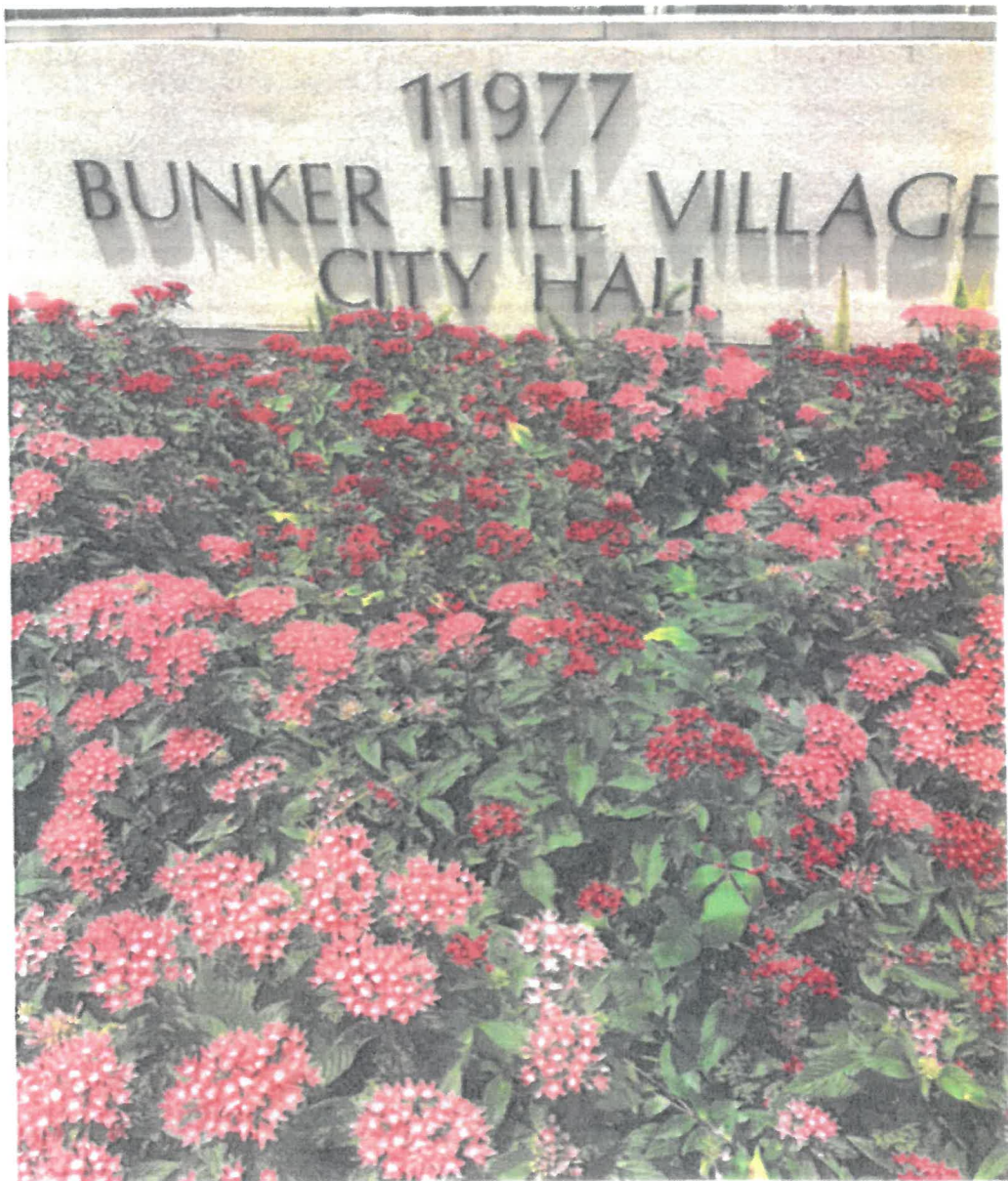


AUGUST

2022

Financial Report



**CITY OF BUNKER HILL, TEXAS
INVESTMENT REPORT
8/31/2022**

INVESTMENT TYPE	BEGINNING BALANCE	ADDITIONS	WITH DRAWALS	INTEREST	ENDING BALANCE	MATURITY DATE/TERM	PERCENTAGE OF PORTFOLIO	INVESTMENT SECURITY	INTEREST EARNED YTD
CASH - PNC GL BALANCE	\$ 245,570.26		\$ 227.82	\$ 208.41	\$ 245,550.85	Upon Demand	2%	FHL Atlanta Line Of Credit	2,202.69
CASH - ALLEGIENCE GL BALANCE	14,067,737.03	1,192,536.59	2,739,642.91	7,278.57	12,527,909.28	Upon Demand	98%	FHL Dalles Letter of Credit	41,976.26
TOTAL INVESTMENTS	\$ 14,313,307.29	\$ 1,192,536.59	\$ 2,739,870.73	\$ 7,486.98	\$ 12,773,460.13		100%		\$ 44,178.95
<i>unrestricted</i>	\$ 14,299,407.29				\$ 12,758,560.13				
<i>restricted*</i>	\$ 13,900.00	\$ 1,000.00	\$ -		\$ 14,900.00				
TOTAL	\$ 14,313,307.29	\$ 1,000.00			\$ 12,773,460.13				

* The City held restricted cash and cash equivalent of \$14,900 in the enterprise fund for the customer deposits.

The City of Bunker Hill Village's investment portfolio is in compliance with state law and the investment strategy and policy approved by the City Council.


Investment Officer, Finance Director

9/2/2022
Date:

WAM= 1 day

COLLATERAL REPORT

TOTAL PNC BANK BALANCE AT 8/31	<u>\$ 245,550.85</u>
FDIC Insurance	250,000.00
Total Collateral	<u>\$ 250,000.00</u>
Over- Collateralized - PNC	<u>\$ 4,449.15</u>
 ALLEGIANCE BANK BALANCE AT 8/31	 <u>\$ 12,588,579.70</u>
FDIC Insurance	250,000.00
FHL Dallas Letter of Credit	20,000,000.00
Total Collateral - Allegiance	<u>\$ 20,250,000.00</u>
Over-Collateralized - Allegiance	<u>\$ 7,661,420.30</u>

**CITY OF BUNKER HILL VILLAGE, TX
GENERAL FUND CAPITAL PROJECTS - FUND 06 & 15
2022 BUDGET - ACTUALS THRU AUGUST**

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
Bond Issuance Cost			
Bond Cost			-
Sub Total	-	-	-
DRAINAGE			
Locallized Drainage	1,399,636.00	1,447,160.45	(47,524.45)
BH Drainage	1,800,364.00	1,800,364.00	-
Drainage Eaton Court	35,000.00	2,048.35	32,951.65
Sub Total	3,235,000.00	3,249,572.80	(14,572.80)
STREETS			
Gessner Northbound & Memorial	75,000.00	22,141.13	52,858.87
Chaple Bell & Other	1,200,000.00	916,700.89	283,299.11
Asphalt Rehab.	45,000.00		45,000.00
Sidewalks	20,000.00		20,000.00
Sub Total	1,340,000.00	938,842.02	401,157.98
FACILITY			
Emergency Preparedness Building	595,000.00	24,410.63	570,589.37
Sub Total	595,000.00	24,410.63	570,589.37
BEAUTIFICATION	40,000.00	18,102.55	21,897.45
GRAND TOTAL	5,210,000.00	4,230,928.00	979,072.00

**CITY OF BUNKER HILL VILLAGE, TX
 UTILITY FUND CAPITAL PROJECTS - FUND 07 & 16
 2022 BUDGET - ACTUALS THRU AUGUST**

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
Water and Wastewater			
Transmission Line to Taylorcrest	1,900,000.00	673,170.54	1,226,829.46
Replacement of Cast Iron Lines	100,000.00	892.94	99,107.06
Televising of SCADA	150,000.00		150,000.00
Replacement of Concrete Lines	100,000.00		100,000.00
Sub Total	2,250,000.00	674,063.48	1,575,936.52
Water Production			
Water Well #5	1,565,000.00	1,511,740.10	53,259.90
WP #2 VFD Booster Pumps	40,000.00		40,000.00
Generator at Taylorcrest	400,000.00	147,465.00	252,535.00
Irrigation System	30,000.00		30,000.00
Sub Total	2,035,000.00	1,659,205.10	375,794.90
FACILITY			
Emergency Preparedness Building	1,105,000.00	45,364.09	1,059,635.91
Sub Total	1,105,000.00	45,364.09	1,059,635.91
Vehicle and Equipment			
Vehicle	17,610.00	18,790.00	(1,180.00)
Equipment	47,120.00	42,500.00	4,620.00
Sub Total	64,730.00	61,290.00	3,440.00
-			
GRAND TOTAL	5,454,730.00	2,439,922.67	3,014,807.33

**City of Bunker Hill Village
Monthly Tax Office Report
August 31, 2022**

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

A. Current Taxable Value \$ 2,347,083,718

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2021 Tax Year	Delinquent 2020 & Prior Tax Years	Total
Original Levy 0.275	\$ 6,274,242.71	\$ -	\$ 6,274,242.71
Carryover Balance	-	166,505.19	166,505.19
Adjustments	180,237.88	(4,335.63)	175,902.25
Adjusted Levy	6,454,480.59	162,169.56	6,616,650.15
Less Collections Y-T-D	6,418,060.39	6,465.11	6,424,525.50
Receivable Balance	<u>\$ 36,420.20</u>	<u>\$ 155,704.45</u>	<u>\$ 192,124.65</u>

C. COLLECTION RECAP:

	Current 2021 Tax Year	Delinquent 2020 & Prior Tax Years	Total
Current Month:			
Base Tax	\$ 15,685.83	\$ (136.05)	15,549.78
Penalty & Interest	1,257.89	46.34	1,304.23
Attorney Fees	974.99	43.54	1,018.53
Other Fees	-	-	-
Total Collections	<u>\$ 17,918.71</u>	<u>\$ (46.17)</u>	<u>\$ 17,872.54</u>
Year-To-Date:			
Base Tax:	\$ 6,418,060.39	\$ 6,465.11	\$ 6,424,525.50
Penalty & Interest	23,842.35	806.63	24,648.98
Attorney Fees	2,816.77	130.64	2,947.41
Other Fees	29.95	416.42	446.37
Total Collections	<u>\$ 6,444,749.46</u>	<u>7,818.80</u>	<u>\$ 6,452,568.26</u>
Percent of Adjusted Levy	<u>99.85%</u>		<u>99.97%</u>

City of Bunker Hill Village
August 31, 2022

YEAR	BEGINNING BALANCE AS OF 12/31/2021	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 08/31/2022
2020	\$ 34,426.98	\$ (4,820.22)	\$ 8,480.54	\$ 21,126.22
19	6,927.81	1,118.37	(1,381.65)	9,427.83
18	10,202.82	(326.86)	(326.86)	10,202.82
17	10,043.65	(306.92)	(306.92)	10,043.65
16	9,514.40	-	-	9,514.40
15	8,703.28	-	-	8,703.28
14	8,040.87	-	-	8,040.87
13	7,695.40	-	-	7,695.40
12	7,254.91	-	-	7,254.91
11	7,191.96	-	-	7,191.96
10	6,146.99	-	-	6,146.99
09	5,580.44	-	-	5,580.44
08	5,486.97	-	-	5,486.97
07	3,672.70	-	-	3,672.70
06	3,530.50	-	-	3,530.50
05	3,201.15	-	-	3,201.15
04	3,233.44	-	-	3,233.44
03	3,175.04	-	-	3,175.04
02	3,078.00	-	-	3,078.00
01	2,896.81	-	-	2,896.81
00	2,734.20	-	-	2,734.20
1999	2,397.18	-	-	2,397.18
98	1,247.22	-	-	1,247.22
97	1,132.43	-	-	1,132.43
96	1,076.37	-	-	1,076.37
95	1,378.45	-	-	1,378.45
94	1,342.46	-	-	1,342.46
93	1,342.46	-	-	1,342.46
92	949.90	-	-	949.90
91	905.10	-	-	905.10
90	715.68	-	-	715.68
89	628.56	-	-	628.56
88	651.06	-	-	651.06
	<u>\$ 166,505.19</u>	<u>\$ (4,335.63)</u>	<u>\$ 6,465.11</u>	<u>\$ 155,704.45</u>

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-00-1001	Cash in Bank	4,343,261.32
01-00-00-1011	BBVA Compass 180 CD	0.00
01-00-00-1012	BBVA Compass 90 CD	0.00
01-00-00-1016	Allegiance Bank	0.00
01-00-00-1039	Cash Held by Tax Assessor	0.00
01-00-00-1050	Reserve -Vehicles & Technology	27,441.00
01-00-00-1053	Reserves - Facilities	254,725.00
01-00-00-1055	Reserve -Emergency Management	305,887.00
01-00-00-1060	Reserve -Infrastructure Mngmt	0.00
01-00-00-1065	Reserve- Police Department	324,127.00
01-00-00-1068	Reserve- Beautification	0.00
01-00-00-1069	Reserve - American Protection	0.00
01-00-00-1070	Certificates of Deposit	0.00
01-00-00-1080	Petty Cash - Court	100.00
01-00-00-1081	Petty Cash - G&A	200.00
01-00-00-1082	Petty Cash - Admin Assist	100.00
01-00-00-1090	Cash in Transit	(1,701.99)
01-00-00-1091	Prepaid Payroll	0.00
01-00-00-1210	A/R - Property Taxes	108,935.66
01-00-00-1220	A/R - Franchise	13,638.30
01-00-00-1221	A/R - MISC.	(65.00)
01-00-00-1222	A/R Interest Income	0.00
01-00-00-1225	A/R - Sales Tax	48,853.00
01-00-00-1240	A/R - Return Items	0.00
01-00-00-1310	Inventory	0.00
01-00-00-1820	Provided To Long Term Debt	0.00
01-00-03-1990	DueTo/From Debt Service Fund	0.00
01-00-04-1990	DueTo/From Utility Fund	0.00
01-00-09-1990	Created by Posting	0.00
01-00-14-1990	Due from Fuel Acct	0.00
		5,425,501.29
TOTAL ASSETS		5,425,501.29
		=====
LIABILITIES		
=====		
01-00-00-2010	Accounts Payable	0.00
01-00-00-2011	Accounts Payable - Court	0.00
01-00-00-2013	Accounts Payable - Other	0.00
01-00-00-2020	Wages Payable	0.00
01-00-00-2110	Taxes Payable - Payroll	0.03
01-00-00-2130	Taxes Payable - Court	0.00
01-00-00-2220	Retirement Payable - Employee	(0.03)
01-00-00-2230	Voluntary Deferred Comp.	(0.03)
01-00-00-2235	CHILD SUPPORT	0.00
01-00-00-2240	Court Taxes - Payable to State	11,931.79
01-00-00-2241	Court Taxes - IDF	126.86
01-00-00-2242	Court Taxes -Child Safety Seat	0.00
01-00-00-2243	Court Taxes - CJFS	0.80
01-00-00-2244	Court Taxes - CSS	0.00

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-00-00-2245	Court Taxes - Time Pay Fee	37.50
01-00-00-2246	Court Taxes - State OMNI	918.06
01-00-00-2247	Court Taxes - OMNI	0.00
01-00-00-2248	Court Taxes - Linebarger	2,583.58
01-00-00-2249	Court Taxes - Truancy Prevent	83.21
01-00-00-2250	Insurance Payable - Employee	2,285.60
01-00-00-2310	Deposits - Court Bonds	100.00
01-00-00-2322	UNCLAIMED PROPERTY	10.00
01-00-00-2650	General Obligation Bonds	0.00
01-00-00-2660	Certificates of Oblig-1999	0.00
01-00-00-2810	Accrued Payroll	0.00
01-00-00-2815	Accrued Vac Liability (Yr End)	0.00
01-00-00-2820	Unearned Income	88,103.75
01-00-00-2823	DEFERRED REVENUE	487,518.86
01-00-00-2930	Brown Subdivison Escrow	0.00
01-00-00-2940	Williamsburg Drainage Escrow	0.00
01-00-00-2945	Wood Lane Repaving Escrow	0.00
	TOTAL LIABILITIES	593,699.98
EQUITY		
=====		
01-00-00-3010	Fund Balance - G & A	2,622,263.27
01-00-00-3012	Fund Balance - Child Safety	0.00
01-00-00-3013	Fund Balance - Formal Reserves	869,075.00
	TOTAL BEGINNING EQUITY	3,491,338.27
	TOTAL REVENUE	6,413,651.51
	TOTAL EXPENDITURES	5,073,188.47
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,340,463.04
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	4,831,801.31
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	5,425,501.29
		=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

01 -GENERAL FUND

66.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Taxes					
01-00-00-4010 Taxes - Current Year	5,369,871.00	21,159.27	5,326,539.30	99.19	43,331.70
01-00-00-4020 Taxes - Prior Years	5,000.00 (456.73)	5,507.62	110.15 (507.62)
01-00-00-4030 Taxes - Penalty & Interes	18,000.00 (320.35)	17,596.32	97.76	403.68
TOTAL Taxes	5,392,871.00	20,382.19	5,349,643.24	99.20	43,227.76
Franchise Fees					
01-00-00-4110 Franchise Fees	254,212.00	36,250.94	172,631.14	67.91	81,580.86
01-00-00-4120 Sales Tax Revenue	225,000.00	19,477.68	155,455.45	69.09	69,544.55
TOTAL Franchise Fees	479,212.00	55,728.62	328,086.59	68.46	151,125.41
Mun. Court Fines & Fees					
01-00-00-4210 Court - Fines	110,000.00	9,700.67	59,157.95	53.78	50,842.05
01-00-00-4215 Court - Time Pay Fees/Cit	0.00	0.00	39.46	0.00 (39.46)
01-00-00-4216 Court - Time Pay Fees/Eff	0.00	0.00	0.00	0.00	0.00
01-00-00-4217 Court - OMNI	0.00	0.00	28.00	0.00 (28.00)
01-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
01-00-00-4225 Court - Child Safety 1015	0.00	0.00	275.00	0.00 (275.00)
01-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
01-00-00-4227 Court - Local Truancy Pre	0.00	336.19	1,898.52	0.00 (1,898.52)
01-00-00-4245 Court - Judicial Support	0.00	0.00	4.28	0.00 (4.28)
01-00-00-4246 Court - Local Municipal J	0.00	6.72	37.97	0.00 (37.97)
01-00-00-4260 Court - Security Fees	0.00	0.00	21.38	0.00 (21.38)
01-00-00-4265 Local Building Security F	0.00	329.48	1,860.56	0.00 (1,860.56)
01-00-00-4270 Court - Technology Fees	0.00	0.00	28.50	0.00 (28.50)
01-00-00-4271 CHILD SAFETY HARRIS CO	0.00	0.00	402.32	0.00 (402.32)
01-00-00-4275 Court - Local Court Tech	0.00	268.95	1,518.82	0.00 (1,518.82)
TOTAL Mun. Court Fines & Fees	110,000.00	10,642.01	65,272.76	59.34	44,727.24
Licenses & Permits					
01-00-00-4310 Permits - Animal Licenses	500.00	170.00	220.00	44.00	280.00
01-00-00-4315 Permits - Building	375,000.00	50,754.80	358,507.29	95.60	16,492.71
01-00-00-4325 Permits - Miscellaneous	150.00	25.00	25.00	16.67	125.00
01-00-00-4350 Dedication Program	4,000.00	0.00	1,900.00	47.50	2,100.00
01-00-00-4351 Offsite Tree Program	0.00	0.00	0.00	0.00	0.00
TOTAL Licenses & Permits	379,650.00	50,949.80	360,652.29	95.00	18,997.71
Interest Income					
01-00-00-4910 Interest Income	64,048.00	7,486.98	44,178.95	68.98	19,869.05
TOTAL Interest Income	64,048.00	7,486.98	44,178.95	68.98	19,869.05
Miscellaneous					
01-00-00-4920 Miscellaneous Income	234,959.00	250.00	244,856.53	104.21 (9,897.53)
TOTAL Miscellaneous	234,959.00	250.00	244,856.53	104.21 (9,897.53)
Ambulance Fees					
01-00-00-4930 Ambulance Fees	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance Fees	0.00	0.00	0.00	0.00	0.00

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

01 -GENERAL FUND

66.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
Rent Income					
01-00-00-4940 Rent Income	15,984.00	0.00	15,984.15	100.00 (0.15)
TOTAL Rent Income	15,984.00	0.00	15,984.15	100.00 (0.15)
<hr/>					
Intergovernmental/Transfer					
01-00-00-4980 Intergovernmental Revenue	487,519.00	0.00	4,977.00	1.02	482,542.00
01-00-00-4990 Transfers In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	487,519.00	0.00	4,977.00	1.02	482,542.00
<hr/>					
TOTAL REVENUES	7,164,243.00	145,439.60	6,413,651.51	89.52	750,591.49
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

01 -GENERAL FUND
 Non Departmental

66.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Personnel					
01-00-00-5010 Wages	390,194.00	27,033.47	235,572.35	60.37	154,621.65
01-00-00-5020 Wages - Overtime	1,000.00	28.88	532.46	53.25	467.54
01-00-00-5110 Payroll Taxes - FICA E	30,000.00	1,976.88	17,518.11	58.39	12,481.89
01-00-00-5120 Payroll Taxes - TWC	1,000.00	2.78	(1,708.09)	170.81-	2,708.09
01-00-00-5210 Retirement - TMRS Empl	34,500.00	2,277.81	21,395.56	62.02	13,104.44
01-00-00-5211 RETIREMENT 457 PLAN	6,300.00	434.64	4,449.32	70.62	1,850.68
01-00-00-5310 Insurance - Workers Co	1,000.00	0.00	0.00	0.00	1,000.00
01-00-00-5325 Insurance - Dental	440.00	42.58	349.40	79.41	90.60
01-00-00-5330 Insurance - Disability	1,100.00	87.74	683.32	62.12	416.68
01-00-00-5340 Insurance - Medical	30,000.00	1,439.10	19,470.17	64.90	10,529.83
01-00-00-5350 Insurance - Life	250.00	18.90	151.20	60.48	98.80
01-00-00-5410 Contract Labor	0.00	0.00	0.00	0.00	0.00
01-00-00-5510 Employee Relations	1,000.00	0.00	972.97	97.30	27.03
TOTAL Personnel	496,784.00	33,342.78	299,386.77	60.26	197,397.23
Public Safety					
01-00-00-5600 Fire Department	1,537,122.00	140,016.15	1,047,116.27	68.12	490,005.73
01-00-00-5602 Police Department	2,119,750.00	174,478.50	1,576,314.50	74.36	543,435.50
01-00-00-5604 Public Safety Other	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL Public Safety	3,661,872.00	314,494.65	2,623,430.77	71.64	1,038,441.23
Commodities					
01-00-00-6250 Fuel	500.00	0.00	102.58	20.52	397.42
01-00-00-6410 Landscaping	41,000.00	3,870.03	34,532.48	84.23	6,467.52
01-00-00-6490 Janitorial	6,300.00	657.00	5,056.31	80.26	1,243.69
01-00-00-6650 Postage	2,000.00	433.68	1,680.10	84.01	319.90
01-00-00-6660 Printing & Stationary	3,300.00	60.46	1,664.47	50.44	1,635.53
01-00-00-6730 Supplies - General	4,000.00	105.99	3,664.74	91.62	335.26
01-00-00-6740 Supplies - Office	4,000.00	242.03	909.93	22.75	3,090.07
01-00-00-6810 Tools & Equipment	500.00	196.00	196.00	39.20	304.00
01-00-00-6890 Traffic Signs & Signal	5,000.00	0.00	2,991.50	59.83	2,008.50
TOTAL Commodities	66,600.00	5,565.19	50,798.11	76.27	15,801.89
Maintenance					
01-00-00-7110 Building Maintenance	12,250.00	1,366.32	2,559.06	20.89	9,690.94
01-00-00-7210 Equipment - Communicat	0.00	0.00	0.00	0.00	0.00
01-00-00-7220 Equipment - General	790.00	0.00	0.00	0.00	790.00
01-00-00-7230 Equipment - Office Equ	1,250.00	0.00	0.00	0.00	1,250.00
01-00-00-7410 Vehicles	1,500.00	25.50	25.50	1.70	1,474.50
TOTAL Maintenance	15,790.00	1,391.82	2,584.56	16.37	13,205.44
Contract Services					
01-00-00-7500 HC Appraisal District	50,000.00	11,909.00	35,167.00	70.33	14,833.00
01-00-00-7501 Tax Assessor - SBISD	8,000.00	0.00	8,000.00	100.00	0.00
01-00-00-7502 Prof Fees - Accounting	16,000.00	245.02	9,081.81	56.76	6,918.19
01-00-00-7503 Prof Fees - Eng. & Oth	50,000.00	2,500.00	33,991.40	67.98	16,008.60
01-00-00-7504 Prof Fees - LEGAL	50,000.00	3,725.00	40,123.27	80.25	9,876.73

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

01 -GENERAL FUND
 Non Departmental

66.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-00-00-7505 Prof Fees - INSPECTION	115,000.00	16,617.24	126,368.30	109.89 (11,368.30)
01-00-00-7506 Prof Services - Code E	0.00	0.00	0.00	0.00	0.00
01-00-00-7507 Legislative Consulting	0.00 (305.00)	0.00	0.00	0.00
TOTAL Contract Services	289,000.00	34,691.26	252,731.78	87.45	36,268.22
Support Services					
01-00-00-8010 Advertising	5,000.00	506.12	5,193.76	103.88 (193.76)
01-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
01-00-00-8130 Bank & Credit Card Cha	16,000.00	475.45	11,384.34	71.15	4,615.66
01-00-00-8140 Child Safety	0.00	0.00	0.00	0.00	0.00
01-00-00-8150 Community Relations	30,000.00	2,630.52	7,154.80	23.85	22,845.20
01-00-00-8170 Data Processing	45,000.00	5,008.93	20,497.63	45.55	24,502.37
01-00-00-8210 Delivery Service	150.00	0.00	93.84	62.56	56.16
01-00-00-8250 Dues/Tuition & Subscri	9,000.00	250.85	3,946.85	43.85	5,053.15
01-00-00-8260 Elections	12,500.00	0.00	0.00	0.00	12,500.00
01-00-00-8270 Electricity	5,000.00	497.13	3,645.72	72.91	1,354.28
01-00-00-8290 Emergency Management	650.00	0.00	301.90	46.45	348.10
01-00-00-8410 Animal Control	4,500.00	260.00	4,757.81	105.73 (257.81)
01-00-00-8450 Insurance - General	17,350.00	0.00	290.00	1.67	17,060.00
01-00-00-8530 Meetings & Seminars	4,000.00	751.10	2,631.64	65.79	1,368.36
01-00-00-8610 Court - General	6,500.00	394.14	364.49	5.61	6,135.51
01-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
01-00-00-8625 Court - Technology	0.00	0.00	0.00	0.00	0.00
01-00-00-8626 Court - Security	0.00	0.00	0.00	0.00	0.00
01-00-00-8750 Special Fees/Codificat	4,000.00	0.00	2,662.54	66.56	1,337.46
01-00-00-8751 Dedication Program	4,000.00	77.68	6,022.74	150.57 (2,022.74)
01-00-00-8752 Off-Site Tree Program	0.00	0.00	0.00	0.00	0.00
01-00-00-8805 Streets - Mosquito Spr	25,000.00	2,593.53	11,376.18	45.50	13,623.82
01-00-00-8810 Streets - Drainage	40,000.00	0.00	7,266.18	18.17	32,733.82
01-00-00-8830 Streets - Repairs	132,000.00	8,411.10	75,129.41	56.92	56,870.59
01-00-00-8835 Streets - TPDES	2,500.00	0.00	1,925.49	77.02	574.51
01-00-00-8890 Telephone	8,400.00	220.00	6,513.31	77.54	1,886.69
01-00-00-8930 Travel & Subsistence	4,000.00	0.00	224.85	5.62	3,775.15
TOTAL Support Services	375,550.00	22,076.55	171,383.48	45.64	204,166.52
Capital Outlay					
01-00-00-9140 Capital - Equip / Bld	0.00	0.00	0.00	0.00	0.00
01-00-00-9250 Capital Reserves	0.00	0.00	0.00	0.00	0.00
01-00-00-9251 RESERVE FACILITIES	0.00	0.00	0.00	0.00	0.00
01-00-00-9252 TRANSFER TO CAPITL PRO	1,595,000.00	0.00	1,595,000.00	100.00	0.00
01-00-00-9253 TRANSFER FOR BEAUTIFIC	40,000.00	0.00	40,000.00	100.00	0.00
01-00-00-9254 Transfer to Debt Servi	37,873.00	0.00	37,873.00	100.00	0.00
TOTAL Capital Outlay	1,672,873.00	0.00	1,672,873.00	100.00	0.00
TOTAL Non Departmental	6,578,469.00	411,562.25	5,073,188.47	77.12	1,505,280.53
TOTAL EXPENDITURES	6,578,469.00	411,562.25	5,073,188.47	77.12	1,505,280.53
REVENUES OVER/(UNDER) EXPENDITURES	585,774.00 (266,122.65)	1,340,463.04	(754,689.04)

03 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
03-00-00-1001	Cash in Bank	310,855.77	
03-00-00-1039	Cash Held by Tax Assessor	0.00	
03-00-00-1053	Reserves - Facilities	0.00	
03-00-00-1070	Certificates of Deposit	0.00	
03-00-00-1090	Cash in Transit	0.00	
03-00-00-1210	A/R - Property Taxes	83,188.99	
03-00-00-1215	Allow. for Uncollected Taxes	0.00	
03-00-00-1222	A/R Interest Income	0.00	
03-00-01-1990	DueTo/From G & A Fund	0.00	
03-00-10-1990	DueTo/From METRO	0.00	
03-00-11-1990	DueTo/From 2005 Bond Fund	0.00	
			394,044.76
TOTAL ASSETS			394,044.76
			=====
LIABILITIES			
=====			
03-00-00-2010	Accounts Payable	0.00	
03-00-00-2012	Accounts Payable - Other	0.00	
03-00-00-2013	Accounts Payable - Other	0.00	
03-00-00-2820	Unearned Income	104,020.90	
	TOTAL LIABILITIES		104,020.90
EQUITY			
=====			
03-00-00-3010	Fund Balance	177,631.00	
	TOTAL BEGINNING EQUITY	177,631.00	
TOTAL REVENUE		1,240,164.11	
TOTAL EXPENDITURES		1,127,771.25	
TOTAL REVENUE OVER/(UNDER) EXPENSES		112,392.86	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			290,023.86
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			394,044.76
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

03 -DEBT SERVICE

66.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Taxes					
03-00-00-4010 Taxes - Current Year	1,125,679.00	4,436.41	1,091,521.09	96.97	34,157.91
03-00-00-4020 Taxes - Prior Years	1,000.00	(95.74)	957.49	95.75	42.51
03-00-00-4030 Taxes - Penalty & Interes	4,000.00	(67.13)	3,682.53	92.06	317.47
TOTAL Taxes	1,130,679.00	4,273.54	1,096,161.11	96.95	34,517.89
Interest Income					
03-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
Intergovernmental/Transfer					
03-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
03-00-00-4961 Bond Premium	0.00	0.00	0.00	0.00	0.00
03-00-00-4990 TRANSFER FROM UF	106,130.00	0.00	106,130.00	100.00	0.00
03-00-00-4991 TRANSFER FROM GF	37,873.00	0.00	37,873.00	100.00	0.00
TOTAL Intergovernmental/Transfer	144,003.00	0.00	144,003.00	100.00	0.00
TOTAL REVENUES	1,274,682.00	4,273.54	1,240,164.11	97.29	34,517.89

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

03 -DEBT SERVICE
 DEBT SERVICE

66.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Support Services					
03-00-00-8490 Interest Expense	336,993.00	0.00	177,021.25	52.53	159,971.75
03-00-00-8750 Special Fees	1,500.00	0.00	5,750.00	383.33 (4,250.00)
03-00-00-8752 Bond Closing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	338,493.00	0.00	182,771.25	54.00	155,721.75
Capital Outlay					
03-00-00-9690 2011 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9695 2012 Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9697 2014 Bond Principal	185,000.00	0.00	185,000.00	100.00	0.00
03-00-00-9698 2020 - Bond Principal	760,000.00	0.00	760,000.00	100.00	0.00
03-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	945,000.00	0.00	945,000.00	100.00	0.00
TOTAL DEBT SERVICE	1,283,493.00	0.00	1,127,771.25	87.87	155,721.75
TOTAL EXPENDITURES	1,283,493.00	0.00	1,127,771.25	87.87	155,721.75
REVENUES OVER/(UNDER) EXPENDITURES	(8,811.00)	4,273.54	112,392.86		(121,203.86)

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
04-00-00-1001	Cash in Bank	2,023,887.29
04-00-00-1050	Reserve -Vehicles & Technology	215,400.00
04-00-00-1053	Reserves - Facilities	0.00
04-00-00-1060	Reserve -Infrastructure Mngmt	0.00
04-00-00-1070	Certificates of Deposit	0.00
04-00-00-1080	Petty Cash	100.00
04-00-00-1090	Cash in Transit	0.00
04-00-00-1091	Prepaid Payroll	0.00
04-00-00-1092	Prepaid Water Credits	0.00
04-00-00-1221	A/R - MISC.	0.00
04-00-00-1222	A/R Interest Income	0.00
04-00-00-1230	A/R - Utilities	887,262.64
04-00-00-1231	A/R - Unbilled Utilites	109,489.02
04-00-00-1235	A/R - Doubtful Acct	(17,546.19)
04-00-00-1240	A/R - Return Items	14,083.51
04-00-00-1310	Inventory	0.00
04-00-00-1610	Land	144,163.19
04-00-00-1620	Buildings & Improvements	2,192,373.42
04-00-00-1625	Construction in Progress	2,318,166.04
04-00-00-1650	Machinery & Equipment	91,016.72
04-00-00-1660	Automotive Equipment	226,854.10
04-00-00-1670	Furniture & Fixtures	48,873.14
04-00-00-1695	Accumulated Depreciation	0.00
04-00-00-1710	Treatment Rights	446,889.76
04-00-00-1715	Accumulated Amortization	0.00
04-00-00-1830	Capital Improvements	12,941,364.70
04-00-00-1900	DEF. OUTFLOWS-CONTR SUBSEQ.	49,781.81
04-00-00-1901	DEF. OUTFLOWS-DIFF. IN EXPER	10,670.16
04-00-00-1902	DEF. OUTFLOWS- DIFF. IN EARN	(59,083.49)
04-00-00-1903	NET PENSION ASSET	0.00
04-00-00-1904	DEF. OUTFLOWS- DIFF IN ASSUMPT	3,007.42
04-00-00-1905	NET PENSION LIABILITY	35,154.65
04-00-00-1909	Def Inf- Def in Exp and Act Ex	(223.04)
04-00-01-1620	Accum Depr - Building & Improv	(1,112,856.56)
04-00-01-1650	Accum Depr - Mach & Equip	(66,116.06)
04-00-01-1660	Accum Depr - Automotive Equip	(115,213.59)
04-00-01-1670	Accum Depr - Furniture & Fix	(40,991.14)
04-00-01-1830	Accum Depr-Infras-Utility	(7,212,155.10)
04-00-01-1840	Accum Depr-Intangible-Utility	(446,889.76)
04-00-01-1990	DueTo/From G & A Fund	0.00
04-00-10-1990	DueTo/From Metro Fund	0.00
04-00-11-1990	DueTo/From 2005 Bond Fund	0.00
		12,687,462.64
TOTAL ASSETS		12,687,462.64
		=====

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
LIABILITIES		
=====		
04-00-00-2010	Accounts Payable	0.00
04-00-00-2012	Retainage Payable	0.00
04-00-00-2013	Accounts Payable - Other	0.00
04-00-00-2110	Taxes Payable - Payroll	0.16
04-00-00-2120	Taxes Payable - Sales Tax	0.00
04-00-00-2220	Retirement Payable - Employee	0.08
04-00-00-2230	Voluntary Deferred Comp	0.00
04-00-00-2235	CHILD SUPPORT	0.00
04-00-00-2250	Insurance Payable - Employee	5,931.95
04-00-00-2320	Deposits - Utilities	14,900.00
04-00-00-2321	Deposits - Utilities Refunds	1,791.73
04-00-00-2322	UNCLAIMED PROPERTY	0.00
04-00-00-2710	Treatment Obligation	0.00
04-00-00-2810	Accrued Payroll	0.00
04-00-00-2815	Accrued Vac Liability (Yr End)	6,979.85
04-00-00-2900	BONDS PAYABLE	5,374,381.05
	TOTAL LIABILITIES	5,403,984.82
EQUITY		
=====		
04-00-00-3010	Fund Balance	3,407,158.73
04-00-00-3013	Fund Balance - Formal Reserves	1,985,715.00
04-00-00-3030	Contributed Capital	1,612,822.19
	TOTAL BEGINNING EQUITY	7,005,695.92
	TOTAL REVENUE	2,517,145.80
	TOTAL EXPENDITURES	2,239,363.90
	TOTAL REVENUE OVER/(UNDER) EXPENSES	277,781.90
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	7,283,477.82
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	12,687,462.64
		=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

04 -UTILITY FUND

66.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Water					
04-00-00-4410 Water Sales	2,292,882.00	749,735.64	1,914,257.03	83.49	378,624.97
04-00-00-4420 Water Taps	60,000.00	2,600.00	38,690.00	64.48	21,310.00
TOTAL Water	2,352,882.00	752,335.64	1,952,947.03	83.00	399,934.97
Waste Water					
04-00-00-4510 Waste Water Sales	749,000.00	153,378.89	539,265.57	72.00	209,734.43
04-00-00-4520 Waste Water Taps	7,200.00	450.00	5,850.00	81.25	1,350.00
04-00-00-4610 Solid Waste Sales	0.00	0.00	0.00	0.00	0.00
04-00-00-4750 Late Payment Fees	16,000.00	0.00	8,603.20	53.77	7,396.80
TOTAL Waste Water	772,200.00	153,828.89	553,718.77	71.71	218,481.23
Miscellaneous					
04-00-00-4920 Miscellaneous Income	5,000.00	70.00	10,480.00	209.60 (5,480.00)
TOTAL Miscellaneous	5,000.00	70.00	10,480.00	209.60 (5,480.00)
Intergovernmental/Transfer					
04-00-00-4960 Contributed Capital	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,130,082.00	906,234.53	2,517,145.80	80.42	612,936.20

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

04 -UTILITY FUND
 UTILITIES

66.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Personnel					
04-00-00-5010 Wages	482,612.00	35,160.48	303,969.47	62.98	178,642.53
04-00-00-5020 Wages - Overtime	27,000.00	1,665.02	18,284.95	67.72	8,715.05
04-00-00-5110 Payroll Taxes - FICA E	39,300.00	2,650.55	22,282.57	56.70	17,017.43
04-00-00-5120 Payroll Taxes - TWC	1,620.00	2.78	2,053.65	126.77 (433.65)
04-00-00-5210 Retirement - TMRS Empl	53,500.00	3,807.52	33,586.84	62.78	19,913.16
04-00-00-5211 Retirement 457 Plan	9,825.00	706.75	5,796.70	59.00	4,028.30
04-00-00-5310 Insurance-Workers Comp	7,800.00	0.00	0.00	0.00	7,800.00
04-00-00-5325 Insurance - Dental	1,260.00	93.48	750.76	59.58	509.24
04-00-00-5330 Insurance - Disability	1,875.00	149.24	1,191.92	63.57	683.08
04-00-00-5340 Insurance - Medical	50,000.00	2,690.10	37,520.54	75.04	12,479.46
04-00-00-5350 Insurance - Life	490.00	37.10	296.77	60.57	193.23
04-00-00-5410 Contract Labor	25,000.00	0.00	7,790.50	31.16	17,209.50
TOTAL Personnel	700,282.00	46,963.02	433,524.67	61.91	266,757.33
Commodities					
04-00-00-6090 Chemicals	20,000.00	120.00	3,582.91	17.91	16,417.09
04-00-00-6250 Fuel	7,000.00	1,500.39	3,693.19	52.76	3,306.81
04-00-00-6340 Garbage - Dumping Fees	1,500.00	0.00	627.40	41.83	872.60
04-00-00-6410 Landscaping	8,250.00	1,194.00	5,447.48	66.03	2,802.52
04-00-00-6490 Janitorial	1,200.00	200.00	1,513.58	126.13 (313.58)
04-00-00-6650 Postage	3,000.00	433.68	2,201.41	73.38	798.59
04-00-00-6660 Printing & Stationary	2,500.00	60.47	1,994.84	79.79	505.16
04-00-00-6730 Supplies - General	1,500.00	206.99	1,842.13	122.81 (342.13)
04-00-00-6740 Supplies - Office	350.00	35.94	164.55	47.01	185.45
04-00-00-6810 Tools & Equipment	1,500.00	0.00	671.42	44.76	828.58
04-00-00-6970 Uniforms	3,000.00	383.36	1,580.00	52.67	1,420.00
TOTAL Commodities	49,800.00	4,134.83	23,318.91	46.83	26,481.09
Maintenance					
04-00-00-7110 Building Maintenance	6,700.00	700.73	1,810.72	27.03	4,889.28
04-00-00-7220 Equipment - General	0.00	0.00	0.00	0.00	0.00
04-00-00-7230 Equipment - Office Equ	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-7410 Vehicles	6,500.00	106.75	7,331.25	112.79 (831.25)
TOTAL Maintenance	15,200.00	807.48	9,141.97	60.14	6,058.03
Contract Services					
04-00-00-7502 Prof Serv - Accounting	13,000.00	245.03	9,081.90	69.86	3,918.10
04-00-00-7510 Water - Fire Hydrants	13,500.00	1,610.00	9,065.34	67.15	4,434.66
04-00-00-7520 Water Well/Pumps	45,000.00	203.76	20,869.44	46.38	24,130.56
04-00-00-7530 Water - Tanks	0.00	0.00	0.00	0.00	0.00
04-00-00-7535 Water Lines	10,000.00	0.00	5,145.31	51.45	4,854.69
04-00-00-7540 Water - Water Meters	64,000.00	0.00	62,293.75	97.33	1,706.25
04-00-00-7610 Waste Water - Lines	10,000.00	0.00	43.56	0.44	9,956.44
04-00-00-7620 Waste Water - Manholes	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	155,500.00	2,058.79	106,499.30	68.49	49,000.70

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

04 -UTILITY FUND
 UTILITIES

66.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Support Services					
04-00-00-8001 Prof Fees - Engineerin	30,000.00	0.00	9,499.24	31.66	20,500.76
04-00-00-8002 Water Purchase/COH	740,000.00	0.00	353,155.41	47.72	386,844.59
04-00-00-8003 WW Treatment Fee	280,000.00	38,267.10	253,563.26	90.56	26,436.74
04-00-00-8004 WW Treatment/COH	25,000.00	0.00	0.00	0.00	25,000.00
04-00-00-8010 Advertising	0.00	0.00	0.00	0.00	0.00
04-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
04-00-00-8130 Bank & Credit Card Cha	19,500.00	8,337.91	23,422.18	120.11 (3,922.18)
04-00-00-8170 Data Processing	30,000.00	3,537.52	18,068.77	60.23	11,931.23
04-00-00-8210 Delivery Service	0.00	11.87	11.87	0.00 (11.87)
04-00-00-8250 Dues/Tuition & Subscri	5,000.00	895.00	1,903.00	38.06	3,097.00
04-00-00-8270 Electricity	95,000.00	11,616.45	61,352.40	64.58	33,647.60
04-00-00-8450 Insurance - General	17,800.00	0.00	0.00	0.00	17,800.00
04-00-00-8630 Natural Gas	1,800.00	0.00	529.97	29.44	1,270.03
04-00-00-8722 Gain Loss on Sale of C	0.00	0.00	0.00	0.00	0.00
04-00-00-8750 Special Fees	120,000.00	4,269.92	113,764.39	94.80	6,235.61
04-00-00-8890 Telephone	13,000.00	892.76	7,278.56	55.99	5,721.44
04-00-00-8930 Travel & Subsistence	1,500.00	0.00	40.00	2.67	1,460.00
04-00-00-8990 Solid Waste Collectio(32,760.00) (2,730.00) (21,840.00)	66.67 (10,920.00)
TOTAL Support Services	1,345,840.00	65,098.53	820,749.05	60.98	525,090.95
Capital Outlay					
04-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
04-00-00-9250 TRANSFER TO UT CIP	740,000.00	0.00	740,000.00	100.00	0.00
04-00-00-9251 TRANSFER TO DEBT SERVI	0.00	0.00	0.00	0.00	0.00
04-00-00-9252 TRANSFER TO DEBT SERVI	106,130.00	0.00	106,130.00	100.00	0.00
04-00-00-9253 TRANSFER TO GENERAL FU	0.00	0.00	0.00	0.00	0.00
04-00-00-9400 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	846,130.00	0.00	846,130.00	100.00	0.00
TOTAL UTILITIES	3,112,752.00	119,062.65	2,239,363.90	71.94	873,388.10
TOTAL EXPENDITURES	3,112,752.00	119,062.65	2,239,363.90	71.94	873,388.10
REVENUES OVER/(UNDER) EXPENDITURES	17,330.00	787,171.88	277,781.90		(260,451.90)

05 -COURT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
05-00-00-1001	Cash in Bank	7,970.75
05-00-00-1018	Child Safety	10,938.68
05-00-00-1019	Security Fund	9,471.28
05-00-00-1020	Technology	0.00
05-00-00-1053	Reserves - Facilities	0.00
05-00-00-1222	A/R Interest Income	0.00
		28,380.71
TOTAL ASSETS		28,380.71
		=====
LIABILITIES		
=====		
05-00-00-2010	Accounts Payable	0.00
05-00-00-2011	Accounts Payable - Court	121.00
05-00-00-2012	Accounts Payable - Other	0.00
05-00-00-2013	Accounts Payable - Other	0.00
05-00-00-2240	Court Taxes-Payable to State	0.00
05-00-00-2241	Court Taxes- IDF	0.00
05-00-00-2242	Court Taxes- Child Safety Seat	0.00
05-00-00-2243	Court Taxes- CJFS	0.00
05-00-00-2244	Court Taxes- CSS	0.00
05-00-00-2245	Court Taxes- Time Pay Fee	0.00
05-00-00-2246	Court Taxes- State OMNI	0.00
05-00-00-2248	Court Taxes- Linebarger	0.00
05-00-00-2249	Court Taxes- Truancy Prevent	0.00
05-00-00-2310	Deposits- Court Bonds	284.00
TOTAL LIABILITIES		405.00
EQUITY		
=====		
05-00-00-3010	FUND BALANCE	(1,299.03)
05-00-00-3012	Child Safety	9,620.75
05-00-00-3016	Security Fund	16,160.78
TOTAL BEGINNING EQUITY		24,482.50
TOTAL REVENUE		4,984.90
TOTAL EXPENDITURES		1,491.69
TOTAL REVENUE OVER/(UNDER) EXPENSES		3,493.21
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		27,975.71
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		28,380.71
		=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

05 -COURT FUND

66.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Mun. Court Fines & Fees					
05-00-00-4210 Court- Fines	0.00	0.00	517.90	0.00 (517.90)
05-00-00-4215 Court - Time Pay Fees/Cit	1,210.00	22.81	336.73	27.83	873.27
05-00-00-4216 Court - Time Pay Fees/ E	310.00	0.00	22.50	7.26	287.50
05-00-00-4217 Court - OMNI	650.00	60.00	425.18	65.41	224.82
05-00-00-4220 Court - State Taxes	0.00	0.00	0.00	0.00	0.00
05-00-00-4225 Child Safety 1015	1,650.00	175.00	964.37	58.45	685.63
05-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
05-00-00-4245 Court - Judicial Support	0.00	6.60	42.24	0.00 (42.24)
05-00-00-4260 Security Fees	2,420.00	33.00	220.18	9.10	2,199.82
05-00-00-4270 Technology Fees	4,000.00	44.00	241.35	6.03	3,758.65
05-00-00-4271 CHILD SAFETY HARRIS CO	4,000.00	360.67	2,214.45	55.36	1,785.55
TOTAL Mun. Court Fines & Fees	14,240.00	702.08	4,984.90	35.01	9,255.10
Interest Income					
05-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	14,240.00	702.08	4,984.90	35.01	9,255.10

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

05 -COURT FUND
 COURT RESERVES

66.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Support Services					
05-00-00-8140 Child Safety	150.00	0.00	0.00	0.00	150.00
05-00-00-8610 Court- General	0.00	0.00	0.00	0.00	0.00
05-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
05-00-00-8625 Technology	3,500.00	158.46	1,491.69	42.62	2,008.31
05-00-00-8626 Security	4,300.00	0.00	0.00	0.00	4,300.00
TOTAL Support Services	7,950.00	158.46	1,491.69	18.76	6,458.31
TOTAL COURT RESERVES	7,950.00	158.46	1,491.69	18.76	6,458.31
TOTAL EXPENDITURES	7,950.00	158.46	1,491.69	18.76	6,458.31
REVENUES OVER/(UNDER) EXPENDITURES	6,290.00	543.62	3,493.21		2,796.79

06 -GF CAPITAL PROJECTS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
06-00-00-1001	Cash in Bank	1,455,161.58	
06-00-00-1050	Signals	0.00	
06-00-00-1053	Reserves - Facilities	0.00	
06-00-00-1060	Infra -Streets & Drainage	0.00	
06-00-00-1068	BEAUTIFICATION	6,163.53	
06-00-00-1222	A/R Interest Income	0.00	
			1,461,325.11
TOTAL ASSETS			1,461,325.11
			=====
LIABILITIES			
=====			
06-00-00-2010	Accounts Payable	0.00	
06-00-00-2012	Retainage Payable	82,469.90	
06-00-00-2013	Accounts Payable - Other	0.00	
	TOTAL LIABILITIES		82,469.90
EQUITY			
=====			
06-00-00-3010	Fund Balance- Capital	2,004,130.01	
06-00-00-3013	Fund Balance - Formal Reserves	170,289.20	
	TOTAL BEGINNING EQUITY	2,174,419.21	
	TOTAL REVENUE	1,635,000.00	
	TOTAL EXPENDITURES	2,430,564.00	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(795,564.00)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		1,378,855.21
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,461,325.11
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

06 -GF CAPITAL PROJECTS

66.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
06-00-00-4500 Annual Contribution	1,595,000.00	0.00	1,595,000.00	100.00	0.00
06-00-00-4600 Contributions from Reserv	0.00	0.00	0.00	0.00	0.00
06-00-00-4700 BEAUTIFICATION	40,000.00	0.00	40,000.00	100.00	0.00
06-00-00-4800 FACILITIES	0.00	0.00	0.00	0.00	0.00
06-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Waste Water	1,635,000.00	0.00	1,635,000.00	100.00	0.00
Interest Income					
06-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
Miscellaneous					
06-00-00-4920 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
Intergovernmental/Transfer					
06-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,635,000.00	0.00	1,635,000.00	100.00	0.00

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

06 -GF CAPITAL PROJECTS
 GENERAL CAPITAL.

66.67% OF YEAR COMP.

EXPENDITURES	CURRENT RUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Support Services					
06-00-00-8832 BEAUTIFICATION	40,000.00	0.00	18,102.55	45.26	21,897.45
TOTAL Support Services	40,000.00	0.00	18,102.55	45.26	21,897.45
Capital Outlay					
06-00-00-9180 Infrastructure	0.00	0.00	0.00	0.00	0.00
06-00-00-9183 Drainage	1,399,636.00	130,454.73	1,447,160.45	103.40	47,524.45
06-00-00-9183.01 Localized Drainage	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.02 Regional Drainage / Po	0.00	0.00	0.00	0.00	0.00
06-00-00-9183.06 DRAINAGE EATON COURT	35,000.00	2,048.35	2,048.35	5.85	32,951.65
06-00-00-9184 Streets	0.00	0.00	0.00	0.00	0.00
06-00-00-9184.01 Asphalt Rehabilitation	45,000.00	0.00	0.00	0.00	45,000.00
06-00-00-9184.02 Chapel Bell/Other Rate	1,200,000.00	185,226.36	916,700.89	76.39	283,299.11
06-00-00-9184.03 Gessner Northbound & M	75,000.00	2,864.00	22,141.13	29.52	52,858.87
06-00-00-9184.04 SIDEWALK	20,000.00	0.00	0.00	0.00	20,000.00
06-00-00-9190 Public Safety	0.00	0.00	0.00	0.00	0.00
06-00-00-9190.01 Village Fire Departmen	0.00	0.00	0.00	0.00	0.00
06-00-00-9191 Facilities	595,000.00	461.38	24,410.63	4.10	570,589.37
TOTAL Capital Outlay	3,369,636.00	321,054.82	2,412,461.45	71.59	957,174.55
TOTAL GENERAL CAPITAL	3,409,636.00	321,054.82	2,430,564.00	71.29	979,072.00
TOTAL EXPENDITURES	3,409,636.00	321,054.82	2,430,564.00	71.29	979,072.00
REVENUES OVER/(UNDER) EXPENDITURES	(1,774,636.00)	(321,054.82)	(795,564.00)		(979,072.00)

07 -UTILITY CAPITAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<u>ASSETS</u>		
=====		
07-00-00-1001	Cash in Bank	4,713,368.69
07-00-00-1050	Reserve- Water Production	0.00
07-00-00-1053	Reserves - Facilities	0.00
07-00-00-1060	Infr- Water & Wastewater Lines	0.00
07-00-00-1222	A/R Interest Income	0.00
07-00-00-1620	BUILDING & IMPROVEMENTS	0.00
07-00-00-1620	Accum Dep - Buildings & Imp	0.00
07-00-00-1625	Construction in Progress	0.00
07-00-00-1985	WATER WELL #5	0.00
		4,713,368.69
	TOTAL ASSETS	4,713,368.69
		=====
<u>LIABILITIES</u>		
=====		
07-00-00-2010	Accounts Payable	0.00
07-00-00-2012	Retainage Payable	0.00
07-00-00-2013	Accounts Payable - Other	0.00
	TOTAL LIABILITIES	0.00
<u>EQUITY</u>		
=====		
07-00-00-3010	FUND BALANCE	4,228,380.44
07-00-00-3013	Fund Balance - Formal Reserves	0.28
07-00-00-3030	Contributed Capital	0.00
	TOTAL BEGINNING EQUITY	4,228,380.72
	TOTAL REVENUE	740,000.00
	TOTAL EXPENDITURES	255,012.03
	TOTAL REVENUE OVER/(UNDER) EXPENSES	484,987.97
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	4,713,368.69
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	4,713,368.69
		=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

07 -UTILITY CAPITAL

66.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
Waste Water					
07-00-00-4501 ANNUAL CONTRIB - UTILITY	0.00	0.00	0.00	0.00	0.00
07-00-00-4600 Contributions from Reserv	0.00	0.00	0.00	0.00	0.00
07-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Waste Water	0.00	0.00	0.00	0.00	0.00
Interest Income					
07-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
Intergovernmental/Transfer					
07-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
07-00-00-4990 Transfer In	740,000.00	0.00	740,000.00	100.00	0.00
TOTAL Intergovernmental/Transfer	740,000.00	0.00	740,000.00	100.00	0.00
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TOTAL REVENUES	740,000.00	0.00	740,000.00	100.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

07 -UTILITY CAPITAL
 DEPARTMENT 00

66.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Contract Services					
07-00-00-7503 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7504 Professional Services	0.00	0.00	0.00	0.00	0.00
07-00-00-7871 BOND ISSUANCE COST	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00	0.00	0.00	0.00	0.00
Support Services					
07-00-00-8100 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay					
07-00-00-9180 Water & Wastewater	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.01 Trans Line to Taylor	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.02 Tele of Concrete Lines	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.03 TELEVISIONING SCADA	150,000.00	0.00	0.00	0.00	150,000.00
07-00-00-9180.04 Replace of Concrete Li	0.00	0.00	0.00	0.00	0.00
07-00-00-9180.05 GENERATOR AT TAYLORCRE	400,000.00	140,000.00	147,465.00	36.87	252,535.00
07-00-00-9181 TRANS LINE TO TAYLOR C	0.00	0.00	0.00	0.00	0.00
07-00-00-9182 REPLACE CAST IRON LINE	100,000.00	0.00	892.94	0.89	99,107.06
07-00-00-9182.01 Water Well #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.02 WP#2 Recoat Storage Ta	0.00	0.00	0.00	0.00	0.00
07-00-00-9182.03 WP #2 VFD Booster Pump	0.00	0.00	0.00	0.00	0.00
07-00-00-9183 TELE OF CONCRETE LINE	0.00	0.00	0.00	0.00	0.00
07-00-00-9184 REPLACE OF CONCRETE LI	100,000.00	0.00	0.00	0.00	100,000.00
07-00-00-9185 WATER WELL #5	0.00	0.00	0.00	0.00	0.00
07-00-00-9186 WP#2 RECOAT STORAGE TA	0.00	0.00	0.00	0.00	0.00
07-00-00-9187 WP #2 VFD BOOSTER PUMP	40,000.00	0.00	0.00	0.00	40,000.00
07-00-00-9188 Irrigation Systems	30,000.00	0.00	0.00	0.00	30,000.00
07-00-00-9191 Facilities	1,105,000.00	856.85	45,364.09	4.11	1,059,635.91
07-00-00-9200 Depreciation & Amortiz	0.00	0.00	0.00	0.00	0.00
07-00-00-9201.01 CONTRA EXPENSE	0.00	0.00	0.00	0.00	0.00
07-00-00-9210.04 Transfer to Utility Fu	0.00	0.00	0.00	0.00	0.00
07-00-00-9700 VEHICLES	17,610.00 (1,000.00)	18,790.00	106.70 (1,180.00)
07-00-00-9701 EQUIPMENT	47,120.00	41,500.00	42,500.00	90.20	4,620.00
TOTAL Capital Outlay	1,989,730.00	181,356.85	255,012.03	12.82	1,734,717.97
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TOTAL DEPARTMENT 00	1,989,730.00	181,356.85	255,012.03	12.82	1,734,717.97
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TOTAL EXPENDITURES	1,989,730.00	181,356.85	255,012.03	12.82	1,734,717.97
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REVENUES OVER/(UNDER) EXPENDITURES	(1,249,730.00)	(181,356.85)	484,987.97		(1,734,717.97)

09 -SOLID WASTE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
09-00-00-1001	Cash In Bank	97,688.39	
09-00-00-1053	Reserves - Facilities	0.00	
09-00-00-1090	CASH IN TRANSIT	0.00	
09-00-00-1222	A/R Interest Income	0.00	
09-00-00-1230	A/R - Utilities	87,820.27	
09-00-00-1231	A/R - Unbilled Utilities	22,689.80	
09-00-00-1235	A/R - Doubtful Accounts	(3,123.41)	
09-00-00-1240	A/R - Returned Items	2,572.65	
			207,647.70
TOTAL ASSETS			207,647.70
			=====
LIABILITIES			
=====			
09-00-00-2010	Accounts Payable	0.00	
09-00-00-2012	Accounts Payable - Other	0.00	
09-00-00-2013	Accounts Payable - Other	0.00	
09-00-00-2120	Taxes Payable - Sales Tax	17,831.52	
	TOTAL LIABILITIES		17,831.52
EQUITY			
=====			
09-00-00-3010	FUND BALANCE	153,323.63	
09-00-00-3030	Contributed Capital	0.00	
	TOTAL BEGINNING EQUITY	153,323.63	
	TOTAL REVENUE	325,221.97	
	TOTAL EXPENDITURES	288,729.42	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	36,492.55	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		189,816.18
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		207,647.70
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

09 -SOLID WASTE

66.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
Waste Water					
09-00-00-4610 Solid Waste Sales	495,200.00	80,975.43	323,690.00	65.37	171,510.00
09-00-00-4750 Late Fee - Penalty	0.00	0.00	1,531.97	0.00	(1,531.97)
TOTAL Waste Water	495,200.00	80,975.43	325,221.97	65.67	169,978.03
Miscellaneous					
09-00-00-4920 Misc. Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
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TOTAL REVENUES	495,200.00	80,975.43	325,221.97	65.67	169,978.03
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

09 -SOLID WASTE
 SOLID WASTE

66.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Support Services					
09-00-00-8130 Banking/CC Fees	1,000.00	0.00	1,000.00	100.00	0.00
09-00-00-8990 Solid Waste Collection	448,305.00	37,617.52	262,034.21	58.45	186,270.79
09-00-00-8991 Administration Fee	32,760.00	3,700.50	25,695.21	78.43	7,064.79
TOTAL Support Services	482,065.00	41,318.02	288,729.42	59.89	193,335.58
TOTAL SOLID WASTE	482,065.00	41,318.02	288,729.42	59.89	193,335.58
TOTAL EXPENDITURES	482,065.00	41,318.02	288,729.42	59.89	193,335.58
REVENUES OVER/(UNDER) EXPENDITURES	13,135.00	39,657.41	36,492.55		(23,357.55)

10 -METRO FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
10-00-00-1001	Cash in Bank	433,030.95	
10-00-00-1053	Reserves - Facilities	0.00	
10-00-00-1090	Cash in Transit	0.00	
10-00-00-1221	A/R - Interest	0.00	
10-00-00-1222	A/R Interest Income	0.00	
10-00-01-1990	DueTo/From G & A Fund	0.00	
10-00-03-1990	DueTo/From Debt Service Fund	0.00	
10-00-04-1990	DueTo/From Utility Fund	0.00	
			433,030.95
TOTAL ASSETS			433,030.95
			=====
LIABILITIES			
=====			
10-00-00-2010	Accounts Payable	0.00	
10-00-00-2012	Accounts Payable - Other	0.00	
10-00-00-2013	Accounts Payable - Other	0.00	
TOTAL LIABILITIES			0.00
EQUITY			
=====			
10-00-00-3010	Fund Balance	509,579.54	
TOTAL BEGINNING EQUITY		509,579.54	
TOTAL REVENUE		0.00	
TOTAL EXPENDITURES		76,548.59	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(76,548.59)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			433,030.95
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			433,030.95
			=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2022

10 -METRO FUND

66.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
10-00-00-4810 Sales Tax Metro	134,000.00	0.00	0.00	0.00	134,000.00
TOTAL	134,000.00	0.00	0.00	0.00	134,000.00
Interest Income					
10-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	134,000.00	0.00	0.00	0.00	134,000.00

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

10 -METRO FUND
 METRO

66.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Commodities					
10-00-00-6890 Traffic Signs & Signal	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
Support Services					
10-00-00-8130 Bank Charges	0.00	0.00	0.00	0.00	0.00
10-00-00-8720 Prof Fees - Eng. / Oth	0.00	0.00	0.00	0.00	0.00
10-00-00-8721 Prof Fees - Eng Mem/Ge	0.00	0.00	0.00	0.00	0.00
10-00-00-8770 Administrative Costs	0.00	0.00	0.00	0.00	0.00
10-00-00-8810 Streets - Right of Way	90,000.00	7,685.00	53,468.38	59.41	36,531.62
10-00-00-8820 Streets - Lighting	24,000.00	1,201.54	10,995.21	45.81	13,004.79
10-00-00-8830 Streets - Repairs	20,000.00	372.00	12,085.00	60.43	7,915.00
TOTAL Support Services	134,000.00	9,258.54	76,548.59	57.13	57,451.41
Capital Outlay					
10-00-00-9180 Capital Infrastructure	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL METRO	134,000.00	9,258.54	76,548.59	57.13	57,451.41
TOTAL EXPENDITURES	134,000.00	9,258.54	76,548.59	57.13	57,451.41
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(9,258.54)	(76,548.59)		76,548.59

14 -FUEL STATION

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
14-00-00-1001	Cash	17,460.71	
14-00-00-1221	A/R - Misc.	0.00	
14-00-00-1310	Inventory	0.00	
14-00-01-1990	Due to/from General Fund	0.00	
			17,460.71
TOTAL ASSETS			17,460.71
			=====
LIABILITIES			
=====			
14-00-00-2010	Accounts Payable	0.00	
	TOTAL LIABILITIES		0.00
EQUITY			
=====			
14-00-00-3010	Fund Balance	27,227.15	
	TOTAL BEGINNING EQUITY	27,227.15	
TOTAL REVENUE		19,614.04	
TOTAL EXPENDITURES		29,380.48	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(9,766.44)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			17,460.71
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			17,460.71
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

14 -FUEL STATION

66.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Miscellaneous					
14-00-00-4921 City of Bunker Hill	6,906.00	0.00	5,433.59	78.68	1,472.41
14-00-00-4922 City of Hunters Creek	10,356.00	0.00	0.00	0.00	10,356.00
14-00-00-4923 MVD	101,988.00	0.00	9,857.04	9.66	92,130.96
14-00-00-4924 Hedwig Village	48,313.00	0.00	4,121.25	8.53	44,191.75
14-00-00-4925 Village Fire Department	0.00	0.00	0.00	0.00	0.00
14-00-00-4926 ADMIN FEE	0.00	0.00	202.16	0.00 (202.16)
TOTAL Miscellaneous	167,563.00	0.00	19,614.04	11.71	147,948.96
TOTAL REVENUES	167,563.00	0.00	19,614.04	11.71	147,948.96

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

14 -FUEL STATION
 G & A

66.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
Commodities					
14-00-00-6250 Fuel	162,563.00	0.00	29,180.48	17.95	133,382.52
TOTAL Commodities	162,563.00	0.00	29,180.48	17.95	133,382.52
Maintenance					
14-00-00-7110 Building Maintenance	0.00	0.00	200.00	0.00 (200.00)
TOTAL Maintenance	0.00	0.00	200.00	0.00 (200.00)
Support Services					
14-00-00-8450 General Insurance	700.00	0.00	0.00	0.00	700.00
14-00-00-8991 Admin Fee to GF	4,300.00	0.00	0.00	0.00	4,300.00
TOTAL Support Services	5,000.00	0.00	0.00	0.00	5,000.00
<hr/>					
TOTAL G & A	167,563.00	0.00	29,380.48	17.53	138,182.52
<hr/>					
TOTAL EXPENDITURES	167,563.00	0.00	29,380.48	17.53	138,182.52
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00 (9,766.44)		9,766.44

15 -GF DRAINAGE DETENTION CON

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
15-00-00-1001	Cash in Bank	137,660.23	
15-00-00-1016	Allegiance Bank	0.00	
			137,660.23
TOTAL ASSETS			137,660.23
=====			
LIABILITIES			
=====			
15-00-00-2010	Accounts Payable	0.00	
15-00-00-2012	Retainage Payable	0.00	
TOTAL LIABILITIES			0.00
EQUITY			
=====			
15-00-00-3010	Fund Balance	1,938,024.23	
TOTAL BEGINNING EQUITY		1,938,024.23	
TOTAL REVENUE		0.00	
TOTAL EXPENDITURES		1,800,364.00	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(1,800,364.00)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			137,660.23
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			137,660.23
=====			

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2022

15 -GF DRAINAGE DETENTION CON

66.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
Intergovernmental/Transfer					
15-00-00-4960 Bond Proceeds	0.00	0.00	0.00	0.00	0.00
15-00-00-4961 Net Premium	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

15 -GF DRAINAGE DETENTION CON
 G & A

66.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Contract Services					
15-00-00-7503 PS Engineering & Other	0.00 (18,552.50)	0.00	0.00	0.00
15-00-00-7504 PS - LEGAL	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	0.00 (18,552.50)	0.00	0.00	0.00
Support Services					
15-00-00-8751 Underwriter Discount	0.00	0.00	0.00	0.00	0.00
15-00-00-8752 Closing Cost	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay					
15-00-00-9183 Drainage at BHE	1,800,364.00 (102,190.23)	1,800,364.00	100.00	0.00
15-00-00-9250 Transfer to General Co	0.00	0.00	0.00	0.00	0.00
15-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	1,800,364.00 (102,190.23)	1,800,364.00	100.00	0.00
TOTAL G & A					
	1,800,364.00 (120,742.73)	1,800,364.00	100.00	0.00
TOTAL EXPENDITURES					
	1,800,364.00 (120,742.73)	1,800,364.00	100.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES					
	(1,800,364.00)	120,742.73 (1,800,364.00)		0.00

16 -UF Well and Trans Line

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
16-00-00-1001	Cash in Bank	(2,057,696.47)
16-00-00-1016	Allegiant Bank	0.00
		(2,057,696.47)
	TOTAL ASSETS	(2,057,696.47)
		=====
LIABILITIES		
=====		
16-00-00-2010	Accounts Payable	0.00
16-00-00-2011	ACCOUNTS PAYABLE YE	0.00
16-00-00-2012	Retainage Payable	370,818.10
16-00-00-2800	Accrued Interest	26,533.00
16-00-00-2850	Net Premium Liability	0.00
16-00-00-2900	ST Bonds Payable	0.00
16-00-00-2901	LT Bonds Payable	0.00
	TOTAL LIABILITIES	397,351.10
EQUITY		
=====		
16-00-00-3010	Fund Balance	(270,136.93)
	TOTAL BEGINNING EQUITY	(270,136.93)
	TOTAL REVENUE	0.00
	TOTAL EXPENDITURES	2,184,910.64
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(2,184,910.64)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	(2,455,047.57)
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	(2,057,696.47)
		=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2022

16 -UF Well and Trans Line

66.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Intergovernmental/Transfer					
16-00-00-4960 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

16 -UF Well and Trans Line
 PUBLIC WORKS

66.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Commodities					
16-00-00-6410 LANDSCAPING WW#5	100,000.00	1,600.88	1,600.88	1.60	98,399.12
TOTAL Commodities	100,000.00	1,600.88	1,600.88	1.60	98,399.12
Contract Services					
16-00-00-7503 PS -Engineering Well	265,000.00	0.00	279,174.85	105.35 (14,174.85)
16-00-00-7504 PS- Engineering Trans	0.00 (17,486.63)	0.00	0.00	0.00
16-00-00-7505 PS-Legal Fees Well	0.00	0.00	0.00	0.00	0.00
16-00-00-7506 PS-Legal Fees Trans Li	0.00	0.00	0.00	0.00	0.00
TOTAL Contract Services	265,000.00 (17,486.63)	279,174.85	105.35 (14,174.85)
Support Services					
16-00-00-8010 Advertisement Well	0.00	0.00	0.00	0.00	0.00
16-00-00-8011 Advertisement Trans Li	0.00	0.00	0.00	0.00	0.00
16-00-00-8490 Interest Expense	0.00	0.00	0.00	0.00	0.00
16-00-00-8750 Closing Costs	150,000.00	0.00	0.00	0.00	150,000.00
16-00-00-8751 Underwriter Discount	0.00	0.00	0.00	0.00	0.00
TOTAL Support Services	150,000.00	0.00	0.00	0.00	150,000.00
Capital Outlay					
16-00-00-9053 Drilling Design and Co	1,050,000.00	1,217,464.37	1,230,964.37	117.23 (180,964.37)
16-00-00-9054 Restor Design and Cons	0.00 (528,275.16)	0.00	0.00	0.00
16-00-00-9055 Construction Trans Lin	1,900,000.00	386,134.26	673,170.54	35.43	1,226,829.46
16-00-00-9100 Contingency - Well	0.00	0.00	0.00	0.00	0.00
16-00-00-9201 Net Premium Amortizati	0.00	0.00	0.00	0.00	0.00
16-00-00-9201.01 CONTRA ACCOUNT	0.00	0.00	0.00	0.00	0.00
16-00-00-9250 Transfer to Utility Co	0.00	0.00	0.00	0.00	0.00
16-00-00-9700	0.00	0.00	0.00	0.00	0.00
16-00-00-9701	0.00	0.00	0.00	0.00	0.00
16-00-00-9800 Payment to Escrow Agen	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	2,950,000.00	1,075,323.47	1,904,134.91	64.55	1,045,865.09
TOTAL PUBLIC WORKS					
	3,465,000.00	1,059,437.72	2,184,910.64	63.06	1,280,089.36
TOTAL EXPENDITURES					
	3,465,000.00	1,059,437.72	2,184,910.64	63.06	1,280,089.36
REVENUES OVER/(UNDER) EXPENDITURES					
	(3,465,000.00)	(1,059,437.72)	(2,184,910.64)		(1,280,089.36)

17 -Offsite Tree Program

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
17-00-00-1000	POOLED CASH	0.04	
17-00-00-1001	Cash in Bank	136,804.12	
			136,804.16
TOTAL ASSETS			136,804.16
			=====
LIABILITIES			
=====			
17-00-00-2010	Accounts Payable	0.00	
TOTAL LIABILITIES			0.00
EQUITY			
=====			
17-00-00-3010	FUND BALANCE	143,171.00	
TOTAL BEGINNING EQUITY		143,171.00	
TOTAL REVENUE		39,935.00	
TOTAL EXPENDITURES		46,301.84	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(6,366.84)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			136,804.16
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			136,804.16
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

17 -Offsite Tree Program

66.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
Licenses & Permits					
17-00-00-4351 Offsite Tree Program Rev	60,000.00	0.00	39,935.00	66.56	20,065.00
TOTAL Licenses & Permits	60,000.00	0.00	39,935.00	66.56	20,065.00
Intergovernmental/Transfer					
17-00-00-4990 Transfer In	0.00	0.00	0.00	0.00	0.00
TOTAL Intergovernmental/Transfer	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	60,000.00	0.00	39,935.00	66.56	20,065.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2022

17 -Offsite Tree Program
 NON-DEPARTMENTAL

66.67% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
Support Services					
17-00-00-8752 Offsite Tree Program E	100,000.00	0.00	46,301.84	46.30	53,698.16
TOTAL Support Services	100,000.00	0.00	46,301.84	46.30	53,698.16
TOTAL NON-DEPARTMENTAL	100,000.00	0.00	46,301.84	46.30	53,698.16
TOTAL EXPENDITURES	100,000.00	0.00	46,301.84	46.30	53,698.16
REVENUES OVER/(UNDER) EXPENDITURES	(40,000.00)	0.00	(6,366.84)		(33,633.16)

99 - POOLED CASH

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
99-00-00-1000	Pooled Cash	12,773,606.13	
99-00-00-1053	Reserves - Facilities	0.00	
99-00-00-1222	A/R Interest Income	0.00	
99-00-00-1350	ADVANCES	(146.00)	
99-00-99-1900	Due From Other Funds	0.00	
			12,773,460.13
TOTAL ASSETS			12,773,460.13
			=====
LIABILITIES			
=====			
99-00-00-2010	Accounts Payable	0.00	
99-00-00-2012	Accounts Payable - Other	87.64	
99-00-00-2013	Accounts Payable - Other	4,444.92	
99-00-00-2020	Wages Payable	0.00	
99-00-99-2900	Due to Other Funds	12,768,927.57	
	TOTAL LIABILITIES		12,773,460.13
EQUITY			
=====			
99-00-00-3010	Fund Balance - G & A	0.00	
	TOTAL BEGINNING EQUITY	0.00	
	TOTAL REVENUE	0.00	
	TOTAL EXPENDITURES	0.00	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	0.00	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		0.00
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		12,773,460.13
			=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2022

99 -POOLED CASH

66.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
August 16, 2022 at 5:30 P.M.**

I. CALL TO ORDER

Mayor Pro-Tem Susan Schwartz called the meeting to order at 5:31 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Those Present:

Mayor Robert Lord (via Zoom)
Mayor Pro-Tem/Councilmember Susan Schwartz
Councilmember Keith Brown
Councilmember Eric Thode
Councilmember Laurie Rosenbaum
Councilmember Carl Moerer

Also in Attendance:

Karen Glynn, City Administrator
Steve Smith, Dir. of Public Works/Bldg. Official
Loren Smith, City Attorney
Jennifer Namie, Assistant to the City Secretary
Ray Schultz, MVPD, Chief of Police
Susan Grass, Finance Director
Mallory Pack, Administrative Assistant to the City Administrator

II. PLEDGE OF ALLEGIANCE

Mallory Pack, Assistant to the City Administrator, led the Pledge of Allegiance.

III. CITIZEN COMMENTS

There were no citizen comments.

IV. PRESENTATION, PUBLIC HEARING AND CONSIDERATION AND ACTION ON AN APPLICATION FOR A SPECIFIC USE PERMIT:

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW:

PRESENTATION AND PUBLIC HEARING REGARDING A REQUEST FOR AN AMENDMENT TO THE SPECIFIC USE PERMIT FOR THE SPRING BRANCH INDEPENDENT SCHOOL DISTRICT FOR THE CONSTRUCTION AND EDUCATIONAL USE FOR FROSTWOOD ELEMENTARY SCHOOL, 12214 MEMORIAL DRIVE TO ADD LIGHTING TO THE EXISTING ATHLETIC FIELDS

Steve Smith presented the application and the recommendation approved by the Planning and Zoning Commission.

A Specific Use Permit for Frostwood Elementary School, a public school located at 12214 Memorial Drive, was approved by the City Council (as recommended by the Planning and Zoning Commission) on April 17, 2012 as Ordinance No. 12 - 413. Spring Branch Independent School District submitted an application to amend the Specific Use Permit to add lighting to the existing athletic fields located on the northeastern area of the property. The request required an amendment to the existing Specific Use Permit to amend the site plan.

On July 26, 2022, the Planning and Zoning Commission held a public hearing. Several residents from the City of Houston who reside on Beauregard attended the hearing and made comments regarding parking and noise.

The Commission unanimously recommended that the City Council approve the proposed Ordinance for an amendment to the existing Specific Use Permit with the following key provisions as outlined in the ordinance:

- The design of the lights shall include recessed, hooded Light-emitting Diode (LED) bulbs facing away from Plantation and down onto the athletic fields. No direct line of sight with the bulbs from adjacent properties shall result from the installation. The result of the lighting at the property line shall meet the City's standard.
- The field lights will be connected to a stand-alone meter, may operate 7 days a week throughout the year, and will be controlled by an on/off switch and an automatic timer that will shut off the lights no later than 9:00 p.m. Use of the lights shall not begin any earlier than 8:00 a.m. When the fields are not in use, the lights shall be turned off.
- Use of the fields shall be limited to elementary school aged children and associated parents, coaches and guardians. The use of the fields while the lights are on shall be limited to practices and scrimmages. There shall be no amplified sound during practices and scrimmages. The field lighting may also be used for no more than three (3) movie nights per school year. The lights shall be turned off no later than 10:00 p.m. on each of these movie nights.
- There shall be no parking by those associated with the use of the athletic fields on Plantation Road, Rhett Drive, and Tara Drive. All parking by those associated with the use of the athletic fields shall be in the Frostwood Elementary School Parking Lots or the parking lots onsite at the Memorial Forest Club by permission.

Open Public Hearing

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING A REQUEST FOR AN AMENDMENT TO THE SPECIFIC USE PERMIT FOR THE SPRING BRANCH INDEPENDENT SCHOOL DISTRICT FOR THE CONSTRUCTION AND EDUCATIONAL USE FOR FROSTWOOD ELEMENTARY SCHOOL, 12214 MEMORIAL DRIVE TO ADD LIGHTING TO THE EXISTING ATHLETIC FIELDS

Mayor Pro-Tem Schwartz opened the public hearing at 5:40 p.m.

The following individuals spoke at the Public Hearing:

- Jeff Pate, outgoing President of Frostwood Dad’s Club -
Mr. Pate requested that the proposed ordinance be amended to allow the lights to be on dim from 9:00 p.m. to 9:15 p.m. to allow everyone to gather their things and for the children to get to their rides safely. Mr. Pate thanked Council for allowing movie nights but requested that the language be changed to “school sponsored events.” This would allow the school to utilize the lights for school events and not be limited to the Dad’s Club and/or movie nights. He concurred that the number of events would continue to be limited to 3 total.
- Travis Stanford, Associate Superintendent for SBISD Operations -
Mr. Stanford reiterated comments made by Mr. Pate.

Mayor Pro-Tem Schwartz closed the public hearing at 5:45 p.m.

CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 22-580, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING APPENDIX “A” OF THE CODE OF ORDINANCES OF THE CITY, SAME BEING THE COMPREHENSIVE ZONING ORDINANCE OF SAID CITY, BY GRANTING AN AMENDMENT TO THE SPECIFIC USE PERMIT TO THE SPRING BRANCH INDEPENDENT SCHOOL DISTRICT FOR THE CONSTRUCTION AND EDUCATIONAL USE FOR FROSTWOOD ELEMENTARY SCHOOL, 12214 MEMORIAL DRIVE TO ADD LIGHTING TO THE EXISTING ATHLETIC FIELDS; PROVIDING FOR REPEAL; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY – Steve Smith, Director of Public Works/ Building Official

The Mayor and Council discussed the information presented.

Comments and questions from Council included changing the language from “movie nights” to “school sponsored events.” In addition, the council discussed the request to dim the lights to 50% from 9:00 p.m. to 9:15 p.m.

Concerns were voiced regarding large events like Oktoberfest being considered one of the 3 events. There was also discussion regarding limiting these events to weekends.

Councilmember Brown asked to change the language in Section 2(d) to include that permission for parking at Memorial Forrest Club if granted by the Club.

After discussion, City Attorney, Loren Smith, recited the changes as follows:

- **The lights shall be shut off no later than 9:00 p.m. but they will be cut back to 50% until 9:15 p.m. and then shut off completely.**

- **Change “movie nights” to three “school sponsored events” per school year and these shall not be restricted to Friday and Saturday nights per Councilmember Thode’s suggestion.**
- **Permission to park at Memorial Forrest Club must be granted by Memorial Forrest Club.**

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Thode to approve Ordinance No. 22-580 with changes recited by City Attorney, Loren Smith.

The motion carried 5 – 0

V. VILLAGE FIRE DEPARTMENT REPORT

- A. Update on Activities -- Fire Commissioner, Keith Brown provided a report on activities, staffing, calls for service and response times.
- Fire Commissioner Brown stated that there were concerns about the Department’s operations budget. He reported that the Department was slightly overbudget because most expenses are frontloaded in the 1st quarter.
 - Response times are within the national standard.
 - There were 2 house fires in July in Bunker Hill Village. Both fires were related to malfunctioning pool pumps.

VI. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

- A. Update on Activities -- Chief Ray Schultz gave an update on activities, including personnel, calls for service, and the 2022 Budget.
- Chief Schultz reported that he has received additional resignations; however, the Department has seen renewed interest from candidates.
 - The Department ordered new vehicles for 2023 and were able to pay the price previously quoted despite inflation.
 - Officer Miller is retiring, and Officer Vasquez will take over the DARE program.
 - The Department installed a new Drone Dome in front of the building.

VIII. MAYOR’S REPORT

- A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 22-581, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

An Ordinance Declaring an Emergency was approved by the City Council on March 24, 2020 and later extended. The proposed ordinance includes an additional extension through September 2022 and ensures that any support needed from other agencies would be available to the City.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Moerer to adopt Ordinance No. 22-581 extending a Public Health Emergency and State of Disaster due to the outbreak of COVID-19.

The motion carried 5 – 0

- B. Report on Activities and Upcoming Events
- SBISD Villages Mayors and Police Chiefs Safety and Security Lunch and Update – Mayor Lord and Karen Glynn along with Chief Schultz attended the luncheon held at SBISD. There are new safety protocols in place, including that every student and staff member must wear an I.D. badge. There was also discussion regarding entry/exit gates and doors and the access available to the public. The Mayors were able to ask their questions.
 - Proposed City Hall “Open House” – October 19, 2022 – This event is being planned and the intent is to have all the committees showcased to increase public awareness, recruit new volunteers and show committee accomplishments.
 - CenterPoint Meetings – Mayor Lord has attended a few CenterPoint meetings over the last few months. Meetings have focused on emergency management. Mayor Lord has learned CenterPoint has semi-trucks that operate as generators that are able to power critical parts of the grid.
 - Upcoming Mayors Lunch – Mayors are generally happy with operations in their respective cities. The Mayors continue to work on common concerns.
 - MVPD Public Safety Video – Mayor Lord thanked Karen Glynn, City Administrator, for all her work in helping MVPD get this video made.

IX. CITY ADMINISTRATOR'S REPORT

Karen Glynn introduced Mallory Pack, the City’s new Administrative Assistant to the City Administrator, and reported the following:

- A. Report on Activities and Upcoming Events
- Report on First Day of School – Back to school operations went well. Staff and MVPD worked closely with the new Bunker Hill Elementary as there were some adjustments.
 - Update on the 2023 Budget Process – The City has sent all budget information to Spring Branch ISD, and postcards are in the mail. There will be a public hearing at the September City Council meeting.
 - Update on Annual TML Conference in San Antonio – The conference will be held October 5th through 7th. Councilmembers and staff will be attending.

- Memorial Drive and Gessner Road Grant Application – The grant application is not open yet as H-GAC is still trying to understand and document the needs of the area. This process was intended to receive “letters of interest” for projects.

B. Public Works Director - Report on Capital Projects
Steve Smith reported the following:

- Chapel Belle and Tamerlaine Reconstruction and Change Orders: Eaton Court Drainage and Memorial Sidewalk – Chapel Belle is nearing completion and the contractor will be moving to Tamerlaine. The City is waiting for the engineer to complete further review for Eaton Court and the Memorial Sidewalk.
- Water Well No. 5, Sitework, Transmission Line, Detention, and School Progress – The brick wall and paving are finished. The water well will be installed on a weekend as to not cause disruption to the school day. There are still needs for the final inspections and samples and some additional electrical work. The underground detention portion of the project is complete and on budget. The restoration will follow.
- Public Works and Emergency Operations Building – Removal of the old building is underway.
- Chatam Lane Water Line – Steve Smith thanked resident, Chantal Pascouet for granting the easement to the City.
- Verizon Cell Nodes – The cell tower located at 40 ½ Williamsburg has been erected but the City has denied any further permits. There are still concerns for the tower and the City hopes it can be relocated as it does not blend in with the neighborhood.
- Report on Proposal from American Tower Regarding the Cell Tower at City Hall – The City received a reply from American Tower and will schedule a meeting with the Technology Committee.

IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A THREE-YEAR ENGAGEMENT LETTER WITH BELT HARRIS PECHACEK LLLP FOR AUDIT SERVICES FOR YEARS 2022, 2023, AND 2024 AND APPROVE SERVICES NOT TO EXCEED \$21,395.00 FOR FISCAL YEAR 2022 AUDIT SERVICES – Susan Grass, Finance Director

Staff requested a new engagement letter from Belt Harris Pechacek, LLLP for the City’s Annual Audit. The Audit-Finance Committee reviewed the engagement letter and recommended the award of the 2022 Annual Audit with the option to be awarded for two additional years.

In addition to auditing the City’s financial statements and expressing an opinion on the financials based on the audit, the firm will also prepare the Annual Financial Report for the 2022 fiscal year.

The fees for the audit were presented:

	%		%		%	
	2022	Increase	2023	Increase	2024	Increase
Financial Statement Audit	\$ 21,395	7%	\$ 22,895	7%	\$ 24,500	7%

For comparison, the City paid \$19,995 for 2021 audit. The 2022 showed a 7% increase. The City budgeted funds for the audit in fiscal year 2023.

No action was taken on this item. City Attorney, Loren Smith, will review the contract and this item will be placed on the September agenda.

X. CONSIDERATION AND POSSIBLE ACTION TO RATIFY THE FOLLOWING AUTHORIZATIONS - Steve Smith, Director of Public Works/ Building Official and Karen Glynn, City Administrator

- Purchase of the ATV for \$21,034.99
- Commemorative Plaque for Memorial HS - \$2,500.00
- Clark Condon Landscaping Design Contract for Water Well No. 5 - \$8,000.00
- Clark Condon Landscaping Design Contract for Taylorcrest Court - \$12,500.00

There were several recent expenses which required immediate action since the last City Council Meeting. Staff worked with the Mayor for authorization.

This item presented four items for Council consideration to ratify the authorization to proceed with purchases and plans:

- **Purchase of the ATV – \$21,034.99**
 This vehicle was approved as part of the 2022 budget but was originally approved at \$17,610. The vehicle was ordered but never received due to supply chain issues. In addition, the vendor could not provide a possible delivery date. Staff began searching for an alternative vehicle and found a similar vehicle for \$18,790.00. A roof was added for \$745.00 and a utility vehicle safety light for \$499.99. A windshield has also been requested at an estimated amount of \$1,000.00 (the windshield has not been ordered yet) bringing the total for the vehicle to \$21,034.99.

This vehicle is funded through the Utility Capital Fund 07-9700

- **Memorial High School Commemorative Plaque - \$2,500.00**
 As part of the Memorial High School rebuild, a “running mustang” sculpture is being installed in one of the courtyard areas with the new construction. To pay for the cost of the sculpture, landscaping, lighting, and seat wall, the MHS PTA held a fundraiser selling plaques to families to be installed around the seat wall. At the

time, Hedwig Village purchased a plaque with the names of their mayor and city councilmembers. The PTA approached the other Village Mayors to participate as well. The City agreed to participate by purchasing a plaque for Bunker Hill for the plaza area along with the other cities. The Cost was \$2,500.00.

The expenditure was coded to Community Relations – General Fund since there was no July 4th VIF contribution made in 2022

- **Clark Condon Landscaping Design Contract for Water Well No. 5 - \$8,000.00**

The Bunker Hill Elementary School Reconstruction along with the City’s Water Well Project is nearing completion. During the last quarter of the year, the final details will be completed which include the installation of landscaping at the water well site and along Taylorcrest Court. In discussion with SBISD, it was recommended that the City contract with SBISD’s Landscape Architect, Clark Condon, to develop and design the landscaping plan for the well and Taylorcrest Court to coordinate with the school plantings.

Funding for the water well is available in the Utility Fund CIP for the project

- **Clark Condon Landscaping Design Contract for Taylorcrest Court - \$12,500.00**

Staff recommended the assistance of Clark Condon for the Taylorcrest Court Landscaping.

Funding for Taylorcrest Court was discussed in Item XI.

A motion was made by Councilmember Brown and seconded by Councilmember Rosenbaum to ratify the first three expenditures above and to deny the fourth expenditure (the Clark Condon Landscaping Design Contract for Taylorcrest Court in the amount of \$12,500.00.)

The motion carried 5 – 0

XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A PLAN AND BUDGET TO RE-ESTABLISH THE LANDSCAPING AND FENCE FOR TAYLORCREST COURT - Karen Glynn, City Administrator

Although very successful, the multi-year construction of Bunker Hill Elementary School Reconstruction, the City’s Water Well 5, and Detention Project have been difficult on adjacent residents; in particular for the residents of Taylorcrest Court. The City’s Detention Project required that a drainage line be installed along the property line between Taylorcrest Court and the school. As a result, the existing fencing and bamboo had to be removed. Staff originally met with residents and discussed a proposed plan to reconstruct the screening including the City’s current fencing standard using the black slatted chain link which would also match the school fencing. Following the meeting, staff ordered the black fencing materials. Residents from Taylorcrest Court later approached staff and were

very upset with the chain link fence option and demanded a wooden fence be installed along with trees and screening. Staff has been working with the residents to develop and propose an overall plan to reconstruct the fence and re-install landscaping/vegetation.

The proposed plan included the installation of an 8-foot wooden fence, irrigation, trees and shrubbery. As noted in Item IX, Staff had contracted with Clark Condon to assist with concepts and to work through a change order with SBISD for the shrubbery. The City would utilize its own contractor for installation of trees through the off-site tree program.

Councilmember Rosenbaum voiced her opposition to the plan to re-establish the landscaping. She shared her desire to be consistent with other areas of the City where neighborhoods have right of way use agreements. Councilmember Rosenbaum agreed that the City should replace the fence. The City Council discussed this item and concerns raised on the landscaping as well as the proposed cost for the fence.

A motion was made by Councilmember Brown and seconded by Councilmember Rosenbaum to approve putting out a Request for Proposal for construction of an 8-foot double-sided and single-sided fence with approval of an amount up to \$49,000.00 and to pay the restocking fee up to \$2,800.00. There was no approval to fund any landscaping.

The motion carried 5 – 0

XII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO PROCEED WITH DISCUSSION AND/OR EXECUTE DOCUMENTS BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS AND SPRING BRANCH INDEPENDENT SCHOOL DISTRICT FOR THE INSTALLATION AND MAINTENANCE OF LANDSCAPING FOR THE CITY'S WATER WELL LOCATED AT BUNKER HILL ELEMENTARY SCHOOL AND LANDSCAPING ALONG TAYLORCREST COURT - *Karen Glynn, City Administrator*

This item was taken out of order.

The Bunker Hill Elementary School Reconstruction has proven to be an excellent project and example of cooperation and success for both Spring Branch Independent School District (SBISD) and the City. The project is nearing completion which includes the completion of Water Well No. 5 and the City's Detention Project. During the last quarter of the year, the final details will be completed which includes the installation of landscaping. The City has been working with SBISD to determine not only the design and installation needs but also the long-term maintenance of the landscaping.

The following outlines the recommendation for the next steps for these three segments:

Design: The City contracted with SBISD's Landscape Architect, Clark Condon, to develop and design the landscaping plan. This is included in Item X on this agenda. This allows the design to coordinate with the school landscaping.

Installation: SBISD agreed to have the school’s contractor, Durotech, install the landscaping for the City by change order to the project. This is a savings to the City as the City does not have to prepare a set of final design plans and manage the bidding process. Clark Condon can provide drawings for Durotech to understand, price and prepare change order(s). The City would then process payment to SBISD.

Long–Term Maintenance: The City and SBISD discussed long term maintenance. It is critical to both parties that the landscaping is well maintained and provides the screening as presented to the school and adjacent residents. Therefore, Staff recommended the City assume this responsibility to ensure a long-term commitment to the project.

SBISD indicated that approval by the City Council and SBISD School Board could include a Memorandum of Understanding outlining the area to be landscaped and the long-term maintenance responsibilities. In addition, change order(s) to the existing construction contract can be requested by the City and will be recommended for approval by the SBISD School Board.

A landscaping budget of \$100,000.00 was included in the City’s Utility Fund CIP for the Water Well Project. Funding for Taylorcrest Court will be determined in Item XI.

Approval of this item would allow the Mayor to discuss the project with the School Officials if needed and proceed with working with the City Attorney to review the Memorandum of Understanding and the final contract documents and change orders.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Thode to authorize the Mayor to proceed with discussion and/or execute documents between the City of Bunker Hill Village, Texas and Spring Branch Independent School District for the installation and maintenance of landscaping for the City’s water well located at Bunker Hill Elementary School.

The motion carried 5 – 0

XIII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDERS NO. 7 AND 8 TO THE CURRENT CONTRACT WITH METRO CITY, LLC FOR ADDITIONAL WORK ON THE CHAPEL BELLE PROJECT AND ADDITIONAL ASSOCIATED MATERIALS TESTING FOR THE PROJECT -
Steve Smith, Director of Public Works/ Building Official

- Change Order No. 7 Priced at \$3,699.54
- Change Order No. 8 Priced at \$6,535.00
- Materials Testing with RPS Contract *Not to Exceed \$15,632.10*

The City of Bunker Hill Village’s 2021 and 2022 Capital Improvements Plan includes reconstruction of the pavement and drainage infrastructure for Chapel Belle and a segment of Tamerlaine. The construction contract was approved in January 2022 and awarded to Metro City, LLC. The Chapel Belle Project is going very well and the Project Team has been very pleased with the work provided by Metro City, LLC.

Mr. Smith outlined the change orders for Council’s consideration and possible action:

Proposed Change Order No. 7 was proposed for the extension of a drainage line on Chapel Belle to serve a property at the far north end of the street. The original drainage for this property was overland flow but the owner requested that the City provide a connection point for a new private lot drainage system. A short extension and additional inlet were required to provide service to this lot. The cost of this work is \$3,699.54. This work can be funded from the project contingency.

Proposed Change Order No. 8 was proposed to fund additional street base stabilization for the cul-de-sac area of the street. When the existing cul-de-sac was removed, soil conditions were different from the previous areas of the project and modifications were needed. It was determined that a cement stabilized sand base would be the best solution to properly support the new street. The cost of this change was \$6,535.00 and can be funded from the project contingency.

Tamerlaine was bid and awarded as an Add-Alternate Item to the Chapel Belle Project, based on funding being available at the end of the project. The Project Team has determined that funding is available to complete work needed on Tamerlaine. As a result, the contractor requested a 30-day time extension to the project as the original contract time as the contract did not include the time needed for the construction work on Tamerlaine.

Additional Materials Testing Proposal. The original budget submitted for materials testing for the project assumed a lower number of segments and driveway tests. Additional testing was required to accommodate the change in the cul-de-sac also. The proposed increase would also include the Add/Alt construction on Tamerlaine. The proposed additional testing cost is \$15,632.10. This cost would be funded from the project contingency and handled through the City's contract with RPS for construction services.

Mr. Smith confirmed that the project budget showed that with approval of these items, \$8,263.02 would be remaining in the project funding. Staff recommended approval of the change orders and the increase in materials testing.

A motion was made by Councilmember Brown and seconded by Councilmember Thode to authorize Change Orders No. 7 & 8 to the current contract with Metro City, LLC for additional work on the Chapel Belle Project and additional associated materials testing for the project.

The motion carried 5 – 0

XIV. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 2 TO THE CURRENT CONTRACT WITH MCDONALD MUNICIPAL AND INDUSTRIAL FOR A TIME EXTENSION TO THE CONTRACT FOR AN ADDITIONAL 105 CALENDAR DAYS - *Steve Smith, Director of Public Works/ Building Official*

The contractor for the construction of Water Well 5 Site Work has been delayed in construction due to material unavailability and shipping delays. The delays in completion of the project have also made it a challenge to coordinate with Bunker Hill Elementary School Construction and the opening of the school. Staff has asked the contractor to delay

certain operations to allow for certain activities with the school opening, ensure a successful first day of school, and work around the school day schedule going forward.

The contractor requested an extension of time to the contract of 105 calendar days. There is no request to change the cost of the project.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Brown to authorize Change Order No. 2 to the current contract with McDonald Municipal and Industrial for a time extension to the contract for an additional 105 calendar days.

The motion carried 5 – 0

XV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CERTIFICATE OF FORMATION AND BYLAWS FOR THE CREATION OF A LOCAL GOVERNMENT CORPORATION, A NON-PROFIT CORPORATION – Loren Smith, City Attorney and Karen Glynn, City Administrator

The concept of the City creating a Non-Profit Corporation to accept donations was discussed at the May 2022 Meeting. The Mayor was approached by residents who wanted the opportunity to donate to the City to thank our Public Works Staff for their help, especially during the winter storm. A Non-Profit Corporation would be a means to allow donations.

At the May meeting, the Council directed the City Attorney to begin this process by drafting proposed bylaws and including specific details in order for the City to utilize donations in this way.

Additional documents are needed for a complete discussion. This item will be discussed at a future meeting.

No action was taken on this item.

XVI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH PUBLIC ADMIN CONSULTING IN AN AMOUNT NOT TO EXCEED \$13,500.00 TO ASSIST IN THE SEARCH FOR A NEW CITY ADMINISTRATOR – Eric Thode, Committee Chair and Karen Glynn, City Administrator

Following the announcement of retirement plans for the City Administrator, a committee and plan was developed to find the best replacement for this position. The Search Committee met on August 9, 2022 and agreed to a plan utilizing Public Admin Consulting to assist in this effort.

Public Admin Consulting assisted the City in filling the Finance Director and Administrative Assistant to the City Administrator Position. The firm has submitted a proposal and information about the company. In addition, a proposed schedule was discussed.

The Search Committee recommended contracting with Public Admin Consulting in an amount not to exceed \$13,500.00.

A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve a contract with Public Admin Consulting in an amount not to exceed \$13,500.00 to assist in the search for a new City Administrator.

The motion carried 5 – 0

XVII. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the June 21, 2022 City Council Meeting
- B. Minutes of the June 29, 2022 Special City Council Meeting
- C. Minutes of the August 4, 2022 Special City Council Meeting
- D. June 2022 Financials
- E. July 2022 Financials
- F. Probstfeld & Associates, Invoice No. 65872 in the amount of \$305.00 for professional services rendered in June for engineering services for drainage site development review
- G. Probstfeld & Associates, Invoice No. 65886 in the amount of \$305.00 for professional services rendered in June for engineering services for drainage site development review
- H. RPS, Invoice No. 622056 in the amount of \$16,062.50 for professional services rendered from May 28, 2022 to June 30, 2022, under on-call services for Street and Drainage Improvements for Chapel Belle Lane.
- I. RPS, Invoice No. 622055 in the amount of \$1,780.64 for professional services rendered from May 28, 2022 to June 30, 2022 for General On-Call Services.
- J. RPS, Invoice No. 622054 in the amount of \$1,119.66 for professional services rendered from May 28, 2022 to June 30, 2022 under on-call services for Site Development Review for Drainage Impacts.
- K. RPS, Invoice No. 622062 in the amount of \$3,670.67 for work performed May 28, 2022 to June 30, 2022 for On-Call Committee Services
- L. RPS, Invoice No. 622063 for Professional Services Rendered from May 28, 2022 to June 30, 2022 in the amount of \$1,800.00 for On-Call BHE Detention Services
- M. Lloyd, Smitha & Associates, LLC Invoice No. CMBH2101-02 for professional services rendered from April 1, 2022 to April 30, 2022 in the amount of \$6,440.00 for Paving and Drainage Improvements for Chapel Belle Lane.
- N. Lloyd, Smitha & Associates, LLC Invoice No. CMBH2101-03 for professional services from May 1, 2022 to May 31, 2022 in the amount of \$6,911.00 for Paving and Drainage Improvements to Chapel Belle Lane.
- O. Lloyd, Smitha & Associates, LLC Invoice No. CMBH2101-04 for professional services from June 1, 2022 to June 30, 2022 in the amount of \$5,244.00 for Paving and Drainage Improvements to Chapel Belle Lane.

- P. McDonald Municipal and Industrial, Monthly Pay Estimate No. 5 for work performed April 1, 2021 to April 30, 2022 in the amount of \$92,724.30 for Construction of Water Well No. 5 Site Improvements
- Q. McDonald Municipal and Industrial, Monthly Pay Estimate No. 6 for work performed May 1, 2022 to May 31, 2022 in the amount of \$311,265.54 for Construction of Water Well No. 5 Site Improvements
- R. McDonald Municipal and Industrial, Monthly Pay Estimate No. 7 for work performed June 1, 2022 to June 30, 2022 in the amount of \$284,072.04 for Construction of Water Well No. 5 Site Improvements
- S. McDonald Municipal and Industrial, Monthly Pay Estimate No. 8 for work performed July 1, 2022 to July 30, 2022 in the amount of \$13,738.86 for Construction of Water Well No. 5 Site Improvements
- T. Langford Engineering, Inc., No. 25290 in the amount of \$971.80 for professional services rendered through May 27, 2022 for General Engineering Services for a Taylorcrest Well No. 1 Rework
- U. Langford Engineering, Inc., Invoice No. 25289 in the amount of \$75,994.16 for professional services rendered through May 27, 2022 for Engineering Services for the Design and Construction of the Transmission Line for Water Well No. 5
- V. Langford Engineering, Invoice No. 25199 for work performed up to April 29, 2022 in the amount of \$766.25 for Bunker Hill General Engineering Services
- W. Langford Engineering, Invoice No. 25200 for work performed up to April 29, 2022 in the amount of \$374.04 for Bunker Hill General Engineering Services
- X. Langford Engineering, Invoice No. 25406 for work performed up to June 30, 2022 in the amount of \$25,361.28 for Water Well No. 5 Transmission Line & Taylorcrest Water Plant Modification.
- Y. Langford Engineering, Invoice No. 25403 for engineering services through June 30, 2022 in the amount of \$1,484.84 for Bunker Hill General Engineering Services involving Bunker Hill Elementary
- Z. Langford Engineering, Invoice No. 25404 for engineering services through June 30, 2022 in the amount of \$892.94 for City Hall Expansion/Chatam Water Line
- AA. Underground Construction Solutions, LLC., Monthly Pay Estimate No. 1 for work performed May 30, 2022 to June 24, 2022 in the amount of \$261,675.00 for Construction of Taylorcrest Transmission Line
- BB. Underground Construction Solutions, LLC., Monthly Estimate No. 1 for work performed July 25, 2022 to August 3, 2022 in the amount of \$22,536.00 for Water Well No. 5 Transmission Line – Water Plant Improvements
- CC. Clark Condon, Invoice No. 49733 for Professional Services from July 7, 2022 to July 31, 2022 in the amount of \$1600.88 for Bunker Hill Village Well Site
- DD. The Goodman Corporation, Invoice No. 6-2022-20 in the amount of \$310.00 for professional services rendered for June 2022 for Memorial Drive and Gessner Road Grant Application – TIP Call for Projects Funding Pursuit Assistance.
- EE. The Goodman Corporation, Invoice No. 7-2022-2 in the amount of \$1,085.00 for professional services rendered for July 2022 for Memorial Drive and Gessner Road Grant Application – TIP Call for Projects Funding Pursuit Assistance.
- FF. PGAL, Invoice No. 10056227 in the amount of \$11,500.00 for professional services rendered in June 2022 for Municipal Facilities Design Development and Reimbursables.

- GG. MetroCity, LLC, Monthly Pay Estimate No. 5 in the amount of \$107,003.21 for services rendered from June 1, 2022 through June 30, 2022 for the Paving and Drainage Improvements for Chapel Belle and Tamerlaine Drive.
- HH. Southwest Signal Supply, Inc. Invoice No. 121757 for services rendered through April 19, 2022 in the amount of \$373.00 for traffic light repair
- II. Southwest Signal Supply, Inc. Invoice No. 121771 for services rendered through April 30, 2022 in the amount of \$2,864.88 for Flasher rehab at Bunker Hill North @ Taylorcrest
- JJ. Southwest Signal Supply, Inc. Invoice No. 121772 for services rendered through April 30, 2022 in the amount of \$6,166.74 for Signal Replacement at Bunker Hill @ Taylorcrest
- KK. Southwest Signal Supply, Inc. Invoice No. 121782 for services rendered through May 10, 2022 in the amount of \$739.00 for pedestrian button repair
- LL. Southwest Signal Supply, Inc. Invoice No. 121795 for services rendered through May 20, 2022 in the amount of \$979.00 for Broken Pull Box Lid Reinstallation.
- MM. Annual Interlocal Agreement with Harris-Galveston Subsidence District for the administration and implementation of a regional watershed protection education program (Water Wise Program) effective from the effective date of the agreement until termination of the 2022-2023 school year.

A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve the consent agenda.

The motion carried 5– 0

XVII. ADJOURN

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Brown to adjourn the meeting at 8:01 p.m.

The motion carried 5 - 0.

Approved and accepted on September 20, 2022.

Robert P. Lord, Mayor

ATTEST:

Karen H. Glynn, Acting City Secretary/City Administrator

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
7/6/2022	65958

RECEIVED AUG 08 2022

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$155.00
DUE DATE	7/6/2022
PAYMENT TERMS	Due on recpt

DESCRIPTION	QTY	RATE	P.O. NO.	STATUS	JOB NO.
				Completed	1901-076
			JOB COMPLETION	AMOUNT	
DRAINAGE PLAN REVIEW & LETTER #3 • Grading & Drainage Plans • Detention Worksheet	1	150.00	7/5/2022	150.00	
EMAIL PDF OF NO OBJECTIONS LETTER TO CITY	1	5.00	7/5/2022	5.00	

FOR: WU JUN & SHEN SU
 AT: 11 Liberty Bell Circle ~ City of Bunker Hill Village
 LGL: Lot 9, Liberty Bell Circle (.92 ACRE)

ORDERED BY: STEVE SMITH

Thank you!

01-7505

Thank you for the privilege to serve you!	Subtotal	\$155.00
	Sales Tax (8.25%)	\$0.00
	Total	\$155.00
	Payments/Credits	\$0.00

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/31/2022	66203

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$310.00
DUE DATE	8/31/2022
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-056

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #4 ~ For City of Bunker Hill Village • For New Home • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	1	150.00	8/2/2022	150.00
DRAINAGE PLAN REVIEW #5 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet EMAIL PDF TO CITY	1	150.00	8/31/2022	150.00
FOR: BENJAMIN & WENDY MORELAND AT: 11644 Greenbay Drive ~ City of Bunker Hill Village LGL: TR E, ST Berry U/R ~ ABST 72 • JD. TAYLOR (1.19 ACRE)				
ORDERED BY: STEVE SMITH				

Thank you for the privilege to serve you!

Subtotal	\$310.00
Sales Tax (8.25%)	\$0.00
Total	\$310.00
Payments/Credits	\$0.00

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/5/2022	66204

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$230.00
DUE DATE	8/5/2022
PAYMENT TERMS	Due on receipt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-077

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #2 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet	1.5	150.00	8/5/2022	225.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00

FOR: FERNANDO & GILCA BALLARD
 AT: 11714 Greenbay Drive ~ City of Bunker Hill Village
 LGL: Lot 7, Bunker Hill Estates (.50 ACRE)

ORDERED BY: STEVE SMITH.

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$230.00
Sales Tax (8.25%)	\$0.00
Total	\$230.00
Payments/Credits	\$0.00

PHONE: 281.829.0034

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515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/25/2022	66205

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$310.00
DUE DATE	8/25/2022
PAYMENT TERMS	Due on receipt

P.O. NO.	STATUS	JOB NO.
	Completed	470-076

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #3 ~ For City of Bunker Hill Village • For New Construction • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	1	150.00	8/5/2022	150.00
DRAINAGE PLAN REVIEW #4 & LETTER • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00
	1	150.00	8/25/2022	150.00
	1	5.00	8/25/2022	5.00

FOR: HENRY DO
 AT: 352 Knipp Road ~ Bunker Hill Village
 LGL: TR 34, Wahrenberger U/R ~ ABST 72 • JD Taylor (.93 ACRE)

ORDERED BY: STEVE SMITH

Thank you for the privilege to serve you!

Subtotal	\$310.00
Sales Tax (8.25%)	\$0.00
Total	\$310.00
Payments/Credits	\$0.00

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

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FAX: 281.829.0233

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PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/31/2022	66206

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Thank you!

Balance Due	\$1,065.00
DUE DATE	8/31/2022
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-078

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • For Remodel • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	2	150.00	8/5/2022	300.00
DRAINAGE PLAN REVIEW# 2 & LETTER • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00
DRAINAGE PLAN REVIEW# 2 & LETTER • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	2	150.00	8/25/2022	300.00
DRAINAGE PLAN REVIEW #3 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	8/25/2022	5.00
DRAINAGE PLAN REVIEW #3 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	3	150.00	8/31/2022	450.00
DRAINAGE PLAN REVIEW #3 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	8/31/2022	5.00

FOR: SHORTER INVESTMENT GROUP
 AT: 255 Tamerlaine Drive ~ City of Bunker Hill Village
 LGL: Lot 8, Block 5, Tealwood, Section Two

ORDERED BY: STEVE SMITH

01-7505

Thank you for the privilege to serve you!

Subtotal	\$1,065.00
Sales Tax (8.25%)	\$0.00
Total	\$1,065.00
Payments/Credits	\$0.00

**PROFESSIONAL LAND SURVEYING
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FAX: 281.829.0233

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515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/25/2022	66207

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$610.00
DUE DATE	8/25/2022
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	199-098

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • For New Pool • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	2	150.00	8/5/2022	300.00
DRAINAGE PLAN REVIEW #2 • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	2	150.00	8/25/2022	300.00
	1	5.00	8/25/2022	5.00

FOR: DUSTIN & JESSICA BROWN
 AT: 311 Rainier Drive ~ City of Bunker Hill Village
 LGL: Lot 3, Block 2, Rainier Forest (.59 ACRE)

ORDERED BY: STEVE SMITH

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$610.00
Sales Tax (8.25%)	\$0.00
Total	\$610.00
Payments/Credits	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

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515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/25/2022	66285

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$305.00
DUE DATE	8/25/2022
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-079

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • Grading & Drainage Plans • Detention Worksheet	2	150.00	8/25/2022	300.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	8/25/2022	5.00

FOR: GLENN & ALISON WILSON
 AT: 11907 Laurie Lane ~ City of Bunker Hill Village
 LGL: TR 6F, ABST 72 • JD TAYLOR (.50 ACRE)

ORDERED BY: STEVE SMITH

Thank you for the privilege to serve you!

Subtotal	\$305.00
Sales Tax (8.25%)	\$0.00
Total	\$305.00
Payments/Credits	\$0.00

**PROFESSIONAL LAND SURVEYING
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515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/25/2022	66286

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$305.00
DUE DATE	8/25/2022
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-079

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • FOR NEW POOL • Grading & Drainage Plans • Detention Worksheet	2	150.00	8/25/2022	300.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	8/25/2022	5.00

FOR: SHARIQ KHWAJA
 AT: 316 Bunker Hill Road ~ City of Bunker Hill Village
 LGL: TR 19P, ABST 72 • JD TAYLOR (.66 ACRE)

ORDERED BY: STEVE SMITH

Thank you for the privilege to serve you!

Subtotal	\$305.00
Sales Tax (8.25%)	\$0.00
Total	\$305.00
Payments/Credits	\$0.00

**PROFESSIONAL LAND SURVEYING
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515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/31/2022	66310

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$255.00
DUE DATE	8/31/2022
PAYMENT TERMS	Due on receipt

P.O. NO.	STATUS	JOB NO.
	Completed	3170-001

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
PLAT REVIEW ~ For City of Bunker Hill Village	2.5	100.00	8/31/2022	250.00
EMAIL COMMENTS & MARKUPS TO CITY	1	5.00	8/31/2022	5.00

FOR: ME ONE INVESTMENTS LLC
 AT: 305 Knipp Road ~ City of Bunker Hill Village
 LGL: Lot 9, Block 1, Rainier Forest, (.57 ACRE)

ORDERED BY: STEVE SMITH

<i>Thank you for the privilege to serve you!</i>	Subtotal	\$255.00
	Sales Tax (8.25%)	\$0.00
	Total	\$255.00
	Payments/Credits	\$0.00

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**



Mr. Steve Smith
Director of Public Works/Building Official
City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

August 8, 2022
Project No: 004067
Invoice No: 722035
Legacy Project No: 0159.019.003

Bunker Hill Village On-Call

For Professional Services rendered from July 1, 2022 to July 29, 2022:

General On-Call Services

Professional Personnel

	Hours	Rate	Amount	
Gonzales, Andrea	6.50	116.09	754.59	
McClung, Michael	4.00	323.44	1,293.76	
Totals	10.50		2,048.35	
Total Labor				2,048.35
				\$2,048.35
				Total Due This Invoice: \$2,048.35

Remit Payment:
RPS Infrastructure, Inc.
575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079
T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

Billing Backup

Monday, August 1, 2022

RPS Infrastructure Inc. (Live)

Invoice 722035 Dated 8/8/2022

12:17:19 PM

Professional Personnel

			Hours	Rate	Amount	
Principal						
000392	1 - McClung, Michael	7/11/2022	1.00	323.44	323.44	
	Eaton Court					
000392	1 - McClung, Michael	7/20/2022	1.00	323.44	323.44	
	Eaton Court					
000392	1 - McClung, Michael	7/21/2022	1.00	323.44	323.44	
	Eaton Court					
000392	1 - McClung, Michael	7/25/2022	1.00	323.44	323.44	
	Eaton Court					
Engineer						
001172	9 - Gonzales, Andrea	7/11/2022	1.00	116.09	116.09	
001172	9 - Gonzales, Andrea	7/12/2022	.50	116.09	58.05	
001172	9 - Gonzales, Andrea	7/18/2022	3.50	116.09	406.31	
	5 Eaton Court					
001172	9 - Gonzales, Andrea	7/26/2022	1.00	116.09	116.09	
001172	9 - Gonzales, Andrea	7/27/2022	.50	116.09	58.05	
	Totals		10.50		2,048.35	
	Total Labor					2,048.35
						\$2,048.35
						\$2,048.35
				Total this Report		\$2,048.35



Progress Report

To: Ms. Karen Glynn & Mr. Steve Smith

Date: July 28, 2022

Project: Bunker Hill Village: Progress Report

RPS Project No.: 004067 – On-Call Services

007054 – Site Development Review

008071 – On-Call Drainage Committee Services

008072 – On-Call BHE Detention Services

008136 – Proposed Reconstruction of Memorial and Gessner

Work performed from May 30, 2022 to June 30, 2022

004067: On-Call Services (TOTAL = \$2,048.35)

- 5 Eaton Court Coordination and Memorial Sidewalk site visit with Contractor (\$2,048.35)
 - Mike McClung – 4 hrs
 - Andrea Gonzales – 6.5 hr

007054: Site Development Reviews (TOTAL = \$1,257.24)

- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: 255 Tamerlaine, 11927 Arbordale (\$476.03)
 - Mike McClung – 1 hr
 - Fasil Worku – 1 hr
- 11931 Winwood Drainage Review Coordination (\$781.21)
 - Fasil Worku – 3 hrs
 - Mike McClung – 1 hr

008071: On-Call Drainage Committee Services (TOTAL = \$0.00)

- None

008072: On-Call BHE Detention Services (TOTAL = \$2,160.00)

- Answer questions from team
- Attended two (2) site visits to provide direction on COH storm sewer conflict
 - Mike McClung – 5 hrs
 - Cosme Reyes – 3 hrs



008136: Proposed Reconstruction of Memorial and Gessner (*TOTAL = \$1,314.00*)

- Continued coordination



City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

August 8, 2022
 Project No: 007054
 Invoice No: 722037
 Legacy Project No: 0159.019.029

Bunker Hill Village On-Call - Site Development Review for Drainage Impacts
For Professional Services rendered from July 1, 2022 to July 29, 2022:

Professional Personnel

	Hours	Rate	Amount	
McClung, Michael	2.00	323.44	646.88	
Worku, Fasil	4.00	152.59	610.36	
Totals	6.00		1,257.24	
Total Labor				1,257.24
				\$1,257.24
				Total Due This Invoice: \$1,257.24

Remit Payment:
 RPS Infrastructure, Inc.
 575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079
 T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

Billing Backup

Monday, August 1, 2022

RPS Infrastructure Inc. (Live)

Invoice 722037 Dated 8/8/2022

12:39:59 PM

Professional Personnel

			Hours	Rate	Amount	
000392	1 - McClung, Michael 11931 Winwood	7/12/2022	1.00	323.44	323.44	
000392	1 - McClung, Michael HGLs	7/21/2022	1.00	323.44	323.44	
001135	8 - Worku, Fasil - Drainage plan review for 11931 Winwood	7/13/2022	3.00	152.59	457.77	
001135	8 - Worku, Fasil - Provide HGL 255 Tamerlaine	7/18/2022	.50	152.59	76.29	
001135	8 - Worku, Fasil - Provide HGL 11927 ARBORDALE	7/20/2022	.50	152.59	76.30	
	Totals		6.00		1,257.24	
	Total Labor					1,257.24
						\$1,257.24
						\$1,257.24
						Total this Report \$1,257.24



Progress Report

To: Ms. Karen Glynn & Mr. Steve Smith

Date: July 28, 2022

Project: Bunker Hill Village: Progress Report

RPS Project No.: 004067 – On-Call Services

007054 – Site Development Review

008071 – On-Call Drainage Committee Services

008072 – On-Call BHE Detention Services

008136 – Proposed Reconstruction of Memorial and Gessner

Work performed from May 30, 2022 to June 30, 2022

004067: On-Call Services (TOTAL = \$2,048.35)

- 5 Eaton Court Coordination and Memorial Sidewalk site visit with Contractor (\$2,048.35)
 - Mike McClung – 4 hrs
 - Andrea Gonzales – 6.5 hr

007054: Site Development Reviews (TOTAL = \$1,257.24)

- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: 255 Tamerlaine, 11927 Arbordale (\$476.03)
 - Mike McClung – 1 hr
 - Fasil Worku – 1 hr
- 11931 Winwood Drainage Review Coordination (\$781.21)
 - Fasil Worku – 3 hrs
 - Mike McClung – 1 hr

008071: On-Call Drainage Committee Services (TOTAL = \$0.00)

- None

008072: On-Call BHE Detention Services (TOTAL = \$2,160.00)

- Answer questions from team
- Attended two (2) site visits to provide direction on COH storm sewer conflict
 - Mike McClung – 5 hrs
 - Cosme Reyes – 3 hrs



008136: Proposed Reconstruction of Memorial and Gessner *(TOTAL = \$1,314.00)*

- Continued coordination



Mr. Steve Smith
 Director of Public Works/Building Official
 City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

August 8, 2022
 Project No: 008072
 Invoice No: 722041

City of Bunker Hill Village - On-Call BHE Detention Services
For Professional Services rendered from July 1, 2022 to July 29, 2022:

Description	Contract Amount	Percent Complete	Billed to Date	Previously Invoiced	Current Invoice
Final Design Services	33,500.00	100.00	33,500.00	33,500.00	0.00
Construction Phase Services	6,000.00	70.00	4,200.00	2,040.00	2,160.00
Total Fee	39,500.00		37,700.00	35,540.00	2,160.00
					2,160.00
					\$2,160.00
			Total Due This Invoice:		\$2,160.00

Remit Payment:
 RPS Infrastructure, Inc.
 575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079
 T: (281) 589-7257 - Routing # 111000614 Bank # 697856677



Progress Report

To: Ms. Karen Glynn & Mr. Steve Smith

Date: July 28, 2022

Project: Bunker Hill Village: Progress Report

RPS Project No.: 004067 – On-Call Services

007054 – Site Development Review

008071 – On-Call Drainage Committee Services

008072 – On-Call BHE Detention Services

008136 – Proposed Reconstruction of Memorial and Gessner

Work performed from May 30, 2022 to June 30, 2022

004067: On-Call Services (TOTAL = \$2,048.35)

- 5 Eaton Court Coordination and Memorial Sidewalk site visit with Contractor (\$2,048.35)
 - Mike McClung – 4 hrs
 - Andrea Gonzales – 6.5 hr

007054: Site Development Reviews (TOTAL = \$1,257.24)

- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: 255 Tamerlaine, 11927 Arbordale (\$476.03)
 - Mike McClung – 1 hr
 - Fasil Worku – 1 hr
- 11931 Winwood Drainage Review Coordination (\$781.21)
 - Fasil Worku – 3 hrs
 - Mike McClung – 1 hr

008071: On-Call Drainage Committee Services (TOTAL = \$0.00)

- None

008072: On-Call BHE Detention Services (TOTAL = \$2,160.00)

- Answer questions from team
- Attended two (2) site visits to provide direction on COH storm sewer conflict
 - Mike McClung – 5 hrs
 - Cosme Reyes – 3 hrs



008136: Proposed Reconstruction of Memorial and Gessner (TOTAL = \$1,314.00)

- Continued coordination



Mr. Steve Smith
 Director of Public Works/Building Official
 City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

August 8, 2022
 Project No: 008089
 Invoice No: 722046

City of Bunker Hill Village - Street and Drainage Improvements for Chapel Belle Lane
For Professional Services rendered from July 1, 2022 to July 29, 2022:

Description	Contract Amount	Percent Complete	Billed to Date	Previously Invoiced	Current Invoice
Task 1 - Data Verification	10,600.00	100.00	10,600.00	10,600.00	0.00
Task 2 - Topographic Survey (Landpoint)	3,245.00	100.00	3,245.00	3,245.00	0.00
Task 3 - Geotechnical Services (QC Labs)	4,818.00	100.00	4,818.00	4,818.00	0.00
Task 4 - Project Management/Design Coord	26,900.00	100.00	26,900.00	26,900.00	0.00
Task 5 - Final Design	98,200.00	100.00	98,200.00	98,200.00	0.00
Task 6 - Bid Phase	9,800.00	100.00	9,800.00	9,800.00	0.00
Public Involvement	2,100.00	100.00	2,100.00	2,100.00	0.00
Construction Phase Services	37,425.00	95.00	35,553.75	33,682.50	1,871.25
Materials Testing Management Services	20,553.00	99.9971	20,552.40	20,552.40	0.00
Total Fee	213,641.00		211,769.15	209,897.90	1,871.25
					1,871.25
					\$1,871.25

Recap:	Current	Previous	To-Date
Total Billings	1,871.25	209,897.90	211,769.15
Contract Amount			213,641.00
Balance			1,871.85
		Total Due This Invoice:	\$1,871.25

Remit Payment:
 RPS Infrastructure, Inc.
 575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079
 T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

06-9184.02



Progress Report

To: Ms. Karen Glynn & Mr. Steve Smith

Date: July 28, 2022

Project: Bunker Hill Village: Progress Report

RPS Project No.: 004067 – On-Call Services

007054 – Site Development Review

008071 – On-Call Drainage Committee Services

008072 – On-Call BHE Detention Services

008136 – Proposed Reconstruction of Memorial and Gessner

Work performed from May 30, 2022 to June 30, 2022

004067: On-Call Services (TOTAL = \$2,048.35)

01-7503

- 5 Eaton Court Coordination and Memorial Sidewalk site visit with Contractor (\$2,048.35)
 - Mike McClung – 4 hrs
 - Andrea Gonzales – 6.5 hr

007054: Site Development Reviews (TOTAL = \$1,257.24)

01-7507

- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: 255 Tamerlaine, 11927 Arbordale (\$476.03)
 - Mike McClung – 1 hr
 - Fasil Worku – 1 hr
- 11931 Winwood Drainage Review Coordination (\$781.21)
 - Fasil Worku – 3 hrs
 - Mike McClung – 1 hr

008071: On-Call Drainage Committee Services (TOTAL = \$0.00)

- None

008072: On-Call BHE Detention Services (TOTAL = \$2,160.00)

15-7503

- Answer questions from team
- Attended two (2) site visits to provide direction on COH storm sewer conflict
 - Mike McClung – 5 hrs
 - Cosme Reyes – 3 hrs



008136: Proposed Reconstruction of Memorial and Gessner (TOTAL = \$1,314.00)

- Continued coordination

02-9184.03



Mr. Steve Smith
 Director of Public Works/Building Official
 City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

August 8, 2022
 Project No: 008136
 Invoice No: 722048

City of Bunker Hill Village - Proposed Reconstruction of Memorial Drive and Gessner Road
For Professional Services rendered from July 1, 2022 to July 29, 2022:

Description	Contract Amount	Percent Complete	Billed to Date	Previously Invoiced	Current Invoice
Project Management & Coordination	3,600.00	75.00	2,700.00	1,800.00	900.00
Drainage Modeling & Storm Sewer Analysis	6,900.00	73.00	5,037.00	4,623.00	414.00
Total Fee	10,500.00		7,737.00	6,423.00	1,314.00
					1,314.00
					\$1,314.00
Recap:	Current	Previous	To-Date		
Total Billings	1,314.00	6,423.00	7,737.00		
Contract Amount			10,500.00		
Balance			2,763.00		
		Total Due This Invoice:			\$1,314.00

Remit Payment:
 RPS Infrastructure, Inc.
 575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079
 T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

06-9184.03



575 N Dairy Ashford
Suite 700
Houston, TX 77079
T +1 281 589 7257

PROGRESS REPORT

Date: July 28, 2022

Job No.: 008089

Report Period: Activities Completed in the Month of July

Reviewed By: Mike McClung, P.E.

Project: Chapel Belle Street and Drainage Improvements

- Review and respond to RFIs.
- Facilitate and attend progress meetings.
- Review Pay Estimate No. 5.
- Weekly Site Visits
- Prepare Change Orders



Mr. Steve Smith
 Director of Public Works/Building Official
 City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

September 8, 2022
 Project No: 008089
 Invoice No: 822115

City of Bunker Hill Village - Street and Drainage Improvements for Chapel Belle Lane
For Professional Services rendered from July 30, 2022 to August 26, 2022:

Description	Contract Amount	Percent Complete	Billed to Date	Previously Invoiced	Current Invoice
Task 1 - Data Verification	10,600.00	100.00	10,600.00	10,600.00	0.00
Task 2 - Topographic Survey (Landpoint)	3,245.00	100.00	3,245.00	3,245.00	0.00
Task 3 - Geotechnical Services (QC Labs)	4,818.00	100.00	4,818.00	4,818.00	0.00
Task 4 - Project Management/Design Coord	26,900.00	100.00	26,900.00	26,900.00	0.00
Task 5 - Final Design	98,200.00	100.00	98,200.00	98,200.00	0.00
Task 6 - Bid Phase	9,800.00	100.00	9,800.00	9,800.00	0.00
Public Involvement	2,100.00	100.00	2,100.00	2,100.00	0.00
Construction Phase Services	37,425.00	96.10	35,965.43	35,553.75	411.68
Materials Testing Management Services	36,185.10	90.3861	32,706.30	20,552.40	12,153.90
Total Fee	229,273.10		224,334.73	211,769.15	12,565.58
					12,565.58
					\$12,565.58
Recap:					
Total Billings	12,565.58		211,769.15	224,334.73	
Contract Amount				229,273.10	
Balance				4,938.37	
			Total Due This Invoice:		\$12,565.58

Remit Payment:
 RPS Infrastructure, Inc.
 575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079
 T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

06-9184.02



575 N Dairy Ashford
Suite 700
Houston, TX 77079
T +1 281 589 7257

PROGRESS REPORT

Date: August 29, 2022

Job No.: 008089

Report Period: Activities Completed in the Month of August

Reviewed By: Mike McClung, P.E.

Project: Chapel Belle Street and Drainage Improvements

- Review and respond to RFIs.
- Facilitate and attend progress meetings.
- Review Pay Estimate No. 6.
- Weekly Site Visits
- Prepare Change Orders
- Materials Testing



Mr. Steve Smith
 Director of Public Works/Building Official
 City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

September 6, 2022
 Project No: 004067
 Invoice No: 822058
 Legacy Project No: 0159.019.003

Bunker Hill Village On-Call
For Professional Services rendered from July 30, 2022 to August 26, 2022:
 General On-Call Services

Professional Personnel

	Hours	Rate	Amount	
Elhalabi, Khaled	10.00	131.03	1,310.30	
Gonzales, Andrea	3.50	116.09	406.32	
McClung, Michael	4.00	323.44	1,293.76	
Reyes, Cosme	2.00	165.88	331.76	
Totals	19.50		3,342.14	
Total Labor				3,342.14
				\$3,342.14

Reimbursable Expenses

Reim Exp-Mileage			8.75	
Total Reimbursables		1.0 times	8.75	8.75
				\$8.75

Total Due This Invoice: \$3,350.89

Remit Payment:
 RPS Infrastructure, Inc.
 575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079
 T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

Billing Backup

Tuesday, August 30, 2022

RPS Infrastructure Inc. (Live)

Invoice 822058 Dated 9/6/2022

8:10:12 AM

Professional Personnel

			Hours	Rate	Amount	
001116	20 - Elhalabi, Khaled	8/23/2022	5.00	131.03	655.15	
001116	20 - Elhalabi, Khaled	8/24/2022	5.00	131.03	655.15	
	Principal					
000392	1 - McClung, Michael	8/18/2022	1.00	323.44	323.44	
	Memorial Sidewalk Elevations					
000392	1 - McClung, Michael	8/22/2022	2.00	323.44	646.88	
	Sidewalk prep					
000392	1 - McClung, Michael	8/23/2022	1.00	323.44	323.44	
	Grant Discussion					
	Project Manager					
000708	6 - Reyes, Cosme	8/23/2022	2.00	165.88	331.76	
	Engineer					
001172	9 - Gonzales, Andrea	8/9/2022	1.00	116.09	116.09	
001172	9 - Gonzales, Andrea	8/11/2022	1.50	116.09	174.14	
001172	9 - Gonzales, Andrea	8/18/2022	1.00	116.09	116.09	
	Totals		19.50		3,342.14	
	Total Labor					3,342.14
						\$3,342.14

Reimbursable Expenses

Reim Exp-Mileage					
EX	000000025846	7/21/2022	McClung, Michael / 5 Eaton Court / Site Visit / 14.00 miles @ 0.625		8.75
	Total Reimbursables		1.0 times		8.75
					\$8.75
					\$3,350.89
			Total this Report		\$3,350.89



Progress Report

To: Ms. Karen Glynn & Mr. Steve Smith

Date: August 29, 2022

Project: Bunker Hill Village: Progress Report

RPS Project No.: 004067 – On-Call Services

007054 – Site Development Review

008071 – On-Call Drainage Committee Services

008072 – On-Call BHE Detention Services

008136 – Proposed Reconstruction of Memorial and Gessner

Work performed from August 1, 2022 to August 26, 2022

004067: On-Call Services (TOTAL = \$3,350.89)

06-9183.06

- 5 Eaton Court Coordination and Memorial Sidewalk Design (\$3,018.70)
 - Mike McClung – 3 hrs
 - Andrea Gonzales – 3.5 hrs
 - Khaled Elhalabi – 10 hrs
 - Cosme Reyes – 2 hrs
- Grant Program Review (\$323.44)
 - Mike McClung – 1 hr

007054: Site Development Reviews (TOTAL = \$2,514.48)

01-7505

- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: 255 Tamerlaine, 11907 Laurie Lane, 338 Knipp Road, 11722 Greenbay Drive, 16 Valley Forge (\$1,122.91)
 - Mike McClung – 3 hrs
 - Fasil Worku – 1 hr
- 24 Valley Forge and 1 Our Lane Drainage Review Coordination (\$1,391.57)
 - Fasil Worku – 7 hrs
 - Mike McClung – 1 hr

008071: On-Call Drainage Committee Services (TOTAL = \$0.00)

- None



008072: On-Call BHE Detention Services (TOTAL = \$1,020.00)

- Answer questions from team
- Continued Coordination
 - Mike McClung – 3 hrs

06-9183

008136: Proposed Reconstruction of Memorial and Gessner (TOTAL = \$360.00)

- Continued coordination

06-9184.03



City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

September 6, 2022
Project No: 007054
Invoice No: 822060
Legacy Project No: 0159.019.029

Bunker Hill Village On-Call - Site Development Review for Drainage Impacts
For Professional Services rendered from July 30, 2022 to August 26, 2022:

Professional Personnel

	Hours	Rate	Amount	
McClung, Michael	4.00	323.44	1,293.76	
Worku, Fasil	8.00	152.59	1,220.72	
Totals	12.00		2,514.48	
Total Labor				2,514.48
				\$2,514.48
				Total Due This Invoice: \$2,514.48

Remit Payment:
RPS Infrastructure, Inc.
575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079
T: (281) 589-7257 - Routing # 111000614 Bank # 697856677

Billing Backup

Tuesday, August 30, 2022

RPS Infrastructure Inc. (Live)

Invoice 822060 Dated 9/6/2022

8:23:19 AM

Professional Personnel

			Hours	Rate	Amount	
000392	1 - McClung, Michael HGL	8/8/2022	1.00	323.44	323.44	
000392	1 - McClung, Michael HGL	8/10/2022	1.00	323.44	323.44	
000392	1 - McClung, Michael 24 Valley Forge	8/14/2022	1.00	323.44	323.44	
000392	1 - McClung, Michael HGLs	8/18/2022	1.00	323.44	323.44	
001135	8 - Worku, Fasil - Drainage plan review for 1 Our Lane Trail	8/10/2022	3.50	152.59	534.05	
001135	8 - Worku, Fasil - Drainage plan review for 24 Valley Forge Dr	8/11/2022	3.50	152.59	534.07	
001135	8 - Worku, Fasil - Provide HGL for 11722 Greenbay Drive	8/15/2022	.50	152.59	76.30	
001135	8 - Worku, Fasil - Provide HGL for 16 Valley Forge Drive	8/18/2022	.50	152.59	76.30	
	Totals		12.00		2,514.48	
	Total Labor					2,514.48
						\$2,514.48
						\$2,514.48
				Total this Report		\$2,514.48



Progress Report

To: Ms. Karen Glynn & Mr. Steve Smith

Date: August 29, 2022

Project: Bunker Hill Village: Progress Report

RPS Project No.: 004067 – On-Call Services

007054 – Site Development Review

008071 – On-Call Drainage Committee Services

008072 – On-Call BHE Detention Services

008136 – Proposed Reconstruction of Memorial and Gessner

Work performed from August 1, 2022 to August 26, 2022

004067: On-Call Services (TOTAL = \$3,350.89)

- 5 Eaton Court Coordination and Memorial Sidewalk Design (\$3,018.70)
 - Mike McClung – 3 hrs
 - Andrea Gonzales – 3.5 hrs
 - Khaled Elhalabi – 10 hrs
 - Cosme Reyes – 2 hrs
- Grant Program Review (\$323.44)
 - Mike McClung – 1 hr

007054: Site Development Reviews (TOTAL = \$2,514.48)

- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: 255 Tamerlaine, 11907 Laurie Lane, 338 Knipp Road, 11722 Greenbay Drive, 16 Valley Forge (\$1,122.91)
 - Mike McClung – 3 hrs
 - Fasil Worku – 1 hr
- 24 Valley Forge and 1 Our Lane Drainage Review Coordination (\$1,391.57)
 - Fasil Worku – 7 hrs
 - Mike McClung – 1 hr

008071: On-Call Drainage Committee Services (TOTAL = \$0.00)

- None



008072: On-Call BHE Detention Services (TOTAL = \$1,020.00)

- Answer questions from team
- Continued Coordination
 - Mike McClung – 3 hrs

008136: Proposed Reconstruction of Memorial and Gessner (TOTAL = \$360.00)

- Continued coordination



Mr. Steve Smith
 Director of Public Works/Building Official
 City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

September 6, 2022
 Project No: 008072
 Invoice No: 822061

City of Bunker Hill Village - On-Call BHE Detention Services
For Professional Services rendered from July 30, 2022 to August 26, 2022:

Description	Contract Amount	Percent Complete	Billed to Date	Previously Invoiced	Current Invoice
Final Design Services	33,500.00	100.00	33,500.00	33,500.00	0.00
Construction Phase Services	6,000.00	87.00	5,220.00	4,200.00	1,020.00
Total Fee	39,500.00		38,720.00	37,700.00	1,020.00
					1,020.00
					\$1,020.00
			Total Due This Invoice:		\$1,020.00

Remit Payment:
 RPS Infrastructure, Inc.
 575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079
 T: (281) 589-7257 - Routing # 111000614 Bank # 697856677



Progress Report

To: Ms. Karen Glynn & Mr. Steve Smith

Date: August 29, 2022

Project: Bunker Hill Village: Progress Report

RPS Project No.: 004067 – On-Call Services

007054 – Site Development Review

008071 – On-Call Drainage Committee Services

008072 – On-Call BHE Detention Services

008136 – Proposed Reconstruction of Memorial and Gessner

Work performed from August 1, 2022 to August 26, 2022

004067: On-Call Services (TOTAL = \$3,350.89)

- 5 Eaton Court Coordination and Memorial Sidewalk Design (\$3,018.70)
 - Mike McClung – 3 hrs
 - Andrea Gonzales – 3.5 hrs
 - Khaled Elhalabi – 10 hrs
 - Cosme Reyes – 2 hrs
- Grant Program Review (\$323.44)
 - Mike McClung – 1 hr

007054: Site Development Reviews (TOTAL = \$2,514.48)

- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: 255 Tamerlaine, 11907 Laurie Lane, 338 Knipp Road, 11722 Greenbay Drive, 16 Valley Forge (\$1,122.91)
 - Mike McClung – 3 hrs
 - Fasil Worku – 1 hr
- 24 Valley Forge and 1 Our Lane Drainage Review Coordination (\$1,391.57)
 - Fasil Worku – 7 hrs
 - Mike McClung – 1 hr

008071: On-Call Drainage Committee Services (TOTAL = \$0.00)

- None



008072: On-Call BHE Detention Services (TOTAL = \$1,020.00)

- Answer questions from team
- Continued Coordination
 - Mike McClung – 3 hrs

008136: Proposed Reconstruction of Memorial and Gessner (TOTAL = \$360.00)

- Continued coordination



Mr. Steve Smith
 Director of Public Works/Building Official
 City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

September 6, 2022
 Project No: 008136
 Invoice No: 822062

City of Bunker Hill Village - Proposed Reconstruction of Memorial Drive and Gessner Road
For Professional Services rendered from July 30, 2022 to August 26, 2022:

Description	Contract Amount	Percent Complete	Billed to Date	Previously Invoiced	Current Invoice
Project Management & Coordination	3,600.00	85.00	3,060.00	2,700.00	360.00
Drainage Modeling & Storm Sewer Analysis	6,900.00	73.00	5,037.00	5,037.00	0.00
Total Fee	10,500.00		8,097.00	7,737.00	360.00
					360.00
					\$360.00
Recap:					
	Current		Previous	To-Date	
Total Billings	360.00		7,737.00	8,097.00	
Contract Amount				10,500.00	
Balance				2,403.00	
			Total Due This Invoice:		\$360.00

Remit Payment:
 RPS Infrastructure, Inc.
 575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079
 T: (281) 589-7257 - Routing # 111000614 Bank # 697856677



Progress Report

To: Ms. Karen Glynn & Mr. Steve Smith

Date: August 29, 2022

Project: Bunker Hill Village: Progress Report

RPS Project No.: 004067 – On-Call Services

007054 – Site Development Review

008071 – On-Call Drainage Committee Services

008072 – On-Call BHE Detention Services

008136 – Proposed Reconstruction of Memorial and Gessner

Work performed from August 1, 2022 to August 26, 2022

004067: On-Call Services (TOTAL = \$3,350.89)

- 5 Eaton Court Coordination and Memorial Sidewalk Design (\$3,018.70)
 - Mike McClung – 3 hrs
 - Andrea Gonzales – 3.5 hrs
 - Khaled Elhalabi – 10 hrs
 - Cosme Reyes – 2 hrs
- Grant Program Review (\$323.44)
 - Mike McClung – 1 hr

007054: Site Development Reviews (TOTAL = \$2,514.48)

- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: 255 Tamerlaine, 11907 Laurie Lane, 338 Knipp Road, 11722 Greenbay Drive, 16 Valley Forge (\$1,122.91)
 - Mike McClung – 3 hrs
 - Fasil Worku – 1 hr
- 24 Valley Forge and 1 Our Lane Drainage Review Coordination (\$1,391.57)
 - Fasil Worku – 7 hrs
 - Mike McClung – 1 hr

008071: On-Call Drainage Committee Services (TOTAL = \$0.00)

- None



008072: On-Call BHE Detention Services (*TOTAL = \$1,020.00*)

- Answer questions from team
- Continued Coordination
 - Mike McClung – 3 hrs

008136: Proposed Reconstruction of Memorial and Gessner (*TOTAL = \$360.00*)

- Continued coordination

ARCHITECTURE
 ENGINEERING
 INTERIORS
 PLANNING



August 19, 2022

Project No: R1005980.00

Invoice No: 10056624

Karen Glynn
 City Administrator
 Bunker Hill Village
 11977 Memorial Drive
 Bunker Hill Village, TX 77024

Project R1005980.00 Bunker Hill Village - Municipal Facilities

Professional Services from June 1, 2022 to June 30, 2022

Phase 00 Concept Services
 Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Elevation Studies	1,500.00	100.00	1,500.00	1,500.00	0.00
Concept Design	11,500.00	100.00	11,500.00	11,500.00	0.00
Schematic Design	15,000.00	100.00	15,000.00	15,000.00	0.00
Design Development	20,000.00	100.00	20,000.00	20,000.00	0.00
Construction Documents	40,000.00	100.00	40,000.00	40,000.00	0.00
Bid/Permit	5,000.00	100.00	5,000.00	5,000.00	0.00
Construction Administration	20,000.00	5.00	1,000.00	0.00	1,000.00
Total Fee	113,000.00		94,000.00	93,000.00	1,000.00
Total Fee				1,000.00	
Total this Phase				\$1,000.00	
Total this Invoice				\$1,000.00	

Outstanding Invoices

Number	Date	Balance
10056375	7/13/2022	2,500.00
Total		2,500.00

06-9191 35%
 07-9191 65%

Approval

Remit to:
 3131 Briarpark Dr., Suite 200
 Houston, TX 77042

Contact Accounting Department with any Questions
 T 713 622 1444

ARCHITECTURE
ENGINEERING
INTERIORS
PLANNING



August 19, 2022
Project No: R1005980.00
Invoice No: 10056625

Karen Glynn
City Administrator
Bunker Hill Village
11977 Memorial Drive
Bunker Hill Village, TX 77024

Project R1005980.00 Bunker Hill Village - Municipal Facilities
Professional Services from July 1, 2022 to July 31, 2022

Phase 00 Concept Services
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Elevation Studies	1,500.00	100.00	1,500.00	1,500.00	0.00
Concept Design	11,500.00	100.00	11,500.00	11,500.00	0.00
Schematic Design	15,000.00	100.00	15,000.00	15,000.00	0.00
Design Development	20,000.00	100.00	20,000.00	20,000.00	0.00
Construction Documents	40,000.00	100.00	40,000.00	40,000.00	0.00
Bid/Permit	5,000.00	100.00	5,000.00	5,000.00	0.00
Construction Administration	20,000.00	10.00	2,000.00	1,000.00	1,000.00
Total Fee	113,000.00		95,000.00	94,000.00	1,000.00
Total Fee				1,000.00	
Total this Phase				\$1,000.00	
Total this Invoice				\$1,000.00	

Outstanding Invoices

Number	Date	Balance
10056375	7/13/2022	2,500.00
Total		2,500.00

Approval _____

ARCHITECTURE
ENGINEERING
INTERIORS
PLANNING



Karen Glynn
City Administrator
Bunker Hill Village
11977 Memorial Drive
Bunker Hill Village, TX 77024

August 19, 2022
Project No: R1005980.01
Invoice No: 10056626

Project R1005980.01 Bunker Hill Village - Municipal Facilities RE

Professional Services from June 1, 2022 to June 30, 2022

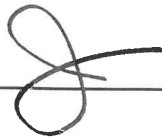
Phase RE Reimbursable Expenses

Reimbursable Expenses

Mach 5 Couriers Inc. dba Houston Deliver	34.75	
Total Reimbursables	1.1 times 34.75	38.23
	Total this Phase	\$38.23
	Total this Invoice	\$38.23

Outstanding Invoices

Number	Date	Balance
10055615	4/8/2022	123.57
10056106	6/6/2022	117.89
10056374	7/13/2022	798.23
Total		1,039.69

Approval 

Project	R1005980.01	Bunker Hill Village - Municipal Fac RE	Invoice	10056626
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Billing Backup

PGAL, Inc.

Invoice 10056626 Dated 8/19/2022

Project	R1005980.01	Bunker Hill Village - Municipal Facilities RE
Phase	RE	Reimbursable Expenses

Reimbursable Expenses

Mach 5 Couriers Inc. dba Houston Deliver

AP 194159	6/24/2022	Mach 5 Couriers Inc. dba Houston Deliver	34.75	
Total Reimbursables		1.1 times	34.75	38.23
Total this Phase				\$38.23
Total this Project				\$38.23
Total this Report				\$38.23



LLOYD, SMITHA & ASSOCIATES, LLC

Engineering • Construction Management • Solutions
650 N. Sam Houston Pkwy E., Suite #218, Houston, TX 77060

August 10, 2022

City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

Attn: Steve Smith
Director of Public Works

**Re: Invoice for Construction Management and Inspection Services
Paving and Drainage Improvements Chapel Belle**

PAYMENT INVOICE #CMBH2101 Est#05 (070122-073122)

Dear Mr. Smith:

Attached is the subject invoice for your approval and processing.

Please feel free to contact me at (281) 660-8737 or email me at elloyd@lsa-engineers.com, if you have questions or need any additional information.

Respectfully,

Edwin A. Lloyd, P.E., CCM
President
LLOYD, SMITHA & ASSOCIATES, LLC

06-9184.02

ec: Karen H. Glynn, P.E



Consultant:
Contract No.

LLOYD, SMITH & ASSOCIATES, LLC
Construction Management and Inspection

Invoice Date: 08/10/22

Task Description	Project No.	Award Date	Forecasted Project Completion Date	Authorized Amount	Previously Invoiced:	Amount Invoiced This Period	Total Invoiced To Date	Percent Invoiced To Date	Amount Remaining
Senior Project Manager/ Inspector	Paving and Drainage Improvements Chapel Belle Lane	January 19, 2022	August 31, 2022	\$100,000.00	\$27,406.00	\$ 4,524.50	\$31,930.50	31.93%	\$68,069.50
TOTAL :				\$100,000.00	\$27,406.00	\$4,524.50	\$31,930.50	31.93%	\$68,069.50



LLOYD, SMITH & ASSOCIATES, LLC
Task Cost Details

INVOICE NO: CMBH2101-05

 INVOICE DATE FROM: July 1, 2022

PROJECT NO: Paving and Drainage Improvements
Chapel Belle Lane

 INVOICE DATE: August 10, 2022
 CONTRACT NO. _____
 INVOICE DATE TO: July 31, 2022

LABOR:

<u>Employee</u>	<u>Title</u>	<u>Time Period</u>	<u>Hours</u>	<u>Base Rate</u>		<u>Total</u>
Edwin A. Lloyd, PE, CCM	Senior Project Manager	071122-071722	3.50	\$ 145.00	\$	507.50
Edwin A. Lloyd, PE, CCM	Senior Project Manager	072522-073121	1.00	\$ 145.00	\$	145.00
Joshua Kwong	Senior Inspector	070122-070322	4.00	\$ 88.00	\$	352.00
Joshua Kwong	Senior Inspector	070422-071022	4.00	\$ 88.00	\$	352.00
Joshua Kwong	Senior Inspector	071122-071722	14.00	\$ 88.00	\$	1,232.00
Joshua Kwong	Senior Inspector	071822-072422	12.00	\$ 88.00	\$	1,056.00
Joshua Kwong	Senior Inspector	072522-073122	10.00	\$ 88.00	\$	880.00
Labor Total:						\$ 4,524.50

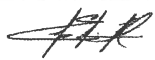
REIMBURSABLES:

<u>Item</u>	<u>Description</u>	<u>Amount</u>
		\$ -
		\$ -
		\$ -
Reimbursables Total:		\$ -

SUBCONSULTANT COST:

<u>Company</u>	<u>Description</u>	<u>Subconsultant Cost</u>	<u>Total Cost with 8%</u>	<u>Mark-up</u>
			\$ -	-

Total Due This Task: \$ 4,524.50



 Project Managers Signature


NAME: Edwin Lloyd

SIGN: 

LLOYD, SMITH & ASSOCIATES, LLC



DATE:		7/11	7/12	7/13	7/14	7/15	7/16	7/17	WEEKLY TIMESHEET					
Task:	PROJECT NAME	M	T	W	TH	F	S	S	PROJ NO	ToL	Direct	Indirect	RT	OT
66600.0	Clinton Dive Lift Station Improvements								CMCH1703	0.0	0.0		0.0	0.0
66600.0	Fountain View	6.0	2.0	4.0	3.0	3.0			CMCH1705	18.0	18.0		18.0	0.0
66600.0	WESTON - Sims North WWTP								CMWS1901	0.0	0.0		0.0	0.0
66600.0	Chelford Diversion Package 1: DA to ACLS		1.0	0.5					CMCH1706	1.5	1.5		1.5	0.0
66600.0	Westridge Regional Lift Station								CMCH2001	0.0	0.0		0.0	0.0
66600.0	METRO - UAB					0.5			CMMETROUAB	0.5	0.5		0.5	0.0
66600.0	CBHV - Chapel Belle	1.0		0.5		2.0			CMBH2101	3.5	3.5		3.5	0.0
Acc.	ACCOUNT NAME													
6700	Administration		3.0	3.0						6.0			6.0	
6710	Business Development									0.0			0.0	
6720	Accounting									0.0			0.0	
6730	Training									0.0				
6320	PTO									0.0				
6322	Holiday									0.0				
TOTAL HOURS		7.0	6.0	8.0	3.0	5.5	0.0	0.0		29.5	29.5	6.0	23.5	0.0

Approved by: Carl Smitha 

Date: 7/18/2022


NAME: **Edwin Lloyd**

SIGN: 

LLOYD, SMITH & ASSOCIATES, LLC




DATE:		7/25	7/26	7/27	7/28	7/29	7/30	7/31	WEEKLY TIMESHEET					
Task:	PROJECT NAME	M	T	W	TH	F	S	S	PROJ NO	Tot.	Direct	Indirect	RT	OT
66600.0	Clinton Dive Lift Station Improvements				1.0				CMCH1703	1.0	1.0		1.0	0.0
66600.0	Fountain View	2.0	2.0	2.0		1.0			CMCH1705	7.0	7.0		7.0	0.0
66600.0	WESTON - Sims North WWTP								CMWS1901	0.0	0.0		0.0	0.0
66600.0	Chelford Diversion Package 1: DA to ACLS				0.5	0.5			CMCH1706	1.0	1.0		1.0	0.0
66600.0	Westridge Regional Lift Station								CMCH2001	0.0	0.0		0.0	0.0
66600.0	METRO - UAB			0.5	0.5	0.5			CMMETROUAB	1.5	1.5		1.5	0.0
66600.0	CBHV - Chapel Belle				1.0				CMBH2101	1.0	1.0		1.0	0.0
Acc.	ACCOUNT NAME													
6700	Administration	2.0	1.0	4.0		3.0				10.0		10.0		
6710	Business Development									0.0		0.0		
6720	Accounting									0.0		0.0		
6730	Training									0.0				
			Florida											
6320	PTO									0.0				
6322	Holiday									0.0				
TOTAL HOURS		4.0	3.0	6.5	3.0	5.0	0.0	0.0		21.5	21.5	10.0	11.5	0.0

Approved by:  Carl Smith

Date: 8/1/2022

NAME: **Joshua Kwong**

SIGN:



LLOYD, SMITH & ASSOCIATES, LLC




DATE: June		6/27	6/28	6/29	6/30	7/1	7/2	7/3	WEEKLY TIMESHEET					
Task:	PROJECT NAME	M	T	W	TH	F	S	S	PROJ NO	Tot.	Direct	Indirect	RT	OT
5.1	Fountan View Regional Lift Station and Abandonment of Westheimer #1 Lift Station	1.0	1.0	1.0	1.0	1.0			CMCH1705	5.0	5.0		5.0	0.0
5.1	Paving and Drainage Improvements for Chapelle Belle and Tamerlaine		2.0	2.0	2.0	4.0			CMBH2101	10.0	10.0		10.0	0.0
5.1	Well and repump improvements	7.0	5.0	5.0	5.0				CMCH1706	22.0	22.0		22.0	0.0
											0.0		0.0	0.0
											0.0		0.0	0.0
											0.0		0.0	0.0
Acc.	ACCOUNT NAME												0.0	0.0
6700	Administration									0.0				
6710	Business Development									0.0				
6720	Accounting									0.0				
6730	Training									0.0				
6320	PTO					3.0				3.0				
6322	Holiday									0.0				
										0.0				
TOTAL HOURS		8.0	8.0	8.0	8.0	8.0	0.0	0.0		40.0	40.0		37.0	0.0

Approved by: 

Date: 7/5/2022

NAME: **Joshua Kwong**


SIGN:



LLOYD, SMITH & ASSOCIATES, LLC




DATE: July		7/4	7/5	7/6	7/7	7/8	7/9	7/10	WEEKLY TIMESHEET					
Task:	PROJECT NAME	M	T	W	TH	F	S	S	PROJ NO	Tot.	Direct	Indirect	RT	OT
5.1	Fountain View Regional Lift Station and Abandonment of Westheimer #1 Lift Station		6.0	6.0		1.0			CMCH1705	13.0	13.0		13.0	0.0
5.1	Paving and Drainage Improvements for Chapelle Belle and Tamerlaine					4.0			CMBH2101	4.0	4.0		4.0	0.0
5.1	Well and repump improvements		2.0	2.0	8.0	3.0			CMCH1706	15.0	15.0		15.0	0.0
											0.0		0.0	0.0
											0.0		0.0	0.0
											0.0		0.0	0.0
Acc.	ACCOUNT NAME												0.0	0.0
6700	Administration										0.0			
6710	Business Development										0.0			
6720	Accounting										0.0			
6730	Training										0.0			
6320	PTO										0.0			
6322	Holiday		8.0								8.0			
											0.0			
TOTAL HOURS		8.0	8.0	8.0	8.0	8.0	0.0	0.0		40.0	40.0		32.0	0.0

Approved by: 

Date: 7/11/2022


NAME: **Joshua Kwong**

SIGN: 

LLOYD, SMITH & ASSOCIATES, LLC




DATE: July		7/11	7/12	7/13	7/14	7/15	7/16	7/17	WEEKLY TIMESHEET					
Task:	PROJECT NAME	M	T	W	TH	F	S	S	PROJ NO	Tot.	Direct	Indirect	RT	OT
5.1	Fountain View Regional Lift Station and Abandonment of Westheimer #1 Lift Station		1.0			1.0			CMCH1705	2.0	2.0		2.0	0.0
5.1	Paving and Drainage Improvements for Chapelle Belle and Tamarlane	3.0	3.0	4.0		4.0			CMBH2101	14.0	14.0		14.0	0.0
5.1	Well and repump improvements	3.0	3.0	4.0	8.0				CMCH1706	18.0	18.0		18.0	0.0
											0.0		0.0	0.0
											0.0		0.0	0.0
											0.0		0.0	0.0
Acc.	ACCOUNT NAME												0.0	0.0
6700	Administration									0.0				
6710	Business Development									0.0				
6720	Accounting									0.0				
6730	Training									0.0				
6320	PTO	2.0	1.0			3.0				6.0				
6322	Holiday									0.0				
										0.0				
TOTAL HOURS		8.0	8.0	8.0	8.0	8.0	0.0	0.0		40.0	40.0		34.0	0.0

Approved by: 

Date: 7/18/2022

NAME: **Joshua Kwong**

SIGN:



LLOYD, SMITH & ASSOCIATES, LLC



DATE: July		7/18	7/19	7/20	7/21	7/22	7/23	7/24	WEEKLY TIMESHEET					
Task:	PROJECT NAME	M	T	W	TH	F	S	S	PROJ NO	Tot.	Direct	Indirect	RT	OT
5.1	Fountain View Regional Lift Station and Abandonment of Westheimer #1 Lift Station	4.0	4.0	4.0	1.0	4.0			CMCH1705	17.0	17.0		17.0	0.0
5.1	Paving and Drainage Improvements for Chapelle Belle and Tamarlane		4.0	4.0		4.0			CMBH2101	12.0	12.0		12.0	0.0
5.1	Well and repump improvements	4.0			7.0				CMCH1706	11.0	11.0		11.0	0.0
											0.0		0.0	0.0
											0.0		0.0	0.0
											0.0		0.0	0.0
Acc.	ACCOUNT NAME												0.0	0.0
6700	Administration										0.0			
6710	Business Development										0.0			
6720	Accounting										0.0			
6730	Training										0.0			
6320	PTO										0.0			
6322	Holiday										0.0			
											0.0			
TOTAL HOURS		8.0	8.0	8.0	8.0	8.0	0.0	0.0		40.0	40.0		40.0	0.0

Approved by: 

Date: 7/25/2022

NAME: **Joshua Kwong**

LLOYD, SMITH & ASSOCIATES, LLC



SIGN:

DATE: July		7/25	7/26	7/27	7/28	7/29	7/30	7/31	WEEKLY TIMESHEET					
Task:	PROJECT NAME	M	T	W	TH	F	S	S	PROJ NO	Tot.	Direct	Indirect	RT	OT
5.1	Fountain View Regional Lift Station and Abandonment of Westheimer #1 Lift Station	2.0	2.0	2.0	2.0	2.0			CMCH1705	10.0	10.0		10.0	0.0
5.1	Paving and Drainage Improvements for Chapelle Belle and Tamerlaine	2.0	2.0	2.0	2.0	2.0			CMBH2101	10.0	10.0		10.0	0.0
5.1	Well and repump improvements	4.0	4.0	4.0	4.0	4.0			CMCH1706	20.0	20.0		20.0	0.0
											0.0		0.0	0.0
											0.0		0.0	0.0
											0.0		0.0	0.0
Acc.	ACCOUNT NAME												0.0	0.0
6700	Administration										0.0			
6710	Business Development										0.0			
6720	Accounting										0.0			
6730	Training										0.0			
6320	PTO										0.0			
6322	Holiday										0.0			
											0.0			
TOTAL HOURS		8.0	8.0	8.0	8.0	8.0	0.0	0.0		40.0	40.0		40.0	0.0

Approved by:

Date: 8/1/2022



LLOYD, SMITHA & ASSOCIATES, LLC

Engineering • Construction Management • Solutions
650 N. Sam Houston Pkwy E., Suite #218, Houston, TX 77060

September 7, 2022

City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

Attn: Steve Smith
Director of Public Works

**Re: Invoice for Construction Management and Inspection Services
Paving and Drainage Improvements Chapel Belle**

PAYMENT INVOICE #CMBH2101 Est#06 (080122-083122)

Dear Mr. Smith:

Attached is the subject invoice for your approval and processing.

Please feel free to contact me at (281) 660-8737 or email me at elloyd@lsa-engineers.com, if you have questions or need any additional information.

Respectfully,

Edwin A. Lloyd, P.E., CCM
President
LLOYD, SMITHA & ASSOCIATES, LLC

cc: Karen H. Glynn, P.E

06-9184.02



Consultant:
Contract No.

LLOYD, SMITH & ASSOCIATES, LLC
Construction Management and Inspection

Invoice Date: 09/07/22

Task Description	Project No.	Award Date	Forecasted Project Completion Date	Authorized Amount	Previously Invoiced:	Amount Invoiced This Period	Total Invoiced To Date	Percent Invoiced To Date	Amount Remaining
Senior Project Manager/ Inspector	Paving and Drainage Improvements Chapel Belle Lane	January 19, 2022	August 31, 2022	\$100,000.00	\$31,930.50	\$ 5,265.50	\$37,196.00	37.20%	\$62,804.00
TOTAL :				\$100,000.00	\$31,930.50	\$5,265.50	\$37,196.00	37.20%	\$62,804.00



LLOYD, SMITH & ASSOCIATES, LLC
Task Cost Details

INVOICE NO: CMBH2101-06
 INVOICE DATE FROM: August 1, 2022

PROJECT NO: Paving and Drainage Improvements
Chapel Belle Lane
 INVOICE DATE: September 7, 2022
 CONTRACT NO.: _____
 INVOICE DATE TO: August 31, 2022

LABOR:

<u>Employee</u>	<u>Title</u>	<u>Time Period</u>	<u>Hours</u>	<u>Base Rate</u>		<u>Total</u>
Edwin A. Lloyd, PE, CCM	Senior Project Manager	080122-080722	3.50	\$ 145.00	\$	507.50
Edwin A. Lloyd, PE, CCM	Senior Project Manager	080822-081422	4.00	\$ 145.00	\$	580.00
Edwin A. Lloyd, PE, CCM	Senior Project Manager	081522-082122	2.00	\$ 145.00	\$	290.00
Edwin A. Lloyd, PE, CCM	Senior Project Manager	082222-082823	5.00	\$ 145.00	\$	725.00
Edwin A. Lloyd, PE, CCM	Senior Project Manager	082922-090422	3.00	\$ 145.00	\$	435.00
Joshua Kwong	Senior Inspector	080122-080722	10.00	\$ 88.00	\$	880.00
Joshua Kwong	Senior Inspector	080822-081422	5.00	\$ 88.00	\$	440.00
Joshua Kwong	Senior Inspector	081522-082122	6.00	\$ 88.00	\$	528.00
Joshua Kwong	Senior Inspector	082222-082823	6.00	\$ 88.00	\$	528.00
Joshua Kwong	Senior Inspector	082922-090422	4.00	\$ 88.00	\$	352.00
Labor Total:						\$ 5,265.50

REIMBURSABLES:

<u>Item</u>	<u>Description</u>	<u>Amount</u>
		\$ -
		\$ -
		\$ -
Reimbursables Total:		\$ -


SUBCONSULTANT COST:

<u>Company</u>	<u>Description</u>	<u>Subconsultant Cost</u>	<u>Total Cost with 8%</u>	<u>Mark-up</u>
		\$		-

Total Due This Task: \$ 5,265.50


Project Managers Signature


NAME: Edwin Lloyd

SIGN: 

LLOYD, SMITH & ASSOCIATES, LLC



DATE:		8/1	8/2	8/3	8/4	8/5	8/6	8/7	WEEKLY TIMESHEET					
Task:	PROJECT NAME	M	T	W	TH	F	S	S	PROJ NO	Tot.	Direct	Indirect	RT	OT
66600.0	Clinton Dive Lift Station Improvements								CMCH1703	0.0	0.0		0.0	0.0
66600.0	Fountain View	1.0	3.0	3.0	3.0	3.0			CMCH1705	13.0	13.0		13.0	0.0
66600.0	WESTON - Sims North WWTP								CMWS1901	0.0	0.0		0.0	0.0
66600.0	Chelford Diversion Package 1: DA to ACLS	1.0		1.0		1.5			CMCH1706	3.5	3.5		3.5	0.0
66600.0	Westridge Regional Lift Station								CMCH2001	0.0	0.0		0.0	0.0
66600.0	METRO - UAB	0.5		1.0					CMMETROUAB	1.5	1.5		1.5	0.0
66600.0	CBHV - Chapel Belle		1.0	2.0		0.5			CMBH2101	3.5	3.5		3.5	0.0
Acc.	ACCOUNT NAME													
6700	Administration	2.0	2.0		2.0					6.0			6.0	
6710	Business Development									0.0			0.0	
6720	Accounting									0.0			0.0	
6730	Training									0.0				
6320	PTO									0.0				
6322	Holiday									0.0				
TOTAL HOURS		4.5	6.0	7.0	5.0	5.0	0.0	0.0		27.5	27.5	6.0	21.5	0.0

Approved by:  Carl Smitha

Date: 8/8/2022

NAME: **Edwin Lloyd**

SIGN: 

LLOYD, SMITH & ASSOCIATES, LLC



DATE:		8/8	8/9	8/10	8/11	8/12	8/13	8/14	WEEKLY TIMESHEET					
Task:	PROJECT NAME	M	T	W	TH	F	S	S	PROJ NO	ToL	Direct	Indirect	RT	OT
66600.0	Clinton Dive Lift Station Improvements				1.0				CMCH1703	1.0	1.0		1.0	0.0
66600.0	Fountain View	4.0	3.0	3.0	3.0	2.0			CMCH1705	15.0	15.0		15.0	0.0
66600.0	WESTON - Sims North WWTP								CMWS1901	0.0	0.0		0.0	0.0
66600.0	Chelford Diversion Package 1: DA to ACLS		1.0	0.5		1.0			CMCH1706	2.5	2.5		2.5	0.0
66600.0	Westridge Regional Lift Station		1.0		1.0				CMCH2001	2.0	2.0		2.0	0.0
66600.0	METRO - UAB			1.0					CMMETROUAB	1.0	1.0		1.0	0.0
66600.0	CBHV - Chapel Belle		1.0	2.0	1.0				CMBH2101	4.0	4.0		4.0	0.0
Acc.	ACCOUNT NAME													
6700	Administration	3.0	2.0	1.5	1.0	1.0				8.5		8.5		
6710	Business Development									0.0		0.0		
6720	Accounting	1.0								1.0		1.0		
6730	Training									0.0				
6320	PTO									0.0				
6322	Holiday									0.0				
TOTAL HOURS		8.0	8.0	8.0	7.0	4.0	0.0	0.0		35.0	35.0	9.5	25.5	0.0

Approved by:  Carl Smitha

Date: 8/15/2022


NAME: Edwin Lloyd

SIGN: 

LLOYD, SMITH & ASSOCIATES, LLC




DATE:		8/15	8/16	8/17	8/18	8/19	8/20	8/21	WEEKLY TIMESHEET					
Task:	PROJECT NAME	M	T	W	TH	F	S	S	PROJ NO	Tot.	Direct	Indirect	RT	OT
66600.0	Clinton Dive Lift Station Improvements								CMCH1703	0.0	0.0		0.0	0.0
66600.0	Fountain View		1.0			0.5			CMCH1705	1.5	1.5		1.5	0.0
66600.0	WESTON - Sims North WWTP								CMWS1901	0.0	0.0		0.0	0.0
66600.0	Chefford Diversion Package 1: DA to ACLS	3.0				0.5			CMCH1706	3.5	3.5		3.5	0.0
66600.0	Westridge Regional Lift Station								CMCH2001	0.0	0.0		0.0	0.0
66600.0	METRO - UAB	3.0	4.0	1.0	1.0	0.5			CMMETROUAB	9.5	9.5		9.5	0.0
	METRO - TMC			3.0	2.0									
66600.0	CBHV - Chapel Belle			2.0					CMBH2101	2.0	2.0		2.0	0.0
	LDWL Constructability				6.0	5.0								
Acc.	ACCOUNT NAME													
6700	Administration	2.0	2.0							4.0			4.0	
6710	Business Development									0.0			0.0	
6720	Accounting									0.0			0.0	
6730	Training									0.0				
6320	PTO									0.0				
6322	Holiday									0.0				
TOTAL HOURS		8.0	7.0	6.0	9.0	6.5	0.0	0.0		36.5	36.5	4.0	16.5	0.0

Approved by: Carl Smitha 

Date: 8/22/2022


NAME: Edwin Lloyd

SIGN: 

LLOYD, SMITH & ASSOCIATES, LLC



DATE:		8/22	8/23	8/24	8/25	8/26	8/27	8/28	WEEKLY TIMESHEET					
Task:	PROJECT NAME	M	T	W	TH	F	S	S	PROJ NO	Tot.	Direct	Indirect	RT	OT
66600.0	Clinton Dive Lift Station Improvements								CMCH1703	0.0	0.0		0.0	0.0
66600.0	Fountain View		2.0	2.0	2.0	3.0			CMCH1705	9.0	9.0		9.0	0.0
66600.0	WESTON - Sims North WWTP								CMWS1901	0.0	0.0		0.0	0.0
66600.0	Chelford Diversion Package 1: DA to ACLS	0.5	0.5		1.0	1.0			CMCH1706	3.0	3.0		3.0	0.0
66600.0	Westridge Regional Lift Station		0.5						CMCH2001	0.5	0.5		0.5	0.0
66600.0	METRO - UAB	1.0			2.0	0.5			CMMETROUAB	3.5	3.5		3.5	0.0
	METRO - TMC	3.0	1.0	2.0	1.0	1.0								
66600.0	CBHV - Chapel Belle	1.0		2.0		2.0			CMBH2101	5.0	5.0		5.0	0.0
	LDWL Constructability			0.5										
Acc.	ACCOUNT NAME													
6700	Administration	2.0	2.0	1.0	1.0					6.0		6.0		
6710	Business Development									0.0		0.0		
6720	Accounting									0.0		0.0		
6730	Training									0.0				
6320	PTO									0.0				
6322	Holiday									0.0				
TOTAL HOURS		7.5	6.0	7.5	7.0	7.5	0.0	0.0		35.5	35.5	6.0	21.0	0.0

Approved by:  Carl Smitha

Date: 8/29/2022

NAME: Edwin Lloyd

SIGN: 

LLOYD, SMITHA & ASSOCIATES, LLC



DATE:		8/29	8/30	8/31	9/1	9/2	9/3	9/4	WEEKLY TIMESHEET					
Task:	PROJECT NAME	M	T	W	TH	F	S	S	PROJ NO	Tot.	Direct	Indirect	RT	OT
66600.0	Clinton Dive Lift Station Improvements								CMCH1703	0.0	0.0		0.0	0.0
66600.0	Fountain View	1.5	5.0	3.0	4.0	5.0			CMCH1705	18.5	18.5		18.5	0.0
66600.0	WESTON - Sims North WWTP								CMWS1901	0.0	0.0		0.0	0.0
66600.0	Chelford Diversion Package 1: DA to ACLS	0.5							CMCH1706	0.5	0.5		0.5	0.0
66600.0	Westridge Regional Lift Station								CMCH2001	0.0	0.0		0.0	0.0
66600.0	METRO - UAB	0.5				1.0			CMMETROUAB	1.5	1.5		1.5	0.0
66600.0	METRO - TMC		0.5			1.0								
66600.0	CBHV - Chapel Belle	2.0	1.0						CMBH2101	3.0	3.0		3.0	0.0
Acc.	ACCOUNT NAME													
6700	Administration	1.0		3.0	2.0					6.0			6.0	
6710	Business Development									0.0			0.0	
6720	Accounting									0.0			0.0	
6730	Training									0.0				
6320	PTO									0.0				
6322	Holiday									0.0				
TOTAL HOURS		5.5	6.5	6.0	6.0	7.0	0.0	0.0		31.0	31.0	6.0	23.5	0.0

Approved by: Carl Smitha 

Date: 9/5/2022

NAME: Joshua Kwong

SIGN: 

LLOYD, SMITH & ASSOCIATES, LLC



DATE: August		8/1	8/2	8/3	8/4	8/5	8/6	8/7	WEEKLY TIMESHEET					
Task:	PROJECT NAME	M	T	W	TH	F	S	S	PROJ NO	Tot.	Direct	Indirect	RT	OT
5.1	Fountain View Regional Lift Station and Abandonment of Westheimer #1 Lift Station	2.0	2.0	2.0	2.0	2.0			CMCH1705	10.0	10.0		10.0	0.0
5.1	Paving and Drainage Improvements for Chapelle Belle and Tamerlaine	2.0	2.0	2.0	2.0	2.0			CMBH2101	10.0	10.0		10.0	0.0
5.1	Well and repump improvements	4.0	4.0	4.0	4.0	4.0			CMCH1706	20.0	20.0		20.0	0.0
											0.0		0.0	0.0
											0.0		0.0	0.0
											0.0		0.0	0.0
Acc.	ACCOUNT NAME												0.0	0.0
6700	Administration										0.0			
6710	Business Development										0.0			
6720	Accounting										0.0			
6730	Training										0.0			
6320	PTO										0.0			
6322	Holiday										0.0			
											0.0			
TOTAL HOURS		8.0	8.0	8.0	8.0	8.0	0.0	0.0		40.0	40.0		40.0	0.0

Approved by:  Date: 8/8/2022

NAME: **Joshua Kwong**

SIGN: *Joshua Kwong*


LLOYD, SMITH & ASSOCIATES, LLC



DATE: August		8/7	8/8	8/9	8/10	8/11	8/12	8/13	WEEKLY TIMESHEET					
Task:	PROJECT NAME	M	T	W	TH	F	S	S	PROJ NO	ToL	Direct	Indirect	RT	OT
5.1	Fountain View Regional Lift Station and Abandonment of Westheimer #1 Lift Station	4.0	4.0	3.0	4.0	8.0			CMCH1705	23.0	23.0		23.0	0.0
5.1	Paving and Drainage Improvements for Chapelle Belle and Tاملaine			3.0	2.0				CMBH2101	5.0	5.0		5.0	0.0
5.1	Well and repump improvements	4.0	4.0	2.0	2.0				CMCH1706	12.0	12.0		12.0	0.0
											0.0		0.0	0.0
											0.0		0.0	0.0
											0.0		0.0	0.0
Acc.	ACCOUNT NAME												0.0	0.0
6700	Administration									0.0				
6710	Business Development									0.0				
6720	Accounting									0.0				
6730	Training									0.0				
6320	PTO									0.0				
6322	Holiday									0.0				
										0.0				
TOTAL HOURS		8.0	8.0	8.0	8.0	8.0	0.0	0.0		40.0	40.0		40.0	0.0

Approved by:

Date: 8/15/2022

NAME: **Joshua Kwong**
 SIGN: 

LLOYD, SMITH & ASSOCIATES, LLC



DATE:		August							WEEKLY TIMESHEET						
Task:	PROJECT NAME	M	T	W	TH	F	S	S	PROJ NO	Tot.	Direct	Indirect	RT	OT	
5.1	Fountan View Regional Lift Station and Abandonment of Westheimer #1 Lift Station	4.0	4.0	4.0	4.0				CMCH1705	16.0	16.0		16.0	0.0	
5.1	Paving and Drainage Improvements for Chapelle Belle and Tamerlaine	2.0		2.0	2.0				CMBH2101	6.0	6.0		6.0	0.0	
5.1	Well and repump improvements	2.0	4.0	2.0	2.0				CMCH1706	10.0	10.0		10.0	0.0	
											0.0		0.0	0.0	
											0.0		0.0	0.0	
											0.0		0.0	0.0	
Acc.	ACCOUNT NAME												0.0	0.0	
6700	Administration						8.0			8.0					
6710	Business Development									0.0					
6720	Accounting									0.0					
6730	Training									0.0					
6320	PTO									0.0					
6322	Holiday									0.0					
										0.0					
TOTAL HOURS		8.0	8.0	8.0	8.0	8.0	0.0	0.0		40.0	40.0		32.0	0.0	


Approved by: 

Date: 8/22/2022

NAME:

Joshua Kwong

SIGN:



LLOYD, SMITH & ASSOCIATES, LLC



DATE:		August							WEEKLY TIMESHEET						
		8/22	8/23	8/24	8/25	8/26	8/27	8/28	PROJ NO	Tot.	Direct	Indirect	RT	OT	
Task:	PROJECT NAME	M	T	W	TH	F	S	S							
5.1	Fountain View Regional Lift Station and Abandonment of Westheimer #1 Lift Station	4.0	4.0	4.0	4.0	4.0			CMCH1705	20.0	20.0		20.0	0.0	
5.1	Paving and Drainage Improvements for Chapelle Belle and Tamerlane		4.0		2.0				CMBH2101	6.0	6.0		6.0	0.0	
5.1	Well and repump improvements	4.0		4.0	2.0	4.0			CMCH1706	14.0	14.0		14.0	0.0	
											0.0		0.0	0.0	
											0.0		0.0	0.0	
											0.0		0.0	0.0	
Acc.	ACCOUNT NAME												0.0	0.0	
6700	Administration									0.0					
6710	Business Development									0.0					
6720	Accounting									0.0					
6730	Training									0.0					
6320	PTO									0.0					
6322	Holiday									0.0					
										0.0					
	TOTAL HOURS	8.0	8.0	8.0	8.0	8.0	0.0	0.0		40.0	40.0		40.0	0.0	


Approved by:



Date:

8/29/2022

NAME: Joshua Kwong

SIGN: 

LLOYD, SMITH & ASSOCIATES, LLC



DATE: August		8/29	8/30	8/31	9/1	9/2	9/3	9/4	WEEKLY TIMESHEET					
Task:	PROJECT NAME	M	T	W	TH	F	S	S	PROJ NO	TotL	Direct	Indirect	RT	OT
5.1	Fountain View Regional Lift Station and Abandonment of Westhelmer #1 Lift Station	4.0	2.0	4.0	4.0	4.0			CMCH1705	18.0	18.0		18.0	0.0
5.1	Paving and Drainage Improvements for Chapelle Belle and Tamerfaine		2.0	2.0	2.0	4.0			CMBH2101	10.0	10.0		10.0	0.0
5.1	Well and repump improvements	4.0	4.0	2.0	2.0				CMCH1706	12.0	12.0		12.0	0.0
											0.0		0.0	0.0
											0.0		0.0	0.0
											0.0		0.0	0.0
Acc.	ACCOUNT NAME													
6700	Administration										0.0			0.0
6710	Business Development										0.0			
6720	Accounting										0.0			
6730	Training										0.0			
6320	PTO										0.0			
6322	Holiday										0.0			
											0.0			
TOTAL HOURS		8.0	8.0	8.0	8.0	8.0	0.0	0.0		40.0	40.0		40.0	0.0

Approved by:  Date: 9/6/2022



City of Bunker Hill Village
Attn: Accounts Payable
11977 Memorial Drive
Houston, Texas 77024

Please send payments to:
S&G Engineering Consultants, LLC
1796 Avenue D, Suite B
Katy, TX 77493

Invoice No: #4
Invoice Date:
Invoice Amount:

8/25/2022
\$7,552.50

Project Name: Detention Facility - BHES
Project Manager: Mr. Steve Smith
S&G Project #: CBHV-001-00

Basic Services

For Services Rendered through : 8/25/2022

Description	Contract Value	% Complete	Amount Earned to Date	Previous Amount Billed	Current Amount Due
Construction Drawings	32,000.00	100.00%	32,000.00	32,000.00	0.00
Permitting	8,000.00	100.00%	8,000.00	8,000.00	0.00
Construction Admin (Hourly not to exceed \$10,000)	10,000.00	75.53%	7,552.50	0.00	7,552.50
Subtotal	50,000.00		47,552.50	40,000.00	7,552.50

Amount Due on This Invoice: \$7,552.50

~~157543~~
06-9183

S&G Engineering Consultants, LLC

Time Activities by Employee Detail

Activity: All Dates

ACTIVITY DATE	CUSTOMER	PRODUCT/SERVICE	MEMO/DESCRIPTION	RATES	DURATION	BILLABLE	AMOUNT
Darwin A Juarez							
05/18/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	4:00	Yes	320.00
05/19/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	1:00	Yes	80.00
06/01/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
06/07/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	1:00	Yes	80.00
06/08/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	1:00	Yes	80.00
06/10/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
06/13/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
06/14/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
06/28/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
06/29/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
06/30/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
07/11/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
07/12/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
07/19/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	6:00	Yes	480.00
07/20/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	4:00	Yes	320.00
07/22/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	4:00	Yes	320.00
07/26/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
07/27/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
07/28/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
07/29/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
08/01/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
08/02/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	2:00	Yes	160.00
08/03/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	4:00	Yes	320.00
08/11/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	4:00	Yes	320.00
Total for Darwin A Juarez					59:00		\$4,720.00
Kerry M Macy							
05/18/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	3:00	Yes	240.00
06/27/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	1:00	Yes	80.00
07/21/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	1:00	Yes	80.00
07/22/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours		80.00	0:30	Yes	40.00
Total for Kerry M Macy					5:30		\$440.00
William J Seybert							
05/18/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours	City C/A	165.00	2:30	Yes	412.50
05/19/2022	City of Bunker Hill Village:CBHV-001-00 BHES Detention System:CBHV-001-01 City Detention C/A	Hours	City C/A	165.00	1:00	Yes	165.00

S&G Engineering Consultants, LLC

Time Activities by Employee Detail

Activity: All Dates

ACTIVITY DATE	CUSTOMER	PRODUCT/SERVICE	MEMO/DESCRIPTION	RATES	DURATION	BILLABLE	AMOUNT
06/27/2022	City of Bunker Hill Village:CBHV-001-00 City Detention C/A	Hours	BHES Detention System:CBHV-001-01 Detention C/A	165.00	1:00	Yes	165.00
07/06/2022	City of Bunker Hill Village:CBHV-001-00 City Detention C/A	Hours	BHES Detention System:CBHV-001-01 C/A	165.00	1:00	Yes	165.00
07/11/2022	City of Bunker Hill Village:CBHV-001-00 City Detention C/A	Hours	BHES Detention System:CBHV-001-01 Junction Box	165.00	0:30	Yes	82.50
07/12/2022	City of Bunker Hill Village:CBHV-001-00 City Detention C/A	Hours	BHES Detention System:CBHV-001-01 CBHV C/A	165.00	0:30	Yes	82.50
07/20/2022	City of Bunker Hill Village:CBHV-001-00 City Detention C/A	Hours	BHES Detention System:CBHV-001-01 CBHV Detention	165.00	3:00	Yes	495.00
07/21/2022	City of Bunker Hill Village:CBHV-001-00 City Detention C/A	Hours	BHES Detention System:CBHV-001-01 CBHV Detention	165.00	1:00	Yes	165.00
07/22/2022	City of Bunker Hill Village:CBHV-001-00 City Detention C/A	Hours	BHES Detention System:CBHV-001-01 CBHV Detention	165.00	0:30	Yes	82.50
08/01/2022	City of Bunker Hill Village:CBHV-001-00 City Detention C/A	Hours	BHES Detention System:CBHV-001-01 CBHV C/A	165.00	0:30	Yes	82.50
08/02/2022	City of Bunker Hill Village:CBHV-001-00 City Detention C/A	Hours	BHES Detention System:CBHV-001-01 CBHV C/A	165.00	1:00	Yes	165.00
08/03/2022	City of Bunker Hill Village:CBHV-001-00 City Detention C/A	Hours	BHES Detention System:CBHV-001-01 CBHV C/A	165.00	2:00	Yes	330.00
Total for William J Seybert					14:30		\$2,392.50

Public Admin Consulting
 229 East Palm Street #513
 Bellville, TX 77418
 (281) 352-6729
 dw@publicadminconsulting.com
 www.publicadminconsulting.com



BILL TO
 Karen Glynn P.E.
 City of Bunker Hill Village
 11977 Memorial Dr
 Houston, TX 77024

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
Bunker Hill 2022-102	08/26/2022	\$2,500.00	09/25/2022	Net 30	

DATE	ACCOUNT SUMMARY	TOTAL DUE
05/21/2022	Balance Forward	2,300.00
	Other payments and credits after 05/21/2022 through 08/25/2022	-2,300.00
08/26/2022	Other invoices from this date	0.00
	New charges (details below)	2,500.00
	Total Amount Due	2,500.00

DATE	PROJECT NAME	PROJECT TOTAL	TOTAL DUE
04/20/2022	Administrative Professional Services Placement of Administrative Assistant - Part Time and UB/Permit Clerk	4,800.00	2,500.00

Final invoice for the placement of the Admin Assistant to City Administrator and UB/Permit Clerk Hiring process. Note: Original estimate was \$3,000.00 for Admin Assistant. Position was filled PAC billed \$2,300 for process. Position was then vacated and PAC started process over adding \$800.00 to the remaining \$700 for second round for combined second round total \$1,500. Added \$1,000.00 for UB/Permit Clerk hiring process as it was occurring at the same time.

TOTAL OF NEW CHARGES 2,500.00
BALANCE DUE **\$2,500.00**

1500.00 Negat Asst
1000.00 Permit/UB Clerk

Karen Glynn

From: Karen Glynn
Sent: Friday, July 29, 2022 10:35 AM
To: Diane White
Subject: RE: Approval of fee to recruit for Clerk Position

Yes please!!!

Karen H. Glynn, P.E.
City Administrator
City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024
713-467-9762



*Be advised that emails are subject to the **Texas Public Information Act**.
City emails should not be considered confidential.*

ELECTED OFFICIALS, BOARD AND COMMITTEE MEMBERS:
*Be advised that email communications could lead to violations of the **Texas Open Meetings Act**.*

From: Diane White <dw@publicadminconsulting.com>
Sent: Thursday, July 28, 2022 4:57 PM
To: Karen Glynn <KGlynn@bunkerhilltx.gov>
Subject: Approval of fee to recruit for Clerk Position

Karen

Per our conversation, you have asked me to assist with the recruitment of your clerk position. I will work on this over the next month, hopefully with an ideal candidate for your consideration by the end of August or sooner; if this is not achieved; I will be paid for the services performed through August, and if you wish to continue, we will revisit moving forward at that time.

I will perform initial interviews, correspond with all candidates and assist with scheduling in-person interviews as well as track the status of applicants. I will perform social media searches, check references and make recommendations on each candidate. I will use all outlets available such as Indeed, LinkedIn, my networking pool, TML, etc., to find a qualified candidate. The fee to perform these services are \$1,000.00. Since I am already mobilized and engaged with the Admin Assistant recruitment, the cost to do this is less.

If you approve, please respond via email for me to continue with this process.

Kind regards, Diane

Diane K. White
President/CEO
281-352-6729
www.publicadminconsulting.com



Great!!

Karen H. Glynn, P.E.
City Administrator
City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024
713-467-9762



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ELECTED OFFICIALS, BOARD AND COMMITTEE MEMBERS:
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From: Diane White <dw@publicadminconsulting.com>
Sent: Thursday, July 21, 2022 9:56 AM
To: Karen Glynn <KGlynn@bunkerhilltx.gov>
Subject: Search for Admin Assistant to the City Administrator

Karen

Good morning; per our conversation, I will restart the search for the above-named position. This email will act as your approval for the project cost of \$1,500.00 with project completion on or before August 31, 2022. This project will be billed upon completion. Please respond back with your approval.

Kind regards, Diane

Diane K. White
President/CEO
281-352-6729
www.publicadminconsulting.com



Karen Glynn

From: Karen Glynn
Sent: Thursday, July 21, 2022 10:48 AM
To: Diane White
Subject: RE: Search for Admin Assistant to the City Administrator

Thanks!

Karen H. Glynn, P.E.
City Administrator
City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024
713-467-9762



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City emails should not be considered confidential.*

ELECTED OFFICIALS, BOARD AND COMMITTEE MEMBERS:
*Be advised that email communications could lead to violations of the **Texas Open Meetings Act**.*

From: Diane White <dw@publicadminconsulting.com>
Sent: Thursday, July 21, 2022 10:40 AM
To: Karen Glynn <KGlynn@bunkerhilltx.gov>
Subject: RE: Search for Admin Assistant to the City Administrator

Karen

The position is now posted on TML. Please let me know when it is on the website as well. Kind regards, Diane

Diane K. White
President/CEO
281-352-6729
www.publicadminconsulting.com



From: Karen Glynn <KGlynn@bunkerhilltx.gov>
Sent: Thursday, July 21, 2022 10:04 AM
To: Diane White <dw@publicadminconsulting.com>
Subject: RE: Search for Admin Assistant to the City Administrator

The Goodman Corporation
 3200 Travis Street, Ste. 200
 Houston, TX 77006

Invoice

Bill To
City of Bunker Hill Village 11977 Memorial Drive Houston, Texas 77024

Date	Invoice #
8/31/2022	8-2022-10

Terms	Project
	BHV100

Item	Description	Rate	Prior %	Current %	Amount
Contract Services	Task 1 H-GAC TIP Call for Projects Funding Pursuit Assistance <div style="text-align: center;"> <p>V-00624</p> <p>06 - 9184.03</p> </div>	15,500.00	35%	3.00%	465.00

Please send payment to:
 The Goodman Corporation
 911 W. Anderson Lane, Ste. 200
 Austin, TX 78757

Total	\$465.00
Balance Due	\$465.00

Phone #	Fax #
713-951-7951	713-951-7957



**THE GOODMAN
CORPORATION**

TBPE NO. F-19990

HOUSTON:

3200 Travis Street
Suite 200
Houston, TX 77006

AUSTIN:

911 W. Anderson Lane
Suite 200
Austin, TX 78757

PHONE: (713) 951-7951

PROGRESS REPORT

THEGOODMANCORP.COM

To: Karen Glynn

From: Jim Webb, AICP, ENV SP

Date: September 1, 2022

Re: Bunker Hill Village H-GAC TIP Call for Projects Funding Pursuit Assistance (BHV100) – August 2022

Progress Complete

Task	Prior Percent	Current Percent
1	35%	38%

Details

1 – Memorial Drive PH 2 Project Funding Pursuit

Comments:

- Monitor TAC, TPC, and TIP Subcommittee meetings.
- Discuss ongoing development of evaluation criteria with H-GAC staff.

APPLICATION FOR PAYMENT

METROCITY LLC

Owner: City of Bunker Hill

Project Chapel Belle Ln & Tamerlanie Dr

Contract Date 2/14/22

Estimate # 6

Contract Time 230

Beg Period 7/1/22

Org. Completion Date 10/2/22

End Period 7/31/22

Additional Days %Time Completed 73%

Completion Date 10/2/22 %Work Completed 76%

Project # 312


ANALYSIS OF CONTRACT AMOUNT

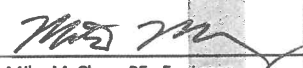
1. Original Contract Amount	\$ 996,395.00
2. Net change by Change Order	\$ 93,522.84
3. Revised Contract Amount	\$ 1,089,917.84
4. Total Completed and Stored Today	\$ 824,699.04
5. Retainage:	
a: 10% of Completed Work	\$ 82,469.90
b: 10% of Stored Material	\$
6. Net Amount Earned to Date: (Line 4 less 5 total)	\$ 742,229.14
7. Less Previous Payments	\$ 661,930.93
8. Amount Due this Estimate	\$ 80,298.21
9. Balance to Finish, Include Retainage (Line 3 less Line 6)	\$ 265,218.80

MetroCity, LLC certifies that to the best of its knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Application for Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

BY:  DATE: 8/10/22
 Tony Rodriguez - President

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Owner/Owner's representative agrees to the best of his knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the this pay application.

BY:  DATE: 8/10/22
 Ed. Lloyd PE - Constuction Manager

BY:  DATE: 08/10/2022
 Mike McClung, PE - Engineer

BY:  DATE: 8-10-22

CHANGE ORDER SUMMARY

1 Barrier Wall at Taylorcrest and Bunker Hill	20,512.17
2 RCP and Precast Structure Adjustments	(5,176.61)
4 Storm Manhole 6" Stanitary Line	14,573.95
5 Eaton Court	26,621.35
6 Briar Forest Sidewalk	20,057.44
7 Modify Existing Driveway	3,699.54
8 Cement Stabilized Subgrade	13,235.00
Total Amount of Change Orders	93,522.84

METROCITY LLC. 17410 County Rd 127 Pearland, TX 77581 (281) 978-3000 (O)

66-9184.02

PROJECT #312

PERIOD 7/1 - 7/31

PROJECT NAME: Chapel Belle Ln & Tamerlane Drive

ESTIMATE 6

Item	Description	UNIT	QTY	UNIT Price	Contract Price	WORK COMPLETED				Total to Date	% Finish	Balance to Finish
						PREVIOUS QTY	PREVIOUS AMOUNT	QTY THIS PERIOD	THIS PERIOD			
1	General Requirements	LS	1	\$ 42,539.00	\$ 42,539.00	0.68	\$ 28,987.29	0.07	\$ 2,977.73	\$ 31,965.02	75%	\$ 10,573.98
2	Traffic Control Devices	MTH	8	\$ 1,936.00	\$ 15,488.00	5.00	\$ 9,680.00	1	\$ 1,936.00	\$ 11,616.00	75%	\$ 3,872.00
3	Utility Coordination	LS	1	\$ 10,750.00	\$ 10,750.00	5.12	\$ 6,880.00	0.13	\$ 1,397.50	\$ 8,277.50	77%	\$ 2,472.50
4	Inlet Protection Barrier	EA	20	\$ 133.00	\$ 2,660.00	20.00	\$ 2,660.00		\$ -	\$ 2,660.00	100%	\$ -
5	Site Restoration	LS	1	\$ 28,000.00	\$ 28,000.00	0.50	\$ 14,000.00		\$ -	\$ 14,000.00	50%	\$ 14,000.00
6	Tree Protection, Pruning and Removal	LS	1	\$ 34,000.00	\$ 34,000.00	1.00	\$ 34,000.00		\$ -	\$ 34,000.00	100%	\$ -
7	Remove & Dispose Existing - Driveway	SY	309	\$ 17.00	\$ 5,253.00	231.00	\$ 3,927.00	65	\$ 1,105.00	\$ 5,032.00	96%	\$ 221.00
8	Remove and Dispose Existing - Sidewalk	SY	70	\$ 21.00	\$ 1,470.00	26.00	\$ 546.00		\$ -	\$ 546.00	37%	\$ 924.00
9	Remove & Dispose Existing - Curb	LF	1,731	\$ 2.00	\$ 3,462.00	1,731.00	\$ 3,462.00		\$ -	\$ 3,462.00	100%	\$ -
10	Remove & Replace Existing - Mailbox	EA	19	\$ 89.00	\$ 1,691.00	8.00	\$ 712.00	8	\$ 712.00	\$ 1,424.00	84%	\$ 267.00
11	Remove & Replace Existing - TC Signs & Posts	EA	1	\$ 208.00	\$ 208.00	-	\$ -		\$ -	\$ -		\$ 208.00
12	Remove & Replace Existing - Fire Hydrant	EA	1	\$ 311.00	\$ 311.00	1.00	\$ 311.00		\$ -	\$ 311.00	100%	\$ -
13	Remove and Salvage Existing - Bricks	LF	269	\$ 8.00	\$ 2,152.00	269.00	\$ 2,152.00		\$ -	\$ 2,152.00	100%	\$ -
14	Remove & Dispose Existing - Pavement	SY	3,050	\$ 9.00	\$ 27,450.00	3,050.00	\$ 27,450.00		\$ -	\$ 27,450.00	100%	\$ -
15	Remove & Dispose Existing Asphalt Pavement	SY	800	\$ 7.00	\$ 5,600.00	247.00	\$ 1,729.00	553	\$ 3,871.00	\$ 5,600.00	100%	\$ -
16	6" Concrete Paving	SY	3,741	\$ 78.00	\$ 291,798.00	2,516.93	\$ 196,320.54	872	\$ 68,016.00	\$ 264,336.54	91%	\$ 27,461.46
17	6" Lime Stabilization	SY	4,257	\$ 5.00	\$ 21,285.00	3,535.29	\$ 17,676.43		\$ -	\$ 17,676.43	83%	\$ 3,608.57
18	Lime 6%	TN	64	\$ 250.00	\$ 16,000.00	57.87	\$ 14,467.50		\$ -	\$ 14,467.50	90%	\$ 1,532.50
19	Concrete Sidewalk	SY	28	\$ 89.00	\$ 2,492.00	28.00	\$ 2,492.00		\$ -	\$ 2,492.00	100%	\$ -
20	Brick Sidewalk	SY	4	\$ 190.00	\$ 760.00	-	\$ -		\$ -	\$ -		\$ 760.00
21	Special Sidewalk	SY	6	\$ 128.00	\$ 768.00	-	\$ -		\$ -	\$ -		\$ 768.00
22	Concrete Driveway 6" High Early	SY	181	\$ 103.00	\$ 18,643.00	151.00	\$ 15,553.00	30	\$ 3,090.00	\$ 18,643.00	100%	\$ -
23	Brick Driveways	SY	42	\$ 187.00	\$ 7,854.00	13.00	\$ 2,431.00		\$ -	\$ 2,431.00	31%	\$ 5,423.00
24	Pebble Driveways	SY	27	\$ 208.00	\$ 5,616.00	10.00	\$ 2,080.00		\$ -	\$ 2,080.00	37%	\$ 3,536.00
25	Special Driveways	SY	59	\$ 110.00	\$ 6,490.00	-	\$ -		\$ -	\$ -		\$ 6,490.00
26	6" Concrete Curb	LF	2,030	\$ 9.00	\$ 18,270.00	1,015.00	\$ 9,135.00		\$ -	\$ 9,135.00	50%	\$ 9,135.00
27	Sodding	SY	2,472	\$ 11.00	\$ 27,192.00	1,156.00	\$ 12,716.00	80	\$ 880.00	\$ 13,596.00	50%	\$ 13,596.00
28	Remove & Dispose Existing - Storm Inlet	EA	2	\$ 1,450.00	\$ 2,900.00	2.00	\$ 2,900.00		\$ -	\$ 2,900.00	100%	\$ -
29	Remove & Dispose Existing - Storm Manholes	EA	2	\$ 1,450.00	\$ 2,900.00	2.00	\$ 2,900.00		\$ -	\$ 2,900.00	100%	\$ -
30	Remove & Replace Existing - Yard Drains	EA	18	\$ 500.00	\$ 9,000.00	18.00	\$ 9,000.00		\$ -	\$ 9,000.00	100%	\$ -
31	Remove & Dispose Existing - Storm Sewer	LF	197	\$ 30.00	\$ 5,910.00	197.00	\$ 5,910.00		\$ -	\$ 5,910.00	100%	\$ -
32	Cut Plug & Abandon 18" RCP	EA	1	\$ 1,800.00	\$ 1,800.00	1.00	\$ 1,800.00		\$ -	\$ 1,800.00	100%	\$ -
33	24" RCP	LF	650	\$ 102.00	\$ 66,300.00	650.00	\$ 66,300.00		\$ -	\$ 66,300.00	100%	\$ -
34	30" RCP	LF	886	\$ 131.00	\$ 116,066.00	886.00	\$ 116,066.00		\$ -	\$ 116,066.00	100%	\$ -
35	36" RCP	LF	23	\$ 155.00	\$ 3,565.00	23.00	\$ 3,565.00		\$ -	\$ 3,565.00	100%	\$ -
36	Type B Inlet w/Grate	EA	12	\$ 2,190.00	\$ 26,280.00	12.00	\$ 26,280.00		\$ -	\$ 26,280.00	100%	\$ -
37	Area Inlet	EA	1	\$ 1,237.00	\$ 1,237.00	1.00	\$ 1,237.00		\$ -	\$ 1,237.00	100%	\$ -
38	60" Type C Manhole	EA	1	\$ 9,495.00	\$ 9,495.00	1.00	\$ 9,495.00		\$ -	\$ 9,495.00	100%	\$ -
39	72" Inlet Type C Manhole	EA	1	\$ 10,231.00	\$ 10,231.00	1.00	\$ 10,231.00		\$ -	\$ 10,231.00	100%	\$ -
40	Connect Existing Storm Sewer to Propose Storm Structure	EA	2	\$ 1,438.00	\$ 2,876.00	2.00	\$ 2,876.00		\$ -	\$ 2,876.00	100%	\$ -
41	Trench Safety System	LF	1,559	\$ 6.00	\$ 9,354.00	1,559.00	\$ 9,354.00		\$ -	\$ 9,354.00	100%	\$ -
42	Adjust/Relocate Existing Water Service Line	EA	11	\$ 522.00	\$ 5,742.00	11.00	\$ 5,742.00		\$ -	\$ 5,742.00	100%	\$ -
43	Temporary Driveways	EA	23	\$ 1,047.00	\$ 24,081.00	18.00	\$ 18,846.00	5	\$ 5,235.00	\$ 24,081.00	100%	\$ -
BASE BID					\$ 895,939.00		\$ 701,869.76		\$ 89,220.23	\$ 791,089.99	88%	\$ 104,849.01
1	General Requirements	LS	1	\$ 4,500.00	\$ 4,500.00		\$ -		\$ -	\$ -		\$ 4,500.00

Item	Description	UNIT	QTY	UNIT Price	Contract Price	WORK COMPLETED				Total to Date	% Finish	Balance to Finish
						PREVIOUS QTY	PREVIOUS AMOUNT	QTY THIS PERIOD	THIS PERIOD			
2	Traffic Control Devices	MTH	1	\$ 1,936.00	\$ 1,936.00		\$ -		\$ -	\$ -		\$ 1,936.00
3	Inlet Protection Barrier	EA	4	\$ 133.00	\$ 532.00		\$ -		\$ -	\$ -		\$ 532.00
4	Site Restoration	LS	1	\$ 7,000.00	\$ 7,000.00		\$ -		\$ -	\$ -		\$ 7,000.00
5	Tree Protection, Pruning and Removal	LS	1	\$ 8,500.00	\$ 8,500.00		\$ -		\$ -	\$ -		\$ 8,500.00
6	Remove & Dispose Existing - Driveway	SY	25	\$ 17.00	\$ 425.00		\$ -		\$ -	\$ -		\$ 425.00
7	Remove & Dispose Existing - Sidewalks	SY	10	\$ 78.00	\$ 780.00		\$ -		\$ -	\$ -		\$ 780.00
8	Remove & Dispose Existing - Curb	LF	221	\$ 35.00	\$ 7,735.00		\$ -		\$ -	\$ -		\$ 7,735.00
9	Remove & Dispose Existing - Pavement	SY	507	\$ 9.00	\$ 4,563.00		\$ -		\$ -	\$ -		\$ 4,563.00
10	6" Concrete Paving	SY	507	\$ 78.00	\$ 39,546.00		\$ -		\$ -	\$ -		\$ 39,546.00
11	6" Cement Stabilization	SY	507	\$ 35.00	\$ 17,745.00		\$ -		\$ -	\$ -		\$ 17,745.00
12	Pebble Driveways	SY	10	\$ 208.00	\$ 2,080.00		\$ -		\$ -	\$ -		\$ 2,080.00
13	Concrete Driveway 6" High Early	SY	25	\$ 103.00	\$ 2,575.00		\$ -		\$ -	\$ -		\$ 2,575.00
14	6" Concrete Curb	LF	221	\$ 9.00	\$ 1,989.00		\$ -		\$ -	\$ -		\$ 1,989.00
15	Sodding	SY	50	\$ 11.00	\$ 550.00		\$ -		\$ -	\$ -		\$ 550.00
ADD ALTERNATE 1 - Tamerlane Lane					\$ 100,456.00		\$ -		\$ -	\$ -	0%	\$ 100,456.00
TOTAL ORIGINAL CONTRACT					\$ 996,395.00		\$ 701,869.76		\$ 89,220.23	\$ 791,089.99	79%	\$ 205,305.01
1	Concrete Barrier Wall at Taylor Crest	LS	1	\$ 20,512.17	\$ 20,512.17	1.00	\$ 20,512.17		\$ -	\$ 20,512.17		\$ -
TOTAL CHANGE ORDER 1					\$ 20,512.17		\$ 20,512.17		\$ -	\$ 20,512.17	100%	\$ -
1	Precast Inlet	LS	1	\$ 4,494.39	\$ 4,494.39	1.00	\$ 4,494.39		\$ -	\$ 4,494.39	100%	\$ -
2	Precast Storm (Item 36)	EA	1	\$ (2,190.00)	\$ (2,190.00)	1.00	\$ (2,190.00)		\$ -	\$ (2,190.00)	100%	\$ -
3	36" RCP (Item 35)	LF	161	\$ 155.00	\$ 24,955.00	161.00	\$ 24,955.00		\$ -	\$ 24,955.00	100%	\$ -
4	24" RCP (Item 36)	LF	318	\$ (32.00)	\$ (10,236.00)	318.00	\$ (32,436.00)		\$ -	\$ (32,436.00)	100%	\$ -
TOTAL CHANGE ORDER 2					\$ (5,176.61)		\$ (5,176.61)		\$ -	\$ (5,176.61)	100%	\$ -
1	Additional Storm Manhole	EA	1	\$ 4,360.67	\$ 4,360.67	1.00	\$ 4,360.67		\$ -	\$ 4,360.67	100%	\$ -
2	6" Sanitary Sewer Line	LS	1	\$ 10,213.28	\$ 10,213.28	1.00	\$ 10,213.28		\$ -	\$ 10,213.28	100%	\$ -
TOTAL CHANGE ORDER 4					\$ 14,573.95		\$ 14,573.95		\$ -	\$ 14,573.95	100%	\$ -
1	12" HDPE Pipe at Eaton Court	LS	1	\$ 26,621.35	\$ 26,621.35	-	\$ -		\$ -	\$ -		\$ 26,621.35
TOTAL CHANGE ORDER 5					\$ 26,621.35		\$ -		\$ -	\$ -	0%	\$ 26,621.35
1	Briarforest Sidewalk 300Lf	LS	1	\$ 20,057.44	\$ 20,057.44	-	\$ -		\$ -	\$ -		\$ 20,057.44
TOTAL CHANGE ORDER 6					\$ 20,057.44		\$ -		\$ -	\$ -	0%	\$ 20,057.44
1	Modify Driveway	LS	1	\$ 3,699.54	\$ 3,699.54	1.00	\$ 3,699.54		\$ -	\$ 3,699.54	100%	\$ -
TOTAL CHANGE ORDER 7					\$ 3,699.54		\$ 3,699.54		\$ -	\$ 3,699.54	100%	\$ -
1	Cement Stabilized Subgrade	LS	1	\$ 13,235.00	\$ 13,235.00	-	\$ -	1.00	\$ 13,235.00	\$ 13,235.00	100%	\$ -
TOTAL CHANGE ORDER 8					\$ 13,235.00		\$ -		\$ 13,235.00	\$ 13,235.00	100%	\$ -
TOTAL CHANGE ORDERS					\$ 93,522.84		\$ 33,609.05		\$ 13,235.00	\$ 33,609.05		\$ 46,678.79
CURRENT CONTRACT AMOUNT					\$ 1,089,917.84		\$ 735,478.81		\$ 102,455.23	\$ 824,699.04	88%	\$ 251,983.80

Installed This Period	\$ 102,455.23
Retainage this Period	\$ 10,245.52
Total Amt of Contract with Add'l Items	\$ 1,089,917.84
Total Installed to Date	\$ 824,699.04
Less Retainage 10%	\$ 82,469.90
Total Amount Less Retainage	\$ 742,229.14
Invoiced to Date	\$ 661,930.93
Total Payment Due this Estimate	\$ 80,298.21

AFFIDAVIT OF BILLS PAID

THE STATE OF TEXAS
COUNTY OF Brazoria

BEFORE ME, the undersigned authority, on this day personally appeared Anthony Rodriguez. Party to that certain Contract entered on the 2nd day of February 2022, between City of Bunker Hill Village (Owner) and MetroCity, LLC (Contractor) for the erection, construction, and completion of certain improvements and/or additions upon the following described premises, to wit:

Paving and Drainage Improvements for Chapel Bell and Tamerlaine Drive

Said party being by me duly sworn states upon oath that the said improvements have been erected and completed in full compliance with the above referred to Contract and the agreed plans and specifications, therefore.

Deponent further states he has paid all bills and claims for materials furnished and labor performed on said Contract and that there are no outstanding unpaid bills or legal claims for labor performed or materials furnished upon said job.

This affidavit is being made by the undersigned realizing that it is in reliance upon the truthfulness of the statements contained therein that final and full settlement of the balance due on said Contract is being made, and in consideration of the disbursement of funds by Owner, deponent expressly waives and releases all liens, claims and rights to assert a lien on said premises and agrees to indemnify, defend, and hold Owner safe and harmless from and against all losses, damages, costs and expenses of any character whatsoever specifically including court costs, bonding fees and attorney fees, arising out of or in any way relating to claims for unpaid labor or material used or associated with construction of improvements on the above-described premises.

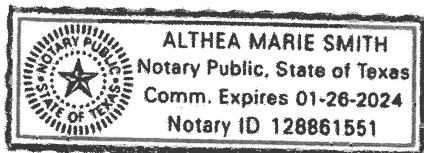
(Contractor)


By: Anthony Ray Rodriguez - President

BEFORE ME, the undersigned authority, on this day personally appeared Anthony Ray Rodriguez known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same as the act and deed of such corporation, for the purpose of consideration therein expressed and, in the capacity, therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE ON THIS THE 10th day of August 2022

MY COMMISSION EXPIRES:




NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

PARTIAL WAIVER AND RELEASE

THE STATE OF TEXAS
COUNTY OF Brazoria

The undersigned contracted with MetroCity, LLC to furnish Labor, Materials, and Incidental Items in connection with certain improvements to real property located in Harris County, Texas, and owned by which improvements are described as follows:

Owner: City of of Bunker Hill Village
Job Name: Chapel Belle Lane and Tamerlaine Drive
Job Number: 8089

In consideration of Pay Estimate No. 6 in the amount of Eighty Thousand Two Hundred Eighty-Eight Dollars and Twenty-One Cents (\$ 80,298.21) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, the undersigned does hereby waive and release any mechanic's lien or materialmen' s lien or claims of lien that the undersigned has or hereafter has on the above mentioned real property on account of any labor performed or material furnished or to be furnished or labor performed and materials furnished by the undersigned pursuant to the above mentioned contract or any constitutional lien that the undersigned may have.

Undersigned hereby guarantees that all bills for labor performed and/or materials furnished in the erection and construction of such improvements on the Property have been fully paid (with the exception of the attached invoice) and satisfied and Undersigned does further guarantee that if for any reason a lien or liens are filed for material or labor against said Property arising out of any bills for material or labor in connection with the erection or construction of said improvements therein, Undersigned will obtain a settlement of such lien or liens a proper release thereof shall be obtained.

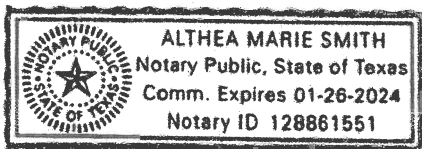
(Contractor)


By: Anthony Ray Rodriguez - Resident

BEFORE ME, the undersigned authority, on this day personally appeared Anthony Ray Rodriguez known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that the executed the same as the act and deed of such corporation, for the purpose of consideration therein expressed and, in the capacity, therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE ON THIS THE 10th day of August 2022

MY COMMISSION EXPIRES:




NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS



OUR LEGACY COMPANIES
 Four Seasons Equipment, MAY-RHI,
 Earthmovers Construction Equipment,
 Richardson Services 1991, Inc.

QUOTE

Invoice No. Pro-Forma
Invoice Date 08/08/22
Sales Order No.
Customer Code:
Page: 1

National Equipment Dealers, LLC
8111 Mills Rd
Houston TX 77064

Ph: 281/807/9777 281/807/1233

REMIT TO ADDRESS: NATIONAL EQUIPMENT DEALERS, LLC
 P O BOX 4782
 HOUSTON, TX 77210-4782

Bill To:
 City of Bunker Hill Village
 11977 Memorial Dr.
 Houston, TX 77024

Ship To:
 City of Bunker Hill Village
 11977 Memorial Dr.
 Houston, TX 77024

P/O Number	Ship Date	F O B	Ship Via	Payment Terms	Sl's
	TBA	NED	Best Way	Upon Receipt	TB

Qty Ord	Qty Ship	Inventory ID	Description	Disc (%)	Price	Ext. Price
1.00	1.00		2022 XCMG XE27U Mini Excavator		\$39,500.00	\$39,500.00
1.00	1.00		15" Pin On Bucket		Included	\$0.00
1.00	1.00		Pin on Hydraulic Thumb		\$1,600.00	\$1,600.00
1.00	1.00		24" Pin On Bucket		\$1,400.00	\$1,400.00

Model:	Serial No:	Subtotal Before Tax	\$42,500.00
ALL RETURNS REQUIRE PRIOR APPROVAL AND MUST BE MARKED WITH AND RGA#. ELECTRICAL ITEMS ARE NON-RETURNABLE. ALL RETURNS MUST BE FREIGHT PPD. NO RETURNS ACCEPTED AFTER 30 DAYS - 20%RESTOCKING FEE WILL BE DEDUCTED. WHILE MANUFACTURER MAY WARRANT THE GOODS SOLD TO CUSTOMER, FOUR SEASONS EQUIPMENT, INC. MAKES NO WARRANTY EXPRESSES OR IMPLIED WITH RESPECT TO SUCH GOODS.		TERP	\$0.00
		HEI Tax	\$0.00
		Sales Tax	\$0.00
		Total	\$42,500.00

[Handwritten Signature]
 Ozul R
CUSTOMER

National Equipment Dealers, LLC
P.O. Box 691528
Houston, Texas 77269-1528
281-807-9777



OUR LEGACY COMPANIES
Four Seasons Equipment, MAY-RHI,
Earthmovers Construction Equipment,
Richardson Services 1991, Inc.

Remit Pavments to:
Dept.# 42089
P.O. Box 650823
Dallas, TX 75265-0823

Account#	Order #	Brc	Sls
CIT011	1231201	41	HTB

I N V O I C E

Date	Invoice #	Page
08-11-22	83914220	1

Sold To: 000
CITY OF BUNKER HILL VILLAGE
11977 MEMORIAL DR

Ship To:
CITY OF BUNKER HILL VILLAGE
11977 MEMORIAL DR

HOUSTON

TX 77024

HOUSTON

TX 77024

Ship Via CUST P/U

Entered By camillel	Customer Purchase Order 3777	Customer Contact STEVE SMITH	Ord Date 08-11-22
	Equip ID	Customer Job #	Customer Phone # 7133653773

Ord	Ship	B/O	Part Number	Description	Unit Price	UM	Extended
-----	------	-----	-------------	-------------	------------	----	----------

1			ID# 20818		Sell Price		39,500.00
			Model-XE27U	Serial#-XUGB0275CMKA00389			
			XCMG XE27U MINI-EXCAVATOR				

Includes the following attachment:
Unit Id: 20818B
Mod XE27U S# ATTBKT XE27U
BUCKET

1			ID# 20307B		Sell Price		1,400.00
			Model-SV40	Serial#-347679-89			
			24" PIN-ON BUCKET				

1			ID# A7797		Sell Price		1,600.00
			Model-XE27	Serial#-ATTTMB XE27			
			PIN-ON HYD THUMB				

Sub Total 42,500.00

TX Sales Tax Number - MUNICIPALITY 0.00

ALL RETURNS SUBJECT TO A 25 PERCENT RESTOCKING FEE
RETURN MUST BE WITHIN 30 CALENDAR DAYS OF PURCHASE
PARTS MUST BE IN ORIGINAL, UNDAMAGED PACKAGING
ELECTRICAL PARTS, SPECIAL ORDER PARTS, HOSES,
RUBBER ITEMS, ORINGS OR GASKETS ARE NON-RETURNABLE
NO CREDITS WILL BE ISSUED FOR FREIGHT.

Total Invoice

Due By:
09/10/22

42,500.00

TEXAS SALES TAX EXEMPTION CERTIFICATE

City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024

Tax Number: 1-74-6026969-3
Telephone Number: (713) 467-9762
Fax Number: (713) 827-8752

I, the purchaser named above, claim an exemption from payment of sales taxes for the purchase of taxable items described below or on the attached order or invoice:

All purchases or services

The City of Bunker Hill Village claims this exemption for the following reason:

Municipality

I understand that I will be liable for payment of Sales Tax which may become due for failure to comply with the provisions of the State, City, and/or Metropolitan Transit Authority Sales and Use Tax Laws and Comptroller rules regarding exempt purchases. Liability for the tax will be determined by the price paid for the taxable items purchased or the fair market rental value for the period of time used.

I understand that it is a misdemeanor to give an Exemption Certificate to the seller for taxable items which I know, at the time of purchase, will be used in a manner other than that expressed in this certificate and that, upon conviction, may be fined not more than \$500.00 per offense.

Date: 3/10/2022

Signed: Susan Grass

Printed Name: Susan Grass

Title: Finance Manager

A1



SOUTHWEST SIGNAL SUPPLY, INC.

1107 Jackson St., South Houston, TX 77587
Tel 713.946.7162
info@swsignal.net

Invoice

New Remittance Address
We no longer use PO Box 125.
Thanks

Bill To

Date Invoice #

City of Bunker Hill
Accounts Payable
11977 Memorial Drive
Houston, TX 77024

8/9/2022 121860

P.O. No. Terms Project

VBL Steve Smith Net 30

Quantity	U/M	Description	Price	Amount
		PROBLEM LOCATION: Memorial Dr @ EB School flasher west of Gessner		
		REQUESTED BY, DATE, AND TIME: Steve Smith 8/3/22 0737		
		DISPATCHED DATE: 08/03/22		
		DISPATCHED TIME: 1400 ARRIVAL TIME: 1440		
		DEPARTURE TIME: 1600 BACK TO SHOP TIME: 1700		
		PROBLEM REPORTED/FOUND AND WORK PERFORMED: Reported school flasher not working. Flasher not coming on. checked voltage. Found bad wiring harness. Replaced wiring harness for time clock. Tested operations. All ok. Called Steve and told him our findings.		
2.5	hr	BUCKET TRUCK INCLUDING SIGNAL TECH & HELPER ST MON-FRI	149.00	372.50
0.5	hr	BUCKET TRUCK INCLUDING SIGNAL TECH & HELPER OT MON-FRI SAT-SUN & HOLIDAYS	223.50	111.75
1	ea	TIME CLOCK HARNESS	44.40	44.40

01-8830

Thank you for your business.

Total

\$528.65



Stripe Lines, Inc.
 5430 Killough St
 Houston, TX 77086

Invoice

Date	Invoice #
8/9/2022	5478

Bill To
CITY OF BUNKER HILL VILLAGE STEVE SMITH

Job No.	Project	Terms	P.O.
SIGNS		Net 30	SIGNS

Item	Description	Quantity	Rate	Amount
1S	REQUESTED: STEVE SMITH			
1S	12' 2-3/8 GALVANIZED POST	10	66.00	660.00
	GRIP TITE CLAMPS	10	9.00	90.00
	BILLING FOR MATERIALS PICKED UP AUGUST 8, 2021			

Thank you for your business.

Total

\$750.00

Phone #	Fax #	E-mail
2815980651 x114	281-598-6599	Mary@stripelinesinc.com

QUOTE

Date: 8/8/2022

STRIPE LINES, INC.
 281-598-6588 F 281-598-6599 F
 5430 Kilbough Street
 Houston, Tx 77088
 President Dan Batterson: Dan@stripelinesinc.com

CUSTOMER: City of Bunker Hill Village **PO#** Steve S.
REQUESTED by: Steve Smith

Item #	Item Description	Unit	Quantity	Cost	Total
Traffic Control					
	TRAFFIC CONTROL BARRICADES AND DEVICES	MO			\$ -
	LUMP SUM SET OF TRAFFIC CONTROL	LS			\$ -
TOTAL					\$ -
Signs					
	12' 2 3/8 galvanized post	EA	10	\$66	\$ 662.50
	gripe tite clamps	EA	10	\$ 9.00	\$ 90.00
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
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				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
TOTAL					\$ 752.50

- *Quantities are estimates only and actual field measurements will determine final payment.
- *Any additional items not on quote will incur additional charges.
- *Stripe Line requires 10 day notice before MOB.
- *Barricades includes construction signage and channelizing per plans.
- *Barricades includes set up and removal of detours per plans.
- *Barricades will be billed on a monthly basis regardless of contract timing until barricades are called for pick up.
- *Barricades does not include arrow boards, message boards, flaggers or daily closures.
- *Please sign and return to execute.

Accepted By: Steve Smith
 Signature:

TOTAL	\$ 752.50
--------------	------------------

This bid is respectfully submitted by: Dan Batterson, Dan@stripelinesinc.com
 THANK YOU FOR YOUR BUSINESS WE APPRECIATE IT!



Stripe Lines, Inc.
 5430 Killough St
 Houston, TX 77086

Invoice

Date	Invoice #
8/5/2022	5486

Bill To
CITY OF BUNKER HILL VILLAGE STEVE SMITH

Job No.	Project	Terms	P.O.
SIGNS		Net 30	SIGNS

Item	Description	Quantity	Rate	Amount
1S	REQUESTED: STEVE SMITH STOP AHEAD 30X30 D/G W/BACKING BILLING FOR MATERIALS PICKED UP AUGUST 5, 2022 <i>01-8830</i>	10	100.00	1,000.00

Thank you for your business.

Total

\$1,000.00

Phone #	Fax #	E-mail
2815980651 x114	281-598-6599	Mary@stripelinesinc.com



Stripe Lines, Inc.
 5430 Killough St
 Houston, TX 77086

Invoice

Date	Invoice #
8/31/2022	5526

Bill To
CITY OF BUNKER HILL VILLAGE STEVE SMITH

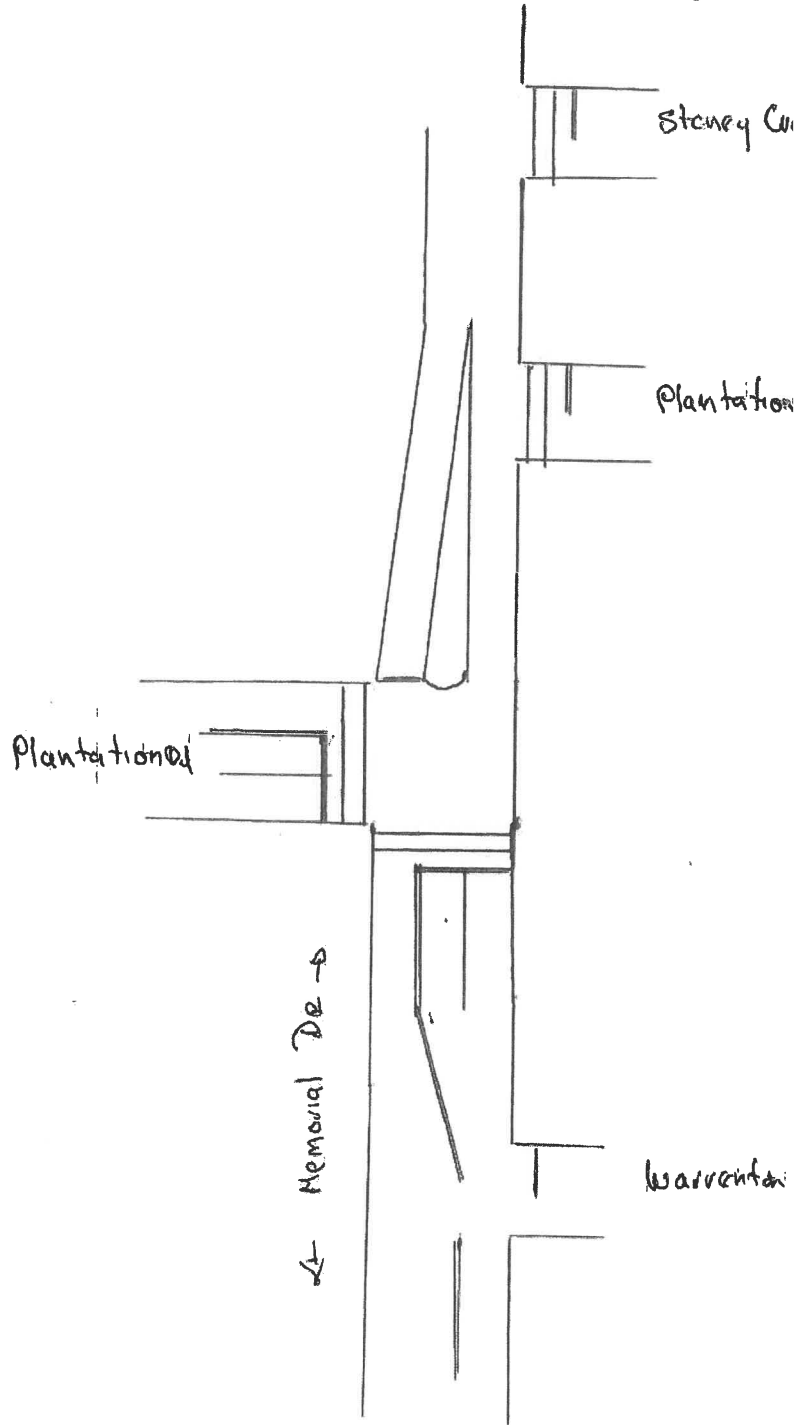
P.O. No.	Terms	Project
	Net 30	1759 - Bunker Hill S...

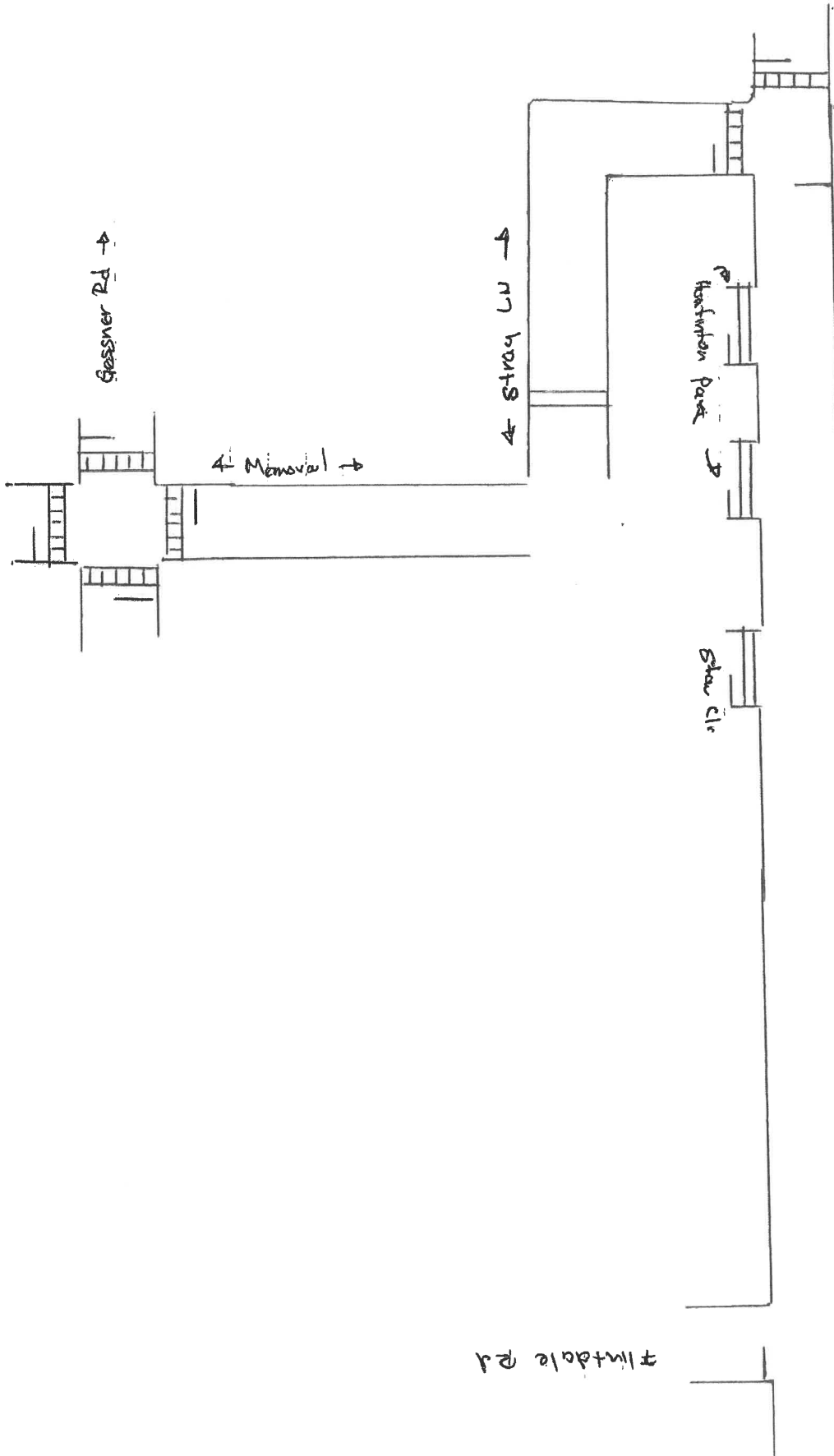
Description	Qty	Rate	Amount
PROJECT NAME: BUNKER HILL SCHOOL CROSSWALKS CROSSWALKS AND STOP BARS (PAINT AND REFLECTORS) (LS)	1	2,500.00	2,500.00
PROJECT NAME: BUNKER HILL ADDITIONAL STRIPING ADDITIONAL STRIPING (LS)	1	2,850.00	2,850.00
BILLING FOR WORK PERFORMED AUGUST 2022			

It's been a pleasure working with you!

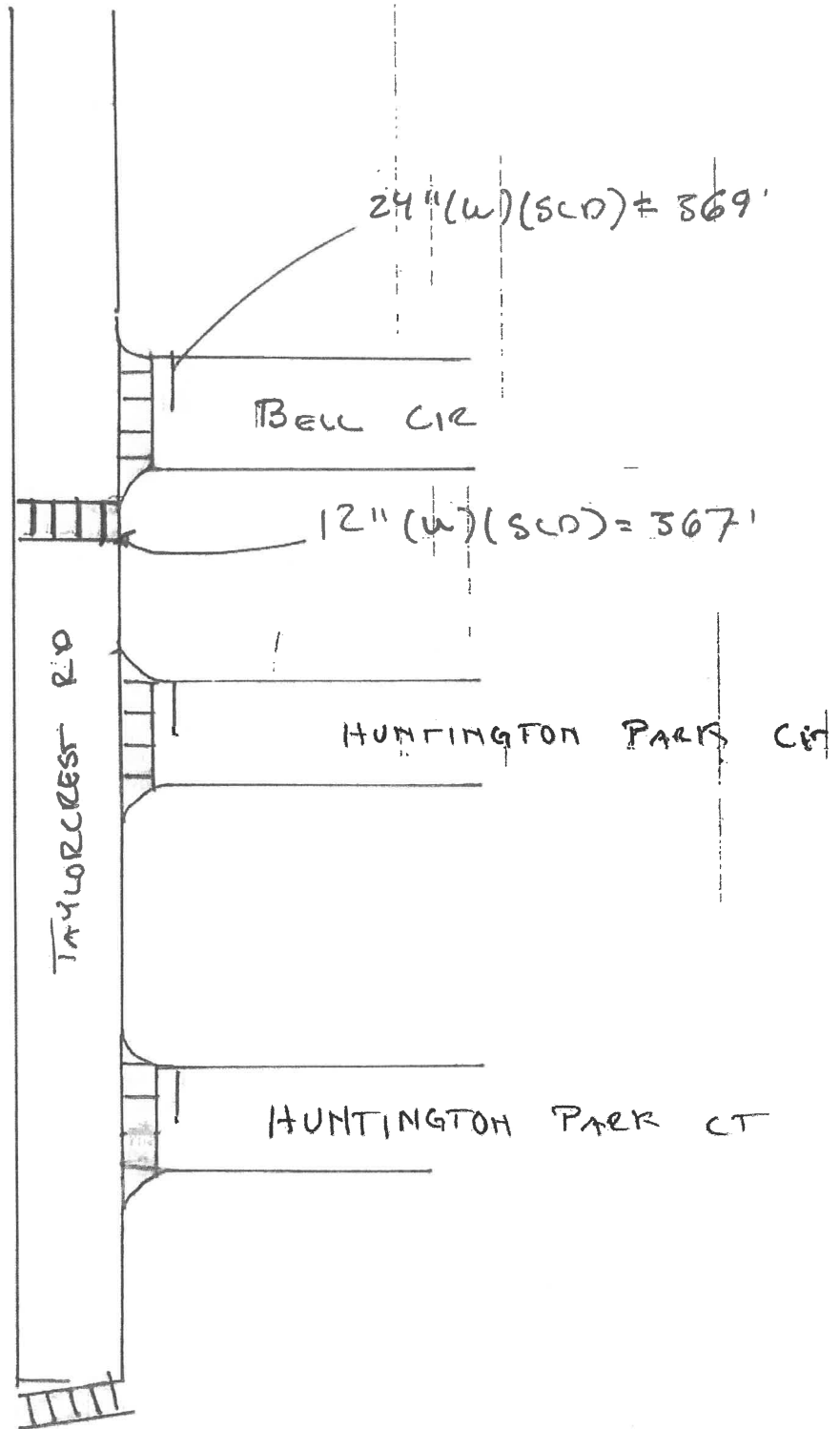
01-8830

Subtotal	\$5,350.00
Sales Tax (8.25%)	\$0.00
Total	\$5,350.00
Payments/Credits	\$0.00
Balance Due	\$5,350.00





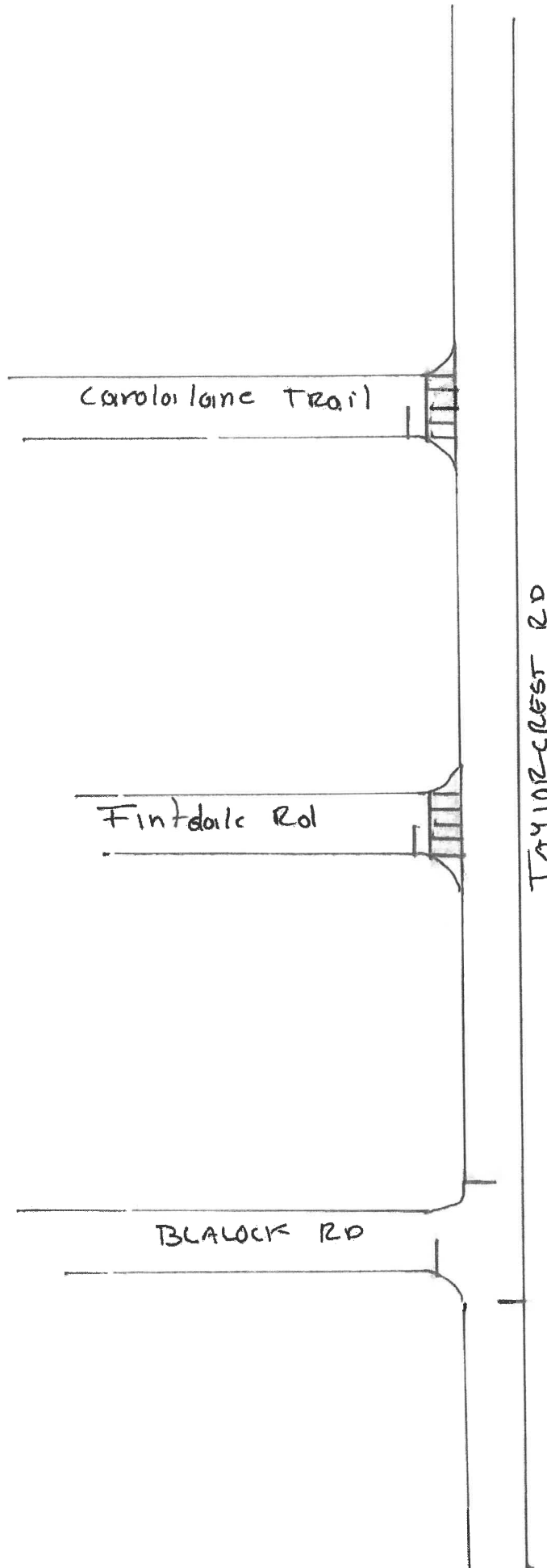
8-8-2022



8-9-2022

$$24'' (w)(SLD) = 125'$$

$$12'' (w)(SLD) = 117'$$



QUOTE

STRIPE LINES, INC.
 281-598-6588 P 281-398-6599 F
 5430 Killough Street
 Houston, TX 77088
 President Dan Batterson: Dqn@stripelinesinc.com

Date: 8/24/2022

CUSTOMER: City of Bunker Hill Village **PO#** Steve S.
REQUESTED by: Steve Smith

Item #	Item Description	Unit	Quantity	Cost	Total
Traffic Control					
	TRAFFIC CONTROL BARRICADES AND DEVICES	MO			\$ -
	LUMP SUM SET OF TRAFFIC CONTROL	LS			\$ -
TOTAL					\$ -
Signs					
	SCHOOL BUS SIGN 18X24 .080 W BLACK BACKING	EA	1	\$ 65.00	\$ 65.00
	GRIP-TITE CLAMP	EA	1	\$ 9.00	\$ 9.00
					\$ -
					\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
TOTAL					\$ 74.00

- *Quantities are estimates only and actual field measurements will determine final payment.
- *Any additional items not on quote will incur additional charges.
- *Stripe Line requires 10 day notice before MOB.
- *Barricades includes construction signage and channelizing per plans.
- *Barricades includes set up and removal of detours per plans.
- *Barricades will be billed on a monthly basis regardless of contract timing until barricades are called for pick up.
- *Barricades does not include arrow boards, message boards, flaggers or daily closures.
- *Please sign and return to execute.

Accepted By: Steve Smith	TOTAL \$ 74.00
--------------------------	--------------------------

Signature: _____
 This bid is respectfully submitted by: Dan Batterson, Dan@stripelinesinc.com
THANK YOU FOR YOUR BUSINESS WE APPRECIATE IT !

QUOTE

STRIPE LINES, INC.
 281-598-6588 P 281-598-6599 F
 5430 Killough Street
 Houston, TX 77088
 President Dan Batterson: Dan@stripelinesinc.com

Date: 8/5/2022

CUSTOMER: City of Bunker Hill Village PO# Steve S.
 REQUESTED by: Steve Smith

Item #	Item Description	Unit	Quantity	Cost	Total
Traffic Control					
	TRAFFIC CONTROL BARRICADES AND DEVICES	MO			\$ -
	LUMP SUM SET OF TRAFFIC CONTROL	LS			\$ -
				TOTAL	\$ -
Signs					
	STOP AHEAD 30X30 D/G W/BLACKING	EA	10	\$100	\$ 1,000.00
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
				TOTAL	\$ 1,000.00

- *Quantities are estimates only and actual field measurements will determine final payment.
- *Any additional items not on quote will incur additional charges.
- *Stripe Line requires 10 day notice before MOB.
- *Barricades includes construction signage and channelizing per plans.
- *Barricades includes set up and removal of detours per plans.
- *Barricades will be billed on a monthly basis regardless of contract timing until barricades are called for pick up.
- *Barricades does not include arrow boards, message boards, flaggers or daily closures.
- *Please sign and return to execute.

Accepted By: Steve Smith TOTAL \$ 1,000.00

Signature: _____
 This bid is respectfully submitted by: Dan Batterson, Dan@stripelinesinc.com
THANK YOU FOR YOUR BUSINESS WE APPRECIATE IT !



Texas Hydrant Services

12605 I-10 East
Baytown, TX 77523

Ph (281) 385-1112 Fax (281) 385-0920

RECEIVED AUG 10 2022

Invoice

RECEIVED AUG 10 2022

Date	Invoice #
8/5/2022	4989

Bill To
City of Bunker Hill Village 11977 Memorial Dr. Houston, TX 77024

MAIL PAYMENT TO: P. O. Box 668 Mont Belvieu, TX 77580
--

P.O. No.

Terms	Project
Due on receipt	22-069

Description	Qty	Rate	Amount
LOCATION : 1162 MEMORIAL (CHURCH) OPERATING NUT REFURBISHED BONNET GASKET REPLACED BONNET BOLTS REPLACED UPPER STEM REPLACED BREAK COUPLING REPLACED BARREL FLANGE BOLTS REPLACED BARREL FLANGE GASKET REPLACED LOWER STEM REPLACED DRAIN LEVER REPLACED SEAT RING REPLACED MAIN VALVE REPLACED SEAT O-RING REPLACED BOTTOM PLATE REPLACED GREASE AND LUBRICANTS REPLENISHED		1,610.00	1,610.00

Thank you for your business.

Subtotal \$1,610.00

Sales Tax (6.75%) \$0.00

Total \$1,610.00

Payments/Credits \$0.00

Balance Due \$1,610.00

04-7510

Strike Water Services LLC
5042 Gessner Rd
Houston, TX 77041
713-737-5938
lisa@strikeywater.com



INVOICE

BILL TO

Gama Escamilla
City of Bunker Hill Village

INVOICE # 3639
DATE 08/31/2022
DUE DATE 09/30/2022
TERMS Net 30

DESCRIPTION	ITEM	QTY	RATE	AMOUNT
Lab Fees per site - 5 sites per quarter - Collected 08/31/22	Water Quality Parameter Sample	5	260.00	1,300.00
Supplies, labor and shipping	Labor	1	300.00	300.00
BALANCE DUE				\$1,600.00

04-8750

RECEIVED SEP 01 2022

Neil Technical Services, Corp.

P. O. Box 692189
Houston Texas 77269
281-477-7867

Invoice

DATE	INVOICE #
8/3/2022	112018

BILL TO
City of Bunkerhill 11977 Memorial Drive Houston TX 77024
SERVICE TO
Taylor Crest Water Plant Investigate Well #1 Not Running In Auto



Pumps, Motors and Controls
Celebrating 26 Years of Service
1995-2021

State of Texas Electrical Contractor
TECL17123

QTY	DESCRIPTION	RATE	AMOUNT
4	PLC Technician 07/19/2022: Investigated Well not running in auto. Traced wiring out to find bad output on PLC. Moved output and then tested operation. While in the district, made changes to the email server on the SCADA system to prevent nuisance GET MAIL Error on Event log. All ok. <i>04-7520</i>	165.00	660.00
Thank you for your business.		Total	\$660.00
Regulated by The Texas Department of Licensing and Regulation. P.O. Box 12157, Austin, Texas 78711 1-800-803-9202, 512-463-6599; website: www.license.state.tx.us/complaints			

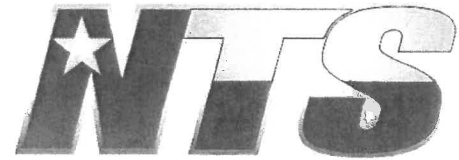
Neil Technical Services, Corp.

P. O. Box 692189
Houston Texas 77269
281-477-7867

Invoice

DATE	INVOICE #
8/3/2022	111823

BILL TO
City of Bunkerhill 11977 Memorial Drive Houston TX 77024
SERVICE TO
Remove LED Interior And Exterior Lights From Scada Building Power To Tesla Station
PO#



Pumps, Motors and Controls
Celebrating 26 Years of Service
1995-2021

State of Texas Electrical Contractor
TECL17123

QTY	DESCRIPTION	RATE	AMOUNT
4	Electrician (AH)	140.00	560.00
4	Electrician (BL)	140.00	560.00
<p>07/15/2022: Removed Led lights from inside of building and outside of building. Removed power from building. Removed transformer for lighting panel . Moved transformer to WP#1 MCC room.</p> <p>06-9191 35%</p> <p>07-9191 45%</p>			

Thank you for your business.	Total \$1,120.00
Regulated by The Texas Department of Licensing and Regulation. P.O. Box 12157, Austin, Texas 78711 1-800-803-9202, 512-463-6599; website: www.license.state.tx.us/complaints	

Neil Technical Services, Corp.

P. O. Box 692189
Houston Texas 77269
281-477-7867

Invoice

DATE	INVOICE #
8/3/2022	111824

BILL TO
City of Bunkerhill 11977 Memorial Drive Houston TX 77024
SERVICE TO
Provide Power For Construction Trailer



Pumps, Motors and Controls
Celebrating 26 Years of Service
1995-2021

State of Texas Electrical Contractor
TECL17123

		PO#	TERMS	Net 30
QTY	DESCRIPTION		RATE	AMOUNT
1	60A 3P Safety Switch		892.00	892.00
3	50A 600V Fuses		46.55	139.65
90	2/4 SO Cord - Ft.		29.00	2,610.00
1	5/8" x 8' Ground Rod		44.75	44.75
2	3/8"-3/4" 1/0 Ground Clamp		5.75	11.50
1	1/4" Malleable Beam Clamp		4.25	4.25
1	#6 AL/CU 1 Conduct Lug		1.55	1.55
50	6/3 SO Cord - Ft.		9.50	475.00
6	Electrician (AH)		140.00	840.00
6	Electrician (BL)		140.00	840.00
<p>07/20/2022: Reviewed job. Ordered and picked up material Ran Installed disconnect on customer supplied transformer. Ran wire from breaker to disconnect to transformer. Ran wire from transformer to trailer. Terminated wiring. Applied power to trailer.</p>				
Thank you for your business.			Total	\$5,858.70
<p>Regulated by The Texas Department of Licensing and Regulation. P.O. Box 12157, Austin, Texas 78711 1-800-803-9202, 512-463-6599; website: www.license.state.tx.us/complaints</p>				

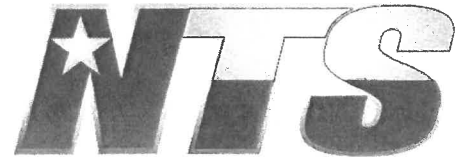
Neil Technical Services, Corp.

P. O. Box 692189
Houston Texas 77269
281-477-7867

Invoice

DATE	INVOICE #
8/3/2022	112047

BILL TO
City of Bunkerhill 11977 Memorial Drive Houston TX 77024
SERVICE TO
Show Contractors Where Building Breaker Feed Is Located



Pumps, Motors and Controls
Celebrating 26 Years of Service
1995-2021

State of Texas Electrical Contractor
TECL17123

QTY	DESCRIPTION	RATE	AMOUNT
2	Electrician 07/22/2022: Met with contractor and city to discuss location of breaker for main building air conditioners.	140.00	280.00

Thank you for your business.

Regulated by The Texas Department of Licensing and Regulation.
P.O. Box 12157, Austin, Texas 78711
1-800-803-9202, 512-463-6599; website: www.license.state.tx.us/complaints

Total \$280.00

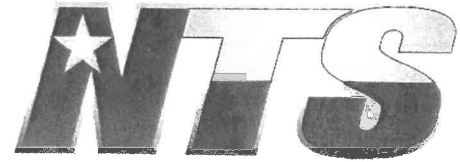
Neil Technical Services, Corp.

P. O. Box 692189
Houston Texas 77269
281-477-7867

Invoice

DATE	INVOICE #
9/7/2022	112664

BILL TO
City of Bunkerhill 11977 Memorial Drive Houston TX 77024
SERVICE TO
City Hall Water Plant Investigate No Communication To Scada Server



Pumps, Motors and Controls
Celebrating 26 Years of Service
1995-2021

State of Texas Electrical Contractor
TECL17123

QTY	DESCRIPTION	RATE	AMOUNT
1	Ubiquiti NSM5 Bundle of 2 Nano-Station M5 5Ghz Outdoor airMAX CPE 150+Mbps 15+km	444.75	444.75
1	CGB & Locknut	5.95	5.95
14	PLC Technician	165.00	2,310.00
8	Assistant	65.00	520.00
<p>08/15/2022: Investigate No Communication To Scada Server. Found wireless bridge device between SCADA server and MCC room has been taken down by contractor and turned upside down. This allowed rain to get into the unit and fry device. Ordered new devices and will install when they arrive. 08/22/2022: Used Taylorcrest W.P. proxicast to temporarily setup comms from SCADA server to MCC room at city hall. Will return to pull unit and then install new wireless device between SCADA server and MCC room.</p> <p style="text-align: center;">04-7520</p>			

Thank you for your business.	Total \$3,280.70
<p>Regulated by The Texas Department of Licensing and Regulation. P.O. Box 12157, Austin, Texas 78711 1-800-803-9202, 512-463-6599; website: www.license.state.tx.us/complaints</p>	

CLARK CONDON

10401 STELLA LINK ROAD
HOUSTON, TEXAS 77025

Phone 713.871.1414 Fax 713.871.0888

CLARKCONDON.COM

Karen Glynn
City of Bunker Hill Village
11977 Memorial Drive
Houston, TX

Date: August 31, 2022
Invoice number: 49860
Project Number: 122-093

Bunker Hill Village Well Site (Confidential)

Professional Services for the Period: 8/1/2022 to 8/31/2022

<u>Phase</u>	<u>Phase Fee</u>	<u>% Complete</u>	<u>Fee Earned</u>	<u>Prior Billing</u>	<u>Current Fee</u>
Preliminary Design	\$3,000.00	100.00	\$3,000.00	\$1,575.00	\$1,425.00
Construction Documents	\$3,500.00	45.00	\$1,575.00	\$0.00	\$1,575.00
Construction Phase Services	\$1,500.00	0.00	\$0.00	\$0.00	\$0.00
	\$8,000.00	57.19	\$4,575.00	\$1,575.00	\$3,000.00
Reimbursables					
In-House Printing					\$11.75
Miles					\$20.00
			Subtotal:		\$31.75
			Expense Fee		\$4.76
			Total Reimbursables		\$36.51
				TOTAL AMOUNT DUE	\$3,036.51

16-6410

Project Summary Report

Billing Period : 07/29/2022 12:00:00 AM to 08/30/2022 11:59:59 PM

Print Date : 08/31/2022

Project Summary	Unit Price	Type	Sqft.	Qty	Net Charges
122-093-Bunker Hill Village Well Site (Confidential)					
Reimbursable					
Print Categories - 30.0 x 42.0	\$0.50	monochrome-lines	17.50		\$8.75
Print Categories - 30.0 x 42.0			17.50		\$8.75
Small Format - 11.0 x 17.0	\$3.00	Color		1	\$3.00
Small Format - 11.0 x 17.0				1	\$3.00
Reimbursable			17.50	1	\$11.75
Total For : 122-093-Bunker Hill Village Well Site (Confidential)			17.50	1	\$11.75

Statement

Clark Condon Associates, Inc.
 10401 Stella Link Road
 Houston, TX 77025
 713-871-1414

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX

Statement date: 8/31/2022

	Invoice Number	Invoice Date	Amount
City of Bunker Hill Village			
122-093 Bunker Hill Village Well Site (Confidential)			
	49733	7/31/2022	1,600.88
	49860	8/31/2022	<u>3,036.51</u>
	Client Outstanding		4,637.39

City of Bunker Hill Village						
Outstanding	Current	31-60 Days	61-90 Days	91-120 Days	121+ Days	Prepayment
4,637.39	3,036.51	1,600.88	0.00	0.00	0.00	0.00

INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND
THE CITY OF BUNKER HILL VILLAGE

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This Interlocal Agreement, entered into pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code Agreement is between Harris County, Texas (“County”), a body corporate and politic under the laws of the State of Texas, and the City of Bunker Hill Village, Texas, a municipal corporation under the laws of the State of Texas (“City”).

RECITALS:

County desires to purchase, for the benefit of the residents of the City and County residents, certain library materials.

City desires to receive the benefit of the purchase of library materials and other items and deliver funds necessary for such purchases.

NOW THEREFORE, for good and valuable considerations, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

TERMS:

I.

- A. Within ninety (90) days for the date of execution of this Agreement, city agrees to deliver to County the sum of One Thousand Five Hundred Dollars and No/100 (\$1,500.00) out of current fiscal funds. Payment shall be made payable to Harris County. County agrees to deposit the check in the Spring Branch Memorial Library Trust Account. City shall mail payment to:

Library Director
Harris County Public Library
5749 S Loop East
Houston, TX 77033

- B. After receipt of the funds from City pursuant to this Agreement, County agrees to purchase library materials, furnishings, equipment and shelving, including but not limited to books, reference materials, and audiovisual materials for the benefit of residents of the City and other County residents. County agrees to purchase such items for use in the Spring Branch Memorial Library branch of the Harris County

Library. County agrees that it will not use the funds for purposes other than as stated in this Agreement.

- C. In the event the total actual cost of items purchased by County under this Agreement does not exceed the amount of One thousand Five Hundred and No/100 Dollars (\$1,500.00), County may, in accordance with this Agreement, expend any money not expended for other purposes that benefit the Spring Branch Memorial Library.
- D. County shall be the owner of any items purchased under the terms of this Agreement.

II.

County agrees to deliver to City within thirty (30) days after the anniversary of this Agreement an itemized list of items purchased under the terms of this Agreement, including the costs of the items. Except as provided in Section I.C., County agrees to reimburse the City any funds advanced to County not expended within one year after execution of this Agreement.

III.

In the event of default by City in any of the terms or provisions of this Agreement, the sole remedy of the County is termination of this Agreement. In the event of County's default in any of the terms or provisions of the is Agreement, the sole remedy of the City is termination of this Agreement, and, except as provided in Section I.C., County will return to City, within sixty (60) days of the termination date, all funds provided to County by City under this Agreement that have not been expended.

IV.

- A. City represents that it has sufficient funds available to meet its obligations under this Agreement.
- B. This Agreement does not obligate County to expend any County funds. City understands and agrees that the County has not appropriated any funds to cover County's obligations under this Agreement.

V.

All notices and communications permitted or required to be given under this Agreement will be mailed by certified mail, return receipt requested, postage prepaid, to the following addresses:

FOR COUNTY:

Commissioners Court of Harris County
Harris County Administration Building
1001 Preston, 9th Floor
Houston, Texas 77002-1891
Attn: Clerk of Commissioners Court

With a copy to: Purchasing Department
Harris County Administration Building
1001 Preston, 6th Floor
Houston, Texas 77002-1891

FOR CITY: City of Bunker Hill Village
11977 Memorial Drive
Houston, Texas 77024-6231
Attn: Mayor

Either Party may change its address by giving notice to the other Party in writing. Any notice mailed by registered or certified United States mail, return receipt requested, shall be deemed given upon deposit in the United States mail.

VI.

This instrument contains the entire Agreement between the Parties hereto relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning the Agreement shall be of no force or effect except a subsequent modification in writing signed by the Parties.

VII.

If any provision of this Agreement is construed to be illegal or invalid, this will not affect the legality or validity of any of the other provisions hereof. The illegal or invalid provisions will be deemed stricken to the same extent and effect as if never incorporated herein.

VIII.

Nothing in this Agreement may be construed as creating any personal liability on the part of any officer, director, employee, or agent of any public body that may be a party to this Agreement, and the Parties expressly agree that the execution of this Agreement does not create any personal liability on the part of any officer, director, employee, or agent of County.

IX.

City expressly acknowledges that County is subject to the Texas Public Information Act, Chapter 552 of the Texas Government Code, and notwithstanding any provision in this Agreement to the contrary, County will make any information related to the Agreement or otherwise available to third parties in accordance with the Public Information Act.

X.

This Agreement is governed by the laws of the State of Texas. The forum for any action under or related to the Agreement is exclusively in a state or federal court of competent jurisdiction in Texas. The exclusive venue for any action under or related to the Agreement is in a stated or federal court of competent jurisdiction in Houston, Harris County, Texas.

IN WITNESS WHEREOF, this instrument has been executed on behalf of Harris County by a duly authorized representative of Harris County, and by the City of Bunker Hill Village by a duly authorized representative of the City of Bunker Hill Village.

APPROVED AS TO FORM:
CHRISTIAN D. MENELEE
HARRIS COUNTY
County Attorney

By: _____
TIFFANY BANGS
Assistant County Attorney
22GEN3366

By: _____
LINA HIDALGO
County Judge

Date signed: _____

ATTEST:

CITY OF BUNKER HILL VILLAGE

By: _____
Karen H. Glynn,
Acting City Secretary

By: _____
Robert P. Lord
Mayor

Date signed: _____

Date signed: _____

ORDER OF COMMISSIONERS COURT
Authorizing Agreement

The Commissioners Court of Harris County, Texas, convened at a meeting of the Court at the Harris County Administration Building in the City of Houston, Texas, on _____, 2022 with all members present except _____.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BETWEEN
HARRIS COUNTY AND THE CITY OF BUNKER HILL VILLAGE**

Commissioner _____ introduced an order and made a motion that the same be adopted. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey, P.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

IT IS ORDERED that County Judge is hereby authorized to execute on behalf of Harris County, the Interlocal Agreement between Harris County and the City of Bunker Hill Village for the purpose of purchasing, for the benefit of the residents of the City and County residents, certain library materials. The Agreement is incorporated herein as though fully set forth word for word.

All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.