

**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

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<b>Agenda Date:</b>	February 21, 2023
<b>Agenda Item:</b>	XVI
<b>Subject/Proceeding:</b>	CONSIDERATION AND POSSIBLE ACTION ON CONSENT AGENDA
<b>Exhibits:</b>	Consent Items: Mosquito Spraying Contract Harris-Galveston Subsidence District Invoice
<b>Approval(s):</b>	Karen Glynn, Acting City Secretary

**Executive Summary**

**There are a few items on this month's consent agenda that City Staff wanted to bring to City Council's attention. All other items are routine. These items are outlined below:**

- **Cypress Creek Mosquito Control, Inc. Contract** – The City has received the proposed contract for mosquito spraying for a three year contract beginning in March 2023 from our current vendor providing the service. The proposed contract includes a 29% increase in cost over the rate the City paid in 2022 (*the increase in 2022 was 6%*). The rate listed in the proposed contract is \$375.00 per each application. The City has historically requested at least two applications per week during the contract period with some weeks increased to three applications when necessary as directed by the City. Staff tried diligently to reduce the cost; however, historical costs were much lower and Cypress Creek could not continue to support a lower increase. This is a 3 year contract with a possible increase based on fuel prices.
- **Harris-Galveston Subsidence District, Water Conservation Education Program** – The City contracts annually with Harris-Galveston Subsidence District to participate in the Annual Water Conservation Education Program. The contract allows the City to participate in the program which helps buy credits to buy down our requirements for surface water from 80% to 50%. This item is approval of the expenditure in accordance with the contract and outlines the schools and students that are sponsored. Funds are available in the 2023 Annual Budget.

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS  
January 17, 2023, at 5:00 P.M.**

**I. CALL TO ORDER**

Mayor Robert Lord called the meeting to order at 5:00 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Those Present:

Mayor Robert Lord  
Councilmember Susan Schwartz  
Councilmember Keith Brown  
Councilmember Eric Thode  
Councilmember Laurie Rosenbaum  
Councilmember Carl Moerer

*Also in Attendance:*

Karen Glynn, City Administrator  
Loren Smith, City Attorney  
Jennifer Namie, Assistant to the City Secretary  
Susan Grass, Finance Director  
Ray Schultz, MVPD, Chief of Police  
Mallory Pack, Assistant to the City Administrator

**EXECUTIVE SESSION**

**THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF THE CITY ADMINISTRATOR.**

**PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE, THE CITY COUNCIL WILL MEET IN CLOSED EXECUTIVE SESSION TO CONSULT WITH THE CITY ATTORNEY REGARDING A MATTER THAT THE ATTORNEY'S DUTY REQUIRES TO BE HELD IN CLOSED SESSION.**

**SECTION 551.074 – PERSONNEL MATTERS – THE CITY COUNCIL WILL MEET IN CLOSED EXECUTIVE SESSION TO DELIBERATE REGARDING THE APPOINTMENT, ASSIGNMENT AND DUTIES OF THE CITY'S COMMISSIONER TO THE VILLAGE FIRE COMMISSION.**

*Mayor Lord convened into closed executive session at 5:02 p.m.*

*Mayor Lord reconvened the meeting at 6:00 p.m.*

**II. PLEDGE OF ALLEGIANCE**

Mayor Lord led the Pledge of Allegiance.

### III. CITIZEN COMMENTS

There were no citizen comments.

### IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

A. Update on Activities – Chief Ray Schultz gave an update on activities including personnel, calls for service, and the 2023 Budget to date.

- The Department was underbudget for the year.
- Commander Jones is attending the FBI Academy in Virginia.
- The Department is upgrading the dispatch center with new equipment.
- MVPD received a police vehicle as a donation. It will serve as the DARE vehicle.
- The Automatic License Plate Reader (ALPR) System continues to be an effective crime-solving tool.

B. Presentation on Area Residential Burglary Investigation

- Presented by Memorial Villages Police Detective Blair Cerny.

### V. VILLAGE FIRE DEPARTMENT REPORT

A. Fire Chief David Foster and Commissioner Keith Brown provided a report on activities, significant events, staffing, calls for service, and response times.

- The reserve ambulance is scheduled to be replaced in May.
- The Department temporarily promoted its first female captain.

### VI. MAYOR'S REPORT

A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 23-593, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

An Ordinance Declaring an Emergency was approved by the City Council on March 24, 2020, and later extended. The proposed ordinance includes an additional extension through September 2022 and ensures that any support needed from other agencies would be available to the City.

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to approve Ordinance 23-593 extending a Public Health Emergency and State of Disaster due to the outbreak of COVID-19.**

Councilmember Brown and Councilmember Thode abstained which is considered a “no” vote.

**The motion carried 3 – 2**

B. Appointment of James R. Smith to serve as Associate Judge

The Municipal Court activity has picked back up after COVID and the City is scheduling two dockets per month for 2023. The City currently has one Municipal Judge and one Associate Judge. The Municipal Judge has indicated that she may not be available to consistently preside over both dockets. The current Associate Judge has indicated some

scheduling conflicts as well. Staff is recommending the City appoint James R. Smith as a 2<sup>nd</sup> Associate Judge.

James R. Smith has served the City of Spring Valley as Presiding Judge since 2006. Judge Smith is a long-time City of Spring Valley resident and is very interested in serving in Bunker Hill Village. Judge Smith's resume was provided previously to the Council.

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Moerer to approve the appointment of James R. Smith to serve as Associate Judge.**

**The motion carried 5 - 0**

C. Report of Activities and Upcoming Events

- Mayors' Meetings – There have not been any recent meetings, but the Mayors continue to work to coordinate a meeting date.
- Holiday Reception Event – *December 13, 2022* – The event recognized Councilmember Keith Brown as Volunteer of the Year, and former Councilmember Jay Smyre as Public Servant of the Year.
- Twinkle Light Parade – *December 15, 2022* – Mayor Lord thanked those who attended the parade. Mayor Lord also recognized the coordinated efforts of the Memorial Villages Police Department who ensured the parade was safe and successful. He also noted positive comments from the other Villages and was pleased with the participation.

**VII. CITY ADMINISTRATOR'S REPORT**

A. Report on Activities and Upcoming Events

- New City Administrator Transition – At the December 6, 2022 Special Meeting, the City Council approved Gerardo Barrera to serve the City as City Administrator. Mr. Barrera will start on Monday, January 23, 2023.
- Planning and Zoning Commission Meetings – The Planning and Zoning Commission is scheduled to meet on January 24, 2023.
- Agreement with American Tower Regarding the Cell Tower at City Hall – The Agreement has been finalized.
- Right of Way Use Agreement with Taylorcrest Court Homeowners for Landscaping Improvements along Taylorcrest Court – The City went out for proposals in December. The City received one proposal and is working with that landscaping company to firm the costs. This will be presented back to the residents.
- Right of Way Use Agreement with the Theissen Family for a Little Free Library on Taylorcrest – The Little Free Library has been constructed. Karen Glynn thanked the Theissen family for installing and managing the project.

- Animal Control Agreements with Piney Point and Hunters Creek – The City of Piney Point approved the agreement in December. Hunters Creek will not be approving the agreement and will instead handle individually.
- Traffic Concerns on Broken Bough and Cobblestone – The City Traffic Engineer performed a traffic analysis and traffic counts on these streets. Karen Glynn will work through the city’s engineer recommendations with Mr. Barrera.
- Verizon Cell Node on Williamsburg – Staff continues discussion with Verizon to relocate the tower on Williamsburg. The surrounding residents did not come to an agreement on the placement of the tower. Karen Glynn will schedule a time to meet with residents.

B. Report on Capital Projects

- Water Well No. 5 Sitework, Transmission Line, Detention and Landscaping – Punchlist items are completed, and contractors are working on technological challenges to be able to pump remotely.
- Public Works and Emergency Operations Building – Building walls have been erected. Council received an email from an adjacent resident regarding windows. There are no windows on the back of the building. There are some windows on the side facing the parking and other buildings. Staff is working with the architect to see how these will impact the neighbors. Nothing has changed since Staff met with the neighbors in December 2021. Staff will continue to work through this concern.
- Memorial Drive and Gessner Road Grant Application – The TIRZ has approved design up to 30%. The City has budgeted for design in 2023 to be considered “shovel ready” in terms of the grant application.

C. Finance Director Report

- Annual Audit – Field work is planned for April.
- Investments and Opportunities – As interest rates have improved, staff has been working to invest available funds to increase interest income in accordance with the City’s investment policy.

**VIII. DISCUSSION AND DIRECTION ON CONTRACT WITH TEXAS PRIDE REGARDING TRASH AND RECYCLING COLLECTION CONCERNS – Mayor Robert P. Lord and Karen Glynn, City Administrator**

No public comments were made at the meeting regarding trash and recycling services. The Council discussed concerns regarding the holiday/January timeframe. The Mayor and City Mayor will meet with Texas Pride to further discuss concerns.

**No action was taken on this item.**

**IX. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 23-594 OF THE CITY OF BUNKER HILL VILLAGE, TEXAS PROVIDING FOR THE HOLDING OF A GENERAL ELECTION TO BE HELD ON SATURDAY, MAY 6, 2023, FOR THE PURPOSE OF ELECTING THE MAYOR AND TWO COUNCILMEMBERS (POSITION NOS. 4 AND 5); PROVIDING DETAILS**

**RELATING TO THE HOLDING OF SUCH ELECTION; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT- *Karen Glynn, Acting City Secretary/City Administrator***

*Items IX and X were presented together:*

The City of Bunker Hill Village holds its election for the Mayor and City Council on the May General Election Date for each year. The election for Positions 1, 2, and 3 are held in even numbered years, while the election for Mayor and Positions 4 and 5 are held in odd numbered years. The next scheduled City Election is Saturday, May 6, 2023 and accordingly, will be for Mayor and Positions 4 and 5. Filing for a position on the ballot will began January 18, 2023 and will conclude February 17, 2023.

Ordinance No. 23-594 outlines the election information.

Staff recommended approval of this Ordinance calling the City's Annual Election.

- X. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 01-17-2023 A OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS APPROVING A JOINT ELECTION WITH SPRING BRANCH INDEPENDENT SCHOOL DISTRICT (SBISD) FOR ELECTING ITS MUNICIPAL OFFICERS AND APPROVING THE INTERLOCAL COOPERATION AGREEMENT FOR JOINT ELECTIONS WITH SBISD – *Karen Glynn, Acting City Secretary/City Administrator***

As approved at the November City Council Meeting, the Council agreed to partner with Spring Branch Independent School District for Election Services. The Council authorized the Mayor to sign the contract when available.

SBISD provided an agreement to the City. Early voting would be held at the SBISD Administration Building, and Election Day Polls at SBISD Middle Schools.

Mayor Lord and Staff continued to recommend this partnership but wanted to ensure the Council concurred with the terms of the agreement.

**A motion was made by Councilmember Brown and seconded by Councilmember Thode to adopt Ordinance No. 23-594, providing for a general election to be held on Saturday, May 6, 2023 and Resolution 01-17-2023 A, approving a Joint Election with Spring Branch Independent School District.**

**The motion carried 5 – 0**

- XI. CONSIDERATION AND POSSIBLE ACTION TO RATIFY AN INCREASE OF \$4,984.00 TO THE CONTRACT WITH YARDWORKS, INC. FOR THE INSTALLATION OF TREES FOR WATER WELL NO. 5 – *Karen Glynn, City Administrator***

At the December 6, 2022 Special Meeting, the City Council authorized the Mayor to approve a contract with Yardworks, Inc. for the installation of trees for Water Well No. 5 in an amount not to exceed \$32,703.00.

During the installation of the trees on December 19, 2022, staff met with Yardworks to discuss several items and possible adjustments regarding the trees and plantings. The total increase was \$4,984.00. Staff spoke with the Mayor following these discussions and he agreed that the adjustments were reasonable.

Adjustment to Contract:	Increased Cost:
1. The adjacent resident at 8 Rain Hollow Place came to the site and requested that the trees on the east side of the water well be placed closer to screen the generator from his back yard. This was discussed with the City's Forrester and Yardworks and they agreed with the adjustment to the spacing. Two additional trees were recommended for installation near the driveway area. The cost for 2 -100 gallon White Oak Trees with stakes totaled \$3,074.00.	\$ 3,074.00
2. Yardworks also indicated that there were 45 gallon crepe myrtles available versus 30 gallon which were specified at bidding. These would be larger at an installed cost of \$585.00 versus \$450.00 as included in the bid increasing the cost by \$540 for a total of 4 trees.	\$ 540.00
3. Mulch and fertilizer had not been included in the previous cost. This cost was \$1,370.00	\$ 1,370.00
Total Increase	\$ 4,984.00

**A motion was made by Councilmember Thode and seconded by Councilmember Brown to ratify an increase of \$4,984.00 to the contract with Yardworks, Inc. for the installation of trees for Water Well No. 5.**

**The motion carried 5 – 0**

**XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE CHANGE ORDER NO. 12 WITH METRO CITY (CHAPEL BELLE PROJECT) TO SUPPLEMENT CHANGE ORDER NO. 6 FOR ADDITIONAL WORK TO COMPLETE THE REMOVAL AND REPLACEMENT OF SIDEWALK ALONG MEMORIAL DRIVE IN AN AMOUNT NOT TO EXCEED \$16,585.69 – Karen Glynn, City Administrator**

The City Council approved Change Order No. 6 to the Chapel Belle Reconstruction project in May 2022. This change order was recommended for the construction of a new sidewalk at 11646 Memorial Drive. As part of the approval of the construction of the new home at 11646 Memorial Drive, the City agreed to construct a new eight-foot-wide sidewalk at this address. At the time of the change order, the home was ahead of schedule and construction of the sidewalk was planned in 2022.

A change order to the Chapel Belle project was considered the most cost-effective approach for this construction. Funding was approved with an amendment to the 2022 CIP Budget in the amount of \$25,000.00 to include contingency.

As the City and RPS began working with Metro City to actually construct the sidewalk, the City learned that Metro City had not been provided an accurate scope of the project and therefore had not completely priced the project. The original pricing was for 300 feet; however, there is 370 feet of sidewalk needed. In addition, the price did not include the removal of the existing sidewalk or fill and sod to complete the project. Staff and RPS asked for a supplemental change order to provide an accurate price for the full scope of the project.

The total project cost is \$36,643.13. RPS has confirmed this is a reasonable price for the removal, replacement and restoration of the sidewalk and project area.

There is an \$80,000 budget for sidewalk construction in the 2023 General Fund CIP Budget. It was recommended to fund the supplemental change order with \$16,585.69 from this line item. Contingency is included in the previous change order and budget amendment should there be any incidentals.

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Brown to approve Change Order No. 12 with Metro City to supplement Change Order No. 6 for additional work to complete the removal and replacement of sidewalk along Memorial Drive in an amount not to exceed \$16,585.69 after City staff has spoken with the resident to ensure landscape plans, drainage and final restoration concerns are addressed.**

**The motion carried 5 – 0**

**XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 23-597, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 1 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2022; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT - *Susan Grass, Finance Director***

The City earmarked \$25,000 in the 2022 Capital Projects General Fund budget for the installation of new sidewalk along Memorial Drive. The project was not started in 2022 and no expenditures were expensed in the 2022 year. Staff recommended amending the 2023 budget to include and carryover \$25,000 for the Memorial Drive Sidewalk Project.

**A motion was made by Councilmember Schwartz and seconded by Councilmember Thode to approve Ordinance No. 23-597, adopting Amendment No. 1 to the original budget of the City of Bunker Hill Village, Texas.**

**The motion carried 5 – 0**

**XIV. CONSIDERATION AND POSSIBLE ACTION REGARDING RESOLUTION NO. 01-17-2023 B OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A GASB STATEMENT NO. 87 POLICY; PROVIDING FOR**



**THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE** – *Susan Grass, Finance Director*

As will be required in the 2022 Annual Financial Report, Governmental Accounting Standards Board Statement 87 (GASB 87), *Leases*, requires the City to report lessee and lessor lease activity in the City’s annual financial statement. GASB 87 requires the City report a right to use asset and related lease liability for any lessee lease positions the City maintains. Similarly, the City is required to report a lease receivable and related deferred inflow of resources for any lessor lease positions maintained by the city.

The City does not currently have a standard lease reporting policy and process in place.

Based on the inventory of leases in the City, the American Tower Cell Tower Lease Agreement may be considered a material lease required to be reported.

Staff recommended Resolution No. 01-17-2023 B to improve the level of reporting on the City’s leasing activities and financial statements. The policy was mirrored after Spring Valley’s Policy.

**A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to approve Resolution No. 01-17-2023 B adopting the policy.**

**The motion carried 5 – 0**

**XV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE CALENDAR OF EVENTS FOR 2023** – *Karen Glynn, City Administrator*

*Items XV and XVI were presented together:*

At the November 2022 meeting, Council discussed the Calendar for 2023 outlining the Holiday and Meeting Schedule. The Council concurred with the recommendation and asked the City Administrator to discuss the Christmas holidays with staff to ensure December 25 and December 26 were the best days to take these holidays. In addition, the Council discussed changing the meeting time from 5:30 p.m. to 5:00 p.m. The following was recommended for Council approval:

<b>Recommended Holiday Schedule</b>	
Friday, April 7, 2023	Good Friday
Monday, May 29, 2023	Memorial Day
Tuesday, July 4, 2023	Independence Day
Monday, September 4, 2023	Labor Day
Thursday - Friday, November 23 & 24, 2023	Thanksgiving
Monday - Tuesday, December 25 & 26, 2023	Christmas Eve and Day ( <i>Christmas Day is Monday</i> )
Monday, January 1, 2024	New Year's Day

<b>2023 Events</b>	
City Hall Closed <i>End of the year administration, filing and clean up</i>	Thursday & Friday, February 2-3, 2023
Villages Independence Day Celebration	Tuesday, July 4, 2023
Annual Holiday Party	Tuesday, December 12, 2023
Twinkle Light Parade	Thursday, December 14, 2023 <i>Reflects SBISD Academic Calendar</i>

<b>2023 City Council Meetings</b> <i>(3<sup>rd</sup> Tuesday of every month at 5:30 p.m.)</i>	
✓ Tuesday, January 17, 2023	
✓ Tuesday, February 21, 2023	
✓ Tuesday, March 21, 2023	<i>SBISD Spring Break is March 13 – 17, 2023</i>
✓ Tuesday, April 18, 2023	
✓ Tuesday, May 16, 2023	
✓ Tuesday, June 20, 2023	
<b>Tuesday, July 18, 2023</b>	<i>Recommend Cancelling July Meeting Typically Cancel One Summer Meeting</i>
✓ Tuesday, August 15, 2023	
✓ Tuesday, September 19, 2023	
✓ Tuesday, October 17, 2023	
✓ <b>Tuesday, November 14, 2023</b>	<i>Moved to accommodate Thanksgiving Holiday</i>
<b>Tuesday, December 19, 2023</b>	<i>Typically Cancel December Meeting</i>
<b>Recommended Change to the 2023 Meeting Calendar</b>	

**A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve the Calendar of Events for 2023.**

**The motion carried 5 – 0**

**XVI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 23-595 AMENDING SECTION 2-29 OF THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, PROVIDING THAT THE CITY COUNCIL SHALL MEET IN REGULAR SESSION AT SPECIFIED DAYS AND TIMES – *Karen Glynn, City Administrator***

At the November 22 meeting, Council recommended changing the meeting times for City Council Meetings from 5:30 p.m. to 5:00 p.m. In November 2019, the City Council changed the meeting times for City Council Meetings from 5:00 p.m. to 5:30 p.m. This change was in response to comments received during the May 2019 Election Season to provide the opportunity for residents to participate and attend the monthly City Council Meetings. It was recommended to return to the 5:00 p.m. meeting time as the Council has not seen more attendance with the time change and meetings have been more lengthy with the business of the City extending further into the evening. Zoom has also become available for all meetings providing a means of attending remotely.

The time for City Council Meetings is defined by Ordinance.

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Brown to approve Ordinance No. 23-595 amending section 2-29 of the Code of Ordinances of the City of Bunker Hill Village, Texas, providing that the City Council meet in regular session at specified days and times.**

**The motion carried 5 – 0**

**XVII. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 23-596 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING ALL OF SECTION 2-4, OFFICIAL NEWSPAPER, OF ARTICLE I, IN GENERAL, OF CHAPTER 2, ADMINISTRATION, AND ADDING A NEW SECTION 2-4, OFFICIAL NEWSPAPER, OF ARTICLE I, IN GENERAL, OF CHAPTER 2, ADMINISTRATION, SAID SECTION DESIGNATING THE MEMORIAL EXAMINER (HOUSTON COMMUNITY NEWSPAPER) AS THE OFFICIAL NEWSPAPER OF THE CITY; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT - *Karen Glynn, Acting City Secretary/City Administrator***

State Law requires that Cities shall designate an official newspaper for all official publications for the year. The City of Bunker Hill Village utilized the Houston Community Newspaper as the official newspaper of the City in years past and staff recommended the City continue with this publication.

Staff recommended approval of Ordinance No. 23-596 amending the City's current ordinance and designating the Houston Community Newspaper as the City's official newspaper.

The contract with the Houston Community Newspaper was included on the consent agenda. This contract provides for set costs for the year. Costs remain the same as in 2022.

**A motion was made by Councilmember Thode and seconded by Councilmember Brown to adopt Ordinance No. 23-596.**

**The motion carried 5 – 0**

**XVIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE FOLLOWING PAYMENTS THAT EXCEED APPROXIMATELY \$150,000:**

- A. MetroCity, LLC Pay Estimate No. 9 in the amount of \$162,928.85 for Chapel Belle and Tamerlaine Reconstruction work completed October 2022.
- B. Underground Construction Solutions, LLC Monthly Estimate No. 2 in the amount of \$147,226.50 for Water Well No. 5 Transmission Line Water Plant work performed August 4, 2022 through September 19, 2022.

**A motion was made by Councilmember Brown and seconded by Councilmember Thode to authorize payments that exceed approximately \$150,000.00.**

**The motion carried 5 – 0**

**XIX. CONSENT AGENDA**

**“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**

- A. Minutes of the November 15, 2022, Regular Council Meeting
- B. Minutes of the December 6, 2022, Special Council Meeting
- C. November 2022 Financials
- D. McDonald Municipal and Industrial, Monthly Estimate No. 9 in the amount of \$61,551.04 for Water Well No. 5 Site Improvements from August 1, 2022 through November 30, 2022.
- E. Langford Engineering, Invoice No. 25588 in the amount of \$2,317.04 for Water Well No. 5 design and construction services rendered through August 26, 2022.
- F. Langford Engineering, Invoice No. 25589 in the amount of \$34,327.26 for the construction of Water Well No. 5 through August 26, 2022.
- G. Langford Engineering, Invoice No. 25590 in the amount of \$25,257.80 for Water Well No. 5 Improvements completed through August 26, 2022.
- H. Langford Engineering, Invoice No. 25591 in the amount of \$4,801.23 for professional services rendered through August 26, 2022 for City Hall Expansion/ Chatam Water Line project.
- I. Langford Engineering, Invoice No. 25592 in the amount of \$950.37 for General Engineering services rendered through August 26, 2022.
- J. Langford Engineering, Invoice No. 25796 in the amount of \$441.73 for General Engineering services rendered through October 28, 2022.
- K. Langford Engineering, Invoice No. 25797 in the amount of \$5,409.71 for Water Well No. 5 Improvements completed through October 28, 2022.
- L. Langford Engineering, Invoice No. 25798 in the amount of \$620.00 for Water Well No. 5 design and construction services performed through October 28, 2022.
- M. Langford Engineering, Invoice No. 25799 in the amount of \$21,115.07 for Water Well No. 5 design and construction services performed through October 28, 2022.

- N. Probstfeld & Associates, Invoice No. 66585 in the amount of \$610.00 for drainage plan review services performed in October 2022.
- O. Probstfeld & Associates, Invoice No. 66586 in the amount of \$155.00 for drainage plan review services completed in October 2022.
- P. Probstfeld & Associates, Invoice No. 66757 in the amount of \$455.00 for drainage plan review services performed in October 2022.
- Q. Probstfeld & Associates, Invoice No. 66758 in the amount of \$305.00 for drainage plan review services performed in October 2022.
- R. Probstfeld & Associates, Invoice No. 66796 in the amount of \$305.00 for drainage plan review services completed in November 2022.
- S. Servtech Electric Co., Invoice No. INV-8724 in the amount of \$1,117.50 for electrical work services completed in December 2022 for the Chapel Belle Lane project.
- T. PGAL, Invoice No. 10057606 in the amount of \$3,000.00 for municipal facilities concept services rendered from October 1, 2022 to October 31, 2022.
- U. PGAL, Invoice No. 10057719 in the amount of \$119.70 for professional services rendered from November 1, 2022 to November 30, 2022.
- V. PGAL, Invoice No. 10057717 in the amount of \$4,000.00 for municipal facilities concept services rendered from November 1, 2022 to November 30, 2022.
- W. PGAL, Invoice No. 10057249 in the amount of \$1,000.00 for professional services performed from September 1, 2022 to September 30, 2022.
- X. Harris-Galveston Subsidence District, Fee No. 338654 in the amount of \$9,652.00 for 2023 Water Conservation School Program.
- Y. Yardworks, Invoice No. 32135 in the amount of \$33,243.00 for December 2022 tree planting at Water Well No. 5.
- Z. Yardworks, Invoice No. 32137 for December 2022 landscaping services at Water Well No. 5 in the amount of \$4,444.00.
- AA. Terracon, Invoice No. TH58834 in the amount of \$1,155.00 for Public Works and Disaster Operations Building materials testing services rendered from September 21, 2022 through October 15, 2022.
- BB. Terracon, Invoice No. TH74535 in the amount of \$2,730.50 for Public Works and Disaster Operations Building engineering services performed from October 17, 2022 to November 12, 2022.
- CC. Clark Condon, Invoice No. 50152 in the amount of \$875.00 for Water Well No. 5 design services performed from October 1, 2022 through October 31, 2022.
- DD. RPS, Invoice No. 1022063 in the amount of \$4,143.22 for General On-Call Services rendered from October 1, 2022 through October 28, 2022.
- EE. RPS, Invoice No. 1022069 in the amount of \$1,769.79 for Site Development Review services rendered from October 1, 2022 through October 28, 2022.
- FF. RPS, Invoice No. 1022070 in the amount of \$10,942.77 for City of Bunker Hill Village Drainage Committee services rendered from October 1, 2022 to October 28, 2022.
- GG. RPS, Invoice No. 1022071 in the amount of \$780.00 for Bunker Hill Elementary Detention work performed from October 1, 2022 through October 28, 2022.
- HH. RPS, Invoice No. 1022072 in the amount of \$336.83 for professional services rendered from October 1, 2022 to October 28, 2022 for the Chapel Belle Lane project.
- II. RPS, Invoice No. 1022076 in the amount of \$483.00 for professional services rendered from October 1, 2022 to October 28, 2022 for the Proposed Reconstruction of Memorial Drive and Gessner Road.
- JJ. RPS, Invoice No. 1122063 in the amount of \$4,277.62 for General On-Call Services from October 29, 2022 through December 2, 2022.

- KK. RPS, Invoice No. 1122067 in the amount of \$2,695.33 for Site Development Review for Drainage Impacts services performed from October 29, 2022 through December 2, 2022.
- LL. RPS, Invoice No. 1122068 in the amount of \$2,496.22 for City of Bunker Hill Village Drainage Committee and further review of the City’s drainage model rendered from October 29, 2022 to December 2, 2022.
- MM. RPS, Invoice No. 1122070 in the amount of \$982.62 for professional services completed from October 29, 2022 through December 2, 2022 for Chapel Belle Street and Drainage Improvements.
- NN. Kimley-Horn and Associates, Inc., Invoice No. 067787100-1122 in the amount of \$1,495.00 for Broken Bough/ Cobblestone Traffic Study performed from September 1, 2022 to November 30, 2022.
- OO. Probstfeld & Associates, Invoice No. 66940 in the amount of \$305.00 for Drainage Plan Review services performed in December 2022.
- PP. Probstfeld & Associates, Invoice No. 66941 in the amount of \$305.00 for Drainage Plan Review services rendered in December 2022.
- QQ. Probstfeld & Associates, Invoice No. 66942 in the amount of \$455.00 for Drainage Plan Review services performed in December 2022.
- RR. Houston Community Newspapers and Media Group Contract for publishing notices or other matters required by law for the period of January 1, 2023 through December 31, 2023 at set amounts.

**A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to approve the consent agenda.**

**The motion carried 5 - 0**

**XX. ADJOURN**

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to adjourn the meeting at 8:23 p.m.**

**The motion carried 5 – 0**

Approved and accepted on February 21, 2023.

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Robert P. Lord, Mayor

ATTEST:

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Karen H. Glynn, Acting City Secretary

Langford Engineering, Inc.  
1080 West Sam Houston Parkway North, Suite 200  
Houston, Texas 77043

MONTHLY ESTIMATE NO. 9  
200-020, Contract No. 1A

Bunker Hill Village

Construction of Water Well No. 5

27-Sep-22

Thru

29-Dec-22

Owner: City of Bunker Hill Village  
11977 Memorial Drive  
Houston, Texas 77024

Contractor: Alsay, Inc.  
6615 Gant Road  
Houston, Texas 77066

Contract 1 150 Calendar Days Extensions: 540 Calendar Days

Total Time: 690 Calendar Days Time Used: 598 Calendar Days

Contract Dated: 26-Mar-2021

Work Order Dated: 10-May-2021

Completion Date: 7-Oct-2021 (Scheduled)  
(Actual)

Percent Time Used: 87%

Percent Complete: 91%

Current Contract: \$2,313,990.00

V-00743

\$ 46,890

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Period	Work This Period	Qty To Date	Unit Price	Total Amount
Base Bid - Mobilization								
1.	Mobilization of Equipment, Materials, and Personnel on Site	1	L.S.	1	0	1	\$ 200,000.00	\$200,000.00
2.	Demobilization of Equipment, Materials, and Personnel on Site, Including Minor Restoration of Site, and Improvements to Existing Conditions in Preparation of Work Under Separate Contract (Contract 1 B), Complete in Place	1	L.S.	0	1	1	\$ 30,000.00	\$30,000.00
Base Bid - Water Well								
3.	Drill, Collect Drill Cuttings, and Perform Geophysical Logging of Test Hole with Total Depth of 1,400 Feet for Water Well No. 5, Plus Two Temporary Test Well Water Samples in Test Hole as Specified and Shown on the Plans							
3a.	Drill 1,400 ft. Test Hole and Perform Geophysical Logging	1	L.S.	1	0	1	\$ 220,000.00	\$220,000.00
3b.	Temporary Test Well Water Samples	2	L.S.	0	0	1	\$ 40,000.00	\$40,000.00
4.	24" x 18", Two-Piece Gravel Pack Water Well Drilling Construction, Testing, and Two (2) Water Sampling Operations (Total Depth 1,120'), with Base Bid of 24" Casing (640'), 18" Blank Liner, (0.500" Wall), (380'), and 18" Screen (180'), as Specified and Shown on the Plans							
4a.	Ream Hole, Install 24" Casing (640') Cement in Place	1	L.S.	1	0	1	\$ 300,000.00	\$300,000.00
4b.	Under-Ream Below Casing, Install 18" Blank Liner (380'), Gravel Pack	1	L.S.	1	0	1	\$ 200,000.00	\$200,000.00
4c.	Under-Ream Below Casing, Install 18" Screen (180') Gravel Pack	1	L.S.	1	0	1	\$ 300,000.00	\$300,000.00
4d.	Agitate and Develop Well With Drilling Rig	1	L.S.	1	0	1	\$ 80,000.00	\$80,000.00
4e.	Develop Well With Test Pump	1	L.S.	1	0	1	\$ 60,000.00	\$60,000.00
4f.	Perform Pump Step Tests and 36-Hour Test	1	L.S.	1	0	1	\$ 60,000.00	\$60,000.00
4g.	Collect Water Samples and Perform Water Analysis per TCEQ Requirements	1	L.S.	1	0	1	\$ 5,000.00	\$5,000.00



5.	1,700 GPM Pump (TDH - 575') with 540' of 10" Pump Column, Airline Tube (0.365" Wall), Discharge Elbow and Accessories Including Two (2) Column Check Valves, SME Head Exchanger 400 HP Motor (Compatible with Minimum 400 HP Motor Starter. Starter and Controls to be Provided by Others), 1,800 RPM (4 Pole), 460 V, Temporary Wiring, Temporary Conduit (Sized Accordingly), Including Foundation, All Required Appurtenances, Well Pump Start-Up, as Specified, and Shown on the Plans								
5a.	Provide and Install 1,700 GPM Pump and 400 HP Motor (Submersible) with 540' of 10" Pump Column Assembly; Temp. Wiring and Conduit	1	L.S.	0.95	0.05	1.00	\$	382,000.00	\$382,000.00
5b.	Well Foundation	1	L.S.	1	0	1	\$	15,000.00	\$15,000.00
5c.	Well Start-Up	1	L.S.	0	1	1	\$	3,000.00	\$3,000.00
6.	Furnish, Install, and Remove Temporary Self-Supporting Acoustical Sound Wall System 24' in Height and a Base Bid Liner Length of 334' as Shown and Described on Plans and Specifications								
6a.	Furnish & Install Temp. Acoustical Sound Wall - 24' Ht. x 334' Length	1	L.S.	1	0	1	\$	60,000.00	\$60,000.00
6b.	Remove Temp. Sound Wall	1	L.S.	1	0	1	\$	20,000.00	\$20,000.00
7.	All Work, Materials, and Labor Associated with Installation of Temporary Power Pole, Including Temporary Yard Underground Duct Banks from New Permanent Center Point Power Pole Within Designated Utility Easement, Temporary Electrical Panel, and Equipment per Local and State Regulations, Including Coordination with Owner's Utility Provider, as Shown and Described on Plans	1	L.S.	0	0	0	\$	135,000.00	\$0.00
8.	All Work, Materials, and Labor to Install and Maintain Proposed Temporary Security Fencing and Storm Water Pollution Prevention Plan (SWPPP) Items, per Plans and Specifications	1	L.S.	1	0	1	\$	10,000.00	\$10,000.00

9.	All Work, Materials, and Labor for Plugging and Abandonment of Existing CBHV Water Well No. 2 at City Hall Water Plant, Consisting of a 12" Surface Casing to a Depth of 1,050', and a 6" Well Screen from a Depth of 1,050' - 1,632' (see Exhibit for Well Location), per TDLR and TCEQ Regulations and Specifications	1 L.S.	1	0	1 \$	30,000.00	\$30,000.00
Supplementary Items							
S-1.	Add or Deduct per Foot of Test Hole Drilled, Complete Depth, Above or Below 1,400 Feet Base Depth	Per Foot	0	0	0 \$	100.00	\$0.00
S-2.	Add Cost of Performing and Proving Test Hole Spectral Gamma Ray Log	Per L.S.	0	0	0 \$	3,500.00	\$0.00
S-3.	Add or Deduct of Each Optional Test Hole Water Sampling and Testing Operation, Complete in Place (Note that Two Temporary Test Well Water Sampling are Included in Base Bid)	Per Each	1	0	1 \$	40,000.00	\$40,000.00
S-4.	Add or Deduct per Hour of Pumping for Test Hole Water Sampling Operation, Above or Below 36 Hours	Per Hour	0	0	0 \$	400.00	\$0.00
S-5.	Add per Lump Sum, Complete in Place, Installing a 30 Foot Portland Cement Plug in Test Hole	Per L.S.	1	0	1 \$	10,000.00	\$10,000.00
S-6.	Add or Deduct per Foot of 24" Surface Casing (0.500" Wall) Complete in Place, Above or Below 640 Feet Base Depth	Per L.S.	5	0	5 \$	120.00	\$600.00
S-7.	Add or Deduct per Foot of 18" Blank Liner (0.500" Wall), Underream (if Applicable), and Gravel Pack Complete in Place Above or Below 380' Base Length	Per L.S.	(48)	0	(48) \$	90.00	(\$4,320.00)
S-8.	Add or Deduct per Foot of 18" Screen (0.500" Wall), Underream (if Applicable) and Gravel Pack, Complete in Place, Above or Below 180 Feet Base Length	Per Foot	101	0	101 \$	250.00	\$25,250.00
S-9.	Deduct per Lump Sum for Alternate 20" x 14", Two-Piece Gravel Pack Water Well Drilling (Total Depth 1,400 Feet), Construction, Testing, and Two (2) Water Sampling Operations with Alternate of 20" Casing (640 Feet), 14" Blank Liner (0.500" Wall (380 Feet), and 14" Screen (180') in Lieu of Base Bid 24" x 18" Well in Item No. 4, Per Lump Sum	Per L.S.	0	0	0 \$	(50,000.00)	\$0.00

S-10.	Add or Deduct per Foot of 20" Surface Casing (0.500" Wall) Completed and Cemented in Place, Above or Below 640' Base Depth	Per Foot	0	0	0 \$	95.00	\$0.00
S-11.	Add or Deduct per Foot of 14" Blank Liner (to 500"Wall), Underream (if Applicable) and Gravel Pack, Complete in Place, Above or Below 380' Base Length	Per Foot	0	0	0 \$	70.00	\$0.00
S-12.	Add or Deduct per Foot of 14" Screen (0.500" Wall), Underream (if Applicable), and Gravel Pack Complete in Place, Above or Below 180' Base Length	Per Foot	0	0	0 \$	210.00	\$0.00
S-13.	Add or Deduct per Foot of 12" PVC Water Level Pipe Complete in Place, Above or Below 540' Base Depth	Per Foot	0	0	0 \$	2.00	\$0.00
S-14.	Add or Deduct per Foot of 0.25" Stainless Steel Airline and all Fittings Complete in Place, Above or Below 540' Base Depth	Per Foot	0	0	0 \$	3.00	\$0.00
S-15.	Add or Deduct per 10' Foot Section of 10" (0.365" Wall) Pump Column, Airline Tube, Complete in Place, with Submersible Cable, Above or Below 540' Base Depth	Per 20' Foot Section	0	0	0 \$	2,500.00	\$0.00
S-16.	Add or Deduct per 20 Foot Section of 10" (0.365" Wall), Pump Column, Airline Tube, Complete in Place with Submersible Cable Above or Below 540' Base Depth	Per 20' Foot Section	0	0	0 \$	4,500.00	\$0.00
S-17.	Add or Deduct per Stage of Cast Iron Pump Bowl, Complete in Place, Above or Below the Number Required to Meet the Base Bid Design Shown on this Proposal	Per Stage	0	0	0 \$	3,000.00	\$0.00
S-18.	Add or Deduct per Stage of Ductile Iron Pump Bowl, Complete in Place, Above or Below the Number Required to Meet the Base Bid Design, Conditions Shown on this Proposal	Per Stage	0	0	0 \$	3,500.00	\$0.00
S-19.	Add per Lump Sum, Complete in Place, Plugging and Abandonment of Test Hole per TDLR and TCEQ Regulations and Specifications	Per L.S.	0	0	0 \$	10,000.00	\$0.00
S-20.	Add per Lump Sum, Complete in Place, Plugging and Abandonment of Production Well per TDLR and TCEQ Regulations and Specifications	Per L.S.	0	0	0 \$	10,000.00	\$0.00

S-21.	Deduct per Lump Sum to Decrease Pump Motor Size from 400 HP Motor Size to 350 HP, Including all Necessary Electrical Equipment Changes and Labor	Per L.S.	0	0	0 \$	(15,000.00)	\$0.00
S-22.	Add per Lump Sum to Increase Pump Motor Size from 400 HP Motor Size to 450 HP Motor Size, Including all Necessary Electrical Equipment, Changes, and Labor	Per L.S.	0	0	0 \$	70,000.00	\$0.00
S-23.	Add or Deduct per Lump Sum (540 Feet), Complete in Place, to Install CS Hydril 1.25" Water Level Pipe in Lieu of Base Bid Specified, 1.25" PVC Water Level Pipe	Per L.S.	0	0	0 \$	10,000.00	\$0.00
S-24.	Add or Deduct per 20 Foot Section of Temporary Self-Supporting Acoustical Sound Wall System, 24 Feet Height, Complete in Place, Above or Below 334 Feet Base Length	Per L.S.	0	0	0 \$	2,750.00	\$0.00
S-25.	Center Point Energy Installation Service Drop Connection Allowance. City of Bunker Hill Village Shall Pay Exact Amount Once Provided with Ticket Invoice Documentation	Per L.S.	0	0	0 \$	5,000.00	\$0.00
S-26.	Add or Deduct per Hour of Pumping Test Time Above or Below than 95 Hours, Complete in Place	Per Hour	0	0	0 \$	300.00	\$0.00
Change Order No. 1							
1.	Relocating the sound wall on site	1 L.S.	1	0	1 \$	12,600.00	\$12,600.00

Summary of Work to Date

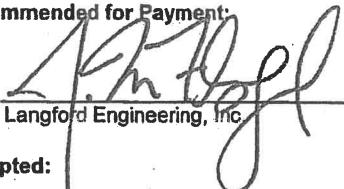
Work Performed to Date	\$2,099,130.00
Less 10% Retainage	\$209,913.00
Net Amount Earned to Date	\$1,889,217.00
Add: Materials Stored at Close of Period	\$0.00
Less 10% Retained on Hand	\$0.00
Subtotal Work Completed and Materials Stored	\$1,889,217.00
Less Previous Payments	\$1,842,327.00
<b>AMOUNT DUE THIS ESTIMATE</b>	<b>\$46,890.00</b>

Summary of Adjusted Contract

Original Contract Amount	\$2,301,390.00
Change Order No. 1	\$ 12,600.00
<b>CURRENT CONTRACT AMOUNT</b>	<b>\$2,313,990.00</b>

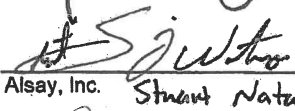
Note: There are no known disputes between the Contractor and Owner/Engineer Concerning the Quantities shown hereon

Recommended for Payment:

By:   
Langford Engineering, Inc.

Date: 1/11/23

Accepted:

By:   
Alsay, Inc. *Stuart Natavenu*

Date: 1/19/23

Approved:

By:   
Bunker Hill Village

Date: 1/26/23

Distribution: Bunker Hill Village (1)  
Alsay, Inc. (1)  
Langford Engineering, Inc. (1)

# ALSAY INCORPORATED

6615 Gant

Houston, Texas 77066

TO: Langford Engineering, Inc.  
 1080 W. Sam Houston Pkwy. N.  
 Suite 200  
 Houston, Texas 77043-5014

Invoice No.: 9669  
 DATE: 12/29/2022  
 Payment Application No: 9  
 FROM: 5/17/2021 to 12/31/2022

City of Bunker Hill Village - Construction of Water Well No. 5  
 ORIGINAL CONTRACT: \$2,301,390.00  
 CONTRACT ADJUSTMENTS: \$12,600.00  
 ADJUSTED CONTRACT: \$2,313,990.00

Item No.	Description of Work	QTY	Unit	Unit Price	Scheduled Value	Previous Application	THIS APPLICATION		Total Complete & Stored to Date	Percent Complete	Balance to Complete	10.00% Retainage
							Work in Place	Stored Material				
<b>BASE BID ITEMS</b>												
1	Mobilization	1	LS	200,000.00	\$200,000.00	200,000.00	\$0.00		\$200,000.00	100.00%	\$0.00	\$ 20,000.00
2	Demobilization; minor restoration and improvements	1	LS	30,000.00	30,000.00		30,000.00		30,000.00	100.00%	0.00	3,000.00
3a	Drill 1400 ft. test hole and perform geophysical logging	1	LS	220,000.00	220,000.00	220,000.00			220,000.00	100.00%	0.00	22,000.00
3b	Temporary test well water samples	2	LS	40,000.00	80,000.00	40,000.00			40,000.00	50.00%	40,000.00	4,000.00
4a	Ream hole, install 24" casing (640') cement in place	1	LS	300,000.00	300,000.00	300,000.00			300,000.00	100.00%	0.00	30,000.00
4b	Under-ream below casing, install 18" blank liner (380'), gravel pack	1	LS	200,000.00	200,000.00	200,000.00			200,000.00	100.00%	0.00	20,000.00
4c	Under-ream below casing, install 18" screen (180'), gravel pack	1	LS	300,000.00	300,000.00	300,000.00			300,000.00	100.00%	0.00	30,000.00
4d	Agitate & develop well with drilling rig	1	LS	80,000.00	80,000.00	80,000.00			80,000.00	100.00%	0.00	8,000.00
4e	Develop well with test pump	1	LS	60,000.00	60,000.00	60,000.00			60,000.00	100.00%	0.00	6,000.00
4f	Perform pump step tests and 36-hour test	1	LS	60,000.00	60,000.00	60,000.00			60,000.00	100.00%	0.00	6,000.00
4g	Collect water samples and perform water analysis per TCEQ requirements	1	LS	5,000.00	5,000.00	5,000.00			5,000.00	100.00%	0.00	500.00
5a	Provide & install 1700 GPM pump and 400 HP motor (submersible) with 540' of 10" pump column assy.; temp. wiring & conduit	1	LS	382,000.00	382,000.00	362,900.00	19,100.00		382,000.00	100.00%	0.00	38,200.00
5b	Well foundation	1	LS	15,000.00	15,000.00	15,000.00			15,000.00	100.00%	0.00	1,500.00
5c	Well start-up	1	LS	3,000.00	3,000.00		3,000.00		3,000.00	100.00%	0.00	300.00
6a	Furnish & install temp. acoustical sound wall - 24' ht. x 334' length	1	LS	60,000.00	60,000.00	60,000.00			60,000.00	100.00%	0.00	6,000.00
6b	Remove temp. sound wall	1	LS	20,000.00	20,000.00	20,000.00			20,000.00	100.00%	0.00	2,000.00

Item No.	Description of Work	QTY	Unit	Unit Price	Scheduled Value	Previous Application	THIS APPLICATION		Total Complete & Stored to Date	Percent Complete	Balance to Complete	10.00% Retainage
							Work in Place	Stored Material				
<b>BASE BID ITEMS</b>												
7	Install temp. power pole, yard underground duct banks, temp. elec. panel & equip., coordinate with owner's utility provider	1	LS	135,000.00	135,000.00		\$0.00		\$0.00	0.00%	\$0.00	\$0.00
8	Install & maintain temp. security fencing & SWPPP	1	LS	10,000.00	10,000.00	10,000.00		10,000.00	10,000.00	100.00%	0.00	1,000.00
9	Plug & abandon Well No. 2, per TDLR & TCEQ Regulations	1	LS	30,000.00	30,000.00	30,000.00		30,000.00	30,000.00	100.00%	0.00	3,000.00
<b>SUPPLEMENTAL BID ITEMS</b>												
S-1	Add/deduct pilot hole depth	1	FT	100.00	100.00							
S-2	Add for Spectralog	1	LS	3,500.00	3,500.00							
S-3	Add/deduct per test hole water sample	1	EA	40,000.00	40,000.00	40,000.00		40,000.00	40,000.00	100.00%	0.00	4,000.00
S-4	Add/deduct per hour of pumping for test hole water sampling	1	HR	400.00	400.00							
S-5	Add to install 30-ft. cement plug in test hole	1	LS	10,000.00	10,000.00	10,000.00		10,000.00	10,000.00	100.00%	0.00	1,000.00
S-6	Add/deduct 24" casing more/less than 640 ft	1	FT	120.00	120.00	600.00		600.00	600.00	500.00%	(480.00)	60.00
S-7	Add/deduct 18" blank liner more/less than 380 ft	1	FT	90.00	90.00	(4,320.00)		(4,320.00)	(4,320.00)	-4800.00%	4,410.00	(432.00)
S-8	Add/deduct 18" SS screen more/less than 180 ft	1	FT	250.00	250.00	25,250.00		25,250.00	25,250.00	10100.00%	(25,000.00)	2,525.00
S-9	Deduct for Alternate 20" x 14" Well in lieu of 24" x 18" Well in Bid Item # 4	1	LS	(50,000.00)	(50,000.00)							
S-10	Add/deduct 20" casing more/less than 640 ft.	1	FT	95.00	95.00							
S-11	Add/deduct 14" blank liner more/less than 380 ft.	1	FT	70.00	70.00							
S-12	Add/deduct 14" SS screen more/less than 180 ft.	1	FT	210.00	210.00							
S-13	Add/deduct 1.25" PVC water level pipe more/less than 540 ft.	1	FT	2.00	2.00							
S-14	Add/deduct 0.25" SS airline & fittings more/less than 540 ft.	1	FT	3.00	3.00							







ALSAY WATER.COM

PARTIAL WAIVER AND PARTIAL RELEASE OF LIEN RIGHTS OF  
CONTRACTOR AND CERTIFICATION OF PAYMENTS

THE STATE OF TEXAS  
COUNTY OF HARRIS

WHEREAS, The undersigned has performed labor or furnished materials or done both pursuant to the undersigned's contract with the City of Bunker Hill Village, hereinafter called "Owner", for improvements described as follows: Construction of Water Well No. 5 (LEI Job No. 200-020, Contract No. 1A); and,

WHEREAS, as a result of the foregoing, \$46,890.00 is due and payable to the undersigned from Owner for the period ending 12/31/22; and,

WHEREAS, the undersigned has been requested to acknowledge receipt from Owner of payment such sums as are due for the period ending 12/31/22 and to release and waive any liens or claims the undersigned may have or assert against Owner for such improvements and real property that have arisen by virtue of the undersigned's work in connection with such construction through said date

NOW, THEREFORE, based on payment of such sums due as of 12/31/22, the undersigned hereby waives, relinquishes, and releases its liens, claim rights, and charges of every nature whatsoever which have arisen by virtue of such labor (including all applicable local, state, and federal minimum prevailing wages) and/or materials furnished by the undersigned, including any and all mechanic's or materialmen's liens to the extent such monies owed have been paid, provided, however, such waiver, relinquishment and release shall not affect the undersigned's lien claims and rights with respect to sums which are not due and payable by the Owner to the undersigned, including sums retained by Owner as may be required by law or by the agreement between Owner and the undersigned or the undersigned's lien claims and rights for sums that become due to the undersigned after the above said date or which are now due for the performance by the undersigned in connection with the construction of such improvements pursuant to the agreement between Owner and the undersigned.

FURTHER, the undersigned hereby certifies that all claims and amounts from subcontractors and suppliers incurred by the undersigned have been paid for work for which previous certificates for payment were issued and payments received from Owner, and further that the undersigned, upon receipt of the sums requested in the current application for payment, will apply said money upon receipt thereof to the satisfaction of the current bills incurred during the time period covered by the current application payment, that all local, state, and federal taxes applicable to this contract or the work performed thereunder and not specifically assessed against the Owner have been paid or will be paid by the undersigned. The undersigned acknowledges the current payment due in the sum of \$46,890.00.



ALSAYWATER.COM

The foregoing representations are made to induce the Owner, to make payment of \$46,890.00 under said contract knowing that said Owner is relying upon the representations herein contained.

UNDERSIGNED:

Alsay Incorporated  
Company Name

By: Stuart Natareno, General Manager  
Name & Title

*Stuart Natareno*  
Signature

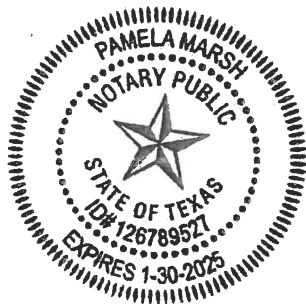
THE STATE OF TEXAS  
COUNTY OF HARRIS

BEFORE ME, The undersigned authority, on this day personally appeared Stuart Natareno Of Alsay Incorporated, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledge to me that he executed the same as the act and deed of such corporation, for the purpose of consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE ON THIS THE 13<sup>th</sup> day of January 2022.

My commission expires: 1-30-2025

*Pamela Marsh*  
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS



**AFFIDAVIT OF BILLS PAID**

STATE OF TEXAS §  
§  
COUNTY OF HARRIS §

BEFORE ME, the undersigned authority, on this day personally appeared **Stuart Natareno, General Manager** [title] of **Alsay Incorporated** [Contractor], and, upon oath, after first being duly sworn, deposed and stated:

“My name is **Stuart Natareno** and I am the **General Manager** [title] of **Alsay Incorporated** [Contractor], hereinafter referred to in this affidavit as “Contractor.” The facts set forth herein are within my personal knowledge and are true and correct, and I am competent and authorized to make this affidavit on behalf of Contractor.

Contractor has supplied labor, materials, equipment and/or services under a contract with the **City of Bunker Hill Village** (“Owner”), for work to be performed on that certain project known as **Construction of Water Well No. 5, LEI Job No. 200-020, Contract No. 1A** (the “Project”), located at **12005 Taylor Crest Road, Houston, TX 77024** (the “Property”).

Contractor has paid or will pay each and all of its subcontractors, laborers, suppliers, vendors and materialmen in full for all labor, materials, equipment and/or services provided to it for incorporation in or use or work on the Project, which are included in its application for payment to Owner for the period ending **12/31/22** (the “Pay Period”). Contractor acknowledges that Owner is relying on Contractor’s statements and representations herein in making payment to Contractor.

Contractor hereby waives and releases any and all rights, claims and causes of action which Contractor may have against Owner and/or the owner of the Project, including any and all costs, expenses and damages incurred by Contractor, arising out of or related to all labor, materials, equipment and/or services furnished for incorporation in or use or work on the Project through the Pay Period.

The undersigned affiant agrees to indemnify Owner of and from any and all loss, cost or expense resulting from any false or incorrect information contained in this affidavit.”

Contractor:

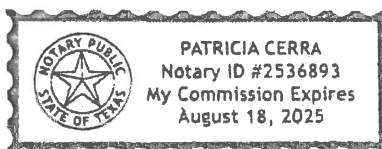
**Alsay Incorporated**

By: *Stuart Natareno*  
[Signature of Affiant]

Printed Name: **Stuart Natareno**

Title: **General Manager**

SUBSCRIBED AND SWORN TO before me on this 29 day of December, 2022, by Stuart Natareno, General Manager [title] of Alsay Incorporated [Contractor], known to me or proved through photo identification.



*Patricia Cerra*  
Notary Public in and for the State of Texas

My commission expires: 08.18.25

# Kimley»»Horn

Invoice for Professional Services

**Please remit payment electronically to:**

Account Name: KIMLEY-HORN AND ASSOCIATES, INC.  
Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94163  
Account Number: 2073089159554  
ABA#: 121000248

**If paying by check, please remit to:**

KIMLEY-HORN AND ASSOCIATES, INC.  
P.O. BOX 951640  
DALLAS, TX 75395-1640

CITY OF BUNKER HILL VILLAGE  
11977 MEMORIAL DRIVE  
BUNKER HILL, TX 77024

Federal Tax Id: 56-0885615  
For Services Rendered through Dec 31, 2022

Invoice No: 067787100-1222  
Invoice Date: Dec 31, 2022  
Invoice Amount: \$2,392.50

Project No: 067787100  
Project Name: BUNKER HILL ON-CALL  
Project Manager: ISAAC, MANU

Client Reference:

**COST PLUS MAX**

KHA Ref # 067787100.3-23691680

Description	Current Amount Due
SERVICES RENDERED	2,392.50
<b>Total COST PLUS MAX</b>	<b>2,392.50</b>

**Total Invoice: \$2,392.50**

V-00587

01-7503

CITY OF BUNKER HILL VILLAGE  
 11977 MEMORIAL DRIVE  
 BUNKER HILL, TX 77024

Invoice No: 067787100-1222  
 Invoice Date: Dec 31, 2022

Project No: 067787100  
 Project Name: BUNKER HILL ON-CALL  
 Project Manager: ISAAC, MANU

**COST PLUS MAX**

KHA Ref # 067787100.3-23691680

Group		Description/Name	Hrs/Qty	Rate	Current Amount Due
LABOR	PROFESSIONAL	BOOTH, ADDISON	5.5	255.00	1,402.50
	SENIOR PROFESSIONAL I	ISAAC, MANU	3.0	330.00	990.00
<b>TOTAL LABOR</b>			<b>8.5</b>		<b>2,392.50</b>
<b>TOTAL LABOR AND EXPENSE DETAIL</b>					<b>2,392.50</b>

*This page is for informational purposes only. Please pay amount shown on cover page.*



**City of Bunker Hill Village  
Traffic Engineering On-Call Contract**

**PROGRESS REPORT**

**DATE: 1/27/23**

**FOR PROFESSIONAL SERVICES RENDERED FROM DECEMBER 1 THROUGH DECEMBER 31, 2022**

---

*Project Name:*           **On-Call Traffic Engineering Services  
Broken Bough/Cobblestone Traffic Study  
Other Miscellaneous Traffic Assignments**

*Project Manager:*   **Steve Smith – Director of Public Works**

---

**EFFORT SUMMARY:**

- **Broken Bough and Cobblestone Traffic Study:**
  - Completed traffic data collection of additional traffic and speed data along Broken Bough and Cobblestone.
  - Completed field observations and prepared data collection exhibit
  - Summarized findings and provided recommendations in a draft tech memo.

Langford Engineering, Inc.  
1080 West Sam Houston Parkway North, Suite 200  
Houston, Texas 77043

MONTHLY ESTIMATE NO. 10  
200-020, Contract No. 1B

Bunker Hill Village

Construction of Water Well No. 5, Site Improvements

12/1/2022

Thru

12/21/2022

V-00752  
75107.05  
16-9053

Owner: City of Bunker Hill Village  
11977 Memorial Drive  
Houston, Texas 77024

Contractor: McDonald Municipal and Industrial, a Division of C. F. McDonald Electric, Inc.  
5044 Timber Creek  
Houston, Texas 77017

Contract Time: 180 Calendar Days Extensions: 255 Calendar Days

Total Time: 435 Calendar Days Time Used: 364 Calendar Days

Contract Dated: 19-Oct-2021

Work Order Dated: 22-Dec-2021

Completion Date: 20-Jun-2022 (Scheduled)

Percent Time Used: 84%

Percent Complete: 98%

Current Contract: \$1,538,446.00

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Period	Work This Period	Qty To Date	Unit Price	Total Amount
1.	Mobilization, Not to Exceed 5% of Base Bid	1	L.S.	1.00	0.00	1.00	\$ 67,000.00	\$67,000.00
2.	All Work, Materials and Labor Associated with the Installation of Proposed Well Header, from Existing Water Well No. 5 Discharge Elbow to Proposed 12" Yard Piping, Including, but not Limited to, Above Ground Piping, Meters, Valves, Fittings, Supports, Sample Ports, Gauges and Coated with a Final Color as Selected and Approved by Owner, As Per Plans and Specifications, Complete in Place	1	L.S.	1.00	0.00	1.00	\$ 150,000.00	\$150,000.00
3.	All Work, Materials, and Labor Associated with the Installation of 12" (DIPS CL200 DR11 HDPE or C900 Certa-Lok CL235 PVC) Water Main by Open Cut Construction, All Depths and Soil Types, Including Fittings, Within Designated Waterline Easement, Including Testing and Disinfection, as Approved by Owner, As Per Plans and Specifications, Complete in Place	100	L.F	100	0	100	\$ 200.00	\$20,000.00
4.	All Work, Materials, and Labor Associated with Electrical Work for Water Well No. 5 at Well Site, Including But Not Limited to the Installation of CT/PT Enclosure, Main Breaker, Automatic Transfer Switches, 500 kW, 60 Hz, 1800 RMP Natural Gas Emergency Generator with Custom Sound Enclosure Rated for 63 dB(A) (Painted Beige, As Selected and Approved by Owner) with Maximum Sound Enclosure Footprint To Be No Greater than 31 ft x 11 ft, Reinforced Concrete Generator Foundation (Sized Accordingly), Connection to Gas Service for a Fully Functioning Generator, Motor Control Center, Water Well Soft Start, Transformer, Low Voltage Panel, Conduit, Conductors, and Electrical Junction Boxes, per Plans and Specifications, Complete in Place	1	L.S.	100%	0%	100%	\$ 615,904.00	\$615,904.00



5.	All Work and Materials and Labor Associated with the Installation of One (1) Motor Control Center Building, Including But Not Limited to Painted Doors (Color as Selected and Approved by Owner), Roof Structure, Painted Roof Trimming (Color as Selected and Approved by Owner), Reinforced Concrete Foundation, Brick Façade (As Approved by Owner), Windows, Lighting, Warning Beacon and AC System, As Per Plans and Specifications, Complete in Place	1	L.S.	100%	0%	100%	\$ 200,000.00	\$200,000.00
6.	Allowance for SCADA Applications Development and Implementation Per Section 13325 System Programming, As Approved by The Owner, Complete in Place	1	L.S.	0%	0%	0%	\$ 8,500.00	\$0.00
7.	Natural Gas Service Allowance – Allow for Gas Service By The Local Utility Provider. Exact Amount Will Be Reimbursed To The Contractor Upon Providing An Invoice From the Service Provider, Complete in Place	1	L.S.	46.188%	0.000%	46.188%	\$ 8,000.00	\$3,695.04
8.	All Work, Materials and Labor Associated with Installation of Temporary Power Pole, Including Temporary Yard Underground Duct Banks from New Permanent CenterPoint Power Pole, Electrical Panels and Equipment per Local and State Regulations, Including Coordination with Owner's Utility Provider, as Shown and Described on Plans, Complete in Place	1	L.S.	100%	0%	100%	\$ 20,000.00	\$20,000.00
9	Electrical Service Allowance – Allowance For Electrical Service By The Local Utility Provider. Exact Amount Will Be Reimbursed To The Contractor Upon Providing An Invoice From The Service Provider, Complete in Place	1	L.S.	0%	0%	0%	\$ 5,000.00	\$0.00
10.	All Work, Materials and Labor to perform Site Grading to Final Elevation, Including Cut and Fill Efforts, as Per Plans and Specifications, Complete in Place	1	L.S.	100%	0%	100%	\$ 20,000.00	\$20,000.00
11.	Preparation, Manipulation and Compaction of 6" Thick Cement Stabilized Sand Subgrade Under Driveway and Site Pavement, Including Excavation and Grading, As Per Plans and Specifications, Complete in Place	295	S.Y.	295	0	295	\$ 117.00	\$34,515.00

12.	8" Thick (4000 PSI Compressive Strength) Concrete Driveway and Site Pavement with No. 4 Rebar, Grade 60, Spaced 18" EWOC, Including Expansion and Construction Joints (Joint Sealer Color Approved by Owner), As Per Plans and Specifications, Complete in Place	275	S.Y.	275	0	275	\$	130.00	\$35,750.00
13.	Furnish and Install 240 Linear Feet of Concrete Cinder Block Perimeter Wall (8' Tall Min.) with Brick Façade Face Along Exterior View, with Interior Concrete Wall Surface Painted (Color As Selected and Approved By Owner) Including Foundation System, Columns and 15 Foot Wide Lockable Manual Sliding Trex Gate, As Approved by Owner, Complete in Place	1	L.S.	100%	0%	100%	\$	125,000.00	\$125,000.00
14.	Furnish and Install Storm Drainage System, Including Excavation and Backfill, Inlets, Pressure Piping of Types and Sizes Shown on Plan Drawings and Connection to Storm System to be Constructed by Others, as per Plans and Specifications, Complete in Place	1	L.S.	100%	0%	100%	\$	20,000.00	\$20,000.00
15.	Furnish and Install 6" Pipe Bollards with Barco Products Sliding Flat-Top Reflective Post Sleeves (Yellow with Red Reflective Stripes) at Locations as Approved by Owner, as per Plans and Specifications	11	Ea.	11	0	11	\$	1,200.00	\$13,200.00
16.	Trench Safety System for all Pipe Sizes, all Depths, all Soil Types, Complete in Place	100	L.F.	100%	0%	100%	\$	100.00	\$100.00
17.	All Work, Materials, and Labor to Install and Maintain Proposed Temporary Security Fencing with Screen surrounding Well Site Perimeter, As Per Plans and Specifications, Complete in Place	1	L.S.	100%	0%	100%	\$	10,000.00	\$10,000.00
18.	Spring Branch ISD (SBISD) Background Check Allowance – Allowance For Any Fees To Be Paid By The Contractor, or It's Subcontractors, In Order to Obtain Required Background Checks and Access Badges for All Employees That Intend to Work or Access the Project Area, As Required By SBISD. Exact Amount Will Be Reimbursed To The Contractor Upon Providing Invoices of Paid Fees, As per Project Contract, Complete in Place	1	L.S.	100%	0%	100%	\$	1,500.00	\$1,500.00

Alternate Items

A1.	All Work, Materials, and Labor Associated with Removing and Replacing Existing Generator at Water Plant No. 1 (Taylorcrest WP) with Same or Approved-Equal 150kW, 60 Hz, 1800 RPM, Natural Gas Emergency Generator, Including But Not Limited to Custom Sound Enclosure Rated for 63 dB(A) (Painted Beige, As Selected and Approved By Owner), Reinforced Concrete Generator Foundation (Sized Accordingly), Electrical Controls, Wiring, and Conduit, Automatic Transfer Switches, Connection to Existing VT SCADA and Low Voltage Panel, and Connection to Gas Service for a Fully Functioning Generator, Complete in Place	1	L.S.	100%	0%	100%	\$ 142,000.00	\$142,000.00
A2.	All Work, Materials and Labor Associated with the Installation of Radio Communication Equipment, Including But Not Limited to Trio JR900 Radio TBURJR900, LMR 400 Cable from Antenna To A Polyphaser Type N F/F Lightning Arrestor, N Style Connectors For The LMR 400 and PC Tel BOA-9025 Omni Antenna, Antenna Mounting System, and Installation of LMR 400 Internally of Approximately 60 Foot Flag Pole (As Produced by Federal Flags) to Make Well Site Fully Operational and Able to Communicate via Radio, As Approved by Owner, As Per Plans and Specifications, Complete in Place	1	L.S.	66.66665%	0.00000%	66.66665%	\$ 15,000.00	\$10,000.00
A3.	All Work, Materials and Labor Associated with the Installation of Cellular Communication Equipment, Including But Not Limited to Modem(s), Antenna, Ethernet Cables, and Ethernet Switch to Make Well Site Fully Operational and Able to Communicate via Cellular, As Approved by Owner, Per Plans and Specifications, Complete in Place	1	L.S.	100%	0%	100%	\$ 2,500.00	\$2,500.00

Supplemental Items

a.	Extra Concrete, As Approved by Engineer	10	C.Y.	0%	0%	0%	\$ 200.00	\$0.00
b.	Extra Reinforcing Steel or Extra Welded Wire Fabric, as Approved by Engineer	250	C.Y.	0%	0%	0%	\$ 20.00	\$0.00

c.	Extra Bank Sand Bedding and/or Backfill, as Approved by Engineer	25	C.Y.	0%	0%	0%	\$	20.00	\$0.00
d.	Extra Aggregate Bedding, as Approved by Engineer	25	C.Y.	0%	0%	0%	\$	20.00	\$0.00
e.	Extra Cement-Stabilized Sand Backfill, as Approved by Engineer	25	C.Y.	0%	0%	0%	\$	20.00	\$0.00
f.	Additional Underground 1" Electrical Conduit without conductors, as necessary, in place as Approved by Engineer, Complete in Place	100	L.F.	0%	0%	0%	\$	50.00	\$0.00
Change Order No. 1									
1.	Storm Line; 45 Elbow, Grading to Correct Flow on the East Side of the Property Line, Sod, and Additional Labor	1	L.S.	100%	0%	100%	\$	4,177.00	\$4,177.00
Change Order No. 2									
1.	Extension of Time								105 Calendar Days
Change Order No. 3									
1.	Electrical Improvements for Irrigation System at Well No. 5	1	L.S.	100%	0%	100%	\$	6,800.00	\$6,800.00
Change Order No. 4									
1.	Extension of Time								60 Calendar Days
Change Order No. 5									
1.	Extension of Time								60 Calendar Days

Summary of Work to Date

Work Performed to Date	\$1,502,141.00
Less 5% Retainage	\$ 75,107.05
Net Amount Earned to Date	\$ 1,427,033.95
Add: Materials Stored at Close of Period	\$0.00
Less 10% Retained on Hand	\$0.00
Subtotal Work Completed and Materials Stored	\$1,427,033.95
Less Previous Payments	\$1,351,926.90
<b>AMOUNT DUE THIS ESTIMATE</b>	<b>\$75,107.05</b>


Summary of Adjusted Contract


ORIGINAL CONTRACT AMOUNT	\$1,527,469.00
CHANGE ORDERS	\$10,977.00
CURRENT CONTRACT AMOUNT	\$1,538,446.00

Note: There are no known disputes between the Contractor and Owner/Engineer Concerning the Quantities shown hereon

Recommended for Payment:

By:  Date: 1/19/2023  
Langford Engineering, Inc.

Accepted:  Date: 1/19/23  
By: McDonald Municipal & Industrial  
a Division of C. F. McDonald Electric, Inc.

Approved:  Date: 1/26/23  
By: Bunker Hill Village

Distribution: Bunker Hill Village (1)  
McDonald Municipal & Industrial  
a Division of C. F. McDonald Electric, Inc. (1)  
Langford Engineering, Inc. (1)

INVOICE



CONTRACTORS • ENGINEERS  
5044 TimberCreek • Houston, TX 77017 • (713) 921-1368

Sold To:

City of Bunker Hill Village  
C/O Langford Engineering  
1080 W. Sam Houston Pwky. N., Ste. 200  
Houston, TX 77043

Date: 12/21/22

Invoice No.

W023211-10

PO. NO.	PROJECT NAME AND / OR ADDRESS	Construction of Water Well #5 Site Improvements	SUBCONTACT NO. 200-020
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*NOTICE: Invoice due upon receipt. A Service charge equal to the maximum legal rate of interest allowable per month will be charged on any payment not received within 30 days after date of this invoice.  
"Regulated by The Texas Department of Licensing and Regulations, License #18339, P.O. Box 12157, Austin, TX 78711, 1-800-803-9202, 512-463-6599, website: www.license.state.tx.us/complaints"*

Base Contract Amount -----	\$1,527,469.00
Change Order #1 -----	\$4,177.00
Change Order #2 -----	\$0.00
Change Order #3 -----	\$6,800.00
	<u>\$1,538,446.00</u>

Progress Billing - Tax Exempt \$1,502,141.00

Less 5% Retained \$75,107.05

\$1,427,033.95

Less Previous Billings \$1,351,926.90

TOTAL THIS INVOICE ----- \$75,107.05

**Thank You!**

AFFIDAVIT OF BILLS PAID

STATE OF TEXAS

COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally appeared Wayne Berkenmeier party to that certain Contract entered into between City of Bunker Hill (Owner) and C. F. McDonald Electric, Inc. (Contractor) for the erection, construction, and completion of certain improvements and/or additions upon the following described premises, to wit

Construction of Water Well #5 Site Improvements

Said party being by me duly sworn states upon oath that the said improvements have been erected and completed in full compliance with the above referred to Contract and the agreed plans and specifications therefore.

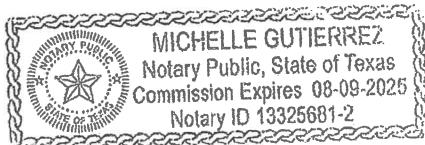
Deponent further states that he has paid all bills and claims for materials furnished and labor performed on said Contract and that there are no outstanding unpaid bills or legal claims for labor performed or materials furnished upon said job.

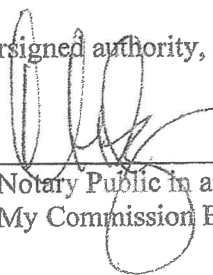
This affidavit is being made by the undersigned realizing that it is in reliance upon the truthfulness of the statements contained therein that final and full settlement of the balance due on said Contract is being made, and in consideration of the disbursement of funds by Owner, deponent expressly waives and releases all liens, claims and rights to assert a lien on said premises and agrees to indemnify, defend, and hold Owner safe and harmless from and against all losses, damages, costs and expenses of any character whatsoever specifically including court costs, bonding fees and attorney fees, arising out of or in any way relating to claims for unpaid labor or material used or associated with construction of improvements on the above described premises.

C. F. McDonald Electric, Inc.

Wayne Berkenmeier,  
Vice President Special Projects

Subscribed and sworn to before me, the undersigned authority, on this the 21st day of December, 2022



  
Notary Public in and for Harris County  
My Commission Expires: 8/09/25

PARTIAL WAIVER OF LIEN

THE STATE OF TEXAS  
COUNTY OF HARRIS

The undersigned contracted with City of Bunker Hill to furnish labor and materials in connection with certain improvements to real property located in Harris County, Texas and owned by City of Bunker Hill which improvements are described as follows:

Construction of Water Well #5 Site Improvements

In consideration of Pay Estimate No. 10 in the amount of Seventy Five Thousand One Hundred Seven Dollars 05/100 (\$ 75,107.05 ) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, the undersigned does hereby waive and release any mechanics' lien or materialmen's lien or claims of lien that the undersigned has or hereafter has on the above mentioned real property of accounts of any labor performed or materials furnished or to be furnished or labor performed and materials furnished by the undersigned pursuant to the above mentioned contract or any constitutional lien that the undersigned may have.

Undersigned hereby guarantees that all bids for labor performed and/or materials furnished in the erection and construction of such improvements on the Property have been fully paid and satisfied and Undersigned does further guarantee that if for any reason a lien or liens are filed for material or labor against said Property arising out of any bills for material or labor in connection with the erection or construction of said improvements thereon, Undersigned will obtain a settlement of such lien or liens and a proper release thereof shall be obtained.

C.F. McDonald Electric, Inc.  
Contractor

Wayne Berkenmeier

Vice President Special Projects

Signature

SWORN TO AND SUBSCRIBED BEFORE ME on this the 21st day of December, 2022, to certify which witness my hand and seal of office.



Notary Public in and for the State Of Texas

Michelle Gutierrez  
My Commission Expires: 8/09/25



**APPLICATION AND CERTIFICATION FOR PAYMENT**

AIA DOCUMENT G702

TO OWNER: City of Bunker Hill Village

PROJECT:

Construction of  
Water Well #5 Site  
Improvements

FROM CONTRACTOR: C.F. McDonald Electric, Inc.  
5044 Timber Creek  
Houston, TX 77017

VIA ENGINEER:

Langford Engineering

CONTRACT FOR:

CONTRACT NO.

APPLICATION NO: 10

Distribution to:

APPLICATION DATE: 12/16/22

PERIOD TO: 12/31/22

PD PROJECT NO: 200-020

CONTRACT DATE:

OWNER  
 ENGINEER  
 CONTRACTOR

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet. AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		\$	1,527,469.00
2. Net Change by Change Orders		\$	10,977.00
3. CONTRACT SUM TO DATE (LINE 1 + 2)		\$	1,538,446.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		\$	1,502,141.00

5. RETAINAGE:

5	\$	75,107.05
(Column D + E on G703)		
b. 5 % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	75,107.05

6. TOTAL EARNED LESS RETAINAGE  
(Line 4 Less Line 5 Total) \$ 1,427,033.95

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
(Line 6 from Prior Certificate) \$ 1,351,926.90

8. CURRENT PAYMENT DUE \$ 75,107.05

9. BALANCE TO FINISH, INCLUDING RETAINAGE  
(Line 3 Less Line 6) \$ 111,412.05

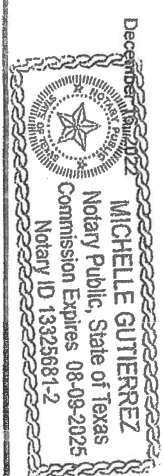
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$10,977.00	\$0.00
Total approved this Month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$10,977.00</b>	<b>\$0.00</b>
<b>NET CHANGES by Change Order</b>		<b>\$10,977.00</b>

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by the Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: C.F. McDonald Electric, Inc.

By: Wayne Berkenmeier Date: 12/16/22

State of Texas  
County of Harris  
Subscribed and sworn to before me on:  
Notary Public:  
My Commission expires: 8/9/2025



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified).  
Langford Engineering  
ENGINEER:

By: [Signature] Date: 11/19/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached In tabulations below, amounts are stated to the nearest dollar. Use Column 1 on Contracts where variable ratings for line items may apply

Application No: 10  
 Application Date: 12/16/22  
 Period To: 12/31/22  
 Project No: 200-020

A ITEM NO.	B DESCRIPTION OF WORK 0.00	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED		G TOTAL COMPLETED AND STORED TO DATE		H PERCENT %	I BALANCE TO FINISH	J RETAINAGE 10%
			FROM PREVIOUS APPLICATIONS	PERIOD		PERIOD	STORED TO DATE					
<b>BASE CONTRACT</b>												
1	Mobilization	\$ 67,000.00	\$ 67,000.00	\$ -	-	\$ -	\$ -	\$ 67,000.00	\$ -	100%	\$ -	\$ 6,700.00
2	Installation of well header	\$ 150,000.00	\$ 150,000.00	\$ -	-	\$ -	\$ -	\$ 150,000.00	\$ -	100%	\$ -	\$ 15,000.00
3	Installation of 12" water main by open cut construction	\$ 20,000.00	\$ 20,000.00	\$ -	-	\$ -	\$ -	\$ 20,000.00	\$ -	100%	\$ -	\$ 2,000.00
4	Electrical work	\$ 615,904.00	\$ 615,904.00	\$ -	-	\$ -	\$ -	\$ 615,904.00	\$ -	100%	\$ -	\$ 61,590.40
5	Installation of motor center building	\$ 200,000.00	\$ 200,000.00	\$ -	-	\$ -	\$ -	\$ 200,000.00	\$ -	100%	\$ -	\$ 20,000.00
6	ALLOWANCE: SCADA applications development	\$ 8,500.00	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	0%	\$ 8,500.00	\$ -
7	ALLOWANCE: Natural Gas	\$ 8,000.00	\$ 3,695.00	\$ -	-	\$ -	\$ -	\$ 3,695.00	\$ -	46%	\$ 4,305.00	\$ 369.50
8	Installation of temporary power pole	\$ 20,000.00	\$ 20,000.00	\$ -	-	\$ -	\$ -	\$ 20,000.00	\$ -	100%	\$ -	\$ 2,000.00
9	ALLOWANCE: Electrical service by local utility provider	\$ 5,000.00	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	0%	\$ 5,000.00	\$ -
10	Site grading to final elevation	\$ 20,000.00	\$ 20,000.00	\$ -	-	\$ -	\$ -	\$ 20,000.00	\$ -	100%	\$ -	\$ 2,000.00
11	Preparation, manipulation and compaction of 6" thick cement	\$ 34,515.00	\$ 34,515.00	\$ -	-	\$ -	\$ -	\$ 34,515.00	\$ -	100%	\$ -	\$ 3,451.50
12	8" thick concrete driveway and site pavement	\$ 35,750.00	\$ 35,750.00	\$ -	-	\$ -	\$ -	\$ 35,750.00	\$ -	100%	\$ -	\$ 3,575.00
13	perimeter wall	\$ 125,000.00	\$ 125,000.00	\$ -	-	\$ -	\$ -	\$ 125,000.00	\$ -	100%	\$ -	\$ 12,500.00
14	Furnish and install storm drainage system	\$ 20,000.00	\$ 20,000.00	\$ -	-	\$ -	\$ -	\$ 20,000.00	\$ -	100%	\$ -	\$ 2,000.00
15	Furnish and install 6" pipe bollards	\$ 13,200.00	\$ 13,200.00	\$ -	-	\$ -	\$ -	\$ 13,200.00	\$ -	100%	\$ -	\$ 1,320.00
16	Trench safety system	\$ 100.00	\$ 100.00	\$ -	-	\$ -	\$ -	\$ 100.00	\$ -	100%	\$ -	\$ 10.00
17	Install and maintain temporary security fencing	\$ 10,000.00	\$ 10,000.00	\$ -	-	\$ -	\$ -	\$ 10,000.00	\$ -	100%	\$ -	\$ 1,000.00
18	Spring Branch ISD background check allowance	\$ 1,500.00	\$ 1,500.00	\$ -	-	\$ -	\$ -	\$ 1,500.00	\$ -	100%	\$ -	\$ 150.00
<b>ALTERNATE ITEMS</b>												
19	Removing and replacing generator at Water Plant #1	\$ 142,000.00	\$ 142,000.00	\$ -	-	\$ -	\$ -	\$ 142,000.00	\$ -	100%	\$ -	\$ 14,200.00
20	Installation of radio communication equipment	\$ 15,000.00	\$ 10,000.00	\$ -	-	\$ -	\$ -	\$ 10,000.00	\$ -	67%	\$ 5,000.00	\$ 1,000.00
21	Installation of cellular communication equipment	\$ 2,500.00	\$ 2,500.00	\$ -	-	\$ -	\$ -	\$ 2,500.00	\$ -	100%	\$ -	\$ 250.00
<b>SUPPLEMENTAL ITEMS</b>												
22	EXTRA: Concrete	\$ 2,000.00	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	0%	\$ 2,000.00	\$ -
23	EXTRA: Reinforcing steel or welded wire fabric	\$ 5,000.00	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	0%	\$ 5,000.00	\$ -
24	EXTRA: Bank-sand bedding or backfill	\$ 500.00	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	0%	\$ 500.00	\$ -
25	EXTRA: Aggregate bedding	\$ 500.00	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	0%	\$ 500.00	\$ -
26	EXTRA: Cement-stabilized sand backfill	\$ 500.00	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	0%	\$ 500.00	\$ -
27	EXTRA: Additional underground "1" electrical conduit without conductors	\$ 5,000.00	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	0%	\$ 5,000.00	\$ -
<b>TOTAL BASE CONTRACT</b>		\$ 1,527,669.00	\$ 1,491,664.00	\$ -	-	\$ -	\$ -	\$ 1,491,664.00	\$ -	98%	\$ 36,305.00	\$ 149,116.40
<b>Change Orders</b>												
1	Days Added	\$ 4,177.00	\$ 4,177.00	\$ -	-	\$ -	\$ -	\$ 4,177.00	\$ -	100%	\$ -	\$ 417.70
3		\$ 6,800.00	\$ 6,800.00	\$ -	-	\$ -	\$ -	\$ 6,800.00	\$ -	100%	\$ -	\$ 340.00
4		\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -
3		\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -
<b>Sub total Change Orders</b>		\$ 10,977.00	\$ 10,977.00	\$ -	-	\$ -	\$ -	\$ 10,977.00	\$ -	100%	\$ -	\$ 757.70
<b>GRAND TOTAL</b>		\$ 1,538,646.00	\$ 1,502,641.00	\$ -	-	\$ -	\$ -	\$ 1,502,641.00	\$ -	98%	\$ 36,305.00	\$ 149,874.10

Langford Engineering, Inc.  
1080 West Sam Houston Parkway North, Suite 200  
Houston, Texas 77043

MONTHLY ESTIMATE NO. 11 & FINAL  
200-020, Contract No. 1B

Bunker Hill Village

Construction of Water Well No. 5, Site Improvements

12/22/2022

Thru

1/30/2022

Owner: City of Bunker Hill Village  
11977 Memorial Drive  
Houston, Texas 77024

Contractor: McDonald Municipal and Industrial, a Division of C. F. McDonald Electric, Inc.  
5044 Timber Creek  
Houston, Texas 77017

Contract Time: 180 Calendar Days Extensions: 255 Calendar Days

Total Time: 435 Calendar Days Time Used: 435 Calendar Days

Contract Dated: 19-Oct-2021

Work Order Dated: 22-Dec-2021

Completion Date: 20-Jun-2022 (Scheduled)  
21-Feb-2023

Percent Time Used: 100%

Percent Complete: 100%

Current Contract: \$1,502,141.04

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Period	Work This Period	Qty To Date	Unit Price	Total Amount
1.	Mobilization, Not to Exceed 5% of Base Bid	1	L.S.	1.00	0.00	1.00	\$ 67,000.00	\$67,000.00
2.	All Work, Materials and Labor Associated with the Installation of Proposed Well Header, from Existing Water Well No. 5 Discharge Elbow to Proposed 12" Yard Piping, Including, but not Limited to, Above Ground Piping, Meters, Valves, Fittings, Supports, Sample Ports, Gauges and Coated with a Final Color as Selected and Approved by Owner, As Per Plans and Specifications, Complete in Place	1	L.S.	1.00	0.00	1.00	\$ 150,000.00	\$150,000.00
3.	All Work, Materials, and Labor Associated with the Installation of 12" (DIPS CL200 DR11 HDPE or C900 Certa-Lok CL235 PVC) Water Main by Open Cut Construction, All Depths and Soil Types, Including Fittings, Within Designated Waterline Easement, Including Testing and Disinfection, as Approved by Owner, As Per Plans and Specifications, Complete in Place	100	L.F	100	0	100	\$ 200.00	\$20,000.00
4.	All Work, Materials, and Labor Associated with Electrical Work for Water Well No. 5 at Well Site, Including But Not Limited to the Installation of CT/PT Enclosure, Main Breaker, Automatic Transfer Switches, 500 kW, 60 Hz, 1800 RMP Natural Gas Emergency Generator with Custom Sound Enclosure Rated for 63 dB(A) (Painted Beige, As Selected and Approved by Owner) with Maximum Sound Enclosure Footprint To Be No Greater than 31 ft x 11 ft, Reinforced Concrete Generator Foundation (Sized Accordingly), Connection to Gas Service for a Fully Functioning Generator, Motor Control Center, Water Well Soft Start, Transformer, Low Voltage Panel, Conduit, Conductors, and Electrical Junction Boxes, per Plans and Specifications, Complete in Place	1	L.S.	100%	0%	100%	\$ 615,904.00	\$615,904.00

5.	All Work and Materials and Labor Associated with the Installation of One (1) Motor Control Center Building, Including But Not Limited to Painted Doors (Color as Selected and Approved by Owner), Roof Structure, Painted Roof Trimming (Color as Selected and Approved by Owner), Reinforced Concrete Foundation, Brick Façade (As Approved by Owner), Windows, Lighting, Warning Beacon and AC System, As Per Plans and Specifications, Complete in Place	1	L.S.	100%	0%	100%	\$ 200,000.00	\$200,000.00
6.	Allowance for SCADA Applications Development and Implementation Per Section 13325 System Programming, As Approved by The Owner, Complete in Place	1	L.S.	0%	0%	0%	\$ 8,500.00	\$0.00
7.	Natural Gas Service Allowance – Allow for Gas Service By The Local Utility Provider. Exact Amount Will Be Reimbursed To The Contractor Upon Providing An Invoice From the Service Provider, Complete in Place	1	L.S.	46.188%	0.000%	46.188%	\$ 8,000.00	\$3,695.04
8.	All Work, Materials and Labor Associated with Installation of Temporary Power Pole, Including Temporary Yard Underground Duct Banks from New Permanent CenterPoint Power Pole, Electrical Panels and Equipment per Local and State Regulations, Including Coordination with Owner's Utility Provider, as Shown and Described on Plans. Complete in Place	1	L.S.	100%	0%	100%	\$ 20,000.00	\$20,000.00
9	Electrical Service Allowance – Allowance For Electrical Service By The Local Utility Provider. Exact Amount Will Be Reimbursed To The Contractor Upon Providing An Invoice From The Service Provider, Complete in Place	1	L.S.	0%	0%	0%	\$ 5,000.00	\$0.00
10.	All Work, Materials and Labor to perform Site Grading to Final Elevation, Including Cut and Fill Efforts, as Per Plans and Specifications, Complete in Place	1	L.S.	100%	0%	100%	\$ 20,000.00	\$20,000.00
11.	Preparation, Manipulation and Compaction of 6" Thick Cement Stabilized Sand Subgrade Under Driveway and Site Pavement, Including Excavation and Grading, As Per Plans and Specifications, Complete in Place	295	S.Y.	295	0	295	\$ 117.00	\$34,515.00

12.	8" Thick (4000 PSI Compressive Strength) Concrete Driveway and Site Pavement with No. 4 Rebar, Grade 60, Spaced 18" EWOC, Including Expansion and Construction Joints (Joint Sealer Color Approved by Owner), As Per Plans and Specifications, Complete in Place	275	S.Y.	275	0	275	\$	130.00	\$35,750.00
13.	Furnish and Install 240 Linear Feet of Concrete Cinder Block Perimeter Wall (8' Tall Min.) with Brick Façade Face Along Exterior View, with Interior Concrete Wall Surface Painted (Color As Selected and Approved By Owner) Including Foundation System, Columns and 15 Foot Wide Lockable Manual Sliding Trex Gate, As Approved by Owner, Complete in Place	1	L.S.	100%	0%	100%	\$	125,000.00	\$125,000.00
14.	Furnish and Install Storm Drainage System, Including Excavation and Backfill, Inlets, Pressure Piping of Types and Sizes Shown on Plan Drawings and Connection to Storm System to be Constructed by Others, as per Plans and Specifications, Complete in Place	1	L.S.	100%	0%	100%	\$	20,000.00	\$20,000.00
15.	Furnish and Install 6" Pipe Bollards with Barco Products Sliding Flat-Top Reflective Post Sleeves (Yellow with Red Reflective Stripes) at Locations as Approved by Owner, as per Plans and Specifications	11	Ea.	11	0	11	\$	1,200.00	\$13,200.00
16.	Trench Safety System for all Pipe Sizes, all Depths, all Soil Types, Complete in Place	100	L.F.	100%	0%	100%	\$	100.00	\$100.00
17.	All Work, Materials, and Labor to Install and Maintain Proposed Temporary Security Fencing with Screen surrounding Well Site Perimeter, As Per Plans and Specifications, Complete in Place	1	L.S.	100%	0%	100%	\$	10,000.00	\$10,000.00
18.	Spring Branch ISD (SBISD) Background Check Allowance – Allowance For Any Fees To Be Paid By The Contractor, or It's Subcontractors, In Order to Obtain Required Background Checks and Access Badges for All Employees That Intend to Work or Access the Project Area, As Required By SBISD. Exact Amount Will Be Reimbursed To The Contractor Upon Providing Invoices of Paid Fees, As per Project Contract, Complete in Place	1	L.S.	100%	0%	100%	\$	1,500.00	\$1,500.00

Alternate Items

A1.	All Work, Materials, and Labor Associated with Removing and Replacing Existing Generator at Water Plant No. 1 (Taylorcrest WP) with Same or Approved-Equal 150kW, 60 Hz, 1800 RPM, Natural Gas Emergency Generator, Including But Not Limited to Custom Sound Enclosure Rated for 63 dB(A) (Painted Beige, As Selected and Approved By Owner), Reinforced Concrete Generator Foundation (Sized Accordingly), Electrical Controls, Wiring, and Conduit, Automatic Transfer Switches, Connection to Existing VT SCADA and Low Voltage Panel, and Connection to Gas Service for a Fully Functioning Generator, Complete in	1	L.S.	100%	0%	100%	\$ 142,000.00	\$142,000.00
A2.	All Work, Materials and Labor Associated with the Installation of Radio Communication Equipment, Including But Not Limited to Trio JR900 Radio TBURJR900, LMR 400 Cable from Antenna To A Polyphaser Type N F/F Lightning Arrestor, N Style Connectors For The LMR 400 and PC Tel BOA-9025 Omni Antenna, Antenna Mounting System, and Installation of LMR 400 Internally of Approximately 60 Foot Flag Pole (As Produced by Federal Flags) to Make Well Site Fully Operational and Able to Communicate via Radio, As Approved by Owner, As Per Plans and Specifications, Complete in Place	1	L.S.	66.66665%	0.00000%	66.66665%	\$ 15,000.00	\$10,000.00
A3.	All Work, Materials and Labor Associated with the Installation of Cellular Communication Equipment, Including But Not Limited to Modem(s), Antenna, Ethernet Cables, and Ethernet Switch to Make Well Site Fully Operational and Able to Communicate via Cellular, As Approved by Owner, Per Plans and Specifications, Complete in Place	1	L.S.	100%	0%	100%	\$ 2,500.00	\$2,500.00
Supplemental Items								
a.	Extra Concrete, As Approved by Engineer	10	C.Y.	0%	0%	0%	\$ 200.00	\$0.00
b.	Extra Reinforcing Steel or Extra Welded Wire Fabric, as Approved by Engineer	250	C.Y.	0%	0%	0%	\$ 20.00	\$0.00
c.	Extra Bank Sand Bedding and/or Backfill, as Approved by Engineer	25	C.Y.	0%	0%	0%	\$ 20.00	\$0.00

d.	Extra Aggregate Bedding, as Approved by Engineer	25	C.Y.	0%	0%	0%	\$	20.00	\$0.00
e.	Extra Cement-Stabilized Sand Backfill, as Approved by Engineer	25	C.Y.	0%	0%	0%	\$	20.00	\$0.00
f.	Additional Underground 1" Electrical Conduit without conductors, as necessary, in place as Approved by Engineer, Complete in Place	100	L.F.	0%	0%	0%	\$	50.00	\$0.00
	Change Order No. 1								
1.	Storm Line; 45 Elbow, Grading to Correct Flow on the East Side of the Property Line, Sod, and Additional Labor	1	L.S.	100%	0%	100%	\$	4,177.00	\$4,177.00
	Change Order No. 2								
1.	Extension of Time							105 Calendar Days	
	Change Order No. 3								
1.	Electrical Improvements for Irrigation System at Well No. 5	1	L.S.	100%	0%	100%	\$	6,800.00	\$6,800.00
	Change Order No. 4								
1.	Extension of Time							60 Calendar Days	
	Change Order No. 5								
1.	Extension of Time							60 Calendar Days	



Summary of Work to Date

Work Performed to Date	\$1,502,141.04
Less 0% Retainage	\$ -
Net Amount Earned to Date	<u>\$ 1,502,141.04</u>
Add: Materials Stored at Close of Period	\$0.00
Less 10% Retained on Hand	\$0.00
Subtotal Work Completed and Materials Stored	<u>\$1,502,141.04</u>
Less Previous Payments	<u>\$1,427,033.95</u>
<b>AMOUNT DUE THIS ESTIMATE</b>	<b>\$75,107.09</b>

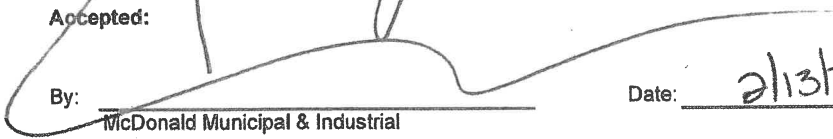
Summary of Adjusted Contract

ORIGINAL CONTRACT AMOUNT	\$1,527,469.00
CHANGE ORDER NOS. 1 & 3	\$10,977.00
CHANGE ORDER NO. 6 & FINAL	<u>(\$36,304.96)</u>
CURRENT CONTRACT AMOUNT	<u>\$1,502,141.04</u>

Note: There are no known disputes between the Contractor and Owner/Engineer Concerning the Quantities shown hereon

Recommended for Payment:

By:  Date: 2/10/2023  
Langford Engineering, Inc.

Accepted:  Date: 2/13/23  
By: McDonald Municipal & Industrial  
a Division of C. F. McDonald Electric, Inc.

Approved:  Date: 2/16/23  
By: Bunker Hill Village

Distribution: Bunker Hill Village (1)  
McDonald Municipal & Industrial  
a Division of C. F. McDonald Electric, Inc. (1)  
Langford Engineering, Inc. (1)

FINAL WAIVER OF LIEN

THE STATE OF TEXAS  
COUNTY OF HARRIS

The undersigned contracted with City of Bunker Hill to furnish labor and materials in connection with certain improvements to real property located in Harris County, Texas and owned by City of Bunker Hill which improvements are described as follows:

Construction of Water Well #5 Site Improvements

In consideration of Pay Estimate No. 10R in the amount of Seventy Five Thousand One Hundred Seven Dollars 09/100 (\$ 75,107.09 ) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, the undersigned does hereby waive and release any mechanics' lien or materialmen's lien or claims of lien that the undersigned has or hereafter has on the above mentioned real property of accounts of any labor performed or materials furnished or to be furnished or labor performed and materials furnished by the undersigned pursuant to the above mentioned contract or any constitutional lien that the undersigned may have.

Undersigned hereby guarantees that all bids for labor performed and/or materials furnished in the erection and construction of such improvements on the Property have been fully paid and satisfied and Undersigned does further guarantee that if for any reason a lien or liens are filed for material or labor against said Property arising out of any bills for material or labor in connection with the erection or construction of said improvements thereon, Undersigned will obtain a settlement of such lien or liens and a proper release thereof shall be obtained.

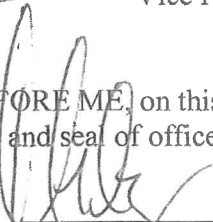
C. F. McDonald Electric, Inc.  
Contractor

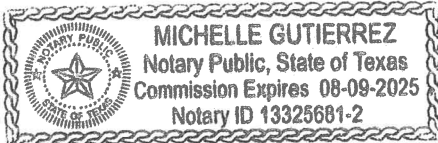
Wayne Berkenmeier

Vice President Special Projects

Signature

SWORN TO AND SUBSCRIBED BEFORE ME, on this the 21st day of December, 2022, to certify which witness my hand and seal of office.

  
Notary Public in and for the State Of Texas



Michelle Gutierrez  
My Commission Expires: 8/09/25

AFFIDAVIT OF BILLS PAID

STATE OF TEXAS

COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally appeared Wayne Berkenmeier party to that certain Contract entered into between City of Bunker Hill (Owner) and C. F. McDonald Electric, Inc. (Contractor) for the erection, construction, and completion of certain improvements and/or additions upon the following described premises, to wit

Construction of Water Well #5 Site Improvements

Said party being by me duly sworn states upon oath that the said improvements have been erected and completed in full compliance with the above referred to Contract and the agreed plans and specifications therefore.

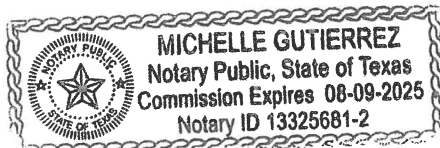
Deponent further states that he has paid all bills and claims for materials furnished and labor performed on said Contract and that there are no outstanding unpaid bills or legal claims for labor performed or materials furnished upon said job.

This affidavit is being made by the undersigned realizing that it is in reliance upon the truthfulness of the statements contained therein that final and full settlement of the balance due on said Contract is being made, and in consideration of the disbursement of funds by Owner, deponent expressly waives and releases all liens, claims and rights to assert a lien on said premises and agrees to indemnify, defend, and hold Owner safe and harmless from and against all losses, damages, costs and expenses of any character whatsoever specifically including court costs, bonding fees and attorney fees, arising out of or in any way relating to claims for unpaid labor or material used or associated with construction of improvements on the above described premises.

C. F. McDonald Electric, Inc.

Wayne Berkenmeier,  
Vice President Special Projects

Subscribed and sworn to before me, the undersigned authority, on this the 21st day of December, 2022



Notary Public in and for Harris County  
My Commission Expires: 8/09/25

# APPLICATION FOR PAYMENT

METROCITY LLC

**Owner:** City of Bunker Hill      **Project:** Chapel Belle Ln & Tamerlaine Dr      **Contract Date:** 2/14/22      **Estimate #:** 10  
**Project #:** 312      **Contract Time:** 200      **Beg Period:** 12/1/22  
**Completion Date:** 9/2/22      **End Period:** 12/31/22  
**Additional Days:** 30      **%Time Completed:** 139%  
**Completion Date:** 10/2/22      **%Work Completed:** 97%

## ANALYSIS OF CONTRACT AMOUNT

1. Original Contract Amount.....	\$ 996,395.00
2. Net change by Change Order.....	\$ 144,657.53
3. Revised Contract Amount.....	\$ 1,141,052.53
4. Total Completed and Stored Today.....	\$ 1,104,409.40
5. Retainage:	
a: 10% of Completed Work	\$ -
b: 10% of Stored Material	\$ -
6. Net Amount Earned to Date: (Line 4 less 5 total).....	\$ 1,104,409.40
7. Less Previous Payments.....	\$ 1,078,944.97
8. Amount Due this Estimate.....	\$ 25,464.43
9. Balance to Finish, Include Retainage (Line 3 less Line 6).....	\$ 36,643.13

MetroCity, LLC certifies that to the best of its knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for

BY:  DATE: 1/25/23  
 Tony Rodriguez - President

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Owner/Owner's representative agrees to the best of his knowledge, information and belief the Work has progressed as indicated, the quality of

BY:  DATE: 2/8/23  
 Ed. Lloyd PE - Construction Manager

## CHANGE ORDER SUMMARY

1 Barrier Wall at Taylorcrest and Bunker Hill	20,512.17
2 RCP and Precast Structure Adjustments	(5,176.61)
4 Storm Manhole 6" Sanitary Line	14,573.95
5 Eaton Court	26,621.35
6 Briar Forest Sidewalk	20,057.44
7 Modify Existing Driveway	3,699.54
8 Cement Stabilized Subgrade	6,335.00
9 Extra Sidewalk	1,906.30
10 Additional Quantities on Tamerlaine	21,663.69
11 Over/Underuns	17,679.01
12 Briar Foreset Sidealk Removal	16,585.69
<b>Total Amount of Change Orders</b>	<b>144,657.53</b>

Item	Description	UNIT	QTY	UNIT PRICE	Contract Price	WORK COMPLETED			Total to Date	% Finish	Balance to Finish
						PREVIOUS QTY	PREVIOUS AMOUNT	QTY THIS PERIOD			
1	General Requirements	LS	1	\$ 42,539.00	\$ 42,539.00	1.00	\$ 42,539.00	\$ -	\$ 42,539.00	100%	\$ -
2	Traffic Control Devices	MTH	8	\$ 1,936.00	\$ 15,488.00	8.00	\$ 15,488.00	\$ -	\$ 15,488.00	100%	\$ -
3	Utility Coordination	LS	1	\$ 10,750.00	\$ 10,750.00	8.00	\$ 10,750.00	\$ -	\$ 10,750.00	100%	\$ -
4	Inlet Protection Barrier	EA	20	\$ 133.00	\$ 2,660.00	20.00	\$ 2,660.00	\$ -	\$ 2,660.00	100%	\$ -
5	Site Restoration	LS	1	\$ 28,000.00	\$ 28,000.00	1.00	\$ 28,000.00	\$ -	\$ 28,000.00	100%	\$ -
6	Tree Protection, Pruning and Removal	LS	1	\$ 34,000.00	\$ 34,000.00	1.00	\$ 34,000.00	\$ -	\$ 34,000.00	100%	\$ -
7	Remove & Dispose Existing - Driveway	SY	309	\$ 17.00	\$ 5,253.00	309.00	\$ 5,253.00	\$ -	\$ 5,253.00	100%	\$ -
8	Remove and Dispose Existing - Sidewalk	SY	70	\$ 21.00	\$ 1,470.00	70.00	\$ 1,470.00	\$ -	\$ 1,470.00	100%	\$ -
9	Remove & Dispose Existing - Curb	LF	1,731	\$ 2.00	\$ 3,462.00	1,731.00	\$ 3,462.00	\$ -	\$ 3,462.00	100%	\$ -
10	Remove & Replace Existing - Mailbox	EA	19	\$ 89.00	\$ 1,691.00	19.00	\$ 1,691.00	\$ -	\$ 1,691.00	100%	\$ -
11	Remove & Replace Existing - TC Signs & Posts	EA	1	\$ 208.00	\$ 208.00	-	\$ -	208.00	\$ 208.00	100%	\$ -
12	Remove & Replace Existing - Fire Hydrant	EA	1	\$ 311.00	\$ 311.00	1.00	\$ 311.00	\$ -	\$ 311.00	100%	\$ -
13	Remove and Salvage Existing - Bricks	LF	269	\$ 8.00	\$ 2,152.00	269.00	\$ 2,152.00	\$ -	\$ 2,152.00	100%	\$ -
14	Remove & Dispose Existing - Pavement	SY	3,050	\$ 9.00	\$ 27,450.00	3,050.00	\$ 27,450.00	\$ -	\$ 27,450.00	100%	\$ -
15	Remove & Dispose Existing Asphalt Pavement	SY	800	\$ 7.00	\$ 5,600.00	800.00	\$ 5,600.00	\$ -	\$ 5,600.00	100%	\$ -
16	6" Concrete Paving	SY	3,741	\$ 78.00	\$ 291,798.00	3,741.00	\$ 291,798.00	\$ -	\$ 291,798.00	100%	\$ -
17	6" Lime Stabilization	SY	4,257	\$ 5.00	\$ 21,285.00	4,257.00	\$ 21,284.98	0.02	\$ 21,285.00	100%	\$ -
18	Lime 6%	TN	64	\$ 250.00	\$ 16,000.00	64.00	\$ 16,000.00	\$ -	\$ 16,000.00	100%	\$ -
19	Concrete Sidewalk	SY	28	\$ 89.00	\$ 2,492.00	28.00	\$ 2,492.00	\$ -	\$ 2,492.00	100%	\$ -
20	Brick Sidewalk	SY	4	\$ 190.00	\$ 760.00	4.00	\$ 760.00	\$ -	\$ 760.00	100%	\$ -
21	Special Sidewalk	SY	6	\$ 128.00	\$ 768.00	6.00	\$ 768.00	\$ -	\$ 768.00	100%	\$ -
22	Concrete Driveway 6" High Early	SY	181	\$ 103.00	\$ 18,643.00	181.00	\$ 18,643.00	\$ -	\$ 18,643.00	100%	\$ -
23	Brick Driveways	SY	42	\$ 187.00	\$ 7,854.00	42.00	\$ 7,854.00	\$ -	\$ 7,854.00	100%	\$ -
24	Pebble Driveways	SY	27	\$ 208.00	\$ 5,616.00	10.00	\$ 2,080.00	17	\$ 3,536.00	100%	\$ -
25	Special Driveways	SY	59	\$ 110.00	\$ 6,490.00	59.00	\$ 6,490.00	\$ -	\$ 6,490.00	100%	\$ -
26	6" Concrete Curb	LF	2,030	\$ 9.00	\$ 18,270.00	2,030.00	\$ 18,270.00	\$ -	\$ 18,270.00	100%	\$ -
27	Sodding	SY	2,472	\$ 11.00	\$ 27,192.00	2,472.00	\$ 27,192.00	\$ -	\$ 27,192.00	100%	\$ -
28	Remove & Dispose Existing - Storm Inlet	EA	2	\$ 1,450.00	\$ 2,900.00	2.00	\$ 2,900.00	\$ -	\$ 2,900.00	100%	\$ -
29	Remove & Dispose Existing - Storm Manholes	EA	2	\$ 1,450.00	\$ 2,900.00	2.00	\$ 2,900.00	\$ -	\$ 2,900.00	100%	\$ -
30	Remove & Replace Existing - Yard Drains	EA	18	\$ 500.00	\$ 9,000.00	18.00	\$ 9,000.00	\$ -	\$ 9,000.00	100%	\$ -
31	Remove & Dispose Existing - Storm Sewer	LF	197	\$ 30.00	\$ 5,910.00	197.00	\$ 5,910.00	\$ -	\$ 5,910.00	100%	\$ -
32	Cut Plug & Abandon 18" RCP	EA	1	\$ 1,800.00	\$ 1,800.00	1.00	\$ 1,800.00	\$ -	\$ 1,800.00	100%	\$ -
33	24" RCP	LF	650	\$ 102.00	\$ 66,300.00	650.00	\$ 66,300.00	\$ -	\$ 66,300.00	100%	\$ -
34	30" RCP	LF	886	\$ 131.00	\$ 116,066.00	886.00	\$ 116,066.00	\$ -	\$ 116,066.00	100%	\$ -
35	36" RCP	LF	23	\$ 155.00	\$ 3,565.00	23.00	\$ 3,565.00	\$ -	\$ 3,565.00	100%	\$ -
36	Type BB Inlet w/Grate	EA	12	\$ 2,190.00	\$ 26,280.00	12.00	\$ 26,280.00	\$ -	\$ 26,280.00	100%	\$ -
37	Area Inlet	EA	1	\$ 1,237.00	\$ 1,237.00	1.00	\$ 1,237.00	\$ -	\$ 1,237.00	100%	\$ -
38	60" Type C Manhole	EA	1	\$ 9,495.00	\$ 9,495.00	1.00	\$ 9,495.00	\$ -	\$ 9,495.00	100%	\$ -
39	72" Inlet Type C Manhole	EA	1	\$ 10,231.00	\$ 10,231.00	1.00	\$ 10,231.00	\$ -	\$ 10,231.00	100%	\$ -
40	Connect Existing Storm Sewer to Propose Storm Struct	EA	2	\$ 1,438.00	\$ 2,876.00	2.00	\$ 2,876.00	\$ -	\$ 2,876.00	100%	\$ -
41	Trench Safety System	LF	1,559	\$ 6.00	\$ 9,354.00	1,559.00	\$ 9,354.00	\$ -	\$ 9,354.00	100%	\$ -
42	Adjust/Relocate Existing Water Service Line	EA	11	\$ 522.00	\$ 5,742.00	11.00	\$ 5,742.00	\$ -	\$ 5,742.00	100%	\$ -
43	Temporary Driveways	EA	23	\$ 1,047.00	\$ 24,081.00	23.00	\$ 24,081.00	\$ -	\$ 24,081.00	100%	\$ -
<b>BASE BID</b>					<b>\$ 895,939.00</b>	<b>\$ 892,194.98</b>	<b>\$ 3,744.02</b>	<b>\$ 895,939.00</b>	<b>100%</b>	<b>\$</b>	
1	General Requirements	LS	1	\$ 4,500.00	\$ 4,500.00	1.00	\$ 4,500.00	\$ -	\$ 4,500.00	100%	\$ -

Item	Description	UNIT	QTY	UNIT Price	Contract Price	WORK COMPLETED			Total to Date	% Finish	Balance to Finish
						PREVIOUS QTY	PREVIOUS AMOUNT	QTY THIS PERIOD			
2	Traffic Control Devices	MTH	1	\$ 1,936.00	\$ 1,936.00	1.00	\$ 1,936.00	\$ -	100%	\$ -	
3	Inlet Protection Barrier	EA	4	\$ 133.00	\$ 532.00	4.00	\$ 532.00	\$ -	100%	\$ -	
4	Site Restoration	LS	1	\$ 7,000.00	\$ 7,000.00	1.00	\$ 7,000.00	\$ -	100%	\$ -	
5	Tree Protection, Pruning and Removal	LS	1	\$ 8,500.00	\$ 8,500.00	1.00	\$ 8,500.00	\$ -	100%	\$ -	
6	Remove & Dispose Existing - Driveway	SY	25	\$ 425.00	\$ 425.00	25.00	\$ 425.00	\$ -	100%	\$ -	
7	Remove & Dispose Existing - Sidewalks	SY	10	\$ 780.00	\$ 780.00	10.00	\$ 780.00	\$ -	100%	\$ -	
8	Remove & Dispose Existing - Curb	LF	221	\$ 35.00	\$ 7,735.00	221.00	\$ 7,735.00	\$ -	100%	\$ -	
9	Remove & Dispose Existing - Pavement	SY	507	\$ 9.00	\$ 4,563.00	507.00	\$ 4,563.00	\$ -	100%	\$ -	
10	6" Concrete Paving	SY	507	\$ 39,546.00	\$ 39,546.00	507.00	\$ 39,546.00	\$ -	100%	\$ -	
11	6" Cement Stabilization	SY	507	\$ 17,745.00	\$ 17,745.00	507.00	\$ 17,745.00	\$ -	100%	\$ -	
12	Pebble Driveways	SY	10	\$ 208.00	\$ 2,080.00	10.00	\$ 2,080.00	\$ -	100%	\$ -	
13	Concrete Driveway 6" High Early	SY	25	\$ 103.00	\$ 2,575.00	25.00	\$ 2,575.00	\$ -	100%	\$ -	
14	6" Concrete Curb	LF	221	\$ 9.00	\$ 1,989.00	221.00	\$ 1,989.00	\$ -	100%	\$ -	
15	Sodding	SY	50	\$ 11.00	\$ 550.00	50.00	\$ 550.00	\$ -	100%	\$ -	
<b>ADD ALTERNATE 1 - Tamerlaine Lane</b>					<b>\$ 100,456.00</b>		<b>\$ 99,906.00</b>	<b>\$ -</b>	<b>100%</b>	<b>\$ -</b>	
<b>TOTAL ORIGINAL CONTRACT</b>					<b>\$ 996,395.00</b>		<b>\$ 992,100.98</b>	<b>\$ 3,744.02</b>	<b>100%</b>	<b>\$ -</b>	
TOTAL CHANGE ORDER 1 - Taylor Crest Wall					\$ 20,512.17		\$ 20,512.17	\$ -	100%	\$ -	
TOTAL CHANGE ORDER 2 - Drainage Changes					\$ (5,176.61)		\$ (5,176.61)	\$ -	100%	\$ -	
TOTAL CHANGE ORDER 4 - Manhole and 182' San Sewer					\$ 14,573.95		\$ 14,573.95	\$ -	100%	\$ -	
TOTAL CHANGE ORDER 5 - Eaton Court					\$ 26,621.35		\$ 26,621.35	\$ -	100%	\$ -	
TOTAL CHANGE ORDER 6 - Memorial Sidewalk					\$ 20,057.44		\$ -	\$ -	0%	\$ 20,057.44	
TOTAL CHANGE ORDER 7 - 8" PVC and Catch Basin					\$ 3,699.54		\$ 3,699.54	\$ -	100%	\$ -	
TOTAL CHANGE ORDER 8 - Stabilized Cul-de-Sac					\$ 6,535.00		\$ 6,535.00	\$ -	100%	\$ -	
TOTAL CHANGE ORDER 9 - Extra Sidewalk					\$ 1,906.30		\$ 1,906.30	\$ -	100%	\$ -	
TOTAL CHANGE ORDER 10 - Additional Paving Tamerlaine					\$ 21,663.69		\$ 3,945.40	\$ -	100%	\$ -	
TOTAL CHANGE ORDER 11 - Over/Underruns					\$ 17,679.01		\$ -	\$ 17,679.01	100%	\$ -	
TOTAL CHANGE ORDER 12 - Memorial Concrete Removal					\$ 16,585.69		\$ -	\$ -	0%	\$ 16,585.69	
<b>TOTAL CHANGE ORDERS</b>					<b>\$ 144,657.53</b>		<b>\$ 72,617.10</b>	<b>\$ 108,014.40</b>	<b>97%</b>	<b>\$ 36,643.13</b>	
<b>CURRENT CONTRACT AMOUNT</b>					<b>\$ 1,141,052.53</b>		<b>\$ 1,064,718.08</b>	<b>\$ 21,423.03</b>	<b>97%</b>	<b>\$ 36,643.13</b>	

Installed This Period	\$ 21,423.03
Retainage this Period	\$ 2,142.30
Total Amt of Contract with Add'l Items	\$ 1,141,052.53
Total Installed to Date	\$ 1,104,409.40
Less Retainage 10%	\$ -
Total Amount Less Retainage Invoiced to Date	\$ 1,104,409.40
<b>Total Payment Due this Estimate</b>	<b>\$ 25,464.43</b>

**AFFIDAVIT OF BILLS PAID**

THE STATE OF TEXAS  
COUNTY OF Brazoria

BEFORE ME, the undersigned authority, on this day personally appeared Anthony Rodriguez. Party to that certain Contract entered on the 2nd day of February 2022, between City of Bunker Hill Village (Owner) and MetroCity, LLC (Contractor) for the erection, construction, and completion of certain improvements and/or additions upon the following described premises, to wit:

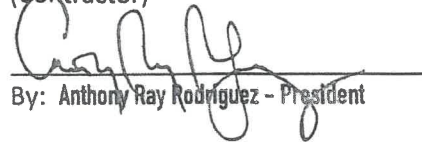
**Paving and Drainage Improvements for Chapel Bell and Tamerlaine Drive**

Said party being by me duly sworn states upon oath that the said improvements have been erected and completed in full compliance with the above referred to Contract and the agreed plans and specifications, therefore.

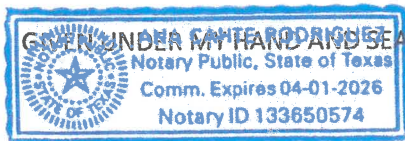
Deponent further states he has paid all bills and claims for materials furnished and labor performed on said Contract and that there are no outstanding unpaid bills or legal claims for labor performed or materials furnished upon said job.

This affidavit is being made by the undersigned realizing that it is in reliance upon the truthfulness of the statements contained therein that final and full settlement of the balance due on said Contract is being made, and in consideration of the disbursement of funds by Owner, deponent expressly waives and releases all liens, claims and rights to assert a lien on said premises and agrees to indemnify, defend, and hold Owner safe and harmless from and against all losses, damages, costs and expenses of any character whatsoever specifically including court costs, bonding fees and attorney fees, arising out of or in any way relating to claims for unpaid labor or material used or associated with construction of improvements on the above-described premises.

(Contractor)


  
By: Anthony Ray Rodriguez - President

BEFORE ME, the undersigned authority, on this day personally appeared Anthony Ray Rodriguez known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same as the act and deed of such corporation, for the purpose of consideration therein expressed and, in the capacity, therein stated.



SEEN UNDER MY HAND AND SEAL OF OFFICE ON THIS THE 24<sup>th</sup> day of January 23, 2023

MY COMMISSION EXPIRES:

  
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

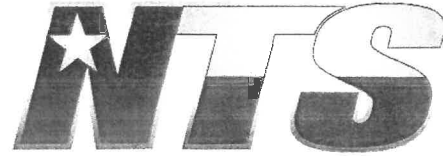
# Neil Technical Services, Corp

P. O. Box 692189  
Houston Texas 77269  
281-477-7867

# Invoice

DATE	INVOICE #
2/6/2023	115346

<b>BILL TO</b>
City of Bunkerhill 11977 Memorial Drive Houston, TX 77024
<b>SERVICE TO</b>
Remote Well #5 Program New Well Into Scada System



Pumps, Motors and Controls  
Celebrating 27 Years of Service  
1995-2022

State of Texas Electrical Contractor  
TECL17123

PO#		TERMS	Net 30
-----	--	-------	--------

QTY	DESCRIPTION	RATE	AMOUNT
1	<p>Bid Job : Program SCADA system, Taylorcrest water plant and remote well #5 PLC's for the addition of remote well #5 to the system.</p> <p>01/06/2023: Looked at job to investigate what all needs to be done to add RW 5 into SCADA system. 01/13/2023: Worked on the programming for RW #5. 01/19/2023: Attempted to setup SIM card in cradlepoint cell modem. SIM card is not assigned a static IP like that is necessary. Downloaded program into PLC and verified operation. Will return to put Well online when new SIM card arrives. 01/27/2023: Installed SIM card in cell modem and setup for remote access amongst SCADA system and Taylorcrest W.P.. SCADA system and Taylorcrest are now communicating. SCADA system attributes are updating. Tested operation. All ok. Left offline and full test will be next week with Baird, Gilroy and Dixon and Langford Engineering.</p> <p style="text-align: center;">✓ - 003 50 07-80-00 9180.01</p>	3,400.00	3,400.00

Thank you for your business.

Regulated by The Texas Department of Licensing and Regulation.  
P.O. Box 12157, Austin, Texas 78711  
1-800-803-9202, 512-463-6599; website: www.license.state.tx.us/complaints

**Total** \$3,400.00



ARCHITECTURE  
ENGINEERING  
INTERIORS  
PLANNING



January 6, 2023

Project No: R1005980.00

Invoice No: 10057793

Karen Glynn  
City Administrator  
Bunker Hill Village  
11977 Memorial Drive  
Bunker Hill Village, TX 77024

V-00251  
07 2275.  
06 1225

Project R1005980.00 Bunker Hill Village - Municipal Facilities

**Professional Services from December 1, 2022 to December 31, 2022**

Phase 00 Concept Services  
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Elevation Studies	1,500.00	100.00	1,500.00	1,500.00	0.00
Concept Design	11,500.00	100.00	11,500.00	11,500.00	0.00
Schematic Design	15,000.00	100.00	15,000.00	15,000.00	0.00
Design Development	20,000.00	100.00	20,000.00	20,000.00	0.00
Construction Documents	40,000.00	100.00	40,000.00	40,000.00	0.00
Bid/Permit	5,000.00	100.00	5,000.00	5,000.00	0.00
Construction Administration	20,000.00	65.00	13,000.00	12,000.00	1,000.00
<b>Total Fee</b>	<b>113,000.00</b>		<b>106,000.00</b>	<b>105,000.00</b>	<b>1,000.00</b>
<b>Total Fee</b>				<b>1,000.00</b>	
<b>Total this Phase</b>				<b>\$1,000.00</b>	

Phase 90 Additional Services  
Task 01 Exterior Improvements  
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Exterior Improvements	10,000.00	25.00	2,500.00	0.00	2,500.00
<b>Total Fee</b>	<b>10,000.00</b>		<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>
<b>Total Fee</b>				<b>2,500.00</b>	
<b>Total this Task</b>				<b>\$2,500.00</b>	

Remit to:  
3131 Briarpark Dr., Suite 200  
Houston, TX 77042

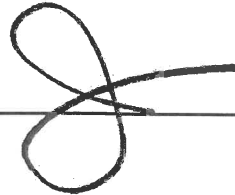
Contact Accounting Department with any Questions  
T 713 622 1444

Project	R1005980.00	Bunker Hill Village Municipal Facilities	Invoice	10057793
			<b>Total this Phase</b>	<b>\$2,500.00</b>
			<b>Total this Invoice</b>	<b>\$3,500.00</b>

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
10056375	7/13/2022	2,500.00
10056625	8/19/2022	1,000.00
10057717	12/28/2022	4,000.00
<b>Total</b>		<b>7,500.00</b>

Approval \_\_\_\_\_



# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

RECEIVED FEB 08 2023

## Invoice

DATE	INVOICE NO.
1/13/2023	67011

**BILL TO:**

City of Bunker Hill Village  
 Attn: Karen Glynn  
 11977 Memorial Drive  
 Houston, TX 77024

<b>Balance Due</b>	<b>\$610.00</b>
<b>DUE DATE</b>	<b>1/13/2023</b>
<b>PAYMENT TERMS</b>	<b>Due on recpt</b>

P.O. NO.	STATUS	JOB NO.
	Completed	1901-083

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #2 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	2	150.00	1/4/2023	300.00
DRAINAGE PLAN REVIEW & LETTER #3 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	2	150.00	1/13/2023	300.00
	1	5.00	1/13/2023	5.00

FOR: JOSHUA & HEATHER AGRONS  
 AT: 11614 Windy Lane ~ City of Bunker Hill Village  
 LGL: Lot 13, Blalock Shadows R/P (.45 ACRE)

ORDERED BY: KAREN GLYNN

*Thank you!*  
 01-7503

Thank you for the privilege to serve you!

<b>Subtotal</b>	\$610.00
<b>Sales Tax (8.25%)</b>	\$0.00
<b>Total</b>	<b>\$610.00</b>
<b>Payments/Credits</b>	\$0.00

**PROFESSIONAL LAND SURVEYING  
 CIVIL ENGINEERING • PLATTING SERVICES**

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

# PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

## Invoice

<b>DATE</b>	<b>INVOICE NO.</b>
1/13/2023	67098

**BILL TO:**

City of Bunker Hill Village  
 Attn: Karen Glynn  
 11977 Memorial Drive  
 Houston, TX 77024

<b>Balance Due</b>	<b>\$305.00</b>
<b>DUE DATE</b>	<b>1/13/2023</b>
<b>PAYMENT TERMS</b>	<b>Due on receipt</b>

<b>P.O. NO.</b>	<b>STATUS</b>	<b>JOB NO.</b>
	Completed	1901-067

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #3 ~ For City of Bunker Hill Village • For Revisions to Approved Plan • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	2	150.00	1/13/2023	300.00
	1	5.00		5.00

FOR: CURRENT OWNERS  
 AT: 243 Stoney Creek Drive ~ City of Bunker Hill Village  
 LGL: TRS 9 & 10A, Block 2, Whispering Oaks  
 ORDERED BY: STEVE SMITH

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING  
 CIVIL ENGINEERING • PLATTING SERVICES**

<b>Subtotal</b>	\$305.00
<b>Sales Tax (8.25%)</b>	\$0.00
<b>Total</b>	<b>\$305.00</b>
<b>Payments/Credits</b>	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com



# OVERDUE INVOICE

City of Bunker Hill  
11977 Memorial Dr  
HOUSTON TX 77024  
USA

**Invoice Date**  
Jan 10, 2023

Servtech Electric Co.  
15106 Benson Landing  
Dr.

**Invoice Number**  
INV-8790

Cypress, TX 77429  
713-468-5764

**Reference**  
Bunker Hill Elementary

Description	Quantity	Unit Price	Tax	Amount USD
Date: 1-9-22 Scope of work: -Ran power to rain meter -Installed cord for rain meter				
STANDARD CREW LABOR RATE - JEREMY	2.00	150.00	Tax Exempt	300.00
3/8" MC CONNECTOR	1.00	1.00	Tax Exempt	1.00
6' APPLIANCE CORD STRAIGHT	1.00	32.00	Tax Exempt	32.00
			Subtotal	333.00
			<b>TOTAL USD</b>	<b>333.00</b>

**Due Date: Jan 24, 2023**  
PAYMENT IS DUE UPON RECEIPT

V-00579  
07-9188

WE APPRECIATE YOUR BUSINESS!  
ALL MAJOR CREDIT CARDS ARE ACCEPTED.

IF YOU HAVE QUESTIONS OR CONCERNS PLEASE CALL : 713-468-5764

TECL#32199  
MEL#401062

Regulated by The Texas Department of Licensing and Regulation  
P. O. Box 12157, Austin, Texas 78711  
1-800-803-9202  
1-512-463-6599  
www.tdlr.texas.gov

**View and pay online now**



## PAYMENT ADVICE

To: Servtech Electric Co.  
15106 Benson Landing Dr.  
Cypress, TX 77429  
713-468-5764

<b>Customer</b>	City of Bunker Hill
<b>Invoice Number</b>	INV-8790
<b>Amount Due</b>	<b>333.00</b>
<b>Due Date</b>	Jan 24, 2023
<b>Amount Enclosed</b>	

---

Enter the amount you are paying above

10841 S Ridgeview Rd  
Olathe, KS 66061-6456



### Statement of Account Summary of Open Invoices

Attn: Accounts Payable  
City of Bunker Hill Village TX  
11977 Memorial Dr  
Houston, TX 77024

01145

Remit Payment To:  
Terracon Consultants, Inc.  
PO Box 959673  
St Louis, MO 63195-9673

Account Number    Statement Date  
576217              12/29/22

Invoice Date	Invoice No.	Project Name	Project Number	Amount
12/02/22	TH74535	City of Bunker Hill Village - Public Works & Disaster Operations Buildi	92221577	\$2,730.50
12/22/22	TH85399	City of Bunker Hill Village - Public Works & Disaster Operations Buildi	92221577	\$1,744.25
			Late Fee:	\$ .00
			<b>TOTAL:</b>	<b>\$4,474.75</b>

pd

45110

06 9191 610.49  
 07 9191 1133.76  
 -----  
 1744.25



Current	1-30 Days	31-60 Days	61-90 Days	Over 90 Days
\$4,474.75	\$ .00	\$ .00	\$ .00	\$ .00

**Terms:** Total invoice amount due upon receipt of invoice. Accounts not paid within 30 days of invoice date are subject to 1.5% per month late charge.

**We appreciate your business! For copies or questions concerning this statement please email collections@terracon.com or call (800) 593-7777, option 2.**

10841 S Ridgeview Rd  
Olathe, KS 66061-6456



### Statement of Account Summary of Open Invoices

Attn: Accounts Payable  
City of Bunker Hill Village TX  
11977 Memorial Dr  
Houston, TX 77024

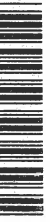
01051

Remit Payment To:  
Terracon Consultants, Inc.  
PO Box 959673  
St Louis, MO 63195-9673

Account Number    Statement Date  
576217              01/25/23

Invoice Date	Invoice No.	Project Name	Project Number	Amount
01/24/23	TH98872	City of Bunker Hill Village - Public Works & Disaster Operations Buildi	92221577	\$4,748.75
			Late Fee:	\$ .00
			<b>TOTAL:</b>	<b>\$4,748.75</b>

51110



V-00753  
06 - 9191              1,662.07  
07 - 9191              3,086.68

Current	1-30 Days	31-60 Days	61-90 Days	Over 90 Days
\$4,748.75	\$ .00	\$ .00	\$ .00	\$ .00

**Terms:** Total invoice amount due upon receipt of invoice. Accounts not paid within 30 days of invoice date are subject to 1.5% per month late charge.

**We appreciate your business! For copies or questions concerning this statement please email [collections@terracon.com](mailto:collections@terracon.com) or call (800) 593-7777, option 2.**





## Water Conservation Education Program Sponsorship Invoice

**Bill To:** City of Bunker Hill Villages  
City of Bunker Hill Village - Susan Grass  
11977 Memorial DR  
Houston TX 77024  
713-365-3770  
sgrass@bunkerhilltx.gov

01/12/2023  
GWB2023-1150

City of Bunker Hill Villages

Fee No.: 339622

Sponsored School: Bay Area Christian School, Mandarin Immersion Magnet, The Branch School, Bunker Hill, Carver, Chambers, Crenshaw, Deer Park, Gardens, Kolter, La Porte, Smith, Thompson and Treasure Forest Elementary  
Number of Students: 814  
Total Amount Due: \$30,932.00  
Due Date: 02/11/2023

Payment Instructions	
<b>Check by Mail</b>	Please make checks payable to: Harris-Galveston Subsidence District  Mailing Address: Harris-Galveston Subsidence District ATTN: Water Conservation Education Program 1660 West Bay Area Boulevard Friendswood, TX 77546
<b>Credit Card</b>	Please call 281-486-1105 to pay by credit card over the phone.

### Questions?

**Allison Swann-Davis**  
Water Conservation Program Manager  
281-956-2190  
Email: ASwann-Davis@subsidence.org



1660 West Bay Area Blvd., Friendswood, TX 77546  
www.hgsubsidence.org

# Mosquito Control Agreement

1. The parties to this Mosquito Control Agreement are **City of Bunker Hill** (hereinafter, the "Association") and Cypress Creek Mosquito Control, Inc. (hereinafter, the "Contractor"), a Texas Corporation, with principal offices in Houston, Harris County, Texas.
2. In consideration for the payments to be made by Association to Contractor, as recited herein below, Contractor shall be responsible for providing mosquito control application for **City of Bunker Hill** community in Greater Harris County, Texas. Association shall attach hereto as Exhibit "A" a map, plat or chart, showing the layout of the said subdivision.
3. **The terms of this agreement shall be for three (3) years starting 01-01-2023 and ending on 12-31-2025.**
4. Contractor shall perform application at least once every week commencing the week of March 21st and ending the week of November 15th, weather conditions permitting, and in case of bad weather, as soon thereafter as is practicable the (Application Visits"). However, in the event the Association determines that additional applications are not caused by faulty work or breach of warranty by Contractor, **Association may request Contractor to make additional applications at the agreed upon rate per Application Visits.**
5. The Association shall pay a consideration of **\$375.00** (plus tax, if applicable) per application visit to Contractor for each actual visit made by Contractor to the subdivision for complete application. The Contractor shall submit invoices on the first of each month. Invoice terms shall be net fifteen (15) days. Price is based on map in Cypress Creek Mosquito Control's file.
6. Should the price of fuel increase more than twenty-five percent from the highest average price of gasoline of the previous year (2022) published by the Energy Information Administration, Contractor has the right to add a fuel adjustment to the price of each Application Visit (the "Fuel Adjustment"). The Fuel Adjustment shall be determined by increasing the price of each Application Visit by the percentage of the fuel cost increase (Application Visit Price x (100% + the percentage of the fuel cost increase) multiplied by the Contractor's percentage of overhead costs attributed to fuel (8%)."
7. Contractor hereby warrants that the application Visits shall be performed shall in accordance with the chemical labeling.
8. Contractor is to provide:
  - (a) All necessary equipment.
  - (b) Equipped, trained and competent personnel adequate for the performance of Contractor's duties hereunder.
  - (c) Public liability and property damage insurance with limits of \$300,000 for damage resulting to one person, \$300,000 for damages resulting from one casualty, and \$50,000 property damage insurance for damages Resulting from one occurrence.
  - (d) Responsibility for all existing local, state, and federal regulations relating to work performed under this contract.
  - (e) Workman's Compensation - Statutory
9. Contractor shall indemnify and hold harmless the Association against any and all liability which may be incurred by Association arising from work performed under this contract, or from work which was to have been performed by Contractor under this contract, but which Contractor omitted to perform.
10. Association hereby expressly disclaims any liability whatsoever or responsibility of any kind with respect to the choice of judgment exercised by Contractor in his determination of what chemicals or other materials should be used by Contractor in performance of the work provided for by this contract.
11. Association designates the agent named herein below in this paragraph as its agent for the performance of Association obligations under this contract. All correspondence between the parties shall be sent to the names and addresses shown herein below. Any notice required under provisions within this contract shall be deemed to have been sent if mailed to the appropriate address shown herein below.

For Association:

**City of Bunker Hill**  
11977 Memorial Drive Rd  
Houston, TX 77024

For Contractor:

CYPRESS CREEK MOSQUITO CONTROL,  
INC. PO Box 691227  
Houston, TX 77269

12. The parties hereby warrant to each other that the person or persons signing below is or are principal(s), officer(s), or otherwise duly authorized agent(s) to enter into this agreement for the party for whom such person or persons is or are signing.
13. This contract may be canceled by either party, provided a written notice of such cancellation is given to the other party thirty (30) days prior to the effect of the cancellation date.

IN WITNESS, WHEREOF, this Mosquito Control Agreement has been executed in duplicate original, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
CONTRACTOR  
CYPRESS CREEK MOSQUITO CONTROL, INC.  
PH: 281-469-2679 FAX: 281-469-4720

\_\_\_\_\_  
ASSOCIATION

Licensed and regulated by:  
Texas Department of Agriculture  
PO Box 12847, Austin, TX 78711  
Phone (866) 918-4481 Fax (888) 232-2567

# CYPRESS CREEK MOSQUITO CONTROL, INC.

## 2023-2025 INFORMATION FORM

Association/Subdivision-

Account Instruction-

Property Mgmt. Co. (if applicable) \_\_\_\_\_

Manager or Contact \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Board Contact \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_ Cell \_\_\_\_\_

Additional Information \_\_\_\_\_

Do you want Cypress Creek Mosquito Control to maintain your TCEQ log at a cost of \$15.00 per month + tax,

*If no*, our Association will maintain our TCEQ log and release and indemnify Cypress Creek Pest Control, Inc. from all regulatory responsibilities

**We offer Larvaciding as a supplement to mosquito control abatement. This consists of monthly (April – October) treatment of the drains, ditches, retention ponds and other areas of standing water where mosquitos breed. This offers additional benefit for control of mosquitos by reducing the number of potential breeding sites.**

Signature

Title

Date