system of \$625,000. To help offset the cost of the radio system upgrade and storage container, the Department proposed using \$125,000 held in the MVPD Special Assets Capital Fund, the retention of the FY21 budget surplus \$228,426 (\$76,142 for each city, transferred into the Capital Fund), and the receipt of \$94,591.33 by each of the three cities to MVPD in January 2023.



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

**Agenda Date:** May 16, 2023  
**Agenda Item:** VIII  
**Subject:** Village Fire Department Report  
**Exhibits:** 2023 Budget Amendment 2023-03  
**Funding:** N/A  
**Presenter(s):** Fire Commissioner

**Executive Summary**

This Month's Village Fire Department Report will include the following items:

- A. Update on Activities
- B. Update on 2024 Annual Budget Process and Discussions
- C. Consideration and Possible Action to Authorize a Budget Amendment for the Village Fire Department in an Amount of \$184,000.00 for a Roof Retrofit on the Annex Building as Recommended by the Fire Commission.

At the March 22, 2023 Fire Commission Meeting, the Fire Commission approved a budget amendment for \$184,000.00 to retrofit the roof on the Annex Building. Approval is required by the Villages. The City of Bunker Hill Village's contribution to the cost would be 19%, or \$34,960.00. This expense is a one-time cost, and funding could be made available from the General Assigned Fund Balance. If approved, City Staff will present a budget amendment to fund this expense for Council action at the June Meeting.

**Recommended Action**

Staff recommends that City Council take the following actions:

- Receive the April 2023 Monthly Report
- Approve a budget amendment in for the Village Fire Department in an amount of \$184,000.00 for a roof retrofit on the annex building

**TO:** Wendy Baimbridge, City of Hedwig Village  
 Cassie Stevens, City of Hilshire Village  
 Tom Fullen, City of Hunters Creek Village  
 Bobby Pennington, City of Piney Point Village  
 Zachary Meadows, City of Spring Valley Village  
 Gerardo Barrera, City of Bunker Hill Village

**CC:** Village Fire Department Commissioner and Alternates

**From:** Marlo Longoria  
**Date:** April 20, 2023  
**Re:** 2023 Budget Amendment 2023-03

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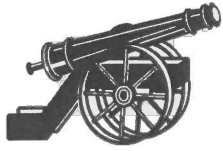
During a regular fire commission board meeting on March 22, 2023, the Village Fire Department Board of Commissioners unanimously approved increasing the previously amended line item “contingency facility” from \$16,000 up to \$200,000 for a roof retrofit on the annex roof. The total amendment is \$184,000.00 which will be funded by:

Bunker Hill Village	19.00%	\$ 34,960.00
Hedwig Village	18.50%	\$ 34,040.00
Hilshire Village	3.00%	\$ 5,520.00
Hunters Creek Village	22.25%	\$ 40,940.00
Piney Point Village	21.00%	\$ 38,640.00
Spring Valley Village	16.25%	<u>\$ 29,900.00</u>
<b>Total</b>		<b>\$ 184,000.00</b>

Please place this budget amendment on your agenda for consideration and advise us on your council’s action in writing.

Thank you,

Marlo Longoria



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

**Agenda Date:** May 16, 2023  
**Agenda Item:** IX  
**Subject:** Mayor's Report  
**Exhibits:** Ordinance No. 23-606  
Board Appointments  
Proclamations  
**Funding:** N/A  
**Presenter(s):** Mayor Robert P. Lord

**Executive Summary**

The Mayor's Report will include the following:

- A. Ordinance No. 23-606, extending a public health emergency and extending a state of disaster due to the outbreak of COVID-19.
- B. Appoint City Administrator Gerardo Barrera as Acting City Secretary – City Administrator/ Acting City Secretary Karen Glynn is retiring after ten years of committed service to the City. Mr. Barrera's appointment will be effective June 1, 2023.
- C. - E. – Board and Municipal Court Appointments. Appointments for the Planning & Zoning Commission, Zoning Board of Adjustment, and Municipal Court are a two-year term effective July 1, 2023. The attachment provides the proposed appointments to date.
- F. Proclamations
  - A proclamation naming the week of May 14-20, 2023 "*National Police Week*"— National Police Week honors the commitment and service of law enforcement officers who keep residents safe.
  - A proclamation declaring the week of May 21-27, 2023 "*Public Works Week*" – This proclamation recognizes the important contributions public works professionals make to keep our City sustainable and resilient.
- G. Update on activities and upcoming events.

**Recommended Action**

Staff recommends that City Council take the following actions:

- A. Approve Ordinance No. 23-606.
- B. Appoint City Administrator Gerardo Barrera as Acting City Secretary effective June 1, 2023.
- C. – E. Appoint members to the Planning & Zoning Commission, Zoning Board of Adjustment, and Municipal Court for a two-year term effective July 1, 2023.
- F. Share Proclamations
  - Proclaim the week of May 14-20, 2023 as "National Police Week"; proclaim the week of May 21-27, 2023 as "Public Works Week."



**ORDINANCE NO. 23-606**

**AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE,  
TEXAS EXTENDING A PUBLIC HEALTH EMERGENCY AND  
EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK  
OF COVID-19; PROVIDING FOR SEVERABILITY; AND  
PROVIDING AN EFFECTIVE DATE.**

\* \* \* \* \*

**WHEREAS**, Greg Abbott, Governor of the State of Texas, entered a declaration of disaster on March 13, 2020 as a result of the outbreak of the COVID-19 virus; and

**WHEREAS**, Harris County Judge, Lina Hidalgo, entered a stay home, work safe order for all of Harris County on March 24, 2020 to last until April 3, 2020, due to the outbreak of the COVID-19 virus; and

**WHEREAS**, on March 31, 2020, Judge Hidalgo extended the stay home, work safe order until April 30, 2020 and has continued orders to date; and

**WHEREAS**, the Mayor and City Council of the City of Bunker Hill Village, Texas issued a disaster declaration on March 24, 2020 and approved on April 21, 2020, May 19, 2020, June 16, 2020, August 18, 2020, September 15, 2020, October 20, 2020, November 17, 2020, January 19, 2021, February 22, 2021, March 23, 2021, April 20, 2021, May 18, 2021, June 15, 2021, August 17, 2021, September 21, 2021, October 19, 2021, November 16, 2021, January 18, 2022, February 15, 2022, March 8, 2022, April 19, 2022, May 17, 2022, June 21, 2022, August 16, 2022, September 20, 2022, October 18, 2022, November 15, 2022, January 17, 2023, February 21, 2023, March 21, 2023, and April 18, 2023, an extension to the order; and

**WHEREAS**, the Mayor and City Council of the City of Bunker Hill Village, Texas will continue to follow the Governor’s direction for the extension of this emergency; and

**WHEREAS**, the Mayor and City Council of the City of Bunker Hill Village, Texas finds it to be in the best interest of the health, safety, and welfare of its citizens to extend this declaration of disaster for an additional forty-five (45) days; and

**WHEREAS**, by this Declaration, the City Council declares all rules and regulations that may inhibit or prevent prompt response to this threat suspended for the duration of the incident; and

**WHEREAS**, pursuant to the authority granted to the Mayor under the Texas Disaster Act, the Mayor, with the consent of Council authorizes the use of all available resources of state government and political subdivisions to assist in the City’s response to this situation; now, therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** The facts and matters contained in the preamble to this ordinance are hereby found to be true and correct.

**Section 2.** **Extension of Local State of Disaster.** That the local state of disaster and public health emergency previously declared for the City of Bunker Hill Village pursuant to §418.108 of the Texas Disaster Act is hereby extended for 45 days from the date of this ordinance or unless terminated or modified by earlier ordinance of the City.

**Section 3.** **Publicity and Filing.** Pursuant to §418.108(c) of the Texas Disaster Act, this declaration of a local state of disaster due to this public health emergency shall be given prompt and general publicity and shall be filed promptly with the City Secretary.

**Section 4.** **Activation of the City Emergency Management Plan.** Pursuant to §418.108(d) of the Texas Disaster Act, this declaration of a local state of disaster due to this public health emergency activates the City of Bunker Hill Village Emergency Management Plan.

**Section 5.** **Temporary Housing and Emergency Shelter.** Pursuant to §418.020(d) of the Texas Disaster Act, this declaration authorizes the City to: (1) temporarily or permanently acquire by lease, purchase, or other means sites required for temporary housing units or emergency shelters for disaster victims; and (2) enter into arrangements necessary to prepare or equip the sites for installation and use of temporary housing units or emergency shelters, including arrangements necessary for the transportation and purchase of temporary housing units or emergency shelters.

**Section 6.** In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**Section 7.** This ordinance shall take effect immediately upon its approval.

**PASSED, APPROVED AND ORDAINED** on this 16<sup>th</sup> day of May 2023.

\_\_\_\_\_  
Robert P. Lord, Mayor

ATTEST:

\_\_\_\_\_  
Karen H. Glynn, Acting City Secretary

**Planning & Zoning Commission**

<b>Current Appointment</b>	<b>Proposed Appointment</b>
Catherine Wile	Catherine Wile
Bill Going	Bill Going
William Murphy Jr.	William Murphy Jr.
Paul Reinbolt	Paul Reinbolt
Monica Muschalik	Monica Muschalik
Jack Christiansen	Jack Christiansen
John Gillette	John Gillette

**Zoning Board of Adjustment**

<b>Current Appointment</b>	<b>Proposed Appointment</b>
Jennifer Rigamonti	<b>Vacant</b>
David W. Light	David W. Light
Michelle Belco	Michelle Belco
Patricia Shuford	Patricia Shuford
David Marshall	David Marshall
<i>Alternate Members</i>	
Ryan West	Ryan West
Louie Crapitto	Louie Crapitto
Harvey Cody	<b>Vacant</b>
Josh Pratt	<b>Josh Pratt (expressed interest in serving as a full time member)</b>

**Municipal Court**

<b>Position</b>	<b>Current Appointment</b>	<b>Proposed Appointment</b>
Municipal Judge	Kelly Benavides	Kelly Benavides
Associate Judge	James R. Smith	James R. Smith
Associate Judge	Brian Chandler	Brian Chandler
Prosecutor	Chris Gore	Chris Gore
Associate Prosecutor	Robert Galego	Robert Galego

# Proclamation



**WHEREAS**, National Police Week honors the service and sacrifice of those law enforcement officers killed in the line of duty, while protecting our communities and safeguarding our democracy; and,

**WHEREAS**, The dedicated men and women who have chosen law enforcement as a career face extraordinary risks and dangers in preserving our freedom and security; and,

**WHEREAS**, The Officers of the Memorial Villages Police Department provide an essential role in safeguarding the rights and freedoms of the citizens of our community; and,

**WHEREAS**, Each of our Memorial Villages Police Department Officers exhibit compassion, understanding and professionalism during the performance of their job; and,

**WHEREAS**, It is fitting and proper that we express our gratitude for the dedicated service and courageous deeds of law enforcement officers and for the contributions they have made to the security and well-being of residents.

**NOW, THEREFORE**, as Mayor of the City of Bunker Hill Village,  
I, Robert P. Lord, do hereby proclaim the Week of May 14-20, 2023 as

***National Police Week  
in The City of Bunker Hill Village, Texas***

The City salutes the service of the law enforcement officers in our community and in communities across the nation and encourages all citizens to express appreciation to those who continue to dedicate themselves to our safety and security.

In Witness Whereof, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 16th day of May, 2023.

\_\_\_\_\_  
Robert P. Lord, Mayor

# Proclamation



**WHEREAS**, Public Works Professionals focus on infrastructure, facilities, emergency management, and services that are of vital importance to sustainable and resilient communities and the public health, high quality of life, and well-being of the people of Bunker Hill Village; and,

**WHEREAS**, These infrastructures, facilities, and services could not be provided without the dedicated efforts of our Public Works Team, who are the first responders and employees at all levels of government, who are responsible for managing, improving, and protecting our transportation system, water supply, water treatment, wastewater collection, public buildings, and other structures and facilities essential for our citizens; and,

**WHEREAS**, It is in the public interest for the citizens, civic leaders, and children in the City of Bunker Hill Village to gain knowledge and maintain ongoing interest and understanding of the importance of Public Works First Responders and Public Works Programs in their respective communities; and,

**WHEREAS**, The City of Bunker Hill Village's Public Works Team serve faithfully, tirelessly and professionally in ensuring the City services are resilient for today and sustainable for the future; and,

**WHEREAS**, The year 2023 marks the 63<sup>rd</sup> annual National Public Works Week sponsored by the American Public Works Association/ Canadian Public Works Association.

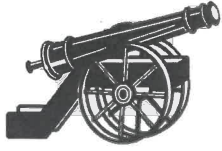
**NOW, THEREFORE**, as Mayor of the City of Bunker Hill Village,  
I, Robert P. Lord, do hereby proclaim the Week of May 21-27, 2023 as

*National Public Works Week  
in The City of Bunker Hill Village, Texas*

The City sends our appreciation to our Public Works Team: *Gama Escamilla, Oziel Reyna, and Oziel Reyna, Jr.* for their excellent work and service to our community!

In Witness Whereof, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 16th day of May, 2023.

\_\_\_\_\_  
Robert P. Lord, Mayor



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

<b>Agenda Date:</b>	May 16, 2023
<b>Agenda Item:</b>	X
<b>Subject:</b>	City Administrator's Report
<b>Exhibits:</b>	Resolution No. 05-16-2023A
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Gerardo Barrera, City Administrator

**Executive Summary**

The City Administrator's Report will include the following attachment:

Resolution No. 05-16-2023A naming Gerardo Barrera, City Administrator, as a signatory for the City's accounts with Independent Financial.

**Recommended Action**

Staff recommends that City Council approve Resolution No. 05-16-2023A.

**RESOLUTION NO. 05-16-2023A**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, NAMING GERARDO BARRERA, CITY ADMINISTRATOR, AS AN ADDITIONAL SIGNATORY FOR THE CITY'S ACCOUNTS WITH INDEPENDENT FINANCIAL.**

\* \* \* \* \*

**WHEREAS**, Gerardo Barrera has been appointed as the City Administrator for the City of Bunker Hill Village, Texas (the "City"); and

**WHEREAS** the City desires to add Gerardo Barrera as an additional signatory for the City's accounts with Independent Financial, and

**WHEREAS** it is in the best interest of the City to name Gerardo Barrera as an additional signatory on its accounts with Independent Financial.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Bunker Hill Village, Texas:

**Section 1.** That the findings and premises contained in the above are deemed to be true and correct.

**Section 2.** That Gerardo Barrera is hereby named an additional signatory on the City's accounts at Independent Financial.

**Section 3.** This Resolution shall become effective upon the date of passage.

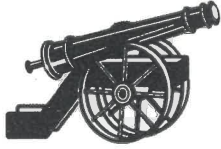
**PASSED AND APPROVED** on this 16<sup>th</sup> day of May, 2023.

**APPROVED:**

\_\_\_\_\_  
Robert P. Lord, Mayor

**ATTEST:**

\_\_\_\_\_  
Karen H. Glynn, Acting City Secretary



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

<b>Agenda Date:</b>	May 16, 2023
<b>Agenda Item:</b>	XI
<b>Subject:</b>	Underground Utility Service Lines
<b>Exhibits:</b>	Ordinance No. 23-607
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Gerardo Barrera, City Administrator Karen Glynn, Acting City Secretary/ Community Development

### Executive Summary

At the April 2023 Meeting, the City Council received a request from a resident to appeal Section 4-7 of the Code of Ordinances regarding the requirement for underground electrical utility service lines. The resident provided a presentation and requested that they not be required to underground their electrical service lines as the work they were completing was simply repairing the panel and not a new service. The City Council voted 4-1 to approve the appeal.

Current City Ordinance reads:

**Underground utilities.**

*All utility service lines for electricity, telephone, gas, cable television and any other such service for individual lots shall be underground unless federal or state law or regulations require otherwise.*

(Ord. No. 14-444, § 3, 10-21-14)

City Staff reported that as part of the permitting process, the standard has been that when an electrical panel is being replaced (with or without being a remodel or new construction), the incoming electrical service must be underground from the point of service from CenterPoint. This practice has consistently been enforced, and it is staff's assumption that the ordinance was implemented to better protect the service lines during storms in an effort to prevent unnecessary outages.

The City Council discussed potential changes to the ordinance including:

- A possible grandfather provision for older homes
- To allow for improvements that only include the installation of a new panel

The City Council directed City Staff to assess best practices and make recommendations to amend the ordinance at a later meeting date.



Staff worked with the City's Electrical Inspector and the City Attorney to draft an amendment to the ordinance for these specific situations.

The attached ordinance has been developed that would allow the replacement of electrical panels without the requirement for underground service lines if the service line is already in place and there is no change to the service line. If the power needs to be upgraded, the service line must be underground. In addition, a provision stating that should the property request an electrical permit for remodel or maintenance improvements within 24 months, the service line must be placed underground.

#### **Recommended Action**

Staff recommends that City Council approve Ordinance No. 23-607.

**ORDINANCE NO. 23-607**

**AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS AMENDING ITS CODE OF ORDINANCES BY AMENDING SECTION 4-7, UNDERGROUND UTILITIES, OF ARTICLE I, IN GENERAL, OF CHAPTER 4, DEVELOPMENT, BUILDING AND CONSTRUCTION, TO ADD AN EXCEPTION FOR REPLACEMENT OF ELECTRICAL PANEL ONLY; ; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR EVERY VIOLATION HEREOF, WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; PROVIDING AN EFFECTIVE DATE; AND MAKING OTHER PROVISIONS RELATED TO THE SUBJECT.**

\* \* \* \* \*

WHEREAS, the City Council of the City of Bunker Hill Village, Texas desires to create an exception to the requirement of underground utilities if the only change is replacement of an electrical panel as set forth herein; and

WHEREAS, the City Council finds the amendments contained in this ordinance to be in the best interest of the health, safety and welfare of the citizens; now, therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** The facts and matters recited in the preamble to this ordinance are hereby found to be true and correct.

**Section 2.** Section 4-7, Underground Utilities, of Article I, In General, of Chapter 4, Development, Building and Construction, of the Code of Ordinances of the City of Bunker Hill Village, Texas is hereby amended by adding the language underscored below, the new Section 4-7 to read as follows:

**“Section 4-7 – Underground Utilities.**

All utility service lines for electricity, telephone, gas, cable television and any other such service for individual lots shall be underground unless federal or state law or regulations require otherwise.

A project to replace an electric panel only will not require the service line to be underground if the line is already in place and will not need to be changed for the proposed panel site. If the power line needs to be upgraded, it must be placed

underground. Should the property request an electrical permit for remodel or maintenance improvements within 24 months, the service line must be placed underground.

**Section 3.** **Effective Date.** This Ordinance shall be effective immediately.

**Section 4.** **Repeal.** This Ordinance is intended to be cumulative and shall not repeal any provision of a previous ordinance or City Code except to the extent that a provision is inconsistent and cannot be reconciled with this ordinance.

**Section 5.** **Penalty.** Any person who intentionally, knowingly, recklessly or with criminal negligence violates any provision of this ordinance shall be deemed guilty of a misdemeanor and upon conviction be ordered to pay a fine up to \$2,000.00 per violation, with each day constituting a new violation.

**Section 6.** **Severability.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it is the intention of the City Council that the invalidity or unconstitutionality of the one or more parts shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED and ORDAINED this, the 16<sup>th</sup> Day of May, 2023.

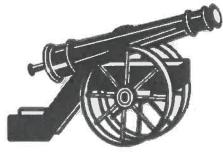
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Robert P. Lord, Mayor

ATTEST:

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Karen Glynn, Acting City Secretary



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

<b>Agenda Date:</b>	May 16, 2023
<b>Agenda Item:</b>	XII
<b>Subject:</b>	City Drainage Criteria Manual
<b>Exhibits:</b>	Resolution 05-16-2023B with Amended Drainage Criteria Manual
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Karen Glynn, Acting City Secretary/ Community Development

**Executive Summary**

The Development Code Update approved in 2015 included a new Chapter 4 which includes the City's Drainage Ordinance and references the City's Drainage Criteria Manual. The purpose of the Drainage Criteria Manual is to provide design details to address stormwater and detention requirements for new development and drainage improvements. The last update to the Drainage Criteria was in 2017.

Staff has been working with the Drainage Committee on several issues:

**1. Updated design criteria – Harris County and City of Houston**

The City of Bunker Hill Village uses the Harris County and City of Houston design criteria. The City adopted the Harris County's ATLAS 14 requirements in 2021. The City of Houston criteria has recently been adopted as well. Adopting the new City of Houston criteria will result in an increase in volume for required detention by ~8%. The Drainage Committee recommended the City Council adopt the new criteria with the increased detention.

**2. Impact Analysis**

The City requires that additional topographic survey information adjacent to the property (a 20-foot buffer) be provided for each property under development to ensure there is no negative impact to adjacent properties. Language has been added to ensure a complete analysis of flow patterns are reviewed should the survey indicate drainage flows onto the property from outside the property boundary. In addition, language notes that a public drainage system may be required to accommodate these drainage needs.

The Drainage Committee recommends the additional language to clarify these needs.

**3. Minimum Pipe Sizes**

There have been certain situations whereby it has been requested to adjust the pipe sizes. It is recommended that the City's Drainage Engineer be authorized to approve these situations.

**4. Artificial Turf**

The Drainage Committee and the Planning and Zoning Commission both recommend that artificial turf be considered as permeable if designed to the City's and manufacturer's requirements.

A separate Turf Ordinance is under review by the Planning and Zoning Commission regarding turf placement and color.

**5. Updated Model and Hydraulic Grade Line (HGL)**

The City has worked with RPS to update the City's Drainage Model over the years. The HGL is provided as property is under design for redevelopment. This has been clarified in the manual and previous exhibits removed.

**Recommended Action**

Staff recommends that City Council approve Resolution 05-16-2023B.

**RESOLUTION NO. 05-16-2023B**

**A RESOLUTION OF THE CITY COUNCIL OF BUNKER HILL VILLAGE, TEXAS, ADOPTING THE CITY OF BUNKER HILL VILLAGE DRAINAGE CRITERIA MANUAL, AS AMENDED. TO BE USED IN COORDINATION WITH CHAPTER 4, DEVELOPMENT, BUILDING AND CONSTRUCTION OF THE CODE OF ORDINANCES FOR THE DESIGN AND CONSTRUCTION OF DRAINAGE FACILITIES WITHIN THE CITY.**

\* \* \* \* \*

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** That the City desires to preserve and enhance the desirability of our City by careful planning of our City's redevelopment which includes the management of our drainage facilities and stormwater drainage while ensuring the owners' rights to utilize and develop their property.

**Section 2.** That the City of Bunker Hill Village hereby resolves to adopt the City's Drainage Criteria Manual, as amended, a true and correct copy of which is attached hereto as Exhibit "A," to ensure that all future drainage plans and construction, as singular components or as part of a combined system, shall meet or exceed these desires and requirements of the City of Bunker Hill Village and all other entities having jurisdiction.

**PASSED, APPROVED, AND RESOLVED** this 16<sup>th</sup> day of May, 2023.

\_\_\_\_\_  
Robert P. Lord, Mayor

**ATTEST:**

\_\_\_\_\_  
Karen H. Glynn, Acting City Secretary

# City of Bunker Hill Village

## Drainage Criteria Manual (*Amended 05/16/2023*)

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### **Section 1. Purpose and Applicability**

It is the purpose of this Criteria Manual to preserve and enhance the desirability of our City by requiring careful planning of our City's redevelopment which includes the management of our drainage facilities and storm water while ensuring the owners' rights to utilize and develop their property. In accordance with the City's drainage ordinance, the runoff shall be limited to existing conditions for the 10 and 100 year frequency storm events as defined through the City's adopted Atlas 14 Ordinance (Ordinance 21-548).

All drainage plans and construction shall meet or exceed the requirements of the City of Bunker Hill Village (hereinafter simply "Bunker Hill") and all other entities having jurisdiction. The goal of this criteria is to provide storm sewer capacity for the 10 year storm event and for the 100 year sheet flow event without increasing the existing condition discharges and not creating adverse impacts to others.

The intent of these drainage standards is to reduce or prevent structural flooding as a result of storm events up to the 100 year Atlas 14 storm through the implementation of this criterion in design of storm sewers, roadside ditches, detention facilities, open channels and management of overland (sheet) flow, as well as the individual lot, as singular components or as part of a combined system.

**PROPERTY OWNER'S RESPONSIBILITY:** It shall be the responsibility of each property owner or developer of property whether an individual lot, multiple lots, block or development to design and maintain the drainage of such property without adversely affecting the existing drainage patterns of adjacent property owners or developers, and the City's drainage system. The purpose is to prevent damage by overflow of water onto adjacent landowners caused either by direct diversion of water on the adjoining land or by the failure to adequately accommodate existing drainage patterns.

The attached *Drainage / Detention Analysis Flow Chart* provides the outline of the level of drainage and/or detention evaluations necessary for all construction activity within the City. All development with an increase in impervious cover will require preparation of a *Detention Summary Worksheet* to determine the need for onsite detention volume, and all development that includes re-grading of the existing natural ground within 20-feet of the property lot line shall require preparation of an *Impact Analysis*.

This Criteria Manual supplements the City's Drainage Ordinance and applies to all development, both Residential and Non- Residential, as defined in the ordinance. The definitions provided in the City's drainage ordinance shall be the controlling definitions for this Criteria Manual.

The City has also adopted a minimum finished floor elevation standard in the City's Drainage Ordinance. One of the components to reference is based on the hydraulic grade line models developed in the update to the City's Master Drainage Plan (January 2017) and as included as Exhibits 5 - 9 of this manual.

## Section 2. Drainage Calculations

### *Runoff Calculations*

The rate of storm water runoff (peak discharge) shall be determined for each inlet, pipe, roadside ditch, culvert, outfall, or other designated design point by using the following standards:

- 1. Application of Runoff Calculation Models Acceptable Methodology for drainage areas within Bunker Hill** For areas within Bunker Hill, acres served by storm sewer or roadside ditch, peak discharges are based on the Rational Method described below. The on-site drainage storm sewer system shall be sized to convey the 10 year storm event and provide for 100 year sheet flow conveyance.
- 2. Application of the Rational Method** - Use of the Rational Method for calculating the peak runoff for a storm drainage system involves applying the following formula to runoff (See Attached *Exhibit 1 - Detention Summary Worksheet* as an exemplar):

$$Q = C * I * A$$

Where:

Q = peak discharge (cfs)

C = watershed coefficient

I = rainfall intensity (inches per hour)

A = drainage area (acres)

\* NOTE: Rainfall Intensity based on ~~Chapter 9~~ of the City of Houston Infrastructure Design Manual updated July 1, 2022.

**Calculation of Runoff Coefficient** - The runoff coefficient "C" values in the Rational Method formula varies based on the land use. Acceptable land use types and "C" values are provided as follows:

#### Land Use Type Runoff Coefficient

Paved Areas and/or Roofs - 0.95

Residential Permeable areas:

    Lots more than ½ acre - 0.35

    Lots ¼ - ½ acre - 0.45

Undeveloped Grass Areas - 0.20

Composite "C" values for mixed-use drainage areas are allowed for use in the Rational Formula. These values are obtained by calculating a weighted average of all the different "C" values of the sub-areas contributing to each mixed-use drainage area. Any calculations of these Composite "C" values are to be provided as part of the drainage calculations. ***The maximum percent impervious is 45%, with a maximum total lot coverage of 55%.***

### *General Design Requirements*

A licensed engineer shall provide calculations and designs for all of the components of the storm drainage and detention systems, the peak runoff rate and required storage volume in accordance with these standards for any proposed construction activity. The intent of storm water detention



is to mitigate the effect of increased impervious cover, caused by the new construction or reconstruction on an existing structure and/or drainage system (if any). Storm water detention and/or mitigation associated with any proposed construction activity is required as outlined under the following sections and requirements.

As many as three (3) analyses may be required as part of the drainage and detention review for the proposed construction activity:

- A. ***Detention Summary Worksheet*** – to document existing and proposed conditions and identify the delta (i.e. change in) impervious cover to define the detention volume and allowable release rate (10-year event) from the subject property associated with the proposed construction activity.
- B. ***Impact Analysis*** – preliminary initial evaluation of adjacent offsite properties to determine if existing sheet flow patterns will be impacted from the proposed construction activity. Should drainage patterns be confirmed to flow onto the property being developed, the City may require that additional topographical information be provided to allow a complete analysis of the area flow patterns. Drainage water from outside of the property being developed should not be accommodated into the proposed private drainage system. Public drainage system improvements may be required in the event of regional drainage flow impacts.
- C. ***Drainage Study*** – detailed drainage evaluation of onsite improvements and offsite impacts from the proposed construction activity sufficient to develop a mitigation plan to maintain or improve the existing drainage. Coordination with the City and adjacent property owners will be critical to define flow paths, allowable flow rates, and maximum HGL / ponding elevations.

### **Minimum Pipe sizes**

The minimum pipe size for residential on-site conditions (private) shall be 6 inches and for use in any public rights of way shall be 24 inches or as approved by the City's Engineer.

### **Storm Water Detention Requirements**

The design storms for hydrologic routing of detention basins shall be the 10 and 100 year storm events. The required detention shall be as determined for each project based on the 100 year storm event with a 10 year allowable release rate.

For all projects with an increase in impervious cover, the *Detention Summary Worksheet* shall be prepared along with the following information provided:

1. On-site detention shall be required and provided in accordance with the accepted engineers calculations, depending on the specifics of the site.
2. The required detention volume shall be based on the delta of the increased impervious cover. For lots 25,000 sf or less, the proposed impervious cover shall be 45% of the total lot area.
3. The design discharge from the property into the public storm collection system shall not exceed the existing condition flow rates (Q) for the 10-year design storm as determined in this Standard.

4. The use of runoff hydrographs or routing is not required.
5. No surface detention will be allowed. All required detention will be below ground by use of pipe, vault, or other approved constructed vessels.
6. A single discharge point or connection point to the city's system is required with the calculated release rate applied to the connection piping. Should a single discharge point not be possible, a second discharge point must be approved by the city and the calculated release rate must be applied the cumulative flow of all release points.
7. Adequate inspection ports will be provided to allow for the inspection of the detention facilities for operation and maintenance purposes. Inspection points should be constructed so that entry into the system is not necessary as part of the inspection.

### **Pumped Facilities**

If any pumps are planned for as part of the project early coordination and written agreement by the City shall be required.

Pumped detention systems shall be required to detain 150% of the calculated volume of a gravity system and be required to provide a gravity outfall for ½ the required volume. Full volume shall be required to be drained from an approved vault system within 48 hours of storm event.

### **Permeable Surfaces**

The area of permeable surfaces is required, in square feet, for the calculation of lot coverages and drainage design. In order for an area to qualify as PERMEABLE, the area must be either:

- a) The water surface area of a permanently installed swimming pool, ground level fountain, pond or other water containing ground level or below ground level basin which is open to receive rain from directly above the basin, or
- b) A permeable system which has been constructed to the standards shown in the attached EXHIBIT 4.
- c) Artificial turf which has been constructed to the City's or manufacturer's specifications (with a minimum infiltration rate of 10-in/hr).

Neither item a, b-nor c may be included as part of any required detention. Any other materials placed on the lot which do not meet the Permeable Surfaces definitions must be included as NON-PERMEABLE surfaces. Grassed and vegetated areas should NOT be included on the lot coverage and drainage calculation details.

## **Section 3. Requirements for Submittal of Plans, Drawings and Calculations**

### **PRE-DEVELOPMENT MEETING**

A pre-development meeting shall be required for any project with increased impervious cover and/or increased building footprint. This meeting shall include a discussion of the drainage

analysis requirements of the proposed construction activity and identify the process / path as outlined in the attached *Drainage / Detention Analysis Flow Chart*.

## **PROCEDURE FOR SUBMISSION OF PLANS - RESIDENTIAL LOT DEVELOPMENT**

All plans submitted shall be in the form, and contain fully all information and/or language required, pursuant to this section, including:

1. All engineering and surveying data shall be shown on the plans sufficient to locate all of the features of the plan on the ground. This data shall include, but not be limited to, full dimensions along all boundaries of the plan, street and alley rights-of-way, easements and drainage-ways, gullies, creeks and bayous, together with the location of the high bank of such drainage ways and water courses, storm drainage pipes or systems, lots, blocks, reserves, out tracts or any other tracts designated separately within the plan boundaries, fee strips or any other physical or topographical features necessary to be accurately located by surveying methods. Such information shall include line dimensions, bearings of deflecting angles, radii, central angles and degree of curvature, length of curves and tangent distances, all of which are to be shown in feet and decimal fractions thereof;
2. The location and approximate width of existing and proposed watercourses, ravines and drainage easements, topographical elevations and the boundaries of designated flood zones, as provided in the then latest edition of the federal insurance rate map. All such information required by this subsection shall be certified by a registered professional land surveyor and/or a registered professional engineer;
3. Contours referred to sea level (U.S. Coast and Geodetic Survey) datum and tied to the latest Federal Emergency Management Agency (FEMA) vertical datum and datum adjustment, as required to show at least two contours within and adjacent to the new construction or reconstruction. If the change in elevation throughout the property to be subdivided is less than one foot, then the plan is to clearly show the outfall drainage plan. Identify the basis of control and temporary benchmark utilized as part of this plan; and
4. All required topographic survey information (see below) collected within 20-foot buffer on all adjacent property, if required to complete an *Impact Analysis*.

## Construction Plan Requirements

1. Existing Contours with 0.5 foot intervals
  - a. Tie elevations to latest FEMA vertical datum and datum adjustments
2. Existing Site Plan (including all structures, paved surfaces, walls, fences, drainage features including ditches, swales, pipes, inlets, detention, flow line elevations, FEMA flood plains, etc.)
3. Existing trees
4. Existing drainage (all drainage ditches and pipes {depth, width, diameter, flowline elevations, and material}, inlets, junctions, detention, drainage areas, etc.)
5. Proposed Plans (including all structures, paved surfaces, walls, etc.)
6. Proposed Contours (includes fill) 0.5 foot intervals
  - a. Tie elevations to latest FEMA vertical datum and datum adjustments
7. Proposed Trees - identify location of all existing trees to be removed and proposed trees to be planted
8. Adjacent Property within 20 feet
9. Proposed drainage plan, including all structures, surface and underground drainage, inlets, detention, pump system, low impact development information and any other features that could impact drainage.
  - a. Clearly define outfall point of connection to existing public stormwater collection system.
10. Stormwater drainage calculations for proposed conditions, including detention worksheet (increased impervious cover, required volume, and allowable release rate)

### *Drainage Area Map*

A drainage area map and supporting data sheets shall be included with the construction plans or in a separate drainage study. The drainage area map shall include:

1. Drainage areas, including off-site areas that drain to the project area or are downstream that the project area drains across prior to an outfall point of connection to existing public stormwater collection system.
2. Design storm runoff. The design storm event to use is the 10-year event for storm sewer outfall and conveyance as well as the 100-year for sheet flows. All lot flow should be directed to onsite collection system prior to outfall into a City system, with an outfall sized based on 10-year existing flow rate.
  - a. Route of overland flow including the overflow to a drainage way sized to accommodate the 100-year flow (see Sheet Flow analysis).
3. Elevations for the 10-year and 100-year storms in the receiving system.
4. Design discharge per inlet.
5. Maximum 10-year and 100-year ponding elevation at each inlet.

### *Other Requirements*

Detailed drainage calculations shall be submitted with the construction plans. The 10 and 100 year Hydraulic Grade Line (HGL) will be provided by the City upon request.

The 10- and 100-year ~~Hydraulic Grade Line (HGL)~~HGL for the design storm shall be shown on the construction drawings. ~~Calculations for the elevation of the HGL shall be provided with the design storm drainage calculations.~~ The 10-year HGL shall be at or below natural ground.

The finished floor elevation must meet the requirements as defined in the drainage ordinance.

#### **PROCEDURE FOR SUBMISSION OF PLANS - SUBDIVISION DEVELOPMENT**

See the City's Drainage Ordinance and Subdivision Ordinance for additional drainage requirements for replatting or new subdivisions development.

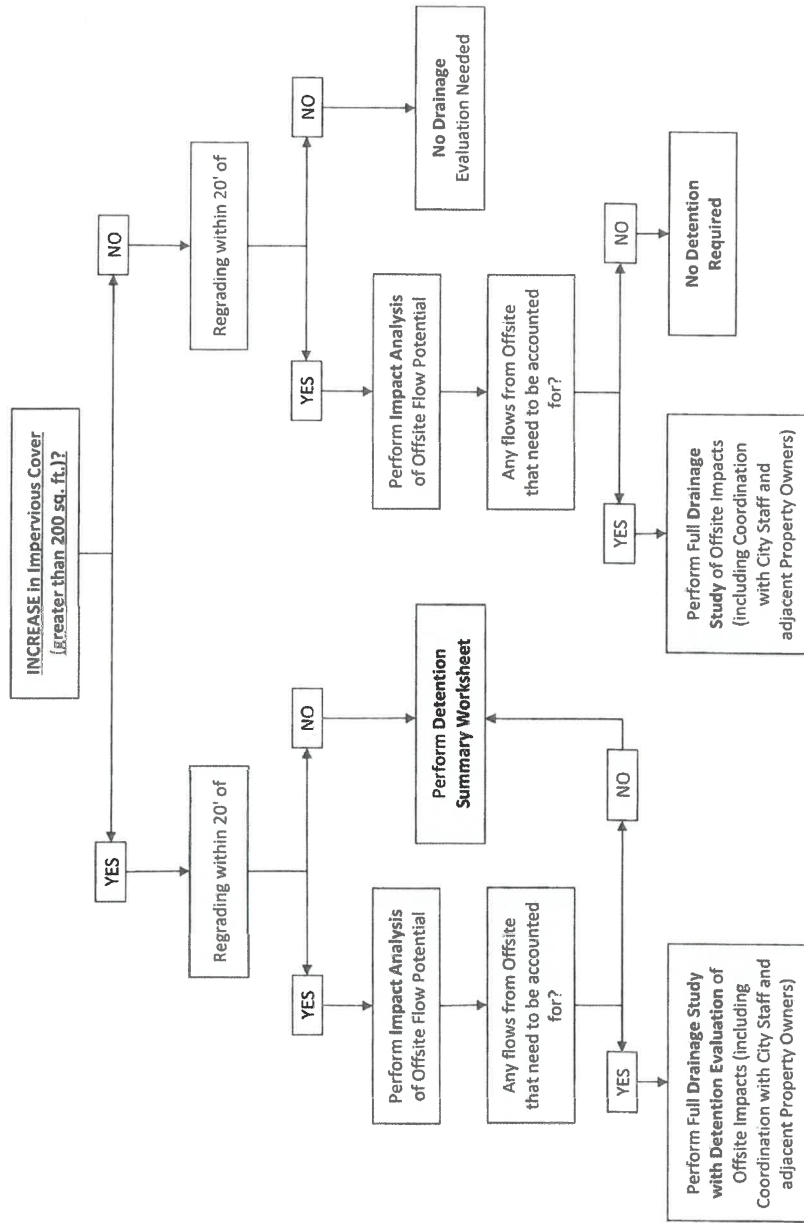
Property owner(s) shall be responsible for preparing and submitting an *Impact Analysis* and *Drainage Study* for the overall system and shall be required to provide detention volume to fully detain 100% of the stormwater runoff from the development, including any proposed public street.

Detailed evaluation of all offsite property within a 60-foot radius of proposed development shall be required along with individual drainage plans for each lot to be submitted to the City for review and approval. Notification of all property owners within a 200-foot radius of proposed development shall be required as will copies of the *Impact Analysis* and *Drainage Study* to be provided to adjacent property owners.

#### **PROCEDURE FOR SUBMISSION OF PLANS - COMMERCIAL DEVELOPMENT (Non-Residential)**

See the City's Drainage Ordinance and Special Use Permit process for additional drainage requirements for commercial / non-residential development.

**EXHIBIT 1**  
**Drainage / Detention Analysis Flow Chart**



NOTE: "Perform" includes preparation of said analysis, submittal to City's Director of Public Works, incorporation of review comments, and resubmittal as final report for approval / concurrence. Completion of said analysis is required prior to permitting.

10/16/14

**EXHIBIT 2**  
**Detention Volume Worksheet**

ADDRESS: Example Street

Sq Ft      Acres  
Lot Size: **25,000**      **0.574**

	ENTER EXISTING CONDITIONS IN RED AREAS			ENTER PROPOSED CONDITIONS IN BLUE AREAS			
	Existing (Pre-Construction)			Proposed (Post-Construction)			
Non-Permeable Lot Coverage (SF) <sup>(1)</sup>	2,500	10%	0.057	2,500	10%	0.057	
Non-Permeable to be REMOVED (SF)	-	0%	-	2,500	10%	0.057	Removed
Non-Permeable to be ADDED (SF)	-	0%	-	11,250	45%	0.258	Added
Net Non-Permeable Lot Coverage (SF)	2,500	10%	0.057	11,250	45%	0.258	
Permeable Lot Coverage (SF) <sup>(2)</sup>	500	2%	0.011	500	2%	0.011	
Permeable to be REMOVED (SF)	-	0%	-	-	0%	-	Removed
Permeable to be ADDED (SF)	-	0%	-	2,000	8%	0.046	Added
Net Permeable Lot Coverage (SF)	500	2%	0.011	2,500	10%	0.057	
Total Non-Permeable & Permeable Lot Coverage (SF)	3,000	12%	0.069	13,750	55%	0.316	

	TC	C (Non-Perm)	C (Perm)	C (Grass)	Non-Perm Increase	Non-Perm Coverage	Total Lot Coverage
Time of Concentration = $10A^{0.1761} + 15$	24.07	0.9	0.35	0.20	35%	45%	55%

	b	d	e	I
$I = b / (d + TC)^e$	93.53	18.90	0.7742	5.09
10-Year Rain Event	125.40	21.80	0.7500	7.11

	EXISTING (PRE-CONSTRUCTION)			PROPOSED (POST-CONSTRUCTION)		
	Comp "C"	Total CFS	GPM	Comp "C"	Total CFS	GPM
10-Year Rain Event	0.27	0.80	358	0.53	1.55	695
100-Year Rain Event		1.11	500		2.16	971

Lot Size:	0.574 Acres
Non-Perm Coverage:	45%
Non-Perm Increase:	35%
Total Vol Required:	0.139 Ac-Ft
Total Vol Required:	45,314 gallons
Max Release Rate <sup>(3)</sup> :	0.80 cfs

**NOTES:**

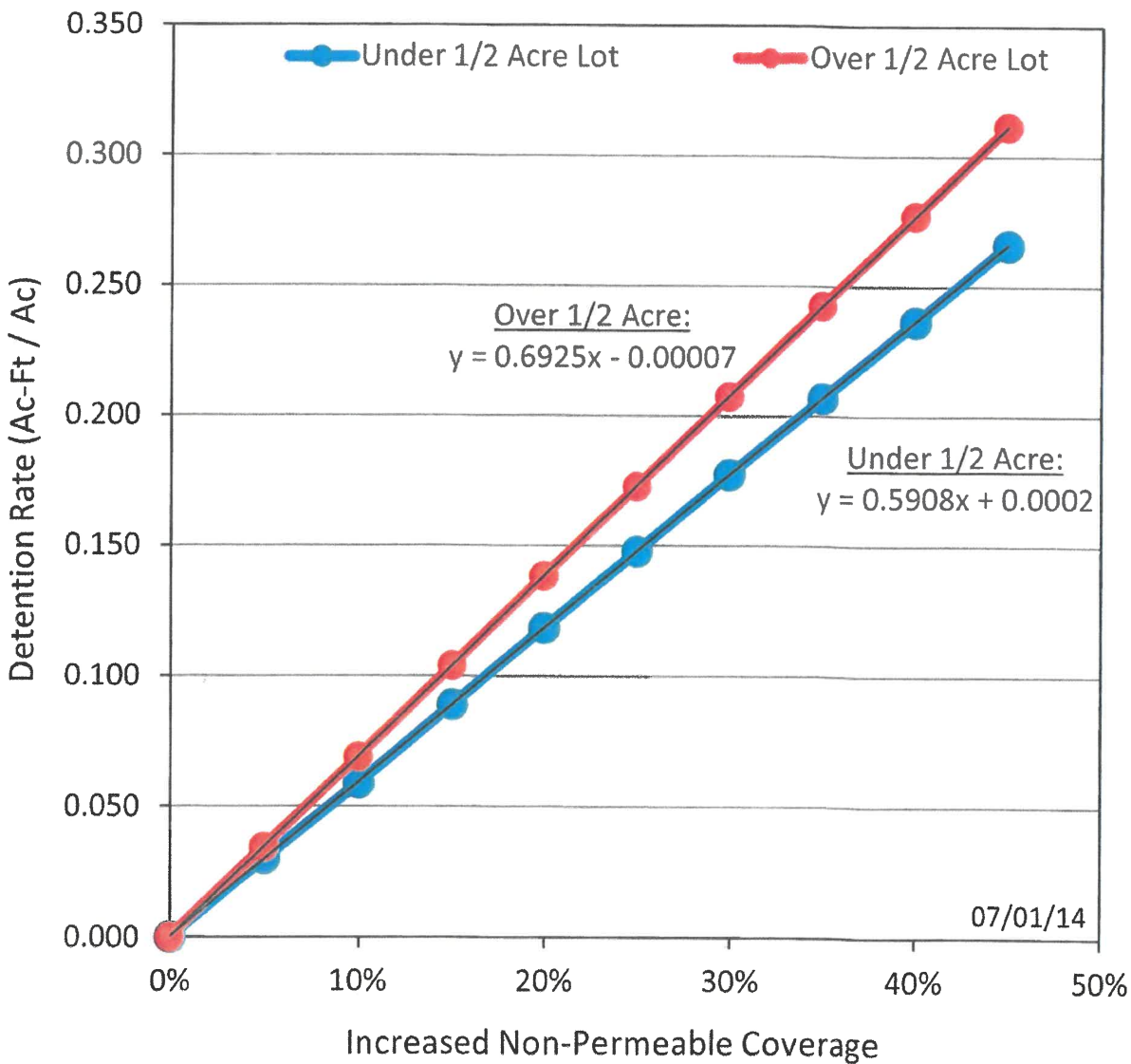
- \*1. Non-Permeable Coverage includes Foundations and/or Roofs, Walkways, Driveways, Pool Decking and Coping, Gravel Areas, Decks
- \*2. Permeable Coverage includes Pool Water Surface Area, Permeable Driveways, Permeable Walkways. DO NOT INCLUDE GRASSED AND BED AREAS.
- \*3. Max allowable release is based on Existing (Pre-Construction) 10-yr flow.
- \*4. See City specifications for permeable surfaces to determine if an area may be included as permeable.
- \*5 All detention must be below ground level.

10/16/14

**Exhibit 3 - CITY OF BUNKER HILL VILLAGE -  
Detention Rate Summary (Ac-Ft / Ac)**

% Incr - Non-Perm	Under 1/2 Acre
0%	-
5%	0.0300
10%	0.0590
15%	0.0890
20%	0.1185
25%	0.1480
30%	0.1775
35%	0.2070
40%	0.2365
45%	0.2660

% Incr - Non-Perm	Over 1/2 Acre
0%	-
5%	0.0345
10%	0.0690
15%	0.1040
20%	0.1385
25%	0.1730
30%	0.2075
35%	0.2425
40%	0.2770
45%	0.3115



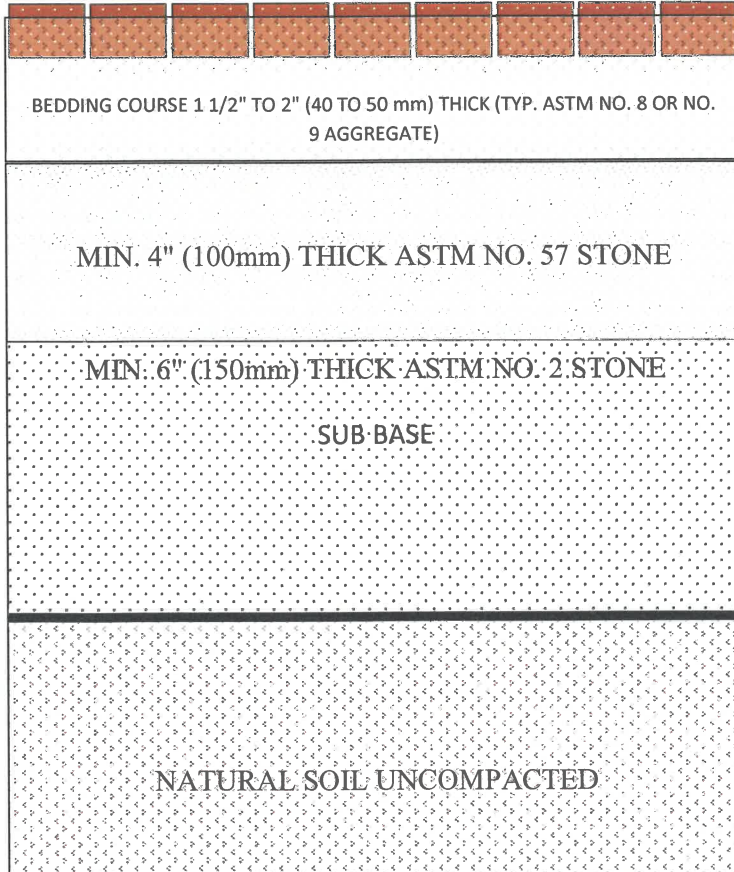


## EXHIBIT 4

### PERMEABLE SYSTEMS



PERMEABLE PAVERS MIN. 3 1/8" (80 mm) THICK



Permeable pavers and other permeable surfaces such as pavers - are allowed ~~as hardscapes~~ but still count towards the maximum total lot coverage.

Any system which requires compacting or results in the subsoil becoming compacted will not be approved. Gravel and other aggregates spread on the ground surface will result in soil compaction over time and therefore do not qualify as permeable materials.

Pavers-Permeable surfaces must be engineered as a permeable product and installed as to allow all of the underlying soil to absorb water at the same rate as surrounding native soil. Flagstone and other large coverage materials do not meet this requirement.

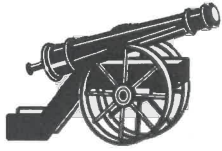
Permeable ~~pavement~~ areas must meet the same setbacks and location restrictions as non-permeable surfaces.

Please see driveway design standards for required roadway connection requirements.

Permeable concrete may be used in the same configuration as a paver, but similar bedding, base and sub-base materials will be required to allow adequate soil absorption.

Sand materials are not allowed in any stage of a permeable system.

The drawing shown represents minimum design specifications. Please see your specific manufacturer for additional requirements.



**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

**Agenda Date:** May 16, 2023  
**Agenda Item:** XIII  
**Subject:** Public Works and Disaster Operations Building  
**Exhibits:** Change Order No. 3  
**Funding:** N/A  
**Presenter(s):** Gerardo Barrera, City Administrator

**Executive Summary**

During the initial design phase of the new Public Works and Emergency Operations Building, the electrical engineers concluded that the standard power requirement for the new facility would be single phase 120/208v. All connections and equipment for the facility were specified with this requirement and were bid as part of the project.

After construction was already underway, additional discussions with the City occurred to upgrade the incoming power to a higher capacity (277/480v) that would ensure plenty of power for any future expansion needs at City Hall, the new Public Works building, and Water Plant No.2. Due to the increase in power, it was necessary to also upgrade the connections and equipment for the new Public Works facility that is properly rated to handle the increased power capacity.

The proposed change order is as follows:

The required upgrades to new power:	\$82,769.71
The approved cost for the initial power:	( <u>\$23,508.00</u> )
Proposed change order (upgrades minus the original cost)	<u><b>\$59,261.71.</b></u>

As this work was unexpected, this amount will be covered with contingency funds built into the project. This does not require a budget amendment.

**Recommended Action**

Staff recommends that City Council approve Change Order No. 3 in an amount not to exceed \$60,000.00.



CHANGE ORDER

PROJECT NAME/NO. Disaster Operations Building CHANGE ORDER NO. 3
Date 5/11/23

Contact Information

Company: JLA Construction Solutions ,LLC
Contact: Justin Rodriguez
Address: 11109 Cutten Rd. Suite 200
City, State, Zip: Houston, TX 77066
Phone: 281-781-7691
Email: Justin@jlacs.net

Original Contract Amount: \$ 1,741,514.00
Change Orders to Date: \$ 88,095.00
Current Contract Amount: \$ 1,829,609.00
THIS CHANGE ORDER: \$ 60,000.00
New Contract Amount: \$ 1,889,609.00

Change Order Summary

The intent of this Change Order is to extend the services provided for the Bunker Hill as follows:

Item No. 1 \$ 60,000.00

Upgrade to Electrical services :

Nema3r 400A fused disconnect HF365NRA \$6148.73 - Nema3R 112.5KVA Transformer \$4940
Nema3r 400A Panel board. \$11,738.05 - Nema3r 400A ATS (generac transfer switch) \$5,082
Nema3r 400A meter can part#48707-02 \$4,322.49 - Nema3r Non-fused 400A disconnect \$4,750.441
1yard red concrete and transformer pad \$2300 - Wiring and fittings with mark-up \$22,688.93
Labor \$20,800 Total for parts \$82,769.71
The original service estimate was for \$23,508
New service minus old service \$59,261.71

Total Change Order Amount \$ 60,000.00

In accepting this change order for additions or deductions, it is agreed by all parties that the time for completing the Work under this contract shall not be extended unless expressly stated herein and that this Change Order shall not alter the terms and conditions of the original and revised contract unless expressly stated herein.

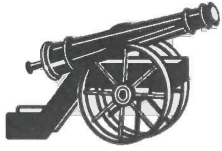
ACCEPTED:
ENTER NAME
ENTER COMPANY

ACCEPTED:
ENTER NAME
JLA Construction Solutions, LLC
Justin Rodriguez

DATE:

DATE: 5-11-23





**AGENDA REQUEST**  
**City of Bunker Hill Village**  
**City Council**

<b>Agenda Date:</b>	May 16, 2023
<b>Agenda Item:</b>	XIV
<b>Subject:</b>	HGAC Energy Purchasing Corporation
<b>Exhibits:</b>	Resolution 05-16-2023C
<b>Funding:</b>	N/A
<b>Presenter(s):</b>	Gerardo Barrera, City Administrator

**Executive Summary**

In January 2019, the City signed a 60-month electric supply agreement under the Texas General Land Office (GLO) Power Program. In May 2019, State Legislation passed phased out the GLO Power Program. Existing contracts signed before this date were valid until the date of the agreement expiration date. In early 2024, the City's contract is set to officially expire and staff is beginning the process to explore alternative options to obtain new rates for electricity.

The Interlocal Cooperation Act of the Texas Government Code is designed to increase the efficiency and effectiveness of local governments by authorizing them to contract with other governmental agencies for services and goods. The City has successfully executed interlocal agreements in the past with Harris County and Texas City for various purchasing needs.

This item provides the opportunity for the City to join with Houston Galveston Area Council (HGAC) Energy Purchasing Corporation and utilize an Energy Consultant to review the City's energy needs develop the best strategy for the City to attain the best contract rate.

**Recommended Action**

Staff recommends that City Council approve Resolution 05-16-2023C authorizing the City's participation in the HGAC Energy Purchasing Corporation.

RESOLUTION 05-16-2023C

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
BUNKER HILL VILLAGE, TEXAS AUTHORIZING  
PARTICIPATION IN THE H-GAC ENERGY PURCHASING  
CORPORATION.

\* \* \* \* \*

WHEREAS, Senate Bill 7, enacted by the 76<sup>th</sup> Texas Legislature, restructures electric power within the State of Texas; and

WHEREAS, Section 303.001 of the Local Government Code authorizes political subdivisions to join together to form a political subdivision corporation to negotiate the purchase of electricity or to aid or act on behalf of the political subdivisions for which the corporation is created with respect to their own electricity use for their respective public facilities; and

WHEREAS, the Houston-Galveston Area Council, a political subdivision of the State under Chapter 391 of the Local Government Code, has conducted a cooperative purchasing program for more than twenty-five years and has formed the H-GAC Energy Purchasing Corporation ("Corporation") as a political subdivision corporation; and

WHEREAS, the Political Subdivision wishes to obtain electricity for its public facilities, at the lowest cost providing the best value, thereby benefiting its citizens and taxpayers; and

**NOW, THEREFORE BE IT RESOLVED:**

**Section 1.** The City of Bunker Hill Village agrees to join with the Houston-Galveston Area Council and other participating political subdivisions and participate in the Corporation.

**Section 2.** The City of Bunker Hill Village hereby approves the H-GAC Energy Purchasing Corporation Articles of Incorporation, attached as Exhibit A, and Bylaws, attached as Exhibit B.

**Section 3.** The City of Bunker Hill Village agrees to cooperate with the Corporation in providing data related to electricity demand for its accounts, and other information that may assist in preparing bid solicitations or requests for proposals.

**Section 4.** By approving this resolution, the City of Bunker Hill Village does not create an obligation for the Political Subdivision, nor does it authorize the Corporation to actually purchase electricity on its behalf without the Political Subdivision's prior consent to specific purchases. The City of Bunker Hill Village understands that prior to authorizing the purchase of electricity through contracts negotiated by the Corporation, information detailing procurement terms will be provided. The City of Bunker Hill Village may then purchase electricity through contract(s) negotiated by the Corporation on its behalf by issuing an order, resolution, purchase order or other binding agreement under terms that are materially the same as the terms the Corporation originally described in the information presented to the Political Subdivision.

**Section 5.** The City of Bunker Hill Village agrees to allow the Corporation to use its name as a participant in descriptions of the Corporation.

**RESOLVED** this 16<sup>th</sup> day of May 2023.

\_\_\_\_\_  
Robert P. Lord, Mayor

ATTEST:

\_\_\_\_\_  
Karen H. Glynn, Acting City Secretary

**ARTICLES OF INCORPORATION  
OF  
H-GAC ENERGY PURCHASING CORPORATION**

The undersigned, each a political subdivision, acting as incorporators of a corporation under Texas Local Government Code § 303.001 *et seq.*, do hereby adopt the following Articles of Incorporation for such corporation:

**ARTICLE 1**

The name of the corporation is H-GAC Energy Purchasing Corporation.

**ARTICLE 2**

The corporation is a non-profit political subdivision corporation described in Texas Local Government Code §§ 303.001 *et seq.*

**ARTICLE 3**

The period of its duration is perpetual.

**ARTICLE 4**

The corporation is organized and shall be operated exclusively to act as an agent to negotiate the purchase of electricity, or to likewise aid or act on behalf of the political subdivisions for which the corporation was created, with respect to their own electricity use for their respective public facilities and to undertake all other acts permitted to be undertaken by a political subdivision corporation described in Texas Local Government Code §§ 303.001 *et seq.*

**ARTICLE 5**

The street address of the initial registered office of the corporation is 3555 Timmons Lane, Suite 500, Houston, Texas 77027, and the name of its initial registered agent at such address is Steve Howard.

**ARTICLE 6**

Except as otherwise provided in these articles and in the bylaws of the corporation, the direction and management of the affairs of the corporation and the control and disposition of its properties and funds shall be vested in a board of directors composed of such number of persons (not less than three (3)) as may be fixed by the bylaws of the corporation. Until changed by the bylaws the original number of directors shall be three (3). The directors shall continue to serve until their successors are selected in the manner provided in the bylaws of the corporation. The names and addresses of the persons who shall serve as initial directors of the corporation until their successors are duly elected and qualified are as follows:

<u>Name</u>	<u>Address</u>
Guy Sutherland	3555 Timmons Lane, Suite 500 Houston, Texas 77027
Terry Henley	3555 Timmons Lane, Suite 500 Houston, Texas 77027
Andy Meyers	3555 Timmons Lane, Suite 500 Houston, Texas 77027

#### **ARTICLE 7**

The corporation shall have no members with voting rights.

#### **ARTICLE 8**

These articles of incorporation, and the corporation's bylaws, have been approved by ordinance, resolution or order adopted by the governing body of each political subdivision for which the corporation is created. The power to alter, amend or repeal the bylaws or to adopt new bylaws shall be vested in the board of directors, save and except Article 3 of the bylaws.

#### **ARTICLE 9**

Any action required to, or which may, be taken at a meeting of the directors or a committee of the board of directors may be taken without a meeting if a consent in writing, setting forth the action to be taken, is signed by a sufficient number of directors or committee members as would be necessary to take that action at a meeting at which all of the directors or committee members were present and voted, provided such consent is in the form provided for and such action is taken in accordance with the Texas Non-Profit Corporation Act, these Articles of Incorporation and the Bylaws of the corporation.

#### **ARTICLE 10**

Pursuant to Article 6.02, Subsection (3) of the Texas Non-Profit Corporation Act, upon dissolution of the corporation in accordance with the laws of the State of Texas, the board of directors, after paying or making provision for payment of all liabilities of the corporation, and after returning, transferring, or conveying those assets of the corporation that are held subject to conditions requiring such return, transfer, or conveyance, shall distribute all the corporation's remaining assets to one or more non-profit corporations and/or public entities and/or political subdivisions as the board of directors in its sole discretion shall determine.

#### **ARTICLE 11**

A director of the corporation shall not be liable to the corporation for monetary damages for an act or omission in the director's capacity as a director, except that this Article 11 does not eliminate or limit the liability of a director of the corporation to the extent the director is found liable for: (i) a breach of the director's duty of loyalty to the corporation; (ii) an act or omission not in good faith that constitutes a breach of duty of the director to the corporation or an act or omission that involves intentional misconduct or a knowing violation of the law; (iii) a

transaction from which the director received an improper benefit, whether or not the benefit resulted from an action taken within the scope of the director's office; or (iv) an act or omission for which the liability of a director is expressly provided by an applicable statute. If the Texas Miscellaneous Corporation Laws Act or any other statute of the State of Texas hereafter is amended to authorize the further elimination or limitation of the liability of directors of the corporation, then the liability of a director of the corporation shall be limited to the fullest extent permitted by the statutes of the State of Texas, as so amended, and such elimination or limitation of liability shall be in addition to, and not in lieu of, the limitation on the liability of a director of the corporation provided by the foregoing provisions of this Article 11. Any repeal or amendment to this Article 11 shall be prospective only and shall not adversely affect any limitation on the liability of a director of the corporation existing at the time of such repeal or amendment.

## ARTICLE 12

The name and address of each incorporator is:

<u>Name</u>	<u>Address</u>
<b>Houston-Galveston Area Council</b>	<b>3555 Timmons Lane, Suite 500 Houston, Texas 77027</b>
<b>City of Bunker Hill Village</b>	<b>11977 Memorial Dr. Houston, Texas 77024</b>

IN WITNESS WHEREOF, I have hereunto set my hand this 16th day of May, 2023.

**Houston-Galveston Area Council,  
a political subdivision**

**City of Bunker Hill Village,  
a political subdivision**

\_\_\_\_\_  
**Jack Steele, Executive Director**

\_\_\_\_\_  
**Robert P. Lord, Mayor**



**BY LAWS  
OF  
H-GAC ENERGY PURCHASING CORPORATION**

**ARTICLE 1**

**NAME AND PURPOSE**

1.1 **Name.** The name of the corporation is **H-GAC Energy Purchasing Corporation** (the "Corporation").

---

1.2 **Purpose.** The corporation is organized and shall be operated exclusively to act as an agent to negotiate the purchase of electricity, or to likewise aid or act on behalf of the political subdivisions for which the corporation was created, with respect to their own electricity use for their respective public facilities and to undertake all other lawful acts not prohibited to be undertaken by a political subdivision corporation described in Tex. Loc. Gov't Code §§ 303.001 *et seq.*

1.3 **Offices.** The Corporation may have, in addition to its registered office, offices at such places, both with and without the State of Texas, as the Board of Directors may from time to time determine or as the activities of the Corporation may require.

**ARTICLE 2**

**MEMBERS**

2.1 **Number, Powers and Duties.** This Corporation shall have no voting members. The Corporation's Board of Directors may by resolution, authorize the formation of an advisory panel to provide advice to the Corporation's Board of Directors. The terms of appointment and government with respect to the advisory panel shall be determined by the Board of Directors and may be set forth in resolutions authorizing the formation of such panel.

2.2 **Identity.** The identity of the advisory members of this Corporation shall be determined by the Board of Directors (each, an "Advisory Member").

2.3 **Non-Liability of Advisory Members.** The Advisory Members shall not be individually liable for the debts, liabilities, or obligations of the Corporation.

### **ARTICLE 3**

#### **BOARD OF DIRECTORS**

---

3.1 **Number, Tenure, and Vacancies.** The direction and management of the affairs of the Corporation and the control and disposition of its properties and funds shall be vested in a Board of Directors (the "Board") which shall consist of not less than three (3) persons. Such number of directors shall from time to time be fixed and determined by the Board of Directors of the Houston-Galveston Area Council, a political subdivision created under Tex. Local Gov't Code Ann. §§391 ("H-GAC Board") and shall be set forth in the notice of any meeting of the H-GAC Board held for the purposes of electing directors. Until changed by the H-GAC Board in accordance with these Bylaws, the number of directors constituting the Board shall be three (3). The original directors shall hold office until the first annual meeting of the directors and until their successors are duly elected and qualify; thereafter, directors so elected shall hold office for a period of one (1) year and until their successors are duly elected and qualify. A director elected by virtue of an increase in the number of directors of the Corporation shall hold office until the next annual meeting of directors and until his or her successor is duly elected and qualifies. A vacancy shall be declared in any seat on the Board upon the death, resignation or removal of the occupant thereof, or upon the disability of any occupant rendering him or her permanently incapable of participating in the management and

affairs of the Corporation. In case of election to fill a vacancy, the term of the successor shall be for the unexpired term for which the former occupant thereof was elected.

3.2 **Resignation of Directors.** Each director shall have the right to resign at any time upon written notice thereof to the President or Secretary of the Corporation. Unless otherwise specified in the notice, the resignation shall take effect upon receipt thereof, and the acceptance of such resignation shall not be necessary to make it effective.

3.3 **Removal of Directors.** The H-GAC Board may remove at any time a director from the Board when such removal is determined by the H-GAC Board to be in the best interest of the Corporation.

3.4 **Election.** Directors constituting the initial Board shall be named in the Articles of Incorporation of the Corporation. Thereafter, successor directors shall be elected at a regular meeting of the H-GAC Board to serve terms as directed by the H-GAC Board. A director may be elected to succeed himself or herself.

3.5 **Annual Meeting.** The annual meeting of the Board for the election of officers and the transaction of such other business as may lawfully come before the meeting shall be held at such time and on such day as established from time to time by the Board. The Chairman of the Board or the Secretary of the Corporation shall give a minimum of one day's notice of such meeting to each director, either personally or by mail, telecopy, telex or telegraph.

3.6 **Order of Business.** The order of business at the annual meeting shall be as follows:

- (a) Roll call.
- (b) Reading of the notice of the meeting.

(c) Reading of the minutes of the preceding meeting and action thereon.

(d) Acknowledge election of directors by H-GAC Board.

(e) Reports of officers.

(f) Election of officers.

(g) Miscellaneous business.

3.7 **Additional Meetings.** Meetings of the Board shall be held no less than quarterly and additional meetings shall be held whenever called by the Chairman of the Board of the Corporation or upon written request of any two directors. The Chairman of the Board or the Secretary shall give one day's notice of each such quarterly meeting and any special meeting either personally or by mail, telecopy, telex or telegraph.

3.8 **Quorum for Meetings.** A majority of the directors shall constitute a quorum for the transaction of business at all meetings convened according to these bylaws.

3.9 **Voting.** The affirmative vote of a majority of the directors present at a meeting at which a quorum is present shall be the act of the Board, except as may be otherwise specifically provided by law or these bylaws.

3.10 **Proxies.** A director may vote at a meeting of the Board by proxy executed in writing by the director and delivered to the Secretary of the Corporation at or prior to such meeting; however, a director present by proxy at any meeting of the Board may not be counted to determine whether a quorum is present at such meeting. Each proxy shall be revocable unless expressly provided therein to be irrevocable, and unless otherwise made irrevocable by law.

3.11 **Compensation.** Directors, as such, shall not be entitled to any stated salary for their services but by resolution of the Board, expenses of attendance, if any, may be allowed for attendance at each meeting of the Board.

#### **ARTICLE 4**

##### **NOTICES**

4.1 **Form of Notice.** Whenever under the provisions of these bylaws, notice is required to be given to any director and no provision is made as to how such notice shall be given, it shall not be construed to mean personal notice, but any such notice may be given in writing by mail, postage prepaid, addressed to such director at such address as appears on the books of the Corporation. Any notice required or permitted to be given by mail shall be deemed to be given at the time when the same be thus deposited, postage prepaid, in the United States mail as aforesaid.

4.2 **Waiver.** Whenever any notice is required to be given to any director under the provisions of these bylaws, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be equivalent to the giving of such notice.

#### **ARTICLE 5**

##### **GENERAL OFFICERS**

5.1 **Election.** The officers of this Corporation shall be a Chair of the Board, a Vice Chair of the Board, a President, a Secretary/Treasurer and such other officers as may be determined and selected by the Board. The Board, at its first meeting and annually thereafter at the annual meeting, shall elect the officers. The officers so elected shall hold office for a period of one year and until their successors are elected and

qualify. The offices of President and Secretary/Treasurer may not be filled by the same person, but all other offices may be filled by the same person.

5.2 **Attendance at Meetings.** The Chair of the Board, and in his or her absence, the Vice Chair of the Board, and in his or her absence, the President, shall call meetings of the Board to order, and shall act as chairman of such meetings. The Secretary/Treasurer of the Corporation shall act as secretary of all such meetings, but in the absence of the Secretary/Treasurer the Chairman of the Board may appoint any person present to act as secretary of the meeting.

5.3 **Duties.** The principal duties of the several officers are as follows:

(a) **Chair of the Board.** He or she shall preside at all meetings of the Board, and may exercise the powers vested in him or her by the Board, by law of these bylaws, or which usually attach or pertain to such office.

(b) **Vice Chair of the Board.** When the Chair of the Board is not in attendance, he or she shall preside at all meetings of the Board. He or she shall exercise the powers vested in him or her by the Board, by law or these Bylaws or which usually attach or pertain to such office.

(c) **President.** The President shall be the chief executive officer of the Corporation. He or she shall have general charge and supervision of the business, property, and affairs of the Corporation. The President shall see that all orders and resolutions of the Board are carried into effect. The President shall sign and execute all legal documents and instruments in the name of the Corporation when authorized to do so by the Board and shall perform such other duties as may be assigned to him or her from time to time by the Board.

(d) Secretary/Treasurer. The Secretary/Treasurer, or other officer designated by the Board, shall (i) have charge of the records and correspondence of the Corporation under the direction of the President, and shall be the custodian of the seal of the Corporation, (ii) give notice of and attend all meetings of the Board, (iii) take and keep true minutes of all meetings of the Board of which, ex officio, he or she shall be the secretary, (iv) keep account of all moneys, credits and property of the Corporation which shall come into his or her hands and keep an accurate account of all money received and discharged, (v) except as otherwise ordered by the Board, have the custody of all the funds and securities of the Corporation and shall deposit the same in such banks or depositories as the Board shall designate, (vi) keep proper books of account and other books showing at all times the amount of the funds and other property belonging to the Corporation, all of which books shall be open at all times to the inspection of the Board, (vii) submit a report of the accounts and financial condition of the Corporation at each annual meeting of the Board, (viii) under the direction of the Board, disburse all moneys and sign all checks and other instruments drawn on or payable out of the funds of the Corporation, which checks, however, must also be signed by the President, (ix) make such transfers and alterations in the assets of the Corporation as may be ordered by the Board, (x) in general, perform all the duties which are incident to the office of treasurer, subject to the Board, and (xi) perform such additional duties as may be prescribed from time to time by the Board. The Secretary/Treasurer shall give bond only if required by the Board. (Amended Feb. 19, 2002)

5.4 **Vacancies.** Whenever a vacancy shall occur in any general office of the Corporation, such vacancy shall be filled by the Chairman of the Board subject to

ratification by the Board at its next meeting subsequent to such appointment. Such new officer shall hold office until the next annual meeting and until his or her successor is elected and qualifies.

## **ARTICLE 6**

### **APPOINTIVE OFFICERS AND AGENTS**

The Board may appoint such officers and agents in addition to those provided for in Article 5, as may be deemed necessary, who shall have such authority and perform such duties as shall from time to time be prescribed by the Board. All appointive officers and agents shall hold their respective offices or positions at the pleasure of the Board, and may be removed from office or discharged at any time with or without cause; provided that removal without cause shall not prejudice the contract rights, if any, of such officers and agents.

## **ARTICLE 7**

### **EXECUTIVE COMMITTEE**

7.1 **Members.** The Board may, by resolution passed by a majority of the whole Board, establish an Executive Committee which shall consist of not less than two (2) directors, one of whom shall be the Chair of the Board and one of whom shall be the Vice Chair of the Board.

7.2 **Powers.** The Executive Committee shall have power to make investments of funds of the Corporation and to change the same, and from time to time to sell any part or all of the assets of the Corporation or any rights or privileges that may accrue thereon and to cause the same to be transferred by the proper officers of the Corporation.



During the intervals between meetings of the Board, the Executive Committee shall have the immediate charge, management and control of the activities and business affairs of the Corporation and have full power to do any and all things in relation to the affairs of the Corporation and to exercise any and all powers of the Board in the management and direction of the business and conduct of the affairs of the Corporation.

The Executive Committee shall direct the manner in which the books and accounts of the Corporation shall be kept and cause to be examined from time to time the accounts and vouchers of the Secretary/Treasurer or designee and moneys received and paid out by the Secretary/Treasurer or designee.

The Executive Committee shall keep a record of its proceedings and report the same to the Board at each succeeding meeting of the Board. (Amended Feb. 19, 2002)

7.3 **Quorum.** A majority of members of the Executive Committee shall constitute a quorum.

## **ARTICLE 8**

### **INDEMNIFICATION OF DIRECTORS AND OFFICERS**

8.1 **Indemnification.** Article 1396-2.22A of the Texas Non-Profit Corporation Act permits the Corporation to indemnify its present and former directors and officers to the extent and under the circumstances set forth therein. The Corporation hereby elects to and does hereby indemnify all such persons to the fullest extent permitted or required by such Article promptly upon request of any such person making a request for indemnity hereunder. Such obligation to so indemnify and to so make all necessary determination may be specifically enforced by resort to any court of competent jurisdiction. Further, the Corporation shall pay or reimburse the reasonable expenses of

such persons covered hereby in advance of the final disposition of any proceeding to the fullest extent permitted by such Article and subject to the conditions thereof.

## **ARTICLE 9**

### **AMENDMENTS**

These bylaws may be amended only by the Board of Directors, save and except Article 3 of the bylaws.

**CERTIFICATE**

I, the undersigned, Andy Meyers, Secretary/Treasurer of H-GAC Energy Purchasing Corporation, a Texas non-profit corporation, do hereby certify that the foregoing bylaws were duly adopted as the bylaws of the Corporation on \_\_\_\_\_, 2001, by the affirmative vote of the directors of the Corporation.

Dated: \_\_\_\_\_, 2001.

\_\_\_\_\_  
Andy Meyers, Secretary/Treasurer

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS  
April 18, 2023 at 5:00 P.M.**

**I. CALL TO ORDER**

Mayor Robert P. Lord called the meeting to order at 5:02 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Those Present:

Mayor Robert Lord  
Councilmember Susan Schwartz  
Councilmember Keith Brown  
Councilmember Eric Thode  
Councilmember Laurie Rosenbaum  
Councilmember Carl Moerer

*Also in Attendance:*

Gerardo Barrera, City Administrator  
Karen Glynn, Acting City Secretary/ Community Development *via Zoom*  
Loren Smith, City Attorney  
Jennifer Namie, Assistant to the City Secretary  
Susan Grass, Finance Director  
Ray Schultz, MVPD, Chief of Police  
Mallory Pack, Assistant to the City Administrator

**II. PLEDGE OF ALLEGIANCE**

Councilmember Eric Thode led the Pledge of Allegiance.

**III. CITIZEN COMMENTS**

Victor Burk signed up to speak; however, deferred his comments regarding solar panels to Item VIII, City Administrator Report.

**IV. CONSIDERATION AND POSSIBLE ACTION ON AN APPEAL BY ALLEN HUCKABAY AT 323 KNIPP FOREST REGARDING THE REQUIREMENT OF SECTION 4-7 OF THE CODE OF ORDINANCES REQUIRING ELECTRICAL UTILITIES TO A RESIDENCE BE UNDERGROUND – *Gerardo Barrera, City Administrator***

Gerardo Barrera introduced Allen Huckabay (323 Knipp Forest) and provided the following:

The City received a request from resident Allen Huckabay to appeal Section 4-7 of the Code of Ordinances regarding the requirement for underground electrical utility service lines.

City Ordinance reads:

**Sec. 4-7. – Underground utilities.**

*All utility service lines for electricity, telephone, gas, cable television and any other such service for individual lots shall be underground unless federal or state law or regulations require otherwise.*

(Ord. No. 14-444, § 3, 10-21-14)

Mr. Huckabay made a presentation and requested that he not be required to put his electrical service line underground as this is simply repairing the panel and not a new service. The existing service line will be used and no changes are needed. This is the only improvement Mr. Huckabay is making to his home. He asked for an appeal of the City's decision.

As part of the permitting process, the City's standard has been that when an electrical panel is being replaced (remodel or new construction), the incoming electrical service must then be put underground from the point of service (pole) from CenterPoint. Section 4-7 of the City's Ordinance has been in-place since 2014 and possibly prior. It is staff's assumption that this ordinance was put in place to better protect the service lines during storms to prevent unnecessary outages due to limbs or wind.

This practice has consistently been enforced when work is being done on the electrical panel. Mr. Huckabay requested to be "grandfathered" to not have to underground his electrical service line. The ordinance outlines that the appeal of orders, decisions or determinations made by the building official relative to the application and interpretation of this code shall consist of a board of appeals, which consists of City Council. At the recommendation of the City Attorney, this item was placed on the Council agenda.

The City Council heard the presentation, asked questions of the applicant, discussed the situation and potential changes to the Ordinance including:

- A possible grandfather provision for older homes
- To allow for improvements that only include the installation of a new panel

**A motion was made by Councilmember Brown and seconded by Councilmember Rosenbaum that Mr. Huckabay be granted an appeal to Section 4-7 of the Code of Ordinances regarding the requirement for underground electrical utility service lines.**

**The motion carried 4 – 1**

**V. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT**

A. Update on Activities – Chief Ray Schultz gave an update on activities, including personnel, calls for service and the 2023 Budget

- The Dispatch Center is under construction
- The radio project is underbudget.
- The Department is in discussions with the Village Fire Department to coordinate dispatch operations during specific times.

- A January 2023 report named the Memorial Villages the number one “safest community in Texas with the best quality of life.”

B. Update on 2024 Annual Budget Process and Discussions

- Chief Schultz reported that the process for the 2024 Budget is underway.

**VI. VILLAGE FIRE DEPARTMENT REPORT**

A. Update on Activities - Fire Commissioner, Keith Brown provided a report on activities, staffing, calls for service and response times, and the 2023 Budget to date.

- A search committee has been formed to fill the Fire Chief position.
- The Department has many ongoing projects:
  - Hydrant testing
  - Annual audit
  - Salary and compensation survey
  - Insurance Services Office (ISO) review preparation

B. Update on 2024 Annual Budget Process and Discussions

- Fire Commissioner Brown reported that the Budget Workshop is scheduled for Wednesday, April 19, 2023.

**VII. MAYOR’S REPORT**

**A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 23-604, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE**

An Ordinance Declaring an Emergency was approved by the City Council on March 24, 2020 and later extended. The proposed ordinance includes an additional extension through May 2023 and ensures that any support needed from other agencies would be available to the City.

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Moerer to adopt Ordinance No. 23-604 to extend the Public Health Emergency and State of Disaster due to the outbreak of COVID-19.**

**The motion carried 3 – 2**

**B. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTIONS SUPPORTING THE EFFORTS OF THE HARRIS COUNTY MAYORS’ AND COUNCILS’ ASSOCIATION IN THE 88<sup>TH</sup> TEXAS LEGISLATIVE SESSION:**

- Resolution No. 04-18-2023A, A Resolution of the City Council of the City of Bunker Hill Village, Texas expressing opposition to Senate Bill 175, and House Bill 3538 which are being considered in the 88<sup>th</sup> Texas Legislature, that would

adversely impact the ability of Texas Cities to advocate for their communities and communicate with Legislators.

**A motion was made by Councilmember Thode and seconded by Councilmember Rosenbaum to approve Resolution No. 04-18-2023A.**

**The motion carried 5 – 0**

- Resolution No. 04-18-2023B, A Resolution of the City Council of the City of Bunker Hill Village, Texas expressing opposition to House Bill 2127, Senate Bill 814, and Senate Bill 149 which are being considered in the 88<sup>th</sup> Texas Legislature, that would adversely impact the ability of Texas Cities to make decisions directly impacting their residents and communities.

**A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve Resolution 04-18-2023B.**

**The motion carried 5 – 0**

C. Proclamations – Mayor Lord shared the following proclamations that are being issued this month:

- A Proclamation Naming April 2023 "*Child Abuse Prevention Month*" recognizing child-welfare professionals and allies who work to protect Texas children.
- A Proclamation Naming Wednesday, April 26, 2023 "*Administrative Professionals Day in the City of Bunker Hill*" honoring the City's administrative staff.
- A Proclamation Naming the week of April 9-15, 2023 "*National Public Safety Telecommunicators Week*" honoring the dispatchers at MVPD and VFD.

D. Report on Activities and Upcoming Events

- Mayors' Meetings – Mayors continue to work to coordinate a meeting date.
- Water Well No. 5 Ribbon Cutting – *Friday, May 12, 2023* – The event will celebrate the completion of Water Well No. 5 and thank SBISD representatives and neighboring residents for their partnership throughout the project.
- Memorial High School Senior Parade – *Saturday, May 13, 2023* – The Mayor and family will be participating in the parade.
- Retirement Reception for Karen Glynn, City Administrator – *Tuesday, May 23, 2023* – The event will honor Karen Glynn for her ten years of committed service to the City.
- Villages Independence Day Parade – *Tuesday, July 4, 2023* – City staff will coordinate parade logistics with the other Villages and MVPD.

## VIII. CITY ADMINISTRATOR'S REPORT

### A. Report on Activities and Upcoming Events

- Planning and Zoning Commission Meeting – *Tuesday, April 25, 2023* – The Commission will review a preliminary plat and an application for an amendment to the Specific Use Permit (SUP) for Memorial Drive Presbyterian Church.
- Discussion and Direction on the Installation of Solar Panels in the City – The City has received several inquiries regarding the regulation of solar panels. Per state law, the City cannot restrict solar panels but may regulate.

Victor Burk, 9 Dunnam Ln., lives across the street from a home where solar panels were recently installed. Mr. Burk noted that he is not as concerned with the visibility of the panels on the roof, but rather the visibility of ground level solar panel accessory equipment on the side of the home. He recommended the City explore the screening of accessory equipment as is required for other items, such as generators.

The City Attorney noted that there are limits on the City's ability to regulate solar panels. Council discussed solar panel installation and visibility of equipment:

- Restrict solar panels from being installed on the front roof of a house.
- Require solar panel equipment to be screened as is required for a generator.

Council directed the solar panel consideration to the Planning and Zoning Commission for further discussion with support from the City Attorney regarding solar panel regulations.

- Verizon Cell Node Update – The tower will be removed from Williamsburg and possibly relocated to Bunker Hill Rd.
- Personnel Update – Recruitment efforts continue for the Public Works Director position.

### B. Report on Capital Projects

- Public Works and Emergency Operations Building – The contractor is experiencing delays with CenterPoint and window installation.
- Taylorcrest Ct. Landscaping – Two shrubs are still expected to be planted.
- Memorial Sidewalk Construction and Landscaping Improvements – Construction of the sidewalk is complete. City staff is working with the resident on finalizing a landscape plan.
- Water Well No. 5 Landscaping – Landscaping is complete.
- Water and Wastewater Rehabilitation – A plan for televising existing infrastructure is in process.



C. Finance Director Report

- Annual Audit – Audit fieldwork has been completed.
- Investments and Opportunities – Staff is managing the City’s two banking contracts with the opportunity for increased interest rates.
- 2024 Budget – Proposed Calendar was shared with the Council.

**IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 23-605 OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 5 AND NO. 6 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2023; PROVIDING DETAILED LINE ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT – *Susan Grass, Finance Director***

City Staff submitted for City Council consideration and approval a budget amendment to the Fiscal Year 2023 Budget.

The City budgeted in 2022 and 2023 for Capital Projects General Fund and Utility Construction Fund based on a projected percentage of completion at year end. The amounts proposed for the 2023 year are funds not expended in the 2022 year and will fall to the fund balance in 2022.

Staff recommended amending the 2023 budget to include the following:

**General Fund Construction**

\$13,290 Chapel Belle

**Utility Fund Construction**

\$22,000 Water Well #5

\$ 3,400 Transmission Line – Taylorcrest

**A motion was made by Councilmember Thode and seconded by Councilmember Rosenbaum to approve Ordinance No. 23-605, adopting Amendments No. 5 and No. 6 to the Original Budget of the City of Bunker Hill Village, Texas for the Fiscal Year 2023.**

**The motion carried 5 – 0**

**X. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 2 TO THE CURRENT CONTRACT WITH JLA CONSTRUCTION SOLUTIONS LLC FOR THE PUBLIC WORKS AND DISASTER OPERATIONS BUILDING AT NO ADDITIONAL COST FOR A TIME EXTENSION TO THE CONTRACT FOR AN ADDITIONAL 45 CALENDAR DAYS AFTER CENTERPOINT ENERGY PROVIDES NEEDED POWER TO THE BUILDING – *Gerardo Barrera, City Administrator***

JLA Construction Solutions LLC, the contractor for the construction of the Public Works and Disaster Operations Building, has been delayed due to CenterPoint Energy lead times.

CenterPoint has recommended that power come from Memorial Drive to power both City Hall and the new Public Works Building. Power from Memorial to the building is being designed and will be installed by CenterPoint. JLA has revised the schedule to continue with the exterior of the building while waiting on the installation of windows and doors and interior finishings.

JLA has requested a 45 calendar day, time extension to the contract at no additional cost.

Staff have continued to stay in communication with CenterPoint representatives in an effort to minimize further delay. The 45 calendar day delay will also result in the need to extend the temporary building rental for the Public Works Staff. Staff is working to outline any other costs as a result of the CenterPoint delay.

**A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve Change Order No. 2 to the current contract with JLA Construction Solutions LLC for a time extension for an additional 45 calendar days.**

**The motion carried 5 – 0**

- XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 04-18-2023C, A RESOLUTION OF THE CITY OF BUNKER HILL VILLAGE, TEXAS FINDING THAT CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC'S APPLICATION FOR APPROVAL TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR PURSUANT TO 16 TEX. ADMIN. CODE § 25.243 TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL - *Karen Glynn, Acting City Secretary/ Community Development***

The City has received a request from CenterPoint Energy regarding utility rates. The City participates in the Gulf Coast Coalition of Cities (GCCC), a coalition of similarly situated cities served by CenterPoint that have joined together to efficiently and cost effectively review and respond to issues affecting rates charged in the CenterPoint service area. The legal counsel for the GCCC and the City Attorney recommended all cities act on the request.

The following has been provided by the legal counsel for the GCCC:

On April 5, 2023, CenterPoint filed an Application for Approval to Amend its Distribution Cost Recovery Factor (DCRF) Pursuant to 16 Tex. Admin. Code § 25.243 to increase distribution rates with each of the GCCC in the service area. In the filing, CenterPoint is

seeking an increase in distribution revenues of \$84,571,868.00 compared to the revenues approved in its most recent DCRF proceeding.

The GCCC engaged the services of a consultant to review CenterPoint’s filing. GCCC legal counsel recommended that all GCCC members adopt a Resolution denying the requested relief. Once the Resolution is adopted, CenterPoint will have 30 days to appeal the decision to the Public Utility Commission where the appeal will be consolidated with CenterPoint’s filing for the environs and those cities that have relinquished their original jurisdiction currently pending at the Commission.

Staff recommended that City Council approve Resolution 04-18-2023C to deny the DCRF application proposed by CenterPoint.

**A motion was made by Councilmember Schwartz and seconded by Councilmember Thode to approve Resolution No. 04-18-2023C.**

**The motion carried 5 – 0**

**XII. CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION NO. 04-18-2023D OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS – Gerardo Barrera, City Administrator and Karen Glynn, Acting City Secretary/ Community Development**

On an annual basis, City Staff reviews the building and development fees to ensure that the rates are sufficient to cover the cost of services. The City’s fees were adopted in November 2022 with no significant changes; however, at the time staff recommended a comprehensive review in early 2023.

Staff have worked to evaluate the development fees as City costs have increased due to contracting for more of these services over the past year. Staff performed an analysis to assist in setting new fees based on the actual costs of providing such services.

The proposed fee schedule included a 5% increase in development fees in addition to a 3% increase to balance credit card fees. In addition, it is recommended that the base increase per inspection be increased from \$65 to \$100 for all other permits, which are based on the number of inspections required. There is no fee recommended for the application and review for all other permits or for contractor registration and processing.

The development fees were last adjusted in 2019 when state law required fees to be based on square foot rather than valuation. The per inspection fee has not been changed since 2013.

Staff recommended that Council approve Resolution No. 04-18-2023D adopting the proposed Fee Schedule with an effective date of June 1, 2023.

**A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve Resolution No. 04-18-2023D of the City Council of the City of Bunker Hill Village, Texas, adopting scheduling of fees, rates, deposits, and other charges for public services, including those relating to development, building and construction, electrical, plumbing, licensing and registrations, regulatory inspections, permitting, application, hearings and other matters.**

**The motion carried 5 – 0**

### **XIII. CONSENT AGENDA**

**“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**

- A. Minutes of the March 21, 2023 Regular Council Meeting.
- B. February 2023 Financials.
- C. March 2023 Financials.
- D. Allied Hydromulch, LLC, Invoice No. 32316 in the amount of \$1,500.00 for landscaping services completed in March 2023 for the Taylorcrest Ct. Landscaping project.
- E. Bownds Wholesale Nursery, Invoice No. 14017 in the amount of \$14,100.00 for the installation of landscaping for the Taylorcrest Ct. Landscaping project.
- F. Cary M. Moran, Consulting Forester Invoice dated April 6, 2023 in the amount of \$400.00 for Forestry Consultation services rendered from December 2022 to March 2023.
- G. The Goodman Corporation, Invoice No. 1-2023-6 in the amount of \$465.00 for professional services rendered in January 2023 for the Memorial Drive and Gessner Road Grant Application.
- H. The Goodman Corporation, Invoice No. 3-2023-11 in the amount of \$5,000.00 for professional services rendered in March 2023 for the Memorial Drive and Gessner Road Grant Application.
- I. Neil Technical Services, Invoice No. 116551 in the amount of \$660.00 for Water Well No. 5 SCADA system services completed in March 2023.
- J. Probstfeld & Associates, Invoice No. 67167 in the amount of \$150.00 for Drainage Plan Review services completed in February 2023.
- K. RPS, Invoice No. 223033 in the amount of \$1,753.26 for General On-Call professional services for Chapel Belle Development Review, Staff Planning Meetings and Updates on projects performed from January 28, 2023 to February 24, 2023.
- L. RPS, Invoice No. 223034 in the amount of \$1,199.21 for Site Development Review for Drainage Impacts services completed from January 28, 2023 to February 24, 2023.
- M. RPS, Invoice No. 223035 in the amount of \$970.32 for City of Bunker Hill Village Drainage Committee services rendered from January 28, 2023 to February 24, 2023.
- N. Willscot, Invoice No. 9017223247 in the amount of \$1,234.98 for March 2023 facility rental (Public Works Team).

**A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to approve the consent agenda.**

**The motion carried 5 – 0**

**XIV. EXECUTIVE SESSION**

**PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE, THE CITY COUNCIL WILL MEET IN CLOSED EXECUTIVE SESSION TO CONSULT WITH THE CITY ATTORNEY REGARDING A MATTER THAT THE ATTORNEY’S DUTY REQUIRES TO BE HELD IN CLOSED SESSION.**

**SECTION 551.074 – PERSONNEL MATTERS – THE CITY COUNCIL WILL MEET IN CLOSED EXECUTIVE SESSION TO DELIBERATE REGARDING THE APPOINTMENT, ASSIGNMENT AND DUTIES OF THE CITY’S COMMISSIONER TO THE VILLAGE FIRE COMMISSION AND SEARCH FOR THE PUBLIC WORKS DIRECTOR.**

*Mayor Lord stated that no Executive Session was needed at this time.*

**XV. ADJOURN**

**A motion was made by Councilmember Thode and seconded by Councilmember Brown to adjourn the meeting at 7:42 p.m.**

**The motion carried 5 - 0**

Approved and accepted on May 16, 2023.

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Robert P. Lord, Mayor

ATTEST:

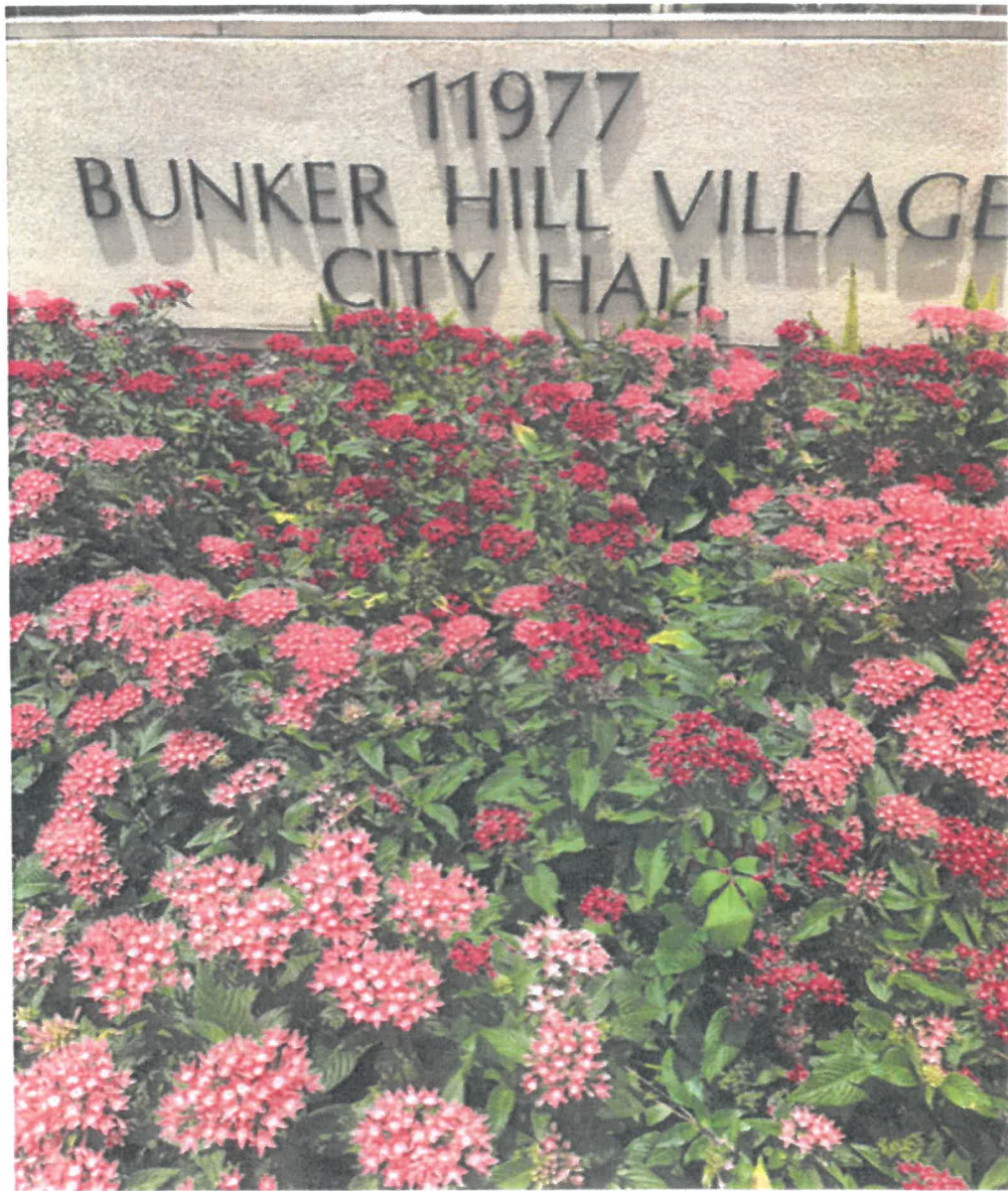
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Karen H. Glynn, Acting City Secretary

**APRIL**

**2023**

*Financial Report*



CITY OF BUNKER HILL, TEXAS  
INVESTMENT REPORT  
4/30/2023

INVESTMENT TYPE	BEGINNING BALANCE	ADDITIONS	WITHDRAWALS	INTEREST	ENDING BALANCE/BOOK VALUE	FACE VALUE	MARKET VALUE	Rate	Coupon	Purchase Yield	MATURITY DATE/TERM	PERCENTAGE OF PORTFOLIO	INVESTMENT SECURITY	INTEREST EARNED YTD	DTM**
<b>Cash Accounts</b>															
CASH - ALLEGIENCE GL BALANCE	2,101,338.70	351,661.48	1,045,894.22	3,090.53	1,410,756.49	1,410,756.49	1,410,756.49	2.02%		2.02%	Upon Demand	10%	of Credit	10,462.36	1
Sub-Total	2,101,338.70	351,661.48	1,045,894.22	3,090.53	1,410,756.49	1,410,756.49	1,410,756.49								
<b>Certificate of Deposit</b>															
CERTIFICATE OF DEPOSIT - 180Day	254,033.70			986.56	255,020.26	255,020.26	255,020.26	4.75%		4.75%	9/22/2023	2%	Various	3,011.48	26
CERTIFICATE OF DEPOSIT - 90Day	251,880.37			983.37	252,863.74	252,863.74	252,863.74	4.75%		4.75%	9/22/2023	2%	Various	1,014.42	26
CERTIFICATE OF DEPOSIT - 180Day	1,013,215.68			3,331.12	1,016,546.80	1,016,546.80	1,016,546.80	4.00%		4.07%	5/14/2023	7%	Various	13,259.13	75
CERTIFICATE OF DEPOSIT - 180Day	1,013,215.68			3,331.12	1,016,546.80	1,016,546.80	1,016,546.80	4.00%		4.07%	5/14/2023	7%	Various	13,259.13	75
Sub-Total	2,532,345.43			8,632.17	2,540,977.60	2,540,977.60	2,540,977.60								
<b>Investment Pools</b>															
Texas CLASS	1,845.77			7.19	1,852.96	1,852.96	1,852.96	5.07%		4.43%	Upon Demand	0%	Invest Pool	64,309.80	60
Sub-Total	1,845.77			7.19	1,852.96	1,852.96	1,852.96								
<b>Index Fund</b>															
CASH - INDEPENDENT FINANCIAL	10,167,877.38			41,785.80	10,209,663.18	10,209,663.18	10,209,663.18	5.12%		4.85%	Upon Demand	72%	Various	120,677.88	1
Sub-Total	10,167,877.38			41,785.80	10,209,663.18	10,209,663.18	10,209,663.18								
<b>TOTAL INVESTMENTS</b>	<b>\$ 14,803,407.28</b>	<b>\$ 351,661.48</b>	<b>\$ 1,045,894.22</b>	<b>\$ 53,515.69</b>	<b>\$ 14,163,250.23</b>	<b>\$ 14,163,250.23</b>	<b>\$ 14,163,250.23</b>					<b>100%</b>		<b>\$ 225,994.20</b>	<b>264</b>
unrestricted	\$ 14,782,707.28				\$ 14,141,550.23										
restricted*	\$ 20,700.00	\$ 1,000.00			\$ 21,700.00										
<b>TOTAL</b>	<b>\$ 14,803,407.28</b>	<b>\$ 1,000.00</b>			<b>\$ 14,163,250.23</b>										

\* The City held restricted cash and cash equivalent of \$21,700 in the enterprise fund for the customer deposits.  
 \*\*Wtd avg maturity in years 10 DAYS  
 The City of Bunker Hill Village's Investment portfolio is in compliance with state law and the investment strategy and policy approved by the City Council.

  
 Investment Officer, Finance Director

Date: 5/8/2023

STELLAR BANK BALANCE AT 4/30/2023	<u>\$ 1,540,221.27</u>
FDIC Insurance	250,000.00
FHL Dallas Letter of Credit	22,000,000.00
Total Collateral - STELLAR BANK	<u>\$ 22,250,000.00</u>
Over-Collateralized - STELLAR BANK	\$ 20,709,778.73
INDEPENDENT FINANCIAL BANK BALANCE AT 04/30/2023	\$ 10,209,663.18
CD 180 days @ 04/30/2023	\$ 255,020.26
CD 90 days @ 04/30/2023	\$ 252,863.74
CD 180 days @ 04/30/2023	\$ 1,016,546.80
CD 180 days @ 04/30/2023	<u>\$ 1,016,546.80</u>
INDEPENDENT BANK TOTAL	<u>\$ 12,750,640.78</u>
FDIC Insurance	250,000.00
Various- pledged securities	<u>12,768,623.90</u>
Total Collateral	<u>\$ 13,018,623.90</u>
Over-Collateralized	\$ 267,983.12

**City of Bunker Hill Village  
Monthly Tax Office Report  
April 1, 2023**

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

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A. Current Taxable Value   \$ 2,546,538,369

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B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Original Levy 0.275	\$ 6,663,518.46		\$ 6,663,518.46
Carryover Balance	-	169,654.33	169,654.33
Adjustments	339,462.34	(7,000.28)	332,462.06
Adjusted Levy	7,002,980.80	162,654.05	7,165,634.85
Less Collections Y-T-D	6,815,841.59	74.50	6,815,916.09
Receivable Balance	\$ 187,139.21	\$ 162,579.55	\$ 349,718.76

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C. COLLECTION RECAP:

	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
<b>Current Month:</b>			
Base Tax	\$ 60,184.27	\$ 80.78	60,265.05
Penalty & Interest	5,882.02	308.03	6,190.05
Attorney Fees	-	167.76	167.76
Other Fees	-	0.88	0.88
Total Collections	\$ 66,066.29	\$ 557.45	\$ 66,623.74
<b>Year-To-Date:</b>			
Base Tax:	\$ 6,815,841.59	\$ 74.50	\$ 6,815,916.09
Penalty & Interest	19,126.05	1,743.66	20,869.71
Attorney Fees	-	1,015.69	1,015.69
Other Fees	22.23	0.88	23.11
Total Collections	\$ 6,834,989.87	2,834.73	\$ 6,837,824.60
Percent of Adjusted Levy	97.60%		97.64%



City of Bunker Hill Village  
April 1, 2023

YEAR	BEGINNING BALANCE AS OF 12/31/2022	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 4/30/2023
21	\$ 22,560.30	\$ (4,801.81)	\$ 1,230.05	\$ 16,528.44
2020	16,272.89	(499.56)	540.33	15,233.00
19	5,670.74	(959.58)	(956.55)	5,667.71
18	10,202.82	(487.39)	(487.39)	10,202.82
17	10,043.65	(251.94)	(251.94)	10,043.65
16	9,514.40	-	-	9,514.40
15	8,703.28	-	-	8,703.28
14	8,040.87	-	-	8,040.87
13	7,695.40	-	-	7,695.40
12	7,254.91	-	-	7,254.91
11	7,191.96	-	-	7,191.96
10	6,146.99	-	-	6,146.99
09	5,580.44	-	-	5,580.44
08	5,486.97	-	-	5,486.97
07	3,672.70	-	-	3,672.70
06	3,530.50	-	-	3,530.50
05	3,201.15	-	-	3,201.15
04	3,233.44	-	-	3,233.44
03	3,175.04	-	-	3,175.04
02	3,078.00	-	-	3,078.00
01	2,896.81	-	-	2,896.81
00	2,734.20	-	-	2,734.20
1999	2,397.18	-	-	2,397.18
98	1,247.22	-	-	1,247.22
97	1,132.43	-	-	1,132.43
96	1,076.37	-	-	1,076.37
95	1,378.45	-	-	1,378.45
94	1,342.46	-	-	1,342.46
93	1,342.46	-	-	1,342.46
92	949.90	-	-	949.90
91	905.10	-	-	905.10
90	715.68	-	-	715.68
89	628.56	-	-	628.56
88	651.06	-	-	651.06
	<u>\$ 169,654.33</u>	<u>\$ (7,000.28)</u>	<u>\$ 74.50</u>	<u>\$ 162,579.55</u>

**CITY OF BUNKER HILL VILLAGE, TX  
UTILITY FUND CAPITAL PROJECTS - FUND 07 & 16  
2023 BUDGET - ACTUALS THRU APRIL**

<b>TYPE</b>	<b>CURRENT BUDGET</b>	<b>YTD ACTUAL</b>	<b>BUDGET BALANCE</b>
<b>Water and Wastewater</b>			
Televise of SCADA	90,000.00	1,413.25	88,586.75
<b>Sub Total</b>	<b>90,000.00</b>	<b>1,413.25</b>	<b>88,586.75</b>
<b>Water Production</b>			
Water Well Landscaping	53,900.00	17,606.00	36,294.00
Water Well #5	22,000.00	21,390.04	609.96
Transmission Line to Taylorcrest	3,400.00	3,400.00	-
WP #2 VFD Booster Pumps	40,000.00		40,000.00
Replace Water Lines	400,000.00		400,000.00
Gessner Water Lines and Roadway Desigr	125,000.00		125,000.00
Irrigation System	20,000.00	333.00	19,667.00
Meter Replacement	250,000.00		250,000.00
Paint Fire Hydrants	20,000.00		20,000.00
<b>Sub Total</b>	<b>934,300.00</b>	<b>42,729.04</b>	<b>891,570.96</b>
<b>FACILITY</b>			
Emergency Preparedness Building	723,076.00	77,273.11	645,802.89
<b>Sub Total</b>	<b>723,076.00</b>	<b>77,273.11</b>	<b>645,802.89</b>
<b>GRAND TOTAL</b>	<b>1,747,376.00</b>	<b>121,415.40</b>	<b>1,625,960.60</b>

**CITY OF BUNKER HILL VILLAGE, TX  
GENERAL FUND CAPITAL PROJECTS - FUND 06  
2023 BUDGET - ACTUALS THRU APRIL**

<b>TYPE</b>	<b>CURRENT BUDGET</b>	<b>YTD ACTUAL</b>	<b>BUDGET BALANCE</b>
<b>DRAINAGE</b>			
Localized Drainage	50,000.00	618.42	49,381.58
<b>Sub Total</b>	<b>50,000.00</b>	<b>618.42</b>	<b>49,381.58</b>
<b>STREETS</b>			
Gessner Northbound & Memorial	870,234.00	6,550.00	863,684.00
Asphalt Rehabilitation	50,000.00		50,000.00
Taylor Crest Court Landscaping	15,004.00	10,957.48	4,046.52
Chapel Bell	13,290.00	646.88	12,643.12
Strey Taylor Crest Knipp	960,000.00		960,000.00
Bunker Hill Road Overlay	380,000.00		380,000.00
Sidewalk 11646 Memorial Dr	25,000.00	37,290.01	(12,290.01)
Sidewalks	80,000.00		80,000.00
<b>Sub Total</b>	<b>2,393,528.00</b>	<b>55,444.37</b>	<b>2,338,083.63</b>
<b>FACILITY</b>			
Emergency Preparedness Building	412,437.00	41,609.03	370,827.97
<b>Sub Total</b>	<b>412,437.00</b>	<b>41,609.03</b>	<b>370,827.97</b>
<b>PUBLIC SAFETY</b>			
MVPD PUBLIC SAFETY	94,591.00	94,591.33	(0.33)
<b>Sub Total</b>	<b>94,591.00</b>	<b>94,591.33</b>	<b>(0.33)</b>
<b>BEAUTIFICATION</b>			
	40,000.00		40,000.00
<b>GRAND TOTAL</b>	<b>2,990,556.00</b>	<b>192,263.15</b>	<b>2,798,293.18</b>

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
01-00-00-1001	Cash in Bank	( 896,588.78)
01-00-00-1011	INDEPENDENT FINANCIAL 180 CD	255,020.26
01-00-00-1012	INDEPENDENT FINANCIAL 90 CD	252,863.74
01-00-00-1013	INDEPENDENT FIN 180 DAYS 1 M	1,016,546.80
01-00-00-1014	INDEPENDENT FIN 180 DAYS 1M CD	1,016,546.80
01-00-00-1016	Allegiance Bank	0.00
01-00-00-1017	INDEPENDENT FINANCIAL	3,709,663.18
01-00-00-1018	TEXAS CLASS	0.00
01-00-00-1022	TEXAS CLASS	1,852.96
01-00-00-1039	Cash Held by Tax Assessor	0.00
01-00-00-1050	Reserve -Vehicles & Technology	34,825.57
01-00-00-1053	Reserves - Facilities	254,725.00
01-00-00-1055	Reserve -Emergency Management	334,033.38
01-00-00-1060	Reserve -Infrastructure Mngmt	0.00
01-00-00-1065	Reserve- Police Department	324,127.00
01-00-00-1066	FIRE DEPT RESERVE	18,030.74
01-00-00-1068	Reserve- Beautification	0.00
01-00-00-1069	Reserve - American Protection	0.00
01-00-00-1070	Certificates of Deposit	0.00
01-00-00-1080	Petty Cash - Court	100.00
01-00-00-1081	Petty Cash - G&A	200.00
01-00-00-1082	Petty Cash - Admin Assist	100.00
01-00-00-1090	Cash in Transit	( 1,417.03)
01-00-00-1091	Prepaid Payroll	0.00
01-00-00-1092	PREPAID MVPD CAPITAL ASSETS	0.00
01-00-00-1210	A/R - Property Taxes	1,356,294.68
01-00-00-1220	A/R - Franchise	26,155.01
01-00-00-1221	A/R - MISC.	0.00
01-00-00-1222	A/R Interest Income	0.00
01-00-00-1225	A/R - Sales Tax	56,484.37
01-00-00-1240	A/R - Return Items	0.00
01-00-00-1310	Inventory	0.00
01-00-00-1820	Provided To Long Term Debt	0.00
01-00-03-1990	DueTo/From Debt Service Fund	0.00
01-00-04-1990	DueTo/From Utility Fund	0.00
01-00-09-1990	Created by Posting	0.00
01-00-14-1990	Due from Fuel Acct	0.00
		<u>7,759,563.68</u>
	<b>TOTAL ASSETS</b>	<b>7,759,563.68</b>
		=====
<b>LIABILITIES</b>		
=====		
01-00-00-2010	Accounts Payable	0.00
01-00-00-2011	Accounts Payable - Court	0.00
01-00-00-2013	Accounts Payable - Other	0.00
01-00-00-2020	Wages Payable	0.00
01-00-00-2110	Taxes Payable - Payroll	0.00
01-00-00-2130	Taxes Payable - Court	0.00
01-00-00-2220	Retirement Payable - Employee	1.12

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-00-00-2230	Voluntary Deferred Comp.	0.00
01-00-00-2235	CHILD SUPPORT	0.00
01-00-00-2240	Court Taxes - Payable to State	12,956.48
01-00-00-2241	Court Taxes - IDF	239.08
01-00-00-2242	Court Taxes -Child Safety Seat	0.00
01-00-00-2243	Court Taxes - CJFS	1.30
01-00-00-2244	Court Taxes - CSS	0.00
01-00-00-2245	Court Taxes - Time Pay Fee	150.00
01-00-00-2246	Court Taxes - State OMNI	1,534.03
01-00-00-2247	Court Taxes - OMNI	0.00
01-00-00-2248	Court Taxes - Linebarger	5,182.18
01-00-00-2249	Court Taxes - Truancy Prevent	183.43
01-00-00-2250	Insurance Payable - Employee	0.00
01-00-00-2310	Deposits - Court Bonds	0.00
01-00-00-2322	UNCLAIMED PROPERTY	10.00
01-00-00-2650	General Obligation Bonds	0.00
01-00-00-2660	Certificates of Oblig-1999	0.00
01-00-00-2810	Accrued Payroll	0.00
01-00-00-2815	Accrued Vac Liability (Yr End)	0.00
01-00-00-2820	Unearned Income	2,103,806.78
01-00-00-2823	DEFERRED REVENUE	976,001.20
01-00-00-2930	Brown Subdivison Escrow	0.00
01-00-00-2940	Williamsburg Drainage Escrow	0.00
01-00-00-2945	Wood Lane Repaving Escrow	0.00
	TOTAL LIABILITIES	<u>3,100,065.60</u>
EQUITY		
=====		
01-00-00-3010	Fund Balance - G & A	2,844,034.57
01-00-00-3012	Fund Balance - Child Safety	0.00
01-00-00-3013	Fund Balance - Formal Reserves	<u>869,075.00</u>
	TOTAL BEGINNING EQUITY	3,713,109.57
	TOTAL REVENUE	5,221,691.14
	TOTAL EXPENDITURES	<u>4,275,302.63</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	946,388.51
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>4,659,498.08</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	7,759,563.68
		=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
01-00-00-4010 Taxes - Current Year	5,992,079.00	64,813.29	4,533,313.21	75.66	1,458,765.79
01-00-00-4020 Taxes - Prior Years	10,000.00	( 1,575.29)	29.92	0.30	9,970.08
01-00-00-4030 Taxes - Penalty & Interes	22,000.00	3,686.85	12,479.80	56.73	9,520.20
TOTAL Taxes	6,024,079.00	66,924.85	4,545,822.93	75.46	1,478,256.07
<u>Franchise Fees</u>					
01-00-00-4110 Franchise Fees	254,000.00	6.29	70,938.10	27.93	183,061.90
01-00-00-4120 Sales Tax Revenue	235,000.00	21,226.54	96,973.02	41.27	138,026.98
TOTAL Franchise Fees	489,000.00	21,232.83	167,911.12	34.34	321,088.88
<u>Mun. Court Fines &amp; Fees</u>					
01-00-00-4210 Court - Fines	110,000.00	16,826.65	79,070.17	71.88	30,929.83
01-00-00-4215 Court - Time Pay Fees/Cit	0.00	( 40.31)	0.00	0.00	0.00
01-00-00-4216 Court - Time Pay Fees/Eff	0.00	0.00	0.00	0.00	0.00
01-00-00-4217 Court - OMNI	0.00	( 28.45)	0.00	0.00	0.00
01-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
01-00-00-4225 Court - Child Safety 1015	0.00	( 425.00)	0.00	0.00	0.00
01-00-00-4226 Court - CJPC	0.00	0.00	0.00	0.00	0.00
01-00-00-4227 Court - Local Truancy Pre	750.00	617.31	2,351.31	313.51	( 1,601.31)
01-00-00-4245 Court - Judicial Support	0.00	( 3.67)	0.00	0.00	0.00
01-00-00-4246 Court - Local Municipal J	0.00	0.00	11.25	0.00	( 11.25)
01-00-00-4260 Court - Security Fees	0.00	( 18.34)	0.00	0.00	0.00
01-00-00-4265 Local Building Security F	0.00	604.98	2,304.29	0.00	( 2,304.29)
01-00-00-4270 Court - Technology Fees	0.00	( 24.45)	0.00	0.00	0.00
01-00-00-4271 CHILD SAFETY HARRIS CO	0.00	( 1,063.29)	0.00	0.00	0.00
01-00-00-4275 Court - Local Court Tech	0.00	493.84	1,881.04	0.00	( 1,881.04)
TOTAL Mun. Court Fines & Fees	110,750.00	16,939.27	85,618.06	77.31	25,131.94
<u>Licenses &amp; Permits</u>					
01-00-00-4310 Permits - Animal Licenses	400.00	0.00	110.00	27.50	290.00
01-00-00-4315 Permits - Building	450,000.00	18,331.30	166,773.79	37.06	283,226.21
01-00-00-4325 Permits - Miscellaneous	150.00	0.00	0.00	0.00	150.00
01-00-00-4350 Dedication Program	4,000.00	0.00	0.00	0.00	4,000.00
01-00-00-4351 Offsite Tree Program	0.00	0.00	0.00	0.00	0.00
TOTAL Licenses & Permits	454,550.00	18,331.30	166,883.79	36.71	287,666.21
<u>Interest Income</u>					
01-00-00-4910 Interest Income	42,000.00	52,532.33	213,199.91	507.62	( 171,199.91)
TOTAL Interest Income	42,000.00	52,532.33	213,199.91	507.62	( 171,199.91)
<u>Miscellaneous</u>					
01-00-00-4920 Miscellaneous Income	35,663.00	2,048.37	25,071.18	70.30	10,591.82
TOTAL Miscellaneous	35,663.00	2,048.37	25,071.18	70.30	10,591.82
<u>Ambulance Fees</u>					
01-00-00-4930 Ambulance Fees	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance Fees	0.00	0.00	0.00	0.00	0.00

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

01 -GENERAL FUND

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Rent Income</u>					
01-00-00-4940 Rent Income	20,784.00	400.00	17,184.15	82.68	3,599.85
TOTAL Rent Income	20,784.00	400.00	17,184.15	82.68	3,599.85
<u>Intergovernmental/Transfer</u>					
01-00-00-4980 Intergovernmental Revenue	300,000.00	0.00	0.00	0.00	300,000.00
01-00-00-4990 Transfers In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	300,000.00	0.00	0.00	0.00	300,000.00
TOTAL REVENUES	7,476,826.00	178,408.95	5,221,691.14	69.84	2,255,134.86
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2023

01 -GENERAL FUND  
Non Departmental

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
01-00-00-5010 Wages	425,200.00	32,622.25	135,684.85	31.91	289,515.15
01-00-00-5020 Wages - Overtime	2,000.00	8.06	113.00	5.65	1,887.00
01-00-00-5110 Payroll Taxes - FICA E	33,000.00	2,430.17	10,084.14	30.56	22,915.86
01-00-00-5120 Payroll Taxes - TWC	1,000.00	4.61	54.53	5.45	945.47
01-00-00-5210 Retirement - TMRS Empl	37,500.00	2,650.57	11,207.46	29.89	26,292.54
01-00-00-5211 RETIREMENT 457 PLAN	6,300.00	520.74	2,275.41	36.12	4,024.59
01-00-00-5310 Insurance - Workers Co	1,200.00	0.00	0.00	0.00	1,200.00
01-00-00-5325 Insurance - Dental	550.00	42.77	187.89	34.16	362.11
01-00-00-5330 Insurance - Disability	1,100.00	84.76	400.19	36.38	699.81
01-00-00-5340 Insurance - Medical	34,000.00	1,696.49	13,759.78	40.47	20,240.22
01-00-00-5350 Insurance - Life	250.00	16.28	72.11	28.84	177.89
01-00-00-5410 Contract Labor	0.00	0.00	0.00	0.00	0.00
01-00-00-5510 Employee Relations	1,000.00	83.05	412.05	41.21	587.95
TOTAL Personnel	543,100.00	40,159.75	174,251.41	32.08	368,848.59
<u>Public Safety</u>					
01-00-00-5600 Fire Department	1,660,571.00	137,589.26	619,151.67	37.29	1,041,419.33
01-00-00-5602 Police Department	2,318,078.00	244,810.00	1,185,710.00	51.15	1,132,368.00
01-00-00-5604 Public Safety Other	25,000.00	0.00	0.00	0.00	25,000.00
TOTAL Public Safety	4,003,649.00	382,399.26	1,804,861.67	45.08	2,198,787.33
<u>Commodities</u>					
01-00-00-6250 Fuel	600.00	29.49	67.04	11.17	532.96
01-00-00-6410 Landscaping	45,000.00	4,417.00	7,714.45	17.14	37,285.55
01-00-00-6490 Janitorial	7,000.00	557.00	2,347.32	33.53	4,652.68
01-00-00-6650 Postage	2,000.00	679.25	1,208.20	60.41	791.80
01-00-00-6660 Printing & Stationary	4,000.00	428.19	1,069.75	26.74	2,930.25
01-00-00-6730 Supplies - General	4,000.00	510.69	3,248.56	81.21	751.44
01-00-00-6740 Supplies - Office	4,000.00	26.66	489.59	12.24	3,510.41
01-00-00-6810 Tools & Equipment	500.00	0.00	0.00	0.00	500.00
01-00-00-6890 Traffic Signs & Signal	5,000.00	1,467.50	1,467.50	29.35	3,532.50
TOTAL Commodities	72,100.00	8,115.78	17,612.41	24.43	54,487.59
<u>Maintenance</u>					
01-00-00-7110 Building Maintenance	12,250.00	345.02	1,555.77	12.70	10,694.23
01-00-00-7210 Equipment - Communicat	0.00	0.00	0.00	0.00	0.00
01-00-00-7220 Equipment - General	790.00	32.99	32.99	4.18	757.01
01-00-00-7230 Equipment - Office Equ	1,250.00	0.00	0.00	0.00	1,250.00
01-00-00-7410 Vehicles	1,500.00	36.00	36.00	2.40	1,464.00
TOTAL Maintenance	15,790.00	414.01	1,624.76	10.29	14,165.24
<u>Contract Services</u>					
01-00-00-7500 HC Appraisal District	55,000.00	0.00	12,716.00	23.12	42,284.00
01-00-00-7501 Tax Assessor - SBISD	8,000.00	8,000.00	8,000.00	100.00	0.00
01-00-00-7502 Prof Fees - Accounting	22,800.00	249.80	989.35	4.34	21,810.65
01-00-00-7503 Prof Fees - Eng. & Oth	55,000.00	4,824.47	15,766.17	28.67	39,233.83
01-00-00-7504 Prof Fees - LEGAL	55,000.00	4,491.00	14,995.00	27.26	40,005.00



CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

01 -GENERAL FUND  
 Non Departmental

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-00-00-7505 Prof Fees - INSPECTION	200,000.00	26,299.94	63,491.65	31.75	136,508.35
01-00-00-7506 Prof Services - Code E	0.00	0.00	0.00	0.00	0.00
01-00-00-7507 Legislative Consulting	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	395,800.00	43,865.21	115,958.17	29.30	279,841.83
<u>Support Services</u>					
01-00-00-8010 Advertising	5,000.00	0.00	0.00	0.00	5,000.00
01-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
01-00-00-8130 Bank & Credit Card Cha	25,000.00	8,294.19	9,602.27	38.41	15,397.73
01-00-00-8140 Child Safety	0.00	0.00	0.00	0.00	0.00
01-00-00-8150 Community Relations	30,000.00	140.12	488.64	1.63	29,511.36
01-00-00-8170 Data Processing	45,000.00	2,314.62	15,984.53	35.52	29,015.47
01-00-00-8210 Delivery Service	150.00	12.65	37.31	24.87	112.69
01-00-00-8250 Dues/Tuition & Subscri	9,000.00	1,616.26	4,255.83	47.29	4,744.17
01-00-00-8260 Elections	12,500.00	0.00	0.00	0.00	12,500.00
01-00-00-8270 Electricity	8,000.00	0.00	1,119.58	13.99	6,880.42
01-00-00-8290 Emergency Management	650.00	0.00	0.00	0.00	650.00
01-00-00-8410 Animal Control	5,500.00	0.00	3,767.74	68.50	1,732.26
01-00-00-8450 Insurance - General	17,350.00	0.00	0.00	0.00	17,350.00
01-00-00-8530 Meetings & Seminars	6,000.00	132.56	1,211.47	20.19	4,788.53
01-00-00-8610 Court - General	6,500.00	120.68	1,520.68	23.40	4,979.32
01-00-00-8615 Court - Translation	0.00	0.00	1,500.00	0.00	( 1,500.00)
01-00-00-8625 Court - Technology	0.00	0.00	0.00	0.00	0.00
01-00-00-8626 Court - Security	0.00	0.00	0.00	0.00	0.00
01-00-00-8750 Special Fees/Codificat	4,000.00	0.00	35.00	0.88	3,965.00
01-00-00-8751 Dedication Program	4,000.00	325.00	325.00	8.13	3,675.00
01-00-00-8752 Off-Site Tree Program	0.00	0.00	0.00	0.00	0.00
01-00-00-8805 Streets - Mosquito Spr	26,000.00	750.00	750.00	2.88	25,250.00
01-00-00-8810 Streets - Drainage	40,000.00	0.00	0.00	0.00	40,000.00
01-00-00-8830 Streets - Repairs	100,000.00	( 4,893.84)	106.16	0.11	99,893.84
01-00-00-8835 Streets - TPDES	2,500.00	0.00	0.00	0.00	2,500.00
01-00-00-8890 Telephone	13,400.00	220.00	980.00	7.31	12,420.00
01-00-00-8930 Travel & Subsistence	4,000.00	0.00	0.00	0.00	4,000.00
TOTAL Support Services	364,550.00	9,032.24	41,684.21	11.43	322,865.79
<u>Capital Outlay</u>					
01-00-00-9140 Capital - Equip / Bld	2,000.00	0.00	0.00	0.00	2,000.00
01-00-00-9250 Capital Reserves	94,591.00	0.00	94,591.00	100.00	0.00
01-00-00-9251 RESERVE FACILITIES	0.00	0.00	0.00	0.00	0.00
01-00-00-9252 TRANSFER TO CAPITL PRO	1,684,719.00	0.00	1,684,719.00	100.00	0.00
01-00-00-9253 TRANSFER FOR BEAUTIFIC	40,000.00	0.00	40,000.00	100.00	0.00
01-00-00-9254 Transfer to Debt Servi	0.00	0.00	0.00	0.00	0.00
01-00-00-9255 TRANSFER TO UF CONST F	300,000.00	0.00	300,000.00	100.00	0.00
TOTAL Capital Outlay	2,121,310.00	0.00	2,119,310.00	99.91	2,000.00
TOTAL Non Departmental	7,516,299.00	483,986.25	4,275,302.63	56.88	3,240,996.37
TOTAL EXPENDITURES	7,516,299.00	483,986.25	4,275,302.63	56.88	3,240,996.37
REVENUES OVER/(UNDER) EXPENDITURES	( 39,473.00)	( 305,577.30)	946,388.51	( 985,861.51)	

03 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
03-00-00-1001	Cash in Bank	823,349.21	
03-00-00-1039	Cash Held by Tax Assessor	0.00	
03-00-00-1053	Reserves - Facilities	0.00	
03-00-00-1070	Certificates of Deposit	0.00	
03-00-00-1090	Cash in Transit	0.00	
03-00-00-1210	A/R - Property Taxes	77,943.24	
03-00-00-1215	Allow. for Uncollected Taxes	227,699.20	
03-00-00-1222	A/R Interest Income	0.00	
03-00-01-1990	DueTo/From G & A Fund	0.00	
03-00-10-1990	DueTo/From METRO	0.00	
03-00-11-1990	DueTo/From 2005 Bond Fund	0.00	
			<u>1,128,991.65</u>
TOTAL ASSETS			1,128,991.65
			=====
<b>LIABILITIES</b>			
=====			
03-00-00-2010	Accounts Payable	0.00	
03-00-00-2012	Accounts Payable - Other	0.00	
03-00-00-2013	Accounts Payable - Other	0.00	
03-00-00-2820	Unearned Income	1,042,894.09	
	TOTAL LIABILITIES		<u>1,042,894.09</u>
<b>EQUITY</b>			
=====			
03-00-00-3010	Fund Balance	155,618.01	
	TOTAL BEGINNING EQUITY		155,618.01
TOTAL REVENUE		1,102,700.80	
TOTAL EXPENDITURES		<u>1,172,221.25</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 69,520.45)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>86,097.56</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,128,991.65
			=====

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2023

03 -DEBT SERVICE

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
03-00-00-4010 Taxes - Current Year	1,027,336.00	11,111.65	777,229.65	75.65	250,106.35
03-00-00-4020 Taxes - Prior Years	1,000.00	( 328.71)	( 27.46)	2.75-	1,027.46
03-00-00-4030 Taxes - Penalty & Interes	4,000.00	632.21	2,668.61	66.72	1,331.39
TOTAL Taxes	1,032,336.00	11,415.15	779,870.80	75.54	252,465.20
<u>Interest Income</u>					
03-00-00-4910 Interest Income	300.00	0.00	0.00	0.00	300.00
TOTAL Interest Income	300.00	0.00	0.00	0.00	300.00
<u>Intergovernmental/Transfer</u>					
03-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
03-00-00-4961 Bond Premium	0.00	0.00	0.00	0.00	0.00
03-00-00-4990 TRANSFER FROM UF	322,830.00	0.00	322,830.00	100.00	0.00
03-00-00-4991 TRANSFER FROM GF	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	322,830.00	0.00	322,830.00	100.00	0.00
TOTAL REVENUES	1,355,466.00	11,415.15	1,102,700.80	81.35	252,765.20

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

03 -DEBT SERVICE  
 DEBT SERVICE

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Public Safety</u>					
03-00-00-5910 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
03-00-00-8490 Interest Expense	303,755.00	0.00	159,971.25	52.66	143,783.75
03-00-00-8750 Special Fees	7,500.00	0.00	2,250.00	30.00	5,250.00
03-00-00-8752 Bond Closing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	311,255.00	0.00	162,221.25	52.12	149,033.75
<u>Capital Outlay</u>					
03-00-00-9690 2011 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9695 2012 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9697 2014 Bond Principal	190,000.00	0.00	190,000.00	100.00	0.00
03-00-00-9698 2020 - Bond Principal	820,000.00	0.00	820,000.00	100.00	0.00
03-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	1,010,000.00	0.00	1,010,000.00	100.00	0.00
TOTAL DEBT SERVICE	1,321,255.00	0.00	1,172,221.25	88.72	149,033.75
TOTAL EXPENDITURES	1,321,255.00	0.00	1,172,221.25	88.72	149,033.75
REVENUES OVER/(UNDER) EXPENDITURES	34,211.00	11,415.15	( 69,520.45)		103,731.45

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
04-00-00-1001	Cash in Bank	( 4,641,573.29)
04-00-00-1017	INDEPENDENT FINANCIAL	2,500,000.00
04-00-00-1022	TEXAS CLASS	0.00
04-00-00-1050	Reserve -Vehicles & Technology	248,787.28
04-00-00-1053	Reserves - Facilities	0.00
04-00-00-1060	Reserve -Infrastructure Mngmt	0.00
04-00-00-1070	Certificates of Deposit	0.00
04-00-00-1080	Petty Cash	100.00
04-00-00-1090	Cash in Transit	0.00
04-00-00-1091	Prepaid Payroll	0.00
04-00-00-1092	Prepaid Water Credits	0.00
04-00-00-1221	A/R - MISC.	0.00
04-00-00-1222	A/R Interest Income	0.00
04-00-00-1230	A/R - Utilities	516,551.27
04-00-00-1231	A/R - Unbilled Utilites	104,265.98
04-00-00-1235	A/R - Doubtful Acct	( 6,581.45)
04-00-00-1240	A/R - BAD DEBT WRITE OFF	14,083.51
04-00-00-1310	Inventory	0.00
04-00-00-1610	Land	144,163.19
04-00-00-1620	Buildings & Improvements	2,136,515.42
04-00-00-1625	Construction in Progress	5,594,951.31
04-00-00-1650	Machinery & Equipment	553,997.68
04-00-00-1660	Automotive Equipment	234,713.42
04-00-00-1670	Furniture & Fixtures	48,873.14
04-00-00-1695	Accumulated Depreciation	0.00
04-00-00-1710	Treatment Rights	446,889.76
04-00-00-1715	Accumulated Amortization	0.00
04-00-00-1830	Capital Improvements	12,991,781.45
04-00-00-1900	DEF. OUTFLOWS-CONTR SUBSEQ.	( 0.01)
04-00-00-1901	DEF. OUTFLOWS-DIFF. IN EXPER	0.00
04-00-00-1902	DEF. OUTFLOWS- DIFF. IN EARN	0.00
04-00-00-1903	NET PENSION ASSET	0.00
04-00-00-1904	DEF. OUTFLOWS- DIFF IN ASSUMPT	( 5,819.00)
04-00-00-1905	NET PENSION LIABILITY	145,327.00
04-00-00-1909	Def Inf- Def in Exp and Act Ex	( 95,397.00)
04-00-01-1620	Accum Depr - Building & Improv	( 1,093,757.58)
04-00-01-1650	Accum Depr - Mach & Equip	( 86,906.66)
04-00-01-1660	Accum Depr - Automotive Equip	( 138,571.63)
04-00-01-1670	Accum Depr - Furniture & Fix	( 42,117.14)
04-00-01-1830	Accum Depr-Infras-Utility	( 7,615,185.93)
04-00-01-1840	Accum Depr-Intangible-Utility	( 446,889.76)
04-00-01-1990	DueTo/From G & A Fund	0.00
04-00-07-1990	DUE TO FROM UTILITY CONSTRUCTI	0.00
04-00-10-1990	DueTo/From Metro Fund	0.00
04-00-11-1990	DueTo/From 2005 Bond Fund	0.00
04-00-16-1990	DUE TO/FROM UTILITY WELL PROJE	0.00
		<u>11,508,200.96</u>
TOTAL ASSETS		11,508,200.96
		=====

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>LIABILITIES</b>		
=====		
04-00-00-2010	Accounts Payable	0.00
04-00-00-2012	Retainage Payable	0.00
04-00-00-2013	Accounts Payable - Other	0.00
04-00-00-2110	Taxes Payable - Payroll	0.06
04-00-00-2120	Taxes Payable - Sales Tax	0.00
04-00-00-2220	Retirement Payable - Employee	0.00
04-00-00-2230	Voluntary Deferred Comp	0.00
04-00-00-2235	CHILD SUPPORT	0.00
04-00-00-2250	Insurance Payable - Employee	9,345.81
04-00-00-2320	Deposits - Utilities	21,700.00
04-00-00-2321	Deposits - Utilities Refunds	254.57
04-00-00-2322	UNCLAIMED PROPERTY	0.00
04-00-00-2710	Treatment Obligation	0.00
04-00-00-2810	Accrued Payroll	0.00
04-00-00-2815	Accrued Vac Liability (Yr End)	5,810.52
04-00-00-2900	BONDS PAYABLE	<u>5,374,381.05</u>
	TOTAL LIABILITIES	<u>5,411,492.01</u>
<b>EQUITY</b>		
=====		
04-00-00-3010	Fund Balance	3,401,470.19
04-00-00-3013	Fund Balance - Formal Reserves	1,985,715.00
04-00-00-3030	Contributed Capital	<u>1,612,822.19</u>
	TOTAL BEGINNING EQUITY	7,000,007.38
	TOTAL REVENUE	929,545.02
	TOTAL EXPENDITURES	<u>1,832,843.45</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	( 903,298.43)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>6,096,708.95</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	11,508,200.96
		=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

04 -UTILITY FUND

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Water</u>					
04-00-00-4410 Water Sales	2,582,385.00	394,266.43	653,326.12	25.30	1,929,058.88
04-00-00-4420 Water Taps	60,000.00	0.00	12,680.00	21.13	47,320.00
TOTAL Water	2,642,385.00	394,266.43	666,006.12	25.20	1,976,378.88
<u>WASTE WATER</u>					
04-00-00-4510 Waste Water Sales	786,790.00	135,618.43	248,123.06	31.54	538,666.94
04-00-00-4520 Waste Water Taps	8,000.00	0.00	1,800.00	22.50	6,200.00
04-00-00-4610 Solid Waste Sales	0.00	0.00	0.00	0.00	0.00
04-00-00-4750 Late Payment Fees	16,000.00	0.00	5,038.84	31.49	10,961.16
TOTAL WASTE WATER	810,790.00	135,618.43	254,961.90	31.45	555,828.10
<u>Miscellaneous</u>					
04-00-00-4920 Miscellaneous Income	5,000.00	0.00	8,577.00	171.54	( 3,577.00)
TOTAL Miscellaneous	5,000.00	0.00	8,577.00	171.54	( 3,577.00)
<u>Intergovernmental/Transfer</u>					
04-00-00-4960 Contributed Capital	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,458,175.00	529,884.86	929,545.02	26.88	2,528,629.98
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

04 -UTILITY FUND  
 UTILITIES

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	
<u>Personnel</u>						
04-00-00-5010	Wages	531,000.00	50,159.84	165,615.68	31.19	365,384.32
04-00-00-5020	Wages - Overtime	27,200.00	2,083.54	7,488.94	27.53	19,711.06
04-00-00-5110	Payroll Taxes - FICA E	43,000.00	3,849.44	12,917.62	30.04	30,082.38
04-00-00-5120	Payroll Taxes - TWC	1,620.00	4.61	54.53	3.37	1,565.47
04-00-00-5210	Retirement - TMRS Empl	60,000.00	5,121.27	16,973.99	28.29	43,026.01
04-00-00-5211	Retirement 457 Plan	9,825.00	947.24	3,538.43	36.01	6,286.57
04-00-00-5310	Insurance-Workers Comp	8,400.00	0.00	0.00	0.00	8,400.00
04-00-00-5325	Insurance - Dental	1,260.00	112.75	385.75	30.62	874.25
04-00-00-5330	Insurance - Disability	1,875.00	179.42	641.83	34.23	1,233.17
04-00-00-5340	Insurance - Medical	54,700.00	14,819.02	39,847.72	72.85	14,852.28
04-00-00-5350	Insurance - Life	490.00	39.73	141.41	28.86	348.59
04-00-00-5410	Contract Labor	20,000.00	1,608.00	7,300.80	36.50	12,699.20
	TOTAL Personnel	759,370.00	78,924.86	254,906.70	33.57	504,463.30
<u>Commodities</u>						
04-00-00-6090	Chemicals	18,000.00	120.00	881.53	4.90	17,118.47
04-00-00-6250	Fuel	10,000.00	810.51	1,356.97	13.57	8,643.03
04-00-00-6340	Garbage - Dumping Fees	1,500.00	864.60	864.60	57.64	635.40
04-00-00-6410	Landscaping	8,250.00	1,100.00	2,235.00	27.09	6,015.00
04-00-00-6490	Janitorial	4,600.00	300.00	1,199.99	26.09	3,400.01
04-00-00-6650	Postage	3,000.00	0.00	560.96	18.70	2,439.04
04-00-00-6660	Printing & Stationary	2,500.00	129.40	374.22	14.97	2,125.78
04-00-00-6730	Supplies - General	2,000.00	671.50	1,685.32	84.27	314.68
04-00-00-6740	Supplies - Office	350.00	41.55	41.55	11.87	308.45
04-00-00-6810	Tools & Equipment	1,500.00	128.34	292.36	19.49	1,207.64
04-00-00-6970	Uniforms	3,000.00	238.82	820.92	27.36	2,179.08
	TOTAL Commodities	54,700.00	4,404.72	10,313.42	18.85	44,386.58
<u>Maintenance</u>						
04-00-00-7110	Building Maintenance	6,700.00	0.00	0.00	0.00	6,700.00
04-00-00-7220	Equipment - General	0.00	0.00	0.00	0.00	0.00
04-00-00-7230	Equipment - Office Equ	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-7410	Vehicles	6,500.00	3,710.60	4,479.80	68.92	2,020.20
	TOTAL Maintenance	15,200.00	3,710.60	4,479.80	29.47	10,720.20
<u>Contract Services</u>						
04-00-00-7502	Prof Serv - Accounting	13,000.00	249.80	989.50	7.61	12,010.50
04-00-00-7510	Water - Fire Hydrants	13,500.00	0.00	0.00	0.00	13,500.00
04-00-00-7520	Water Well/Pumps	49,500.00	6,073.54	7,273.54	14.69	42,226.46
04-00-00-7530	Water - Tanks	0.00	0.00	0.00	0.00	0.00
04-00-00-7535	Water Lines	11,000.00	0.00	1,635.15	14.87	9,364.85
04-00-00-7540	Water - Water Meters	44,000.00	143.36	23,337.36	53.04	20,662.64
04-00-00-7610	Waste Water - Lines	11,000.00	0.00	0.00	0.00	11,000.00
04-00-00-7620	Waste Water - Manholes	0.00	0.00	0.00	0.00	0.00
	TOTAL Contract Services	142,000.00	6,466.70	33,235.55	23.41	108,764.45



CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

04 -UTILITY FUND  
 UTILITIES

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
04-00-00-8001 Prof Fees - Engineerin	30,000.00	2,999.91	6,277.85	20.93	23,722.15
04-00-00-8002 Water Purchase/COH	620,000.00	59,594.93	238,659.91	38.49	381,340.09
04-00-00-8003 WW Treatment Fee	400,000.00	39,386.97	124,928.61	31.23	275,071.39
04-00-00-8004 WW Treatment/COH	25,000.00	0.00	0.00	0.00	25,000.00
04-00-00-8010 Advertising	0.00	0.00	0.00	0.00	0.00
04-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
04-00-00-8130 Bank & Credit Card Cha	30,000.00	460.45	13,647.76	45.49	16,352.24
04-00-00-8170 Data Processing	30,000.00	2,598.51	14,351.35	47.84	15,648.65
04-00-00-8210 Delivery Service	0.00	0.00	0.00	0.00	0.00
04-00-00-8250 Dues/Tuition & Subscri	5,000.00	0.00	1,060.33	21.21	3,939.67
04-00-00-8270 Electricity	95,000.00	0.00	16,926.43	17.82	78,073.57
04-00-00-8450 Insurance - General	22,000.00	0.00	0.00	0.00	22,000.00
04-00-00-8630 Natural Gas	1,800.00	88.86	424.93	23.61	1,375.07
04-00-00-8722 Gain Loss on Sale of C	0.00	0.00	0.00	0.00	0.00
04-00-00-8750 Special Fees	120,000.00	0.00	50,034.00	41.70	69,966.00
04-00-00-8890 Telephone	15,500.00	529.82	2,123.15	13.70	13,376.85
04-00-00-8930 Travel & Subsistence	1,500.00	0.00	0.00	0.00	1,500.00
04-00-00-8990 Solid Waste Collectio	34,070.00	2,839.17	11,356.34	33.33	22,713.66
TOTAL Support Services	1,361,730.00	102,820.28	457,077.98	33.57	904,652.02
<u>Capital Outlay</u>					
04-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
04-00-00-9250 TRANSFER TO UT CIP	750,000.00	0.00	750,000.00	100.00	0.00
04-00-00-9251 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9252 TRANSFER TO DEBT SERVI	322,830.00	0.00	322,830.00	100.00	0.00
04-00-00-9253 TRANSFER TO GENERAL FU	0.00	0.00	0.00	0.00	0.00
04-00-00-9400 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	1,072,830.00	0.00	1,072,830.00	100.00	0.00
TOTAL UTILITIES	3,405,830.00	196,327.16	1,832,843.45	53.81	1,572,986.55
TOTAL EXPENDITURES	3,405,830.00	196,327.16	1,832,843.45	53.81	1,572,986.55
REVENUES OVER/ (UNDER) EXPENDITURES	52,345.00	333,557.70	( 903,298.43)		955,643.43

CITY OF BUNKER HILL VILLAGE  
BALANCE SHEET  
AS OF: APRIL 30TH, 2023

05 -COURT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
05-00-00-1001	Cash in Bank	12,542.23	
05-00-00-1018	Child Safety	8,406.87	
05-00-00-1019	Security Fund	11,559.72	
05-00-00-1020	Technology	0.00	
05-00-00-1053	Reserves - Facilities	0.00	
05-00-00-1222	A/R Interest Income	<u>0.00</u>	
			<u>32,508.82</u>
TOTAL ASSETS			32,508.82
			=====
<b>LIABILITIES</b>			
=====			
05-00-00-2010	Accounts Payable	0.00	
05-00-00-2011	Accounts Payable - Court	539.80	
05-00-00-2012	Accounts Payable - Other	0.00	
05-00-00-2013	Accounts Payable - Other	0.00	
05-00-00-2240	Court Taxes-Payable to State	0.00	
05-00-00-2241	Court Taxes- IDF	0.00	
05-00-00-2242	Court Taxes- Child Safety Seat	0.00	
05-00-00-2243	Court Taxes- CJFS	0.00	
05-00-00-2244	Court Taxes- CSS	0.00	
05-00-00-2245	Court Taxes- Time Pay Fee	0.00	
05-00-00-2246	Court Taxes- State OMNI	0.00	
05-00-00-2248	Court Taxes- Linebarger	0.00	
05-00-00-2249	Court Taxes- Truancy Prevent	0.00	
05-00-00-2310	Deposits- Court Bonds	<u>2,246.00</u>	
TOTAL LIABILITIES			<u>2,785.80</u>
<b>EQUITY</b>			
=====			
05-00-00-3010	FUND BALANCE	7,757.85	
05-00-00-3012	Child Safety	8,406.87	
05-00-00-3016	Security Fund	<u>11,559.72</u>	
TOTAL BEGINNING EQUITY			27,724.44
TOTAL REVENUE			3,776.72
TOTAL EXPENDITURES			<u>1,778.14</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			1,998.58
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>29,723.02</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			32,508.82
			=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

05 -COURT FUND

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Mun. Court Fines &amp; Fees</u>					
05-00-00-4210 Court- Fines	0.00	0.00	0.00	0.00	0.00
05-00-00-4215 Court - Time Pay Fees/Cit	1,210.00	83.33	302.25	24.98	907.75
05-00-00-4216 Court - Time Pay Fees/ E	310.00	2.50	7.50	2.42	302.50
05-00-00-4217 Court - OMNI	650.00	80.45	160.45	24.68	489.55
05-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
05-00-00-4225 Child Safety 1015	1,650.00	900.00	1,567.96	95.03	82.04
05-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
05-00-00-4245 Court - Judicial Support	0.00	10.27	18.07	0.00 (	18.07)
05-00-00-4260 Security Fees	2,420.00	63.70	126.10	5.21	2,293.90
05-00-00-4270 Technology Fees	4,000.00	68.45	120.45	3.01	3,879.55
05-00-00-4271 CHILD SAFETY HARRIS CO	<u>4,000.00</u>	<u>1,473.94</u>	<u>1,473.94</u>	<u>36.85</u>	<u>2,526.06</u>
TOTAL Mun. Court Fines & Fees	14,240.00	2,682.64	3,776.72	26.52	10,463.28
<u>Interest Income</u>					
05-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	14,240.00	2,682.64	3,776.72	26.52	10,463.28
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

05 -COURT FUND  
 COURT RESERVES

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
05-00-00-8140 Child Safety	150.00	0.00	0.00	0.00	150.00
05-00-00-8610 Court- General	0.00	0.00	0.00	0.00	0.00
05-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
05-00-00-8625 Technology	5,500.00	182.14	1,778.14	32.33	3,721.86
05-00-00-8626 Security	4,300.00	0.00	0.00	0.00	4,300.00
TOTAL Support Services	9,950.00	182.14	1,778.14	17.87	8,171.86
<hr/>					
TOTAL COURT RESERVES	9,950.00	182.14	1,778.14	17.87	8,171.86
<hr/>					
TOTAL EXPENDITURES	9,950.00	182.14	1,778.14	17.87	8,171.86
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	4,290.00	2,500.50	1,998.58		2,291.42

06 -GF CAPITAL PROJECTS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
06-00-00-1001	Cash in Bank	2,906,275.26	
06-00-00-1050	Signals	0.00	
06-00-00-1053	Reserves - Facilities	0.00	
06-00-00-1060	Infra -Streets & Drainage	0.00	
06-00-00-1068	BEAUTIFICATION	12,731.82	
06-00-00-1092	PREPAID MVPD CAPITAL ASSET	0.00	
06-00-00-1222	A/R Interest Income	0.00	
06-00-00-1990	DUE TO AND FROM	0.00	
			<u>2,919,007.08</u>
	<b>TOTAL ASSETS</b>		<b>2,919,007.08</b>
			=====
<b>LIABILITIES</b>			
=====			
06-00-00-2010	Accounts Payable	0.00	
06-00-00-2012	Retainage Payable	8,640.71	
06-00-00-2013	Accounts Payable - Other	0.00	
	<b>TOTAL LIABILITIES</b>		<u>8,640.71</u>
<b>EQUITY</b>			
=====			
06-00-00-3010	Fund Balance- Capital	525,370.09	
06-00-00-3013	Fund Balance - Formal Reserves	170,289.20	
	<b>TOTAL BEGINNING EQUITY</b>	695,659.29	
	<b>TOTAL REVENUE</b>	2,406,970.23	
	<b>TOTAL EXPENDITURES</b>	<u>192,263.15</u>	
	<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>	2,214,707.08	
	<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>		<u>2,910,366.37</u>
	<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>		<b>2,919,007.08</b>
			=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

06 -GF CAPITAL PROJECTS

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
06-00-00-4500 Annual Contribution	1,684,719.00	0.00	1,684,719.00	100.00	0.00
06-00-00-4600 Contributions from Reserv	94,591.00	0.00	94,591.00	100.00	0.00
06-00-00-4700 BEAUTIFICATION	40,000.00	0.00	40,000.00	100.00	0.00
06-00-00-4800 FACILITIES	0.00	0.00	0.00	0.00	0.00
06-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	1,819,310.00	0.00	1,819,310.00	100.00	0.00
<u>Interest Income</u>					
06-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Miscellaneous</u>					
06-00-00-4920 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
06-00-00-4990 Transfer In	450,000.00	137,660.23	587,660.23	130.59	( 137,660.23)
TOTAL Intergovernmental/Transfer	450,000.00	137,660.23	587,660.23	130.59	( 137,660.23)
TOTAL REVENUES	2,269,310.00	137,660.23	2,406,970.23	106.07	( 137,660.23)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

06 -GF CAPITAL PROJECTS  
 GENERAL CAPITAL

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
06-00-00-8832 BEAUTIFICATION	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL Support Services	40,000.00	0.00	0.00	0.00	40,000.00
<u>Capital Outlay</u>					
06-00-00-9180 Infrastructure	0.00	0.00	0.00	0.00	0.00
06-00-00-9183 Drainage	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.01 Localized Drainage	50,000.00	0.00	618.42	1.24	49,381.58
06-00-00-9183.02 Regional Drainage / Po	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.06 DRAINAGE EATON COURT	0.00	0.00	0.00	0.00	0.00
06-00-00-9184 Streets	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.01 Asphalt Rehabilitation	50,000.00	0.00	0.00	0.00	50,000.00
06-00-00-9184.02 Chapel Bell/Other Rate	13,290.00	0.00	646.88	4.87	12,643.12
06-00-00-9184.03 Gessner Northbound & M	870,234.00	5,000.00	6,550.00	0.75	863,684.00
06-00-00-9184.04 SIDEWALK	80,000.00	0.00	0.00	0.00	80,000.00
06-00-00-9184.05 TAYLOR CREST CT LAWN/F	15,004.00	2,357.48	10,957.48	73.03	4,046.52
06-00-00-9184.06 SIDEWALK 11646 MEMORIA	25,000.00	37,290.01	37,290.01	149.16 (	12,290.01)
06-00-00-9184.07 STREETS-STREY TAYLORCR	960,000.00	0.00	0.00	0.00	960,000.00
06-00-00-9184.08 STREETS BUNKER HILL OV	380,000.00	0.00	0.00	0.00	380,000.00
06-00-00-9190 Public Safety	94,591.00	0.00	94,591.33	100.00 (	0.33)
06-00-00-9190.01 Village Fire Departmen	0.00	0.00	0.00	0.00	0.00
06-00-00-9191 Facilities	412,437.00	4,460.68	41,609.03	10.09	370,827.97
TOTAL Capital Outlay	2,950,556.00	49,108.17	192,263.15	6.52	2,758,292.85
TOTAL GENERAL CAPITAL	2,990,556.00	49,108.17	192,263.15	6.43	2,798,292.85
TOTAL EXPENDITURES	2,990,556.00	49,108.17	192,263.15	6.43	2,798,292.85
REVENUES OVER/(UNDER) EXPENDITURES	( 721,246.00)	88,552.06	2,214,707.08		( 2,935,953.08)

07 -UTILITY CAPITAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
07-00-00-1001	Cash in Bank	1,918,762.79
07-00-00-1017	INDEPENDENT FINANCIAL	4,000,000.00
07-00-00-1022	TEXAS CLASS	0.00
07-00-00-1050	Reserve- Water Production	0.00
07-00-00-1053	Reserves - Facilities	0.00
07-00-00-1060	Infr- Water & Wastewater Lines	0.00
07-00-00-1222	A/R Interest Income	0.00
07-00-00-1620	BUILDING & IMPROVEMENTS	0.00
07-00-00-1620	Accum Dep - Buildings & Imp	0.00
07-00-00-1625	Construction in Progress	0.00
07-00-00-1985	WATER WELL #5	0.00
07-00-00-1990	DUE TO/ FROM UTILITY	0.00
		<u>5,918,762.79</u>
TOTAL ASSETS		5,918,762.79
		=====
<b>LIABILITIES</b>		
=====		
07-00-00-2010	Accounts Payable	0.00
07-00-00-2012	Retainage Payable	16,047.04
07-00-00-2013	Accounts Payable - Other	0.00
	TOTAL LIABILITIES	<u>16,047.04</u>
<b>EQUITY</b>		
=====		
07-00-00-3010	FUND BALANCE	4,956,524.87
07-00-00-3013	Fund Balance - Formal Reserves	0.28
07-00-00-3030	Contributed Capital	0.00
	TOTAL BEGINNING EQUITY	4,956,525.15
	TOTAL REVENUE	1,050,000.00
	TOTAL EXPENDITURES	<u>103,809.40</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	946,190.60
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>5,902,715.75</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	5,918,762.79
		=====



CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

07 -UTILITY CAPITAL

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
07-00-00-4501 ANNUAL CONTRIB - UTILITY	750,000.00	0.00	750,000.00	100.00	0.00
07-00-00-4600 Contributions from Reserv	300,000.00	0.00	300,000.00	100.00	0.00
07-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL WASTE WATER	1,050,000.00	0.00	1,050,000.00	100.00	0.00
<u>Interest Income</u>					
07-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Intergovernmental/Transfer</u>					
07-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
07-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,050,000.00	0.00	1,050,000.00	100.00	0.00

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

07 -UTILITY CAPITAL  
 DEPARTMENT 00

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
07-00-00-7503 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7504 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7871 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
07-00-00-8100 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
07-00-00-9053 WATER WELL #5	22,000.00	21,390.04	21,390.04	97.23	609.96
07-00-00-9055 TRANSMISSION LINE TAYL	3,400.00	3,400.00	3,400.00	100.00	0.00
07-00-00-9180 Water & Wastewater	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.01 Trans Line to Taylor	0.00	1,413.25	1,413.25	0.00	( 1,413.25)
07-00-00-9180.02 Tele of Concrete LInes	90,000.00	0.00	0.00	0.00	90,000.00
07-00-00-9180.03 TELEVISING SCADA	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.04 Replace of Concrete Li	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.05 GENERATOR AT TAYLORCRE	0.00	0.00	0.00	0.00	0.00
07-00-00-9181 TRANS LINE TO TAYLOR C	0.00	0.00	0.00	0.00	0.00
07-00-00-9182 REPLACE CAST IRON LINE	400,000.00	0.00	0.00	0.00	400,000.00
07-00-00-9182.01 Water Well #5	125,000.00	0.00	0.00	0.00	125,000.00
07-00-00-9182.02 WP#2 Recoat Storage Ta	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.03 WP #2 VFD Booster Pump	40,000.00	0.00	0.00	0.00	40,000.00
07-00-00-9183 TELE OF CONCRETE LINE	0.00	0.00	0.00	0.00	0.00
07-00-00-9184 REPLACE OF CONCRETE LI	0.00	0.00	0.00	0.00	0.00
07-00-00-9185 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9186 WP#2 RECOAT STORAGE TA	0.00	0.00	0.00	0.00	0.00
07-00-00-9187 WP #2 VFD BOOSTER PUMP	0.00	0.00	0.00	0.00	0.00
07-00-00-9188 Irrigation Systems	20,000.00	0.00	333.00	1.67	19,667.00
07-00-00-9191 Facilities	723,076.00	8,283.35	77,273.11	10.69	645,802.89
07-00-00-9192 METER REPLACEMENT	250,000.00	0.00	0.00	0.00	250,000.00
07-00-00-9193 PAINT FIRE HYDRANT	20,000.00	0.00	0.00	0.00	20,000.00
07-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
07-00-00-9201.01 CONTRA EXPENSE	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.01 CONTRA EXPENSE ACCT	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.04 Transfer to Utility Fu	0.00	0.00	0.00	0.00	0.00
07-00-00-9700 VEHICLES	0.00	0.00	0.00	0.00	0.00
07-00-00-9701 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	1,693,476.00	34,486.64	103,809.40	6.13	1,589,666.60
TOTAL DEPARTMENT 00	1,693,476.00	34,486.64	103,809.40	6.13	1,589,666.60
TOTAL EXPENDITURES	1,693,476.00	34,486.64	103,809.40	6.13	1,589,666.60
REVENUES OVER/(UNDER) EXPENDITURES	( 643,476.00)	( 34,486.64)	946,190.60		( 1,589,666.60)

09 -SOLID WASTE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
09-00-00-1001	Cash In Bank	98,243.65	
09-00-00-1053	Reserves - Facilities	0.00	
09-00-00-1090	CASH IN TRANSIT	0.00	
09-00-00-1222	A/R Interest Income	0.00	
09-00-00-1230	A/R - Utilities	87,968.34	
09-00-00-1231	A/R - Unbilled Utilities	22,979.53	
09-00-00-1235	A/R - Doubtful Accounts	( 1,363.48)	
09-00-00-1240	A/R - BAD DEBT WRITE OFF	2,572.65	
			<u>210,400.69</u>
TOTAL ASSETS			210,400.69
			=====
<b>LIABILITIES</b>			
=====			
09-00-00-2010	Accounts Payable	37,921.00	
09-00-00-2012	Accounts Payable - Other	0.00	
09-00-00-2013	Accounts Payable - Other	0.00	
09-00-00-2120	Taxes Payable - Sales Tax	6,644.84	
	TOTAL LIABILITIES		<u>44,565.84</u>
<b>EQUITY</b>			
=====			
09-00-00-3010	FUND BALANCE	166,624.48	
09-00-00-3030	Contributed Capital	0.00	
	TOTAL BEGINNING EQUITY	166,624.48	
TOTAL REVENUE		163,729.72	
TOTAL EXPENDITURES		<u>164,519.35</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 789.63)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>165,834.85</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			210,400.69
			=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

09 -SOLID WASTE

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
09-00-00-4610 Solid Waste Sales	495,200.00	81,562.11	162,761.45	32.87	332,438.55
09-00-00-4750 Late Fee - Penalty	0.00	0.00	968.27	0.00	(968.27)
TOTAL WASTE WATER	495,200.00	81,562.11	163,729.72	33.06	331,470.28
<u>Miscellaneous</u>					
09-00-00-4920 Misc. Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	495,200.00	81,562.11	163,729.72	33.06	331,470.28
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

09 -SOLID WASTE  
 SOLID WASTE

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
09-00-00-8130 Banking/CC Fees	1,500.00	0.00	1,816.93	121.13 (	316.93)
09-00-00-8990 Solid Waste Collection	466,237.00	37,710.52	151,346.08	32.46	314,890.92
09-00-00-8991 Administration Fee	<u>34,070.00</u>	<u>2,839.17</u>	<u>11,356.34</u>	<u>33.33</u>	<u>22,713.66</u>
TOTAL Support Services	501,807.00	40,549.69	164,519.35	32.79	337,287.65
<hr/>					
TOTAL SOLID WASTE	501,807.00	40,549.69	164,519.35	32.79	337,287.65
<hr/>					
TOTAL EXPENDITURES	501,807.00	40,549.69	164,519.35	32.79	337,287.65
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 6,607.00)	41,012.42 (	789.63)	(	5,817.37)

10 -METRO FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
10-00-00-1001	Cash in Bank	36,442.13	
10-00-00-1053	Reserves - Facilities	0.00	
10-00-00-1090	Cash in Transit	0.00	
10-00-00-1221	A/R - Interest	0.00	
10-00-00-1222	A/R Interest Income	0.00	
10-00-01-1990	DueTo/From G & A Fund	0.00	
10-00-03-1990	DueTo/From Debt Service Fund	0.00	
10-00-04-1990	DueTo/From Utility Fund	0.00	
		<u>36,442.13</u>	<u>36,442.13</u>
TOTAL ASSETS			<u>36,442.13</u>
=====			
<b>LIABILITIES</b>			
=====			
10-00-00-2010	Accounts Payable	0.00	
10-00-00-2012	Accounts Payable - Other	0.00	
10-00-00-2013	Accounts Payable - Other	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	<u>0.00</u>
<b>EQUITY</b>			
=====			
10-00-00-3010	Fund Balance	<u>521,539.50</u>	
	TOTAL BEGINNING EQUITY	521,539.50	
	TOTAL REVENUE	0.00	
	TOTAL EXPENDITURES	<u>485,097.37</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	( 485,097.37)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>36,442.13</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>36,442.13</u>
=====			

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

10 -METRO FUND

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER</u>					
10-00-00-4810 Sales Tax Metro	134,000.00	0.00	0.00	0.00	134,000.00
TOTAL WASTE WATER	134,000.00	0.00	0.00	0.00	134,000.00
<u>Interest Income</u>					
10-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	134,000.00	0.00	0.00	0.00	134,000.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

10 -METRO FUND  
 METRO

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
10-00-00-6890 Traffic Signs & Signal	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
10-00-00-8130 Bank Charges	0.00	0.00	0.00	0.00	0.00
10-00-00-8720 Prof Fees - Eng. / Oth	0.00	0.00	0.00	0.00	0.00
10-00-00-8721 Prof Fees - Eng Mem/Ge	0.00	0.00	0.00	0.00	0.00
10-00-00-8770 Administrative Costs	0.00	0.00	0.00	0.00	0.00
10-00-00-8810 Streets - Right of Way	90,000.00	17,470.00	32,295.00	35.88	57,705.00
10-00-00-8820 Streets - Lighting	24,000.00	13.28	2,802.37	11.68	21,197.63
10-00-00-8830 Streets - Repairs	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Support Services	134,000.00	17,483.28	35,097.37	26.19	98,902.63
<u>Capital Outlay</u>					
10-00-00-9180 Capital Infrastructure	0.00	0.00	0.00	0.00	0.00
10-00-00-9810 TRANSFER TO GF CONSTRU	450,000.00	0.00	450,000.00	100.00	0.00
TOTAL Capital Outlay	450,000.00	0.00	450,000.00	100.00	0.00
<hr/>					
TOTAL METRO	584,000.00	17,483.28	485,097.37	83.06	98,902.63
<hr/>					
TOTAL EXPENDITURES	584,000.00	17,483.28	485,097.37	83.06	98,902.63
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 450,000.00)	( 17,483.28)	( 485,097.37)		35,097.37



15 -GF DRAINAGE DETENTION CON

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
15-00-00-1001	Cash in Bank	0.00	
15-00-00-1016	Allegiance Bank	0.00	
15-00-00-1990	DUE TO AND FROM	<u>0.00</u>	
			0.00
TOTAL ASSETS			<u>0.00</u>
=====			
<b>LIABILITIES</b>			
=====			
15-00-00-2010	Accounts Payable	0.00	
15-00-00-2012	Retainage Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
<b>EQUITY</b>			
=====			
15-00-00-3010	Fund Balance	<u>137,660.23</u>	
TOTAL BEGINNING EQUITY		137,660.23	
TOTAL REVENUE		0.00	
TOTAL EXPENDITURES		<u>137,660.23</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 137,660.23)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>0.00</u>
=====			

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: APRIL 30TH, 2023

15 -GF DRAINAGE DETENTION CON

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Intergovernmental/Transfer</u>					
15-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
15-00-00-4961 Net Premium	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

15 -GF DRAINAGE DETENTION CON  
 G & A

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Services</u>					
15-00-00-7503 PS Engineering & Other	0.00	0.00	0.00	0.00	0.00
15-00-00-7504 PS - LEGAL	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
15-00-00-8751 Underwriter Discount	0.00	0.00	0.00	0.00	0.00
15-00-00-8752 Closing Cost	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
15-00-00-9183 Drainage at BHE	0.00	0.00	0.00	0.00	0.00
15-00-00-9250 Transfer to General Co	0.00	137,660.23	137,660.23	0.00	( 137,660.23)
15-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	137,660.23	137,660.23	0.00	( 137,660.23)
<hr/>					
TOTAL G & A	0.00	137,660.23	137,660.23	0.00	( 137,660.23)
<hr/>					
TOTAL EXPENDITURES	0.00	137,660.23	137,660.23	0.00	( 137,660.23)
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 137,660.23)	( 137,660.23)		137,660.23

16 -UF Well and Trans Line

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
16-00-00-1001	Cash in Bank	( 261,209.89)
16-00-00-1016	Allegiant Bank	0.00
16-00-00-1990	DUE TO/FROM UTILITY	0.00
		( 261,209.89)
TOTAL ASSETS		( 261,209.89)
		=====
<b>LIABILITIES</b>		
=====		
16-00-00-2010	Accounts Payable	0.00
16-00-00-2011	ACCOUNTS PAYABLE YE	0.00
16-00-00-2012	Retainage Payable	0.00
16-00-00-2800	Accrued Interest	27,064.63
16-00-00-2850	Net Premium Liability	0.00
16-00-00-2900	ST Bonds Payable	0.00
16-00-00-2901	LT Bonds Payable	0.00
	TOTAL LIABILITIES	27,064.63
<b>EQUITY</b>		
=====		
16-00-00-3010	Fund Balance	( 270,668.52)
	TOTAL BEGINNING EQUITY	( 270,668.52)
TOTAL REVENUE		0.00
TOTAL EXPENDITURES		17,606.00
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 17,606.00)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		( 288,274.52)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		( 261,209.89)
		=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

16 -UF Well and Trans Line

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Intergovernmental/Transfer</u>					
16-00-00-4960 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

16 -UF Well and Trans Line  
 PUBLIC WORKS

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
16-00-00-6410 LANDSCAPING WW#5	53,900.00	17,256.00	17,606.00	32.66	36,294.00
TOTAL Commodities	53,900.00	17,256.00	17,606.00	32.66	36,294.00
<u>Contract Services</u>					
16-00-00-7503 PS -Engineering Well	0.00	0.00	0.00	0.00	0.00
16-00-00-7504 PS- Engineering Trans	0.00	0.00	0.00	0.00	0.00
16-00-00-7505 PS-Legal Fees Well	0.00	0.00	0.00	0.00	0.00
16-00-00-7506 PS-Legal Fees Trans Li	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
16-00-00-8010 Advertisement Well	0.00	0.00	0.00	0.00	0.00
16-00-00-8011 Advertisement Trans Li	0.00	0.00	0.00	0.00	0.00
16-00-00-8490 Interest Expense	0.00	0.00	0.00	0.00	0.00
16-00-00-8750 Closing Costs	0.00	0.00	0.00	0.00	0.00
16-00-00-8751 Underwriter Discount	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<u>Capital Outlay</u>					
16-00-00-9053 Drilling Design and Co	0.00 (	20,730.04)	0.00	0.00	0.00
16-00-00-9054 Restor Design and Cons	0.00	0.00	0.00	0.00	0.00
16-00-00-9055 Construction Trans Lin	0.00 (	3,400.00)	0.00	0.00	0.00
16-00-00-9100 Contingency - Well	0.00	0.00	0.00	0.00	0.00
16-00-00-9201 Net Premium Amortizati	0.00	0.00	0.00	0.00	0.00
16-00-00-9201.01 CONTRA ACCOUNT	0.00	0.00	0.00	0.00	0.00
16-00-00-9250 Transfer to Utility Co	0.00	0.00	0.00	0.00	0.00
16-00-00-9700 ALL TERRAINE VEHICLE	0.00	0.00	0.00	0.00	0.00
16-00-00-9701 MINI ESCAVATOR	0.00	0.00	0.00	0.00	0.00
16-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00 (	24,130.04)	0.00	0.00	0.00
<hr/>					
TOTAL PUBLIC WORKS	53,900.00 (	6,874.04)	17,606.00	32.66	36,294.00
<hr/>					
TOTAL EXPENDITURES	53,900.00 (	6,874.04)	17,606.00	32.66	36,294.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 53,900.00)	6,874.04 (	17,606.00)	(	36,294.00)

17 -Offsite Tree Program

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
17-00-00-1000	POOLED CASH	0.04	
17-00-00-1001	Cash in Bank	<u>167,285.80</u>	
			<u>167,285.84</u>
TOTAL ASSETS			167,285.84
			=====
<b>LIABILITIES</b>			
=====			
17-00-00-2010	Accounts Payable	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
<b>EQUITY</b>			
=====			
17-00-00-3010	FUND BALANCE	<u>195,655.84</u>	
TOTAL BEGINNING EQUITY			195,655.84
TOTAL REVENUE			0.00
TOTAL EXPENDITURES			<u>28,370.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			( 28,370.00)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>167,285.84</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			167,285.84
			=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

17 -Offsite Tree Program

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Licenses &amp; Permits</u>					
17-00-00-4351 Offsite Tree Program Rev	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Licenses & Permits	60,000.00	0.00	0.00	0.00	60,000.00
<u>Intergovernmental/Transfer</u>					
17-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	60,000.00	0.00	0.00	0.00	60,000.00
	=====	=====	=====	=====	=====



CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

17 -Offsite Tree Program  
 NON-DEPARTMENTAL

33.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
17-00-00-8752 Offsite Tree Program E	100,000.00	22,870.00	28,370.00	28.37	71,630.00
TOTAL Support Services	100,000.00	22,870.00	28,370.00	28.37	71,630.00
TOTAL NON-DEPARTMENTAL	100,000.00	22,870.00	28,370.00	28.37	71,630.00
TOTAL EXPENDITURES	100,000.00	22,870.00	28,370.00	28.37	71,630.00
REVENUES OVER/(UNDER) EXPENDITURES	( 40,000.00)	( 22,870.00)	( 28,370.00)		( 11,630.00)

99 - POOLED CASH

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
99-00-00-1000	Pooled Cash	1,410,756.49	
99-00-00-1053	Reserves - Facilities	0.00	
99-00-00-1222	A/R Interest Income	0.00	
99-00-00-1350	ADVANCES	0.00	
99-00-99-1900	Due From Other Funds	0.00	
			<u>1,410,756.49</u>
TOTAL ASSETS			1,410,756.49
			=====
<b>LIABILITIES</b>			
=====			
99-00-00-2010	Accounts Payable	0.00	
99-00-00-2012	Accounts Payable - Other	0.00	
99-00-00-2013	Accounts Payable - Other	0.00	
99-00-00-2020	Wages Payable	0.00	
99-00-99-2900	Due to Other Funds	1,410,756.49	
	TOTAL LIABILITIES		<u>1,410,756.49</u>
<b>EQUITY</b>			
=====			
99-00-00-3010	Fund Balance - G & A	0.00	
	TOTAL BEGINNING EQUITY	0.00	
TOTAL REVENUE		0.00	
TOTAL EXPENDITURES		0.00	
TOTAL REVENUE OVER/(UNDER) EXPENSES		0.00	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,410,756.49
			=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2023

99 - POOLED CASH

33.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

**BOWNS WHOLESALE NURSERY**

2110 CEDAR LANE  
 KATY, TX 77494  
 281-578-1892

CUSTOMER'S ORDER NO.		PHONE		DATE		
NAME <i>City of Bunker Hill Village</i>				<i>1 May 2023</i>		
ADDRESS						
SOLD BY <i>Don</i>	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RET'D.	PAID OUT
QTY. <i>2</i>						PRICE AMOUNT <i>695 1,390.00</i>
DESCRIPTION <i>30g Paide of Houston Kypm</i>						
<i>Planted on Tymbert ct.</i>						
TAX						<i>1,390.00</i>
TOTAL						<i>1,390.00</i>
RECEIVED BY						

All claims and returned goods must be accompanied by this bill.

*Thank You*

C PRODUCT 610  
**14071**

**Gauge Engineering**  
 11750 Katy Freeway, Suite 400  
 Houston, TX 77079



City of Bunker Hill Village  
 11977 Memorial Drive  
 Houston, TX 77024  
 Karen Glynn, PE

Invoice number 2179  
 Date 01/12/2023

Project 1147 MEMORIAL DRIVE - BUNKER HILL

Professional Services Provided Through December 31, 2022

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Current Billed
<b>Basic Services</b>	35,375.00	100.00	31,509.00	35,375.00	0.00	3,866.00
<b>Technical Memo Development</b>	10,770.00	100.00	10,770.00	10,770.00	0.00	0.00
<b>Project Management</b>	8,950.00	100.00	8,055.00	8,950.00	0.00	895.00
<b>QA/QC</b>	3,410.00	100.00	3,410.00	3,410.00	0.00	0.00
<b>Miscellaneous/Expenses</b>	135.00	100.00	135.00	135.00	0.00	0.00
<b>Total</b>	<b>58,640.00</b>	<b>100.00</b>	<b>53,879.00</b>	<b>58,640.00</b>	<b>0.00</b>	<b>4,761.00</b>

Invoice total 4,761.00

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
2179	01/12/2023	4,761.00	4,761.00				
	<b>Total</b>	<b>4,761.00</b>	<b>4,761.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

I certify the above to be true and correct

-----  
 Muhammad Ali, PE

**Please note new mailing address**  
 Please make checks payable to:  
 Gauge Engineering, LLC  
 11750 Katy Freeway, Suite 400  
 Houston, TX 77079

✓-00754  
 06 9184.03

**Langford Engineering, Inc.**  
 1080 W. Sam Houston Pkwy. N.  
 Suite 200  
 Houston, TX 77043  
 713-461-3530

City of Bunker Hill Village  
 11977 Memorial Drive  
 Houston, TX 77024

Invoice number 26278  
 Date 03/31/2023

Project **200-009 Bunker Hill General  
 Engineering Services**

Engineering Services through March 31,2023

**Invoice Summary**

Description	Current Billed
101 - 2023 Misc Assignments	2,999.91
<b>Total</b>	<b>2,999.91</b>

**101 - 2023 Misc Assignments**

**Professional Fees**

	Hours	Billed Amount
Principal	1.00	195.00
<i>Meeting at City Hall and request for CIP info on status of sewer rehab and future water facilities. Also discussed Sewer Treatment plant contract with MVWA.</i>		
Project Designer	2.75	327.53
<i>Water and sewer rehab map updates Sanitary sewer rehab exhibit</i>		
CAD Technician I	12.50	975.51
<i>Water and sewer rehab map updates Sewer rehab exhibit</i>		
Senior Project Manager	8.50	1,501.87
<i>Breakdown for Accounting on Pay Apps Updates for Change Order and Susan Utility Spreadsheet for last ten years Sent Exhibits to Client regarding Sanitary Sewer Rehab, and additional testing requirements for Water Well. Meeting with City Admin regarding Cleaning and Televising</i>		
Professional Fees subtotal	24.75	2,999.91
Phase subtotal		2,999.91
	<b>Invoice total</b>	<b>2,999.91</b>

Approved by:

John K. Davis  
 President

*For questions regarding this invoice, please call Sonya Castro at 713-461-3530 or email Sonya.C@langfordeng.com. Thank you.*

**Langford Engineering, Inc.**  
 1080 W. Sam Houston Pkwy. N.  
 Suite 200  
 Houston, TX 77043  
 713-461-3530

City of Bunker Hill Village  
 11977 Memorial Drive  
 Houston, TX 77024

Invoice number 26279  
 Date 03/31/2023

Project **200-027 Water Well No 5 Transmission  
 Line & Taylorcrest Water Plant  
 Modification**

Engineering Services through March 31, 2023

Provide Engineering Services for the Design and Construction of the Transmission Line for Water Well No 5

**Invoice Summary**

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
WATER LINE CONSTRUCTION	319,960.00	319,960.00	318,903.72	1,056.28
WATER PLANT CONSTRUCTION	53,700.00	53,700.00	53,396.97	303.03
REMBURSABLE EXPENSES				
019 - REIMBURSABLE EXPENSE	0.00	1,413.25	1,359.31	53.94
<b>Total</b>	<b>373,660.00</b>	<b>375,073.25</b>	<b>373,660.00</b>	<b>1,413.25</b>

**Reimbursables**

**Water Plant Construction**

	Units	Rate	Billed Amount
Blueprints/Copies/Reproduction <i>Bond Copies 200-027-029</i>			21.54
Water Plant Construction subtotal			21.54

**Reimbursable Expenses**

**019 - Reimbursable Expense**

	Units	Rate	Billed Amount
Blueprints/Copies/Reproduction <i>Bond copies 200-027-019</i>			46.44
Mileages	12.00	0.625	7.50
Phase subtotal			53.94
Reimbursable Expenses subtotal			53.94
Reimbursables subtotal			75.48

Invoice total **1,413.25**



Approved by:

John K. Davis  
President

*For questions regarding this invoice, please call Sonya Castro at 713-461-3530 or email [Sonya.C@langfordeng.com](mailto:Sonya.C@langfordeng.com). Thank you.*

**Langford Engineering, Inc.**  
1080 W. Sam Houston Pkwy. N.  
Suite 200  
Houston, TX 77043  
713-461-3530

City of Bunker Hill Village  
11977 Memorial Drive  
Houston, TX 77024

Invoice number 26303  
Date 04/28/2023

Project **200-028 Sanitary Sewer Cleaning & Televising -2023**

Engineering Services through April 28, 2023

Design and Construction Phase Services for Sanitary Sewer Cleaning and Televising - 2023

**Invoice Summary**

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
013 - Contract Docs & Const. Phase Services	6,500.00	1,625.00	0.00	1,625.00
014 - Observation of Construction	5,100.00	0.00	0.00	0.00
016 - Record Drawings	1,500.00	0.00	0.00	0.00
017 - Engineering Report	3,450.00	0.00	0.00	0.00
018 - Review of TV	3,450.00	0.00	0.00	0.00
019 - Reimbursable Expenses	0.00	0.00	0.00	0.00
Total	20,000.00	1,625.00	0.00	1,625.00

Invoice total **1,625.00**

Approved by:

John K. Davis  
President

V-00200

07-9180.02

For questions regarding this invoice, please call Sonya Castro at 713-461-3530 or email Sonya.C@langfordeng.com. Thank you.

# APPLICATION FOR PAYMENT

METROCITY LLC

Owner: City of Bunker Hill Project: Chapel Belle Ln & Tamerlane Dr Contract Date: 2/14/22 Estimate # 11  
 Project # 312 Contract Time: 200 Beg Period 1/1/23  
 Org. Completion Date: 9/2/22 End Period 3/31/23  
 Additional Days: 30 %Time Completed 178%  
 Completion Date: 10/2/22 %Work Completed 100%

## ANALYSIS OF CONTRACT AMOUNT

1. Original Contract Amount	\$ 996,395.00
2. Net change by Change Order	\$ 144,657.53
3. Revised Contract Amount	\$ 1,141,052.53
4. Total Completed and Stored Today	\$ 1,141,052.53
5. Retainage:	
a: 10% of Completed Work	\$ -
b: 10% of Stored Material	\$ -
6. Net Amount Earned to Date: (Line 4 less 5 total)	\$ 1,141,052.53
7. Less Previous Payments	\$ 1,104,409.40
8. Amount Due this Estimate	\$ 36,643.13
9. Balance to Finish, Include Retainage (Line 3 less Line 6)	\$ -

MetroCity, LLC certifies that to the best of its knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for

BY:   
 Tony Rodriguez - President DATE: 3/31/23

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Owner/Owner's representative agrees to the best of his knowledge, information and belief the Work has progressed as indicated, the quality of

BY:   
 Ed. Lloyd/PE - Construction Manager DATE: 4/17/23

BY:   
 Mike McClung, PE - Engineer DATE: 4/17/23

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## CHANGE ORDER SUMMARY

1 Barrier Wall at Taylorcrest and Bunker Hill	20,512.17
2 RCP and Precast Structure Adjustments	(5,176.61)
4 Storm Manhole 6" Sanitary Line	14,573.95
5 Eaton Court	26,621.35
6 Briar Forest Sidewalk	20,057.44
7 Modify Existing Driveway	3,699.54
8 Cement Stabilized Subgrade	6,535.00
9 Extra Sidewalk	1,906.30
10 Additional Quantities on Tamerlane	21,663.69
11 Over/Underuns	17,679.01
12 Briar Foreset Sidewalk Removal	16,585.69
<b>Total Amount of Change Orders</b>	<b>144,657.53</b>

Item	Description	UNIT	QTY	UNIT PRICE	Contract Price	WORK COMPLETED			Total to Date	% Finish	Balance to Finish
						PREVIOUS QTY	PREVIOUS AMOUNT	QTY THIS PERIOD			
1	General Requirements	LS	1	\$ 42,539.00	\$ 42,539.00	1.00	\$ 42,539.00	\$	100%	\$	
2	Traffic Control Devices	MTH	8	\$ 1,936.00	\$ 15,488.00	8.00	\$ 15,488.00	\$	100%	\$	
3	Utility Coordination	LS	1	\$ 10,750.00	\$ 10,750.00	8.00	\$ 10,750.00	\$	100%	\$	
4	Inlet Protection Barrier	EA	20	\$ 133.00	\$ 2,660.00	20.00	\$ 2,660.00	\$	100%	\$	
5	Site Restoration	LS	1	\$ 28,000.00	\$ 28,000.00	1.00	\$ 28,000.00	\$	100%	\$	
6	Tree Protection, Pruning and Removal	LS	1	\$ 34,000.00	\$ 34,000.00	1.00	\$ 34,000.00	\$	100%	\$	
7	Remove & Dispose Existing - Driveway	SY	309	\$ 17.00	\$ 5,253.00	309.00	\$ 5,253.00	\$	100%	\$	
8	Remove and Dispose Existing - Sidewalk	SY	70	\$ 21.00	\$ 1,470.00	70.00	\$ 1,470.00	\$	100%	\$	
9	Remove & Dispose Existing - Curb	LF	1,731	\$ 2.00	\$ 3,462.00	1,731.00	\$ 3,462.00	\$	100%	\$	
10	Remove & Replace Existing - Mailbox	EA	19	\$ 89.00	\$ 1,691.00	19.00	\$ 1,691.00	\$	100%	\$	
11	Remove & Replace Existing - TC Signs & Posts	EA	1	\$ 208.00	\$ 208.00	1.00	\$ 208.00	\$	100%	\$	
12	Remove & Replace Existing - Fire Hydrant	EA	1	\$ 311.00	\$ 311.00	1.00	\$ 311.00	\$	100%	\$	
13	Remove and Salvage Existing - Bricks	LF	269	\$ 8.00	\$ 2,152.00	269.00	\$ 2,152.00	\$	100%	\$	
14	Remove & Dispose Existing - Pavement	SY	3,050	\$ 9.00	\$ 27,450.00	3,050.00	\$ 27,450.00	\$	100%	\$	
15	Remove & Dispose Existing Asphalt Pavement	SY	800	\$ 7.00	\$ 5,600.00	800.00	\$ 5,600.00	\$	100%	\$	
16	6" Concrete Paving	SY	3,741	\$ 78.00	\$ 291,798.00	3,741.00	\$ 291,798.00	\$	100%	\$	
17	6" Lime Stabilization	SY	4,257	\$ 5.00	\$ 21,285.00	4,257.00	\$ 21,285.00	\$	100%	\$	
18	Lime 6%	TN	64	\$ 250.00	\$ 16,000.00	64.00	\$ 16,000.00	\$	100%	\$	
19	Concrete Sidewalk	SY	28	\$ 89.00	\$ 2,492.00	28.00	\$ 2,492.00	\$	100%	\$	
20	Brick Sidewalk	SY	4	\$ 190.00	\$ 760.00	4.00	\$ 760.00	\$	100%	\$	
21	Special Sidewalk	SY	6	\$ 128.00	\$ 768.00	6.00	\$ 768.00	\$	100%	\$	
22	Concrete Driveway 6" High Early	SY	181	\$ 103.00	\$ 18,643.00	181.00	\$ 18,643.00	\$	100%	\$	
23	Brick Driveways	SY	42	\$ 187.00	\$ 7,854.00	42.00	\$ 7,854.00	\$	100%	\$	
24	Pebble Driveways	SY	27	\$ 208.00	\$ 5,616.00	27.00	\$ 5,616.00	\$	100%	\$	
25	Special Driveways	SY	59	\$ 110.00	\$ 6,490.00	59.00	\$ 6,490.00	\$	100%	\$	
26	6" Concrete Curb	LF	2,030	\$ 9.00	\$ 18,270.00	2,030.00	\$ 18,270.00	\$	100%	\$	
27	Sodding	SY	2,472	\$ 11.00	\$ 27,192.00	2,472.00	\$ 27,192.00	\$	100%	\$	
28	Remove & Dispose Existing - Storm Inlet	EA	2	\$ 1,450.00	\$ 2,900.00	2.00	\$ 2,900.00	\$	100%	\$	
29	Remove & Dispose Existing - Storm Manholes	EA	2	\$ 1,450.00	\$ 2,900.00	2.00	\$ 2,900.00	\$	100%	\$	
30	Remove & Replace Existing - Yard Drains	EA	18	\$ 500.00	\$ 9,000.00	18.00	\$ 9,000.00	\$	100%	\$	
31	Remove & Dispose Existing - Storm Sewer	LF	197	\$ 30.00	\$ 5,910.00	197.00	\$ 5,910.00	\$	100%	\$	
32	Cut Plug & Abandon 18" RCP	EA	1	\$ 1,800.00	\$ 1,800.00	1.00	\$ 1,800.00	\$	100%	\$	
33	24" RCP	LF	650	\$ 102.00	\$ 66,300.00	650.00	\$ 66,300.00	\$	100%	\$	
34	30" RCP	LF	886	\$ 131.00	\$ 116,066.00	886.00	\$ 116,066.00	\$	100%	\$	
35	36" RCP	LF	23	\$ 155.00	\$ 3,565.00	23.00	\$ 3,565.00	\$	100%	\$	
36	Type BB Inlet w/Grate	EA	12	\$ 2,190.00	\$ 26,280.00	12.00	\$ 26,280.00	\$	100%	\$	
37	Area Inlet	EA	1	\$ 1,237.00	\$ 1,237.00	1.00	\$ 1,237.00	\$	100%	\$	
38	60" Type C Manhole	EA	1	\$ 9,495.00	\$ 9,495.00	1.00	\$ 9,495.00	\$	100%	\$	
39	72" Inlet Type C Manhole	EA	1	\$ 10,231.00	\$ 10,231.00	1.00	\$ 10,231.00	\$	100%	\$	
40	Connect Existing Storm Sewer to Propose Storm Struct	EA	2	\$ 1,438.00	\$ 2,876.00	2.00	\$ 2,876.00	\$	100%	\$	
41	Trench Safety System	LF	1,559	\$ 6.00	\$ 9,354.00	1,559.00	\$ 9,354.00	\$	100%	\$	
42	Adjust/Relocate Existing Water Service Line	EA	11	\$ 522.00	\$ 5,742.00	11.00	\$ 5,742.00	\$	100%	\$	
43	Temporary Driveways	EA	23	\$ 1,047.00	\$ 24,081.00	23.00	\$ 24,081.00	\$	100%	\$	
<b>BASE BID</b>					<b>\$ 895,939.00</b>		<b>\$ 895,939.00</b>	<b>\$</b>	<b>100%</b>	<b>\$</b>	
1	General Requirements	LS	1	\$ 4,500.00	\$ 4,500.00	1.00	\$ 4,500.00	\$	100%	\$	

Item	Description	UNIT	QTY	UNIT Price	Contract Price	WORK COMPLETED			Total to Date	% Finish	Balance to Finish
						PREVIOUS QTY	PREVIOUS AMOUNT	QTY THIS PERIOD			
2	Traffic Control Devices	MTH	1	\$ 1,936.00	\$ 1,936.00	1.00	\$ 1,936.00	\$ -	100%	\$ -	
3	Inlet Protection Barrier	EA	4	\$ 532.00	\$ 532.00	4.00	\$ 532.00	\$ -	100%	\$ -	
4	Site Restoration	LS	1	\$ 7,000.00	\$ 7,000.00	1.00	\$ 7,000.00	\$ -	100%	\$ -	
5	Tree Protection, Pruning and Removal	LS	1	\$ 8,500.00	\$ 8,500.00	1.00	\$ 8,500.00	\$ -	100%	\$ -	
6	Remove & Dispose Existing - Driveway	SY	25	\$ 425.00	\$ 425.00	25.00	\$ 425.00	\$ -	100%	\$ -	
7	Remove & Dispose Existing - Sidewalks	SY	10	\$ 780.00	\$ 780.00	10.00	\$ 780.00	\$ -	100%	\$ -	
8	Remove & Dispose Existing - Curb	LF	221	\$ 7,735.00	\$ 7,735.00	221.00	\$ 7,735.00	\$ -	100%	\$ -	
9	Remove & Dispose Existing - Pavement	SY	507	\$ 4,563.00	\$ 4,563.00	507.00	\$ 4,563.00	\$ -	100%	\$ -	
10	6" Concrete Paving	SY	507	\$ 39,546.00	\$ 39,546.00	507.00	\$ 39,546.00	\$ -	100%	\$ -	
11	6" Cement Stabilization	SY	507	\$ 17,745.00	\$ 17,745.00	507.00	\$ 17,745.00	\$ -	100%	\$ -	
12	Pebble Driveways	SY	10	\$ 2,080.00	\$ 2,080.00	10.00	\$ 2,080.00	\$ -	100%	\$ -	
13	Concrete Driveway 6" High Early	SY	25	\$ 2,575.00	\$ 2,575.00	25.00	\$ 2,575.00	\$ -	100%	\$ -	
14	6" Concrete Curb	LF	221	\$ 1,989.00	\$ 1,989.00	221.00	\$ 1,989.00	\$ -	100%	\$ -	
15	Sodding	SY	50	\$ 550.00	\$ 550.00	50.00	\$ 550.00	\$ -	100%	\$ -	
<b>ADD ALTERNATE 1 - Tamerlane Lane</b>							<b>\$ 100,456.00</b>	<b>\$ -</b>	<b>100%</b>	<b>\$ -</b>	
<b>TOTAL ORIGINAL CONTRACT</b>							<b>\$ 995,845.00</b>	<b>\$ 36,643.13</b>	<b>100%</b>	<b>\$ -</b>	
<b>TOTAL CHANGE ORDERS</b>							<b>\$ 90,296.11</b>	<b>\$ 144,657.53</b>		<b>\$ -</b>	
<b>CURRENT CONTRACT AMOUNT</b>							<b>\$ 1,141,052.53</b>	<b>\$ 1,141,052.53</b>	<b>100%</b>	<b>\$ -</b>	

**Installed This Period** \$ 36,643.13  
**Retainage this Period** \$ -  
 Total Amt of Contract with Add'l Items \$ 1,141,052.53  
 Total Installed to Date \$ 1,141,052.53  
 Less Retainage 10% \$ -  
 Total Amount Less Retainage \$ 1,141,052.53  
 Invoiced to Date \$ 1,104,409.40  
**Total Payment Due this Estimate** \$ 36,643.13

ARCHITECTURE  
ENGINEERING  
INTERIORS  
PLANNING



February 27, 2023

Project No: R1005980.00

Invoice No: 10058313

Karen Glynn  
City Administrator  
Bunker Hill Village  
11977 Memorial Drive  
Bunker Hill Village, TX 77024

*V-00751*  
*06-9191 1050.00*  
*07-9191 1950.00*

Project R1005980.00 Bunker Hill Village - Municipal Facilities

**Professional Services from January 1, 2023 to January 31, 2023**

Phase 00 Emergency/PW - Concept Services

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Elevation Studies	1,500.00	100.00	1,500.00	1,500.00	0.00
Concept Design	11,500.00	100.00	11,500.00	11,500.00	0.00
Schematic Design	15,000.00	100.00	15,000.00	15,000.00	0.00
Design Development	20,000.00	100.00	20,000.00	20,000.00	0.00
Construction Documents	40,000.00	100.00	40,000.00	40,000.00	0.00
Bid/Permit	5,000.00	100.00	5,000.00	5,000.00	0.00
Construction Administration	20,000.00	80.00	16,000.00	13,000.00	3,000.00
<b>Total Fee</b>	<b>113,000.00</b>		<b>109,000.00</b>	<b>106,000.00</b>	<b>3,000.00</b>
<b>Total Fee</b>				<b>3,000.00</b>	
<b>Total this Phase</b>				<b>\$3,000.00</b>	

Phase 90 Additional Services

Task 01 City Hall - Expansion Improvements

Fee

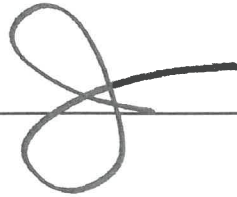
Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Exterior Improvements	10,000.00	25.00	2,500.00	2,500.00	0.00
<b>Total Fee</b>	<b>10,000.00</b>		<b>2,500.00</b>	<b>2,500.00</b>	<b>0.00</b>
<b>Total Fee</b>				<b>0.00</b>	
<b>Total this Task</b>				<b>0.00</b>	

Remit to:  
3131 Briarpark Dr., Suite 200  
Houston, TX 77042

Contact Accounting Department with any Questions  
T 713 622 1444

Project	R1005980.00	Bunker Hill Village Municipal Facilities	Invoice	10058313
<b>Total this Phase</b>			<b>0.00</b>	
<b>Total this Invoice</b>			<b>\$3,000.00</b>	

Approval \_\_\_\_\_

A handwritten signature in black ink, consisting of a large loop followed by a horizontal stroke that extends to the right and then loops back down and left.

Task 01 City Hall - Expansion Improvements  
 Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Exterior Improvements	10,000.00	75.00	7,500.00	2,500.00	5,000.00
Total Fee	10,000.00		7,500.00	2,500.00	5,000.00
<b>Total Fee</b>			<b>5,000.00</b>		
<b>Total this Task</b>				<b>\$5,000.00</b>	

Remit to:  
 3131 Briarpark Dr., Suite 200  
 Houston, TX 77042  
 PGAL.COM

Contact Accounting Department with any Questions  
 T 713 622 1444



ARCHITECTURE  
 ENGINEERING  
 INTERIORS  
 PLANNING



April 5, 2023  
 Project No: R1005980.00  
 Invoice No: 10058673

Karen Glynn  
 City Administrator  
 Bunker Hill Village  
 11977 Memorial Drive  
 Bunker Hill Village, TX 77024

*6000.00*

*V-00751*  
*06-9191 2100*  
*07-9191 - 3900*

Project R1005980.00 Bunker Hill Village - Municipal Facilities

**Professional Services from February 1, 2023 to February 28, 2023**

Phase 00 Emergency/PW - Concept Services  
 Fee

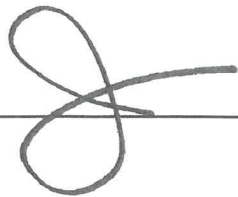
Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Elevation Studies	1,500.00	100.00	1,500.00	1,500.00	0.00
Concept Design	11,500.00	100.00	11,500.00	11,500.00	0.00
Schematic Design	15,000.00	100.00	15,000.00	15,000.00	0.00
Design Development	20,000.00	100.00	20,000.00	20,000.00	0.00
Construction Documents	40,000.00	100.00	40,000.00	40,000.00	0.00
Bid/Permit	5,000.00	100.00	5,000.00	5,000.00	0.00
Construction Administration	20,000.00	85.00	17,000.00	16,000.00	1,000.00
<b>Total Fee</b>	<b>113,000.00</b>		<b>110,000.00</b>	<b>109,000.00</b>	<b>1,000.00</b>
<b>Total Fee</b>				<b>1,000.00</b>	
<b>Total this Phase</b>				<b>\$1,000.00</b>	

Phase 90 Additional Services

Project	R1005980.00	Bunker Hill Village Municipal Facilities	Invoice	10058673
			<b>Total this Phase</b>	<b>\$5,000.00</b>
			<b>Total this Invoice</b>	<b>\$6,000.00</b>

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
10058313	2/27/2023	3,000.00
<b>Total</b>		<b>3,000.00</b>

Approval \_\_\_\_\_ 

# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

RECEIVED MAY 01 2023

## Invoice

DATE	INVOICE NO.
4/18/2023	67491

**BILL TO:**

City of Bunker Hill Village  
 Attn: Karen Glynn  
 11977 Memorial Drive  
 Houston, TX 77024

<b>Balance Due</b>	<b>\$1,075.00</b>
<b>DUE DATE</b>	<b>4/18/2023</b>
<b>PAYMENT TERMS</b>	<b>Due on recpt</b>

V-00484

01-7503

P.O. NO.	STATUS	JOB NO.
	Completed	3093-001

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
PLAT REVIEW # 1 ~ For City of Bunker Hill Village	4	150.00	4/3/2023	600.00
EMAIL COMMENTS & MARKUPS TO CITY	1	10.00	4/3/2023	10.00
PLAT REVIEW #2 ~ For City of Bunker Hill Village	3	150.00	4/18/2023	450.00
MAIL & EMAIL COMMENTS & MARKUPS TO CITY	1	15.00	4/18/2023	15.00

FOR: ROBERT & NORA ACKERLEY  
 AT: 11730 Wood Lane ~ City of Bunker Hill Village  
 LGL: TR 9, Peters U/R ~ ABST 72 • JD TAYLOR (1.21 ACRE)

NEW LEGALS: LOT 1, BLOCK 1, ACKERLEY RESIDENCE

ORDERED BY: KAREN GLYNN

*Thank You!*

Thank you for the privilege to serve you!

<b>Subtotal</b>	<b>\$1,075.00</b>
<b>Sales Tax (8.25%)</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$1,075.00</b>
<b>Payments/Credits</b>	<b>\$0.00</b>

**PROFESSIONAL LAND SURVEYING  
 CIVIL ENGINEERING • PLATTING SERVICES**

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

## Invoice

DATE	INVOICE NO.
4/20/2023	67529

**BILL TO:**

City of Bunker Hill Village  
 Attn: Karen Glynn  
 11977 Memorial Drive  
 Houston, TX 77024

<b>Balance Due</b>	<b>\$455.00</b>
<b>DUE DATE</b>	<b>4/20/2023</b>
<b>PAYMENT TERMS</b>	<b>Due on recpt</b>

P.O. NO.	STATUS	JOB NO.
	Completed	470-076

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #5 ~ For City of Bunker Hill Village • Changes Made to Drainage Plan • Grading & Drainage Plans • Detention Worksheet	2	150.00	4/12/2023	300.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00
DRAINAGE PLAN REVIEW & LETTER #6 • NO OBJECTIONS	1	150.00	4/20/2023	150.00

FOR: HENRY DO  
 AT: 352 Knipp Road ~ Bunker Hill Village  
 LGL: TR 34, Wahrenberger U/R ~ ABST 72 • JD Taylor (.93 ACRE)

ORDERED BY: KAREN GLYNN | JASON BIENEK

Thank you for the privilege to serve you!

<b>Subtotal</b>	\$455.00
<b>Sales Tax (8.25%)</b>	\$0.00
<b>Total</b>	<b>\$455.00</b>
<b>Payments/Credits</b>	\$0.00

**PROFESSIONAL LAND SURVEYING  
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PHONE: 281.829.0034

FAX: 281.829.0233

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www.probstfeld.com



Ms. Karen Glynn, PE  
City Administrator  
City of Bunker Hill Village  
11977 Memorial Drive  
Houston, TX 77024

April 7, 2023  
Project No: 004067  
Invoice No: 323054  
Legacy Project No: 0159.019.003

Bunker Hill Village On-Call  
**For Professional Services rendered from February 25, 2023 to March 31, 2023:**  
General On-Call Services

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Dinarte, Luis	2.50	124.41	311.03	
McClung, Michael	3.00	323.44	970.32	
Totals	5.50		1,281.35	
<b>Total Labor</b>				<b>1,281.35</b>
				<b>\$1,281.35</b>

**Total Due This Invoice: \$1,281.35**

**Remit Payment:**  
RPS Infrastructure, Inc.  
575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079  
T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

# Billing Backup

Tuesday, April 4, 2023

RPS Infrastructure Inc. (Live)

Invoice 323054 Dated 4/7/2023

1:51:56 PM

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**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
001143	20 - Dinarte, Luis	3/15/2023	2.00	124.41	248.82	
	Exhibit Update					
001143	20 - Dinarte, Luis	3/20/2023	.50	124.41	62.21	
	Update meeting					
	Principal					
000392	1 - McClung, Michael	2/27/2023	2.00	323.44	646.88	
	Meeting at memorial Sidewalk at briar forest, chapel belle, and meeting at City Hall.					
000392	1 - McClung, Michael	2/28/2023	1.00	323.44	323.44	
	Review of 306 Chapel Belle and solution					
	Totals		5.50		1,281.35	
	<b>Total Labor</b>					<b>1,281.35</b>
						<b>\$1,281.35</b>
						<b>\$1,281.35</b>
						<b>\$1,281.35</b>
						<b>Total this Report \$1,281.35</b>



## Progress Report

**To:** Ms. Karen Glynn & Mr. Gerardo Barrera

**Date:** April 3, 2023

**Project:** Bunker Hill Village: Progress Report

**RPS Project No.:** 004067 – On-Call Services

007054 – Site Development Review

008071 – On-Call Drainage Committee Services

008072 – On-Call BHE Detention Services

008136 – Proposed Reconstruction of Memorial and Gessner

---

Work performed from February 27, 2023 to March 31, 2023

**004067: On-Call Services** (TOTAL = \$1,281.35)

- Field meetings at Memorial Sidewalk, 306 Chapel Belle, and City Hall to review issues and discuss solutions. (\$646.88)
  - Mike McClung – 2 hrs
- Review city's ordinance and drainage criteria for temporary drainage requirements based on 305 Knipp Road. (\$323.44)
  - Mike McClung – 1 hr
- Prepare storm sewer Exhibit as requested (\$311.03)
  - Luis Dinarte – 2.5 hrs

**007054: Site Development Reviews** (TOTAL = \$3,124.94)

- Review drainage plans at 259 Tamerlaine (\$704.92)
  - Mike McClung – 1 hr
  - Fasil Worku – 2.5 hrs
- Review 306 drainage plan and provide solution to connect proposed on-site drainage to the storm sewer in roadway. (\$1,144.52)
  - Cosme Reyes – 3 hrs
  - Mike McClung – 2 hrs
- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: 314 Chapel Belle, 11706 Flintwood, 4 Duchess Court, 11918 Steppingstone Ln, 11911 Taylorcrest, 313 Gentilly Place (\$1,275.50)
  - Mike McClung – 3 hrs
  - Fasil Worku – 2.0 hrs



**008071: On-Call Drainage Committee Services** (*TOTAL = \$0.00*)

- N/A

**008072: On-Call BHE Detention Services** (*TOTAL = \$0.00*)

- Project complete

**008136: Proposed Reconstruction of Memorial and Gessner** (*TOTAL = \$0.00*)

- Project complete





City of Bunker Hill Village  
 11977 Memorial Drive  
 Houston, TX 77024

April 7, 2023  
 Project No: 007054  
 Invoice No: 323059  
 Legacy Project No: 0159.019.029

Bunker Hill Village On-Call - Site Development Review for Drainage Impacts  
For Professional Services rendered from February 25, 2023 to March 31, 2023:

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
McClung, Michael	6.00	323.44	1,940.64	
Reyes, Cosme	3.00	165.88	497.64	
Worku, Fasil	4.50	152.59	686.66	
Totals	13.50		3,124.94	
<b>Total Labor</b>				<b>3,124.94</b>
				<b>\$3,124.94</b>
				<b>Total Due This Invoice: \$3,124.94</b>

**Remit Payment:**  
 RPS Infrastructure, Inc.  
 575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079  
 T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

V-00215

01-7505 - 3124.94 Site Dev Review  
 06-9184.06 646.88 Sidewalk Memorial  
 01-7503 634.47 Gen Eng

# Billing Backup

Tuesday, April 4, 2023

RPS Infrastructure Inc. (Live)

Invoice 323059 Dated 4/7/2023

2:09:15 PM

**Professional Personnel**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
000392	1 - McClung, Michael 306 Chapel Belle and Ordinance Review	3/6/2023	1.00	323.44	323.44
000392	1 - McClung, Michael 306 Chapel Belle and Ordinance Review	3/7/2023	1.00	323.44	323.44
000392	1 - McClung, Michael 259 Tamerlaine	3/20/2023	1.00	323.44	323.44
000392	1 - McClung, Michael 314 Chapel Belle and 4 Duchess Court	3/21/2023	1.00	323.44	323.44
000392	1 - McClung, Michael 11918 Steppingstone Lane	3/22/2023	1.00	323.44	323.44
000392	1 - McClung, Michael HGL	3/28/2023	1.00	323.44	323.44
000708	6 - Reyes, Cosme	2/28/2023	1.00	165.88	165.88
000708	6 - Reyes, Cosme	3/1/2023	1.00	165.88	165.88
000708	6 - Reyes, Cosme	3/2/2023	1.00	165.88	165.88
001135	8 - Worku, Fasil 259 TAMERLAINE - DRAINAGE PLANS REVIEW	3/13/2023	2.50	152.59	381.48
001135	8 - Worku, Fasil - Provide HGL	3/21/2023	1.00	152.59	152.59
001135	8 - Worku, Fasil - Provide HGL	3/28/2023	1.00	152.59	152.59
	Totals		13.50		3,124.94
	<b>Total Labor</b>				<b>3,124.94</b>
					<b>\$3,124.94</b>
					<b>\$3,124.94</b>
				<b>Total this Report</b>	<b>\$3,124.94</b>



## Progress Report

**To:** Ms. Karen Glynn & Mr. Gerardo Barrera

**Date:** April 3, 2023

**Project:** Bunker Hill Village: Progress Report

**RPS Project No.:** 004067 – On-Call Services

007054 – Site Development Review

008071 – On-Call Drainage Committee Services

008072 – On-Call BHE Detention Services

008136 – Proposed Reconstruction of Memorial and Gessner

---

Work performed from February 27, 2023 to March 31, 2023

**004067: On-Call Services** (TOTAL = \$1,281.35)

- Field meetings at Memorial Sidewalk, 306 Chapel Belle, and City Hall to review issues and discuss solutions. (\$646.88)
  - Mike McClung – 2 hrs
- Review city's ordinance and drainage criteria for temporary drainage requirements based on 305 Knipp Road. (\$323.44)
  - Mike McClung – 1 hr
- Prepare storm sewer Exhibit as requested (\$311.03)
  - Luis Dinarte – 2.5 hrs

**007054: Site Development Reviews** (TOTAL = \$3,124.94)

- Review drainage plans at 259 Tamerlaine (\$704.92)
  - Mike McClung – 1 hr
  - Fasil Worku – 2.5 hrs
- Review 306 drainage plan and provide solution to connect proposed on-site drainage to the storm sewer in roadway. (\$1,144.52)
  - Cosme Reyes – 3 hrs
  - Mike McClung – 2 hrs
- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: 314 Chapel Belle, 11706 Flintwood, 4 Duchess Court, 11918 Steppingstone Ln, 11911 Taylorcrest, 313 Gentilly Place (\$1,275.50)
  - Mike McClung – 3 hrs
  - Fasil Worku – 2.0 hrs



**008071: On-Call Drainage Committee Services** (*TOTAL = \$0.00*)

- N/A

**008072: On-Call BHE Detention Services** (*TOTAL = \$0.00*)

- Project complete

**008136: Proposed Reconstruction of Memorial and Gessner** (*TOTAL = \$0.00*)

- Project complete



Mr. Steve Smith  
 Director of Public Works/Building Official  
 City of Bunker Hill Village  
 11977 Memorial Drive  
 Houston, TX 77024

February 9, 2023  
 Project No: 008071  
 Invoice No: 123039

City of Bunker Hill Village - On-Call Drainage Committee Services  
For Professional Services rendered from January 1, 2023 to January 27, 2023:  
 Drainage Committee Services

**Professional Personnel**

	Hours	Rate	Amount
Dinarte, Luis	4.00	124.41	497.64
McClung, Michael	2.00	323.44	646.88
Totals	6.00		1,144.52
<b>Total Labor</b>			<b>1,144.52</b>

\$1,144.52

**Total Due This Invoice: \$1,144.52**

**Remit Payment:**  
 RPS Infrastructure, Inc.  
 575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079  
 T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

V-00215

Inv

06-9184.06 646.88  
 01-7503 323.44

Inv. 123038

01-7503

1733.27

Inv 123039

01-7503

1144.52

Inv 123041A

06-9184.03

1920.00

# Billing Backup

Tuesday, January 31, 2023

RPS Infrastructure Inc. (Live)

Invoice 123039 Dated 2/9/2023

11:35:53 AM

---

## Professional Personnel

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
001143	20 - Dinarte, Luis	1/9/2023	4.00	124.41	497.64	
000392	1 - McClung, Michael	1/5/2023	1.00	323.44	323.44	
000392	1 - McClung, Michael	1/6/2023	1.00	323.44	323.44	
	Totals		6.00		1,144.52	
	<b>Total Labor</b>					<b>1,144.52</b>
						<b>\$1,144.52</b>
						<b>\$1,144.52</b>
						<b>Total this Report \$1,144.52</b>



## Progress Report

To: Ms. Karen Glynn & Mr. Steve Smith

Date: January 26, 2023

Project: Bunker Hill Village: Progress Report

RPS Project No.: 004067 – On-Call Services

007054 – Site Development Review

008071 – On-Call Drainage Committee Services

008072 – On-Call BHE Detention Services

008136 – Proposed Reconstruction of Memorial and Gessner

---

Work performed from January 1, 2023 to January 27, 2023

**004067: On-Call Services** (TOTAL = \$970.32)

- Memorial Sidewalk Design and Coordination as part of Chapel Belle Project. Steve Smith requested that we redesign. (\$646.88)
  - Mike McClung – 2 hrs
- Respond to City Council questions regarding drainage requirements (\$323.44)
  - Mike McClung – 1 hr

**007054: Site Development Reviews** (TOTAL = \$1,733.27)

- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: *4 Duchess Court, 11705 Forest Glen, 259 Tamerlaine, 318 Knipp Road, 209 Breeds Hill Court, 2 Our Lane Place* (\$1,733.27)
  - Mike McClung – 3 hrs
  - Fasil Worku – 5 hrs

**008071: On-Call Drainage Committee Services** (TOTAL = \$1,144.52)

- Preparation of exhibits and data for drainage committee meeting that eventually was rescheduled for February.
- Review model at 38 Williamsburg to determine possible solutions
  - Luis Dinarte – 4 hrs
  - Mike McClung – 2 hrs

**008072: On-Call BHE Detention Services** (TOTAL = \$0.00)

- N/A



**008136: Proposed Reconstruction of Memorial and Gessner** (TOTAL = \$1,920.00)

- Coordination with consultant
- Finalized report with sign and seal.





City of Bunker Hill Village  
11977 Memorial Drive  
Houston, TX 77024

February 9, 2023  
Project No: 007054  
Invoice No: 123038  
Legacy Project No: 0159.019.029

Bunker Hill Village On-Call - Site Development Review for Drainage Impacts  
**For Professional Services rendered from January 1, 2023 to January 27, 2023:**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
McClung, Michael	3.00	323.44	970.32	
Worku, Fasil	5.00	152.59	762.95	
Totals	8.00		1,733.27	
<b>Total Labor</b>				<b>1,733.27</b>
				<b>\$1,733.27</b>
				<b>Total Due This Invoice: \$1,733.27</b>

**Remit Payment:**  
RPS Infrastructure, Inc.  
575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079  
T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

## Billing Backup

Tuesday, January 31, 2023

RPS Infrastructure Inc. (Live)

Invoice 123038 Dated 2/9/2023

11:32:59 AM

---

### Professional Personnel

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
000392	1 - McClung, Michael HGLs	1/3/2023	1.00	323.44	323.44	
000392	1 - McClung, Michael HGLs	1/24/2023	1.00	323.44	323.44	
000392	1 - McClung, Michael HGLs	1/25/2023	1.00	323.44	323.44	
001135	8 - Worku, Fasil - Provide HGL	1/3/2023	1.50	152.59	228.88	
001135	8 - Worku, Fasil - Provide HGL	1/23/2023	1.00	152.59	152.59	
001135	8 - Worku, Fasil - Provide HGL	1/25/2023	2.00	152.59	305.18	
001135	8 - Worku, Fasil - Provide HGL	1/26/2023	.50	152.59	76.30	
	Totals		8.00		1,733.27	
	<b>Total Labor</b>					<b>1,733.27</b>
						<b>\$1,733.27</b>
						<b>\$1,733.27</b>
						<b>\$1,733.27</b>
				<b>Total this Report</b>		<b>\$1,733.27</b>



## Progress Report

To: Ms. Karen Glynn & Mr. Steve Smith

Date: January 26, 2023

Project: Bunker Hill Village: Progress Report

RPS Project No.: 004067 – On-Call Services

007054 – Site Development Review

008071 – On-Call Drainage Committee Services

008072 – On-Call BHE Detention Services

008136 – Proposed Reconstruction of Memorial and Gessner

---

Work performed from January 1, 2023 to January 27, 2023

**004067: On-Call Services** (TOTAL = \$970.32)

- Memorial Sidewalk Design and Coordination as part of Chapel Belle Project. Steve Smith requested that we redesign. (\$646.88)
  - Mike McClung – 2 hrs
- Respond to City Council questions regarding drainage requirements (\$323.44)
  - Mike McClung – 1 hr

**007054: Site Development Reviews** (TOTAL = \$1,733.27)

- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: 4 Duchess Court, 11705 Forest Glen, 259 Tamerlaine, 318 Knipp Road, 209 Breeds Hill Court, 2 Our Lane Place (\$1,733.27)
  - Mike McClung – 3 hrs
  - Fasil Worku – 5 hrs

**008071: On-Call Drainage Committee Services** (TOTAL = \$1,144.52)

- Preparation of exhibits and data for drainage committee meeting that eventually was rescheduled for February.
- Review model at 38 Williamsburg to determine possible solutions
  - Luis Dinarte – 4 hrs
  - Mike McClung – 2 hrs

**008072: On-Call BHE Detention Services** (TOTAL = \$0.00)

- N/A



**008136: Proposed Reconstruction of Memorial and Gessner** (TOTAL = \$1,920.00)

- Coordination with consultant
- Finalized report with sign and seal.



V-007H  
Ⓣ 6-9183.01

City of Bunker Hill Village  
Attn: Accounts Payable  
11977 Memorial Drive  
Houston, Texas 77024

Please send payments to:  
S&G Engineering Consultants, LLC  
1796 Avenue D, Suite B  
Katy, TX 77493

Invoice No: #5  
Invoice Date: 4/28/2023  
Invoice Amount: \$2,447.50

Project Name: Detention Facility - BHES  
Project Manager: Karen Glynn, P.E.  
S&G Project #: CBHV-001-00

**Basic Services**

For Services Rendered through : 4/28/2023

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
Construction Drawings	32,000.00	100.00%	32,000.00	32,000.00	0.00
Permitting	8,000.00	100.00%	8,000.00	8,000.00	0.00
Construction Admin (Hourly not to exceed \$10,000)	10,000.00	100.00%	10,000.00	7,552.50	2,447.50
<b>Subtotal</b>	<b>50,000.00</b>		<b>50,000.00</b>	<b>47,552.50</b>	<b>2,447.50</b>

**Amount Due on This Invoice: \$2,447.50**

# S&G Engineering Consultants, LLC

## Time Activities by Employee Detail

Activity: August 25, 2022 - April 28, 2023

ACTIVITY DATE	CUSTOMER	PRODUCT/SERVICE	MEMO/DESCRIPTION	RATES	DURATION	BILLABLE	AMOUNT
<b>Darwin A Juarez</b>							
10/05/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	1:00	Yes	80.00
10/06/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
10/07/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
10/10/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
<b>Total for Darwin A Juarez</b>						<b>7:00</b>	<b>\$560.00</b>
<b>Kerry M Macy</b>							
10/07/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
10/08/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
10/10/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	3:00	Yes	240.00
01/16/2023	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	3:00	Yes	240.00
01/17/2023	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	3:00	Yes	240.00
01/18/2023	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	1:00	Yes	80.00
01/19/2023	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	1:00	Yes	80.00
01/20/2023	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	1:00	Yes	80.00
01/31/2023	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
03/31/2023	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	1:30	Yes	120.00
<b>Total for Kerry M Macy</b>						<b>19:30</b>	<b>\$1,560.00</b>
<b>William J Seybert</b>							
10/05/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours	City Detention C/A	165.00	0:30	Yes	82.50
10/06/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours	City Detention C/A	165.00	0:30	Yes	82.50
10/10/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours	Detention CA	165.00	0:30	Yes	82.50
01/17/2023	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		165.00	1:00	Yes	165.00
01/19/2023	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		165.00	1:00	Yes	165.00
01/20/2023	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		165.00	0:30	Yes	82.50
<b>Total for William J Seybert</b>						<b>4:00</b>	<b>\$660.00</b>

Total = \$2,780  
Allowable Billing = \$2,447.50

10841 S Ridgeview Rd  
Olathe, KS 66061-6456

RECEIVED APR 06 2023



### Statement of Account Summary of Open Invoices

Attn: Accounts Payable  
City of Bunker Hill Village TX  
11977 Memorial Dr  
Houston, TX 77024

01144

Remit Payment To:  
Terracon Consultants, Inc.  
PO Box 959673  
St Louis, MO 63195-9673

Account Number    Statement Date  
576217            03/30/23

Invoice Date	Invoice No.	Project Name	Project Number	Amount
03/22/23	TJ11402	City of Bunker Hill Village - Public Works & Disaster Operations Buildi	92221577	\$999.25
			Late Fee:	\$ .00
			<b>TOTAL:</b>	<b>\$999.25</b>

✓ - 00753  
 06 9191 350  
 07 - 9191 649.25

44110

<b>Current</b> \$999.25	<b>1-30 Days</b> \$.00	<b>31-60 Days</b> \$.00	<b>61-90 Days</b> \$.00	<b>Over 90 Days</b> \$.00
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**Terms:** Total invoice amount due upon receipt of invoice. Accounts not paid within 30 days of invoice date are subject to 1.5% per month late charge.

**We appreciate your business! For copies or questions concerning this statement please email [collections@terracon.com](mailto:collections@terracon.com) or call (800) 593-7777, option 2.**



## Water Conservation School Program Sponsorship Invoice

**Bill To:** City of Bunker Hill Villages  
City of Bunker Hill Village - Susan Grass  
11977 Memorial DR  
Houston TX 77024  
Work: 713-365-3770  
sgrass@bunkerhilltx.gov

05/08/2023

GWB2023-12677

City of Bunker Hill Villages

Fee No.: 347395

SPONSORED SCHOOL(S): Ulrich Intermediate

# OF STUDENTS: 363

TOTAL AMOUNT DUE: \$13,794.00

DUE DATE: 06/07/2023

### Payment Instructions

<b>Check by Mail</b>	Please make checks payable to: Harris-Galveston Subsidence District  Mailing Address: Harris-Galveston Subsidence District ATTN: Water Conservation School Program 1660 West Bay Area Boulevard Friendswood, TX 77546
<b>Credit Card</b>	Please call 281-486-1105 to pay by credit card over the phone.

#### Questions?

**Ashley Greuter**

Director, Research & Water Conservation Program

281-956-2184

Email: [AGreuter@subsidence.org](mailto:AGreuter@subsidence.org)



1660 West Bay Area Blvd., Friendswood, TX 77546  
[www.hgsubsidence.org](http://www.hgsubsidence.org)



THE STATE OF TEXAS

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF HARRIS

This memorandum of contract is made and executed between the City of Bunker Hill Village, Texas a municipal corporation of the State of Texas, hereinafter called "City," and the Spring Branch Independent School District, a body politic and corporate, hereinafter called "District";

WHEREAS, City has requested District to assess and collect ad valorem taxes for said City; and

WHEREAS, it will be to the mutual benefit of both parties to enter into such an agreement; now therefore

FOR AND IN CONSIDERATION of the premises and benefits described below, City and District hereby enter into the following agreement:

1. District agrees that its Tax Assessor-Collector will assess and collect all ad valorem taxes for City and perform all the necessary services with regard to assessment and collection of said City's taxes with the exception of legal services incidental to the collection of delinquent taxes. In the performance of such necessary services, the Tax Assessor-Collector will apply the applicable rules, regulations, and ordinances of City.

2. This contract shall be for a period of two (2) years , beginning on the 1st day of September 2023, and ending on the 31st day of August 2025.

3. District agrees to make deposits to the Depository of City of all taxes collected on behalf of City at least once each week during the months of October through February and at least twice a month during the months of March through September.

4. City agrees that it will pay to District, as compensation for performing this service, a fee which shall be the sum of \$8,000.00 for each annual tax period, plus postage expenses incurred by District on behalf of the

City. District will submit a statement based on February appraisal rolls for the services so rendered and payment for said services will be made to District on or before April 1. Payment for said services shall be made from current revenues available to City.

5. City and District recognize that the Harris County Appraisal District is responsible for appraising the property that is subject to taxation by City and District. City or District, separately in its own name and on its own behalf, may challenge any act or omission of the Appraisal District and any decision to make such challenge or not, by either City or District, shall not be binding on the other.

6. District will not be liable to City for any failure to collect taxes, nor shall District's Tax Assessor-Collector be liable unless such failure to collect results from the failure of the Tax Assessor-Collector to perform such duties in the manner and in accordance with the standards imposed by law. District's Tax Assessor-Collector shall furnish a bond in the sum of statutory minimum payable to and approved by City and conditioned on the faithful performance of the duties as Tax Assessor-Collector. The cost of such bond shall be paid by City.

7. District's Tax Assessor-Collector shall prepare a written monthly statement of all amounts collected for the benefit of City, and such reports of collection made in the months of October through January are due on the twenty-fifth (25th) day of the month following the month that is the subject of the report. Reports of collections made in all other months are due the fifteenth (15th) day of the month following the month that is the subject of the report. City will be permitted to audit the tax records at a reasonable time mutually agreed upon by both parties.

8. The tax office is to remain under the administrative control of the Tax Assessor-Collector of District.

9. In the event any provision of this contract is inconsistent with the statutes of the State of Texas, the statutes of the State of Texas shall control and the District's Tax Assessor-Collector will discharge these duties in accordance therewith.

10. District agrees to furnish to City a written list of each delinquent taxpayer, the delinquent taxpayer's address, the amount of the delinquency, and the designation of the property involved, by July 1st of each year. District further agrees that by August 1st, or as soon thereafter as practical each year, the Tax Assessor-Collector will provide City with the Harris County Appraisal District's certified estimate of the total appraised value of all property in the Appraisal District that is taxable by City.

11. This agreement shall replace all prior agreements with regard to the assessing and collecting of ad valorem taxes heretofore made between the parties hereto.

*Signatures on following page.*

Approved by entity on May 16, 2023

ATTEST:

CITY OF BUNKER HILL VILLAGE, TEXAS

\_\_\_\_\_  
Karen H. Glynn  
Acting City Secretary

\_\_\_\_\_  
Robert P. Lord  
Mayor

Approved by Spring Branch ISD Board on \_\_\_\_\_, 2023

ATTEST:

SPRING BRANCH INDEPENDENT  
SCHOOL DISTRICT

\_\_\_\_\_  
Secretary  
Board of Trustees

\_\_\_\_\_  
President  
Board of Trustees