

**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

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**Agenda Date:** October 18, 2022

**Agenda Item No:** IV

**Subject/Proceeding:** Police Commissioner's Report

**Exhibits:** Chief's Monthly Report  
- Fire Department Assists  
- 2022 Burglary Map – *September 30, 2022*  
- 2022 Auto Burglary Map – *September 30, 2022*  
- ALPR Hit Locations  
- ALPR Recoveries & List  
- Hits/Read by Camera  
- 2022 Total Incidents to Date  
- Officer Committed Time Report to Date

**Clearance:** Karen Glynn, City Administrator

### **Executive Summary**

The Police Commission Report will include the following items:

A. Update on Activities

The Police Commissioner and Police Chief will present these items.



Memorial Villages Police Department  
 11981 Memorial Drive  
 Houston, Texas 77024  
 Tel. (713) 365-3701

Raymond Schultz  
 Chief of Police

October 10, 2022

TO: MVPD Police Commissioners  
 FROM: R. Schultz, Chief of Police  
 REF: September Monthly Report

During the month of September MVPD responded/handled a total of 5,576 calls/incidents. 4,165 House Watch checks were conducted. 678 traffic stops were initiated with 703 citations being issued for 1,378 violations. (Note: 17 Assists in Hedwig, 144 in Houston, 3 in Spring Valley and 1 in Hillshire)

*Calls/Events by Village were:*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1724/17172	1307/14076	1	217/392/609	8@3:29
Piney Point:	1377/14423	1020/11312	1	114/307/421	5@4:18
Hunters Creek:	2276/22358	1863/18446	9	101/247/348	10@3:39
				Cites/Warn/Total	23@3:42

*Type and frequency of calls for service/citations include:*

Call Type	#	Call Type	#	Citations	#
False Alarms:	146	Ord. Violations:	20	Speeding:	213
Animal Calls:	12	Information:	15	Exp. Registration:	243
ALPR Hits:	176	Suspicious Situations	99	No Ins:	178
Assist Fire:	51	Loud Party	8	License	211
Assist EMS:	28	Welfare Checks:	11	Stop Sign	29
				Fake Plate	120

*This month the department generated a total of 68 police reports.  
 BH-18, PP-18, HC-25, HOU-7, HED-0, SV-0*

Crimes Against of Persons (0)

Crimes Against Property (11)

Burglary of a Motor Vehicle	4	Forgery	2
Burglary of a Habitation	1	Fraud/ID	4
UUMV	1		

Petty/Quality of Life Crimes/Events (57)

ALPR Hits (valid)	5	Unlawful Use of Vehicle	1
Misc. Reports	19	DWI	5
Information Reports	14	Possession of DW	1
Possession of CS	4	Illegal dumping	1
Warrants	7		

Arrest Summary: Individuals Arrested (18)

Warrants	7	Felony	2
Class 3 Arrests	4	DWI	5

Budget YTD:	Expense	Budget	%
• Personnel Expense:	x,150,488	5,222,098	%
• Operating Expense:	x701,643	959,152	%
• Total M&O Expenditures:	x,852,131	6,181,250	%
• Capital Expenses:	x160,100	178,000	%
• Net Expenses:	x,012,232	6,359,250	%

#### Follow-up on Previous Month Items/Requests from Commission

- Finance sub-committee met and continued work on investigating TMRS options.

#### Personnel Changes/Issues/Updates

- Officer Jeremy King completed the hiring process and started September 30, 2022. Officer King comes from Katy PD.
- TCO Tiffany Gresak completed the hiring process and will begin October 10, 2022. Ms. Gresak comes from Grimes County SO.
- Commander Baker completed the FBI Leadership Training Series of classes.

#### Major/Significant Events

- Detectives utilized the ALPR system to identify two sets of suspects who were involved in 2 jugging incidents where the victims were followed into the villages. Detectives were able to obtain arrest warrants for the suspects.
- Detectives utilized the ALPR to locate a suspect vehicle involved in a burglary in the Riverbend neighborhood. Detectives located the vehicles owner who told detectives that her boyfriend had used the vehicle. A check of social media found a picture of the boyfriend that matched video surveillance footage from the crime scene. An arrest warrant was obtained.
- MVPD Command Staff were invited to monitor a SBISD Reunification Drill held at Stafford High School.
- 16 MVPD employees participated in the 9/11 Heroes Run in Houston.
- On Friday September 9, 2022, the MVPD hosted a Community Event in conjunction with the FBI titled "What to do in the event of an Active Shooter". 102 people attended the highly successful event.
- 9/24/2022 MVPD participated in the "Walk like MADD" event in Jersey Village. Over 40 agencies supported the event.

#### Status Update on Major Projects

- Staff completed the transition from MergerTree to IOSO on September 30<sup>th</sup>. IOSO immediately identified several software patches that were missing or incomplete. All systems are up and running.
- The Memorial area was selected to host a major active shooting training scenario scheduled for late November. The scenario is being designed to require multiple agencies to work in collaboration with each other during a large-scale event.
- SBISD Emergency Operations staff added the MVPD dispatch room to their emergency notification software. MVPD now receives real time alerts of any incident at any ISD school property or facility. MVPD dispatch personnel monitor the situation and keep MVPD on-duty personnel of the event that will us to assist if needed.
- Attended a Harris County EOC meeting in Tomball.

V-LINC new registrations in September +18

BH – 1501(+6)

PP – 1078 (+2)

HC – 1522 (+5)

Out of Area – 543 (+5)

## September VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
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Total –13	3:16
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Fire – 6	3:49
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EMS – 7	2:49
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### By Village

BH Fire – 1	4:00
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BH EMS – 2	2:12
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PP Fire – 1	5:36
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PP EMS – 3	3:25
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HC Fire -4	3:19
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HC EMS -2	2:34
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### Combined VFD Events (Priority + Radio)

Total – 51	4:06
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Fire – 33	4:14
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EMS – 18	3:53
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### Radio Call Events

Total – 38	4:25
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Fire- 27	4:20
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EMS- 11	4:37
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### Radio Call Events by Village

BH – 10	4:43
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PP – 12	3:56
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HC – 16	4:47
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## 2022 Burglary Map

Address	Alarm	POE
233 Merrie Way	No	Walk-in UNL Door
706 Country Lane	No	Garage UNL Door
11903 Broken Bough	No	Door Kick
24 Greyton Ln	No	Side Door Wind
321 Bunker Hill Rd	No	Const Site
214 Blalock	No	Open Door
26 Windemere	No	Rear Door
7618 River Pt.	No	Rear Door

## 2022 Robberies

Address	MO
201 Kensington	Driveway Robbery



Daytime Burglary



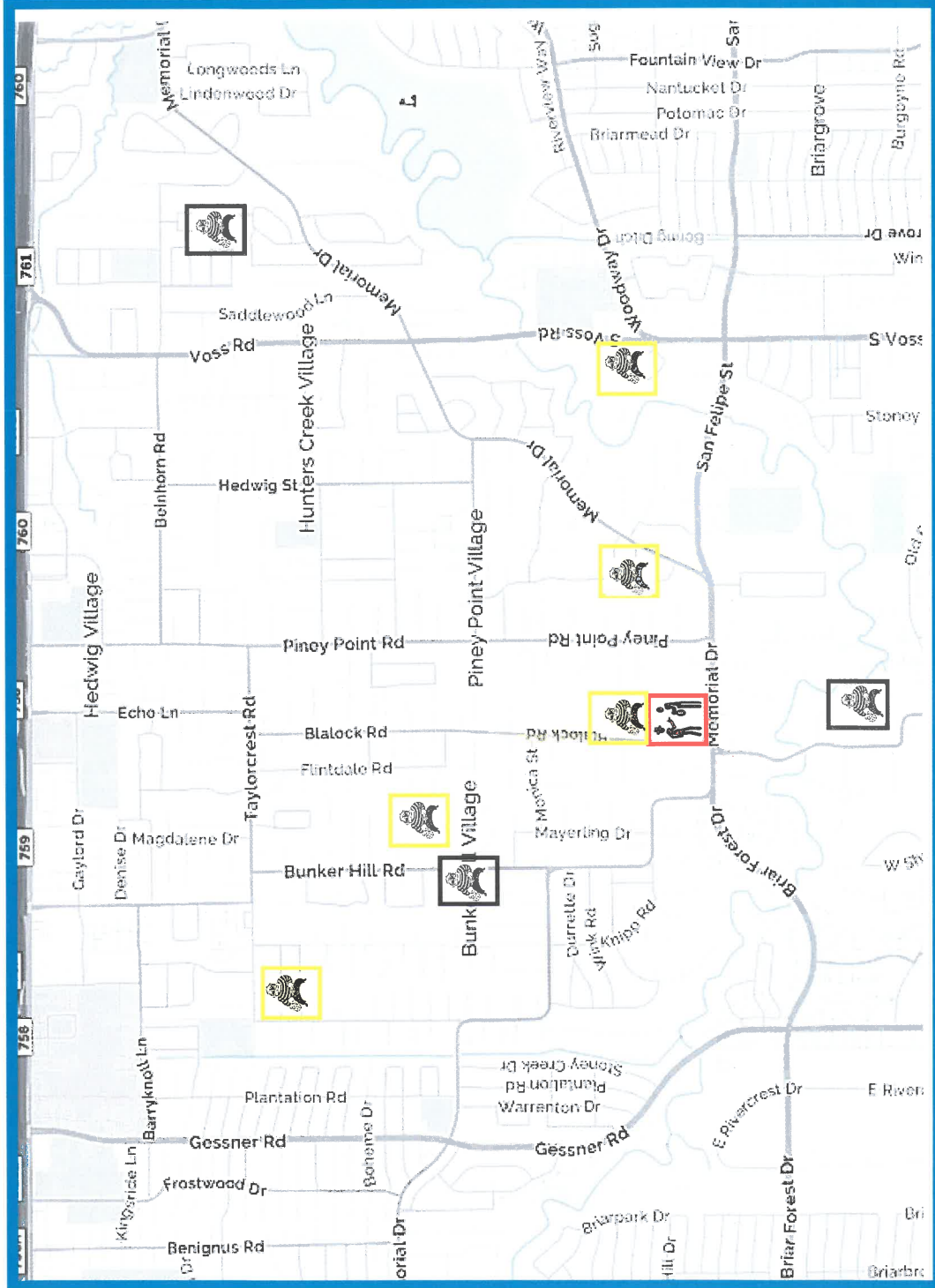
Nighttime Burglary



Robbery

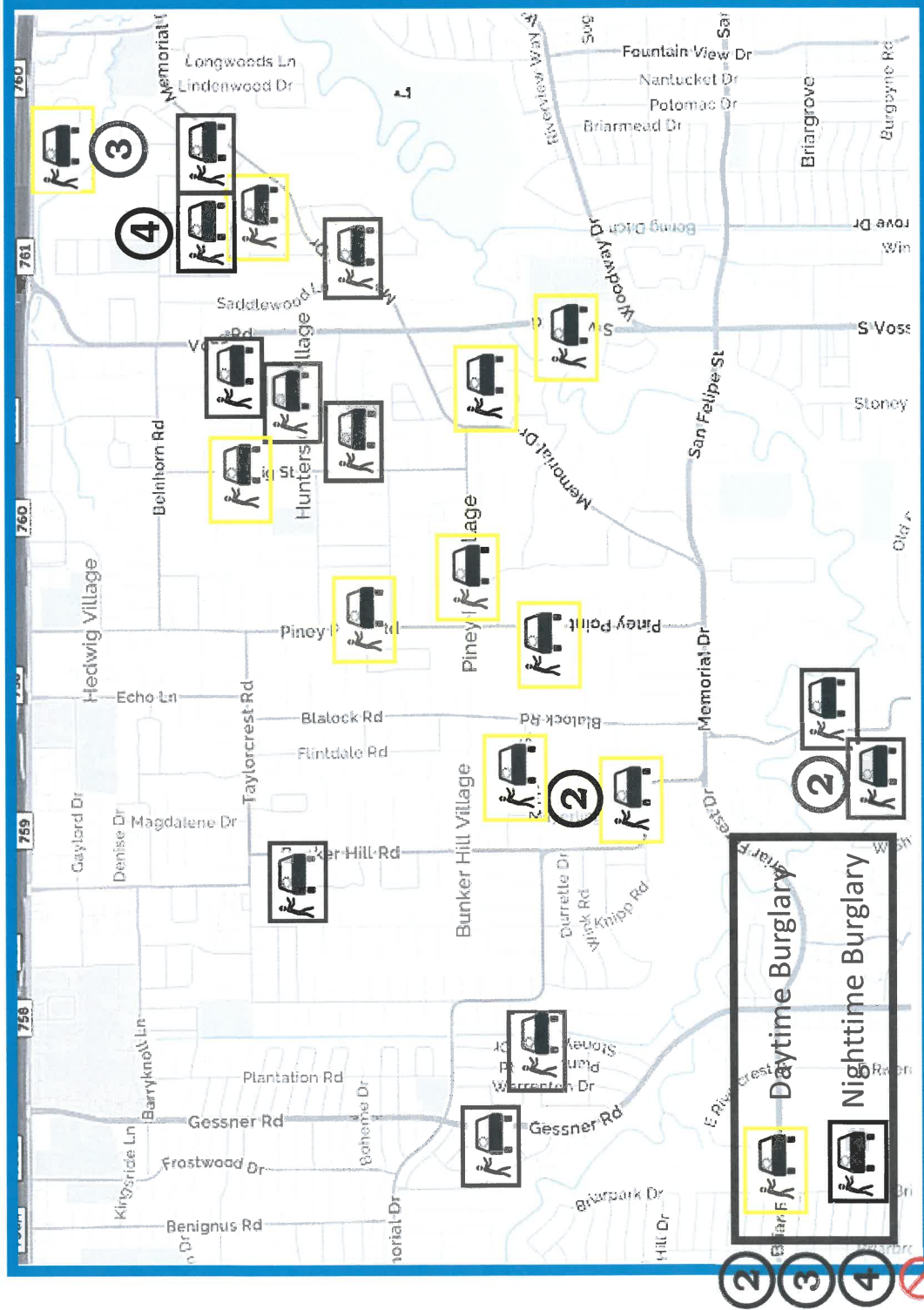


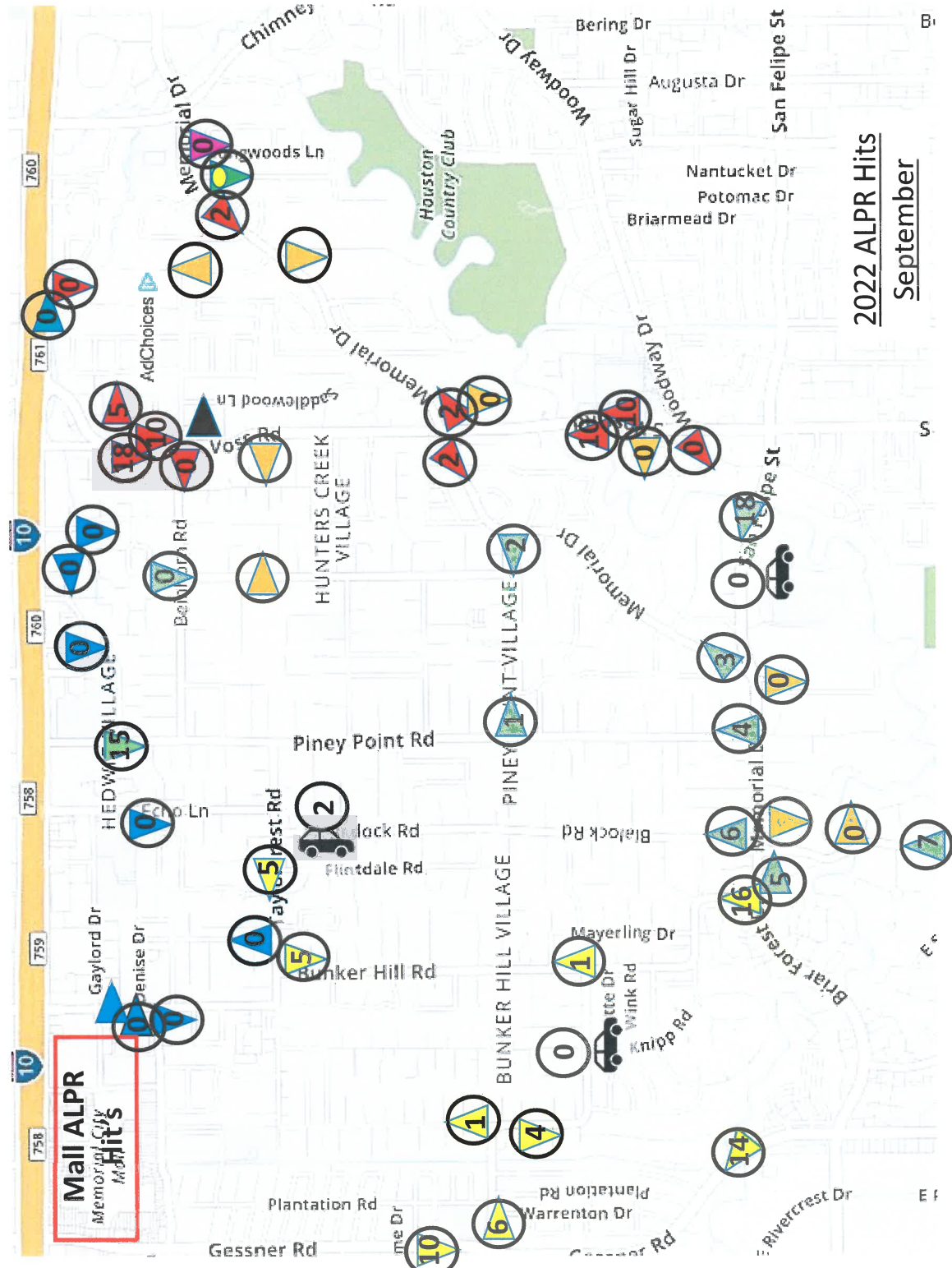
9/30/22



# 2022 Auto Burglary Map

Address	POE
243 Gessner 22-0042	UNL Vehicle
<u>614 Hunters Grove 22-0046</u>	UNL Vehicle
215 Voss	UNL Vehicle
634 Saddlewood	UNL Vehicle
626 Saddlewood	UNL Vehicle
10710 Bridlewood	UNL Vehicle
718 Camelot	UNL Vehicle
708 Country	UNL Vehicle
1 Windemere	UNL Vehicle
410 Pine Needle	UNL Vehicle
8427 Hunters Creek Drive	UNL Vehicle
8447 Hunters Creek Drive	UNL Vehicle
<u>11024 Greenbay</u>	Side Window
<u>362 Piney Point</u>	UNL Vehicle
11614 Arrowood Cir	UNL Vehicle
251 Plantation	UNL Vehicle
8435 Katy Fwy	UNL Vehicle
11607 Arrowood Cir	UNL Vehicle
708 Country Lane	UNL Vehicle
<u>10917 Roaring Brook</u>	UNL Vehicle
11750 Memorial	UNL Vehicle
11750 Memorial	UNL Vehicle
10403 Memorial	UNL Vehicle
90 Williamsburg	UNL Vehicle
10911 Walwick	UNL Vehicle
<u>11625 Monica</u>	UNL Vehicle
<u>11618 Green Oaks</u>	UNL Vehicle
215 Hedwig	UNL Vehicle





Hedwig  
 

Bunker Hill  


Piney Point  


Hunters Creek  


Frequent Mobile Locations  


Total Hits  


**Mail ALPR**  
 Memorial City  
 Mail Hit's

Lindenwood  
 HOA  


Longwoods  
 HOA  


US Coins  


In Process  


HOA  
 Systems  


2022 ALPR Hits  
September

9/30/22



Hedwig



Bunker Hill



Piney Point



Hunters Creek



Frequent Mobile Locations



4 Recovered Vehicles

Recovered Plates - 5

3 Investigative Leads



Lindenwood HOA



Longwoods HOA



US Coins



In Process



HOA

Systems



2022 ALPR Recoveries

September

9/30/22



ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	Date
1	PYW1930	Jeep Pat	6	\$ 18,000.00	Missing Peson	5-Jan
2	NSZ6202	Chev SPK	19	\$ 14,000.00	Fugitive	9-Jan
3	LBT7413	Toy Cam	8	\$ 18,000.00	Burg/Warr	13-Jan
4	36268G6	Niss Sent	24	\$ 14,500.00		14-Jan
5	P556946	Chevipal	22	\$ 21,000.00		20-Jan
6	2751781	BlkLexus	21	\$ 34,000.00	FelWarrant	30-Jan
7	JMH0296	Ford Must	17	\$ 23,500.00		1-Feb
8	AL32592	U-HAUL	Station	\$ 70,000.00	Poss Meth	24-Feb
9	NPS2672	Ford F150	20	\$ 45,000.00	Carjacking	25-Feb
10	KPH5017	LexG43	17	\$ 18,500.00	Warr	3-Mar
11	NVT0203	Chev Mal	103	\$ 16,000.00	Warr	8-Mar
12	C337283	Chev1500	Coins	\$ 21,000.00	Fugitive	13-Mar
13	NKM9110	Toy SUV	19	\$ 30,000.00	Fugitive	19-Mar
14	LTR0879	Honda ACI	21	\$ 18,000.00		20-Mar
15	94A0ZQ	ToyCam	2	\$ -	Hotlist Mail Thief	25-Mar
16	MKP5490	Toy Rav4	7	\$ 26,000.00	Fugitive	22-Mar
17	PRF3098	Niss Con	19	\$ 18,750.00	Armed Rob	31-Mar
18	GFB5552	Toy Cor	19	\$ 16,000.00	car Jacking	1-Apr
19	AG89893	Uhaul	1	\$ 41,000.00		23-Apr
20	HTV3407	Ford Esc	1	\$ 20,000.00	Missing Peson	26-Apr
21	MCD4078	HynEln	4	\$ 23,500.00		2-May
22	LBL4381	Ram1500	8	\$ 41,000.00		4-May
23	RRB3406	NissXTR	23	\$ 27,000.00		5-May
24	PMJ5213	NissSen	21	\$ 18,500.00		5-May
25	RPZ7921	Ford Foc	RB 23	\$ 12,000.00		6-May
26	48055C8	HumH3	19	\$ 46,000.00	Fugitive	6-May
27	MZZ3102	ChevSub	23	\$ 27,000.00		8-May
28	0252W43	F150	27	\$ 30,000.00		26-May
29	RFK9077	NissMur	8	\$ 23,000.00		26-May
30	RGR4290	Kia	8	\$ 22,500.00	Poss of Narcotics	27-May
31	PBJ4056	Niss	8	\$ 25,500.00	Stolen Firearm	27-May
32	AH01898	UHaul	7	\$ 42,500.00	Stolen misc items	1-Jun
33	KKM3831	ToyCam	8	\$ 20,000.00	Fugitive	11-Jun
34	LFS4848	Honda Civ	20	\$ 15,000.00		14-Jun
35	PXD7306	FordEsc	19	\$ 18,750.00	Fugitive	17-Jun
36	CZY9487	FordF250	24	\$ 37,000.00	Hotwire	18-Jun
37	57BYIV	Kia	24	\$ 24,000.00	hertz Rental	20-Jun
38	RMX4945	Acura	21	\$ 32,000.00	Carjacking	7-Jul
39	0698V50	Toy Cam	Hed	\$ 23,000.00	Fraud	12-Jul
40	4TZ8195	Trailer	21	\$ 6,000.00	Fraud	18-Jul
41	CQE6383	MerBenz	21	\$ 65,000.00	Fraud	21-Jul
42	RNV3718	Ford Van	21	\$ 17,000.00	Fraud	24-Jul
43	NHV2432	HynEln	1	\$ 18,000.00	Fraud	30-Jul
44	KXR5488	DodJour	6	\$ 9,000.00		2-Aug
45	RLS6806	HYNVelos	1	\$ 17,000.00	Fraud	4-Aug
46	DPZ3402	HONCiv	1	\$ 15,000.00	Fugitive	5-Aug
47	RXR2715	HondaCR	Hed	\$ 18,000.00	Fraud	7-Aug
48	PZY0325	INFQX50	8	\$ 21,000.00	Fraud	7-Aug
49	KRL3811	CAD	19	\$ 26,000.00	Fraud	9-Aug
50	RXF2537	HonPilot	21	\$ 17,000.00	Fraud	12-Aug
51	PGF5119	FordExp	6	\$ 19,500.00	Narcotics	17-Aug
52	LWC2986	LandRover	13	\$ 31,000.00	Narcotics	19-Aug
53	AL62414	UHaul	24	\$ 4,000.00		20-Aug
54	AL08211	GMCCargo	22	\$ 30,000.00		20-Aug
55	NYK5679	ToyCor	13	\$ 14,000.00		25-Aug
56	LDPI26 FL	Toy Max	21	\$ 23,000.00		28-Aug
57	RZM2175	BMW328	24	\$ 24,000.00		3-Sep
58	RMV6623	Ford Focus	23	\$ 12,500.00	Fraud-Salv Title	6-Sep
59	AE06024	FordVan	22	\$ 42,000.00	Carjacking	13-Sep
60	FJR9716	Audi	1	\$ 31,000.00	Fugitive	14-Sep
61	RCS8286	Chevy	13	\$ 27,000.00	narcotics	1-Oct
62	MHV3766	ChevySil	19	\$ 30,000.00	Stolen plates	3-Oct
63	RYF7801		8	\$ 185,000.00	Fugitive	3-Oct
64						
65						
66						
67						
68						
69						
70						
71						
72						
73						
74						
75						

Plate Recoveries					
Plate Recove	Date	Links	Plate Reco	Date	Links
IS11QH	1/4/2022		53821C6	6/25/2022	Fake/Fugitive
63B374	1/4/2022		NS26346	6/27/2022	
39496Y1	2/18/2022	same plate on 2 cars	NMD9375	7/7/2022	
39496Y1	2/18/2022	same plate on 2 cars	03339D99	7/8/2022	
NBB1660	3/3/2022		1BD0631	7/26/2022	
LIS3735	3/7/2022		0541X86	9/2/2022	
KTB3323	3/10/2022	Recovered 100+ CC's	7F4429	9/3/2022	
BGFB425	3/15/2022	Hertz	DKS8246	9/3/2022	
72HCF9	3/25/2022		0976X86	9/19/2022	
MKP5490	3/22/2022	On Stolen Veh	70195H3	9/25/2022	
72HCF9	3/26/2022				
43423 E7	7-Apr				
30054V3	5/9/2022				
34917B9	5/12/2022				
LCL5909	5/12/2022	Stolen Plate			
0006H59	6/1/2022	Fake Tag			
006H59	6/4/2022	Stolen Plate			
0252W43	6/4/2022	Stolen Plate			
0006H59	6/4/2022	Stolen Plate			
PXD7306	6/17/2022	Stolen on Stolen			
86F1775	6/18/2022	Fake/Stolen			
0271A61	6/24/2022	Fake/Stolen			

Firearm in vehicle  
Temp Tag

Located but Fled						
Date	Plate	Camera		Date	Plate	Camera
13-Mar	PGP4565	7		3-Jul	0339D99	21
26-Mar	KZR0019	19		19-Jul	CQE6383	21
12-Jun	KTG0535	17		15-Aug	PYR2967	22
26-Jun	PYV1695	20		23-Sep	RXY5625	13
26-Jun	PTD5972	23				

Missing Person		
Date	Plate	Camera
6/7/2022	LZM0966	2
6/7/2022	GLW6656	1

27 of 41 involved in other crimes = 65%

Program Summary			
2022 Value	\$ 1,693,500.00	Recovered	40
2021 Value	\$ 1,683,601.00	Recovered	75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
<b>Program Total</b>	<b>\$ 4,962,601.00</b>		<b>198</b>

INVESTIGATIVE LEADS				
3/11/2022	JXN1575	20	Mail and Vehicle Thefts	HPD Case TOT HPD
3/24/2022	94A02Q FL	19	Mail Thiefs	Lead TO-Be issued
4/4/2022	Green Honda	23	Robbery	Lead TB To-Be issued
4/8/2022	Chev Impala	6	Burglary	lead Arrest
4/19/2022	Cad Esc	#174	UUMV	Lead tot HPD
4/21/2022	Toy Cor	15	BMV	Lead To-Be issued
5/21/2022	Wind	LIN6783	Mail Thieves	Arrest
5/23/2022	RKH5452	1	BOH	Lead To-Be Issued
7/6/2022	78660E1	Hed	Const Theft	Arrest 3 in-custody

# September 2022 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate  
Number of Unique Plates Read – Total without repeats  
Number of Hits/Alerts - All 14 possible categories  
Number of Hits/Alerts of the 6 monitored categories  
Number of Sex Offender Hits (not monitored live)  
Total Hits-Reads/total vehicles passed by each camera

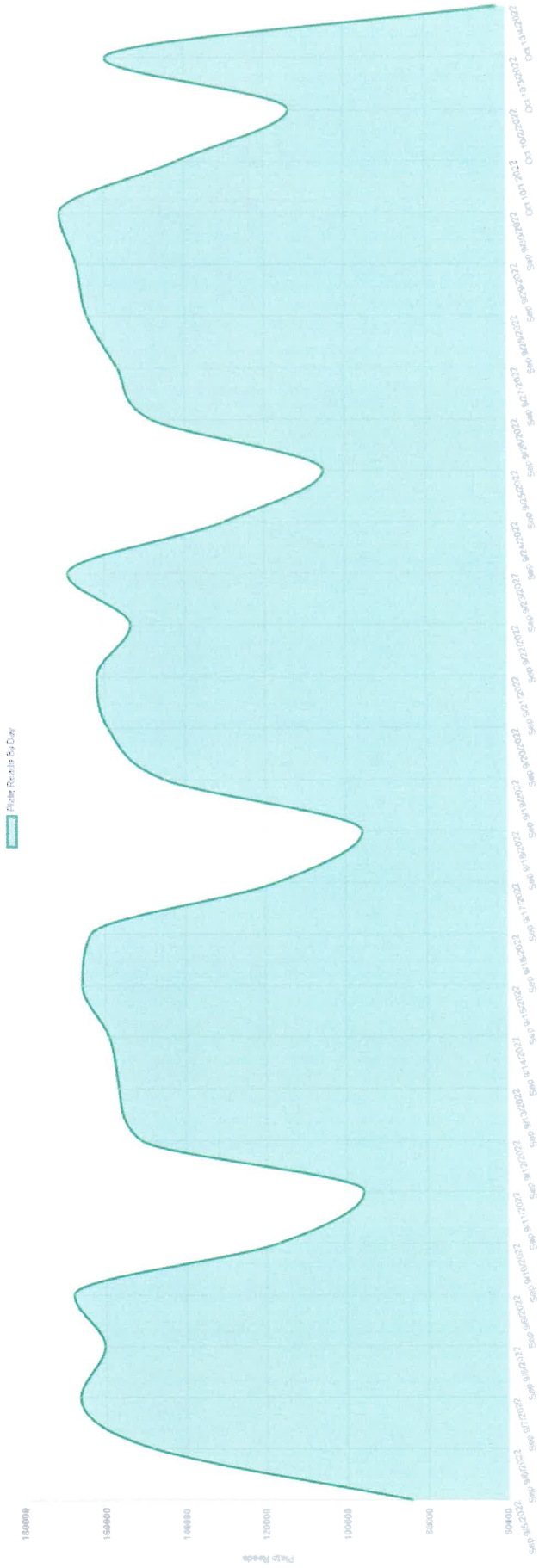
# 2022 ALPR Data Report

## Plate Reads Summary

Total Plate Reads:  
4,257,837

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Cameras (32) Search



# Unique Plate Reads Summary

Total Unique Plate Reads:

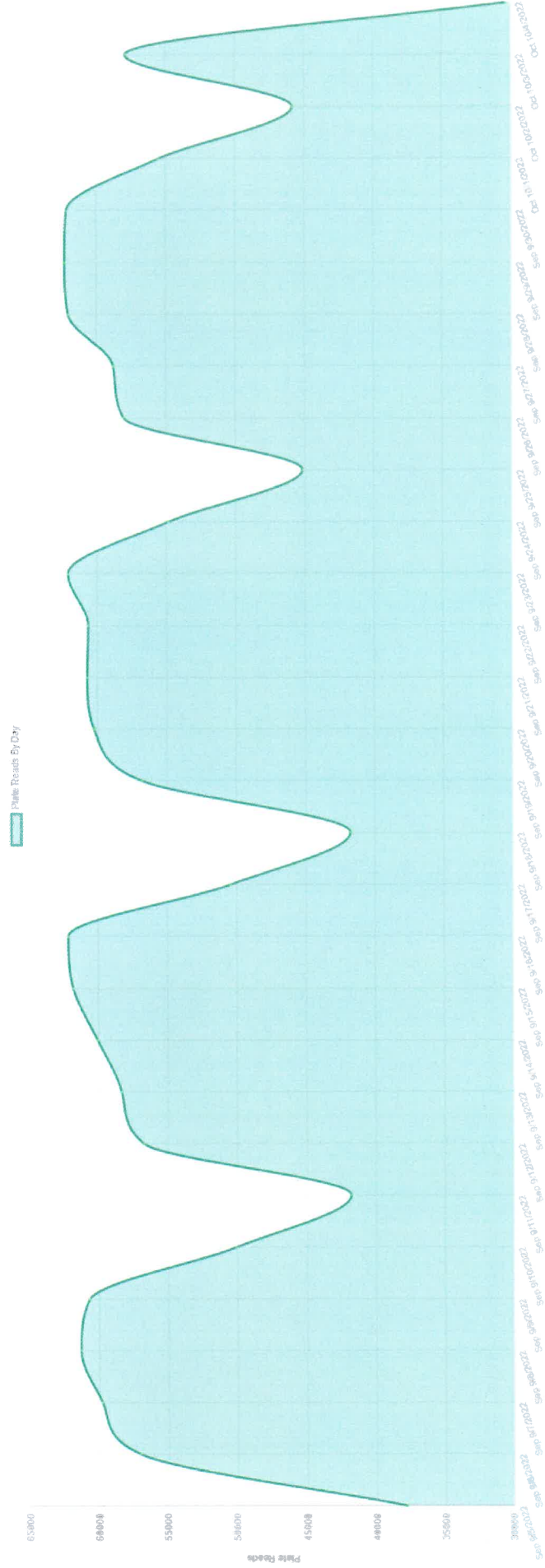
504,029

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Cameras (32)

Search



# All Categories

## Hits Report

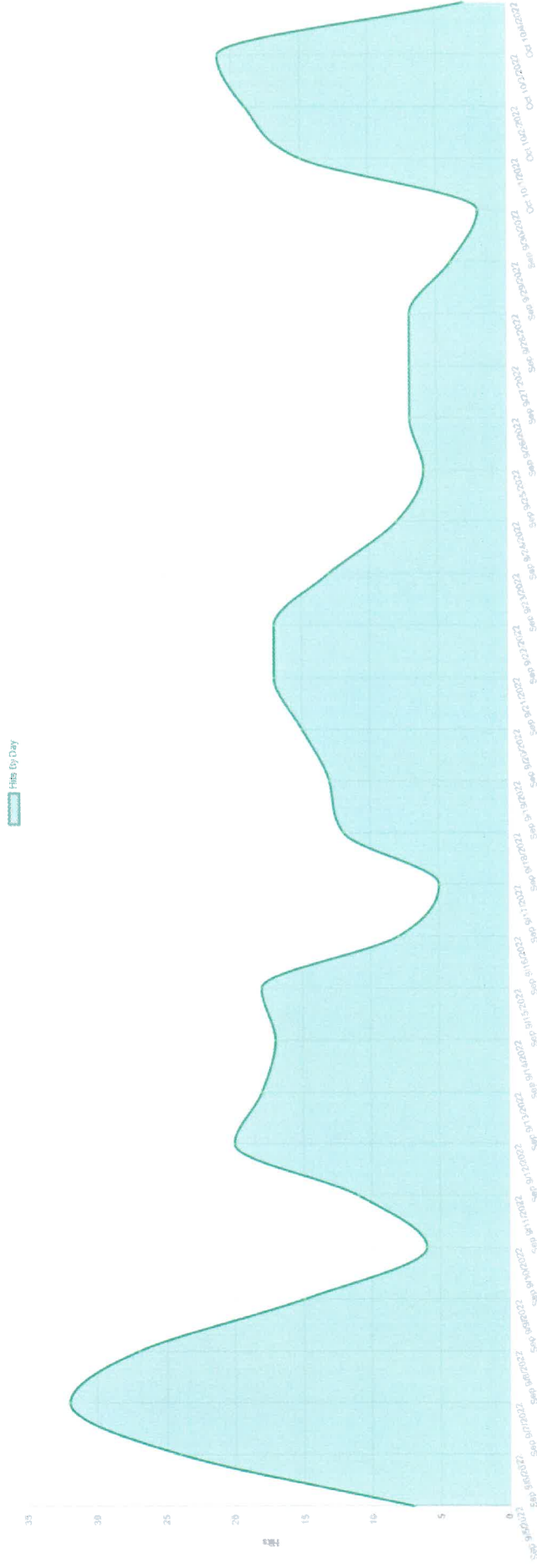
Total Hits:  
394

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Sep 5 - Oct 4

Topics (14) ▼ Cameras (32) ▼

[Search](#)



# Top 6 Categories

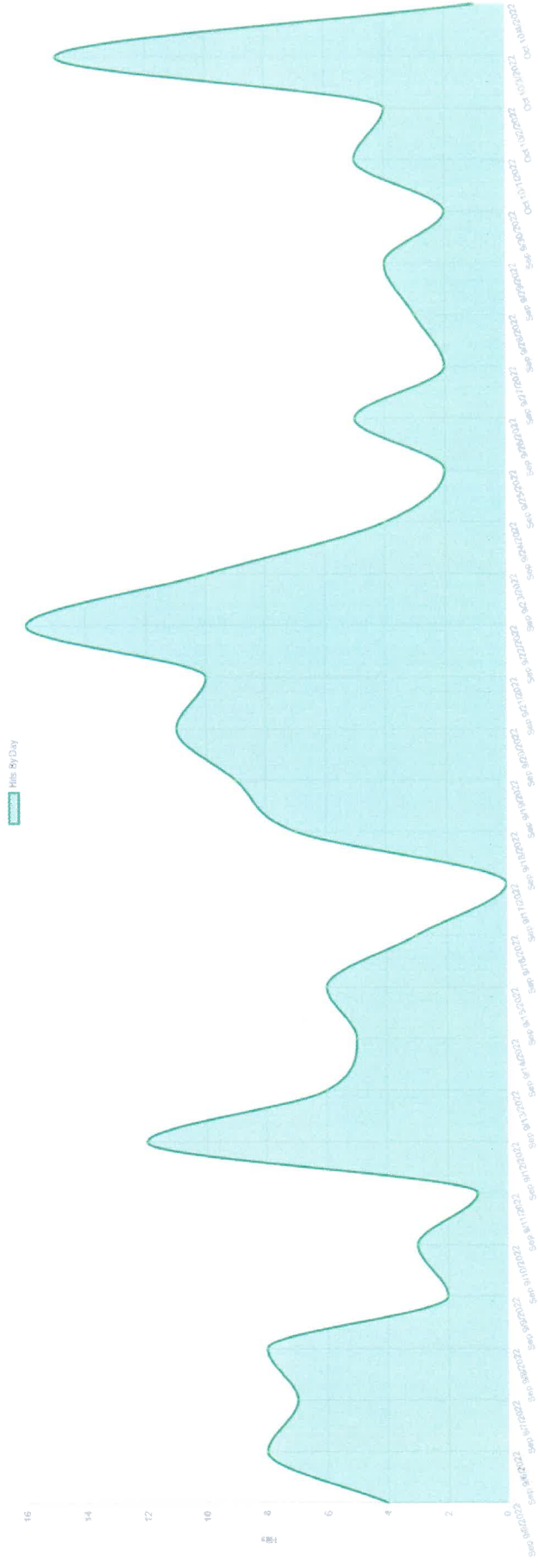
## Hits Report

Total Hits:  
175

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Sep 5 - Oct 4

Topics (6) ▼ Cameras (32) ▼



# Sex Offenders Only Hits

## Hits Report

Total Hits:

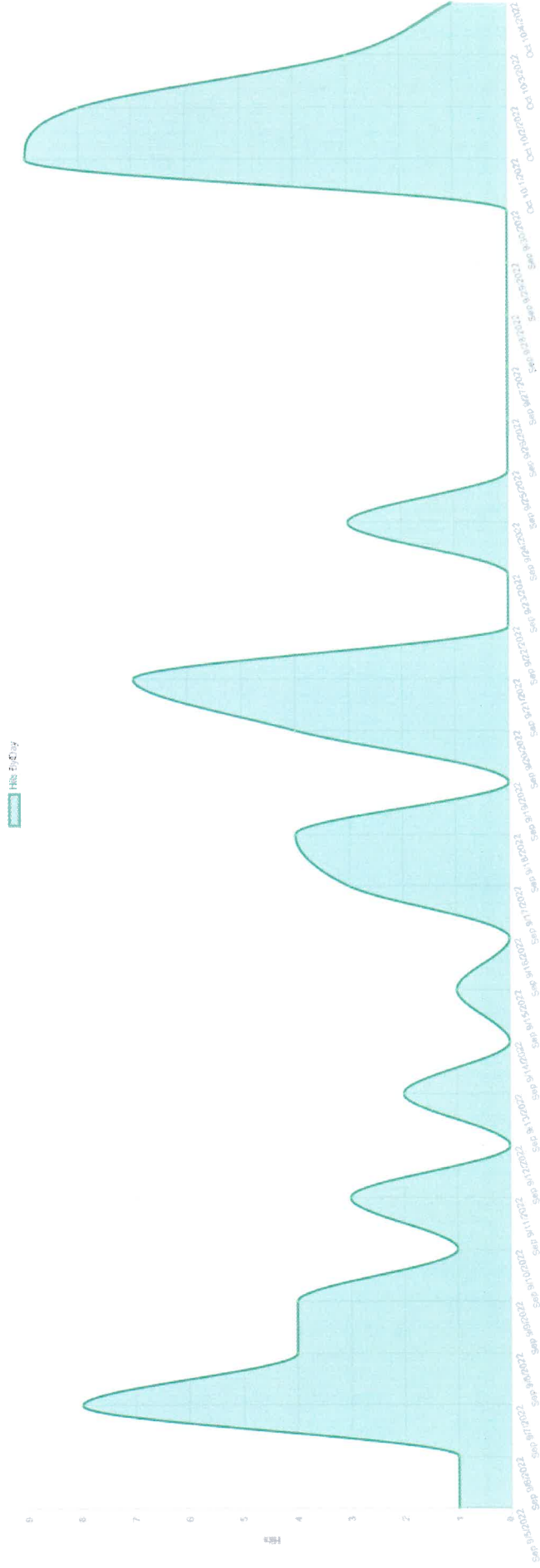
67

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Sep 5 - Oct 4

Topics (1) ▾

Camera# (32) ▾



#1 Gessner S/B at Frostwood	#15 Hunters Creek Drive S/B at I-10	#29 Riverbend Main Entrance
#2 Memorial E/B at Memorial	#16 Memorial W/B at Creekside	#30 Beinhorn E/B at Voss
#3 NO ALPR - Future Location	#17 Memorial W/B at Voss	<b>#31 NO ALPR – Future Location</b>
#4 Memorial N/B at Briar Forrest	#18 Memorial E/B at Voss	#32 Greenbay W/B at Memorial
#5 Bunker Hill S/B at Taylorcrest	#19 S/B Voss at Old Voss Ln 1	#33 Strey N/B at Memorial
#6 Taylorcrest W/B at Flintdale	#20 S/B Voss at Old Voss Ln 2	<u>Private Systems monitored by MVPD</u>
#7 Memorial E/B at Briar Forrest	#21 N/B Voss at Magnolia Bend Ln 1	US COINS - I-10 Frontage Road
#8 2200 S. Piney Point N/B	#22 N/B Voss at Magnolia Bend Ln 2	Memorial Manor NA Lindenwood/Memorial
#9 N. Piney Point N/B at Memorial	#23 W/B San Felipe at Buffalo Bayou	Greyton Lane NA
#10 Memorial E/B at San Felipe	#24 N/B Blalock at Memorial	Calico NA
#11 Greenbay E/B Piney Point	#25 N/B Bunker Hill at Memorial	Windemere NA
#12 Piney Point S/B at Gaylord	#26 S/B Hedwig at Beinhorn	Mott Lane
#13 Gessner N/B at Bayou	#27 Mobile Unit #181	Kensington NA
#14 Beinhorn W/B at Pipher	#28 Mobile Speed Trailer	Stillforest NA
		Farnham Park
		Riverbend NA
		Pinewood NA
		Hampton Court
		Bridlewood West NA
		N Kuhlman NA
		Longwoods NA
		Memorial City Mall - 22

Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems





## Hits/Reads By Camera

1	10/232,141	17	2/1903535	Total Reads – 4,184,026
2	6/165,783	18	2/116,494	Unique Reads – 496,198
3	0/0 Placeholder	19	10/224,734	Hits- 404
4	16170,023	20	18/247,602	6 Top Hit List- 176
5	5/98,163	21	10/400,848	• Hotlist - 7
6	5/70,388	22	10/405,543	• Stolen Vehicle
7	5/124,348	23	182297,608	• Stolen Plate
8	7/277,902	24	6/199,542	• Gang Member
9	4/72,353	25	1/22,076	• Missing
10	3/107,035	26	0/71,033	• Amber
11	1/41,218	27	2/145,432	Recoveries - 4
12	15/197,856	28	0/17,018	
13	14/310,931	29	0/6,549	
14	0/18,703	30	5/21,759	
15	0/7,856	31	0/0 Placeholder	
16	2/21,786	32	2/51,320	
		33	1/40,995	



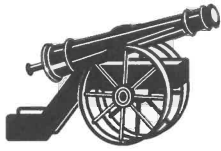
## 2022 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	1:12:06	0:25:57	0:41:47	3:39:42	2:14:53	1:17:03	1:36:45	0:01:36	7:02:02					
BALDWIN, BRIAN	18:43:22	2:22:28	16:34:24	16:11:16	0:05:01	30:06:58	13:29:27	26:57:13	10:18:17				1	16
BIEHUNKO, JOHN	15:04:47	5:53:12	4:40:34	3:14:42	4:18:58	8:49:03	4:15:44	2:34:08	7:02:51				1	20
BOGGUS, LARRY	12:07:07	8:50:51	10:28:24	15:39:39	20:46:39	12:37:07	12:19:19	19:23:50	20:56:06				3	16
BURLESON, Jason	15:47:48	12:59:21	20:33:16	7:12:09	18:07:20	18:57:15	24:50:11	20:27:50	13:12:30				4	17
CANALES, RALPH EDWARD	10:28:34	4:46:23	5:09:00	13:16:49	3:28:16	2:39:05	17:08:31	9:42:12	5:44:02				2	1
CERNY, BLAIR C.	14:43:31	50:20:55	41:45:59	20:58:59	46:51:13	46:09:14	33:39:36	36:56:10	29:13:14				4	35
ECKERFIELD, Dillion	8:52:50	12:08:28	17:02:07	32:38:36	14:55:59	19:34:36	15:51:00	5:12:47	22:22:46				6	50
HARWOOD, NICHOLAS	15:27:18	13:08:35	11:48:58	17:43:16	17:42:14	20:08:16	25:38:04	16:09:36	18:06:55				3	21
JARVIS, RICHARD							1:48:02	40:05:58	47:59:17				7	36
JOHNSON, JOHN														
JONES, ERIC	0:00:00	0:00:00	0:00:00	2:26:49	0:58:54	0:00:00	0:00:00	0:00:00	0:00:00					
KELSO JR, RONALD K	18:23:38	18:34:45	18:24:13	16:24:02	21:26:07	16:59:04	21:18:40	6:26:15						
KUKOWSKI, Andy	8:41:08	29:17:18	19:38:51	10:43:16	14:27:45	35:09:03	23:03:25	22:42:16	31:17:43				5	32
LOWRIE, Andy	22:19:30	25:03:32	25:44:26	30:50:09	37:16:39	47:52:05	49:29:44	35:25:22	16:12:44				2	57
MCELVANY, ROBERT	15:57:19	16:56:24	11:49:41	15:02:12	15:14:52	14:52:41	14:09:33	19:15:01	9:12:08					11
MILLER, OSCAR	2:11:11	0:26:31	2:26:05	9:03:28	4:23:24									
NASH, CHRISTOPHER	5:48:17	8:01:05	12:25:46	18:40:35	14:35:51	11:49:00	16:46:51	7:04:50						
ORTEGA, Yesenia	13:37:44	13:06:03	27:04:16	21:00:00	22:35:33	31:13:22	32:38:16	21:42:57	16:57:08				2	15
OWENS, LANE	1:19:54	0:00:00	0:01:20	0:00:00	1:17:38	0:00:00	3:05:43	2:39:36	0:00:00					
PAVLOCK, JAMES ADAM	7:53:53	12:46:08	21:56:20	18:00:52	19:42:42	22:02:06	24:04:31	21:29:20	19:54:17				3	103
RODRIGUEZ, CHRISTOPHER	3:33:25	1:10:27	2:30:35	3:18:59	9:12:09	2:37:41	3:30:42	4:17:13	1:57:38				1	
SALAZAR, Efrain							12:39:26	9:48:42	24:15:54				3	20
SCHANMEIR, CHRISTIAN	13:46:24	13:54:19	22:55:54	19:04:49	24:31:16	0:00:00	0:00:00	2:55:01	25:56:02				4	45
SCHULTZ, RAYMOND	0:08:10	0:19:11	0:00:00	3:09:04	0:58:56	0:14:11	1:23:01	0:05:17	1:29:27					
SILLIMAN, ERIC	18:28:11	21:46:57	18:28:05	20:43:02	30:52:29	16:55:33	6:26:49	12:22:51	26:01:43				3	119
SPRINKLE, MICHAEL	2:24:25	3:42:07	7:30:26	10:26:51	8:13:27	12:57:33	8:18:24	10:55:32	7:22:49					5
TAYLOR, CRAIG	14:23:05	8:57:33	15:22:47	8:22:56	15:25:16	29:26:49	24:23:06	23:14:45	13:53:38				2	23
TORRES, PATRICK	17:51:27	15:18:21	12:19:55	18:43:20	15:41:19	10:59:51	0:00:00	0:30:06	2:53:18				2	
VALDEZ, JUAN	12:53:25	15:40:46	23:53:53	17:10:21	27:45:20	24:50:03	32:46:12	33:34:32	19:22:24				1	20
VASQUEZ, MONICA	17:21:21	13:46:27	13:46:55	29:48:40	27:25:02	17:57:16	20:04:56	18:56:47	20:16:49				3	5
WHITE, TERRY	19:20:30	25:56:34	40:33:51	25:47:31	15:35:11	40:24:45	24:39:05	42:18:21	26:02:12				11	29
WILLIFORD, Adam	2:52:41	16:38:20	42:14:42	22:19:22	24:49:13	14:17:33	29:33:12	23:51:32	13:46:42				1	7
												Total	68	703

\* = Admin

Dispatch Committed Time													Totals	
911 Phone Calls	256	313	376	313	395	311	333	326	326				326	2949
3700 Phone Calls	2431	1978	2504	2412	2739	2561	2537	2566	2231				2231	21959
DP General Phone Calls*	55:52:24	43:36:37	62:07:20	60:05:05	63:55:16	62:08:35	61:19:42	60:29:22	54:09:10				54:09:10	

\* This is the minimal time as all internal calls route through the 3700 number.



**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

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**Agenda Date:** October 18, 2022

**Agenda Item No:** V

**Subject/Proceeding:** Village Fire Department Report

**Exhibits:** September Report - *Number of Incidents to Date*  
Letter from Commission Chair - Funding of Significant Incidents

**Clearance:** Karen Glynn, City Administrator

**Executive Summary**

This Month's Fire Commissioner Report will include the following items:

- A. Update on Activities
- B. Discussion and Direction to Establish a Contingency or Emergency Fund for the Village Fire Department

The City's Liaison will provide this report.



# Village Fire Department



901 Corbindale Rd  
Houston, Texas 77024  
(713) 468-7941  
(713) 468-5039 FAX

*Protecting and Serving the Cities of:*  
**BUNKER HILL VILLAGE**  
**HEDWIG VILLAGE**  
**HILSHIRE VILLAGE**  
**HUNTERS CREEK VILLAGE**  
**PINEY POINT VILLAGE**  
**SPRING VALLEY VILLAGE**

October 5, 2022

The Honorable Robert Buesinger & Members of the City Council, City of Hilshire Village  
The Honorable Tom Jinks & Members of the City Council, City of Hedwig Village  
The Honorable Marcus Vajdos & Members of the City Council, City of Spring Valley Village  
The Honorable Robert P. Lord & Members of the City Council, City of Bunker Hill Village  
The Honorable Mark Kobelan & Members of the City Council, City of Piney Point Village  
The Honorable Jimmy Pappas & Members of the City Council, City of Hunters Creek Village

RE: City of Hilshire, Chair, Ron Presswood – Funding of Significant Incidents

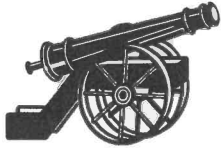
Mayors, Commissioners, Alternates, & City Administrators:

During a special meeting held on October 4, 2022, at 6:00 p.m. the Village Fire Department's Board of Commissioners confirmed that in the past and moving forward the Fire Chief has the authority to spend necessary funds possibly exceeding the budget to staff, purchase and/or make accommodations to operate the department during disasters or significant emergency situations. If the budget is exceeded the fire department will notify the fire commission at a subsequent meeting for a possible budget amendment.

Respectfully,

A handwritten signature in black ink, appearing to read "R. Presswood". The signature is written in a cursive, flowing style.

Fire Commissioner, Ron Presswood



**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

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**Agenda Date:** October 18, 2022  
**Agenda Item Number:** VI  
**Subject/Proceeding:** Mayor's Report  
**Exhibits:** Ordinance No. 22-589  
**Approval(s):** Karen Glynn, City Administrator  
**Budget:** N/A

**Executive Summary**

The Mayor's Report will include the following:

- A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 22-589, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE – *The extension of the local disaster for the COVID 19 Emergency following the Governor's extension.*
- B. Report on Activities and Upcoming Events

**ORDINANCE NO. 22-589**

**AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE,  
TEXAS EXTENDING A PUBLIC HEALTH EMERGENCY AND  
EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK  
OF COVID-19; PROVIDING FOR SEVERABILITY; AND  
PROVIDING AN EFFECTIVE DATE.**

\* \* \* \* \*

**WHEREAS**, Greg Abbott, Governor of the State of Texas, entered a declaration of disaster on March 13, 2020 as a result of the outbreak of the COVID-19 virus; and

**WHEREAS**, Harris County Judge, Lina Hidalgo, entered a stay home, work safe order for all of Harris County on March 24, 2020 to last until April 3, 2020, due to the outbreak of the COVID-19 virus; and

**WHEREAS**, on March 31, 2020, Judge Hidalgo extended the stay home, work safe order until April 30, 2020 and has continued orders to date; and

**WHEREAS**, the Mayor and City Council of the City of Bunker Hill Village, Texas issued a disaster declaration on March 24, 2020 and approved on April 21, 2020, May 19, 2020, June 16, 2020, August 18, 2020, September 15, 2020, October 20, 2020, November 17, 2020, January 19, 2021, February 22, 2021, March 23, 2021, April 20, 2021, May 18, 2021, June 15, 2021, August 17, 2021, September 21, 2021, October 19, 2021, November 16, 2021, January 18, 2022, February 15, 2022, March 8, 2022, April 19, 2022, May 17, 2022, June 21, 2022, August 16, 2022, and September 20, 2022 an extension to the order; and

**WHEREAS**, the Mayor and City Council of the City of Bunker Hill Village, Texas will continue to follow the Governor's direction for the extension of this emergency; and

**WHEREAS**, the Mayor and City Council of the City of Bunker Hill Village, Texas finds it to be in the best interest of the health, safety, and welfare of its citizens to extend this declaration of disaster for an additional forty-five (45) days; and

**WHEREAS**, by this Declaration, the City Council declares all rules and regulations that may inhibit or prevent prompt response to this threat suspended for the duration of the incident; and

**WHEREAS**, pursuant to the authority granted to the Mayor under the Texas Disaster Act, the Mayor, with the consent of Council authorizes the use of all available resources of state government and political subdivisions to assist in the City's response to this situation; now, therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**



**Section 1.** The facts and matters contained in the preamble to this ordinance are hereby found to be true and correct.

**Section 2.** **Extension of Local State of Disaster.** That the local state of disaster and public health emergency previously declared for the City of Bunker Hill Village pursuant to §418.108 of the Texas Disaster Act is hereby extended for 45 days from the date of this ordinance or unless terminated or modified by earlier ordinance of the City.

**Section 3.** **Publicity and Filing.** Pursuant to §418.108(c) of the Texas Disaster Act, this declaration of a local state of disaster due to this public health emergency shall be given prompt and general publicity and shall be filed promptly with the City Secretary.

**Section 4.** **Activation of the City Emergency Management Plan.** Pursuant to §418.108(d) of the Texas Disaster Act, this declaration of a local state of disaster due to this public health emergency activates the City of Bunker Hill Village Emergency Management Plan.

**Section 5.** **Temporary Housing and Emergency Shelter.** Pursuant to §418.020(d) of the Texas Disaster Act, this declaration authorizes the City to: (1) temporarily or permanently acquire by lease, purchase, or other means sites required for temporary housing units or emergency shelters for disaster victims; and (2) enter into arrangements necessary to prepare or equip the sites for installation and use of temporary housing units or emergency shelters, including arrangements necessary for the transportation and purchase of temporary housing units or emergency shelters.

**Section 6.** In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**Section 7.** This ordinance shall take effect immediately upon its approval.

**PASSED, APPROVED AND ORDAINED** on this 18th day of October 2022

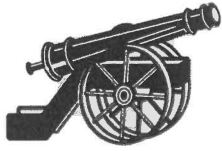
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Robert P. Lord, Mayor

ATTEST:

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Karen H. Glynn, City Administrator/ Acting City Secretary



**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

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**Agenda Date:** October 18, 2022

**Agenda Item No:** VIII

**Subject/Proceeding:** **CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO APPROVE RIGHT OF WAY USE AGREEMENTS**

**Exhibits:** Proposed Right of Way Use Agreements:  
- *Taylorcrest Court*  
- *Little Free Library*

**Clearance:** Karen Glynn, City Administrator

### **Executive Summary**

The following Right of Way Use Agreements will be presented and considered for City Council action:

**1. *Taylorcrest Court Landscaping and Fencing***

The Taylorcrest Court Fence and Landscaping have been a topic of discussion at the August and September City Council Meetings. The City of Bunker Hill Village utilized the existing right-of-way on Taylorcrest Court for the installation of drainage conveyance for the additional detention added at Bunker Hill Elementary School during the reconstruction of the school and site. As a result, the existing vegetation and several trees were removed. At the time of the removal, no irrigation system existed in the area.

At the September City Council Meeting, the Council agreed to present a Right of Way Use Agreement to the residents of Taylorcrest Court to outline costs, commitments and both short term and long term responsibilities for the new fence and proposed plantings along Taylorcrest Court.

The attached Right of Way Use Agreement has been drafted and sent to the residents for implementation.

**2. *Little Free Library***

The City of Bunker Hill Village has been approached by Bunker Hill Resident, Taly Thiessen, to install and maintain a “Little Free Library” along Taylorcrest in front of 4 Huntington Park Court. The Theisen Family would be responsible for the installation, operation and maintenance of the Library. The resident at 4 Huntington Park Court has given permission for use of the area.

The attached Right of Way Use Agreement has been drafted and sent to the residents. There has been no commitment made on behalf of the City.

**MEMORANDUM of UNDERSTANDING**  
**by and between**  
**THE CITY OF BUNKER HILL VILLAGE**  
**and**  
**RESIDENTS OF TAYLORCREST COURT**

***Background and Purpose***

The City of Bunker Hill Village (City) utilized the existing right-of-way on Taylorcrest Court for the installation of drainage conveyance for the additional detention added at Bunker Hill Elementary School during the reconstruction of the school and site. As a result, the existing vegetation (bamboo) and several trees were removed. At the time of the removal, no irrigation system existed in the area.

The City of Bunker Hill Village (City) and Taylorcrest Court Residents have agreed to the following terms to restore the area impacted by the construction. It is the City's intention to allow the homeowners the continued use of the City's right-of-way for this landscaped area. The purpose of this Memorandum of Understanding is to outline the landscaping, the ongoing maintenance responsibilities and expectations for the residents and the City.

***City's Responsibilities:***

- The City will fund up to \$10,000.00 to pay for materials for irrigation (City to provide labor) and landscaping (*i.e.* shrubs) to be placed in accordance with a plan to be developed by the residents; The City will install plants or work with the residents to assure that plants are installed.
- The City will fund up to \$5,500.00 for 7 - 10 new trees (30 gallon and type as recommended by the City's Forrester) to be coordinated with the residents' plan; The City will be responsible for planting the trees or work with the residents to see the trees installed.
- The City will fund up to \$2,000 for tree pruning and hydromulch of the area; The City will be responsible for the initial pruning of the trees and installation of hydromulch.
- The City will also be removing the previously-identified diseased tree at the City's expense. This diseased tree will be removed in coordination with the new landscaping.
- The City will install a separate irrigation meter for the tracking and billing of water.
- The City has installed a new 8-foot wooden fence; the City will continue to maintain a fence to separate the neighborhood and the school.

***Residents' Responsibilities:***

- Within 90 days of the execution of this Memorandum of Understanding, the Residents will provide a landscaping plan for the planting of shrubs which outlines the type of shrub/plant and the spacing.
- Within 180 days of the execution of this Memorandum of Understanding, the Residents shall substantially complete the landscaping plan provided. No further funding by the City shall be allowed after the 180 days without City Council approval.
- The Residents will be responsible for the ongoing maintenance of the trees installed by the City, the shrubbery and grass in the right of way.
- The Residents will be responsible for the irrigation system installed by the City and pay the water usage for the irrigation system; The Residents shall designate a representative to receive the bi-monthly utility bill. The representative information shall be provided to Bunker Hill City Hall in writing, including the name, address, phone number, and email address.

***Terms of Agreement***

In summary, the Taylorcrest Court Residents can continue to utilize the City right-of-way along the northern boundary of Taylorcrest Court Right of Way for landscaping. The homeowners assume all responsibility for the plantings once installed by the City and the ongoing maintenance of the landscaped area.

The City of Bunker Hill Village will not guarantee the survival of the plantings past the warranty period provided for new plantings. In addition, the City will not replace the plantings should the City have a need to utilize this area for City services in the future.

The Residents agree to maintain and keep all items in a good and presentable condition or will remove items as needed. Should any item included in this agreement (but not limited to) be destroyed and require replacement, the Residents may replace the item at equal or smaller size after receiving approval from the City.

Should the condition and appearance of the landscaped areas deteriorate and not be in good and presentable condition, after notice to the Residents, the City may remove any or all landscaping and other items and rescind any and all allowances made by this agreement.

This agreement does not provide any ownership rights to the Residents for any City property. Further, should the City determine that Residents' use of the outlined areas conflicts or impedes with any City use, the City may require the removal of any or all of the landscaping, irrigation system and fence. This agreement does not give the Residents any future rights should the landscaping be removed.

RESIDENTS OF TAYLORCREST COURT:

\_\_\_\_\_  
XXXX Taylorcrest Court

\_\_\_\_\_  
XXXX Taylorcrest Court

\_\_\_\_\_  
XXXX Taylorcrest Court

\_\_\_\_\_  
XXXX Taylorcrest Court

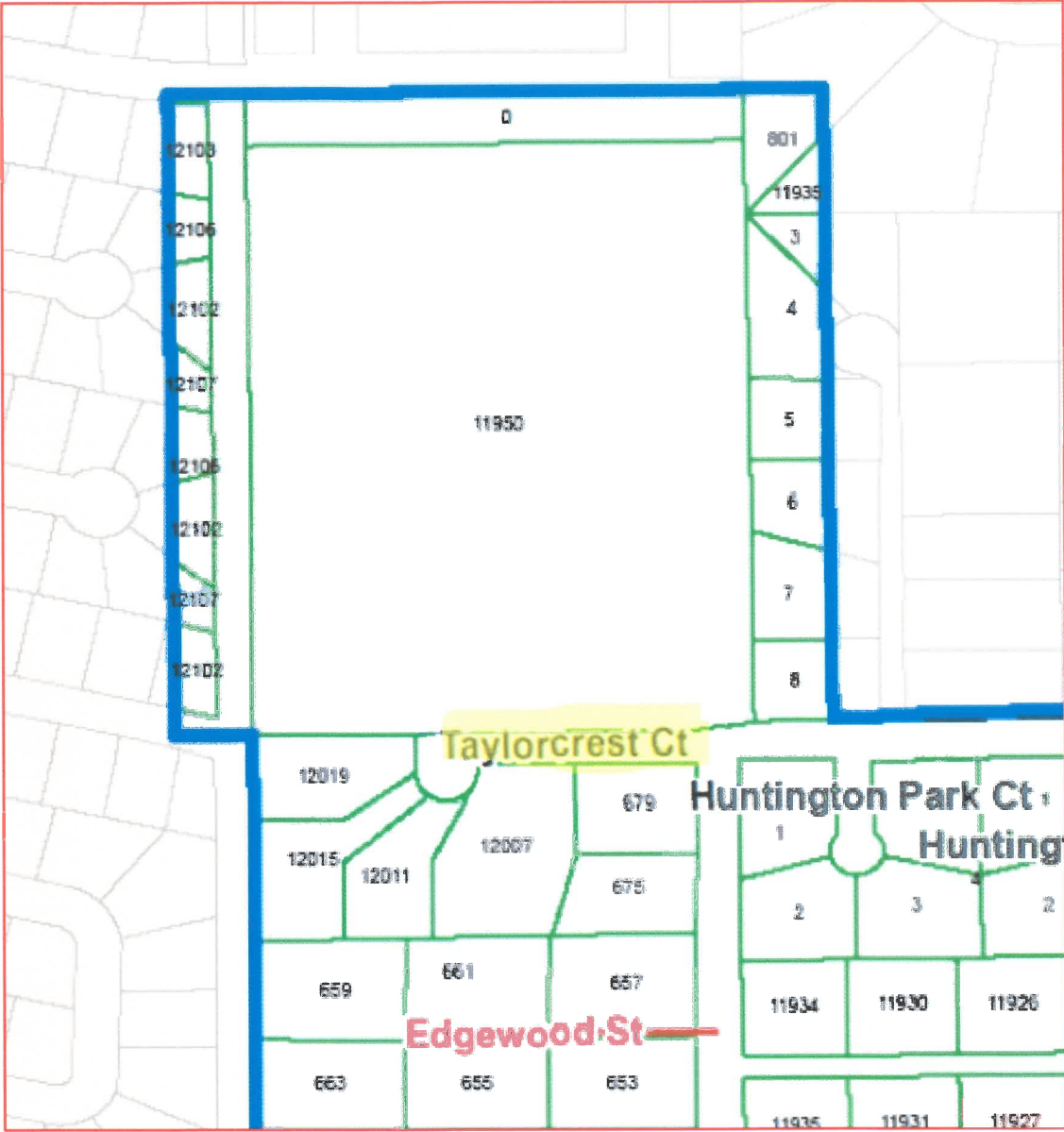
\_\_\_\_\_  
XXXX Taylorcrest Court

\_\_\_\_\_  
CITY OF BUNKER HILL VILLAGE

**ATTEST:**

\_\_\_\_\_  
Karen H. Glynn, Acting City Secretary

# Taylorcrest Court – Location Map & Site Map



*Plantings will be located on the south side/resident side of the fence.*

**MEMORANDUM of UNDERSTANDING**  
**by and between**  
**THE CITY OF BUNKER HILL VILLAGE**  
**and**  
**BUNKER HILL RESIDENTS - THE THIESSEN FAMILY**

***Background and Purpose:***

The City of Bunker Hill Village (City) has been approached by Bunker Hill Resident, Taly Thiessen, to install and maintain a “Little Free Library” along Taylorcrest Road in front of 4 Huntington Park Court (Exhibit A). The resident of 4 Huntington Park Court has provided permission for the Library to be installed on or adjacent to their property (Included as Exhibit B).

***City’s Responsibilities:***

The City will allow the Thiessen Family to utilize the City’s right-of-way on Taylorcrest Road in front of 4 Huntington Park Court to be used as a “Little Free Library.” The City assumes no responsibility for the library structure or any of the books or contents shared within the Library.

***The Thiessen Family’s Responsibilities:***

- The Thiessen Family will install the Little Free Library as shown and included as Exhibit C.
- The Thiessen Family will maintain the Little Free Library and ensure the structure is kept in good condition and the Library is utilized for the intended purpose.
- Should the Little Free Library be vandalized or is not maintained in good condition, it will be removed.
- The Thiessen Family shall remove the Little Free Library if the Family moves out of the City of Bunker Hill Village.
- The Thiessen Family shall remove the Little Free Library at any time upon request of the City.

---

Mark Thiessen  
7 Rain Hollow Place  
BUNKER HILL RESIDENT

---

Taly Thiessen  
7 Rain Hollow Place  
BUNKER HILL RESIDENT

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Robert P. Lord, Mayor  
CITY OF BUNKER HILL VILLAGE

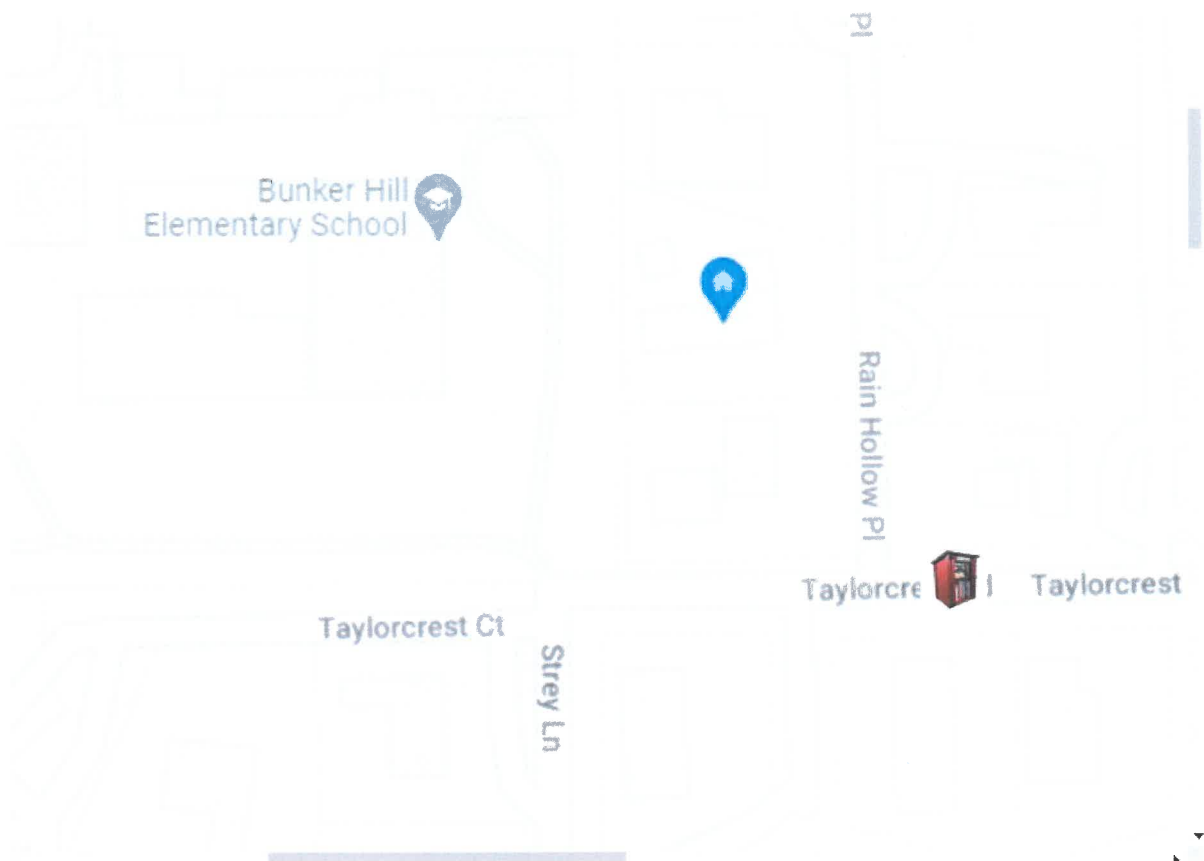
**ATTEST:**

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Karen H. Glynn, Acting City Secretary

**MEMORANDUM of UNDERSTANDING**  
**by and between**  
**THE CITY OF BUNKER HILL VILLAGE**  
**and**  
**BUNKER HILL RESIDENTS - THE THIESSEN FAMILY**

*Exhibit A - Location*



Theissen Family - Little Free Library  
Exhibit B

**MARK THIESSEN\***  
mark@thetexasrialattorney.com  
Trial Attorney

**TALY THIESSEN\*\***  
taly@thetexasrialattorney.com  
Family & Criminal Defense



**KACIE PENMAN**  
kacie@thetexasrialattorney.com  
Criminal Defense

**ANDREW GENDI**  
andrew@thetexasrialattorney.com  
Criminal Defense

August 2, 2022

Karen H. Glynn, P.E.  
*City Administrator*  
City of Bunker Hill Village  
11977 Memorial Drive  
Houston, Texas 77024  
713-467-9762

Dear Ms. Glynn:

Please accept this letter as our formal permission for Taly S. Thiessen to be granted a right of way use easement in order to place a little free library outside the brick wall, but on our property of 4 Huntington Park Court, Houston Texas 77024 in Bunker Hill Village.

Sincerely,



832.600.2043

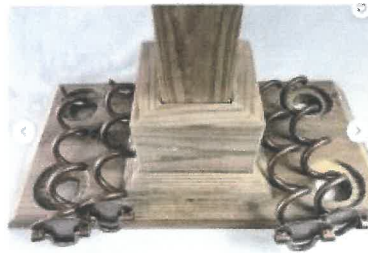
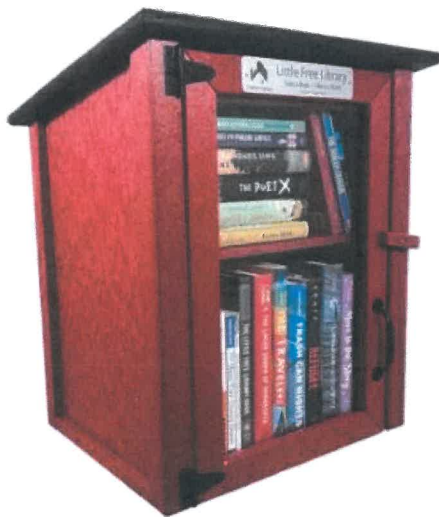


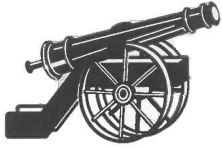
The Thiessen Family – Little Free Library

Exhibit C



The Thiessen Family





**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

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Agenda Date: October 18, 2022

Agenda Item Number: IX

Subject/Proceeding: Establishing Fiscal Year 2023 Rates for Water and Wastewater Services

Exhibits: Ordinance No. 22-586  
Rate Structures, Average Bills, and Irrigation Comparison

Approval(s): Susan Grass, Finance Director  
Karen Glynn, City Administrator

Budget: *As budgeted with the 2023 Budget*

**Executive Summary**

Each Fall, following adoption of the Fiscal Year Budget, the City Council sets the annual utility rates for Water and Wastewater Services. With approval of the 2023 Budget, a 6% increase was included for water and wastewater services for residential rates and an 8% increase was included for water and wastewater rates for nonresidential services.

In addition, staff is proposing a separate rate structure for irrigation. The City has approved several right-of-way use agreements with Homeowners' Association over the years to enhance the City's beautification efforts. This separate rate structure is a "water service only" account and would encourage these beautification efforts. Staff used the nonresidential rates for water but reduced the minimum base bill from 4,000 gallons to 1,000 gallons.

Staff recommends approval of the attached Ordinance for Water and Wastewater Rates in the City of Bunker Hill Village for 2023.

**ORDINANCE NO. 22-586**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1) - (4) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1) - (4); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** The Code of Ordinances of the City of Bunker Hill Village, Texas, is hereby amended by striking from Article II of Chapter 16 thereof all of Section 16-26 and substituting therefore a new Section 16-26 to provide as follows:

**Sec. 16-26. Bi-monthly charges.**

From and after December 13, 2022, for water and sanitary sewer usage, the following bi-monthly (i.e. January-February, March-April, May-June, July-August, September-October, and November-December) rates shall be charged by the City of Bunker Hill Village for services of its waterworks system and its sanitary sewer system:

**(1) Residential Water Charges:**

- a. Minimum Charge, for water usage from  
0 to 4,000 gallons.....\$108.32
  
- b. For each 1,000 gallons of water usage from  
4,001 to 10,000 gallons..... \$3.12
  
- c. For each 1,000 gallons of water usage from  
10,001 to 20,000 gallons..... \$3.40
  
- d. For each 1,000 gallons of water usage from  
20,001 to 30,000 gallons..... \$5.84
  
- e. For each 1,000 gallons of water usage from  
30,001 to 40,000 gallons..... \$6.64
  
- f. For each 1,000 gallons of water usage from  
40,001 to 60,000 gallons..... \$7.77

- g. For each 1,000 gallons of water usage from  
60,001 to 70,000 gallons..... \$9.53
- h. For each 1,000 gallons of water usage over 70,001 ..... \$11.91

**(2) Residential Sanitary Sewer Charges:**

- a. Minimum charge including 0 to 1,000 gallons of water..... \$49.90
- b. For each additional 1,000 gallons of water usage:  
Single-family residential (1,001 to 40,000 gallons)..... \$1.93

**(3) Non-Residential Water charges:**

- a. Minimum Charge, for water usage from  
0 to 4,000 gallons..... \$132.89
- b. For each 1,000 gallons of water usage from  
4,001 to 10,000 gallons..... \$4.28
- c. For each 1,000 gallons of water usage from  
10,001 to 20,000 gallons..... \$4.74
- d. For each 1,000 gallons of water usage from  
20,001 to 30,000 gallons..... \$5.90
- e. For each 1,000 gallons of water usage from  
30,001 to 40,000 gallons..... \$7.97
- f. For each 1,000 gallons of water usage from  
40,001 to 60,000 gallons..... \$9.02
- g. For each 1,000 gallons of water usage from  
60,001 to 70,000 gallons.....\$10.92
- h. For each 1,000 gallons of water usage over 70,001 ..... \$12.71

**(4) Non-Residential Sanitary Sewer Charges:**

- a. Minimum charge including 0 to 1,000 gallons of water..... \$57.78
- b. for each additional 1,000 gallons of water usage: ..... \$4.22

**(5) Non-Residential Irrigation Water Charges:**

- a. Minimum charge including 0 to 1,000 gallons of water ..... \$33.22
- b. For each 1,000 gallons of water usage from  
1,001 to 4,000 gallons..... \$33.22
- c. For each 1,000 gallons of water usage from  
4,001 to 10,000 gallons.....\$4.28
- d. For each 1,000 gallons of water usage from  
10,001 to 20,000 gallons..... \$4.74
- e. For each 1,000 gallons of water usage from  
20,001 to 30,000 gallons..... \$5.90
- f. For each 1,000 gallons of water usage from  
30,001 to 40,000 gallons..... \$7.97
- g. For each 1,000 gallons of water usage from  
40,001 to 60,000 gallons..... \$9.02
- h. For each 1,000 gallons of water usage from  
60,001 to 70,000 gallons.....\$10.92
- i. For each 1,000 gallons of water usage over 70,001 ..... \$12.71

**Section 2.** All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

**Section 3.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED** this the 18th day of October 2022.

\_\_\_\_\_  
Robert P. Lord, Mayor

**ATTEST:**

\_\_\_\_\_  
Karen H. Glynn, City Administrator/ Acting City Secretary

## Utility Fund

# Proposed Residential Utility Rates and Average Bill

### Rate Structure for 2023 - 6% Increase

Gallons	2022	Proposed 2023
<b>Water</b>		
Base Rate 0-4,000	\$102.19	\$ 108.32
4,001-10,000	\$2.94	\$ 3.12
10,001-20,000	\$3.21	\$ 3.40
20,001-30,000	\$5.51	\$ 5.84
30,001-40,000	\$6.26	\$ 6.64
40,001-60,000	\$7.33	\$ 7.77
60,001-70,000	\$8.99	\$ 9.53
70,001 & over	\$11.24	\$ 11.91
<b>Wastewater</b>		
0-1,000	\$ 47.08	\$ 49.90
1,001 - 40,000	\$ 1.82	\$ 1.93

### Average Residential Bill - 40,000 gallons (two month billing cycle)

	2022 Bill	Increase In 2023	2023 Bill
Water	\$269.63	<b>\$16.18</b>	<b>\$285.81</b>
Wastewater	<u>\$118.06</u>	<u>\$9.04</u>	<u>\$127.10</u>
Total W&WW	\$387.69	<b>\$25.22</b>	<b>\$412.91</b>
Solid Waste	\$ 72.62	<b>No Increase</b>	<b>\$72.62</b>
Total Bill	\$460.31	<b>\$25.22</b>	<b>\$485.53</b>

**Base Rate for two months (including  
Solid Waste): \$230.84**

## Utility Fund

# Proposed Non- Residential Utility Rates and Average Bill

### Proposed Rate Structure For 2023 - 8% Increase

Gallons	
<b>Water</b>	
0 - 4,000	\$ 132.89
4001 - 10,000	\$ 4.28
10,001 - 20,000	\$ 4.74
20,001 - 30,000	\$ 5.90
30,001 - 40,000	\$ 7.97
40,001 - 60,000	\$ 9.02
60,001 - 70,000	\$ 10.92
70,001 & over	\$ 12.71
<b>Wastewater</b>	
0-1,000	\$ 57.78
1,001 - 40,000	\$ 4.22

### Average Non- Residential Bill - 140,000 gallons (two month billing cycle)

	2023 Bill
Water	\$ 1,524.00
Wastewater	<u>\$ 226.69</u>
<b>Total Bill</b>	<b>\$ 1,750.69</b>

Note: Non-Residential users make up ~ 6% to 7% of Water and Wastewater Sales.



# Utility Fund Proposed Non- Residential Irrigation Bill

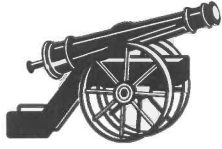
## Proposed Rate Structure Non-Residential Rates For 2023 - 8% Increase

Gallons	
Water	
0 - 4,000	\$ 132.89
4001 - 10,000	\$ 4.28
10,001 - 20,000	\$ 4.74
20,001 - 30,000	\$ 5.90
30,001 - 40,000	\$ 7.97
40,001 - 60,000	\$ 9.02
60,001 - 70,000	\$ 10.92
70,001 & over	\$ 12.71
Wastewater	
0-1,000	\$ 57.78
1,001 - 40,000	\$ 4.22

## Proposed Rate Structure Irrigation - Water Only For 2023

Gallons	
Water	
0 - 1,000	\$ 33.22
1,001 - 4,000	\$ 33.22
4,001 - 10,000	\$ 4.28
10,001 - 20,000	\$ 4.74
20,001 - 30,000	\$ 5.90
30,001 - 40,000	\$ 7.97
40,001 - 60,000	\$ 9.02
60,001 - 70,000	\$ 10.92
70,001 & over	\$ 12.71

Note: Non-Residential users make up ~ 6% to 7% of Water and Wastewater Sales.



**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

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**Agenda Date:** October 18, 2022

**Agenda Item Number:** X

**Subject/Proceeding:** 2023 Rate for Solid Waste and Recycling

**Exhibits:** Ordinance No. 22 - 587

**Approval(s):** Susan Grass, Finance Director  
Karen Glynn, City Administrator

**Budget:** As budgeted with the 2023 Budget

**Executive Summary**

Each Fall, following adoption of the Fiscal Year Budget, the City Council sets the annual Solid Waste and Recycling Rates. With approval of the 2023 Budget, no increase was included for solid waste and recycling services.

The actual rate submitted for adoption by Council includes the rate calculated for two months as this is billed bi-monthly with the City's water and wastewater utilities. The rate also includes required taxes and an administration cost. This rate is based on the City's new 6 ½ year contract approved with Texas Pride in June 2022. An increase was included with the new contract; however, as approved in the 2023 Budget, the increase will be funded with surplus fund balance in the Solid Waste Fund.

Staff recommends approval of the attached Ordinance for Solid Waste and Recycling in the City of Bunker Hill Village for 2023.

**ORDINANCE NO. 22 - 587**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26 (5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFOR A NEW SECTION 16-26 (5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR SOLID WASTE AND RECYCLING SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** The Code of Ordinances of the City of Bunker Hill Village, Texas, is hereby amended by striking from Article II of Chapter 16 thereof Section 16-26 (5) and substituting therefore a new Section 16-26 (5) to provide as follows:

**Sec. 16-26. Bi-monthly charges.**

From after January 1, 2023, for solid waste collection and recycling charges the following bi-monthly (i.e. January-February, March-April, May-June, July-August, September-October, and November-December) rates shall be charged by the City of Bunker Hill Village for services of its solid waste collection and recycling system:

**(5) Solid waste collection and recycling charges:**

Per residential unit, school, church, public building, or similar use, including sales tax.....\$72.62

**Section 2.** All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

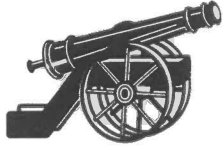
**Section 3.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED** this the 18th day of October 2022.

\_\_\_\_\_  
Robert P. Lord, Mayor

**ATTEST:**

\_\_\_\_\_  
Karen H. Glynn, City Administrator/ Acting City Secretary



**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

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**Agenda Date:** October 18, 2022

**Agenda Item No:** XI

**Subject/Proceeding:** **CONSIDERATION AND POSSIBLE ACTION APPROVING ORDINANCE NO. 22-588 ADOPTING AMENDMENT NOS. 7 THROUGH 13 TO THE ORIGINAL BUDGET AS AMENDED OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2022; PROVIDING DETAILED LINE ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY, AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

**Exhibits:** Ordinance No. 22-588  
Fiscal Year 2022 Budget Amendments 7 through 13

**Clearance:** Karen Glynn, City Administrator  
Susan Grass, Finance Director

### **Executive Summary**

City staff is submitting for City Council consideration and approval a revised budget for Fiscal year 2022 based on year-end projections. Adopting a revised budget more accurately reflects the City's financial position at this time as well as ensures a more accurate depiction of the fund balance as used in the preparation and adoption of the Fiscal Year 2023 Budget.

Amendments 7-13 (attached) compare the Fiscal Year 2022 Adopted Budget passed by City Council to the Fiscal Year 2022 year-end projections, including both revenues and expenditures/expenses, for all funds, in order to see the change from the adopted budget. The adopted budget also includes amendments 1-6 approved by City Council this year. Amendments 7-13 also include recent discussions and actions on Capital Projects such as and including the Taylorcrest Court Fence and Landscaping and the Memorial/Briar Forest sidewalk planned for construction over these next few months.

In the past, City Council amended the budget based on year-end actuals. Since the following year's budget (2023) makes assumptions about the current year's available fund balance for use in the 2022 budget, staff is recommending that the City Council approve a budget amendment based on current year-end projections in order to ensure projected ending fund balance availability. Also, since there are only a few more months left in the fiscal/calendar year for 2022, line-item budgets will more accurately reflect expenditures/expenses that staff can rely upon when making purchases. This is also helpful as we prepare for the annual audit.

**ORDINANCE NO. 22 - 588**

**AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NOS. 7 THROUGH 13 TO THE ORIGINAL BUDGET AS AMENDED OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2022; PROVIDING DETAILED LINE ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

**WHEREAS**, the City of Bunker Hill Village Budget for the Fiscal Year 2022 was adopted within the time and in the manner required by State law; and

**WHEREAS**, the City Council finds and determines that the proposed changes in the budget are necessary; and

**WHEREAS**, the City Council finds and determines that the proposed changes in the budget are for municipal purposes, and that the amendment of the budget constitutes a matter of public necessity requiring adoption of the amendment to the budget at this time; now therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:**

**Section 1.** The facts and matters set forth in the preamble of this Ordinance are found to be true and correct.

**Section 2.** The City of Bunker Hill Village Budget for the fiscal year 2022 is hereby amended by the adoption of “**Amendment Nos. 7 through 13 to the Original Budget as Amended of the City of Bunker Hill Village, Texas, for the Year 2022,**” a copy of which is attached hereto. The “Amendment Nos. 7 through 13 to the Original Budget as Amended of the City of Bunker Hill Village, Texas, for the Year 2022” shall be attached to and made a part of the Original Budget by the City Secretary; and filed as required by State law.

**Section 3.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED** this the 18th day of October, 2022.

\_\_\_\_\_  
Robert P. Lord, Mayor

**ATTEST:**

\_\_\_\_\_  
Karen H. Glynn, City Administrator/ Acting City Secretary

CITY OF BUNKER HILL VILLAGE  
 2022 BUDGET  
 DEBT SERVICE

ADMENDMENT NO. 7

Account #	Description	2022 ADOPTED BUDGET INCLUDING AMENDMENT 1-6	2022 AMENDMENT NO. 7	CHANGE FROM AMENDED BUDGET
03 00-00-4010	Taxes - Current Year	1,125,679	1,140,679	15,000
03 00-00-4020	Taxes - Prior Years	1,000	2,000	1,000
03 00-00-4030	Taxes - Penalty & Interest	4,000	4,000	-
03 00-00-4910	Interest Income	-	300	300
03 00-00-4960	Bond Proceeds	-	-	-
03 00-00-4961	Bond Premium	-	-	-
03 00-00-4990	TRANSFER FROM UF	106,130	106,130	-
03 00-00-4991	TRANSFER IN GENERAL FUND	37,873	37,873	-
	<b>TOTAL REVENUES</b>	<b>1,274,682</b>	<b>1,290,982</b>	<b>16,300</b>
<b>Debt Service Expenditures</b>				
Support Services				
03 00-00-8490	Interest Expense	336,993	336,993	-
03 00-00-8750	Special Fees	1,500	7,500	6,000
03 00-00-8752	Bond Closing Costs	-	-	-
	<b>TOTAL Support Services</b>	<b>338,493</b>	<b>344,493</b>	<b>6,000</b>
Capital Outlay				
03 00-00-9690	2011 Bond Principal	-	-	-
03 00-00-9695	2012 Bond Principal	-	-	-
03 00-00-9697	2014 Bond Principal	185,000	185,000	-
03 00-00-9698	2020 - Bond Principal	760,000	760,000	-
03 00-00-9699	20201- Bond Principal	-	-	-
03 00-00-9800	Payment to Escrow Agent	-	-	-
	<b>TOTAL Capital Outlay</b>	<b>945,000</b>	<b>945,000</b>	<b>-</b>
	<b>TOTAL DEBT SERVICE EXPENDITUR</b>	<b>1,283,493</b>	<b>1,289,493</b>	<b>6,000</b>
	<b>REVENUE OVER/(UNDER) EXPENDI</b>	<b>(8,811)</b>	<b>1,489</b>	<b>10,300</b>

CITY OF BUNKER HILL VILLAGE  
2022 BUDGET  
GENERAL FUND

ADMENDMENT NO. 8

Account #	Description	2022 ADOPTED BUDGET INCLUDING AMENDMENT 1-6	2022 AMENDMENT NO. 8	Increase/ Decrease
01 00-00-4010	Taxes - Current Year	5,369,871	5,370,000	129
01 00-00-4020	Taxes - Prior Years	5,000	12,000	7,000
01 00-00-4030	Taxes - Penalty & Interest	18,000	22,000	4,000
01 00-00-4110	Franchise Fees	254,212	254,212	-
01 00-00-4120	Sales Tax Revenue	225,000	235,000	10,000
01 00-00-4210	Court - Fines	110,000	110,000	-
01 00-00-4227	Court - Local Truancy Preventi	-	723	723
01 00-00-4310	Permits - Animal Licenses	500	500	-
01 00-00-4315	Permits - Building	375,000	505,000	130,000
01 00-00-4325	Permits - Miscellaneous	150	1,000	850
01 00-00-4350	Dedication Program	4,000	8,000	4,000
01 00-00-4910	Interest Income	64,048	70,000	5,952
01 00-00-4920	Miscellaneous Income	228,327	250,000	21,673
01 00-00-4940	Rent Income	15,984	15,984	-
01 00-00-4980	Intergovernmental Revenue	487,519	-	(487,519)
	<b>TOTAL GF REVENUE:</b>	<b>7,157,611</b>	<b>6,854,419</b>	<b>(303,192)</b>
<b>General Fund Expenditures</b>				
Personnel				
01 00-00-5010	Wages	390,194	390,194	-
01 00-00-5020	Wages - Overtime	1,000	1,000	-
01 00-00-5110	Payroll Taxes - FICA Employer	30,000	30,000	-
01 00-00-5120	Payroll Taxes - TWC	1,000	1,000	-
01 00-00-5210	Retirement - TMRS Employer	34,500	34,500	-
01 00-00-5211	RETIREMENT 457 PLAN	6,300	6,300	-
01 00-00-5310	Insurance - Workers Comp	1,000	1,000	-
01 00-00-5325	Insurance - Dental	440	440	-
01 00-00-5330	Insurance - Disability	1,100	1,100	-
01 00-00-5340	Insurance - Medical	30,000	30,000	-
01 00-00-5350	Insurance - Life	250	250	-
01 00-00-5510	Employee Relations	1,000	1,000	-
	<b>TOTAL Personnel</b>	<b>496,784</b>	<b>496,784</b>	<b>0</b>
Public Safety				
01 00-00-5600	Fire Department	1,537,122	1,537,122	(0)
01 00-00-5602	Police Department	2,119,750	2,119,750	-
01 00-00-5604	Public Safety Other	5,000	5,000	-
	<b>TOTAL Public Safety</b>	<b>3,661,872</b>	<b>3,661,872</b>	<b>0</b>
Commodities				
01 00-00-6250	Fuel	500	500	-
01 00-00-6410	Landscaping	41,000	47,500	6,500
01 00-00-6490	Janitorial	6,300	7,200	900
01 00-00-6650	Postage	2,000	2,000	-
01 00-00-6660	Printing & Stationary	3,300	4,000	700
01 00-00-6730	Supplies - General	4,000	4,000	-
01 00-00-6740	Supplies - Office	4,000	4,000	-
01 00-00-6810	Tools & Equipment	500	500	-
01 00-00-6890	Traffic Signs & Signals	5,000	5,000	-
	<b>TOTAL Commodities</b>	<b>66,600</b>	<b>74,700</b>	<b>8,100</b>

Account #	Description	2022 ADOPTED BUDGET INCLUDING AMENDMENT 1-6	2022 AMENDMENT NO. 8	Increase/ Decrease
01 00-00-7110	Building Maintenance	12,250	10,000	(2,250)
01 00-00-7220	Equipment - General	790	790	-
01 00-00-7230	Equipment - Office Equip	1,250	1,250	-
01 00-00-7410	Vehicles	1,500	1,000	(500)
	<b>TOTAL Maintenance</b>	<b>15,790</b>	<b>13,040</b>	<b>(2,750)</b>
Contract Services				
01 00-00-7500	HC Appraisal District	50,000	50,000	-
01 00-00-7501	Tax Assessor - SBISD	8,000	8,000	-
01 00-00-7502	Prof Fees - Accounting	16,000	16,000	-
01 00-00-7503	Prof Fees - Eng. & Other	50,000	60,000	10,000
01 00-00-7504	Prof Fees - LEGAL	50,000	55,000	5,000
01 00-00-7505	Prof Fees - INSPECTIONS/PLAN REVIEW	115,000	210,000	95,000
	<b>TOTAL Contract Services</b>	<b>289,000</b>	<b>399,000</b>	<b>110,000</b>
Support Services				
01 00-00-8010	Advertising	5,000	8,000	3,000
01 00-00-8130	Bank & Credit Card Charges	16,000	20,000	4,000
01 00-00-8150	Community Relations	30,000	30,000	-
01 00-00-8170	Data Processing	45,000	40,000	(5,000)
01 00-00-8210	Delivery Service	150	150	-
01 00-00-8250	Dues/Tuition & Subscriptions	9,000	8,000	(1,000)
01 00-00-8260	Elections	12,500	-	(12,500)
01 00-00-8270	Electricity	5,000	6,000	1,000
01 00-00-8290	Emergency Management	650	650	-
01 00-00-8410	Animal Control	4,500	5,500	1,000
01 00-00-8450	Insurance - General	17,350	18,000	650
01 00-00-8530	Meetings & Seminars	4,000	5,500	1,500
01 00-00-8610	Court - General	6,500	6,500	-
01 00-00-8750	Special Fees/Codification	4,000	4,000	-
01 00-00-8751	Dedication Program	4,000	8,000	4,000
01 00-00-8805	Streets - Mosquito Spraying	25,000	26,000	1,000
01 00-00-8810	Streets - Drainage	40,000	25,000	(15,000)
01 00-00-8830	Streets - Repairs	132,000	132,000	-
01 00-00-8835	Streets - TPDES	2,500	2,500	-
01 00-00-8890	Telephone	8,400	13,000	4,600
01 00-00-8930	Travel & Subsistence	4,000	4,000	-
	<b>TOTAL Support Services</b>	<b>375,550</b>	<b>362,800</b>	<b>(12,750)</b>
	<b>TOTAL G &amp; A Operating Expenses</b>	<b>4,905,596</b>	<b>5,008,196</b>	<b>102,600</b>
Capital Outlay				
01 00-00-9252	TRANSFER TO CAPITL PROJECTS	1,595,000	1,595,000	-
01 00-00-9253	TRANSFER FOR BEAUTIFICATION	40,000	40,000	-
01 00-00-9254	Transfer to Debt Service	37,873	37,873	-
	<b>TOTAL Transfers</b>	<b>1,672,873</b>	<b>1,672,873</b>	<b>0</b>
	<b>TOTAL General Fund EXPENDITURES</b>	<b>6,578,469</b>	<b>6,681,069</b>	<b>102,600</b>
	<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>579,142</b>	<b>173,350</b>	<b>(405,792)</b>



CITY OF BUNKER HILL VILLAGE  
 2022 BUDGET  
 UTILITY FUND

ADMENDMENT NO. 9

Account #	Description	2022 ADOPTED BUDGET INCLUDING AMENDMENT 1-6	2022 AMENDMENT NO. 9	Increase/ Decrease
04 00-00-4410	Water Sales	2,292,882	2,442,882	150,000
04 00-00-4420	Water Taps	60,000	60,000	-
04 00-00-4510	Wastewater Sales	749,000	769,000	20,000
04 00-00-4520	Wastewater Taps	7,200	8,000	800
04 00-00-4750	Late Payment Fees	16,000	16,000	-
04 00-00-4920	Miscellaneous Income	5,000	15,000	10,000
<b>TOTAL UTILITY REVENUES</b>		<b>3,130,082</b>	<b>3,310,882</b>	<b>180,800</b>
<b>Utility Fund Expenses</b>				
Personnel				
04 00-00-5010	Wages	482,612	482,612	-
04 00-00-5020	Wages - Overtime	27,000	27,000	-
04 00-00-5110	Payroll Taxes - FICA Employer	39,300	39,300	-
04 00-00-5120	Payroll Taxes - TWC	1,620	1,620	-
04 00-00-5210	Retirement - TMRS Employer	53,500	54,500	1,000
04 00-00-5211	Retirement 457 Plan	9,825	9,825	-
04 00-00-5310	Insurance-Workers Compensation	7,800	8,200	400
04 00-00-5325	Insurance - Dental	1,260	1,260	-
04 00-00-5330	Insurance - Disability	1,875	1,875	-
04 00-00-5340	Insurance - Medical	50,000	52,000	2,000
04 00-00-5350	Insurance - Life	490	490	-
04 00-00-5410	Contract Labor	25,000	21,500	(3,500)
04 00-00-8990	Solid Waste Collection	(32,760)	(32,760)	-
<b>TOTAL Personnel</b>		<b>667,522</b>	<b>667,422</b>	<b>(100)</b>
Commodities				
04 00-00-6090	Chemicals	20,000	18,000	(2,000)
04 00-00-6250	Fuel	7,000	9,000	2,000
04 00-00-6340	Garbage - Dumping Fees	1,500	1,500	-
04 00-00-6410	Landscaping	8,250	8,250	-
04 00-00-6490	Janitorial	1,200	4,400	3,200
04 00-00-6650	Postage	3,000	4,000	1,000
04 00-00-6660	Printing & Stationary	2,500	4,500	2,000
04 00-00-6730	Supplies - General	1,500	2,500	1,000
04 00-00-6740	Supplies - Office	350	350	-
04 00-00-6810	Tools & Equipment	1,500	1,500	-
04 00-00-6970	Uniforms	3,000	3,000	-
<b>TOTAL Commodities</b>		<b>49,800</b>	<b>57,000</b>	<b>7,200</b>
Maintenance				
04 00-00-7110	Building Maintenance	6,700	6,700	-
04 00-00-7230	Equipment - Office Equip	2,000	2,000	-
04 00-00-7410	Vehicles	6,500	8,500	2,000
04 00-00-7510	Water - Fire Hydrants	13,500	13,500	-
04 00-00-7520	Water Well/Pumps	45,000	45,000	-
04 00-00-7535	Water Lines	10,000	10,000	-
04 00-00-7540	Water - Water Meters	64,000	64,000	-
04 00-00-7610	Wastewater - Lines	10,000	10,000	-
<b>TOTAL Maintenance</b>		<b>157,700</b>	<b>159,700</b>	<b>2,000</b>

Account #	Description	2022 ADOPTED BUDGET INCLUDING AMENDMENT 1-6	2022 AMENDMENT NO. 9	Increase/ Decrease	
Contract Services					
04	00-00-7502	Prof Serv - Accounting	13,000	13,000	-
04	00-00-8001	Prof Fees - Engineering	30,000	30,000	-
04	00-00-8002	Water Purchase/COH	740,000	780,000	40,000
04	00-00-8003	WW Treatment Fee	280,000	420,000	140,000
04	00-00-8004	WW Treatment/COH	25,000	25,000	-
<b>TOTAL Contract Services</b>		<b>1,088,000</b>	<b>1,268,000</b>	<b>180,000</b>	
Support Services					
04	00-00-8130	Bank & Credit Card Charges	19,500	25,000	5,500
04	00-00-8170	Data Processing	30,000	30,000	-
04	00-00-8250	Dues/Tuition & Subscriptions	5,000	5,000	-
04	00-00-8270	Electricity	95,000	95,000	-
04	00-00-8450	Insurance - General	17,800	21,000	3,200
04	00-00-8630	Natural Gas	1,800	1,800	-
04	00-00-8750	Special Fees	120,000	120,000	-
04	00-00-8890	Telephone	13,000	13,000	-
04	00-00-8930	Travel & Subsistence	1,500	1,500	-
<b>TOTAL Support Services</b>		<b>303,600</b>	<b>312,300</b>	<b>8,700</b>	
<b>TOTAL M&amp;O UTILITY</b>		<b>2,266,622</b>	<b>2,464,422</b>	<b>197,800</b>	
Capital Outlay					
04	00-00-9250	TRANSFER TO UT CIP	740,000	740,000	-
04	00-00-9252	TRANSFER TO DEBT SERVICE FUND	106,130	106,130	-
New Account		TRANSFER FROM FUEL		(17,461)	(17,461)
<b>TOTAL Capital Outlay</b>		<b>846,130</b>	<b>828,669</b>	<b>(17,461)</b>	
<b>TOTAL UTILITIES EXPENSES</b>		<b>3,112,752</b>	<b>3,293,091</b>	<b>180,339</b>	
REVENUE OVER/(UNDER) EXP		17,330	17,791	461	

CITY OF BUNKER HILL VILLAGE  
 2022 BUDGET  
 GENERAL FUND CONSTRUCTION FUND

ADMENDMENT NO. 10

Account #	Description	2022 ADOPTED BUDGET INCLUDING AMENDMENT 1-6	2022 AMENDMENT NO. 10	Increase/ Decrease	
06	00-00-4500	Annual Contribution	1,595,000	1,595,000	-
06	00-00-4700	BEAUTIFICATION	40,000	40,000	-
<b>TOTAL GF CONSTRUCTION FUND REVEN</b>		<b>1,635,000</b>	<b>1,635,000</b>	<b>-</b>	
Capital Outlay					
06	00-00-8832	BEAUTIFICATION	40,000	40,000	-
06	00-00-9183	Drainage	1,399,636	1,485,000	85,364
06	00-00-9183.01	Drainage Eaton Court	35,000	30,000	(5,000)
06	00-00-9184.01	Asphalt Rehabilitation	45,000	-	(45,000)
06	00-00-9184.02	Chapel Bell/Other Rates as 6	1,200,000	1,200,000	-
06	00-00-9184.03	Gessner Northbound & Memorial	75,000	75,000	-
06	00-00-9184.05	Taylor Crest Ct Landscaping/Fence		37,000	37,000
06	00-00-9184.04	Sidewalks	20,000	25,000	5,000
06	00-00-9191	Facilities	595,000	595,000	-
15	00-00-9183	Drainage at BHE	1,800,364	1,800,364	-
<b>TOTAL Capital Outlay</b>		<b>5,210,000</b>	<b>5,287,364</b>	<b>77,364</b>	
<b>TOTAL EXPENDITURES</b>		<b>5,210,000</b>	<b>5,287,364</b>	<b>77,364</b>	
<b>REVENUE OVER/(UNDER) EXPENDITUR</b>		<b>(3,575,000)</b>	<b>(3,652,364)</b>	<b>(77,364)</b>	

**CITY OF BUNKER HILL VILLAGE  
2022 BUDGET  
UTILITY FUND CONSTRUCTION FUND**

**ADMENDMENT NO. 11**

<b>Account #</b>	<b>Description</b>	<b>2022 ADOPTED BUDGET INCLUDING AMENDMENT 1-6</b>	<b>2022 AMENDMENT NO. 11</b>	<b>Increase/ Decrease</b>
07 00-00-4501	ANNUAL CONTRIB - UTILITY	740,000	740,000	-
	<b>TOTAL UTILITY FUND CAPITAL PROJECT</b>	<b>740,000</b>	<b>740,000</b>	<b>-</b>
Contract Services				
16 00-00-7503	PS -Engineering Well	265,000	265,000	-
	<b>TOTAL Contract Services</b>	<b>265,000</b>	<b>265,000</b>	<b>-</b>
Support Services				
	WW#5 Contengency & Debt Issuance			
16 00-00-8750	Cost	150,000	150,000	-
	<b>TOTAL Support Services</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>
Capital Outlay				
07 00-00-9180.01	Trans Line to Taylor Crest	1,900,000	1,900,000	-
07 00-00-9180.03	Tele SCADA	150,000	150,000	-
07 00-00-9180.05	Generator at TC	400,000	400,000	-
07 00-00-9182	REPLACE WATER LINES	100,000	20,000	(80,000)
07 00-00-9182.03	WP #2 VFD Booster Pumps	40,000	-	(40,000)
07 00-00-9184	REPLACE OF WASTEWATER LINES	100,000	20,000	(80,000)
07 00-00-9188	Irrigation Systems	30,000	20,000	(10,000)
07 00-00-9191	Facilities	1,105,000	1,105,000	-
16 00-00-6410	WW#5 Landscaping	100,000	100,000	-
16 00-00-9054	Well Site Work	1,050,000	1,050,000	-
07 00-00-9700	All-Terraine Vehicle	17,610	23,500	5,890
07 00-00-9701	Mini Excavator	47,120	42,500	(4,620)
	<b>TOTAL Capital Outlay</b>	<b>5,039,730</b>	<b>4,831,000</b>	<b>(208,730)</b>
	<b>TOTAL EXPENDITURES</b>	<b>5,454,730</b>	<b>5,246,000</b>	<b>(208,730)</b>
	<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>(4,714,730)</b>	<b>(4,506,000)</b>	<b>208,730</b>

CITY OF BUNKER HILL VILLAGE  
 2022 BUDGET  
 SOLID WASTE FUND

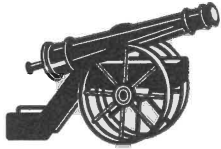
ADMENDMENT NO. 12

Account #	Description	2022 ADOPTED BUDGET INCLUDING AMENDMENT 1-6	2022 AMENDMENT NO. 12	Increase/ Decrease
Solid Waste				
09 00-00-4610	Solid Waste Sales	495,200	495,200	-
09 00-00-4750	Late Fee - Penalty		2,500	-
<b>TOTAL REVENUES</b>		<b>495,200</b>	<b>497,700</b>	<b>-</b>
Support Services				
09 00-00-8130	Banking/CC Fees	1,000	2,000	1,000
09 00-00-8990	Solid Waste Collection	448,305	448,305	-
09 00-00-8991	Administration Fee	32,760	32,760	-
<b>TOTAL Support Services</b>		<b>482,065</b>	<b>483,065</b>	<b>1,000</b>
<b>TOTAL SOLID WATER EXP</b>		<b>482,065</b>	<b>483,065</b>	<b>1,000</b>
<b>REVENUE OVER/(UNDER)</b>				
<b>EXPENDITURES</b>		<b>13,135</b>	<b>14,635</b>	<b>(1,000)</b>

**CITY OF BUNKER HILL VILLAGE  
 2022 BUDGET  
 OFFSITE TREE PROGRAM**

**ADMENDMENT NO. 13**

<b>Account #</b>	<b>Description</b>	<b>2022 ADOPTED BUDGET INCLUDING AMENDMENT 1-6</b>	<b>2022 AMENDMENT NO. 13</b>	<b>Increase/ Decrease</b>
	Offsite Tree Program			
17 00-00-4351	Offsite Tree Program	60,000	75,000	15,000
17 00-00-4990	Transfer In			
	<b>TOTAL REVENUES</b>	<b>60,000</b>	<b>75,000</b>	<b>15,000</b>
	Support Services			
17 00-00-8752	Offsite Tree Program	100,000	100,000	-
	<b>TOTAL Support Services</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>
	<b>TOTAL SOLID WATER EXP</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>
	<b>REVENUE OVER/(UNDER)</b>			
	<b>EXPENDITURES</b>	<b>(40,000)</b>	<b>(25,000)</b>	<b>15,000</b>



## CITY OF BUNKER HILL VILLAGE

### CITY COUNCIL

#### Agenda Request

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<b>Agenda Date:</b>	October 18, 2022
<b>Agenda Item No:</b>	<b>XII</b>
<b>Subject/Proceeding:</b>	<b>ADDITIONAL SERVICES FOR PGAL IN AN AMOUNT NOT TO EXCEED \$10,000.00 TO DESIGN EXTERIOR IMPROVEMENTS TO CITY HALL TO BE ADDED TO THE PUBLIC WORKS AND DISASTER OPERATIONS CONSTRUCTION CONTRACT</b>
<b>Exhibits:</b>	Proposal from PGAL
<b>Clearance:</b>	Karen Glynn, City Administrator Steve Smith, Public Works Director/Building Official
<b>Budget:</b>	\$10,000.00 FY 2023 Budget \$150,000, funded between the General Fund and Utility Fund

### Executive Summary

In September 2021, the City Council approved the final design contract with PGAL Architects for the City's Public Works and Disaster Operations Building. Additionally, JLA Construction Solutions LLC was awarded the contract to serve as the City's Construction Manager at Risk with a set guaranteed maximum price (GMP) for the construction awarded in June 2022. The new building is under construction.

During the 2023 Budget Process, the Council approved additional funds in Fiscal Year 2023 to evaluate and fund possible improvements to the exterior of City Hall. The existing stucco is problematic and some improvements are needed. Work would be coordinated with the new addition. The budget for City Hall design and construction was approved at \$150,000, funded between the General Fund and Utility Fund.

Staff has been working with PGAL to develop a proposal to provide architectural services for City Hall. PGAL has provided the attached proposal which includes an increase of \$10,000.00 to the existing design contract.

Staff recommends award of these additional design services for City Hall improvements. Proposed improvements and construction costs will be shared at the November Meeting to gain Council direction for a possible change order to the construction project.



4 October 2022

Ms. Karen H. Glynn, P.E.  
City Administrator  
Bunker Hill Village  
11977 Memorial Drive  
Bunker Hill Village, Texas 77024

Re: Additional Services Fee Proposal for A/E Services  
City Hall Expansion

ALEXANDRIA  
ATLANTA  
AUSTIN  
BOCA RATON  
CHICAGO  
DALLAS/FORT WORTH  
DENVER  
HOBOKEN  
HOUSTON  
LAS VEGAS  
LOS ANGELES  
SALT LAKE CITY  
SAN DIEGO

Dear Karen:

After careful review of your project criteria, PGAL is pleased to submit this detailed scope of Project Services and Additional Service Fee Proposal to provide limited exterior improvements to the existing City Hall Building located at 11977 Memorial Drive in Bunker Hill Village, Texas. The scope of services and fees required to perform these services are based on the information provided by Bunker Hill Village and while providing concept design services for this facility.

#### PROJECT UNDERSTANDING

Bunker Hill Village is a community of 1307 homes that was founded in 1954. The number of homes is not expected to greatly increase in the future because the Village has reached ultimate build-out. The City Hall includes all City administration services including the council chambers/municipal court. An existing Public Works facility is located behind the existing City Hall building that is an aging pre-engineered metal building. The existing building contains work space for the Public Works staff including lockers, storage, records and animal kennels. This existing building is located where the new addition is expected to be constructed. The demolition of the building will be included in this project.

The City Hall exterior improvements are expected to be limited to signage, lighting, painting, minor material replacement, parapet changes and other similar improvements that will be limited to \$100,000.00 construction cost. No other improvements to the existing City Hall are included. Site improvements will be minimal and will only include work immediately adjacent to the city hall and will not include changes to existing parking lot.

The existing City Hall building is assumed to not contain any hazardous materials including asbestos containing materials. If the building does in fact contain hazardous materials, the materials will be removed by the City prior to demolition work.



Concept options will be developed and presented to the City for consideration along with anticipated budgets to complete the work. The construction is expected to be a change order to JLA contract and we will rely on JLA to provide budgeting for these improvements.

## **DESIGN SERVICES**

Design services will include concept design, construction documents, bid, permit and construction administration for the project. We expect to work collaboratively with the City and CMAR throughout the design phases to maximize quality and value of the project. The project will be delivered using Revit as the design tool that will be used by the entire design team.

Construction administration services will include assisting in obtaining bids for the project as well as provide construction administration services that include attendance at biweekly progress meetings, answering RFI's, review of shop drawings, preparation of change orders, review of contractor's pay application and preparation of a punch list. It is assumed the construction administration will occur during the construction of the new Emergency Operations Building.

The construction budget for this project is anticipated to be \$100,000.00.

We have assumed this will be an Additional Service to our existing Agreement with the City.

## **COMPENSATION**

**Basic Services:** We propose to perform the Basic Services for Schematic Design, Design Development, Construction Documents, Bid, Permit, and Construction Administration of this project for a Lump Sum of \$10,000.00, plus reimbursables. This fee includes architectural and electrical engineering design services only.

**Reimbursable Costs:** We would expect to be reimbursed for any out-of-pocket expenses we incur on behalf of the project such as cost of reproduction, plotting, special handling or delivery, permit fees and approved travel. Reimbursable expenses will be billed at our cost, plus a 10% service charge.

**Additional Services:** If services other than those described as Basic Services are requested by the Bunker Hill Village, they will be billed in addition to the above compensation in accordance with the attached rate schedule. Additional Services shall only be performed subsequent to review of estimated fees and written authorization from the Bunker Hill. Additional Services include but are not limited to the following:

- Design beyond the \$100,000 construction budget.
- Professional renderings, models and computer animations.
- Offsite work including utilities and traffic signals.
- Any design consultants other than those specifically included.
- Design of road improvements and utilities

Value engineering services.  
Revisions to approved documents.  
Acoustical design services.  
Cost estimating services.  
Full time site observation.  
LEED consulting services.  
LEED commissioning services.  
LEED submission fees.  
Environmental engineering services.  
Material testing services.  
Platting services.  
Survey services.  
Geotechnical investigation.  
FFE design services.  
Security design services.  
Data/Low Voltage design services.  
Commissioning services.  
Abatement services.  
Improvements to existing City Hall beyond minor connection conditions.

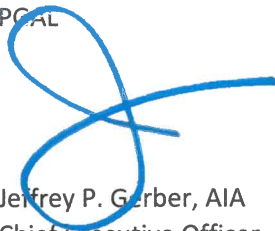
#### **PROJECT SCHEDULE**

We are prepared to deliver this project in accordance with your requirements. We understand the project is expected to be ready to start construction in the Spring of 2022.

Thank you for the opportunity to serve Bunker Hill Village. We have personnel available to begin this project immediately. Please don't hesitate to call should you have any questions regarding this proposal.

Sincerely,

PGAL

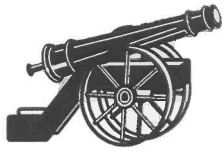


Jeffrey P. Gerber, AIA  
Chief Executive Officer

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Approved

Date



**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

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**Agenda Date:** October 18, 2022

**Agenda Item No:** XIII A & B

**Subject/Proceeding:** **CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDERS WITH UNDERGROUND CONSTRUCTION SOLUTIONS FOR CONTRACT NO. 1 AND CONTRACT NO. 2 FOR THE TAYLORCREST WATERLINE AND PLANT CONNECTION**

**Exhibits:** Change Order No. 2 to Contract 1  
Change Order No. 2 to Contract 2  
Water Well No. 5 Time Extension Summary

**Clearance:** Steve Smith, Director of Public Works/Building Official  
Karen Glynn, City Administrator  
Susan Grass, Finance Director

**Budget:** *Reduction in Contract No. 1 in the amount of \$21,450.00*

### **Executive Summary**

The City is under contract with Underground Construction Solutions for two contracts to provide the connection of Water Well No. 5 to the Taylorcrest Water Plant:

1. Contract No. 1 included the construction of the Transmission Main along Taylorcrest
2. Contract No. 2 included the connection of the Transmission Main to the Taylorcrest Water Plant inside the Plant Site

The Contractor, Underground Construction Solutions, has requested the following change orders to complete these projects:

- A. The contractor for the construction of Water Well 5 Transmission Main - Contract No. 1 has completed the project. All of the quantities have been reconciled by the project engineer and the final quantities result in a \$21,450.00 savings from the contract amount. The lines have been tested and found to meet design criteria. Underground Construction Solutions has requested a 37-calendar day extension as a result of delays in other contract materials.

***To Date the Change Orders to Contract No. 1 Include:***

- Change Order No. 1, approved May 2022, requested a \$42,600.00 price adjustment for upgraded construction materials to expedite the construction timeframe. No time extension was requested at this time.

- B. Underground Construction Solutions has requested a 60-calendar day time extension to Contract No. 2 due to supply chain delays. The expected completion date is November 22, 2022.

***To Date the Change Orders to Contract No. 2 Include:***

- Change Order No. 1, submitted July 2022, included the Chatum Lane Waterline Extension and Connection in the amount of \$23,600.00. No time extension was requested.

Staff is recommending approval of these change order for the requested time extension.

CHANGE ORDER NO. 2 & FINAL

October 18, 2022

Mr. Robert P. Lord, Mayor  
and City Council  
City of Bunker Hill Village  
11977 Memorial Drive  
Houston, Texas 77024

Subject: Request for approval of rates on labor and/or materials and/or equipment.

Contractor: Underground Construction Solutions

Project: Construction of Taylorcrest Transmission Line  
LEI Job No. 200-027, Contract No. 1

Original Contract Amount: \$570,650.00

Dear Mayor and City Council:

Your approval is requested for additional authorized work and for the following adjustment of unit bid price quantities, in order to determine the adjusted Final Contract amount.

<u>Description</u>	<u>Cost</u>
Original Contract Amount	\$570,650.00
Change Order No. 1	\$ 42,600.00
Change Order No. 2 and FINAL	\$ <u>(21,450.00)</u>
Final Contract Amount	\$591,800.00

Change Order No. 2 & FINAL  
200-027, Contract No. 1

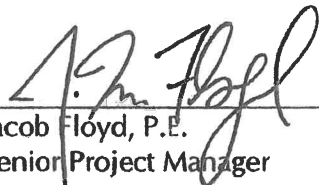
October 18, 2022  
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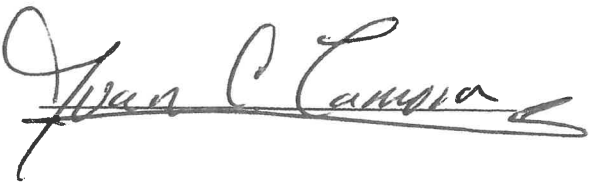
Original Contract Time	75 Calendar Days
Extension of Time Change Order No. 2 & FINAL	<u>37</u> Calendar Days
Total Time with Extensions	112 Calendar Days

Except as setforth hereinbefore, no conditions or covenants of the Contract are changed and/or waived hereby.

SUBMITTED FOR APPROVAL:  
LANGFORD ENGINEERING, INC.

ACCEPTED:  
UNDERGROUND CONSTRUCTION SOLUTIONS

By:   
\_\_\_\_\_  
Jacob Floyd, P.E.  
Senior Project Manager

By:   
\_\_\_\_\_

Date 9/28/2022  
\_\_\_\_\_

Date 9/28/22  
\_\_\_\_\_

APPROVED:  
CITY OF BUNKER HILL VILLAGE

By: \_\_\_\_\_

Date \_\_\_\_\_

Langford Engineering, Inc.  
1080 West Sam Houston Parkway North, Suite 200  
Houston, Texas 77043

MONTHLY ESTIMATE NO. 3 & FINAL  
200-027, Contract No. 1

Bunker Hill Village

Construction of Taylorcrest Transmission Line

30-Jul-22

Thru

19-Sep-22

Owner: City of Bunker Hill Village  
11977 Memorial Drive  
Houston, Texas 77024

Contractor: Underground Construction Solutions  
5535 Memorial Drive #1212  
Houston, Texas 77007

Contract Time:	75 Calendar Days	Extensions:	37 Calendar Days
Total Time:	112 Calendar Days	Time Used:	112 Calendar Days
Contract Dated:	31-Mar-2022		
Work Order Dated:	30-May-2022		
Completion Date:	19-Sep-2022	(Scheduled)	
		(Actual)	
Percent Time Used:	100%		
Percent Complete:	100%		
Current Contract:	\$591,800.00		

Item No.	Description	Bid Qty	Unit Meas.	Work Prior Period	Work This Period	Qty To Date	Unit Price	Total Amount
Base Bid								
1.	Mobilization Not to Exceed 5% of Base Bid, Complete in Place	1	L.S.	1	0	1	\$ 20,000.00	\$20,000.00
2.	12" PVC (AWWA C900), DR 11 or HDPE, DIPS, Class 200 (SDR 11) Waterline, Open Cut, Augured Hole, or Directional Bore Construction, All Depths, Including Fittings and Turf/Asphalt Restoration, Complete in Place	4,260	L.F.	0	0	0	\$ 115.00	\$0.00
3.	12" Resilient Seat Gate Valve, (AWWA C-509), NSF61, IBBM, NRS, Counter-Clockwise Open, (M.J.), with Valve Box, Complete in Place	5	Ea.	3	0	3	\$ 3,600.00	\$10,800.00
4.	2" Air Release Valve (ARV), All Depths, Complete in Place	7	Ea.	5	0	5	\$ 1,500.00	\$7,500.00
5.	Wet Connection, Includes, but not Limited to Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for Maintaining Service to all Affected Meters, All Sizes Complete in Place	1	Ea.	0	1	1	\$ 1,500.00	\$1,500.00
6.	Trench Safety System for All Depths and Soil Types, Complete in Place	1,500	L.F.	1,500	0	1,500	\$ 1.00	\$1,500.00
7.	Extra Cement-Stabilized Sand Backfill, as Authorized by Engineer, Complete in Place	50	C.Y.	30	0	30	\$ 100.00	\$3,000.00
8.	Extra Bank-Sand Bedding and/or Backfill as Authorized by Engineer, Complete in Place	50	C.Y.	0	0	0	\$ 35.00	\$0.00
9.	Traffic Control Plan, as Directed by Engineer, Complete in Place	1	L.S.	1	0	1	\$ 15,000.00	\$15,000.00
10.	Extra Aggregate Bedding, as Authorized by Engineer, Complete in Place	50	C.Y.	0	0	0	\$ 50.00	\$0.00
11.	Extra 1.5-Inch H.M.A.C., Including 12" Flexible Base, as Authorized by Engineer, Complete in Place	50	S.Y.	0	0	0	\$ 100.00	\$0.00



Change Order No. 1

1.	12" PVC (AWWA C900/RJ Certa-Lok), DR 18, Class 200 Waterline, Open Cut or Directional Bore Construction, All Depths, Including Fittings and Turf/Asphalt Restoration, Complete in Place	4,260	L.F.	2040	2,220	4,260	\$	125.00	\$532,500.00
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Summary of Work to Date


Work Performed to Date	\$591,800.00
Less 0% Retainage	\$0.00
Net Amount Earned to Date	<u>\$591,800.00</u>
Add: Materials Stored at Close of Period	\$0.00
Less 10% Retained on Hand	<u>\$0.00</u>
Subtotal Work Completed and Materials Stored	\$591,800.00
Less Previous Payments	<u>\$531,270.00</u>
<b>AMOUNT DUE THIS ESTIMATE</b>	<b>\$60,530.00</b>

Summary of Adjusted Contract

Original Contract Amount	\$570,650.00
Change Order No. 1	\$ 42,600.00
Change Order No. 2 & FINAL	<u>\$ (21,450.00)</u>
<b>CURRENT CONTRACT AMOUNT</b>	<b>\$591,800.00</b>

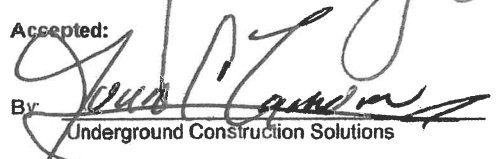
Note: There are no known disputes between the Contractor and Owner/Engineer Concerning the Quantities shown hereon

Recommended for Payment:

By:   
Langford Engineering, Inc.

Date: 9/28/2022

Accepted:

By:   
Underground Construction Solutions

Date: 9/28/22

Approved:

By: \_\_\_\_\_  
Bunker Hill Village

Date: \_\_\_\_\_

Distribution: Bunker Hill Village (1)  
Underground Construction Solutions (1)  
Langford Engineering, Inc. (1)

**Construction of Taylorcrest Transmission Line**

200-027 Contract #1

Underground Construction Solutions LLC  
 5535 Memorial Dr. #1212  
 Houston, TX 77007

Invoice/pay app No. 3-Final

9/19/2022

City of Bunker Hill Village  
 11977 Memorial Dr.  
 Houston, TX 77024

Item no.	Description	QTY	Units	Rate	Total Amount	Quantity this Estimate	Quantity to Date	Total to Date	% Complete
1	Mobilization Not to Exceed 5% of Base Bid, Complete in Place	1	LS	\$ 20,000.00	\$ 20,000.00	0	1	\$ 20,000.00	100%
2	12" PVC (AWWA C900), DR 11 o HDPE, OIPS, Class 200 (SDR 11) Waterline, Open Cut, Augured Hole, or Directional Bore Construction, All Depths, Includes Fittings and Turf/Asphalt Restoration, Complete in Place	4260	LF.	\$ 125.00	\$ 532,500.00	0	4260	\$ 532,500.00	100%
3	12" Resilient Seat Gate Valve, (AWWA C-509), NSF61, IDBM, NRS, Counter-Clockwise Open, (M.J.), with Valve Box, Complete in Place	5	Ea	\$ 3,600.00	\$ 18,000.00	0	3	\$ 10,800.00	60%
4	2" Air Release Valve (ARV), All Depths, Complete in Place	7	Ea	\$ 1,500.00	\$ 10,500.00	0	5	\$ 7,500.00	71%
5	Wet Connection, Includes, but not Limited to Removing Existing Fittings, Cutting Existing Pipe, Transition Fittings, Thrust Blocking and Restraining Rods, Provisions for	1	Ea	\$ 1,500.00	\$ 1,500.00	1	1	\$ 1,500.00	100%
6	Trench Safety System for All Depths and Soil Types, Complete in Place	1500	LF.	\$ 1.00	\$ 1,500.00	0	1500	\$ 1,500.00	100%
7	Extra Cement-Stabilized Sand Backfill, as Authorized by Engineer, Complete in Place	50	C.Y.	\$ 100.00	\$ 5,000.00	0	30	\$ 3,000.00	60%
8	Extra Bank-Sand Bedding and/or Backfill as Authorized by Engineer, Complete in Place	50	C.Y.	\$ 35.00	\$ 1,750.00	0	0	\$ -	0%
9	Traffic Control Plan, as Directed by Engineer, Complete in Place	1	LS	\$ 15,000.00	\$ 15,000.00	0	1	\$ 15,000.00	100%
10	Extra Aggregate Bedding, as Authorized by Engineer, Complete in Place	50	C.Y.	\$ 50.00	\$ 2,500.00	0	0	\$ -	0%
11	Extra 1.5-Inch H.M.A.C., Includes 12" Flexible Base, as Authorized by Engineer, Complete in Place	50	S.Y.	\$ 100.00	\$ 5,000.00	0	0	\$ -	0%

\$ 613,250.00

Subtotal:	\$ 591,800.00
Retainage(0%)	\$ -
Less Previous Payment	\$ 531,270.00
<b>Total:</b>	<b>\$ 60,530.00</b>

UCS:

Langford Engineering:

**AFFIDAVIT AND RELEASE OF LIEN**

STATE OF TEXAS

COUNTY OF Harris

WHEREAS, the undersigned, Oxana C. Tavora, who being duly sworn, on oath, says that he is the legal representative of US/HC, has been employed by BHV, to furnish labor and materials for the installation of the Construction of Taylorcast Transmission Harris, Texas.  
Line - 300-027 Contract #1

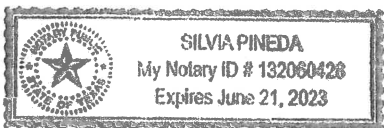
NOW THEREFOR, for and in consideration of the sum of \$60,530.00 and other good and valuable consideration, the receipt of which is hereby anticipated, being payment in full for all labor and/or materials furnished by the undersigned up to and including 9/19, 2022, the undersigned hereby waives and releases any and all lien or claim of right of lien on said project or premises on account of labor and/or materials furnished and further states that all applicable taxes, State, Local and Federal, and all labor hired by him and all material purchased by him and used in the construction of said project improvements have been paid in full. The undersigned hereby warrants to defend BHV against any liens or other claims made by said laborers or suppliers of materials used in connection with said project.

Date 9/19/22

Underground Construction Solutions LLC  
BY: [Signature]  
TITLE: Owner

SWORN TO AND SUBSCRIBED BEFORE ME ON THIS THE 19th DAY OF September 2022.

S. Pineda 6-21-23  
NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS



WAIVER AND LIEN RELEASE UPON FINAL PAYMENT

THE STATE OF TEXAS  
COUNTY OF Harris

The undersigned contracted with BHV to furnish Labor, Materials and Incidental Items in connection with certain improvements to real property located in Harris County, Texas, and owned by BHV which improvements are described as follows:

Project Name: Construction of Taylorcrest Transmission Line

Project Number: 200-007 Contract #1

In consideration of Pay Estimate No. \_\_\_\_\_ AND FINAL in the amount of Sixty thousand  
five hundred thirty (\$60,530.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, the undersigned does hereby waive and release any mechanic's lien or materialmen's lien or claims of lien that the undersigned has or hereafter has on the above mentioned real property on account of any labor performed or materials furnished or to be furnished or labor performed and materials furnished by the undersigned pursuant to the above mentioned contract or any constitutional lien that the undersigned may have.

Undersigned hereby guarantees that all bills for labor performed and/or materials furnished in the erection and construction of such improvements on the Property have been fully paid (with the exception of the attached invoice) and satisfied and Undersigned does further guarantee that if for any reason a lien or liens are filed for material or labor against said Property arising out of any bills for material or labor in connection with the erection or construction of said improvements therein, Undersigned will obtain a settlement of such lien or liens and a proper release thereof shall be obtained.

Executed this 19th day of September, 2022

Videogard Construction Solutions, LLC  
(Contractor)  
Juan C. Zamora  
By  
Owner  
Title

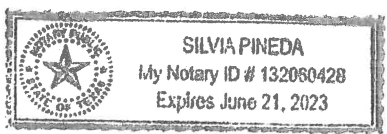
THE STATE OF TEXAS  
COUNTY OF Harris

BEFORE ME. The undersigned authority, on this day personally appeared Juan C. Zamora of VCS, LLC, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same as the act and deed of such corporation, for the purpose of consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE ON THIS THE 19th day of September 2022

MY COMMISSION EXPIRES: 6-21-23

Silvia Pineda  
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS



RECAPITULATION OF QUANTITIES FOR CHANGE ORDER NO. 2 & FINAL

To: City of Bunker Hill Village Date: October 18, 2022  
 From: Langford Engineering, Inc. Subject: Construction of Taylorcrest  
 Transmission Line  
 LEI Job No. 200-027, Contract  
 No. 1

Job cost summary of unit price bid items on subject project:

Bid Item Number	Original Amount Bid	Installed Amount	Differences (Underrun)Overrun
1.	\$20,000.00	\$20,000.00	\$0.00
2.	\$489,900.00	\$489,900.00	\$0.00
3.	\$18,000.00	\$10,800.00	(\$7,200.00)
4.	\$10,500.00	\$7,500.00	(\$3,000.00)
5.	\$1,500.00	\$1,500.00	\$0.00
6.	\$1,500.00	\$1,500.00	\$0.00
7.	\$5,000.00	\$3,000.00	(\$2,000.00)
8.	\$1,750.00	\$0.00	(\$1,750.00)
9.	\$15,000.00	\$15,000.00	\$0.00
10.	\$2,500.00	\$0.00	(\$2,500.00)
11,	<u>\$5,000.00</u>	<u>\$0.00</u>	<u>(\$5,000.00)</u>
Subtotal	\$570,650.00	\$549,200.00	(\$21,450.00)
Change Orders			
Change Order No. 1	\$42,600.00	\$42,600.00	\$0.00
Change Order No. 2	<u>(\$21,450.00)</u>	<u>\$0.00</u>	<u>\$21,450.00</u>
Total	\$591,800.00	\$591,800.00	\$0.00

Summary

Net Unit Quantity Overruns	+	\$42,600.00
Net Unit Quantity Underruns	-	<u>(\$21,450.00)</u>
Subtotal (Change Order No. 1 Deducts/Adds)		\$21,150.00
<b>Original Contract Amount</b>		\$570,650.00
<b>Change Order No. 1</b>		\$42,600.00
<b>Change Order No. 2</b>		<u>-\$21,450.00</u>
<b>Final Contract Amount</b>		\$591,800.00



TBPE No F-449

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October 18, 2022

Mr. Robert P. Lord, Mayor  
and City Council  
City of Bunker Hill Village  
11977 Memorial Drive  
Houston, Texas 77024

Mr. Juan Zamora  
Underground Construction Solutions  
5535 Memorial Drive, #1212  
Houston, Texas 77007

Subject: Certificate of Completion, City of Bunker Hill  
Village, Construction of Taylorcrest Transmission Line,  
LEI Job No. 200-027, Contract No. 1

Ladies and Gentlemen:

Pursuant to contractual requirements as set forth in "General Conditions of Agreement," the Engineers are required to issue a Certificate of Completion prior to, or simultaneously with, submitting an Estimate for final payment to a Contractor. Thus, this Certificate of Completion has been prepared to accompany the Final Estimate and related documents for the project identified as "Construction of Taylorcrest Transmission Line, LEI Job No. 200-027, Contract No. 1," which was constructed by Underground Construction Solutions, in accordance with a Contract executed between the OWNER and said Contractor on March 31, 2022.

Said facilities have been given a final inspection by representatives of the OWNER, the Contractor, and the Engineer. All deficiencies observed during the final inspection have been addressed.

To the best of our knowledge, the subject facilities have been completed in accordance with the Plans and Specifications. Therefore, in accordance with "General Conditions of Construction Contract", we hereby issue our Certificate of Completion.

1080 W. SAM HOUSTON PKWY. N. ♦ SUITE 200 ♦ HOUSTON, TX 77043-5014  
PHONE (713) 461-3530 ♦ FAX (713) 932-7505

[www.LangfordEng.com](http://www.LangfordEng.com)





Mr. Robert P. Lord, Mayor  
and City Council  
City of Bunker Hill Village  
Mr. Juan Zamora  
Underground Construction Solutions  
October 18, 2022  
Page 2

Your attention is directed to Paragraph 14, General Conditions of the Construction Contract, which sets forth the terms and conditions of the guarantee provided on workmanship and materials. This one-year guarantee period commences on the date of the Certificate of Acceptance, which is to be issued by the OWNER.

The cost of this project is summarized below:

Original Contract Amount	\$570,650.00
Change Order No. 1	\$ 42,600.00
Change Order No. 2 & FINAL	\$ (21,450.00)
Final Contract Amount	\$594,800.00

Thus, Underground Construction Solutions is entitled to a final payment of Sixty Thousand Five Hundred Thirty Dollars (\$60,530.00). This is the final Contract amount, Five Hundred Ninety-One Thousand Eight Hundred Dollars (\$591,800.00) less previous payments of Five Hundred Thirty-One Thousand Two Hundred Seventy Dollars (\$531,270.00).

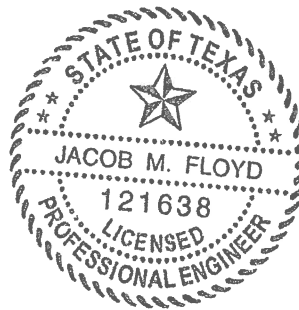
Sincerely,

LANGFORD ENGINEERING, INC.



Jacob Floyd, P.E.  
Senior Project Manager

cc: Loren Smith, Olson & Olson, LLP



# CITY OF BUNKER HILL VILLAGE

11977 Memorial Drive  
Houston, Texas 77024

October 18, 2022

Juan C. Zamora  
Underground Construction Solutions  
5535 Memorial Drive #1212  
Houston, Texas 77007

Subject: Certificate of Acceptance, City of Bunker Hill  
Village, Construction of Taylorcrest Transmission Line  
LEI Job No. 200-027, Contract No. 1

Dear Mr. Zamora:

Pursuant to the Engineer's Certificate of Completion dated October 18, 2022, the City of Bunker Hill Village does hereby issue this Certificate of Acceptance of the subject facilities effective Tuesday, October 18, 2022.

Your Guarantee, as provided by the surety, is setforth in Paragraph 14 of the General Conditions of Construction, commenced on Tuesday, October 18, 2022, and expires one (1) year later, that is, Wednesday, October 18, 2023.

Sincerely,

CITY OF BUNKER HILL VILLAGE

Robert P. Lord  
Mayor

Imm

cc: Jacob Floyd, P.E., Langford Engineering, Inc.  
Loren Smith, Olson & Olson, LLP

CHANGE ORDER NO. 2

September 29, 2022

Mr. Robert P. Lord, Mayor  
and City Council  
City of Bunker Hill Village  
11977 Memorial Drive  
Houston, Texas 77024

Subject: Request for approval of rates on labor and/or materials and/or equipment.

Contractor: Underground Construction Solutions

Project: Water Plant Construction  
LEI Job No. 200-027, Contract No. 2

Original Contract Amount As Executed: \$135,890.00

Dear Robert P. Lord, Mayor and City Council:

Your approval is requested on the following extension of time for the above referenced project.

<u>Description</u>	<u>Qty.</u>	<u>Unit</u>	<u>Each</u>	<u>Cost</u>
Original Contract Time				60 Calendar Days
Extension of Time This Change Order No. 2				60 Calendar Days
Extension of Time Change Order No. 1				<u>0</u> Calendar Days
Total Time With Extensions for This Change Order No. 1				120 Calendar Days

Change Order No. 1 represents a 7.4% increase in the Original Contract Amount.

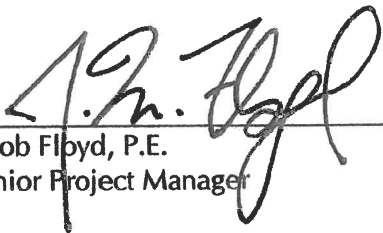
Except as setforth hereinbefore, no conditions or covenants of the Contract are changed and/or waived hereby.

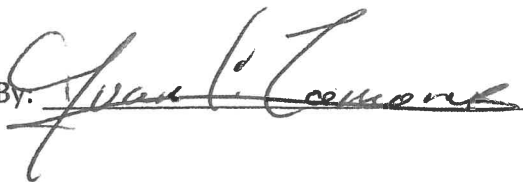
SUBMITTED FOR APPROVAL:

ACCEPTED:

LANGFORD ENGINEERING, INC.

Underground Construction Solutions

By:   
Jacob Floyd, P.E.  
Senior Project Manager

By: 

Date 10/03/2022

Date 10/4/22

APPROVED:

CITY OF BUNKER HILL VILLAGE

(seal)

By: \_\_\_\_\_

Date \_\_\_\_\_

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Underground Construction Solutions, LLC  
Houston, TX United States

Certificate Number:  
2022-941421

Date Filed:  
10/06/2022

Date Acknowledged:

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

City of Bunker Hill Village

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

200-027 #2  
water plant construction

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is Juan C. Zamora, and my date of birth is 7/15/85

My address is 5535 Memorial Dr #1212, Houston, TX, 77007, USA  
(street) (city) (state) (zip code) (country)

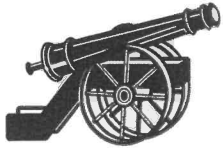
I declare under penalty of perjury that the foregoing is true and correct.

Executed in Harris County, State of TX, on the 6<sup>th</sup> day of Oct, 20 22  
(month) (year)

Juan C. Zamora  
Signature of authorized agent of contracting business entity (Declarant)

WATER WELL 5 TIME EXTENSION SUMMARY (ALL CONTRACTS)

CONTRACT	CONTRACTOR	NOTICE TO PROCEED	CONTRACT LENGTH (DAYS)	ORIGINAL COMPLETION DATE	(NO TIME EXTENSION REQUESTS)	ADJUSTED COMPLETION DATE	CHANGE ORDER 2	ADJUSTED COMPLETION DATE	CHANGE ORDER 3	ADJUSTED COMPLETION DATE	CHANGE ORDER 4	ADJUSTED COMPLETION DATE
WATER WELL 5 DRILLING	ALSAY INC	05/11/2021	150	10/08/2021	0	10/08/2021	390	11/02/2022	60	01/01/2023	60	01/01/2023
WATER WELL 5 SITE WORK	C F MCDONALD	12/22/2021	180	06/20/2022	0	06/20/2022	105	10/03/2022	30	11/02/2022	60	01/01/2023
WATER TRANS MAIN CONTRACT 1 UNDERGROUND CONSTRUCTION		05/30/2022	75	08/13/2022	0	08/13/2022	37	09/19/2022				
WATER TRANS MAIN CONTRACT 2 UNDERGROUND CONSTRUCTION		07/25/2022	60	09/23/2022	0	09/23/2022	60	11/22/2022				



**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

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**Agenda Date:** October 18, 2022

**Agenda Item No:** XIV

**Subject/Proceeding:** **CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 3 TO THE CONTRACT WITH ALSAY, INC. FOR A TIME EXTENSION TO THE CONTRACT FOR AN ADDITIONAL 60 CALENDAR DAYS**

**Exhibits:** Change Order No. 3  
Water Well No. 5 Time Extension Summary

**Clearance:** Steve Smith, Director of Public Works/Building Official  
Karen Glynn, City Administrator  
Susan Grass, Finance Director

**Budget:** N/A

### **Executive Summary**

Alsay, Inc., the contractor for the drilling and construction of Water Well No. 5, has been delayed in the completion of the water well due to supply chain issues with the Site Construction Contract. The water well is complete and installed but electricity is unavailable to the motor awaiting the delivery and installation of the electrical motor control center. Alsay, Inc. has requested a 60-calendar day time extension to the contract to see the project completion with the start up of the new water well. The expected completion date is 01/01/2023.

***To Date the Change Orders to the Contract with Alsay, Inc. Include:***

- Change Order No. 1 requested a contract price adjustment in the amount of \$12,600.00.
- Change Order No. 2, approved September 2022, requested a 390-calendar day time extension at no cost.

Staff is recommending approval of this change order for the requested time extension.

CHANGE ORDER NO. 3

October 4, 2022

Mr. Robert P. Lord, Mayor  
and City Council  
City of Bunker Hill Village  
1977 Memorial Drive  
Houston, Texas 77024

Subject: Request for approval of rates on labor and/or materials and/or equipment.

Contractor: Alsay, Inc.

Project: Construction of Water Well No. 5  
LEI Job No. 200-020, Contract No. 1A

Original Contract Amount As Executed: \$2,301,390.00

Dear Mr. Lord and City Council:

Your approval is requested on the following extension of time for the above referenced project.

<u>Description</u>	<u>Qty.</u>	<u>Unit</u>	<u>Each</u>	<u>Cost</u>
Original Contract Time				150 Calendar Days
Extension of Time This Change Order No. 3				60 Calendar Days
Extension of Time Change Order No. 2				390 Calendar Days
Extension of Time Change Order No. 1				<u>0</u> Calendar Days
Total Time With Extensions for This Change Order No. 1, 2, & 3				600 Calendar Days



Change Order No. 3 represents a 0% increase in the Original Contract Amount.

Except as setforth hereinbefore, no conditions or covenants of the Contract are changed and/or waived hereby.


SUBMITTED FOR APPROVAL:

ACCEPTED:

LANGFORD ENGINEERING, INC.

ALSAY, INC.

By:   
Jacob Floyd, P.E.  
Senior Project Manager

By:   
Stuart Natareno  
Project Manager

Date 10/4/22

Date 10/4/22

APPROVED:

CITY OF BUNKER HILL VILLAGE

(seal)

By: \_\_\_\_\_  
Robert P. Lord, Mayor

Date \_\_\_\_\_

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:  
2022-940587

Date Filed:  
10/04/2022

Date Acknowledged:

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Alsay Incorporated  
Houston, TX United States

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

City of Bunker Hill Village

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

200-020, Contract No. 1A  
Construction of Water Well No. 5 - Change Order No. 3

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Slavik, Joe	Houston, TX United States	X	
	Hollingsworth, Arthur	Dallas, TX United States	X	
	McGuire, John	Dallas, TX United States	X	
	Blackstock, Mary	Houston, TX United States	X	
	Liesberger, Charlie	Houston, TX United States		X

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is Joe Slavik, and my date of birth is 05/11/1955.

My address is 6615 Gant Rd., Houston, TX, 77066, USA.  
(street) (city) (state) (zip code) (country)

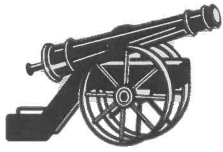
I declare under penalty of perjury that the foregoing is true and correct.

Executed in Harris County, State of Texas, on the 4th day of October, 2022.  
(month) (year)

  
\_\_\_\_\_  
Signature of authorized agent of contracting business entity  
(Declarant)

WATER WELL 5 TIME EXTENSION SUMMARY (ALL CONTRACTS)

CONTRACT	CONTRACTOR	NOTICE TO PROCEED	CONTRACT LENGTH (DAYS)	ORIGINAL COMPLETION DATE	CHANGE ORDER 1 (NO TIME EXTENSION REQUESTS)	ADJUSTED COMPLETION DATE	CHANGE ORDER 2	ADJUSTED COMPLETION DATE	CHANGE ORDER 3	ADJUSTED COMPLETION DATE	CHANGE ORDER 4	ADJUSTED COMPLETION DATE
WATER WELL 5 DRILLING	ALSAY INC	05/11/2021	150	10/08/2021	0	10/08/2021	390	11/02/2022	60	01/01/2023	60	01/01/2023
WATER WELL 5 SITE WORK	C F McDONALD	12/22/2021	180	06/20/2022	0	06/20/2022	105	10/03/2022	30	11/02/2022	60	01/01/2023
WATER TRANS MAIN CONTRACT 1	UNDERGROUND CONSTRUCTION	05/30/2022	75	08/13/2022	0	08/13/2022	37	09/19/2022				
WATER TRANS MAIN CONTRACT 2	UNDERGROUND CONSTRUCTION	07/25/2022	60	09/23/2022	0	09/23/2022	60	11/22/2022				



**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

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**Agenda Date:** October 18, 2022

**Agenda Item No:** XV

**Subject/Proceeding:** **CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 4 TO THE CONTRACT WITH MCDONALD MUNICIPAL & INDUSTRIAL FOR A TIME EXTENSION TO THE CONTRACT FOR SITE WORK FOR AN ADDITIONAL 60 CALENDAR DAYS**

**Exhibits:** Change Order No. 4  
Water Well No. 5 Time Extension Summary

**Clearance:** Steve Smith, Director of Public Works/Building Official  
Karen Glynn, City Administrator  
Susan Grass, Finance Director

**Budget:** N/A

### **Executive Summary**

The contractor for the construction of Water Well 5 Site Work, McDonald Municipal & Industrial, has been delayed in the completion of the Site Work awaiting the delivery of an electrical motor control center. The project engineer and contractor have explored other sources for this equipment but delays in delivery appear to be industry wide. All other components of the project have been installed and completed. McDonald Municipal & Industrial has requested a 60-calendar day time extension to the contract to see the project completion with the start up of the new water well. The expected completion date is January 1, 2023.

***To Date the Change Orders to the Contract with McDonald Municipal & Industrial Include:***

- Change Order No. 1, submitted March 2022, requested a contract price adjustment in the amount of \$4,177.00 for additional detention work. No time extension was included in the request.
- Change Order No. 2 requested a 105-calendar day time extension at no cost and was approved August 2022.
- Change Order No. 3, approved September 2022, requested a \$6,800.00 price adjustment for electrical improvements. A 30-calendar day time extension was also included.

Staff is recommending approval of this change order for the requested time extension.

CHANGE ORDER NO. 4

September 29, 2022

Mr. Robert P. Lord, Mayor  
and City Council  
City of Bunker Hill Village  
1977 Memorial Drive  
Houston, Texas 77024

Subject: Request for approval of rates on labor and/or materials and/or equipment.

Contractor: McDonald Municipal & Industrial

Project: Construction of Water Well No. 5, Site Improvements  
LEI Job No. 200-020, Contract No. 1B

Original Contract Amount As Executed: \$1,527,469.00

Dear Mr. Lord and City Council:

Your approval is requested on the following extension of time for the above referenced project.

<u>Description</u>	<u>Qty.</u>	<u>Unit</u>	<u>Each</u>	<u>Cost</u>
Original Contract Time			180	Calendar Days
Extension of Time This Change Order No. 4			60	Calendar Days
Extension of Time Change Order No. 3			30	Calendar Days
Extension of Time Change Order No. 2			105	Calendar Days
Extension of Time Change Order No. 1			<u>0</u>	Calendar Days
Total Time With Extensions for This Change Order No. 4			375	Calendar Days

Change Order No. 1, No. 2, No. 3, and No. 4 represents a 0.9929% increase in the Original Contract Amount.


Except as setforth hereinbefore, no conditions or covenants of the Contract are changed and/or waived hereby.


SUBMITTED FOR APPROVAL:

ACCEPTED:

LANGFORD ENGINEERING, INC.

McDONALD MUNICIPAL AND INDUSTRIAL

By:   
\_\_\_\_\_  
Jacob Floyd, P.E.  
Senior Project Manager

By:   
\_\_\_\_\_  
Wayne Berkenmeier  
Vice President – Special Projects

Date 10/03/22

Date 10-05-22

APPROVED:

CITY OF BUNKER HILL VILLAGE

(seal)

By: \_\_\_\_\_  
Robert P. Lord, Mayor

Date \_\_\_\_\_

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
CERTIFICATION OF FILING**

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**  
McDonald Municipal & Industrial - A Division of C. F. McDonald Electric, Inc.  
Houston, TX United States

Certificate Number:  
2022-941152

Date Filed:  
10/05/2022

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**  
City Of Bunker Hill Village

Date Acknowledged:

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**  
200-020  
Construction Of Water Well No. 5 Site Improvements - change order 4 - time extension

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Dollar, Diane	Houston , TX United States	X	
Berkenmeier, Wayne	Houston, TX United States	X	
Keller, Harry	Houston , TX United States	X	
Stephenson , Larry	Houston, TX United States	X	

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is Wayne Berkenmeier, and my date of birth is 5-15-70.

My address is 5044 Timber Creek, Houston, TX, 77017, USA  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

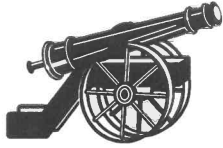
Executed in Harris County, State of TX, on the 5 day of Oct, 2022  
(month) (year)

\_\_\_\_\_  
Signature of authorized agent of contracting business entity  
(Declarant)

WATER WELL 5 TIME EXTENSION SUMMARY (ALL CONTRACTS)

CONTRACT	CONTRACTOR	NOTICE TO PROCEED	CONTRACT LENGTH (DAYS)	ORIGINAL COMPLETION DATE	CHANGE ORDER 1 (NO TIME EXTENSION REQUESTS)	ADJUSTED COMPLETION DATE	CHANGE ORDER 2	ADJUSTED COMPLETION DATE	CHANGE ORDER 3	ADJUSTED COMPLETION DATE	CHANGE ORDER 4	ADJUSTED COMPLETION DATE
WATER WELL 5 DRILLING	ALSAY INC	05/11/2021	150	10/08/2021	0	10/08/2021	390	11/02/2022	60	01/01/2023	60	01/01/2023
WATER WELL 5 SITE WORK	C F MCDONALD	12/22/2021	180	06/20/2022	0	06/20/2022	105	10/03/2022	30	11/02/2022	60	01/01/2023
WATER TRANS MAIN CONTRACT 1	UNDERGROUND CONSTRUCTION	05/30/2022	75	08/13/2022	0	08/13/2022	37	09/19/2022				
WATER TRANS MAIN CONTRACT 2	UNDERGROUND CONSTRUCTION	07/25/2022	60	09/23/2022	0	09/23/2022	60	11/22/2022				





**CITY OF BUNKER HILL VILLAGE**  
**CITY COUNCIL**  
**Agenda Request**

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**Agenda Date:** October 18, 2022

**Agenda Item No:** XVI

**Subject/Proceeding:** **DISCUSSION AND DIRECTION ON PROPOSED BYLAWS FOR THE BHV, INC. A NON-PROFIT CORPORATION**

**Exhibits:** Proposed Bylaws for BHV, Inc.

**Clearance:** Karen Glynn, City Administrator

### **Executive Summary**

The City Council has been discussing the concept to create a Non-Profit Corporation to accept donations for various opportunities, in particular the Council has discussed the furnishings for the new Public Works and Disaster Operations Building.

At the September Meeting, the City Council voted to create BHV, Inc. The City Attorney's Office has since been working through the process for the creation and designation as a 501 (c ) (3), a tax exempt organization.

Mayor Lord has discussed the Corporation and Board of Directors with resident, Will Franklin and Mr. Franklin has agreed to be on the Board of Directors.

The next step for the Corporation is to develop Bylaws for the Corporation. The draft Bylaws are attached for further discussion and direction from the City Council. Staff will then work to set a meeting for the Corporation.

The goal is to begin the opportunity for donations in December for the Public Works Project.

**BYLAWS  
OF  
BHV, INC.**

These Bylaws govern the affairs of BHV, Inc. (the "Corporation"), a Texas nonprofit corporation created pursuant to the Texas Non-profit Corporation Act (the "Act"), and other applicable laws.

**ARTICLE I  
PURPOSE**

**Public Purpose**

- 1.01. The Corporation is incorporated as a nonprofit corporation for the purposes set forth in the Certificate of Formation. The Corporation is a nonprofit corporation as defined by the Internal Revenue Code of 1986, as amended, and the applicable rulings of the Internal Revenue Service of the United States prescribed and promulgated thereunder.

**Powers**

- 1.02. In the fulfillment of its corporate purpose, the Corporation shall be governed by the Texas Nonprofit Corporation Act, and shall have all of the powers set forth and conferred in its Certificate of Formation, in the Act, and in other applicable law, subject to the limitations prescribed herein.

**ARTICLE II  
OFFICES**

**Principal Office**

- 2.01. The Corporation's principal office in Texas is located at 11977 Memorial Drive, Houston, Texas, 77024.

**Registered Office and Agent**

- 2.02. The Corporation shall maintain a registered office and registered agent in Texas. The registered office may, but need not, be identical with the Corporation's principal office in Texas. The Board of Directors may change the registered office and the registered agent as permitted by law.

**ARTICLE III  
BOARD OF DIRECTORS  
Management of the Corporation**

- 3.01. The affairs of the Corporation shall be managed by the Board of Directors.

### **Number, Qualifications and Service of Directors**

- 3.02. The business of the Corporation and all corporate powers shall be executed by or under authority of the Board of Directors (the "Board") subject to the limitations imposed by the Texas Nonprofit Corporation Act, the Texas Business Corporation Act, the Certificate of Formation, and these Bylaws. The Board may, by contract, resolution, or otherwise, give general or limited or special power and authority to the officers and employees of the Corporation to transact the general business or any special business of the Corporation, and may give powers of attorney to agents of the Corporation to transact any special business requiring such authorization. The Board of Directors shall consist of the Mayor and City Council of the City of Bunker Hill, Texas together with one additional member to be appointed by the City Council of the City of Bunker Hill, Texas. The terms of the Mayor and City Council shall run concurrent with the respective terms of each member of the City Council. The additional member of the Board of Directors shall serve an initial term to expire at the end of the current term of the Mayor. Thereafter, the term of the additional member of the Board of Directors shall run concurrent with the term of the Mayor of the City of Bunker Hill, Texas.

#### **Annual Meeting**

- 3.03. The annual meeting of the Board of Directors shall be held during the month of April of each year. The Board shall designate the time and location of the annual meeting which shall be held in the principal offices of the corporation or at such other location as the Board may designate.

#### **Regular Meetings**

- 3.04. The Board of Directors may provide for regular meetings by resolution stating the time and place of such meetings. The meeting shall be held within the City of Bunker Hill, Texas, and, to the extent practical, at the principal offices of the Corporation or at such other location as the Board may designate.

#### **Special Meetings**

- 3.05. Special meetings of the Board of Directors may be called at the request of the president or any two Directors. The person(s) calling the meeting shall fix the time and location of the meeting, which meeting shall be conducted within the City of Bunker Hill, Texas, as provided above for regular meetings. The person(s) calling a special meeting shall notify the secretary of the Corporation of the information required to be included in the notice of the meeting. In addition to the posting of a meeting notice in accordance with these Bylaws, a copy of each such meeting notice shall be delivered to each Director not less than seventy two (72) hours before the time of the meeting. A meeting notice shall be deemed delivered to any Director when delivered to the Director in person or deposited in the United States mail addressed to the Director at his or her address as it appears on the records of the Corporation. Such additional notice may be waived in writing by a Director at any time either before or after the time of the meeting and such additional notice shall be deemed waived by attendance.

### **Notice of Meetings; OpenMeetings**

- 3.06. Meetings of the Board of Directors are subject to the open meetings law, Chapter 551, Texas Government Code.

#### **Quorum**

- 3.07. Four (4) Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors. The presence of a Director may not be established by proxy. No business shall be conducted, nor shall any action be taken by the Board, in the absence of a quorum.

#### **Duties of Directors**

- 3.08. Directors shall exercise ordinary business judgment in managing the affairs of the Corporation. In acting in their official capacity as Directors of the Corporation, Directors shall act in good faith and take actions they reasonably believe to be in the best interests of the Corporation or which would be lawful and shall refrain from actions not in the best interest of the Corporation or which would be unlawful. A Director shall not be liable if, in the exercise of ordinary care, the Director acts in good faith relying on written financial and legal statements provided by an accountant or attorney retained by the Corporation.

#### **Actions of Board of Directors: Proxy Voting Prohibited**

- 3.09. The vote of a majority of Directors present at a meeting at which a quorum is present shall be sufficient to constitute the act of the Board of Directors. The president shall be entitled to vote on all matters before the Board. A director may not vote by proxy.

#### **Minutes**

- 3.10. The Board of Directors will keep minutes of its meetings, which minutes will constitute the record of such meetings.

#### **Committees of Directors**

- 3.11. The Board of Directors may by resolution establish one or more special or standing committees of its members. Such committees shall have the powers, duties and responsibilities established by the Board. The committees shall keep regular minutes of their meetings and report the same to the Board when required. The action of such a committee shall not constitute action by the Board.

#### **Compensation**

- 3.12. The duly appointed members of the Board shall serve without compensation, but may be reimbursed for actual or commensurate cost of travel, lodging and incidental expenses while on official business of the Board in accordance with State law and the rules of the Board.

## ARTICLE IV

### OFFICERS

#### Officer Positions

- 4.01. The officers of the Corporation shall be a president, a vice president, a secretary, and a treasurer. The Board of Directors may create additional officer positions, define the authorities and duties of such additional positions and appoint persons to fill such positions. No person may hold more than one such office.

#### Election and Terms of Officers

- 4.02. The officers of the Corporation shall be elected annually by the Board of the Directors at the regular annual meeting.

#### Removal of Officers

- 4.03. Any officer may be removed by the Board of Directors at any time, with or without cause. The removal of an officer by the Board does not result in the removal of such person as a Director of the Corporation.

#### Vacancies

- 4.04. A vacancy in any office may be filled by the Board of Directors for the unexpired portion of the officer's term.

#### President

- 4.05. The president shall be the chief executive officer of the Corporation. The president shall supervise and control all of the business and affairs of the Corporation. The president shall preside at all meetings of Board of Directors. When the execution of any contract or installment shall have been authorized by the Board, then the president shall execute same except where such power is expressly delegated to another officer of the Corporation. The president shall perform other duties prescribed by the Board and all duties incident to the office of president.

#### Vice President

- 4.06. When the president is absent, is unable to act, or refuses to act, the vice president shall perform the duties of the president. When acting in place of the president, the vice president shall have all the powers and duties as the president and be subject to all of the limitations and restrictions placed upon the president.

#### Secretary

- 4.07. The secretary shall oversee that the Corporation staff perform the following duties:

- (a) Give all notices as provided in the Bylaws or as required by law.
- (b) Take minutes of the meetings of the Board of Directors and keep the minutes as part of the corporate records.

- (c) Maintain custody of the corporate records, authenticate corporate documents and affix the seal of the Corporation as required.
- (d) Keep a register of the mailing address of each Director and officer of the Corporation.
- (e) Perform duties as assigned by the president or Board of Directors.
- (f) Perform all duties incident to the office of secretary.

#### **Treasurer**

4.08. The treasurer shall oversee that the Corporation staff perform the following duties:

- (a) Have charge and custody of and be responsible for all funds and securities of the Corporation.
- (b) Receive and give receipts for moneys due and payable to the Corporation from any source.
- (c) Deposit all moneys in the name of the Corporation in banks, trust companies, or other depositories as provided by these Bylaws.
- (d) Write checks and disburse funds to discharge obligations of the Corporation.
- (e) Maintain the financial books and records of the corporation.
- (f) Prepare financial reports at least annually.
- (g) Perform other duties as assigned by the Board of Directors.
- (h) Perform all duties incident to the office of treasurer.

#### **Assistant Officers**

4.09. Assistant officers may be created to assist the Board of Directors in the conduct of the affairs of the Corporation. Such assistant officers may be created as needed by the Board of Directors.

### **ARTICLE V**

#### **TRANSACTIONS OF THE CORPORATION**

##### **Contracts**

5.01. The Board of Directors may by formal action or resolution authorize an officer or agent of the Corporation to enter into a contract or execute and deliver any instrument in the name of or on behalf of the Corporation. This authority may be limited to a specific contract or instrument or it may extend to any number and type of contracts and instruments.

##### **Depository**

5.02. The Board of Directors of the Corporation shall designate a depository bank. All

funds of the Corporation shall be deposited with the depository bank.

**Potential Conflicts of Interest; Code of Ethics**

- 5.03. The members of the Board of Directors shall be governed by the Code of Ethics of the City of Bunker Hill, Texas. If a Director has a substantial interest in a business entity or real property which is the subject of deliberation by the Board, the Director shall file an affidavit with the secretary of the corporation stating the nature and extent of the interest. Such affidavit shall be filed prior to any vote of decision upon the matter by the Board, and the interested Director shall abstain from any vote or decision upon the matter.

**Transactions of the Corporation**

**Staff Support**

- 5.04. The Corporation may contract with the City to provide legal, financial and other services for the Corporation upon terms, conditions and compensation as mutually agreeable.

**Gifts**

- 5.05. The Board of Directors may accept on behalf of the Corporation any gift or bequest provided for the general purposes of or for any special purpose of the Corporation. Special funds shall include all funds from government contracts and gifts designated by a donor for special purposes. All other funds shall be general funds.

**Prohibited Acts**

- 5.06. As long as the Corporation is in existence, no director, officer or committee member of the Corporation shall:
- (a) Do any act in violation of the Bylaws or bidding obligations of the Corporation.
  - (b) Do any act with the intention of harming the Corporation or any of its operations.
  - (c) Do any act that would make it impossible or unnecessarily difficult to carry on the intended or ordinary business of the Corporation.
  - (d) Receive an improper personal or business benefit from the operation of the Corporation.
  - (e) Use the assets of the Corporation, directly or indirectly, for any purpose other than carrying on the business of the Corporation.
  - (f) Wrongfully transfer or dispose of Corporation property, including intangible property such as goodwill.
  - (g) Use the name of the Corporation (or any substantially similar) or any trademark or trade name adopted by the Corporation, except on behalf of the Corporation in the ordinary course of the Corporation's business.
  - (h) Disclose any of the Corporation business practices, trade secrets or any other information not generally known to the business community to any

- person not authorized to receive it.
- (i) Commit Corporation funds without the prior approval of the Board of Directors.

## **ARTICLE VI**

### **BOOKS AND RECORDS**

#### **Required Books and Records**

- 6.01. The Corporation shall cause to be kept correct and complete books and records of account. All books and records of the Corporation may be inspected by Directors of the Corporation at any reasonable time. The Corporation's books and records shall include:
- (a) A file endorsed copy of all documents filed with the Texas Secretary of State relating to the Corporation, including, but not limited to, the certificate of formation, any articles of amendment, restated articles, and statement of change of registered office or agent.
  - (b) A copy of the Bylaws, and any amended versions or amendments to the Bylaws.
  - (c) Minutes of the proceedings of the Board of Directors.
  - (d) A list of names and addresses of the Directors and officers of the Corporation.
  - (e) A financial statement showing the assets, liabilities, and net worth of the Corporation.
  - (f) A financial statement showing the income and expenses of the Corporation.
  - (g) All rulings, letters, and other documents relating to the Corporation's federal, state and local tax status.
  - (h) The Corporation's federal, state and local information or income tax returns for each of the Corporation's tax years.

#### **Public Information**

- 6.02. The Board of Directors is subject to the public information law, Chapter 552, Government Code.

#### **Audits**

- 6.03. The Board of Directors shall provide for an independent annual audit of the Corporation's books; provided, further, that an annual audit by the City Council of the Corporation's books and records in conjunction with the annual audit of the City's books and records shall be sufficient.



**ARTICLE VII  
FISCAL YEAR**

The fiscal year of the corporation shall begin on the first day of October and end on the last day of September.

**ARTICLE VIII  
AMENDMENTS TO BYLAWS**

The Bylaws may be altered, amended, or repealed by the Board of Directors with the consent of the City Council of the City of Bunker Hill, Texas, as evidenced by a resolution of the City Council with the Bylaws attached.

**ARTICLE IX  
MISCELLANEOUS PROVISIONS**

**Legal Authorities Governing Construction of Bylaws**

- 9.01. To the greatest extent possible, these Bylaws shall be construed to conform to all legal requirements for obtaining and maintaining all tax exemptions that may be available to nonprofit corporations. Further, the Bylaws shall be constructed in accordance with the laws of the State of Texas. All references in the Bylaws to statutes, regulations, or other sources of legal authority shall refer to the authorities cited, or their successors, as they may be amended from time to time. It is expressly provided that the provisions of the Development Corporation Act applicable to corporations governed under Chapter 505 of the Texas Local Government Code, are incorporated within these Bylaws by reference. In the event of any conflict between the applicable provisions of the Development Corporation Act and these Bylaws, then the applicable provisions of such Act shall control.

**Legal Construction**

- 9.02. If any Bylaw provision is held to be invalid, illegal or unenforceable in any respect, the invalidity, illegality or unenforceability shall not affect any other provision and the Bylaws shall be construed as if the invalid, illegal, or unenforceable provision had not been included in the Bylaws.

**Headings**

- 9.03. The headings used in the Bylaws are used for convenience and shall not be considered in constructing the terms of the Bylaws.

**Seal**

- 9.04. The Board of Directors may provide for a corporate seal. Such seal would contain the words "BHV, Inc."

**Parties Bound**

- 9.05. The Bylaws shall be binding upon and inure to the benefit of the Directors, officers and agents of the Corporation and their respective heirs, executors, administrators, legal representatives, successors and assigns except as otherwise provided in the Bylaws.

**Effective Date**

- 9.06. These Bylaws, and any subsequent amendments, hereto, shall be effective of and from the date upon which approval has been given both by the Board of Directors and the City Council of the City of Bunker Hill, Texas.

**Miscellaneous Provisions**

- 9.07. The Corporation shall indemnify any Director or officer or former Director or officer of the Corporation for the expenses and costs, including attorney fees, actually and necessarily incurred by said officer or director in connection with any claim asserted against said officer or director by action in court or otherwise by reason of such person being or having been a director or officer, except in relation to matters as to which said person shall have been guilty of negligence or misconduct in respect of the matter in which indemnity is sought.

**Corporation May Provide Insurance**

- 9.08. The Corporation may purchase and maintain insurance on behalf of any person who is or was a Director, officer, employee or agent of the Corporation to insure such person against any liability asserted against said person by reason of such person being or having been a director, officer, employee or agent of the Corporation. The premiums for such insurance shall be paid for by the Corporation.

**Dissolution of the Corporation**

- 9.09. The Corporation is a nonprofit corporation. Upon dissolution, all of the Corporation's assets shall be distributed to the City of Bunker Hill.

Signed this \_\_\_\_ day of \_\_\_\_\_, 2022.

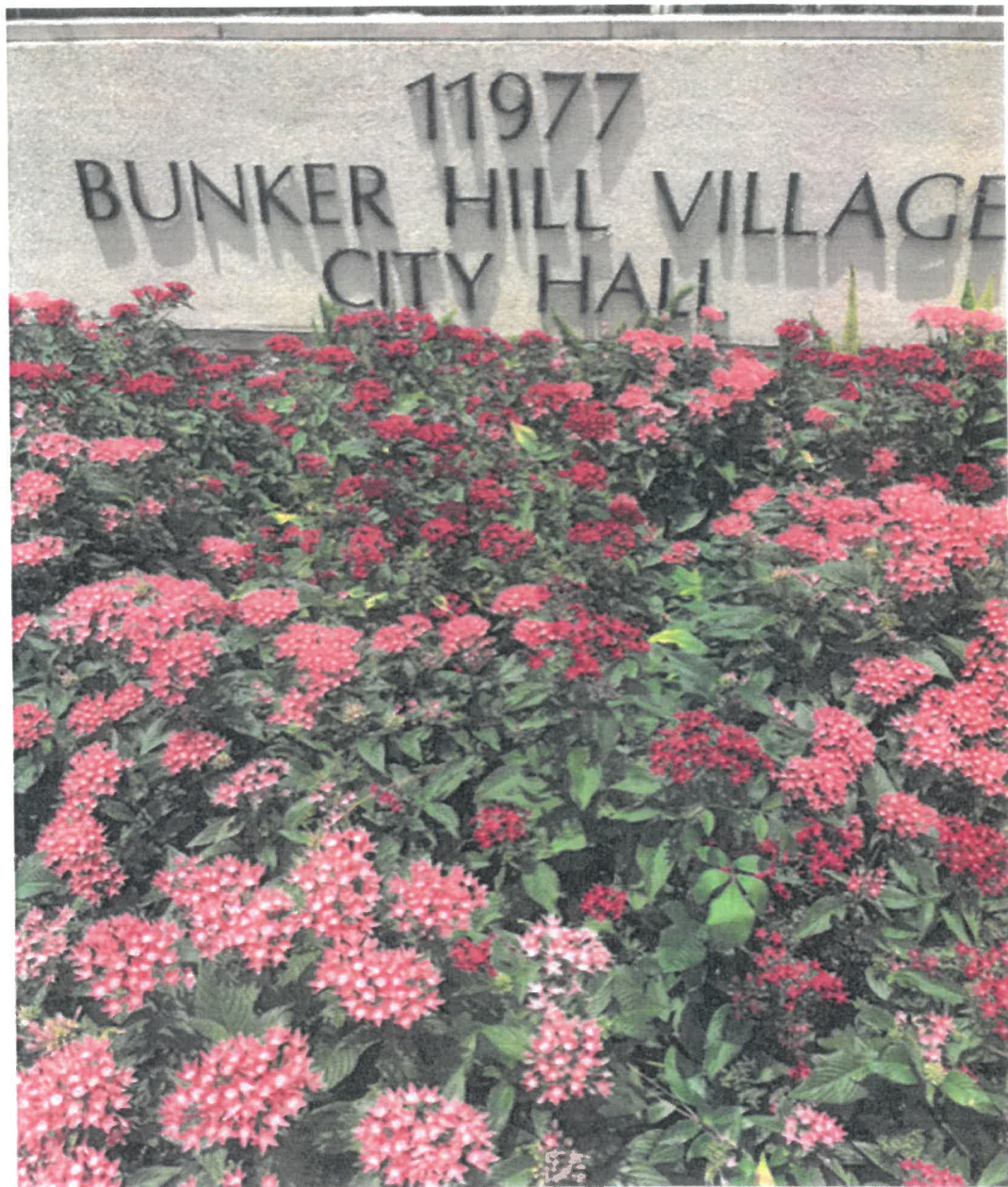
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SECRETARY OF THE CORPORATION

**SEPTEMBER**

**2022**

*Financial Report*



**CITY OF BUNKER HILL, TEXAS  
INVESTMENT REPORT  
9/30/2022**

INVESTMENT TYPE	BEGINNING BALANCE	ADDITIONS	WITH DRAWALS	INTEREST	ENDING BALANCE	MATURITY DATE/TERM	PERCENTAGE OF PORTFOLIO	INVESTMENT SECURITY	INTEREST EARNED YTD	DTM**
CASH - PNC GL BALANCE	\$ 245,550.85	\$ 488,482.34	\$ 227.82	\$ 268.58	\$ 734,073.95	Upon Demand	5%	FHL Atlanta Line Of Credit	2,471.27	1
CASH - ALLEGIENCE GL BALANCE	12,527,269.18	1,620,008.98	2,346,900.48	6,638.47	11,807,016.15	Upon Demand	84%	FHL Dallas Letter of Credit	48,614.73	1
CASH- INDEPENDENT FINANCIAL	-	1,500,000.00	500,000.00	212.59	1,000,212.59	Upon Demand	7%		212.59	1
CERTIFICATE OF DEPOSIT - 180Day	-	250,000.00			250,000.00		2%			177
CERTIFICATE OF DEPOSIT - 90Day	-	250,000.00			250,000.00		2%			87
<b>TOTAL INVESTMENTS</b>	<b>\$ 12,772,820.03</b>	<b>\$ 4,108,491.32</b>	<b>\$ 2,847,128.30</b>	<b>\$ 7,119.64</b>	<b>\$ 14,041,302.69</b>		<b>100%</b>		<b>\$ 51,298.59</b>	
<i>unrestricted</i>	\$ 12,757,920.03				\$ 14,026,402.69					
<i>restricted*</i>	\$ 14,900.00		\$ -		\$ 14,900.00					
<b>TOTAL</b>	<b>\$ 12,772,820.03</b>	<b>\$ -</b>			<b>\$ 14,041,302.69</b>					

\* The City held restricted cash and cash equivalent of \$14,900 in the enterprise fund for the customer deposits.

\*\* DTM- DAYS TO MATURITY

The City of Bunker Hill Village's investment portfolio is in compliance with state law and the investment strategy and policy approved by the City Council.

  
Investment Officer, Finance Director

10/10/2022  
Date:

WAM= 1 day

**COLLATERAL REPORT**

**TOTAL PNC BANK BALANCE AT 9/30/2022**

\$ 734,073.95

FDIC Insurance  
Letter of Credit  
Total Collateral  
Over- Collateralized - PNC

250,000.00  
1,000,000.00  
\$ 1,250,000.00  
\$ 515,926.05

**ALLEGIANCE BANK BALANCE AT 9/30/2022**

\$ 11,318,500.34

FDIC Insurance  
FHL Dallas Letter of Credit  
Total Collateral - Allegiance  
Over-Collateralized - Allegiance

250,000.00  
20,000,000.00  
\$ 20,250,000.00  
\$ 8,931,499.66

**INDEPENDENT FINANCIAL BANK BALANCE AT 10/5/2022**

\$ 1,000,212.59

FDIC Insurance  
FHL Dallas Letter of Credit  
Total Collateral - Allegiance  
Over-Collateralized - Allegiance

250,000.00  
1,000,000.00  
\$ 1,250,000.00  
\$ 249,787.41

**City of Bunker Hill Village  
Monthly Tax Office Report  
September 30, 2022**

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

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A. Current Taxable Value \$ 2,423,097,507

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B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2021 Tax Year	Delinquent 2020 & Prior Tax Years	Total
Original Levy 0.275	\$ 6,274,242.71	\$ -	\$ 6,274,242.71
Carryover Balance	-	166,505.19	166,505.19
Adjustments	180,237.88	(4,335.63)	175,902.25
Adjusted Levy	6,454,480.59	162,169.56	6,616,650.15
Less Collections Y-T-D	6,429,577.97	12,084.92	6,441,662.89
Receivable Balance	<u>\$ 24,902.62</u>	<u>\$ 150,084.64</u>	<u>\$ 174,987.26</u>

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C. COLLECTION RECAP:

	Current 2021 Tax Year	Delinquent 2020 & Prior Tax Years	Total
Current Month:			
Base Tax	\$ 11,517.58	\$ 5,619.81	17,137.39
Penalty & Interest	321.45	-	321.45
Attorney Fees	974.99	-	974.99
Other Fees	275.42	1,242.33	1,517.75
Total Collections	<u>\$ 13,089.44</u>	<u>\$ 6,862.14</u>	<u>\$ 19,951.58</u>
Year-To-Date:			
Base Tax:	\$ 6,429,577.97	\$ 12,084.92	\$ 6,441,662.89
Penalty & Interest	24,163.80	806.63	24,970.43
Attorney Fees	3,791.76	130.64	3,922.40
Other Fees	305.37	1,658.75	1,964.12
Total Collections	<u>\$ 6,457,838.90</u>	<u>\$ 14,680.94</u>	<u>\$ 6,472,519.84</u>
Percent of Adjusted Levy	<u>100.05%</u>		<u>100.28%</u>

City of Bunker Hill Village  
September 30, 2022

YEAR	BEGINNING BALANCE AS OF 12/31/2021	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 09/30/2022
2020	\$ 34,426.98	\$ (4,820.22)	\$ 12,177.26	\$ 17,429.50
19	6,927.81	1,118.37	541.44	7,504.74
18	10,202.82	(326.86)	(326.86)	10,202.82
17	10,043.65	(306.92)	(306.92)	10,043.65
16	9,514.40	-	-	9,514.40
15	8,703.28	-	-	8,703.28
14	8,040.87	-	-	8,040.87
13	7,695.40	-	-	7,695.40
12	7,254.91	-	-	7,254.91
11	7,191.96	-	-	7,191.96
10	6,146.99	-	-	6,146.99
09	5,580.44	-	-	5,580.44
08	5,486.97	-	-	5,486.97
07	3,672.70	-	-	3,672.70
06	3,530.50	-	-	3,530.50
05	3,201.15	-	-	3,201.15
04	3,233.44	-	-	3,233.44
03	3,175.04	-	-	3,175.04
02	3,078.00	-	-	3,078.00
01	2,896.81	-	-	2,896.81
00	2,734.20	-	-	2,734.20
1999	2,397.18	-	-	2,397.18
98	1,247.22	-	-	1,247.22
97	1,132.43	-	-	1,132.43
96	1,076.37	-	-	1,076.37
95	1,378.45	-	-	1,378.45
94	1,342.46	-	-	1,342.46
93	1,342.46	-	-	1,342.46
92	949.90	-	-	949.90
91	905.10	-	-	905.10
90	715.68	-	-	715.68
89	628.56	-	-	628.56
88	651.06	-	-	651.06
	<u>\$ 166,505.19</u>	<u>\$ (4,335.63)</u>	<u>\$ 12,084.92</u>	<u>\$ 150,084.64</u>

**CITY OF BUNKER HILL VILLAGE, TX  
GENERAL FUND CAPITAL PROJECTS - FUND 06 & 15  
2022 BUDGET - ACTUALS THRU SEPTEMBER**

<b>TYPE</b>	<b>CURRENT BUDGET</b>	<b>YTD ACTUAL</b>	<b>BUDGET BALANCE</b>
<b>Bond Issuance Cost</b>			
<b>Bond Cost</b>			-
<b>Sub Total</b>	-	-	-
<b>DRAINAGE</b>			
Locallized Drainage	1,399,636.00	1,447,160.45	(47,524.45)
BH Drainage	1,800,364.00	1,823,380.00	(23,016.00)
Drainage Eaton Court	35,000.00	5,399.24	29,600.76
<b>Sub Total</b>	<b>3,235,000.00</b>	<b>3,275,939.69</b>	<b>(40,939.69)</b>
<b>STREETS</b>			
Gessner Northbound & Memorial	75,000.00	22,501.13	52,498.87
Chaple Bell & Other	1,200,000.00	1,020,568.99	179,431.01
Asphalt Rehab.	45,000.00		45,000.00
Sidewalks	20,000.00		20,000.00
<b>Sub Total</b>	<b>1,340,000.00</b>	<b>1,043,070.12</b>	<b>296,929.88</b>
<b>FACILITY</b>			
Emergency Preparedness Building	595,000.00	27,077.65	567,922.35
<b>Sub Total</b>	<b>595,000.00</b>	<b>27,077.65</b>	<b>567,922.35</b>
<b>BEAUTIFICATION</b>	40,000.00	18,102.55	21,897.45
<b>GRAND TOTAL</b>	<b>5,210,000.00</b>	<b>4,364,190.01</b>	<b>845,809.99</b>

**CITY OF BUNKER HILL VILLAGE, TX  
 UTILITY FUND CAPITAL PROJECTS - FUND 07 & 16  
 2022 BUDGET - ACTUALS THRU SEPTEMBER**

<b>TYPE</b>	<b>CURRENT BUDGET</b>	<b>YTD ACTUAL</b>	<b>BUDGET BALANCE</b>
<b>Water and Wastewater</b>			
Transmission Line to Taylorcrest	1,900,000.00	673,170.54	1,226,829.46
Replacement of Cast Iron Lines	100,000.00	892.94	99,107.06
Televised of SCADA	150,000.00		150,000.00
Replacement of Concrete Lines	100,000.00		100,000.00
<b>Sub Total</b>	<b>2,250,000.00</b>	<b>674,063.48</b>	<b>1,575,936.52</b>
<b>Water Production</b>			
Water Well #5	1,565,000.00	1,514,776.61	50,223.39
WP #2 VFD Booster Pumps	40,000.00		40,000.00
Generator at Taylorcrest	400,000.00	147,465.00	252,535.00
Irrigation System	30,000.00		30,000.00
<b>Sub Total</b>	<b>2,035,000.00</b>	<b>1,662,241.61</b>	<b>372,758.39</b>
<b>FACILITY</b>			
Emergency Preparedness Building	1,105,000.00	50,308.52	1,054,691.48
<b>Sub Total</b>	<b>1,105,000.00</b>	<b>50,308.52</b>	<b>1,054,691.48</b>
<b>Vehicle and Equipment</b>			
Vehicle	17,610.00	23,424.36	(5,814.36)
Equipment	47,120.00	42,500.00	4,620.00
<b>Sub Total</b>	<b>64,730.00</b>	<b>65,924.36</b>	<b>(1,194.36)</b>
<b>GRAND TOTAL</b>			
	<b>5,454,730.00</b>	<b>2,452,537.97</b>	<b>3,002,192.03</b>



01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
01-00-00-1001	Cash in Bank	3,058,090.60
01-00-00-1011	INDEPENDENT FINANCIAL 180 CD	250,000.00
01-00-00-1012	INDEPENDENT FINANCIAL 90 CD	250,000.00
01-00-00-1016	Allegiance Bank	0.00
01-00-00-1017	INDEPENDENT FINANCIAL	1,000,222.59
01-00-00-1039	Cash Held by Tax Assessor	0.00
01-00-00-1050	Reserve -Vehicles & Technology	27,441.00
01-00-00-1053	Reserves - Facilities	254,725.00
01-00-00-1055	Reserve -Emergency Management	305,887.00
01-00-00-1060	Reserve -Infrastructure Mngmt	0.00
01-00-00-1065	Reserve- Police Department	324,127.00
01-00-00-1068	Reserve- Beautification	0.00
01-00-00-1069	Reserve - American Protection	0.00
01-00-00-1070	Certificates of Deposit	0.00
01-00-00-1080	Petty Cash - Court	100.00
01-00-00-1081	Petty Cash - G&A	200.00
01-00-00-1082	Petty Cash - Admin Assist	100.00
01-00-00-1090	Cash in Transit	( 686.20)
01-00-00-1091	Prepaid Payroll	0.00
01-00-00-1210	A/R - Property Taxes	100,732.25
01-00-00-1220	A/R - Franchise	13,638.30
01-00-00-1221	A/R - MISC.	0.00
01-00-00-1222	A/R Interest Income	0.00
01-00-00-1225	A/R - Sales Tax	48,853.00
01-00-00-1240	A/R - Return Items	0.00
01-00-00-1310	Inventory	0.00
01-00-00-1820	Provided To Long Term Debt	0.00
01-00-03-1990	DueTo/From Debt Service Fund	0.00
01-00-04-1990	DueTo/From Utility Fund	0.00
01-00-09-1990	Created by Posting	0.00
01-00-14-1990	Due from Fuel Acct	0.00
		5,633,430.54
	<b>TOTAL ASSETS</b>	<b>5,633,430.54</b>
		=====
<b>LIABILITIES</b>		
=====		
01-00-00-2010	Accounts Payable	0.00
01-00-00-2011	Accounts Payable - Court	0.00
01-00-00-2013	Accounts Payable - Other	0.00
01-00-00-2020	Wages Payable	0.00
01-00-00-2110	Taxes Payable - Payroll	0.00
01-00-00-2130	Taxes Payable - Court	0.00
01-00-00-2220	Retirement Payable - Employee	0.00
01-00-00-2230	Voluntary Deferred Comp.	0.00
01-00-00-2235	CHILD SUPPORT	0.00
01-00-00-2240	Court Taxes - Payable to State	18,540.97
01-00-00-2241	Court Taxes - IDF	141.48
01-00-00-2242	Court Taxes -Child Safety Seat	0.00
01-00-00-2243	Court Taxes - CJFS	0.80

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-00-00-2244	Court Taxes - CSS	0.00
01-00-00-2245	Court Taxes - Time Pay Fee	66.39
01-00-00-2246	Court Taxes - State OMNI	1,082.19
01-00-00-2247	Court Taxes - OMNI	0.00
01-00-00-2248	Court Taxes - Linebarger	2,818.96
01-00-00-2249	Court Taxes - Truancy Prevent	97.83
01-00-00-2250	Insurance Payable - Employee	0.00
01-00-00-2310	Deposits - Court Bonds	100.00
01-00-00-2322	UNCLAIMED PROPERTY	10.00
01-00-00-2650	General Obligation Bonds	0.00
01-00-00-2660	Certificates of Oblig-1999	0.00
01-00-00-2810	Accrued Payroll	0.00
01-00-00-2815	Accrued Vac Liability (Yr End)	0.00
01-00-00-2820	Unearned Income	79,900.34
01-00-00-2823	DEFERRED REVENUE	976,001.20
01-00-00-2930	Brown Subdivison Escrow	0.00
01-00-00-2940	Williamsburg Drainage Escrow	0.00
01-00-00-2945	Wood Lane Repaving Escrow	0.00
	TOTAL LIABILITIES	1,078,760.16
EQUITY		
=====		
01-00-00-3010	Fund Balance - G & A	2,622,263.27
01-00-00-3012	Fund Balance - Child Safety	0.00
01-00-00-3013	Fund Balance - Formal Reserves	869,075.00
	TOTAL BEGINNING EQUITY	3,491,338.27
	TOTAL REVENUE	6,543,082.49
	TOTAL EXPENDITURES	5,479,750.38
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,063,332.11
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	4,554,670.38
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	5,633,430.54
		=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Taxes</b>					
01-00-00-4010 Taxes - Current Year	5,369,871.00	8,203.41	5,334,742.71	99.35	35,128.29
01-00-00-4020 Taxes - Prior Years	5,000.00 (	113.42)	5,394.20	107.88 (	394.20)
01-00-00-4030 Taxes - Penalty & Interes	18,000.00	960.21	18,556.53	103.09 (	556.53)
TOTAL Taxes	5,392,871.00	9,050.20	5,358,693.44	99.37	34,177.56
<b>Franchise Fees</b>					
01-00-00-4110 Franchise Fees	254,212.00	29,854.98	202,486.12	79.65	51,725.88
01-00-00-4120 Sales Tax Revenue	225,000.00	20,722.17	176,177.62	78.30	48,822.38
TOTAL Franchise Fees	479,212.00	50,577.15	378,663.74	79.02	100,548.26
<b>Mun. Court Fines &amp; Fees</b>					
01-00-00-4210 Court - Fines	110,000.00	9,869.74	69,027.69	62.75	40,972.31
01-00-00-4215 Court - Time Pay Fees/Cit	0.00	221.09	260.55	0.00 (	260.55)
01-00-00-4216 Court - Time Pay Fees/Eff	0.00	5.78	5.78	0.00 (	5.78)
01-00-00-4217 Court - OMNI	0.00	46.78	74.78	0.00 (	74.78)
01-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
01-00-00-4225 Court - Child Safety 1015	0.00	125.00	400.00	0.00 (	400.00)
01-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
01-00-00-4227 Court - Local Truancy Pre	0.00	390.44	2,288.96	0.00 (	2,288.96)
01-00-00-4245 Court - Judicial Support	0.00	4.39	8.67	0.00 (	8.67)
01-00-00-4246 Court - Local Municipal J	0.00	7.82	45.79	0.00 (	45.79)
01-00-00-4260 Court - Security Fees	0.00	21.93	43.31	0.00 (	43.31)
01-00-00-4265 Local Building Security F	0.00	382.63	2,243.19	0.00 (	2,243.19)
01-00-00-4270 Court - Technology Fees	0.00	29.24	57.74	0.00 (	57.74)
01-00-00-4271 CHILD SAFETY HARRIS CO	0.00	428.25	830.57	0.00 (	830.57)
01-00-00-4275 Court - Local Court Tech	0.00	312.34	1,831.16	0.00 (	1,831.16)
TOTAL Mun. Court Fines & Fees	110,000.00	11,845.43	77,118.19	70.11	32,881.81
<b>Licenses &amp; Permits</b>					
01-00-00-4310 Permits - Animal Licenses	500.00	0.00	220.00	44.00	280.00
01-00-00-4315 Permits - Building	375,000.00	43,173.25	401,680.54	107.11 (	26,680.54)
01-00-00-4325 Permits - Miscellaneous	150.00	0.00	25.00	16.67	125.00
01-00-00-4350 Dedication Program	4,000.00	0.00	1,900.00	47.50	2,100.00
01-00-00-4351 Offsite Tree Program	0.00	5,000.00	5,000.00	0.00 (	5,000.00)
TOTAL Licenses & Permits	379,650.00	48,173.25	408,825.54	107.68 (	29,175.54)
<b>Interest Income</b>					
01-00-00-4910 Interest Income	64,048.00	7,129.95	51,308.90	80.11	12,739.10
TOTAL Interest Income	64,048.00	7,129.95	51,308.90	80.11	12,739.10
<b>Miscellaneous</b>					
01-00-00-4920 Miscellaneous Income	234,959.00	2,655.00	247,511.53	105.34 (	12,552.53)
TOTAL Miscellaneous	234,959.00	2,655.00	247,511.53	105.34 (	12,552.53)
<b>Ambulance Fees</b>					
01-00-00-4930 Ambulance Fees	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance Fees	0.00	0.00	0.00	0.00	0.00

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
Rent Income					
01-00-00-4940 Rent Income	15,984.00	0.00	15,984.15	100.00 (	0.15)
TOTAL Rent Income	15,984.00	0.00	15,984.15	100.00 (	0.15)
<hr/>					
Intergovernmental/Transfer					
01-00-00-4980 Intergovernmental Revenue	487,519.00	0.00	4,977.00	1.02	482,542.00
01-00-00-4990 Transfers In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	487,519.00	0.00	4,977.00	1.02	482,542.00
<hr/>					
TOTAL REVENUES	7,164,243.00	129,430.98	6,543,082.49	91.33	621,160.51
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CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND  
 Non Departmental

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Personnel</b>					
01-00-00-5010 Wages	390,194.00	28,397.96	263,970.31	67.65	126,223.69
01-00-00-5020 Wages - Overtime	1,000.00	152.63	685.09	68.51	314.91
01-00-00-5110 Payroll Taxes - FICA E	30,000.00	2,072.45	19,590.56	65.30	10,409.44
01-00-00-5120 Payroll Taxes - TWC	1,000.00	104.92	1,603.17	160.32	2,603.17
01-00-00-5210 Retirement - TMRS Empl	34,500.00	2,457.45	23,853.01	69.14	10,646.99
01-00-00-5211 RETIREMENT 457 PLAN	6,300.00	452.38	4,901.70	77.80	1,398.30
01-00-00-5310 Insurance - Workers Co	1,000.00	0.00	0.00	0.00	1,000.00
01-00-00-5325 Insurance - Dental	440.00	51.80	401.20	91.18	38.80
01-00-00-5330 Insurance - Disability	1,100.00	127.06	810.38	73.67	289.62
01-00-00-5340 Insurance - Medical	30,000.00	468.16	19,938.33	66.46	10,061.67
01-00-00-5350 Insurance - Life	250.00	22.40	173.60	69.44	76.40
01-00-00-5410 Contract Labor	0.00	0.00	0.00	0.00	0.00
01-00-00-5510 Employee Relations	1,000.00	138.28	1,111.25	111.13	111.25
TOTAL Personnel	496,784.00	34,445.49	333,832.26	67.20	162,951.74
<b>Public Safety</b>					
01-00-00-5600 Fire Department	1,537,122.00	140,016.15	1,187,132.42	77.23	349,989.58
01-00-00-5602 Police Department	2,119,750.00	174,478.50	1,750,793.00	82.59	368,957.00
01-00-00-5604 Public Safety Other	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL Public Safety	3,661,872.00	314,494.65	2,937,925.42	80.23	723,946.58
<b>Commodities</b>					
01-00-00-6250 Fuel	500.00	0.00	102.58	20.52	397.42
01-00-00-6410 Landscaping	41,000.00	2,750.00	37,282.48	90.93	3,717.52
01-00-00-6490 Janitorial	6,300.00	890.32	5,946.63	94.39	353.37
01-00-00-6650 Postage	2,000.00	9.41	1,689.51	84.48	310.49
01-00-00-6660 Printing & Stationary	3,300.00	1,353.76	3,018.23	91.46	281.77
01-00-00-6730 Supplies - General	4,000.00	411.58	4,076.32	101.91	76.32
01-00-00-6740 Supplies - Office	4,000.00	0.00	909.93	22.75	3,090.07
01-00-00-6810 Tools & Equipment	500.00	0.00	196.00	39.20	304.00
01-00-00-6890 Traffic Signs & Signal	5,000.00	0.00	2,991.50	59.83	2,008.50
TOTAL Commodities	66,600.00	5,415.07	56,213.18	84.40	10,386.82
<b>Maintenance</b>					
01-00-00-7110 Building Maintenance	12,250.00	1,415.00	3,974.06	32.44	8,275.94
01-00-00-7210 Equipment - Communicat	0.00	0.00	0.00	0.00	0.00
01-00-00-7220 Equipment - General	790.00	0.00	0.00	0.00	790.00
01-00-00-7230 Equipment - Office Equ	1,250.00	0.00	0.00	0.00	1,250.00
01-00-00-7410 Vehicles	1,500.00	0.00	25.50	1.70	1,474.50
TOTAL Maintenance	15,790.00	1,415.00	3,999.56	25.33	11,790.44
<b>Contract Services</b>					
01-00-00-7500 HC Appraisal District	50,000.00	0.00	35,167.00	70.33	14,833.00
01-00-00-7501 Tax Assessor - SBISD	8,000.00	0.00	8,000.00	100.00	0.00
01-00-00-7502 Prof Fees - Accounting	16,000.00	245.03	9,326.84	58.29	6,673.16
01-00-00-7503 Prof Fees - Eng. & Oth	50,000.00	4,500.00	38,491.40	76.98	11,508.60
01-00-00-7504 Prof Fees - LEGAL	50,000.00	4,576.00	44,699.27	89.40	5,300.73

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

01 -GENERAL FUND  
 Non Departmental

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-00-00-7505 Prof Fees - INSPECTION	115,000.00	20,864.48	147,232.78	128.03 (	32,232.78)
01-00-00-7506 Prof Services - Code E	0.00	0.00	0.00	0.00	0.00
01-00-00-7507 Legislative Consulting	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	289,000.00	30,185.51	282,917.29	97.90	6,082.71
Support Services					
01-00-00-8010 Advertising	5,000.00	250.00	5,443.76	108.88 (	443.76)
01-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
01-00-00-8130 Bank & Credit Card Cha	16,000.00	128.19	11,512.53	71.95	4,487.47
01-00-00-8140 Child Safety	0.00	0.00	0.00	0.00	0.00
01-00-00-8150 Community Relations	30,000.00	2,040.89	9,195.69	30.65	20,804.31
01-00-00-8170 Data Processing	45,000.00	2,074.57	22,572.20	50.16	22,427.80
01-00-00-8210 Delivery Service	150.00	0.00	93.84	62.56	56.16
01-00-00-8250 Dues/Tuition & Subscri	9,000.00	2,675.00	6,621.85	73.58	2,378.15
01-00-00-8260 Elections	12,500.00	0.00	0.00	0.00	12,500.00
01-00-00-8270 Electricity	5,000.00	508.32	4,154.04	83.08	845.96
01-00-00-8290 Emergency Management	650.00	0.00	301.90	46.45	348.10
01-00-00-8410 Animal Control	4,500.00	0.00	4,757.81	105.73 (	257.81)
01-00-00-8450 Insurance - General	17,350.00	0.00	290.00	1.67	17,060.00
01-00-00-8530 Meetings & Seminars	4,000.00	906.63	3,538.27	88.46	461.73
01-00-00-8610 Court - General	6,500.00	278.39	642.88	9.89	5,857.12
01-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
01-00-00-8625 Court - Technology	0.00	0.00	0.00	0.00	0.00
01-00-00-8626 Court - Security	0.00	0.00	0.00	0.00	0.00
01-00-00-8750 Special Fees/Codificat	4,000.00	0.00	2,662.54	66.56	1,337.46
01-00-00-8751 Dedication Program	4,000.00	0.00	6,022.74	150.57 (	2,022.74)
01-00-00-8752 Off-Site Tree Program	0.00	0.00	0.00	0.00	0.00
01-00-00-8805 Streets - Mosquito Spr	25,000.00	1,749.00	13,125.18	52.50	11,874.82
01-00-00-8810 Streets - Drainage	40,000.00	861.20	8,127.38	20.32	31,872.62
01-00-00-8830 Streets - Repairs	132,000.00	8,914.00	84,043.41	63.67	47,956.59
01-00-00-8835 Streets - TPDES	2,500.00	0.00	1,925.49	77.02	574.51
01-00-00-8890 Telephone	8,400.00	220.00	6,733.31	80.16	1,666.69
01-00-00-8930 Travel & Subsistence	4,000.00	0.00	224.85	5.62	3,775.15
TOTAL Support Services	375,550.00	20,606.19	191,989.67	51.12	183,560.33
Capital Outlay					
01-00-00-9140 Capital - Equip / Bld	0.00	0.00	0.00	0.00	0.00
01-00-00-9250 Capital Reserves	0.00	0.00	0.00	0.00	0.00
01-00-00-9251 RESERVE FACILITIES	0.00	0.00	0.00	0.00	0.00
01-00-00-9252 TRANSFER TO CAPITL PRO	1,595,000.00	0.00	1,595,000.00	100.00	0.00
01-00-00-9253 TRANSFER FOR BEAUTIFIC	40,000.00	0.00	40,000.00	100.00	0.00
01-00-00-9254 Transfer to Debt Servi	37,873.00	0.00	37,873.00	100.00	0.00
TOTAL Capital Outlay	1,672,873.00	0.00	1,672,873.00	100.00	0.00
TOTAL Non Departmental	6,578,469.00	406,561.91	5,479,750.38	83.30	1,098,718.62
TOTAL EXPENDITURES	6,578,469.00	406,561.91	5,479,750.38	83.30	1,098,718.62
REVENUES OVER/(UNDER) EXPENDITURES	585,774.00 (	277,130.93)	1,063,332.11	(	477,558.11)

03 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
03-00-00-1001	Cash in Bank	152,782.70	
03-00-00-1039	Cash Held by Tax Assessor	0.00	
03-00-00-1053	Reserves - Facilities	0.00	
03-00-00-1070	Certificates of Deposit	0.00	
03-00-00-1090	Cash in Transit	0.00	
03-00-00-1210	A/R - Property Taxes	81,469.11	
03-00-00-1215	Allow. for Uncollected Taxes	0.00	
03-00-00-1222	A/R Interest Income	0.00	
03-00-01-1990	DueTo/From G & A Fund	0.00	
03-00-10-1990	DueTo/From METRO	0.00	
03-00-11-1990	DueTo/From 2005 Bond Fund	0.00	
			234,251.81
TOTAL ASSETS			234,251.81
			=====
<b>LIABILITIES</b>			
=====			
03-00-00-2010	Accounts Payable	0.00	
03-00-00-2012	Accounts Payable - Other	0.00	
03-00-00-2013	Accounts Payable - Other	0.00	
03-00-00-2820	Unearned Income	102,301.02	
TOTAL LIABILITIES			102,301.02
<b>EQUITY</b>			
=====			
03-00-00-3010	Fund Balance	177,631.00	
TOTAL BEGINNING EQUITY			177,631.00
TOTAL REVENUE		1,242,062.29	
TOTAL EXPENDITURES		1,287,742.50	
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 45,680.21)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			131,950.79
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			234,251.81
			=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

03 -DEBT SERVICE

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Taxes</b>					
03-00-00-4010 Taxes - Current Year	1,125,679.00	1,719.88	1,093,240.97	97.12	32,438.03
03-00-00-4020 Taxes - Prior Years	1,000.00 (	22.63)	934.86	93.49	65.14
03-00-00-4030 Taxes - Penalty & Interes	4,000.00	200.93	3,883.46	97.09	116.54
TOTAL Taxes	1,130,679.00	1,898.18	1,098,059.29	97.12	32,619.71
<b>Interest Income</b>					
03-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<b>Intergovernmental/Transfer</b>					
03-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
03-00-00-4961 Bond Premium	0.00	0.00	0.00	0.00	0.00
03-00-00-4990 TRANSFER FROM UF	106,130.00	0.00	106,130.00	100.00	0.00
03-00-00-4991 TRANSFER FROM GF	37,873.00	0.00	37,873.00	100.00	0.00
TOTAL Intergovernmental/Transfer	144,003.00	0.00	144,003.00	100.00	0.00
<b>TOTAL REVENUES</b>	<b>1,274,682.00</b>	<b>1,898.18</b>	<b>1,242,062.29</b>	<b>97.44</b>	<b>32,619.71</b>



CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

03 -DEBT SERVICE  
 DEBT SERVICE

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
03-00-00-5910 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL Public Safety	0.00	0.00	0.00	0.00	0.00
Support Services					
03-00-00-8490 Interest Expense	336,993.00	159,971.25	336,992.50	100.00	0.50
03-00-00-8750 Special Fees	1,500.00	0.00	5,750.00	383.33 (	4,250.00)
03-00-00-8752 Bond Closing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	338,493.00	159,971.25	342,742.50	101.26 (	4,249.50)
Capital Outlay					
03-00-00-9690 2011 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9695 2012 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9697 2014 Bond Principal	185,000.00	0.00	185,000.00	100.00	0.00
03-00-00-9698 2020 - Bond Principal	760,000.00	0.00	760,000.00	100.00	0.00
03-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	945,000.00	0.00	945,000.00	100.00	0.00
TOTAL DEBT SERVICE	1,283,493.00	159,971.25	1,287,742.50	100.33 (	4,249.50)
TOTAL EXPENDITURES	1,283,493.00	159,971.25	1,287,742.50	100.33 (	4,249.50)
REVENUES OVER/(UNDER) EXPENDITURES	( 8,811.00)	( 158,073.07)	( 45,680.21)		36,869.21

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
04-00-00-1001	Cash in Bank	2,621,638.71
04-00-00-1050	Reserve -Vehicles & Technology	215,400.00
04-00-00-1053	Reserves - Facilities	0.00
04-00-00-1060	Reserve -Infrastructure Mngmt	0.00
04-00-00-1070	Certificates of Deposit	0.00
04-00-00-1080	Petty Cash	100.00
04-00-00-1090	Cash in Transit	0.00
04-00-00-1091	Prepaid Payroll	0.00
04-00-00-1092	Prepaid Water Credits	0.00
04-00-00-1221	A/R - MISC.	0.00
04-00-00-1222	A/R Interest Income	0.00
04-00-00-1230	A/R - Utilities	13,097.83
04-00-00-1231	A/R - Unbilled Utilites	109,489.02
04-00-00-1235	A/R - Doubtful Acct	( 17,546.19)
04-00-00-1240	A/R - BAD DEBT WRITE OFF	14,083.51
04-00-00-1310	Inventory	0.00
04-00-00-1610	Land	144,163.19
04-00-00-1620	Buildings & Improvements	2,192,373.42
04-00-00-1625	Construction in Progress	2,318,166.04
04-00-00-1650	Machinery & Equipment	91,016.72
04-00-00-1660	Automotive Equipment	226,854.10
04-00-00-1670	Furniture & Fixtures	48,873.14
04-00-00-1695	Accumulated Depreciation	0.00
04-00-00-1710	Treatment Rights	446,889.76
04-00-00-1715	Accumulated Amortization	0.00
04-00-00-1830	Capital Improvements	12,941,364.70
04-00-00-1900	DEF. OUTFLOWS-CONTR SUBSEQ.	49,781.81
04-00-00-1901	DEF. OUTFLOWS-DIFF. IN EXPER	10,670.16
04-00-00-1902	DEF. OUTFLOWS- DIFF. IN EARN	( 59,083.49)
04-00-00-1903	NET PENSION ASSET	0.00
04-00-00-1904	DEF. OUTFLOWS- DIFF IN ASSUMPT	3,007.42
04-00-00-1905	NET PENSION LIABILITY	35,154.65
04-00-00-1909	Def Inf- Def in Exp and Act Ex	( 223.04)
04-00-01-1620	Accum Depr - Building & Improv	( 1,112,856.56)
04-00-01-1650	Accum Depr - Mach & Equip	( 66,116.06)
04-00-01-1660	Accum Depr - Automotive Equip	( 115,213.59)
04-00-01-1670	Accum Depr - Furniture & Fix	( 40,991.14)
04-00-01-1830	Accum Depr-Infras-Utility	( 7,212,155.10)
04-00-01-1840	Accum Depr-Intangible-Utility	( 446,889.76)
04-00-01-1990	DueTo/From G & A Fund	0.00
04-00-10-1990	DueTo/From Metro Fund	0.00
04-00-11-1990	DueTo/From 2005 Bond Fund	0.00
		12,411,049.25
TOTAL ASSETS		12,411,049.25
		=====

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>LIABILITIES</b>		
=====		
04-00-00-2010	Accounts Payable	0.00
04-00-00-2012	Retainage Payable	0.00
04-00-00-2013	Accounts Payable - Other	0.00
04-00-00-2110	Taxes Payable - Payroll	0.00
04-00-00-2120	Taxes Payable - Sales Tax	0.00
04-00-00-2220	Retirement Payable - Employee	0.00
04-00-00-2230	Voluntary Deferred Comp	0.00
04-00-00-2235	CHILD SUPPORT	0.00
04-00-00-2250	Insurance Payable - Employee	0.00
04-00-00-2320	Deposits - Utilities	14,900.00
04-00-00-2321	Deposits - Utilities Refunds	2,046.35
04-00-00-2322	UNCLAIMED PROPERTY	0.00
04-00-00-2710	Treatment Obligation	0.00
04-00-00-2810	Accrued Payroll	0.00
04-00-00-2815	Accrued Vac Liability (Yr End)	6,979.85
04-00-00-2900	BONDS PAYABLE	5,374,381.05
	TOTAL LIABILITIES	5,398,307.25
<b>EQUITY</b>		
=====		
04-00-00-3010	Fund Balance	3,407,158.73
04-00-00-3013	Fund Balance - Formal Reserves	1,985,715.00
04-00-00-3030	Contributed Capital	1,612,822.19
	TOTAL BEGINNING EQUITY	7,005,695.92
	TOTAL REVENUE	2,530,590.62
	TOTAL EXPENDITURES	2,523,544.54
	TOTAL REVENUE OVER/(UNDER) EXPENSES	7,046.08
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	7,012,742.00
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	12,411,049.25
		=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

04 -UTILITY FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Water</b>					
04-00-00-4410 Water Sales	2,292,882.00	2,958.91	1,917,383.38	83.62	375,498.62
04-00-00-4420 Water Taps	60,000.00	5,420.00	44,110.00	73.52	15,890.00
TOTAL Water	2,352,882.00	8,378.91	1,961,493.38	83.37	391,388.62
<b>Waste Water</b>					
04-00-00-4510 Waste Water Sales	749,000.00	0.00	539,336.55	72.01	209,663.45
04-00-00-4520 Waste Water Taps	7,200.00	900.00	6,750.00	93.75	450.00
04-00-00-4610 Solid Waste Sales	0.00	0.00	0.00	0.00	0.00
04-00-00-4750 Late Payment Fees	16,000.00	3,927.49	12,530.69	78.32	3,469.31
TOTAL Waste Water	772,200.00	4,827.49	558,617.24	72.34	213,582.76
<b>Miscellaneous</b>					
04-00-00-4920 Miscellaneous Income	5,000.00	0.00	10,480.00	209.60 (	5,480.00)
TOTAL Miscellaneous	5,000.00	0.00	10,480.00	209.60 (	5,480.00)
<b>Intergovernmental/Transfer</b>					
04-00-00-4960 Contributed Capital	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>3,130,082.00</b>	<b>13,206.40</b>	<b>2,530,590.62</b>	<b>80.85</b>	<b>599,491.38</b>

04 -UTILITY FUND  
 UTILITIES

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Personnel</b>					
04-00-00-5010 Wages	482,612.00	37,772.91	341,742.38	70.81	140,869.62
04-00-00-5020 Wages - Overtime	27,000.00	2,165.75	20,450.70	75.74	6,549.30
04-00-00-5110 Payroll Taxes - FICA E	39,300.00	2,870.35	25,152.92	64.00	14,147.08
04-00-00-5120 Payroll Taxes - TWC	1,620.00	4.92	2,058.57	127.07 (	438.57)
04-00-00-5210 Retirement - TMRS Empl	53,500.00 (	2,743.58)	30,843.26	57.65	22,656.74
04-00-00-5211 Retirement 457 Plan	9,825.00	724.45	6,521.15	66.37	3,303.85
04-00-00-5310 Insurance-Workers Comp	7,800.00	0.00	0.00	0.00	7,800.00
04-00-00-5325 Insurance - Dental	1,260.00	102.68	853.44	67.73	406.56
04-00-00-5330 Insurance - Disability	1,875.00	188.58	1,380.50	73.63	494.50
04-00-00-5340 Insurance - Medical	50,000.00	4,331.69	41,852.23	83.70	8,147.77
04-00-00-5350 Insurance - Life	490.00	40.60	337.37	68.85	152.63
04-00-00-5410 Contract Labor	25,000.00	1,272.50	9,063.00	36.25	15,937.00
TOTAL Personnel	700,282.00	46,730.85	480,255.52	68.58	220,026.48
<b>Commodities</b>					
04-00-00-6090 Chemicals	20,000.00	3,083.54	6,666.45	33.33	13,333.55
04-00-00-6250 Fuel	7,000.00	1,976.29	5,669.48	80.99	1,330.52
04-00-00-6340 Garbage - Dumping Fees	1,500.00	352.60	980.00	65.33	520.00
04-00-00-6410 Landscaping	8,250.00	1,000.00	6,447.48	78.15	1,802.52
04-00-00-6490 Janitorial	1,200.00	283.32	1,796.90	149.74 (	596.90)
04-00-00-6650 Postage	3,000.00	663.09	2,864.50	95.48	135.50
04-00-00-6660 Printing & Stationary	2,500.00	905.58	2,900.42	116.02 (	400.42)
04-00-00-6730 Supplies - General	1,500.00	42.99	1,885.12	125.67 (	385.12)
04-00-00-6740 Supplies - Office	350.00	41.84	206.39	58.97	143.61
04-00-00-6810 Tools & Equipment	1,500.00	208.57	879.99	58.67	620.01
04-00-00-6970 Uniforms	3,000.00	177.28	1,757.28	58.58	1,242.72
TOTAL Commodities	49,800.00	8,735.10	32,054.01	64.37	17,745.99
<b>Maintenance</b>					
04-00-00-7110 Building Maintenance	6,700.00	819.80	2,630.52	39.26	4,069.48
04-00-00-7220 Equipment - General	0.00	0.00	0.00	0.00	0.00
04-00-00-7230 Equipment - Office Equ	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-7410 Vehicles	6,500.00	139.25	7,461.50	114.79 (	961.50)
TOTAL Maintenance	15,200.00	950.05	10,092.02	66.39	5,107.98
<b>Contract Services</b>					
04-00-00-7502 Prof Serv - Accounting	13,000.00	245.02	9,326.92	71.75	3,673.08
04-00-00-7510 Water - Fire Hydrants	13,500.00	22.36	9,087.70	67.32	4,412.30
04-00-00-7520 Water Well/Pumps	45,000.00	3,940.70	24,810.14	55.13	20,189.86
04-00-00-7530 Water - Tanks	0.00	0.00	0.00	0.00	0.00
04-00-00-7535 Water Lines	10,000.00	229.36	5,374.67	53.75	4,625.33
04-00-00-7540 Water - Water Meters	64,000.00	31.45	62,325.20	97.38	1,674.80
04-00-00-7610 Waste Water - Lines	10,000.00	60.72	104.28	1.04	9,895.72
04-00-00-7620 Waste Water - Manholes	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	155,500.00	4,529.61	111,028.91	71.40	44,471.09

04 -UTILITY FUND  
 UTILITIES

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Support Services</b>					
04-00-00-8001 Prof Fees - Engineerin	30,000.00	0.00	9,499.24	31.66	20,500.76
04-00-00-8002 Water Purchase/COH	740,000.00	164,710.22	517,865.63	69.98	222,134.37
04-00-00-8003 WW Treatment Fee	280,000.00	45,458.81	299,022.07	106.79 (	19,022.07)
04-00-00-8004 WW Treatment/COH	25,000.00	0.00	0.00	0.00	25,000.00
04-00-00-8010 Advertising	0.00	0.00	0.00	0.00	0.00
04-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
04-00-00-8130 Bank & Credit Card Cha	19,500.00	2,203.81	25,625.99	131.42 (	6,125.99)
04-00-00-8170 Data Processing	30,000.00	1,168.67	19,237.44	64.12	10,762.56
04-00-00-8210 Delivery Service	0.00	0.00	11.87	0.00 (	11.87)
04-00-00-8250 Dues/Tuition & Subscri	5,000.00	85.02	1,988.02	39.76	3,011.98
04-00-00-8270 Electricity	95,000.00	9,205.78	70,558.18	74.27	24,441.82
04-00-00-8450 Insurance - General	17,800.00	0.00	0.00	0.00	17,800.00
04-00-00-8630 Natural Gas	1,800.00	0.00	529.97	29.44	1,270.03
04-00-00-8722 Gain Loss on Sale of C	0.00	0.00	0.00	0.00	0.00
04-00-00-8750 Special Fees	120,000.00	2,077.92	115,842.31	96.54	4,157.69
04-00-00-8890 Telephone	13,000.00	594.81	7,873.37	60.56	5,126.63
04-00-00-8930 Travel & Subsistence	1,500.00	459.99	499.99	33.33	1,000.01
04-00-00-8990 Solid Waste Collectio(	32,760.00) (	2,730.00) (	24,570.00)	75.00 (	8,190.00)
TOTAL Support Services	1,345,840.00	223,235.03	1,043,984.08	77.57	301,855.92
<b>Capital Outlay</b>					
04-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
04-00-00-9250 TRANSFER TO UT CIP	740,000.00	0.00	740,000.00	100.00	0.00
04-00-00-9251 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9252 TRANSFER TO DEBT SERVI	106,130.00	0.00	106,130.00	100.00	0.00
04-00-00-9253 TRANSFER TO GENERAL FU	0.00	0.00	0.00	0.00	0.00
04-00-00-9400 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	846,130.00	0.00	846,130.00	100.00	0.00
<b>TOTAL UTILITIES</b>	<b>3,112,752.00</b>	<b>284,180.64</b>	<b>2,523,544.54</b>	<b>81.07</b>	<b>589,207.46</b>
<b>TOTAL EXPENDITURES</b>	<b>3,112,752.00</b>	<b>284,180.64</b>	<b>2,523,544.54</b>	<b>81.07</b>	<b>589,207.46</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>17,330.00 (</b>	<b>270,974.24)</b>	<b>7,046.08</b>		<b>10,283.92</b>

05 -COURT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
05-00-00-1001	Cash in Bank	7,918.52	
05-00-00-1018	Child Safety	10,938.68	
05-00-00-1019	Security Fund	9,471.28	
05-00-00-1020	Technology	0.00	
05-00-00-1053	Reserves - Facilities	0.00	
05-00-00-1222	A/R Interest Income	0.00	
			28,328.48
TOTAL ASSETS			28,328.48
			=====
<b>LIABILITIES</b>			
=====			
05-00-00-2010	Accounts Payable	0.00	
05-00-00-2011	Accounts Payable - Court	121.00	
05-00-00-2012	Accounts Payable - Other	0.00	
05-00-00-2013	Accounts Payable - Other	0.00	
05-00-00-2240	Court Taxes-Payable to State	0.00	
05-00-00-2241	Court Taxes- IDF	0.00	
05-00-00-2242	Court Taxes- Child Safety Seat	0.00	
05-00-00-2243	Court Taxes- CJFS	0.00	
05-00-00-2244	Court Taxes- CSS	0.00	
05-00-00-2245	Court Taxes- Time Pay Fee	0.00	
05-00-00-2246	Court Taxes- State OMNI	0.00	
05-00-00-2248	Court Taxes- Linebarger	0.00	
05-00-00-2249	Court Taxes- Truancy Prevent	0.00	
05-00-00-2310	Deposits- Court Bonds	284.00	
TOTAL LIABILITIES			405.00
<b>EQUITY</b>			
=====			
05-00-00-3010	FUND BALANCE	( 1,299.03)	
05-00-00-3012	Child Safety	9,620.75	
05-00-00-3016	Security Fund	16,160.78	
TOTAL BEGINNING EQUITY			24,482.50
TOTAL REVENUE			4,984.90
TOTAL EXPENDITURES			1,543.92
TOTAL REVENUE OVER/(UNDER) EXPENSES			3,440.98
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			27,923.46
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			28,328.48
			=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

05 -COURT FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Mun. Court Fines & Fees					
05-00-00-4210 Court- Fines	0.00	0.00	517.90	0.00 (	517.90)
05-00-00-4215 Court - Time Pay Fees/Cit	1,210.00	0.00	336.73	27.83	873.27
05-00-00-4216 Court - Time Pay Fees/ E	310.00	0.00	22.50	7.26	287.50
05-00-00-4217 Court - OMNI	650.00	0.00	425.18	65.41	224.82
05-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
05-00-00-4225 Child Safety 1015	1,650.00	0.00	964.37	58.45	685.63
05-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
05-00-00-4245 Court - Judicial Support	0.00	0.00	42.24	0.00 (	42.24)
05-00-00-4260 Security Fees	2,420.00	0.00	220.18	9.10	2,199.82
05-00-00-4270 Technology Fees	4,000.00	0.00	241.35	6.03	3,758.65
05-00-00-4271 CHILD SAFETY HARRIS CO	4,000.00	0.00	2,214.45	55.36	1,785.55
TOTAL Mun. Court Fines & Fees	14,240.00	0.00	4,984.90	35.01	9,255.10
Interest Income					
05-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>14,240.00</b>	<b>0.00</b>	<b>4,984.90</b>	<b>35.01</b>	<b>9,255.10</b>



CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

05 -COURT FUND  
 COURT RESERVES

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Support Services					
05-00-00-8140 Child Safety	150.00	0.00	0.00	0.00	150.00
05-00-00-8610 Court- General	0.00	0.00	0.00	0.00	0.00
05-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
05-00-00-8625 Technology	3,500.00	52.23	1,543.92	44.11	1,956.08
05-00-00-8626 Security	4,300.00	0.00	0.00	0.00	4,300.00
TOTAL Support Services	7,950.00	52.23	1,543.92	19.42	6,406.08
TOTAL COURT RESERVES	7,950.00	52.23	1,543.92	19.42	6,406.08
TOTAL EXPENDITURES	7,950.00	52.23	1,543.92	19.42	6,406.08
REVENUES OVER/(UNDER) EXPENDITURES	6,290.00 (	52.23)	3,440.98		2,849.02

06 -GF CAPITAL PROJECTS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
06-00-00-1001	Cash in Bank	1,321,899.57	
06-00-00-1050	Signals	0.00	
06-00-00-1053	Reserves - Facilities	0.00	
06-00-00-1060	Infra -Streets & Drainage	0.00	
06-00-00-1068	BEAUTIFICATION	6,163.53	
06-00-00-1222	A/R Interest Income	0.00	
			1,328,063.10
TOTAL ASSETS			1,328,063.10
			=====
<b>LIABILITIES</b>			
=====			
06-00-00-2010	Accounts Payable	0.00	
06-00-00-2012	Retainage Payable	82,469.90	
06-00-00-2013	Accounts Payable - Other	0.00	
TOTAL LIABILITIES			82,469.90
<b>EQUITY</b>			
=====			
06-00-00-3010	Fund Balance- Capital	2,004,130.01	
06-00-00-3013	Fund Balance - Formal Reserves	170,289.20	
TOTAL BEGINNING EQUITY			2,174,419.21
TOTAL REVENUE			1,635,000.00
TOTAL EXPENDITURES			2,563,826.01
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 928,826.01)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			1,245,593.20
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,328,063.10
			=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

06 -GF CAPITAL PROJECTS

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
06-00-00-4500 Annual Contribution	1,595,000.00	0.00	1,595,000.00	100.00	0.00
06-00-00-4600 Contributions from Reserv	0.00	0.00	0.00	0.00	0.00
06-00-00-4700 BEAUTIFICATION	40,000.00	0.00	40,000.00	100.00	0.00
06-00-00-4800 FACILITIES	0.00	0.00	0.00	0.00	0.00
06-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL	1,635,000.00	0.00	1,635,000.00	100.00	0.00
Interest Income					
06-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
Miscellaneous					
06-00-00-4920 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
Intergovernmental/Transfer					
06-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,635,000.00	0.00	1,635,000.00	100.00	0.00

06 -GF CAPITAL PROJECTS  
 GENERAL CAPITAL

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Support Services					
06-00-00-8832 BEAUTIFICATION	40,000.00	0.00	18,102.55	45.26	21,897.45
TOTAL Support Services	40,000.00	0.00	18,102.55	45.26	21,897.45
Capital Outlay					
06-00-00-9180 Infrastructure	0.00	0.00	0.00	0.00	0.00
06-00-00-9183 Drainage	1,399,636.00	23,016.00	1,470,176.45	105.04 (	70,540.45)
06-00-00-9183.01 Localized Drainage	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.02 Regional Drainage / Po	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.06 DRAINAGE EATON COURT	35,000.00	3,350.89	5,399.24	15.43	29,600.76
06-00-00-9184 Streets	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.01 Asphalt Rehabilitation	45,000.00	0.00	0.00	0.00	45,000.00
06-00-00-9184.02 Chapel Bell/Other Rate	1,200,000.00	103,868.10	1,020,568.99	85.05	179,431.01
06-00-00-9184.03 Gessner Northbound & M	75,000.00	360.00	22,501.13	30.00	52,498.87
06-00-00-9184.04 SIDEWALK	20,000.00	0.00	0.00	0.00	20,000.00
06-00-00-9190 Public Safety	0.00	0.00	0.00	0.00	0.00
06-00-00-9190.01 Village Fire Departmen	0.00	0.00	0.00	0.00	0.00
06-00-00-9191 Facilities	595,000.00	2,667.02	27,077.65	4.55	567,922.35
TOTAL Capital Outlay	3,369,636.00	133,262.01	2,545,723.46	75.55	823,912.54
TOTAL GENERAL CAPITAL	3,409,636.00	133,262.01	2,563,826.01	75.19	845,809.99
TOTAL EXPENDITURES	3,409,636.00	133,262.01	2,563,826.01	75.19	845,809.99
REVENUES OVER/(UNDER) EXPENDITURES	( 1,774,636.00)	( 133,262.01)	( 928,826.01)		( 845,809.99)

07 -UTILITY CAPITAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
07-00-00-1001	Cash in Bank	4,703,789.90	
07-00-00-1050	Reserve- Water Production	0.00	
07-00-00-1053	Reserves - Facilities	0.00	
07-00-00-1060	Infr- Water & Wastewater Lines	0.00	
07-00-00-1222	A/R Interest Income	0.00	
07-00-00-1620	BUILDING & IMPROVEMENTS	0.00	
07-00-00-1620	Accum Dep - Buildings & Imp	0.00	
07-00-00-1625	Construction in Progress	0.00	
07-00-00-1985	WATER WELL #5	0.00	
			4,703,789.90
TOTAL ASSETS			4,703,789.90
			=====
<b>LIABILITIES</b>			
=====			
07-00-00-2010	Accounts Payable	0.00	
07-00-00-2012	Retainage Payable	0.00	
07-00-00-2013	Accounts Payable - Other	0.00	
TOTAL LIABILITIES			0.00
<b>EQUITY</b>			
=====			
07-00-00-3010	FUND BALANCE	4,228,380.44	
07-00-00-3013	Fund Balance - Formal Reserves	0.28	
07-00-00-3030	Contributed Capital	0.00	
TOTAL BEGINNING EQUITY		4,228,380.72	
TOTAL REVENUE		740,000.00	
TOTAL EXPENDITURES		264,590.82	
TOTAL REVENUE OVER/(UNDER) EXPENSES		475,409.18	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			4,703,789.90
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			4,703,789.90
			=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

07 -UTILITY CAPITAL

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
07-00-00-4501 ANNUAL CONTRIB - UTILITY	0.00	0.00	0.00	0.00	0.00
07-00-00-4600 Contributions from Reserv	0.00	0.00	0.00	0.00	0.00
07-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Waste Water	0.00	0.00	0.00	0.00	0.00
Interest Income					
07-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
Intergovernmental/Transfer					
07-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
07-00-00-4990 Transfer In	740,000.00	0.00	740,000.00	100.00	0.00
TOTAL Intergovernmental/Transfer	740,000.00	0.00	740,000.00	100.00	0.00
<b>TOTAL REVENUES</b>	<b>740,000.00</b>	<b>0.00</b>	<b>740,000.00</b>	<b>100.00</b>	<b>0.00</b>

07 -UTILITY CAPITAL  
 DEPARTMENT 00

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Contract Services</b>					
07-00-00-7503 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7504 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7871 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<b>Support Services</b>					
07-00-00-8100 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<b>Capital Outlay</b>					
07-00-00-9180 Water & Wastewater	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.01 Trans Line to Taylor	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.02 Tele of Concrete Lines	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.03 TELEVISIONING SCADA	150,000.00	0.00	0.00	0.00	150,000.00
07-00-00-9180.04 Replace of Concrete Li	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.05 GENERATOR AT TAYLORCRE	400,000.00	0.00	147,465.00	36.87	252,535.00
07-00-00-9181 TRANS LINE TO TAYLOR C	0.00	0.00	0.00	0.00	0.00
07-00-00-9182 REPLACE CAST IRON LINE	100,000.00	0.00	892.94	0.89	99,107.06
07-00-00-9182.01 Water Well #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.02 WP#2 Recoat Storage Ta	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.03 WP #2 VFD Booster Pump	0.00	0.00	0.00	0.00	0.00
07-00-00-9183 TELE OF CONCRETE LINE	0.00	0.00	0.00	0.00	0.00
07-00-00-9184 REPLACE OF CONCRETE LI	100,000.00	0.00	0.00	0.00	100,000.00
07-00-00-9185 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9186 WP#2 RECOAT STORAGE TA	0.00	0.00	0.00	0.00	0.00
07-00-00-9187 WP #2 VFD BOOSTER PUMP	40,000.00	0.00	0.00	0.00	40,000.00
07-00-00-9188 Irrigation Systems	30,000.00	0.00	0.00	0.00	30,000.00
07-00-00-9191 Facilities	1,105,000.00	4,944.43	50,308.52	4.55	1,054,691.48
07-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
07-00-00-9201.01 CONTRA EXPENSE	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.04 Transfer to Utility Fu	0.00	0.00	0.00	0.00	0.00
07-00-00-9700 VEHICLES	17,610.00	4,634.36	23,424.36	133.02	( 5,814.36)
07-00-00-9701 EQUIPMENT	47,120.00	0.00	42,500.00	90.20	4,620.00
TOTAL Capital Outlay	1,989,730.00	9,578.79	264,590.82	13.30	1,725,139.18
<hr/>					
TOTAL DEPARTMENT 00	1,989,730.00	9,578.79	264,590.82	13.30	1,725,139.18
<hr/>					
TOTAL EXPENDITURES	1,989,730.00	9,578.79	264,590.82	13.30	1,725,139.18
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 1,249,730.00)	( 9,578.79)	475,409.18		( 1,725,139.18)

09 -SOLID WASTE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
09-00-00-1001	Cash In Bank	133,893.78	
09-00-00-1053	Reserves - Facilities	0.00	
09-00-00-1090	CASH IN TRANSIT	0.00	
09-00-00-1222	A/R Interest Income	0.00	
09-00-00-1230	A/R - Utilities	4,644.35	
09-00-00-1231	A/R - Unbilled Utilities	22,689.80	
09-00-00-1235	A/R - Doubtful Accounts	( 3,123.41)	
09-00-00-1240	A/R - BAD DEBT WRITE OFF	2,572.65	
			160,677.17
TOTAL ASSETS			160,677.17
=====			
<b>LIABILITIES</b>			
=====			
09-00-00-2010	Accounts Payable	0.00	
09-00-00-2012	Accounts Payable - Other	0.00	
09-00-00-2013	Accounts Payable - Other	0.00	
09-00-00-2120	Taxes Payable - Sales Tax	0.00	
TOTAL LIABILITIES			0.00
<b>EQUITY</b>			
=====			
09-00-00-3010	FUND BALANCE	153,323.63	
09-00-00-3030	Contributed Capital	0.00	
TOTAL BEGINNING EQUITY		153,323.63	
TOTAL REVENUE		336,844.40	
TOTAL EXPENDITURES		329,490.86	
TOTAL REVENUE OVER/(UNDER) EXPENSES		7,353.54	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			160,677.17
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			160,677.17
=====			



CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

09 -SOLID WASTE

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
09-00-00-4610 Solid Waste Sales	495,200.00	11,184.48	334,874.48	67.62	160,325.52
09-00-00-4750 Late Fee - Penalty	0.00	437.95	1,969.92	0.00 (	1,969.92)
TOTAL Waste Water	495,200.00	11,622.43	336,844.40	68.02	158,355.60
Miscellaneous					
09-00-00-4920 Misc. Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>495,200.00</b>	<b>11,622.43</b>	<b>336,844.40</b>	<b>68.02</b>	<b>158,355.60</b>

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

09 -SOLID WASTE  
 SOLID WASTE

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Support Services					
09-00-00-8130 Banking/CC Fees	1,000.00	196.92	1,196.92	119.69 (	196.92)
09-00-00-8990 Solid Waste Collection	448,305.00	37,834.52	299,868.73	66.89	148,436.27
09-00-00-8991 Administration Fee	32,760.00	2,730.00	28,425.21	86.77	4,334.79
TOTAL Support Services	482,065.00	40,761.44	329,490.86	68.35	152,574.14
TOTAL SOLID WASTE	482,065.00	40,761.44	329,490.86	68.35	152,574.14
TOTAL EXPENDITURES	482,065.00	40,761.44	329,490.86	68.35	152,574.14
REVENUES OVER/(UNDER) EXPENDITURES	13,135.00 (	29,139.01)	7,353.54		5,781.46

10 -METRO FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
10-00-00-1001	Cash in Bank	421,657.49	
10-00-00-1053	Reserves - Facilities	0.00	
10-00-00-1090	Cash in Transit	0.00	
10-00-00-1221	A/R - Interest	0.00	
10-00-00-1222	A/R Interest Income	0.00	
10-00-01-1990	DueTo/From G & A Fund	0.00	
10-00-03-1990	DueTo/From Debt Service Fund	0.00	
10-00-04-1990	DueTo/From Utility Fund	0.00	
			421,657.49
TOTAL ASSETS			421,657.49
			=====
<b>LIABILITIES</b>			
=====			
10-00-00-2010	Accounts Payable	0.00	
10-00-00-2012	Accounts Payable - Other	0.00	
10-00-00-2013	Accounts Payable - Other	0.00	
TOTAL LIABILITIES			0.00
<b>EQUITY</b>			
=====			
10-00-00-3010	Fund Balance	509,579.54	
TOTAL BEGINNING EQUITY		509,579.54	
TOTAL REVENUE		0.00	
TOTAL EXPENDITURES		87,922.05	
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 87,922.05)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			421,657.49
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			421,657.49
			=====

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2022

10 -METRO FUND

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
10-00-00-4810 Sales Tax Metro	134,000.00	0.00	0.00	0.00	134,000.00
TOTAL Waste Water	134,000.00	0.00	0.00	0.00	134,000.00
Interest Income					
10-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>134,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>134,000.00</b>

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

10 -METRO FUND  
 METRO

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Commodities</b>					
10-00-00-6890 Traffic Signs & Signal	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
<b>Support Services</b>					
10-00-00-8130 Bank Charges	0.00	0.00	0.00	0.00	0.00
10-00-00-8720 Prof Fees - Eng. / Oth	0.00	0.00	0.00	0.00	0.00
10-00-00-8721 Prof Fees - Eng Mem/Ge	0.00	0.00	0.00	0.00	0.00
10-00-00-8770 Administrative Costs	0.00	0.00	0.00	0.00	0.00
10-00-00-8810 Streets - Right of Way	90,000.00	10,065.00	63,533.38	70.59	26,466.62
10-00-00-8820 Streets - Lighting	24,000.00	1,308.46	12,303.67	51.27	11,696.33
10-00-00-8830 Streets - Repairs	20,000.00	0.00	12,085.00	60.43	7,915.00
TOTAL Support Services	134,000.00	11,373.46	87,922.05	65.61	46,077.95
<b>Capital Outlay</b>					
10-00-00-9180 Capital Infrastructure	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00
<b>TOTAL METRO</b>	<b>134,000.00</b>	<b>11,373.46</b>	<b>87,922.05</b>	<b>65.61</b>	<b>46,077.95</b>
<b>TOTAL EXPENDITURES</b>	<b>134,000.00</b>	<b>11,373.46</b>	<b>87,922.05</b>	<b>65.61</b>	<b>46,077.95</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>0.00</b>	<b>( 11,373.46)</b>	<b>( 87,922.05)</b>		<b>87,922.05</b>

14 -FUEL STATION

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
14-00-00-1001	Cash	17,460.71	
14-00-00-1221	A/R - Misc.	0.00	
14-00-00-1310	Inventory	0.00	
14-00-01-1990	Due tofrom General Fund	0.00	
			17,460.71
TOTAL ASSETS			17,460.71
=====			
<b>LIABILITIES</b>			
=====			
14-00-00-2010	Accounts Payable	0.00	
TOTAL LIABILITIES			0.00
<b>EQUITY</b>			
=====			
14-00-00-3010	Fund Balance	27,227.15	
TOTAL BEGINNING EQUITY		27,227.15	
TOTAL REVENUE		19,614.04	
TOTAL EXPENDITURES		29,380.48	
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 9,766.44)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			17,460.71
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			17,460.71
=====			

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

14 -FUEL STATION

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Miscellaneous					
14-00-00-4921 City of Bunker Hill	6,906.00	0.00	5,433.59	78.68	1,472.41
14-00-00-4922 City of Hunters Creek	10,356.00	0.00	0.00	0.00	10,356.00
14-00-00-4923 MVPD	101,988.00	0.00	9,857.04	9.66	92,130.96
14-00-00-4924 Hedwig Village	48,313.00	0.00	4,121.25	8.53	44,191.75
14-00-00-4925 Village Fire Department	0.00	0.00	0.00	0.00	0.00
14-00-00-4926 ADMIN FEE	0.00	0.00	202.16	0.00	202.16
TOTAL Miscellaneous	167,563.00	0.00	19,614.04	11.71	147,948.96
TOTAL REVENUES	167,563.00	0.00	19,614.04	11.71	147,948.96

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

14 -FUEL STATION  
 G & A

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Commodities</b>					
14-00-00-6250 Fuel	162,563.00	0.00	29,180.48	17.95	133,382.52
TOTAL Commodities	162,563.00	0.00	29,180.48	17.95	133,382.52
<b>Maintenance</b>					
14-00-00-7110 Building Maintenance	0.00	0.00	200.00	0.00 (	200.00)
TOTAL Maintenance	0.00	0.00	200.00	0.00 (	200.00)
<b>Support Services</b>					
14-00-00-8450 General Insurance	700.00	0.00	0.00	0.00	700.00
14-00-00-8991 Admin Fee to GF	4,300.00	0.00	0.00	0.00	4,300.00
TOTAL Support Services	5,000.00	0.00	0.00	0.00	5,000.00
<b>TOTAL G &amp; A</b>	<b>167,563.00</b>	<b>0.00</b>	<b>29,380.48</b>	<b>17.53</b>	<b>138,182.52</b>
<b>TOTAL EXPENDITURES</b>	<b>167,563.00</b>	<b>0.00</b>	<b>29,380.48</b>	<b>17.53</b>	<b>138,182.52</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>0.00</b>	<b>0.00 (</b>	<b>9,766.44)</b>		<b>9,766.44</b>



15 -GF DRAINAGE DETENTION CON

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
15-00-00-1001	Cash in Bank	137,660.23	
15-00-00-1016	Allegiance Bank	0.00	
			137,660.23
TOTAL ASSETS			137,660.23
			=====
<b>LIABILITIES</b>			
=====			
15-00-00-2010	Accounts Payable	0.00	
15-00-00-2012	Retainage Payable	0.00	
	TOTAL LIABILITIES		0.00
<b>EQUITY</b>			
=====			
15-00-00-3010	Fund Balance	1,938,024.23	
	TOTAL BEGINNING EQUITY	1,938,024.23	
TOTAL REVENUE			0.00
TOTAL EXPENDITURES		1,800,364.00	
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 1,800,364.00)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			137,660.23
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			137,660.23
			=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

15 -GF DRAINAGE DETENTION CON

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Intergovernmental/Transfer					
15-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
15-00-00-4961 Net Premium	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

15 -GF DRAINAGE DETENTION CON  
 G & A

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Contract Services</b>					
15-00-00-7503 PS Engineering & Other	0.00	0.00	0.00	0.00	0.00
15-00-00-7504 PS - LEGAL	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
<b>Support Services</b>					
15-00-00-8751 Underwriter Discount	0.00	0.00	0.00	0.00	0.00
15-00-00-8752 Closing Cost	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
<b>Capital Outlay</b>					
15-00-00-9183 Drainage at BHE	1,800,364.00	0.00	1,800,364.00	100.00	0.00
15-00-00-9250 Transfer to General Co	0.00	0.00	0.00	0.00	0.00
15-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	1,800,364.00	0.00	1,800,364.00	100.00	0.00
<b>TOTAL G &amp; A</b>	<b>1,800,364.00</b>	<b>0.00</b>	<b>1,800,364.00</b>	<b>100.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>1,800,364.00</b>	<b>0.00</b>	<b>1,800,364.00</b>	<b>100.00</b>	<b>0.00</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 1,800,364.00)</b>	<b>0.00</b>	<b>( 1,800,364.00)</b>		<b>0.00</b>

16 -UF Well and Trans Line

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
=====		
16-00-00-1001	Cash in Bank	( 2,060,732.98)
16-00-00-1016	Allegiant Bank	0.00
		( 2,060,732.98)
TOTAL ASSETS		( 2,060,732.98)
		=====
<b>LIABILITIES</b>		
=====		
16-00-00-2010	Accounts Payable	0.00
16-00-00-2011	ACCOUNTS PAYABLE YE	0.00
16-00-00-2012	Retainage Payable	370,818.10
16-00-00-2800	Accrued Interest	26,533.00
16-00-00-2850	Net Premium Liability	0.00
16-00-00-2900	ST Bonds Payable	0.00
16-00-00-2901	LT Bonds Payable	0.00
TOTAL LIABILITIES		397,351.10
<b>EQUITY</b>		
=====		
16-00-00-3010	Fund Balance	( 270,136.93)
TOTAL BEGINNING EQUITY		( 270,136.93)
TOTAL REVENUE		0.00
TOTAL EXPENDITURES		2,187,947.15
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 2,187,947.15)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		( 2,458,084.08)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		( 2,060,732.98)
		=====

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2022

16 -UF Well and Trans Line

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Intergovernmental/Transfer					
16-00-00-4960 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00

16 -UF Well and Trans Line  
 PUBLIC WORKS

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Commodities</b>					
16-00-00-6410 LANDSCAPING WW#5	100,000.00	3,036.51	4,637.39	4.64	95,362.61
TOTAL Commodities	100,000.00	3,036.51	4,637.39	4.64	95,362.61
<b>Contract Services</b>					
16-00-00-7503 PS -Engineering Well	265,000.00	0.00	279,174.85	105.35 (	14,174.85)
16-00-00-7504 PS- Engineering Trans	0.00	0.00	0.00	0.00	0.00
16-00-00-7505 PS-Legal Fees Well	0.00	0.00	0.00	0.00	0.00
16-00-00-7506 PS-Legal Fees Trans Li	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	265,000.00	0.00	279,174.85	105.35 (	14,174.85)
<b>Support Services</b>					
16-00-00-8010 Advertisement Well	0.00	0.00	0.00	0.00	0.00
16-00-00-8011 Advertisement Trans Li	0.00	0.00	0.00	0.00	0.00
16-00-00-8490 Interest Expense	0.00	0.00	0.00	0.00	0.00
16-00-00-8750 Closing Costs	150,000.00	0.00	0.00	0.00	150,000.00
16-00-00-8751 Underwriter Discount	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	150,000.00	0.00	0.00	0.00	150,000.00
<b>Capital Outlay</b>					
16-00-00-9053 Drilling Design and Co	1,050,000.00	0.00	1,230,964.37	117.23 (	180,964.37)
16-00-00-9054 Restor Design and Cons	0.00	0.00	0.00	0.00	0.00
16-00-00-9055 Construction Trans Lin	1,900,000.00	0.00	673,170.54	35.43	1,226,829.46
16-00-00-9100 Contingency - Well	0.00	0.00	0.00	0.00	0.00
16-00-00-9201 Net Premium Amortizati	0.00	0.00	0.00	0.00	0.00
16-00-00-9201.01 CONTRA ACCOUNT	0.00	0.00	0.00	0.00	0.00
16-00-00-9250 Transfer to Utility Co	0.00	0.00	0.00	0.00	0.00
16-00-00-9700 ALL TERRAINE VEHICLE	0.00	0.00	0.00	0.00	0.00
16-00-00-9701 MINI ESCAVATOR	0.00	0.00	0.00	0.00	0.00
16-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	2,950,000.00	0.00	1,904,134.91	64.55	1,045,865.09
<hr/>					
TOTAL PUBLIC WORKS	3,465,000.00	3,036.51	2,187,947.15	63.14	1,277,052.85
<hr/>					
TOTAL EXPENDITURES	3,465,000.00	3,036.51	2,187,947.15	63.14	1,277,052.85
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 3,465,000.00) (	3,036.51) (	2,187,947.15)		( 1,277,052.85)

17 -Offsite Tree Program

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
17-00-00-1000	POOLED CASH	0.04	
17-00-00-1001	Cash in Bank	136,804.12	
			136,804.16
TOTAL ASSETS			136,804.16
			=====
<b>LIABILITIES</b>			
=====			
17-00-00-2010	Accounts Payable	0.00	
TOTAL LIABILITIES			0.00
<b>EQUITY</b>			
=====			
17-00-00-3010	FUND BALANCE	143,171.00	
TOTAL BEGINNING EQUITY		143,171.00	
TOTAL REVENUE		39,935.00	
TOTAL EXPENDITURES		46,301.84	
TOTAL REVENUE OVER/(UNDER) EXPENSES		( 6,366.84)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			136,804.16
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			136,804.16
			=====

CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

17 -Offsite Tree Program

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
Licenses & Permits					
17-00-00-4351 Offsite Tree Program Rev	60,000.00	0.00	39,935.00	66.56	20,065.00
TOTAL Licenses & Permits	60,000.00	0.00	39,935.00	66.56	20,065.00
Intergovernmental/Transfer					
17-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	60,000.00	0.00	39,935.00	66.56	20,065.00
	=====	=====	=====	=====	=====



CITY OF BUNKER HILL VILLAGE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2022

17 -Offsite Tree Program  
 NON-DEPARTMENTAL

75.00% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Support Services					
17-00-00-8752 Offsite Tree Program E	100,000.00	0.00	46,301.84	46.30	53,698.16
TOTAL Support Services	100,000.00	0.00	46,301.84	46.30	53,698.16
TOTAL NON-DEPARTMENTAL	100,000.00	0.00	46,301.84	46.30	53,698.16
TOTAL EXPENDITURES	100,000.00	0.00	46,301.84	46.30	53,698.16
REVENUES OVER/(UNDER) EXPENDITURES	( 40,000.00)	0.00	( 6,366.84)		( 33,633.16)

99 -POOLED CASH

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<b>ASSETS</b>			
=====			
99-00-00-1000	Pooled Cash	11,807,016.15	
99-00-00-1053	Reserves - Facilities	0.00	
99-00-00-1222	A/R Interest Income	0.00	
99-00-00-1350	ADVANCES	( 146.00)	
99-00-99-1900	Due From Other Funds	0.00	
			11,806,870.15
TOTAL ASSETS			11,806,870.15
			=====
<b>LIABILITIES</b>			
=====			
99-00-00-2010	Accounts Payable	0.00	
99-00-00-2012	Accounts Payable - Other	87.64	
99-00-00-2013	Accounts Payable - Other	4,444.92	
99-00-00-2020	Wages Payable	0.00	
99-00-99-2900	Due to Other Funds	11,802,337.59	
TOTAL LIABILITIES			11,806,870.15
<b>EQUITY</b>			
=====			
99-00-00-3010	Fund Balance - G & A	0.00	
TOTAL BEGINNING EQUITY			0.00
TOTAL REVENUE			0.00
TOTAL EXPENDITURES			0.00
TOTAL REVENUE OVER/(UNDER) EXPENSES			0.00
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			0.00
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			11,806,870.15
			=====

CITY OF BUNKER HILL VILLAGE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2022

99 -POOLED CASH

75.00% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS  
September 20, 2022 at 5:30 P.M.**

**I. CALL TO ORDER**

Mayor Robert Lord called the meeting to order at 5:01 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

*Those Present:*

Mayor Robert Lord  
Councilmember Susan Schwartz  
Councilmember Keith Brown  
Councilmember Eric Thode  
Councilmember Laurie Rosenbaum  
Councilmember Carl Moerer

*Also in Attendance:*

Karen Glynn, City Administrator  
Steve Smith, Dir. of Public Works/Bldg. Official  
Loren Smith, City Attorney  
Jennifer Namie, Assistant to the City Secretary  
Ray Schultz, MVPD, Chief of Police  
Susan Grass, Finance Director  
Mallory Pack, Administrative Assistant to the City Administrator

**EXECUTIVE SESSION**

**THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF THE CITY ADMINISTRATOR.**

**THE CITY COUNCIL WILL MEET IN CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH THE CITY ATTORNEY REGARDING PENDING OR THREATENED LITIGATION.**

*Mayor Lord convened into closed executive session at 5:03 p.m.*

*Mayor Lord reconvened and called the regular meeting to order at 6:00 p.m.*

**II. PLEDGE OF ALLEGIANCE**

Boy Scout Connor Davis led the Pledge of Allegiance.

**III. PROCLAMATION – *World Teachers’ Day 2022***

Mayor Lord announced World Teachers’ Day 2022 and read the proclamations.

**IV. CITIZEN COMMENTS**

**There were no citizen comments.**

**V. PRESENTATION AND PUBLIC HEARINGS**

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW:

**A. PRESENTATION AND PUBLIC HEARING ON THE PROPOSED BUDGET FOR 2023 AND THE PROPOSED 2022 TAX RATE TO SUPPORT THE BUDGET - *Karen Glynn, City Administrator and Susan Grass, Finance Director***

Karen Glynn, City Administrator, presented this item.

In accordance with the Local Government Code, Chapter 102, Texas cities are required to file and adopt an annual budget. The 2023 Budget was filed on August 4, 2022, and the City Council took action to approve a proposed tax rate of \$0.27500/\$100 of assessed value pursuant to Senate Bill 2. In addition, the budget includes a 6% increase in Utility Rates for Residential and an 8% increase for Non-Residential.

Ms. Glynn presented the details of the proposed 2023 Budget based on the proposed 2022 Tax Rate which impacts the General and Debt Service Funds. In addition, the Utility and other Funds were also presented.

The Capital Improvements Plan continues an aggressive pay-as-you-go program within the property tax rate and utility rate structure, funding \$3.8 million in projects:

- Asphalt Rehab for Bunker Hill, Taylor Crest and Evaluation of Strey and Knipp
- Design for the Memorial Dr. and Gessner Road Improvements
- Rehabilitation of Water and Wastewater Lines
- Complete Public Works Disaster Operations Building
- Meter Replacement, Sidewalk Rehab, MVPD CIP and other various projects

The City is required to hold public hearings on the budget and the tax rate.

The notices of the public hearings were in the City’s newspaper of record, on the City’s website and bulletin board. The City had received no public comments.

**B. ADOPTION OF BUDGET**

**THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2023 PROPOSED BUDGET**

*Mayor Lord opened the public hearing at 6:30 p.m.*

**There were no comments from the public on this item.**

*Mayor Lord closed the public hearing at 6:31 p.m.*

**CONSIDERATION AND POSSIBLE ACTION OF ORDINANCE 22-582 ADOPTING THE CITY OF BUNKER HILL VILLAGE, TEXAS ANNUAL BUDGET FOR THE YEAR 2023, MAKING APPROPRIATIONS FOR THE CITY FOR SUCH YEAR AS REFLECTED IN SAID BUDGET; ESTABLISHING THE PROCEDURE FOR INTRA-BUDGET TRANSFERS; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT**

Ordinance 22-582 adopts the 2023 Budget which must be adopted first.

**A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to approve Ordinance No. 22-582.**

**Roll Call Vote:**

**Schwartz – Yes**

**Brown – Yes**

**Thode – Yes**

**Rosenbaum – Yes**

**Moerer – Yes**

**The motion carried 5 – 0**

**C. ADOPTION TAX RATE**

**THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE INPUT FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2022 PROPOSED PROPERTY TAX RATE TO SUPPORT THE 2023 BUDGET**

*Mayor Lord opened the public hearing at 6:33 p.m.*

**There were no comments from the public on this item.**

*Mayor Lord closed the public hearing at 6:34 p.m.*

**CONSIDERATION AND POSSIBLE ACTION OF THE 2022 PROPOSED MAINTENANCE AND OPERATING TAX RATE OF \$0.234752/\$100 OF**

**ASSESSED VALUATION ON ALL AUTHORIZED PROPERTY WITHIN THE CITY TO FUND THE 2023 BUDGET**

**A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve a Maintenance & Operating Tax Rate of \$0.234752/\$100.**

**Record Vote:**

**Schwartz – Yes**

**Brown – Yes**

**Thode – Yes**

**Rosenbaum – Yes**

**Moerer – Yes**

**The motion carried 5 - 0**

**CONSIDERATION AND POSSIBLE ACTION OF THE 2022 PROPOSED DEBT SERVICE TAX RATE OF \$0.040248/\$100 OF ASSESSED VALUATION ON ALL AUTHORIZED PROPERTY WITHIN THE CITY TO FUND THE 2023 DEBT OBLIGATION**

**A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve a Debt Service Tax Rate of \$0.040248/\$100.**

**Record Vote:**

**Schwartz – Yes**

**Brown – Yes**

**Thode – Yes**

**Rosenbaum – Yes**

**Moerer – Yes**

**The motion carried 5 - 0**

**CONSIDERATION AND POSSIBLE ACTION OF ORDINANCE 22-583 FOR THE ASSESSMENT, LEVY, AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE YEAR 2022 AND FOR EACH YEAR THEREAFTER UNTIL OTHERWISE PROVIDED; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HERewith**

**A motion was made by Councilmember Schwartz to approve Ordinance No. 22-583, stating that the property tax rate be increased by the adoption of a tax rate of 0.275000, which is effectively a 4.12 percent increase in the tax rate. The motion was seconded by Councilmember Brown.**

**Record Vote:**  
**Schwartz – Yes**  
**Brown – Yes**  
**Thode – Yes**  
**Rosenbaum – Yes**  
**Moerer – Yes**

**The motion carried 5 – 0**

## **VI. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT**

- A. Update on Activities – Chief Ray Schultz gave an update on activities including personnel, calls for service, and the 2022 Budget.
- Chief Shultz reported the Department is under budget.
  - Effective January 1, 2023 the Department will transition from a 25-year retirement plan with TMRS to a 20-year retirement plan.
  - The Department has seen an increase in applications for dispatch and officers.
  - The Automatic License Plate Readers (ALPR) System has continued to be an effective tool to solve crimes and recover property.

## **VII. VILLAGE FIRE DEPARTMENT REPORT**

- A. Update on Activities – Fire Commissioner Keith Brown provided a report on activities, staffing, calls for service, and response times.
- Fire Commissioner Brown reported that there were concerns about the Department going over budget in over-time expenditures.
  - The fire station garage doors are in the process of being upgraded to ensure the station is impact resistant to satisfy the Coastal Zone.
  - The roof of the fire station will be upgraded to satisfy the Coastal Zone requirements.
  - The new ambulance will arrive by mid-2023.
- B. Consideration and Possible Action to Approve a Budget Amendment to the 2022 Fire Department Budget Transferring \$150,000.00 from the EMS Revenue Account to the Fire Department Operating Budget for Replacement of Bunker Gear as Recommended by the Fire Commission

Commissioner Brown cited recent information provided by the Fire Chief regarding studies that reported potential health concerns over cancer-causing PFAS chemicals in the material of the Bunker Gear. The Department follows a scheduled gear-replacement; however, there are still needs with some of the current gear. The requested transfer of funds will expedite gear replacement for the problematic gear and provide 10 new PFAS-free fire suits.

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Brown to approve the transfer of \$150,000.00 from the EMS Revenue Account to the Fire Department Operating Budget for the replacement of Bunker Gear.**



### VIII. MAYOR'S REPORT

- A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 22-584, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

An Ordinance Declaring an Emergency was approved by the City Council on March 24, 2020 and later extended. The proposed ordinance includes an additional extension through October 2022 and ensures that any support needed from other agencies would be available to the City.

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to adopt Ordinance No. 22-584 extending a Public Health Emergency and State of Disaster due to the outbreak of COVID-19.**

Councilmember Thode abstained which is considered a “no” vote.

**The motion carried 4 – 1**

- B. DISCUSSION AND POSSIBLE ACTION REGARDING DESIGNATION OF A REPRESENTATIVE AND AN ALTERNATE TO THE GENERAL ASSEMBLY OF THE HOUSTON-GALVESTON AREA COUNCIL FOR 2022 – 2023

**A motion was made by Councilmember Brown and seconded by Councilmember Rosenbaum to designate Councilmember Schwartz as representative and Councilmember Thode as alternate to the General Assembly of the Houston-Galveston Area Council for 2022 – 2023.**

**The motion carried 5 – 0**

- C. Report on Activities and Upcoming Events

- Mayors Meeting – Mayors continue to coordinate a meeting date.
- Holiday Reception Event – December 13, 2022
- Twinkle Light Parade – The annual community event will be held on December 15, 2022.
- Appointment of Mr. Robert Swanson as a Director to the Gulf Coast Authority Board of Directors by the Municipalities Waste Disposal Council of Harris County - Mr. Swanson was appointed to the Board. The Mayor will be meeting with him to learn more about him and this Board.

- D. Committee Reports/Updates

- Beautification Committee – Mayor Lord commended the work of the Beautification Committee and its selection of drought resilient plants. The Committee intends to get back to work on projects in October, including the landscaping by the new water well site.
- Technology Committee – The Technology Committee met on September 20, 2022 and discussed how to maximize existing infrastructure for the installation

of Verizon Nodes. The Committee also recommended that Mayor Lord sign the American Tower Agreement.

- Public Safety Committee will be showcased at the upcoming City Hall Open House.
- Drainage Committee will be showcased at the upcoming City Hall Open House.

## **IX. CITY ADMINISTRATOR'S REPORT**

Karen Glynn introduced Elson Cornelius, the City's new Customer Service/ Utility Clerk, and reported the following:

### **A. Report on Activities and Upcoming Events**

- Bunker Hill Elementary School Grand Opening – City Staff attended a successful ribbon cutting ceremony on September 14, 2022.
- Planning and Zoning Commission Meeting – The Committee is scheduled to meet on September 27, 2022.
- Zoning Board of Adjustments Meeting – The Board is scheduled to meet on October 11, 2022.
- Update on Annual TML Conference – City Councilmembers and Staff will attend the conference October 5<sup>th</sup> – 7<sup>th</sup> in San Antonio, TX.
- Upcoming City Hall “Open House” – October 19, 2022 – The event will display committees to increase public awareness, recruit new volunteers, and showcase committee accomplishments. The Public Safety Departments will also be showcasing public safety efforts.
- Annual Villages Recycling Event – The event will be hosted at Hedwig Village City Hall on October 22, 2022.
- Status and Use of Coronavirus Local Fiscal Recovery Funds – Funds are expected in October 2022.
- Memorial Drive and Gessner Road Grant Application – The City has not received a response from H-GAC.

### **B. Public Works Director - Report on Capital Projects**

- Chapel Belle and Tamerlaine Reconstruction and Change Orders for Eaton Court Drainage and Memorial Sidewalk – A final project inspection was performed on Chapel Belle and identified items that require correction. The contractor is addressing the items. The pavement on Tamerlaine is in the process of being removed. The drainage pipe and inlet have been constructed on Eaton Court, and sidewalk replacement and roadway repair will be addressed soon. The City is meeting this week with RPS and the contractor to establish elevations for the new sidewalk at 11646 Memorial Drive.
- Water Well No. 5, Sitework, Transmission Line, and Detention – The pump and motor are installed, and the piping is complete. A delayed electrical control panel is expected to be installed this week. Permanent electric and gas service have been connected to the site. Phase I of the transmission main is completed. Phase II includes the piping inside the Taylorcrest Water Plant. A connection fitting has been ordered and is expected to arrive soon to complete this project.
- Chatam Water Line – Construction of the water line extension, which connects the cul-de-sac of Chatam with City Hall Water Plant, has been completed.
- Public Works and Emergency Operations Building – Demolition of the former building has been completed.

- Verizon Cell Nodes – The City is working with Verizon to relocate the tower on Williamsburg.
- Report on Proposal from American Tower Regarding the Cell Tower at City Hall – The City has met with the Technology Committee and will move forward with a license agreement.

**X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN ENGAGEMENT LETTER WITH BELT HARRIS PECHACEK LLLP FOR AUDIT SERVICES FOR YEARS 2022 IN AN AMOUNT NOT TO EXCEED \$21,395.00 WITH AN OPTION TO APPROVE 2023 AND 2024 AUDIT SERVICES AT SET RATES – Susan Grass, Finance Director**

Staff requested a new engagement letter from Belt Harris Pechacek, LLLP for the City’s Annual Audit. The Audit-Finance Committee reviewed the engagement letter from Belt Harris Pechacek, LLLP and recommended the award of the 2022 Annual Audit with the option to be awarded for two additional years.

In addition to auditing the City’s financial statements and expressing an opinion on the financials based on the audit, the firm will also prepare the Annual Financial Report for the 2022 fiscal year.

The fees for the audit were presented:

	2022	% Increase	2023	% Increase	2024	% Increase
<b>Financial Statement Audit</b>	\$ 21,395	7%	\$ 22,895	7%	\$ 24,500	7%

For comparison, the City paid \$19,995 for the 2021 audit. The 2022 showed a 7% increase. The City budgeted funds for the audit in fiscal year 2023.

**A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve an engagement letter with Belt Harris Pechacek LLLP for audit services for year 2022 in an amount not to exceed \$21,395.00 with an option to approve the 2023 and 2024 audit services at set rates.**

**The motion carried 5 – 0**

**XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A PLAN AND BUDGET FOR LANDSCAPING ALONG TAYLORCREST COURT - Karen Glynn, City Administrator**

The Taylorcrest Court Fence and Landscaping were discussed with the City Council at the August 2022 Meeting. The City's Detention Project required that a drainage line be installed along the property line between Taylorcrest Court and the school, which includes the City right-of-way. As a result, the existing fencing and bamboo were removed. At the August Meeting, Concerns were raised by the Council to re-establish the landscaping in the City's right-of-way in addition to the proposed cost for the landscaping.

Council Member Laurie Rosenbaum and Staff met with the residents on September 7, 2022 to share the results of the Council Meeting and concerns for consistency with the landscaping and other neighborhoods. A follow up meeting was held with Mayor Lord and City Administrator Karen Glynn on Sunday, September 18, 2022.

A revised plan and budget for re-establishing plantings was proposed:

- Up to \$10,000.00 for materials for irrigation (City to provide labor) and plantings (shrubs) to be placed in accordance with a plan to be developed by the residents
- Up to \$5,500.00 for 7 - 10 trees (30 gallon and type as recommended by the City's Forrester) to be coordinated with the resident plan
- Up to \$2,000 for tree pruning and hydromulch

The Council also agreed that the residents should be responsible for the ongoing maintenance of all plantings including the trees (post tree pruning noted and post warranty) as well as the irrigation and water usage for the irrigation. As a result, a separate irrigation meter would be placed by the City and billed to a designated address.

The City Council also discussed concerns regarding a diseased tree. The Council concurred that the diseased tree will be removed at the City's expense. This tree will be removed in coordination with the new plantings.

All of these items should be included in a right-of-way use agreement that could be considered at a future meeting.

**A motion was made by Councilmember Thode and seconded by Councilmember Moerer to approve the revised plan and budget as presented for landscaping along Taylorcrest Court.**

Councilmember Rosenbaum abstained which is considered a "no" vote.

**The motion carried 4 – 1**

**XII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 2 TO THE CURRENT CONTRACT WITH ALSAY, INC. FOR WATER WELL NO. 5 TO ADD A TIME EXTENSION TO THE CONTRACT FOR AN ADDITIONAL 390 CALENDAR DAYS - *Steve Smith, Director of Public Works/ Building Official***

Alsay, Inc., the contractor for the drilling of Water Well 5, has been delayed in construction due to material unavailability and shipping delays for well equipment. Staff and our engineer have been working with our contractor as various delivery delays were encountered.

The well construction and contractor also needed to be coordinated with the sitework construction which was under construction by a separate contractor. The sitework contractor experienced multiple material delays. As a result, the well construction schedule had to be adjusted as well.

Alsay currently only has start-up operations remaining; however, the start-up is dependent on the delivery of delayed electrical equipment for the site contractor.

Staff and the City’s Engineer requested Alsay, Inc. to submit an extension to the contract to ensure successful completion with the sitework and start-up of the well. Alsay requested an additional 390 calendar days to complete the project. The new adjusted contract completion date would be November 1, 2022. There is no request to change the cost of the project

**A motion was made by Councilmember Brown and seconded by Councilmember Rosenbaum to authorize Change Order No. 2 to the current contract with Alsay, Inc. for a time extension for an additional 390 calendar days.**

**The motion carried 5 – 0**

**XIII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 3 TO THE CURRENT CONTRACT WITH MCDONALD MUNICIPAL AND INDUSTRIAL FOR WATER WELL NO. 5 SITEWORK FOR ADDITIONAL ELECTRICAL WORK IN AN AMOUNT NOT TO EXCEED \$6,800.00 AND A 30-DAY EXTENSION OF TIME - *Steve Smith, Director of Public Works/ Building Official***

Staff and the City’s engineer have been working through adding an electrical circuit to the site for Water Well No. 5 to allow for the operation of the water re-use irrigation system. This work will expand the electrical panel and add a conduit around the perimeter of the site wall.

McDonald Municipal and Industrial requested an additional 30 days be added to the contract to perform this work due to supply chain issues. The cost to perform the work was provided at \$6,800.00.

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Brown to authorize Change Order No. 3 to the current contract with McDonald Municipal and Industrial for additional work on Water Well No. 5 and a 30-day time extension.**

**The motion carried 5 – 0**

**XIV. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDERS TO THE CURRENT CONTRACT WITH METRO CITY, LLC FOR ADDITIONAL WORK ON THE CHAPEL BELLE AND TAMERLAINE PROJECT - *Steve Smith, Director of Public Works/ Building Official***

- Change Order No. 9 in an amount not to exceed \$1,906.30
- Change Order No. 10 in an amount not to exceed \$21,663.69

The City of Bunker Hill Village’s 2021 and 2022 Capital Improvements Plan included reconstruction of the pavement and drainage infrastructure for Chapel Belle and a segment of Tamerlaine. The construction contract was approved in January 2022 and awarded to Metro City, LLC. The project is going very well, and the Project Team has been pleased with the work provided by Metro City, LLC.

**Proposed Change Order No. 9** is for a sidewalk replacement to allow the proper drainage for 327 Chapel Belle after the new construction of the new street. The new street is designed slightly higher to allow for new storm water inlets which resulted in water pooling with the old sidewalk. The cost of this change is \$1,096.30 and can be funded from the project contingency.

**Proposed Change Order No. 10** is to fund additional pavement replacement on Tamerlaine. An area adjacent to the planned project on Tamerlaine appears to have settled since the original street evaluation. Pavement replacement was recommended by City engineering consultants. The cost of this change is \$21,663.69 and can be funded from the project contingency.

Staff recommended approval of the change orders.

**A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to authorize Change Order No. 9 and Change Order No. 10 to the current contract with Metro City, LLC for additional work on the Chapel Belle and Tamerlaine Project.**

**The motion carried 5 – 0**

**XV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 09-20-2022 A RESOLUTION OF THE CITY OF BUNKER HILL VILLAGE, TEXAS APPROVING THE CREATION OF THE BHV, INC. A NON-PROFIT CORPORATION – Loren Smith, City Attorney and Karen Glynn, City Administrator**

The concept of the City creating a Non-Profit Corporation to accept donations was discussed at the May 2022 Meeting. The Mayor was approached by residents who wanted the opportunity to donate to the City to thank our Public Works Staff for their help, especially during the winter storm. A Non-Profit Corporation would be a means to allow donations.

At the May Meeting, the Council directed the City Attorney to begin this process by way of drafting proposed creation documents and bylaws and wanted to ensure the corporation would require specific details in order for the City to utilize donations in this way.

Resolution No. 09-20-2022 was drafted to create the corporation. The Mayor and City Attorney have been under discussion regarding the bylaws. The City Attorney has developed a draft for further discussion or possibly Council consideration.

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to approve Resolution No. 09-20-2022 to create BHV, INC.**

**The motion carried 5 – 0**

**XVI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE BYLAWS FOR THE BHV, INC. A NON-PROFIT CORPORATION – Loren Smith, City Attorney and Karen Glynn, City Administrator**

*Items XV and XVI were presented and discussed together.*

**No action was taken on this item.**

**XVII. CONSIDERATION AND POSSIBLE ACTION TO INSTALL PROPOSED SIGNS FOR BORDER AREA OF THE CITY THAT ARE NOT ADJACENT TO OTHER VILLAGES AND BYPASS CITY OF BUNKER HILL ENTRANCE SIGNS - *Karen Glynn, City Administrator***

Councilmember Rosenbaum contacted Mayor Lord and Staff and requested the City Council discuss a recommendation to add signage to border streets/entrances to the City that are not adjacent to the other Memorial Villages and bypass a City of Bunker Hill Entrance Sign. The signage is to inform drivers that they are entering Bunker Hill Village and the jurisdiction for the Memorial Village Police Department, serving as a crime deterrent.

**A motion was made by Councilmember Brown and seconded by Councilmember Rosenbaum to approve installation of signage to border streets/ City entrances that are not adjacent to other Memorial Villages and bypass City of Bunker Hill entrance signs.**

**The motion carried 5– 0**

**XVIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 22-585 TO AMEND THE CODE OF ORDINANCES FOR CHAPTER 2, ADMINISTRATION, ARTICLE III, DIVISION 2 – CITY ADMINISTRATOR – *Loren Smith, City Attorney and Karen Glynn, City Administrator***

Following the announcement of retirement plans for the City Administrator, a committee and plan was developed to find the best replacement for this position. In August, the City Council approved a contract with Public Admin Consulting to assist the City in filling the position.

Public Admin Consulting began the process by reviewing the City’s Code of Ordinances, Chapter 2, Division 2 – City Administrator. There were several areas outlined to be updated. The proposed updates were reviewed with the City Administrator Search Committee at their September 7 and September 14, 2022 Meetings.

The Committee recommended approval of Ordinance No. 22 -585 which primarily included additional powers and duties and makes the ordinance “gender neutral.”

**A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve Ordinance No. 22-585.**

**The motion carried 5– 0**

**XIX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE FOLLOWING PAYMENTS THAT EXCEED \$150,000:**

- A. Underground Construction Solutions, LLC, Monthly Pay Estimate No. 2 for work performed June 25, 2022 through July 29, 2022 in the amount of \$269,595.00 for Construction of Taylorcrest Transmission Line.

**A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve payments that exceed \$150,000 to Underground Construction Solutions, LLC Monthly Pay Estimate No. 2 for Taylorcrest Transmission Line Construction.**

**The motion carried 5– 0**

**XX. CONSENT AGENDA**

**“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**

- A. August 2022 Financials
- B. Minutes of the August 16, 2022, City Council Meeting
- C. Probstfeld & Associates, Invoice No. 65958 in the amount of \$155.00 for drainage site development review engineering services rendered in July 2022.
- D. Probstfeld & Associates, Invoice No. 66203 in the amount of \$310.00 for drainage plan review services performed in August 2022.
- E. Probstfeld & Associates, Invoice No. 66204 in the amount of \$230.00 for drainage plan review services rendered in August 2022.
- F. Probstfeld & Associates, Invoice No. 66205 in the amount of \$310.00 for drainage plan review services performed in August 2022.
- G. Probstfeld & Associates, Invoice No. 66206 in the amount of \$1,065.00 for drainage plan review services rendered in August 2022.
- H. Probstfeld & Associates, Invoice No. 66207 in the amount of \$610.00 for drainage plan review services performed in August 2022.
- I. Probstfeld & Associates, Invoice No. 66285 in the amount of \$305.00 for drainage plan review services rendered in August 2022.
- J. Probstfeld & Associates, Invoice No. 66286 in the amount of \$305.00 for drainage plan review services performed in August 2022.
- K. RPS, Invoice No. 722035 in the amount of \$2,048.35 for professional services rendered from July 1, 2022 to July 29, 2022 for General On-Call Services.
- L. RPS, Invoice No. 722037 in the amount of \$1,257.24 for professional services rendered from July 1, 2022 to July 29, 2022 under on-call services for Site Development Review for Drainage Impacts.
- M. RPS, Invoice No. 722041 for professional services rendered from July 1, 2022 to July 29, 2022 in the amount of \$2,160.00 for On-Call BHE Detention Services.
- N. RPS, Invoice No. 722046 in the amount of \$1,871.25 for professional services performed from July 1, 2022 to July 29, 2022, under on-call services for Street and Drainage Improvements for Chapel Belle Lane.
- O. RPS, Invoice No. 722048 in the amount of \$1,314.00 for professional services rendered from July 1, 2022 to July 29, 2022 under on-call services for Proposed Reconstruction of Memorial Drive and Gessner Road.
- P. RPS, Invoice No. 822115 in the amount of \$12,565.58 for Street and Drainage Improvements for Chapel Belle Lane rendered July 30, 2022 to August 26, 2022.
- Q. RPS, Invoice No. 822058 in the amount of \$3,350.89 for professional services rendered from July 30, 2022 to August 26, 2022 for General On-Call Services.
- R. RPS, Invoice No. 822060 in the amount of \$2,514.48 for Site Development Review and Drainage Impacts services performed from July 30, 2022 to August 26, 2022.



- S. RPS, Invoice No. 822061 for professional services rendered from July 30, 2022 to August 26, 2022 in the amount of \$1,020.00 for On-Call BHE Detention Services.
- T. RPS, Invoice No. 822062 in the amount of \$360.00 for Proposed Reconstruction of Memorial Drive and Gessner Road professional services rendered from July 30, 2022 to August 26, 2022.
- U. PGAL, Invoice No. 10056625 in the amount of \$1,000.00 for professional services rendered from July 1, 2022 to July 31, 2022 for Municipal Facilities Design Development and Reimbursables.
- V. PGAL, Invoice No. 10056626 in the amount of \$38.23 for professional services rendered in from June 1, 2022 to June 30, 2022 for Municipal Facilities Design Development and Reimbursables.
- W. Lloyd, Smitha & Associates, LLC Invoice No. CMBH2101-05 for professional services rendered from July 1, 2022 to July 31, 2022 in the amount of \$4,524.50 for Paving and Drainage Improvements for Chapel Belle Lane.
- X. Lloyd, Smitha & Associates, LLC Invoice No. CMBH2101-06 in the amount of \$5,265.50 for Paving and Drainage Improvements for Chapel Belle Lane rendered from August 1, 2022 to August 31, 2022.
- Y. S & G Engineering Consultants, LLC, Invoice No. 4 for services rendered in August 2022 in the amount of \$7,552.50 for BHE Detention Project.
- Z. Public Admin Consulting, Invoice No. Bunker Hill 2022-102 in the amount of \$2,500.00 for administrative professional services rendered from May 21, 2022 through August 25, 2022.
- AA. The Goodman Corporation, Invoice No. 8-2022-10 in the amount of \$465.00 for professional services rendered for August 2022 for Memorial Drive and Gessner Road Grant Application – TIP Call for Projects Funding Pursuit Assistance.
- BB. MetroCity, LLC, Monthly Pay Estimate No. 6 in the amount of \$80,298.21 for services rendered from July 1, 2022 through July 31, 2022 for the Paving and Drainage Improvements for Chapel Belle and Tamerlaine Drive.
- CC. National Equipment Dealers, LLC, Invoice No. 83914220 for July 2022 purchase of Mini Excavator in the amount \$42,500.00.
- DD. Southwest Signal Supply, Inc, Invoice No. 121860 in the amount of \$528.65 for school zone signal repair work performed August 2022.
- EE. Stripe Lines, Inc, Invoice No. 5478 in the amount of \$750.00 for services rendered August 2022.
- FF. Stripe Lines, Inc, Invoice No. 5486 in the amount of \$1,000.00 for street sign work performed August 2022.
- GG. Stripe Lines, Inc, Invoice No. 5526 in the amount of \$5,350.00 for pedestrian crossing striping at Bunker Hill Elementary School performed August 2022.
- HH. Texas Hydrant Services, Invoice No. 4989 in the amount of \$1,610.00 for work performed August 2022.
- II. Strike Water Services, LLC, Invoice No. 3639 in the amount of \$1,600.00 for water sampling work performed August 2022.
- JJ. Neil Technical Services, Invoice No. 112018 in the amount of \$660.00 for water well repair services performed in August 2022.
- KK. Neil Technical Services, Invoice No. 111824 in the amount of \$5,858.70 for electrical work performed July 20, 2022.
- LL. Neil Technical Services, Invoice No. 112047 in the amount of \$280.00 for electrical repairs performed July 22, 2022.
- MM. Neil Technical Services, Invoice No. 111823 in the amount of \$1,120.00 for electrical repairs rendered July 15, 2022.

- NN. Neil Technical Services, Invoice No. 112664 in the amount of \$3,280.70 for water plant repairs rendered in August 2022.
- OO. Clark Condon, Invoice No. 49860 for professional services from August 1, 2022 to August 31, 2022 in the amount of \$3,036.51 for Bunker Hill Village Well Site.
- PP. Annual agreement between the City and Harris County Public Library to participate in funding certain library materials at the Spring Branch Memorial Library for the benefit of the residents of the City and the County at a cost of \$1,500.00.

**A motion was made by Councilmember Rosenbaum and seconded by Councilmember Thode to approve the consent agenda.**

**The motion carried 5– 0**

## **XXI. ADJOURN**

**A motion was made by Councilmember Brown and seconded by Councilmember Schwartz to adjourn the meeting at 8:24 p.m.**

**The motion carried 5 - 0**

Approved and accepted on October 18, 2022.

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Robert P. Lord, Mayor

ATTEST:

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Karen H. Glynn, Acting City Secretary/City Administrator

**APPLICATION FOR PAYMENT**

**METROCITY LLC**

Owner: City of Bunker Hill

Project Chapel Belle Ln & Tamerlanie Dr

Contract Date	2/14/22	Estimate #	7
Contract Time	200	Beg Period	8/1/22
Org. Completion Date	9/2/22	End Period	8/31/22
Additional Days	30	%Time Completed	86%
Completion Date	10/2/22	%Work Completed	84%

Project # 312

**ANALYSIS OF CONTRACT AMOUNT**


1. Original Contract Amount	\$ 996,395.00
2. Net change by Change Order	\$ 93,522.84
3. Revised Contract Amount	\$ 1,089,917.84
4. Total Completed and Stored Today	\$ 920,295.73
5. Retainage:	
a: 10% of Completed Work	\$ 92,029.57
b: 10% of Stored Material	\$
6. Net Amount Earned to Date: (Line 4 less 5 total)	\$ 828,266.16
7. Less Previous Payments	\$ 742,229.14
8. Amount Due this Estimate	\$ 86,037.02
9. Balance to Finish, include Retainage (Line 3 less Line 4)	\$ 169,622.11

MetroCity, LLC certifies that to the best of its knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Application for Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

BY:  DATE: 9/13/22  
 Tony Rodriguez - President

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Owner/Owner's representative agrees to the best of his knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the this pay application.

BY:  DATE: 9/15/22  
 Ed. Lloyd PE - Constuction Manager

BY:  DATE: 09/19/22  
 Mike McClung, PE - Engineer

BY:  DATE: 9-22-22

**CHANGE ORDER SUMMARY**

1 Barrier Wall at Taylorcrest and Bunker Hill	20,512.17
2 RCP and Precast Structure Adjustments	(5,176.61)
4 Storm Manhole 6" Sanitary Line	14,573.95
5 Eaton Court	26,621.35
6 Briar Forest Sidewalk	20,057.44
7 Modify Existing Driveway	3,699.54
8 Cement Stabilized Subgrade	13,235.00
<b>Total Amount of Change Orders</b>	<b>93,522.84</b>

METROCITY LLC 17410 County Rd 127 Pearland, TX 77581 (281) 978-3000 (0)

06 - 9184.02

PROJECT # 312

PERIOD 8/1 - 8/31

PROJECT NAME: Chapel Belle Ln & Tamerlanie Drive

ESTIMATE 7

Item	Description	UNIT	QTY	UNIT Price	Contract Price	WORK COMPLETED				Total to Date	% Finish	Balance to Finish
						PREVIOUS QTY	PREVIOUS AMOUNT	QTY THIS PERIOD	THIS PERIOD			
1	General Requirements	LS	1	\$ 42,539.00	\$ 42,539.00	0.75	\$ 31,965.02	0.07	\$ 2,977.73	\$ 34,942.75	82%	\$ 7,596.25
2	Traffic Control Devices	MTH	8	\$ 1,936.00	\$ 15,488.00	6.00	\$ 11,616.00	1	\$ 1,936.00	\$ 13,552.00	88%	\$ 1,936.00
3	Utility Coordination	LS	1	\$ 10,750.00	\$ 10,750.00	6.16	\$ 8,277.50	0.23	\$ 2,472.50	\$ 10,750.00	100%	\$ -
4	Inlet Protection Barrier	EA	20	\$ 133.00	\$ 2,660.00	20.00	\$ 2,660.00		\$ -	\$ 2,660.00	100%	\$ -
5	Site Restoration	LS	1	\$ 28,000.00	\$ 28,000.00	0.50	\$ 14,000.00	0.25	\$ 7,000.00	\$ 21,000.00	75%	\$ 7,000.00
6	Tree Protection, Pruning and Removal	LS	1	\$ 34,000.00	\$ 34,000.00	1.00	\$ 34,000.00		\$ -	\$ 34,000.00	100%	\$ -
7	Remove & Dispose Existing - Driveway	SY	309	\$ 17.00	\$ 5,253.00	296.00	\$ 5,032.00	13	\$ 221.00	\$ 5,253.00	100%	\$ -
8	Remove and Dispose Existing - Sidewalk	SY	70	\$ 21.00	\$ 1,470.00	26.00	\$ 546.00	44	\$ 924.00	\$ 1,470.00	100%	\$ -
9	Remove & Dispose Existing - Curb	LF	1,731	\$ 2.00	\$ 3,462.00	1,731.00	\$ 3,462.00		\$ -	\$ 3,462.00	100%	\$ -
10	Remove & Replace Existing - Mailbox	EA	19	\$ 89.00	\$ 1,691.00	16.00	\$ 1,424.00	2	\$ 178.00	\$ 1,602.00	95%	\$ 89.00
11	Remove & Replace Existing - TC Signs & Posts	EA	1	\$ 208.00	\$ 208.00	-	\$ -		\$ -	\$ -		\$ 208.00
12	Remove & Replace Existing - Fire Hydrant	EA	1	\$ 311.00	\$ 311.00	1.00	\$ 311.00		\$ -	\$ 311.00	100%	\$ -
13	Remove and Salvage Existing - Bricks	LF	269	\$ 8.00	\$ 2,152.00	269.00	\$ 2,152.00		\$ -	\$ 2,152.00	100%	\$ -
14	Remove & Dispose Existing - Pavement	SY	3,050	\$ 9.00	\$ 27,450.00	3,050.00	\$ 27,450.00		\$ -	\$ 27,450.00	100%	\$ -
15	Remove & Dispose Existing Asphalt Pavement	SY	800	\$ 7.00	\$ 5,600.00	800.00	\$ 5,600.00		\$ -	\$ 5,600.00	100%	\$ -
16	6" Concrete Paving	SY	3,741	\$ 78.00	\$ 291,798.00	3,388.93	\$ 264,336.54	352	\$ 27,461.46	\$ 291,798.00	100%	\$ -
17	6" Lime Stabilization	SY	4,257	\$ 5.00	\$ 21,285.00	3,535.29	\$ 17,676.43		\$ -	\$ 17,676.43	83%	\$ 3,608.57
18	Lime 6%	TN	64	\$ 250.00	\$ 16,000.00	57.87	\$ 14,467.50		\$ -	\$ 14,467.50	90%	\$ 1,532.50
19	Concrete Sidewalk	SY	28	\$ 89.00	\$ 2,492.00	28.00	\$ 2,492.00		\$ -	\$ 2,492.00	100%	\$ -
20	Brick Sidewalk	SY	4	\$ 190.00	\$ 760.00	-	\$ -	4	\$ 760.00	\$ 760.00	100%	\$ -
21	Special Sidewalk	SY	6	\$ 128.00	\$ 768.00	-	\$ -		\$ -	\$ -		\$ 768.00
22	Concrete Driveway 6" High Early	SY	181	\$ 103.00	\$ 18,643.00	181.00	\$ 18,643.00		\$ -	\$ 18,643.00	100%	\$ -
23	Brick Driveways	SY	42	\$ 187.00	\$ 7,854.00	13.00	\$ 2,431.00	29	\$ 5,423.00	\$ 7,854.00	100%	\$ -
24	Pebble Driveways	SY	27	\$ 208.00	\$ 5,616.00	10.00	\$ 2,080.00		\$ -	\$ 2,080.00	37%	\$ 3,536.00
25	Special Driveways	SY	59	\$ 110.00	\$ 6,490.00	-	\$ -	59	\$ 6,490.00	\$ 6,490.00	100%	\$ -
26	6" Concrete Curb	LF	2,030	\$ 9.00	\$ 18,270.00	1,015.00	\$ 9,135.00	960	\$ 8,640.00	\$ 17,775.00	97%	\$ 495.00
27	Sodding	SY	2,472	\$ 11.00	\$ 27,192.00	1,236.00	\$ 13,596.00	648.00	\$ 7,128.00	\$ 20,724.00	76%	\$ 6,468.00
28	Remove & Dispose Existing - Storm Inlet	EA	2	\$ 1,450.00	\$ 2,900.00	2.00	\$ 2,900.00		\$ -	\$ 2,900.00	100%	\$ -
29	Remove & Dispose Existing - Storm Manholes	EA	2	\$ 1,450.00	\$ 2,900.00	2.00	\$ 2,900.00		\$ -	\$ 2,900.00	100%	\$ -
30	Remove & Replace Existing - Yard Drains	EA	18	\$ 500.00	\$ 9,000.00	18.00	\$ 9,000.00		\$ -	\$ 9,000.00	100%	\$ -
31	Remove & Dispose Existing - Storm Sewer	LF	197	\$ 30.00	\$ 5,910.00	197.00	\$ 5,910.00		\$ -	\$ 5,910.00	100%	\$ -
32	Cut Plug & Abandon 18" RCP	EA	1	\$ 1,800.00	\$ 1,800.00	1.00	\$ 1,800.00		\$ -	\$ 1,800.00	100%	\$ -
33	24" RCP	LF	650	\$ 102.00	\$ 66,300.00	650.00	\$ 66,300.00		\$ -	\$ 66,300.00	100%	\$ -
34	30" RCP	LF	886	\$ 131.00	\$ 116,066.00	886.00	\$ 116,066.00		\$ -	\$ 116,066.00	100%	\$ -
35	36" RCP	LF	23	\$ 155.00	\$ 3,565.00	23.00	\$ 3,565.00		\$ -	\$ 3,565.00	100%	\$ -
36	Type BB Inlet w/Grate	EA	12	\$ 2,190.00	\$ 26,280.00	12.00	\$ 26,280.00		\$ -	\$ 26,280.00	100%	\$ -
37	Area Inlet	EA	1	\$ 1,237.00	\$ 1,237.00	1.00	\$ 1,237.00		\$ -	\$ 1,237.00	100%	\$ -
38	60" Type C Manhole	EA	1	\$ 9,495.00	\$ 9,495.00	1.00	\$ 9,495.00		\$ -	\$ 9,495.00	100%	\$ -
39	72" Inlet Type C Manhole	EA	1	\$ 10,231.00	\$ 10,231.00	1.00	\$ 10,231.00		\$ -	\$ 10,231.00	100%	\$ -
40	Connect Existing Storm Sewer to Propose Storm Structure	EA	2	\$ 1,438.00	\$ 2,876.00	2.00	\$ 2,876.00		\$ -	\$ 2,876.00	100%	\$ -
41	Trench Safety System	LF	1,559	\$ 6.00	\$ 9,354.00	1,559.00	\$ 9,354.00		\$ -	\$ 9,354.00	100%	\$ -
42	Adjust/Relocate Existing Water Service Line	EA	11	\$ 522.00	\$ 5,742.00	11.00	\$ 5,742.00		\$ -	\$ 5,742.00	100%	\$ -
43	Temporary Driveways	EA	23	\$ 1,047.00	\$ 24,081.00	23.00	\$ 24,081.00		\$ -	\$ 24,081.00	100%	\$ -
<b>BASE BID</b>					<b>\$ 895,939.00</b>		<b>\$ 791,089.99</b>		<b>\$ 71,611.69</b>	<b>\$ 862,701.68</b>	<b>96%</b>	<b>\$ 33,237.32</b>
1	General Requirements	LS	1	\$ 4,500.00	\$ 4,500.00		\$ -	0.50	\$ 2,250.00	\$ 2,250.00	50%	\$ 2,250.00

Item	Description	UNIT	QTY	UNIT Price	Contract Price	WORK COMPLETED				Total to Date	% Finish	Balance to Finish
						PREVIOUS QTY	PREVIOUS AMOUNT	QTY THIS PERIOD	THIS PERIOD			
2	Traffic Control Devices	MTH	1	\$ 1,936.00	\$ 1,936.00		\$ -		\$ -	\$ -		\$ 1,936.00
3	Inlet Protection Barrier	EA	4	\$ 133.00	\$ 532.00		\$ -		\$ -	\$ -		\$ 532.00
4	Site Restoration	LS	1	\$ 7,000.00	\$ 7,000.00		\$ -		\$ -	\$ -		\$ 7,000.00
5	Tree Protection, Pruning and Removal	LS	1	\$ 8,500.00	\$ 8,500.00		\$ -	1.00	\$ 8,500.00	\$ 8,500.00	100%	\$ -
6	Remove & Dispose Existing - Driveway	SY	25	\$ 17.00	\$ 425.00		\$ -		\$ -	\$ -		\$ 425.00
7	Remove & Dispose Existing - Sidewalks	SY	10	\$ 78.00	\$ 780.00		\$ -		\$ -	\$ -		\$ 780.00
8	Remove & Dispose Existing - Curb	LF	221	\$ 35.00	\$ 7,735.00		\$ -		\$ -	\$ -		\$ 7,735.00
9	Remove & Dispose Existing - Pavement	SY	507	\$ 9.00	\$ 4,563.00		\$ -		\$ -	\$ -		\$ 4,563.00
10	6" Concrete Paving	SY	507	\$ 78.00	\$ 39,546.00		\$ -		\$ -	\$ -		\$ 39,546.00
11	6" Cement Stabilization	SY	507	\$ 35.00	\$ 17,745.00		\$ -		\$ -	\$ -		\$ 17,745.00
12	Pebble Driveways	SY	10	\$ 208.00	\$ 2,080.00		\$ -		\$ -	\$ -		\$ 2,080.00
13	Concrete Driveway 6" High Early	SY	25	\$ 103.00	\$ 2,575.00		\$ -		\$ -	\$ -		\$ 2,575.00
14	6" Concrete Curb	LF	221	\$ 9.00	\$ 1,989.00		\$ -		\$ -	\$ -		\$ 1,989.00
15	Sodding	SY	50	\$ 11.00	\$ 550.00		\$ -		\$ -	\$ -		\$ 550.00
<b>ADD ALTERNATE 1 - Tamerlane Lane</b>					<b>\$ 100,456.00</b>				<b>\$ 10,750.00</b>	<b>\$ 10,750.00</b>	<b>11%</b>	<b>\$ 89,706.00</b>
<b>TOTAL ORIGINAL CONTRACT</b>					<b>\$ 996,395.00</b>		<b>\$ 791,069.99</b>		<b>\$ 82,361.69</b>	<b>\$ 873,451.68</b>	<b>88%</b>	<b>\$ 122,943.32</b>
1	Concrete Barrier Wall at Taylor Crest	LS	1	\$ 20,512.17	\$ 20,512.17	1.00	\$ 20,512.17		\$ -	\$ 20,512.17	100%	\$ -
<b>TOTAL CHANGE ORDER 1</b>					<b>\$ 20,512.17</b>		<b>\$ 20,512.17</b>		<b>\$ -</b>	<b>\$ 20,512.17</b>	<b>100%</b>	<b>\$ -</b>
1	Precast Inlet	LS	1	\$ 4,494.39	\$ 4,494.39	1.00	\$ 4,494.39		\$ -	\$ 4,494.39	100%	\$ -
2	Precast Storm (Item 36)	EA	1	\$ (2,190.00)	\$ (2,190.00)	1.00	\$ (2,190.00)		\$ -	\$ (2,190.00)	100%	\$ -
3	36" RCP (Item 35)	LF	161	\$ 155.00	\$ 24,955.00	161.00	\$ 24,955.00		\$ -	\$ 24,955.00	100%	\$ -
4	24" RCP (Item 36)	LF	318	\$ (102.00)	\$ (32,436.00)	318.00	\$ (32,436.00)		\$ -	\$ (32,436.00)	100%	\$ -
<b>TOTAL CHANGE ORDER 2</b>					<b>\$ (5,176.61)</b>		<b>\$ (5,176.61)</b>		<b>\$ -</b>	<b>\$ (5,176.61)</b>	<b>100%</b>	<b>\$ -</b>
1	Additional Storm Manhole	EA	1	\$ 4,360.67	\$ 4,360.67	1.00	\$ 4,360.67		\$ -	\$ 4,360.67	100%	\$ -
2	6" Sanitary Sewer Line	LS	1	\$ 10,213.28	\$ 10,213.28	1.00	\$ 10,213.28		\$ -	\$ 10,213.28	100%	\$ -
<b>TOTAL CHANGE ORDER 4</b>					<b>\$ 14,573.95</b>		<b>\$ 14,573.95</b>		<b>\$ -</b>	<b>\$ 14,573.95</b>	<b>100%</b>	<b>\$ -</b>
1	12" HDPE Pipe at Eaton Court	LS	1	\$ 26,621.35	\$ 26,621.35		\$ -		\$ -	\$ -		\$ 26,621.35
<b>TOTAL CHANGE ORDER 5</b>					<b>\$ 26,621.35</b>		<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 26,621.35</b>
1	Briarforest Sidewalk 300Lf	LS	1	20,057.44	\$ 20,057.44		\$ -		\$ -	\$ -		\$ 20,057.44
<b>TOTAL CHANGE ORDER 6</b>					<b>\$ 20,057.44</b>		<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 20,057.44</b>
1	Modify Driveway	LS	1	3,699.54	\$ 3,699.54	1.00	\$ 3,699.54		\$ -	\$ 3,699.54	100%	\$ -
<b>TOTAL CHANGE ORDER 7</b>					<b>\$ 3,699.54</b>		<b>\$ 3,699.54</b>		<b>\$ -</b>	<b>\$ 3,699.54</b>	<b>100%</b>	<b>\$ -</b>
1	Cement Stabilized Subgrade	LS	1	13,235.00	\$ 13,235.00	1.00	\$ 13,235.00		\$ -	\$ 13,235.00	100%	\$ -
<b>TOTAL CHANGE ORDER 8</b>					<b>\$ 13,235.00</b>		<b>\$ 13,235.00</b>		<b>\$ -</b>	<b>\$ 13,235.00</b>	<b>100%</b>	<b>\$ -</b>
<b>TOTAL CHANGE ORDERS</b>					<b>\$ 93,522.84</b>		<b>\$ 46,844.05</b>		<b>\$ -</b>	<b>\$ 46,844.05</b>		<b>\$ 46,878.79</b>
<b>CURRENT CONTRACT AMOUNT</b>					<b>\$ 1,089,917.84</b>		<b>\$ 837,934.04</b>		<b>\$ 82,361.69</b>	<b>\$ 920,295.73</b>	<b>96%</b>	<b>\$ 169,622.11</b>

Installed This Period	\$ 82,361.69
Retainage this Period	\$ 8,236.17
Total Amt of Contract with Add'l Items	\$ 1,089,917.84
Total Installed to Date	\$ 920,295.73
Less Retainage 10%	\$ 92,029.57
Total Amount Less Retainage	\$ 828,266.16
Invoiced to Date	\$ 742,229.14
Total Payment Due this Estimate	\$ 86,037.02

**AFFIDAVIT OF BILLS PAID**

THE STATE OF TEXAS  
COUNTY OF Brazoria

BEFORE ME, the undersigned authority, on this day personally appeared Anthony Rodriguez. Party to that certain Contract entered on the 2nd day of February 2022, between City of Bunker Hill Village (Owner) and MetroCity, LLC (Contractor) for the erection, construction, and completion of certain improvements and/or additions upon the following described premises, to wit:

**Paving and Drainage Improvements for Chapel Bell and Tamerlaine Drive**

Said party being by me duly sworn states upon oath that the said improvements have been erected and completed in full compliance with the above referred to Contract and the agreed plans and specifications, therefore.

Deponent further states he has paid all bills and claims for materials furnished and labor performed on said Contract and that there are no outstanding unpaid bills or legal claims for labor performed or materials furnished upon said job.

This affidavit is being made by the undersigned realizing that it is in reliance upon the truthfulness of the statements contained therein that final and full settlement of the balance due on said Contract is being made, and in consideration of the disbursement of funds by Owner, deponent expressly waives and releases all liens, claims and rights to assert a lien on said premises and agrees to indemnify, defend, and hold Owner safe and harmless from and against all losses, damages, costs and expenses of any character whatsoever specifically including court costs, bonding fees and attorney fees, arising out of or in any way relating to claims for unpaid labor or material used or associated with construction of improvements on the above-described premises.

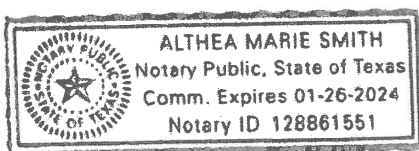
(Contractor)  
  
By: Anthony Ray Rodriguez - President

BEFORE ME, the undersigned authority, on this day personally appeared Anthony Ray Rodriguez known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that the executed the same as the act and deed of such corporation, for the purpose of consideration therein expressed and, in the capacity, therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE ON THIS THE 12<sup>th</sup> day of September 2022

MY COMMISSION EXPIRES:

  
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS



PARTIAL WAIVER AND RELEASE

THE STATE OF TEXAS  
COUNTY OF Brazoria

The undersigned contracted with MetroCity, LLC to furnish Labor, Materials, and Incidental Items in connection with certain improvements to real property located in Harris County, Texas, and owned by which improvements are described as follows:

Owner: City of of Bunker Hill Village  
Job Name: Chapel Belle Lane and Tamerlaine Drive  
Job Number: 8089

In consideration of Pay Estimate No. 7 in the amount of Eighty-Six Thousand Thirty-Seven Dollars and Two Cents (\$ 86,037.02) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, the undersigned does hereby waive and release any mechanic's lien or materialmen' s lien or claims of lien that the undersigned has or hereafter has on the above mentioned real property on account of any labor performed or material furnished or to be furnished or labor performed and materials furnished by the undersigned pursuant to the above mentioned contract or any constitutional lien that the undersigned may have.

Undersigned hereby guarantees that all bills for labor performed and/or materials furnished in the erection and construction of such improvements on the Property have been fully paid (with the exception of the attached invoice) and satisfied and Undersigned does further guarantee that if for any reason a lien or liens are filed for material or labor against said Property arising out of any bills for material or labor in connection with the erection or construction of said improvements therein, Undersigned will obtain a settlement of such lien or liens a proper release thereof shall be obtained.

(Contractor)

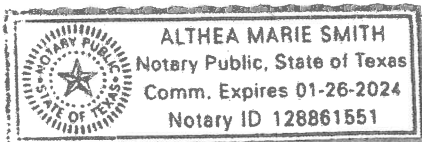
  
By: Anthony Ray Rodriguez - President

BEFORE ME, the undersigned authority, on this day personally appeared Anthony Ray Rodriguez known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that the executed the same as the act and deed of such corporation, for the purpose of consideration therein expressed and, in the capacity, therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE ON THIS THE 12<sup>th</sup> day of September 2022

MY COMMISSION EXPIRES:

  
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS



# CLARK CONDON

10401 STELLA LINK ROAD  
HOUSTON, TEXAS 77025

phone 713.871.1414 fax 713.871.0888

CLARKCONDON.COM

Karen Glynn  
City of Bunker Hill Village  
11977 Memorial Drive  
Houston, TX

Date: September 30, 2022  
Invoice number: 50003  
Project Number: 122-093

## Bunker Hill Village Well Site (Confidential)

Professional Services for the Period: 9/1/2022 to 9/30/2022

<u>Phase</u>	<u>Phase Fee</u>	<u>% Complete</u>	<u>Fee Earned</u>	<u>Prior Billing</u>	<u>Current Fee</u>
Preliminary Design	\$3,000.00	100.00	\$3,000.00	\$3,000.00	\$0.00
Construction Documents	\$3,500.00	75.00	\$2,625.00	\$1,575.00	\$1,050.00
Construction Phase Services	\$1,500.00	0.00	\$0.00	\$0.00	\$0.00
	\$8,000.00	70.31	\$5,625.00	\$4,575.00	\$1,050.00
				<b>TOTAL AMOUNT DUE</b>	<b>\$1,050.00</b>

V-00763

16-6410



**Statement**

Clark Condon Associates, Inc.  
 10401 Stella Link Road  
 Houston, TX 77025  
 713-871-1414

City of Bunker Hill Village  
 11977 Memorial Drive  
 Houston, TX

Statement date: 9/30/2022

Invoice Number	Invoice Date	Amount
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**City of Bunker Hill Village**  
**122-093 Bunker Hill Village Well Site (Confidential)**

49733	7/31/2022	1,600.88
50003	9/30/2022	<u>1,050.00</u>
<b>Client Outstanding</b>		<b>2,650.88</b>

*pd 9/14*

City of Bunker Hill Village						
Outstanding	Current	31-60 Days	61-90 Days	91-120 Days	121+ Days	Prepayment
2,650.88	1,050.00	0.00	1,600.88	0.00	0.00	0.00

The Goodman Corporation  
 3200 Travis Street, Ste. 200  
 Houston, TX 77006

# Invoice

Bill To
City of Bunker Hill Village 11977 Memorial Drive Houston, Texas 77024

Date	Invoice #
9/30/2022	9-2022-5

Terms	Project
	BHV100

Item	Description	Rate	Prior %	Current %	Amount
Contract Services	Task 1 H-GAC TIP Call for Projects Funding Pursuit Assistance	15,500.00	38%	2.00%	310.00
	<i>V-00624</i> <i>06-0000 9184.03</i>		<i>Memorial Proj</i>		

Please send payment to:  
 The Goodman Corporation  
 911 W. Anderson Lane, Ste. 200  
 Austin, TX 78757

<b>Total</b>	\$310.00
<b>Balance Due</b>	\$310.00

Phone #	Fax #
713-951-7951	713-951-7957



**THE GOODMAN  
CORPORATION**

TBPE NO. F-19990

**HOUSTON:** 3200 Travis Street  
Suite 200  
Houston, TX 77006

**AUSTIN:** 911 W. Anderson Lane  
Suite 200  
Austin, TX 78757

**PHONE:** (713) 951-7951

# PROGRESS REPORT

**THEGOODMANCORP.COM**

**To:** Karen Glynn  
**From:** Jim Webb, AICP, ENV SP  
**Date:** 10/1/2022  
**Re:** Bunker Hill Village H-GAC TIP Call for Projects Funding Pursuit Assistance (BHV100) – September 2022

## Progress Complete

Task	Prior Percent	Current Percent
1	38%	40%

## Details

### 1 – Memorial Drive PH 2 Project Funding Pursuit

#### Comments:

- Monitored H-GAC TAC and TPC meetings.
- Met with TPC members to discuss Call for Projects progress.

**Gauge Engineering**

11750 Katy Freeway, Suite 400  
Houston, TX 77079

City of Bunker Hill Village  
11977 Memorial Drive  
Houston, TX 77024  
Karen Glynn, PE

Invoice number 1934  
Date 07/13/2022

Project 1147 MEMORIAL DRIVE - BUNKER HILL

Professional Services Provided Through June 30, 2022

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Current Billed
<b>Basic Services</b>	35,010.00	90.00	17,505.00	31,509.00	3,501.00	14,004.00
<b>Technical Memo Development</b>	10,770.00	100.00	60.00	10,770.00	0.00	10,710.00
<b>Project Management</b>	8,950.00	90.00	4,475.00	8,055.00	895.00	3,580.00
<b>QA/QC</b>	3,410.00	100.00	554.13	3,410.00	0.00	2,855.87
<b>Miscellaneous/Expenses</b>	500.00	27.00	135.00	135.00	365.00	0.00
<b>Total</b>	<b>58,640.00</b>	<b>91.88</b>	<b>22,729.13</b>	<b>53,879.00</b>	<b>4,761.00</b>	<b>31,149.87</b>

Invoice total **31,149.87**

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
1934	07/13/2022	31,149.87	31,149.87				
	<b>Total</b>	<b>31,149.87</b>	<b>31,149.87</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

I certify the above to be true and correct

Muhammad Ali, PE

**Please note new mailing address**

Please make checks payable to:  
Gauge Engineering, LLC  
11750 Katy Freeway, Suite 400  
Houston, TX 77079

06-9184.63

CHLORINATOR MAINT. CONST. INC.

INVOICE

2903 SAN AUGUSTINE  
PASADENA, TX 77503  
Phone (713) 472-1201  
Fax (713) 472-7717

DATE INVOICE #  
7/27/2022 4487

BILL TO

City of Bunker Hill Village  
11977 Memorial Drive  
Accounts Payable  
Houston, Texas 77024

SHIP TO

Taylorcrest Water Plant  
7/26/22  
Steve Smith

P.O. NO.	TERMS	REP	SHIP VIA	PLUS TAX	TAX EXEMPT
3685	Net 30		Our Service		yes
QTY	ITEM	DESCRIPTION		PRICE	AMOUNT

	Installation	Installation of CL2 Equipment		17,000.00	17,000.00
		2- RM-61 Rotameters			
		2- EJ-1 Ejectors			
		1- Solenoid valve			
		1- Diffuser			
		1- Lot of Misc PVF			

LAS System  
1- Qdos 30 Manual Pumps  
1- Diffuser  
1- Misc. PVF

Installed at site

Total Equipment, CL2 and LAS \$17,000.00

Tax Exempt  
Thanks for the Order

V-00507

16-9055

It's been a pleasure working with you!

**Total** \$17,000.00

**Neil Technical Services, Corp.**

P. O. Box 692189  
Houston Texas 77269  
281-477-7867

**Invoice**

DATE	INVOICE #
9/29/2022	112364

<b>BILL TO</b>
City of Bunkerhill 11977 Memorial Drive Houston TX 77024
<b>SERVICE TO</b>
Taylor Crest Water Plant Investigate No Communication To Scada



Pumps, Motors and Controls  
Celebrating 26 Years of Service  
1995-2021

State of Texas Electrical Contractor  
TECL17123

QTY	DESCRIPTION	RATE	AMOUNT
1	EtherlinQ Cell Modem	579.10	579.10
6	PLC Technician	165.00	990.00
	08/04/2022: Investigated issue with no communication to SCADA system. Found Fire-Wall/router will not power up. Informed Blue Iron and Steve Smith of findings. Blue Iron to 08/29/2022: Installed new proxicast into Autosensory panel and then changed programming in SCADA system for communication between Taylorcrest and SCADA system. Tested operation. All ok.		

Thank you for your business.

Regulated by The Texas Department of Licensing and Regulation.  
P.O. Box 12157, Austin, Texas 78711  
1-800-803-9202, 512-463-6599; website: [www.license.state.tx.us/complaints](http://www.license.state.tx.us/complaints)

**Total** \$1,569.10

**Neil Technical Services, Corp.**

P. O. Box 692189  
Houston Texas 77269  
281-477-7867

# Invoice

DATE	INVOICE #
9/29/2022	113249

<b>BILL TO</b>
City of Bunkerhill 11977 Memorial Drive Houston TX 77024
<b>SERVICE TO</b>
Meet With City And Contractors At 9:30 AM To Discuss Building Power



Pumps, Motors and Controls  
Celebrating 26 Years of Service  
1995-2021

State of Texas Electrical Contractor  
TECL17123

QTY	DESCRIPTION	RATE	AMOUNT
3	Electrician  09/06/2022: Meet With City And Contractors At 9:30 AM To Discuss Building Power.	140.00	420.00
Thank you for your business.		<b>Total</b>	<b>\$420.00</b>
Regulated by The Texas Department of Licensing and Regulation. P.O. Box 12157, Austin, Texas 78711 1-800-803-9202, 512-463-6599; website: <a href="http://www.license.state.tx.us/complaints">www.license.state.tx.us/complaints</a>			

# Kimley»Horn

Invoice for Professional Services

**Please remit payment electronically to:**

Account Name: KIMLEY-HORN AND ASSOCIATES, INC.  
Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94163  
Account Number: 2073089159554  
ABA#: 121000248

**If paying by check, please remit to:**

KIMLEY-HORN AND ASSOCIATES, INC.  
P.O. BOX 951640  
DALLAS, TX 75395-1640

CITY OF BUNKER HILL VILLAGE  
11977 MEMORIAL DRIVE  
BUNKER HILL, TX 77024

Federal Tax Id: 56-0885615  
For Services Rendered through Aug 31, 2022

Invoice No: 067787100-0822  
Invoice Date: Aug 31, 2022  
Invoice Amount: \$9,582.50

Project No: 067787100  
Project Name: BUNKER HILL ON-CALL  
Project Manager: ISAAC, MANU

Client Reference:

**COST PLUS MAX**

KHA Ref # 067787100.3-22331793

Description	Current Amount Due
SERVICES RENDERED	9,582.50
<b>Total COST PLUS MAX</b>	<b>9,582.50</b>

**Total Invoice: \$9,582.50**

01-7503



CITY OF BUNKER HILL VILLAGE  
 11977 MEMORIAL DRIVE  
 BUNKER HILL, TX 77024

Invoice No: 067787100-0822  
 Invoice Date: Aug 31, 2022

Project No: 067787100  
 Project Name: BUNKER HILL ON-CALL  
 Project Manager: ISAAC, MANU

**COST PLUS MAX**

KHA Ref # 067787100.3-22331793

Group		Description/Name	Hrs/Qty	Rate	Current Amount Due
LABOR	ANALYST	NUNEZ, KENDALL	9.0	230.00	2,070.00
	PROFESSIONAL	BOOTH, ADDISON	11.5	215.00	2,472.50
		HUYNH, ASHLEY	0.5	180.00	90.00
	SENIOR PROFESSIONAL I	ISAAC, MANU	6.0	285.00	1,710.00
			6.0	330.00	1,980.00
<b>TOTAL LABOR</b>			<b>33.0</b>		<b>8,322.50</b>
EXPENSES		SUBCONSULTANTS			1,260.00
<b>TOTAL EXPENSES</b>					<b>1,260.00</b>
<b>TOTAL LABOR AND EXPENSE DETAIL</b>					<b>9,582.50</b>

*This page is for informational purposes only. Please pay amount shown on cover page.*



National Data & Surveying Services

# Invoice

Date	Invoice #
5/10/2022	22-450037

Bill To	
Kimley-Horn 11700 Katy Freeway, Suite 800 Houston, TX 77079	
Attn:	Manu Isaac

PROJECT DESCRIPTION AND/OR NOTES	
Houston Counts	
P.O. No.	067787100.3.100
Due Date	6/9/2022
Terms	Net 30

Item	Detail	Description	Qty	Rate	Amount
ADT-45 TX-H	24 Hr ADTs	Bi-Directional Volume, Classification & Speed Tube Machine Counts At 7 Locations For 1 Day  1) Memorial Dr (EW) Between Gessner Rd & Plantation Rd 2) Strey Ln (NS) Between Surrey Ln & Arbordale Ln 3) Memorial Dr (NS) North Of Briar Forest Dr 4) Bunker Hill Rd (NS) Between Valley Forge Dr & Jack Ln 5) Taylorcrest Rd (EW) Between Rain Hollow Pl & Riedel Dr 6) Broken Bough Dr (EW) Between Strey Ln & Knipp Rd 7) Blalock Rd (NS) Between Shady Grove Ln & Mockingbird	7	150.00	1,050.00
ADT-45 TX-H	24 Hr ADTs	Bi-Directional Volume, Classification & Speed Tube Machine Counts At 1 Location For 1 Day Large Location  1) Gessner Rd (NS) Between Longworth Ln & Vanderpool Ln  Houston, Texas	1	210.00	210.00

<b>Total</b>	\$1,260.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$1,260.00

National Data & Surveying Services  
1535 South La Cienega Blvd.  
Los Angeles, CA 90035

**FOR BILLING INQUIRIES PLEASE CONTACT OUR  
CENTRAL BILLING OFFICE AT:  
T (323) 782-0090, F (323) 375-1666  
accounting@ndsdata.com**

Send in your Next Job Request to: [orders@ndsdata.com](mailto:orders@ndsdata.com)

**Local offices Nationwide**



**City of Bunker Hill Village  
Traffic Engineering On-Call Contract**

**PROGRESS REPORT**

**DATE: 09/26/22**

**FOR PROFESSIONAL SERVICES RENDERED FROM APRIL 1 THROUGH AUGUST 31, 2022**

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*Project Name:*           **On-Call Traffic Engineering Services  
Broken Bough/Cobblestone Traffic Study, Knipp intersection &  
Other Miscellaneous Traffic Assignments**

*Project Manager:*       **Steve Smith – Director of Public Works**

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**EFFORT SUMMARY:**

- **Broken Bough and Cobblestone Traffic Study:**
  - Collected 24-hour traffic counts and speed data along Broken Bough and other major roads in the vicinity.
  - Conducted speed and cut-through observations on Broken Bough and adjacent streets by two staff over two time periods.
  - Prepared data collection exhibit
  - Summarized findings and provided recommendations in a tech memo.
  
- **Taylorcrest at Knipp Traffic Safety Evaluation:**
  - Completed a field visit to site on May 3<sup>rd</sup> to observe intersection geometry & operations.
  - Reviewed recent crash information for this location.
  - Provided initial recommendations
  
- **Other Miscellaneous Traffic Support:**
  - Researched and provided traffic data for Memorial and Gessner for grant application.
  - Provided advice to City regarding pedestrian crossings.
  - Input to City regarding signage for School Bus Stop along Memorial.