

Recognition

by the

CITY OF BUNKER HILL VILLAGE, TEXAS

WHEREAS, Shirley Inman proudly served as Mayor for the City of Bunker Hill, Texas from 1984 to 1990; and

WHEREAS, Mayor Shirley Inman served the City of Bunker Hill, Texas as Councilmember prior to the Office of Mayor from 1975 to 1984; and

WHEREAS, Mayor Shirley Inman shared her energy and vision for the uniqueness of Bunker Hill Village spending time at City Hall and helping in any way she could; and

WHEREAS, Mayor Shirley Inman lived a life of service not only to the City; she also managed her husband's dental practice for over 46 years, and was a true inspiration to her children and family; and

WHEREAS, Mayor Shirley Inman earned the respect and admiration of the City Council, Staff and her Constituents; and

WHEREAS, Mayor Shirley Inman passed away on Monday, February 14, 2022.

NOW, THEREFORE,

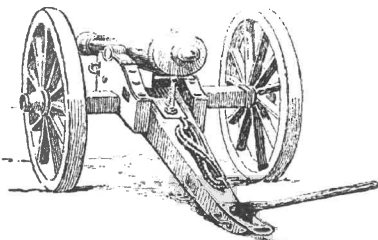
On behalf of the City Council of the City of Bunker Hill Village,
*I, Mayor Robert P. Lord, do hereby recognize and
Appreciate the commitment and faithful service of*

Mayor Shirley Inman

And extend to her family the City's deepest sympathy.

In Witness Whereof, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 19th day of April 2022.

Robert P. Lord, Mayor



Recognition

by the

CITY OF BUNKER HILL VILLAGE, TEXAS

WHEREAS, Jay Smyre has been a faithful and proud resident of the City of Bunker Hill Village since he moved to the City in 1991, beginning his volunteer service to the City as an Election Clerk; and

WHEREAS, Jay Smyre was elected to the City Council, Position 5 in 2007 serving 3 terms, a total of 6 years; and

WHEREAS, Jay Smyre was appointed as City Councilman, Position 3 in 2016 and served the City for an additional 6 years; and

WHEREAS, Jay Smyre represented the City on both the Fire and Police Commissions during his tenure as Councilmember where his leadership and diplomacy was instrumental to these entities; he also served as Liaison to the Planning and Zoning Commission and Council Resident Relations and Newsletter Committee; and

WHEREAS, Jay Smyre provided his leadership, strong work ethic, professionalism and friendship to the City and earned the respect, admiration, and high regard of all those with whom he came into contact; and

NOW, THEREFORE,

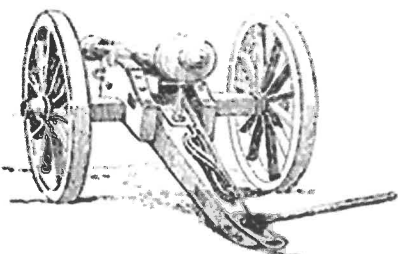
On behalf of the City Council of the
City of Bunker Hill Village,

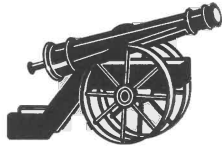
I, Mayor Robert P. Lord, do hereby recognize and appreciate the faithful service of

Councilmember Jay Smyre
Public Servant of the Year 2022
and wish him the very best in his retirement.

In Witness Whereof, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 19th day of April 2022.

Robert P. Lord, Mayor





CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: April 19, 2022

Agenda Item No: V

Subject/Proceeding: PRESENTATION AND RECEIPT FOR FILING OF THE 2021
FINANCIAL AUDIT BY BELT HARRIS PECHACEK, LLLP

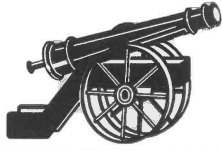
Exhibits: 2021 Audit - *hard copy in binders*

Clearance: Susan Grass, Finance Director
Karen Glynn, City Administrator

Executive Summary

Staff is very pleased to report that the annual audit process has been completed and the City received an unmodified opinion which is the highest level of assurance a city can obtain. There were no management comments. A copy of the audit for the period ending December 31, 2021 was provided to the City Council hard copy in the packet.

Robert Belt from Belt Harris Pechacek, LLLP will be at the meeting on Tuesday, April 19, 2022 to give a brief overview of the audit. The Audit Finance Committee reviewed the report and financials at their meeting held on Wednesday, April 13, 2022.



CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: April 19, 2022

Agenda Item No: VI

Subject/Proceeding: VILLAGE FIRE DEPARTMENT REPORT

Exhibits: 2022 Year to Date Response Data

Clearance: Karen Glynn, City Administrator

Executive Summary

This Month's Village Fire Department Report will include the following items:

- A. Update on Activities
- B. Update on 2023 Annual Budget Process and Discussions

The City's Commissioner will provide the Report.

The Year-to-Date Summary was provided by the Fire Chief.

Response Data Through March 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
A	Total Number of Incidents 2022				Life Threatening (LT) EMS Incidents				Life Threatening (LT) Fire Incidents			% of 2021 Calls are:		
	Fire		EMS		Natl Stand. 6:30 1st Resp. Time	# LT EMS	Natl. Stand 10:30 ALS Resp Time	of 90%	# LT Fire	Natl Stand. 6:50 Response Time	of 90%	Fire	EMS	% of Fire Calls
	43	29	72	14										
Bunker Hill Village	59	57	116	35	2:55	100%	6:04	100%	6	4:40	100%	60%	40%	49%
Hedwig Village	7	16	23	10	3:28	100%	5:08	100%	1	0:00		30%	70%	0%
Hilshire Village	61	33	94	16	4:09	100%	5:35	100%	7	3:28		65%	35%	44%
Hunters Creek Village	49	23	72	12	4:17	100%	5:04	100%	4	3:19	100%	68%	32%	57%
Piney Point Village	52	55	107	26	2:40	100%	4:17	100%	10	4:32	100%	49%	51%	13%
Spring Valley Village	14	0	14											
Houston	285	213	498	113	3:30	100%	4:51	100%	36	3:25	100%	57%	43%	35%
Totals														

Notes: All Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 6: Reflects the year to date, first responder's response times for each jurisdiction.

Column 7, Row A, Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 7: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 8 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 8: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 9: Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 10: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 11: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

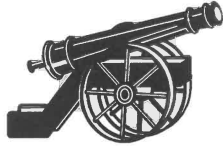
Column 12: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 13: Reflects the year to date, percentage of calls which are "fire type" calls.

Column 14: Reflects the year to date, percentage of call which are "EMS" calls.

Column 15: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 16: Reflects the percentage of fire type calls which are fire alarms.



CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: April 19, 2022

Agenda Item No: VII

Subject/Proceeding: MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

Exhibits: Chief's Monthly Report:
March 2022
- Fire Department Assists
- 2022 Burglary Map
- 2022 Auto Burglary Map
- ALPR Pin Maps
- ALPR Recoveries & List
- ALPR Graphs
- 2022 Total Incidents to Date
- Officer Committed Time Report to Date

Clearance: Karen Glynn, City Administrator

Executive Summary

The Police Department Report will include the following items:

- A. Update on Activities
- B. Update on 2023 Annual Budget Process and Discussions

The Police Commissioner and Police Chief will present these items.



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

April 11, 2022

TO: MVPD Police Commissioners
FROM: R. Schultz, Chief of Police
REF: March Monthly Report

During the month of March MVPD responded/handled a total of 6,164 calls/incidents. 4,904 House Watch checks were conducted. 450 traffic stops were initiated with 482 citations being issued for 816 violations. (Note: 10 Assists in Hedwig, 84 in Houston, 1 in Spring Valley and 1 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1883/4058	1549/3247	1	183/73/256	3@2:47
Piney Point:	1588/3911	1241/2998	3	207/82/289	5@3:13
Hunters Creek:	2562/5262	2104/4006	12	192/79/271	6@3:51
				Cites/Warn/Total	14@3:45

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	185	Ord. Violations:	29	Speeding:	180
Animal Calls:	18	Information:	21	Exp. Registration:	109
ALPR Hits:	90	Suspicious Situations	80	No Ins:	80
Assist Fire:	38	Loud Party	16	No License	87
Assist EMS:	20	Welfare Checks:	6	Stop Sign	31

*This month the department generated a total of 83 police reports.
BH-18, PP-25, HC-37, HOU-2, HED-0, SV-1*

Crimes Against of Persons (0)

Crimes Against Property (16)

Burglary of a Motor Vehicle	2	Fraud/ID	10
Burglary of a Habitation	0		
Theft	4		

Petty/Quality of Life Crimes/Events (67)

ALPR Hits (valid)	12	Information Reports	18
Misc. Reports	16	Possession of CS	7
DWI	7	Warrants	7

Arrest Summary; Individuals Arrested (21)

Warrants	7	Felony	2
Class 3 Arrests	5	DWI	7

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	1,164,850	5,222,098	22.3%
• Operating Expense:	282,240	959,152	29.4%
• Total M&O Expenditures:	1,447,090	6,181,250	23.4%
• Capital Expenses:	9,622	178,000	5.4 %
• Net Expenses:	1,456,712	6,359,250	23%

Follow-up on Previous Month Items/Requests from Commission

- Budget Committee met on March 21, 2022, and explored several budget options. The committee agreed that the members would speak with their respective councils and mayors for additional guidance and direction.
- Chief Schultz contacted TMRS and received information on options and costs of making changes to the MVPD TMRS plan.
- Victoria calculated the costs to hire, train and equip a fulltime Animal Control Officer.
- Chief Schultz obtained information on how to create an animal control officer position from TML and reviewed the appropriate state statutes.
- Commissioner Huguenard was provided information on the city ordinances that are most often in conflict with each other due to differences in language, times and limitations.

Personnel Changes/Issues/Updates

- The department remains down two sworn positions.
- Officer Valdez moved to the other dayshift squad and Officers Burleson and Vasquez moved to dayshift from nightshift due to Officers Eckerfield and Williford being released from Field Training.

Major/Significant Events

- On March 9, 2022, officers stopped a vehicle after being notified of a stolen license plate on the SUV. A check of the VIN Number found the vehicle to also be stolen. A search of the vehicle located over 100 altered/fraudulent credit cards. The suspect was arrested.
- On March 11, 2022, officers located and stopped a vehicle that hit on the ALPR system. The vehicle was on the hotlist entered by HPD. Officers located stolen credit cards and fraudulent documents inside of the vehicle. The suspect was wanted by HPD for stealing vehicles and boats. One victim was a village resident. HPD detectives responded and took possession of the suspect, evidence and vehicle.
- On March 21st MVPD participated in a Community Conversation on Crime event that was held at St. Francis Church. The event was attended by just over 100 people.
- On March 22, 2022, MVPD executive staff met with Harris County DA K. Ogg and HFSC Dr. Stout and participated in discussions on the negative impact that HB1325 is having on case adjudication and the suppression of evidence.

Status Update on any Major Projects

- The area in front of the MVPD is being prepared for the installation of the Police Officers Monument. A dedication is being planned for May 21, 2022.
- Commissioner Rosenbaum updated the 2023-2028 MVPD Capital Projects Summary and cost estimates.

V-LINC new registrations in March: +21

BH – 1452(+7)

PP – 1046 (+4)

HC – 1487 (+6)

Out of Area – 497 (+4)

March VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
------------------------	-------------------------------

Total – 5	4:09
Fire – 1	3:18
EMS – 4	4:30

By Village

BH Fire – 0	0
BH EMS – 3	2:47
PP Fire – 1	3:12
PP EMS – 0	0
HC Fire -0	0
HC EMS -1	2:52

Combined VFD Events (Priority + Radio)

Total – 30	3:34
Fire – 23	3:18
EMS – 7	4:32

Radio Call Events

Total – 25	3:28
Fire- 22	3:18
EMS- 3	4:19

Radio Call Events by Village

BH – 7	3:58
PP – 11	4:04
HC – 7	2:50

<u>Address</u>	<u>Alarm</u>	<u>POE</u>
233 Merrie Way	No	Walk-in UNL Door
706 Country Lane	No	Garage UNL Door

Address
233 Mer
706 Coun

Walk-in UNL Door
Garage UNL Door

Garage UNL Door

2022 Robberies

Address

MO

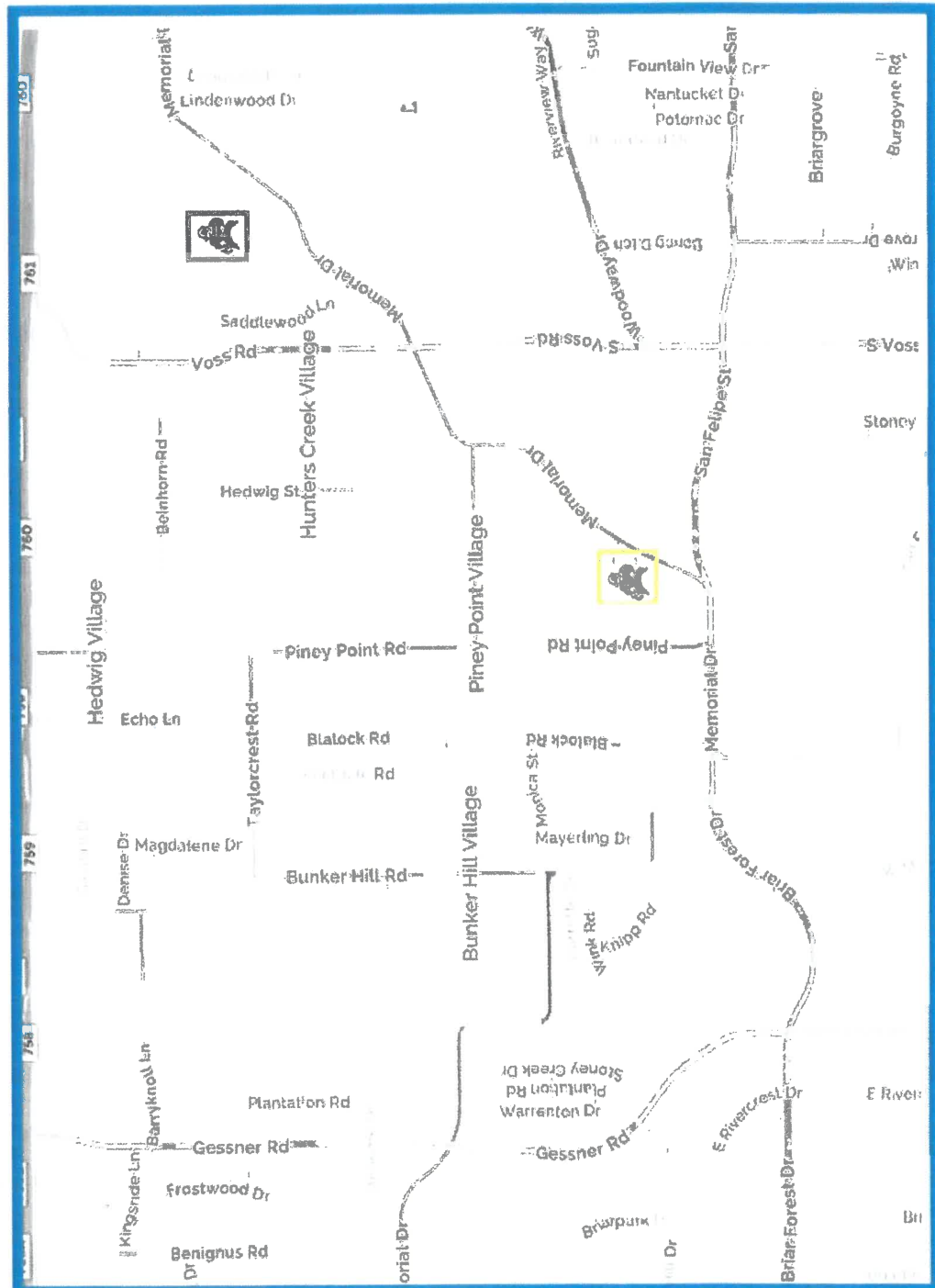


Daytime Burglary

Nighttime Burglary

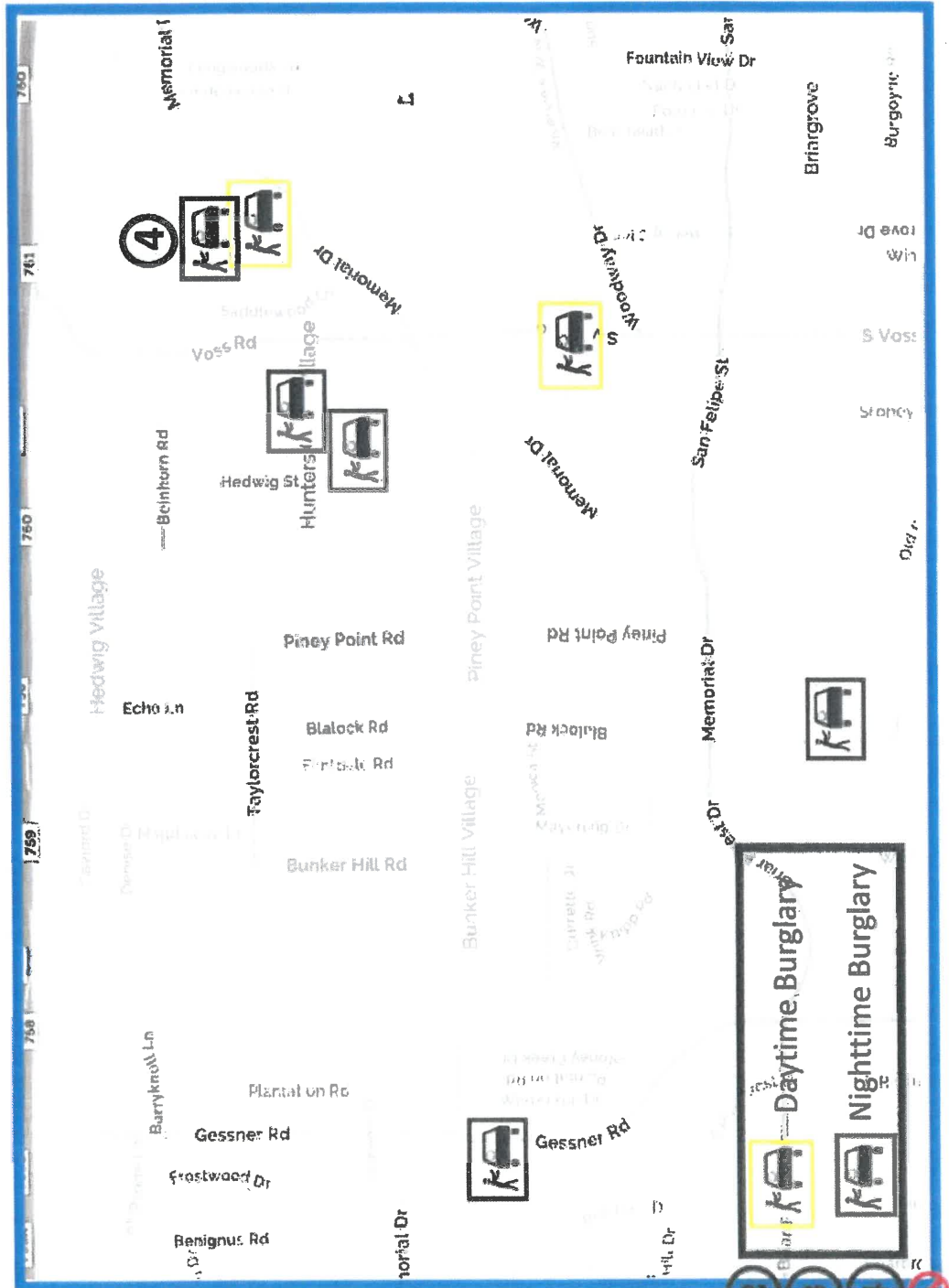
Robbery

3/31/22



2022 Auto Burglary Map

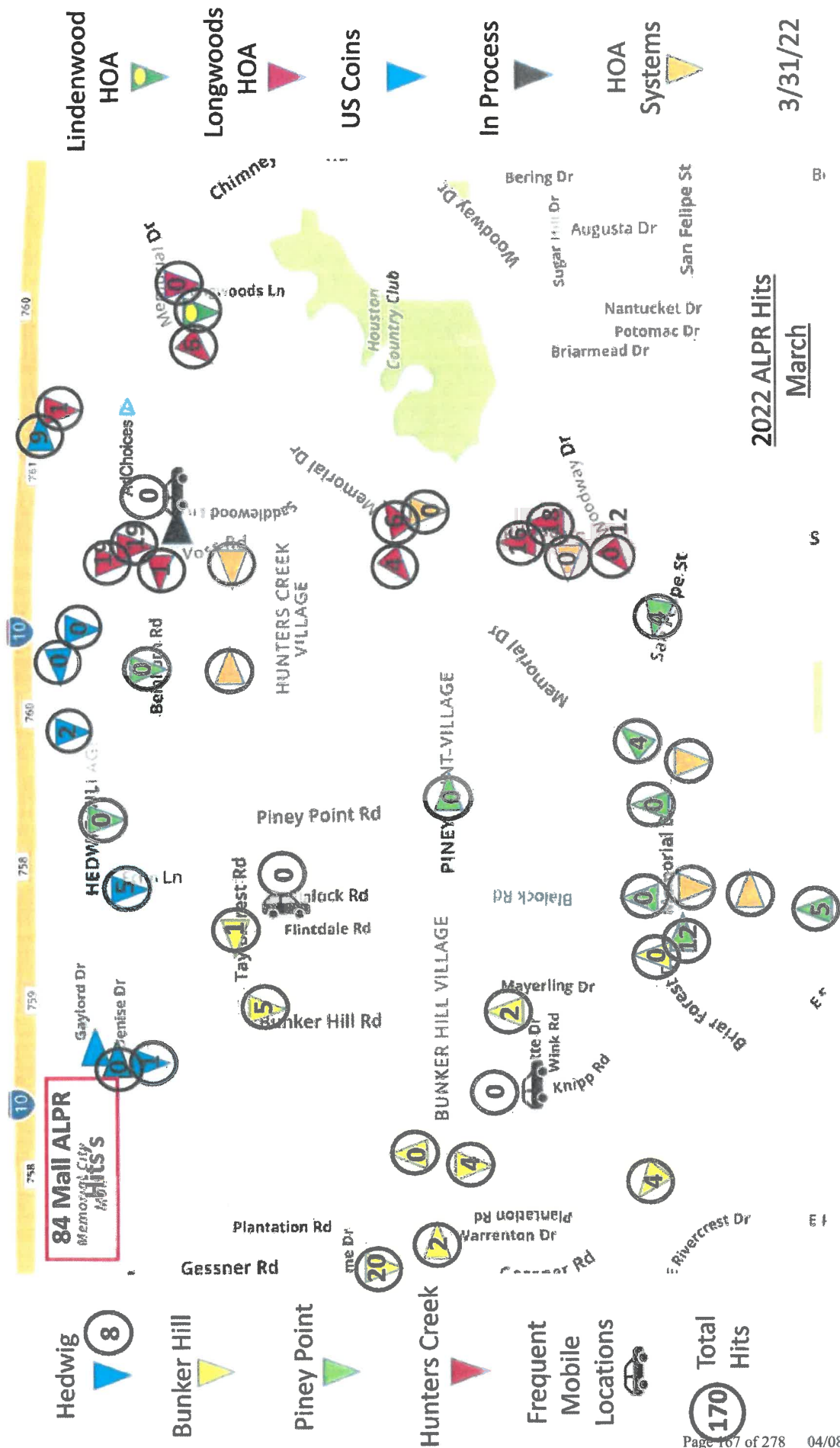
Address	POE
243 Gessner 22-0042	UNL Vehicle
614 Hunters Grove 22-0046	UNL Vehicle
215 Voss	UNL Vehicle
634 Saddlewood	UNL Vehicle
626 Saddlewood	UNL Vehicle
10710 Bridlewood	UNL Vehicle
718 Camelot	UNL Vehicle
708 Country	UNL Vehicle
1 Windemere	UNL Vehicle
410 Pine Needle	UNL Vehicle



3/30/22

Blue Entry = Actual Location Unknown

Underlined Contractor



ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	Date
1	PYW1930	Jeep Pat	6	\$ 18,000.00	Missing Person	5-Jan
2	NSZ6202	Chev SPK	19	\$ 14,000.00	Fugitive	9-Jan
3	LBH7413	Toy Cam	8	\$ 18,000.00	Burg/Warr	13-Jan
4	3626866	Niss Sent	24	\$ 14,500.00		14-Jan
5	PS56946	ChevImpal	22	\$ 21,000.00		20-Jan
6	2751781	BlkLexus	21	\$ 34,000.00	FelWarrant	30-Jan
7	JMH0296	Ford Must	17	\$ 23,500.00		1-Feb
8	AL32592	U-HAUL	Station	\$ 70,000.00	Poss Meth	24-Feb
9	NPS2672	Ford F150	20	\$ 45,000.00	Carjacking	25-Feb
10	KPH5017	LexG43	17	\$ 18,500.00	Warr	3-Mar
11	NVT0203	Chev Mal	103	\$ 16,000.00	Warr	8-Mar
12	C337283	Chev1500	Coins	\$ 21,000.00	Fugitive	13-Mar
13	NKM9110	Toy SUV	19	\$ 30,000.00	Fugitive	19-Mar
14	LTR0879	Honda ACE	21	\$ 18,000.00		20-Mar
15	94AQZQ	ToyCam	2	\$ -	Hotlist Mail Th	25-Mar
16	MKP5490	Toy Rav4	7	\$ 26,000.00	Fugitive	22-Mar
17	PRF3098	Niss Con	19	\$ 18,750.00	Armed Rob	31-Mar

Plate Recoveries		
Plate Recove	Date	Links
IS11QH	1/4/2022	
638374	1/4/2022	
39496Y1	2/18/2022	same plate on 2 cars
39496Y1	2/18/2022	same plate on 2 cars
NBB1660	3/3/2022	
LS3735	3/7/2022	
KT83323	3/10/2022	Recovered 100+ CC's
BGF8425	3/15/2022	Hertz
72HCF9	3/25/2022	
MKP5490	3/22/2022	On Stolen Veh
72HCF9	3/26/2022	

X of 17 involved in other crimes =

Firearm in vehicle
Temp Tag

Located but Fled		
Date	Plate	Camera
13-Mar	PGP4565	7
26-Mar	KZRD019	19

2022 Value	\$ 406,250.00		
2021 Value	\$ 1,683,601.00		75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
<u>Program Total</u>	\$ 3,675,351.00		158

INVESTIGATIVE LEADS				
3/11/2022	JXN1575	20	Mail and Vehicle Thefts	HPD Case TOT HPD
3/24/2022	94A02Q FL	19	Mail Thiefs	Lead TO-Be Issued

2022 ALPR Data Report

Plate Reads Summary

Total Plate Reads:
3,833,394

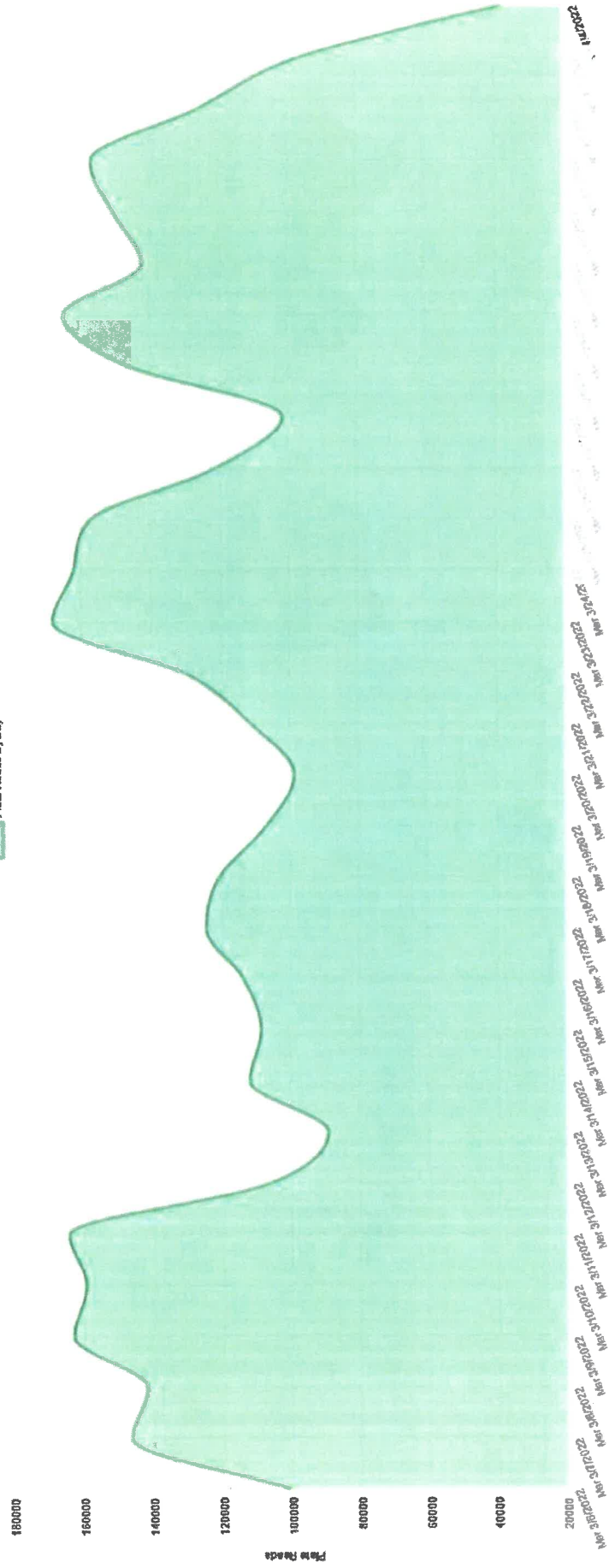
Export 

Mar 6 - Apr 4

Cameras (30)

Search

 Plate Reads By Day



Unique Plate Reads Summary

Total Unique Plate Reads:
1,594,445

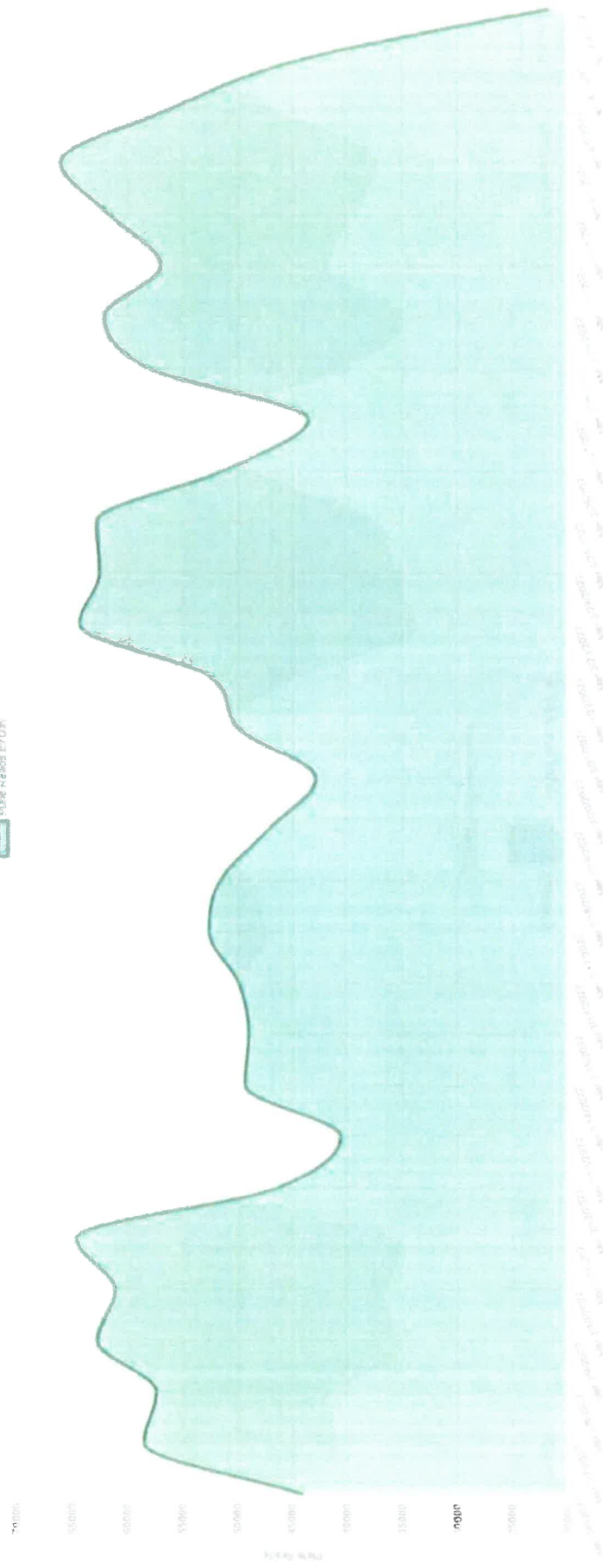
Export 

Mar 6 - Apr 4

Cameras (30)

Search

Unique Reads By Day



Hits Report

Total Hits:
170

Export **Mar 6 - Apr 4**

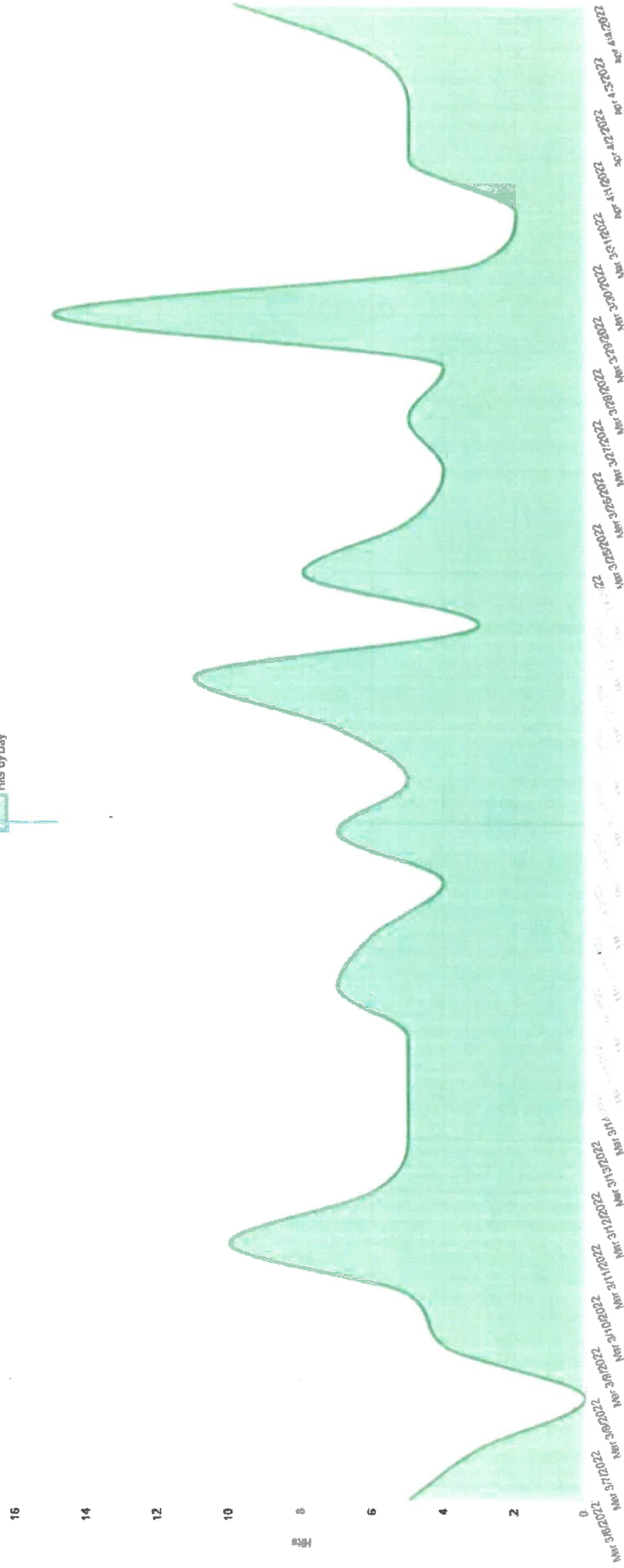
Search

Topics (14)

Cameras (30)

All Categories

Hits By Day



Hits Report

Total Hits:
147

Top 6 Categories

Export CSV

Mar 6 - Apr 4

Topics (6)

Cameras (30)

Search

Hits By Day

14

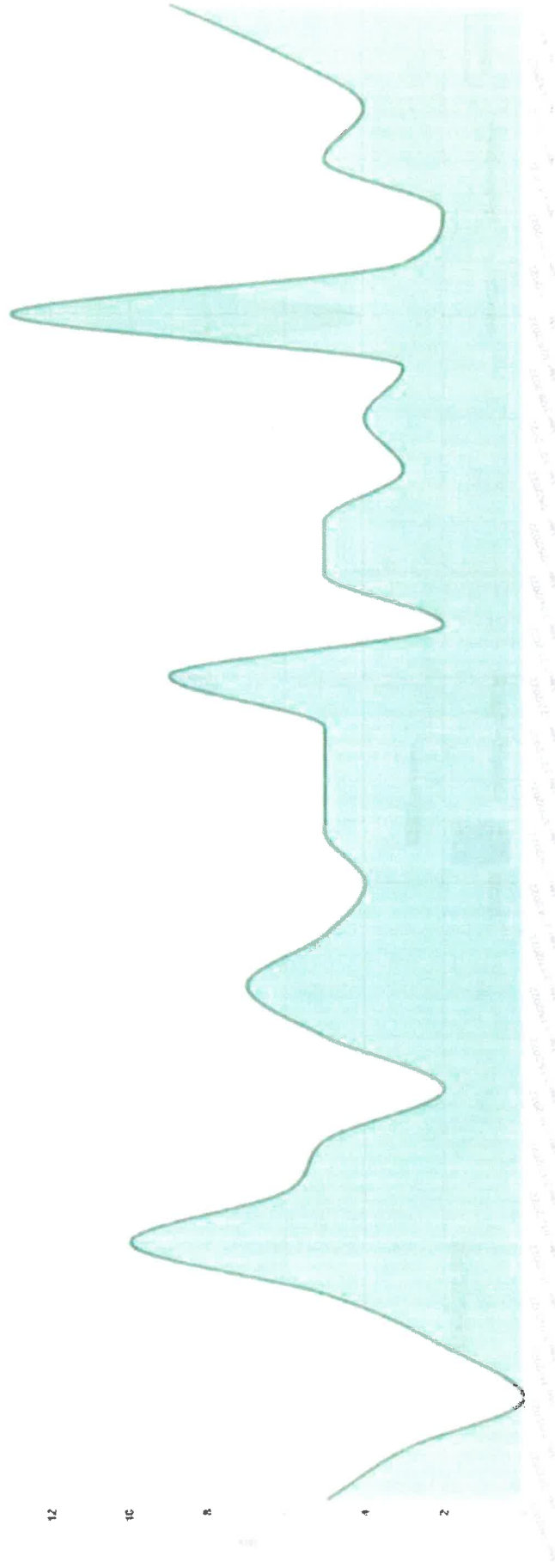
12

10

8

4

2



Hits Report

Total Hits:

3

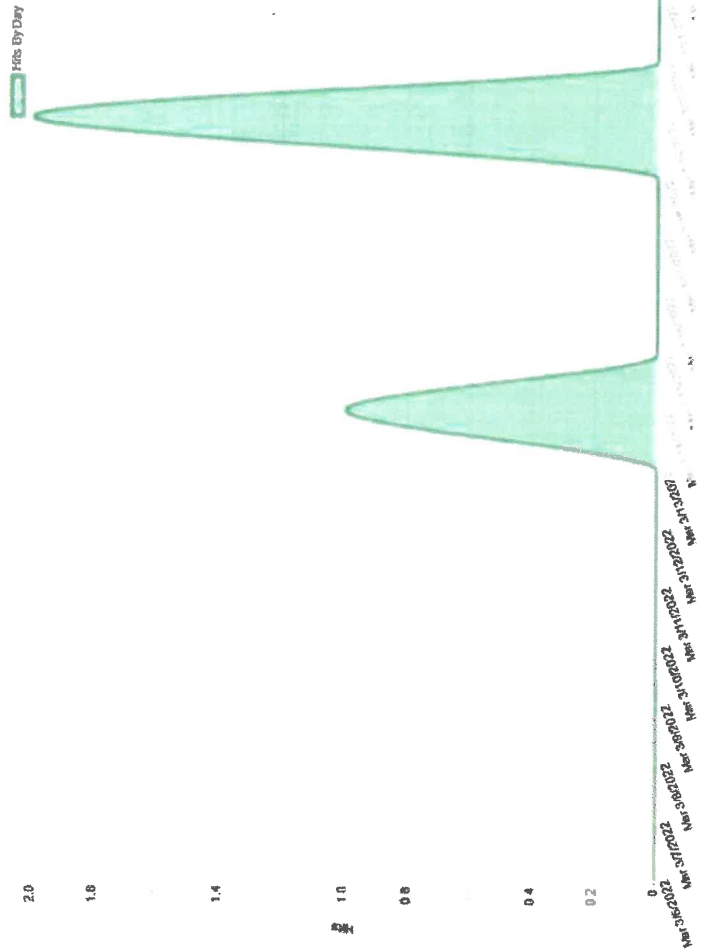
Sex Offenders Only Hits

Export Mar 6 - Apr 4



Topics (1) Cameras (30) Search

Hits By Day



Hits/Reads By Camera

1	20/198,055	17	4/112,018	Total Reads – 3,833,394
2	2/167,813	18	6/148,431	Unique Reads – 1,594,445
3	0/0	19	19/375,170	Hits- 170
4	0/130,989	20	19/314,754	6 Top Hit List- 147
5	5/92,323	21	16/358,028	*New camera -
6	1/77,503	22	18/386,823	Gessner/Bayou
7	12/182,280	23	4/208,548	
8	5/230,135	24	0/99,953	
9	0/56,949	25	2/54,930	
10	4/112,018	26	0/30,583	
11	0/44,989	29	Riverbend 0/5,084	
12	0/72,474	Station	4/91,205	
13	4/27,012*	#174	0/22,124	
14	1/80,308	Trailer	0/3,444	
15	1/7,169	Strey	0/41,990	
16	6/82,861			

2022 Total Incidents

2022	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	2	20	54	76	14	3781	2849	1191	950	1312	1043	1214	854
February	0	12	62	74	23	3588	2510	984	748	1011	714	1476	1048
March	0	16	67	83	21	6164	4904	1883	1549	1588	1241	2562	2104
April													
May													
June													
July													
August													
September													
October													
November													
December													
Total	2	48	183	233	58	13533	10263	4058	3247	3911	2998	5252	4006
2021 Totals	21	251	712	984	153	96885	83432	34182	30460	25843	22003	35623	30831
Difference													
% Change													

2022 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	*	1:12:06	0:25:57	0:41:47										
BIEHUNKO, JOHN		18:43:22	2:22:28	16:34:24									1	13
BOGGUS, LARRY	*	15:04:47	5:53:12	4:40:34										
BURLESOW, Jason		12:07:07	8:50:51	10:28:24									1	22
CANALES, RALPH EDWARD		15:47:48	12:59:21	20:33:16									4	17
CERNY, BLAIR C.	*	10:28:34	4:46:23	5:09:00									1	
ECKERFIELD, Dillion		14:43:31	50:20:55	41:45:59									4	43
HARWOOD, NICHOLAS		8:52:50	12:08:28	17:02:07									9	6
JARVIS, RICHARD		15:27:18	13:08:35	11:48:58									4	15
JONES, ERIC	*	0:00:00	0:00:00	0:00:00										
KELSO JR, RONALD K		18:23:38	18:34:45	18:24:13									7	23
KUKOWSKI, Andy		8:41:08	29:17:18	19:38:51									5	13
LOWRIE, Andy		22:19:30	25:03:32	25:44:26									3	55
MCCELVANY, ROBERT		15:57:19	16:56:24	11:49:41									1	16
MILLER, OSCAR	*	2:11:11	0:26:31	2:26:05									1	
NASH, CHRISTOPHER		5:48:17	8:01:05	12:25:46										8
Ortega, Yesenia		13:37:44	13:06:03	27:04:16									2	24
OWENS, LANE	*	1:19:54	0:00:00	0:01:20										
PAVLOCK, JAMES ADAM		7:53:53	12:46:08	21:56:20									5	65
RODRIGUEZ, CHRISTOPHER	*	3:33:25	1:10:27	2:30:35										
SCHANNEIR, CHRISTIAN		13:46:24	13:54:19	22:55:54									1	19
SCHULTZ, RAYMOND	*	0:08:10	0:19:11	0:00:00										
SILLIMAN, ERIC		18:28:11	21:46:57	18:28:05									6	18
SPRINKLE, MICHAEL		2:24:25	3:42:07	7:30:26										4
TAYLOR, CRAIG		14:23:05	8:57:33	15:22:47									2	15
TORRES, PATRICK		17:51:27	15:18:21	12:19:55									3	11
VALDEZ, JUAN		12:53:25	15:40:46	28:53:53									4	16
VASQUEZ, MONICA		17:21:21	13:46:27	13:46:55										11
WHITE, TERRY		19:20:30	25:56:34	40:33:51									11	33
WILLIFORD, Adam		2:52:41	16:38:20	42:14:42									8	35
* = Admin														482
Total													83	

Dispatch Committed Time													Totals
911 Phone Calls	256	313	376										945
3700 Phone Calls	2431	1978	2504										6913
DP General Phone Calls*	55:52:24	43:36:37	62:07:20										

* This is the minimal time as all internal calls route through the 3700 number.

ORDINANCE NO. 22-574**AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

* * * * *

WHEREAS, Greg Abbott, Governor of the State of Texas, entered a declaration of disaster on March 13, 2020 as a result of the outbreak of the COVID-19 virus; and

WHEREAS, Harris County Judge, Lina Hidalgo, entered a stay home, work safe order for all of Harris County on March 24, 2020 to last until April 3, 2020, due to the outbreak of the COVID-19 virus; and

WHEREAS, on March 31, 2020, Judge Hidalgo extended the stay home, work safe order until April 30, 2020 and has continued orders to date; and

WHEREAS, the Mayor and City Council of the City of Bunker Hill Village, Texas issued a disaster declaration on March 24, 2020 and approved on April 21, 2020, May 19, 2020, June 16, 2020, August 18, 2020, September 15, 2020, October 20, 2020, November 17, 2020, January 19, 2021, February 22, 2021, March 23, 2021, April 20, 2021, May 18, 2021, June 15, 2021, August 17, 2021, September 21, 2021, October 19, 2021, November 16, 2021, January 18, 2022, February 15, 2022 and March 8, 2022 an extension to the order; and

WHEREAS, the Mayor and City Council of the City of Bunker Hill Village, Texas will continue to follow the Governor's direction for the extension of this emergency; and

WHEREAS, the Mayor and City Council of the City of Bunker Hill Village, Texas finds it to be in the best interest of the health, safety, and welfare of its citizens to extend this declaration of disaster for an additional forty-five (45) days; and

WHEREAS, by this Declaration, the City Council declares all rules and regulations that may inhibit or prevent prompt response to this threat suspended for the duration of the incident; and

WHEREAS, pursuant to the authority granted to the Mayor under the Texas Disaster Act, the Mayor, with the consent of Council authorizes the use of all available resources of state government and political subdivisions to assist in the City's response to this situation; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The facts and matters contained in the preamble to this ordinance are

hereby found to be true and correct.

Section 2. **Extension of Local State of Disaster.** That the local state of disaster and public health emergency previously declared for the City of Bunker Hill Village pursuant to §418.108 of the Texas Disaster Act is hereby extended for 45 days from the date of this ordinance or unless terminated or modified by earlier ordinance of the City.

Section 3. **Publicity and Filing.** Pursuant to §418.108(c) of the Texas Disaster Act, this declaration of a local state of disaster due to this public health emergency shall be given prompt and general publicity and shall be filed promptly with the City Secretary.

Section 4. **Activation of the City Emergency Management Plan.** Pursuant to §418.108(d) of the Texas Disaster Act, this declaration of a local state of disaster due to this public health emergency activates the City of Bunker Hill Village Emergency Management Plan.

Section 5. **Temporary Housing and Emergency Shelter.** Pursuant to §418.020(d) of the Texas Disaster Act, this declaration authorizes the City to: (1) temporarily or permanently acquire by lease, purchase, or other means sites required for temporary housing units or emergency shelters for disaster victims; and (2) enter into arrangements necessary to prepare or equip the sites for installation and use of temporary housing units or emergency shelters, including arrangements necessary for the transportation and purchase of temporary housing units or emergency shelters.

Section 6. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 7. This ordinance shall take effect immediately upon its approval.

PASSED, APPROVED AND ORDAINED on this 19th day of April 2022

Robert P. Lord, Mayor

ATTEST:

Karen H. Glynn, Acting City Secretary

Proclamation

CITY OF BUNKER HILL VILLAGE, TEXAS

WHEREAS, We all have a responsibility, as individuals, neighbors, community members and citizens of the City of Bunker Hill Village, Harris County, Texas to help create healthy, safe and nurturing experiences for children; and

WHEREAS, Safe and healthy childhoods help produce confident and successful adults; and

WHEREAS, The majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and

WHEREAS, Child abuse and neglect can be reduced by making sure every family has the support they need and deserve to raise their children in a healthy environment; and

WHEREAS, It is recognized that no one person can do everything, but that everyone can do something, and together we can create change for the better; and

WHEREAS, Effective prevention programs succeed because of partnerships among agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community; and

WHEREAS, The Exchange Club of Memorial-Houston has pledged to continue to work tirelessly to protect and serve the children of Harris County; and

WHEREAS, The City of Bunker Hill Village applauds the Memorial Exchange Club for its dedicated work in the prevention of child abuse in our community; and supports their efforts and all others who observe this important cause in their mission to bring awareness of this tragic problem to the forefront; and to help make our community a stronger and more loving City where children will be able to grow and thrive without fear or harm.

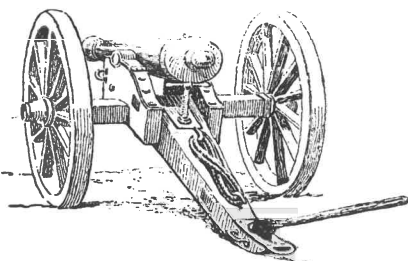
NOW, THEREFORE, as Mayor of the City of Bunker Hill Village, Texas,

I, Robert P. Lord, hereby proclaim the month of April 2022 to be:

"Child Abuse Prevention Month"

In the City of Bunker Hill Village, Harris County, Texas and I urge all citizens to engage in activities that strengthen families and communities to provide the optimal environment for children to learn, grow and thrive so that all children have the benefit of happy, healthy and safe childhoods.

In Witness Whereof, I have hereunto set my hand and caused to be affixed the seal of the City of Bunker Hill Village, Texas on this 19th day of April in the year 2022.



Robert P. Lord, Mayor

Proclamation

by the

CITY OF BUNKER HILL VILLAGE, TEXAS

WHEREAS, Administrative Professionals Day was originally organized in 1952 as “National Secretaries Day” by the National Secretaries Association (now known as the International Association of Administrative Professionals); and

WHEREAS, administrative professionals include those individuals who are responsible for administrative tasks and coordination of information in support of an office-related environment and who are dedicated to furthering their personal and professional growth in their chosen profession; and

WHEREAS, administrative professionals of the City of Bunker Hill Village serve tirelessly; and work for the support of the Mayor, City Council, Staff and all Residents to provide services for the betterment of the City of Bunker Hill Village; and

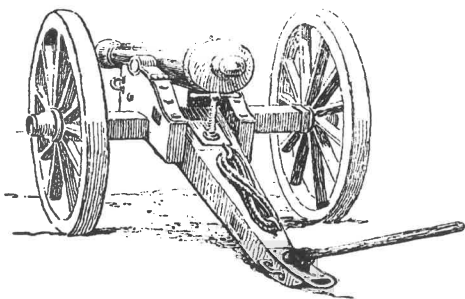
WHEREAS, the administrative professionals are the unsung office heroes.

NOW, THEREFORE, as Mayor of the City of Bunker Hill Village,
I, Robert P. Lord, do hereby proclaim Wednesday, April 27, 2022 as

"Administrative Professionals Day" in The City of Bunker Hill Village, Texas

The City sends our appreciation to ***Municipal Court Administrator/Office Manager Valerie Cantu and Utility Billing/Permit Clerk Kimberly Aguirre*** for their excellent work and service to our community!

In Witness Whereof, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 19th day of April, 2022.



Robert P. Lord, Mayor

Proclamation

By The CITY OF BUNKER HILL VILLAGE, TEXAS

WHEREAS, Mr. Jesse Ochoa has been employed with the Spring Branch Independent School District since July of 1981 and has served the District in working at Frostwood Elementary School in the City of Bunker Hill Village providing Custodial Support and assisting in after hour and weekend events whenever needed; and

WHEREAS, Mr. Jesse Ochoa, better known as “*Mr. Jesse*,” has also worked as a Crossing Guard at Frostwood Elementary School ensuring the safety for students walking and biking to and from school each day; and

WHEREAS, Mr. Jesse is always at his best providing that warm welcome to the Frostwood Elementary School Campus; and

WHEREAS, Mr. Jesse was rightly named the City of Bunker Hill Village’s “*Public Servant of the Year for 2018*”; and

WHEREAS, Mr. Jesse has decided to retire from the District after 41 faithful years of service.

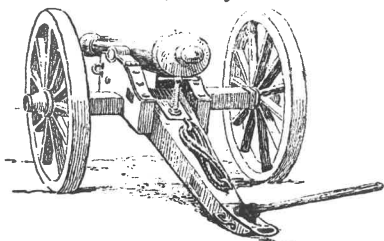
NOW, THEREFORE, on behalf of
The City Council, Staff and Residents of the City of Bunker Hill Village,
I, Mayor Robert P. Lord, hereby recognize and appreciate the faithful service of

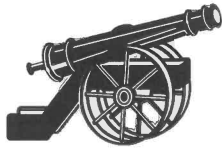
Mr. Jesse Ochoa
And proclaim Friday, April 29, 2022 as
“Mr. Jesse Day” in the City of Bunker Hill Village

*Thanking him for his tireless service to Spring Branch ISD, The students of Frostwood Elementary School and the Citizens of Bunker Hill Village
and wish him the very best in his retirement.*

In Witness Whereof, I have hereunto set my hand and have caused the Official Seal of the City of Bunker Hill Village to be affixed this 19th day of April 2022.

Robert P. Lord, Mayor





CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: April 19, 2022

Agenda Item No: X & XI

Subject/Proceeding: CENTERPOINT ENERGY REQUESTS: GAS & ELECTRIC

Exhibits: Resolution No. 04-19-2022 A CenterPoint Gas
Resolution No. 04-19-2022 B CenterPoint Electric

Clearance: Karen Glynn, City Administrator

Executive Summary

The City has received two requests from CenterPoint regarding increasing utility rates. One is for CenterPoint Gas and the other for CenterPoint Electric. The City, along with approximately 40 other cities served by CenterPoint (“CenterPoint” or “Company”) is a member of the Gulf Coast Coalition of Cities (“GCCC”). The coalition has been in existence since the early 1990s. GCCC has been the primary public interest advocate before the Public Utility Commission, the Courts, and the Legislature on utility regulation matters for over 20 years.

The legal counsel for the GCCC is recommending all cities take action on these request as outlined on the attached resolutions. The following has been provided by the GCCC.

CenterPoint Gas:

The week of February 28, 2022, CenterPoint Gas made Interim Rate Adjustment or “GRIP” filings with the cities in their Houston and Texas Coast divisions. For cities in the Houston Division, the Company is seeking recovery of \$193,152,387 in invested capital. This compares to \$153,689,801 last year, \$157,664,708 in 2020, \$99,461,495 in 2019 and \$112,238,512 in 2018.

The current filing will increase rates to residential customers by \$1.36 per month. This will increase the current residential customer charge from \$18.38 to \$19.74 per month. Last year the increase was \$.99 per month.

For cities in the Texas Coast Division, the Company is seeking recovery of \$51,135,035 in invested capital. This compares to \$45,065,113 last year, \$37,937,732 in 2020, \$46,935,293 in 2019 and \$31,889,184 in 2018. The current filing will increase rates to residential customers by \$1.32 per month. This will increase the current residential customer charge from \$18.62 to \$19.94 per month. Last year the increase was \$.88 per month.

Increases in both divisions are currently scheduled to go into effect on May 2, 2022.

Under the GRIP statute, cities may not challenge the Company's request. The only action cities may take is to suspend the effective date of the rate increase by 45 days.

CenterPoint Electric:

On April 5, 2022, CenterPoint filed an Application for Approval to Amend its Distribution Cost Recovery Factor ("DCRF") Pursuant to 16 Tex. Admin. Code § 25.243 to Increase Distribution Rates with each of the cities in their service area.

In the filing, the Company is proposing an adjustment to include additional distribution invested capital placed in service from January 1, 2019 to December 31, 2021. As a result of that adjustment, the Company is proposing a Total DCRF Revenue Requirement of \$198,422,017 to be effective on September 1, 2022. The resulting Total DCRF Revenue Requirement sought by the Company constitutes a \$145,680,810 increase to the currently approved total distribution revenue requirement that is scheduled to go into effect on September 1, 2022.

GCCC engaged the services of a consultant, Mr. Karl Nalepa, to review the Company's filing. GCCC's attorney recommends that all GCCC members adopt the Resolution denying the rate change.

Once the Resolution is adopted, CenterPoint will have 30 days to appeal the decision to the Public Utility Commission where the appeal will be consolidated with CenterPoint's filing for the environs and those cities that have relinquished their original jurisdiction currently pending at the Commission.

Purpose of the Resolution: The purpose of the Resolution is to deny the DCRF application proposed by CenterPoint.

Explanation of "Be It Resolved" Paragraphs: 1. This paragraph finds that the Company's application is unreasonable and should be denied. 2. This section states that the Company's current rates shall not be changed. 3. The Company will reimburse the cities for their reasonable rate case expenses. Legal counsel and consultants approved by the Cities will submit monthly invoices that will be forwarded to CenterPoint for reimbursement. 4. This section recites that the Resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed. 5. This section provides CenterPoint and counsel for the cities will be notified of the City's action by sending a copy of the approved and signed Resolution to counsel

Both Resolutions are recommended for approval.

RESOLUTION NO. 04-19-2022 A

A RESOLUTION BY THE CITY OF BUNKER HILL VILLAGE, TEXAS SUSPENDING THE MAY 2, 2022 EFFECTIVE DATE OF THE PROPOSAL BY CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS – HOUSTON DIVISION TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2021 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Bunker Hill Village, Texas (“City”) is a gas utility customer of CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas–Houston Division, (“CenterPoint” or “the Company”) and a regulatory authority with an interest in the rates and charges of CenterPoint; and

WHEREAS, CenterPoint made filings with the City and the Railroad Commission of Texas (“Railroad Commission”) on March 3, 2022, proposing to implement interim rate adjustments (“GRIP Rate Increases”) pursuant to Texas Utilities Code § 104.301 on all customers served by CenterPoint, effective May 2, 2022; and

WHEREAS, it is incumbent upon the City, as a regulatory authority, to examine the GRIP Rate Increases to determine its compliance with the Texas Utilities Code.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, THAT:

1. The May 2, 2022 effective date of the GRIP Rate Increases proposed by CenterPoint is hereby suspended for the maximum period allowed by Texas Utilities Code § 104.301(a) to permit adequate time to review the proposed increases, analyze all necessary information, and take appropriate action related to the proposed increases.

2. A copy of this Resolution shall be sent to CenterPoint, care of Keith L. Wall, at 1111 Louisiana Street, CNP Tower 19th Floor, Houston, Texas 77002 and to Thomas Brocato,

legal counsel to the City, at Lloyd Gosselink, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

Signed this 19th day of April, 2022.

Robert P. Lord, Mayor

ATTEST:

Karen H. Glynn, Acting City Secretary

RESOLUTION NO. 04-19-2022 B

A RESOLUTION OF THE CITY OF BUNKER HILL VILLAGE, TEXAS FINDING THAT CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC'S APPLICATION FOR APPROVAL TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR PURSUANT TO 16 TEX. ADMIN. CODE § 25.243 TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Bunker Hill Village, Texas ("City") is an electric utility customer of CenterPoint Energy Houston Electric, LLC ("CenterPoint" or "Company"), and a regulatory authority with an interest in the rates and charges of CenterPoint; and

WHEREAS, the City is a member of the Gulf Coast Coalition of Cities ("GCCC") (such participating cities are referred to herein as "GCCC"), a coalition of similarly situated cities served by CenterPoint that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in CenterPoint's service area; and

WHEREAS, on or about April 5, 2022 CenterPoint filed with the City an Application for Approval to Amend its Distribution Cost Recovery Factor ("DCRF") Pursuant to 16 Tex. Admin. Code § 25.243 seeking Total DCRF Revenue Requirement of \$198,422,017 to be effective on September 1, 2022; and

WHEREAS, all electric utility customers residing in the City will be impacted by this ratemaking proceeding if it is granted; and

WHEREAS, GCCC is coordinating its review of CenterPoint's DCRF filing with designated attorneys and consultants to resolve issues in the Company's application; and

WHEREAS, the GCCC's members and attorneys recommend that GCCC members deny the DCRF.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. That the rates proposed by CenterPoint to be recovered through its DCRF charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

Section 2. That the Company shall continue to charge its existing rates to customers within the City.

Section 3. That the City's reasonable rate case expenses shall be reimbursed in full by CenterPoint within 30 days of presentation of an invoice to CenterPoint.

Section 4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

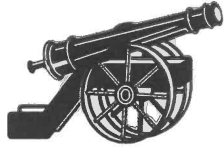
Section 5. That a copy of this Resolution shall be sent to Denise Gaw, CenterPoint Energy Service Company, LLC, 1111 Louisiana Street, Houston, Texas 77002 and to Thomas Brocato, General Counsel to the Gulf Coast Coalition of Cities, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, Texas 78767-1725.

PASSED AND APPROVED this 19th day of April, 2022.

Robert P. Lord, Mayor

ATTEST:

Karen H. Glynn, Acting City Secretary



CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: April 19, 2022

Agenda Item No: XII

Subject/Proceeding: **CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE
CHANGE ORDER NO. 2 RESULTING IN A NET DECREASE OF
\$5,176.61 TO THE CONTRACT**

Exhibits: Change Order No. 2

Clearance: Steve Smith, Director of Public Works/Building Official
Karen Glynn, City Administrator
Susan Grass, Finance Manager

Budget: Savings will be credited to Contingency for the Project in the Capital
Project Fund

Executive Summary

The City of Bunker Hill Village's 2021 and 2022 Capital Improvements Plan includes reconstruction of the pavement and drainage infrastructure for Chapel Belle and a segment of Tamerlaine. This project was identified as one of the City's priority pavement projects as part of the City's Pavement Assessment Project conducted in 2015. The construction contract was approved in January 2022 and the project is going very well.

Change Order No. 2 is submitted for Council approval which is a net decrease to the contract in the amount of \$5,176.61. This change is the result of a required field modification to one of the stormwater inlets. The plans originally specified a concrete precast inlet and this was changed to a field constructed inlet. The savings will be credited to the contingency fund for the project.

For Council Information: Change Order No. 1 was approved at the January Council Meeting which added \$20,512.17 in work by this Contractor for the construction of the traffic barrier at the intersection of Taylorcrest Road and Bunker Hill Road. This work is now complete and was funded out of the City's Maintenance and Operations Account.

Staff recommends approval for Change Order No. 2.

CHANGE ORDER NO. 2

Contractor: Metro City, LLC

Date 03/24/2022

Description:

1. Additional \$4,494.39 for the inclusion of (1) BB-Inlet at Sta 3+01 from precast to cast-in-place. See attached signed plan and details.
2. Deduction of \$2,190 for the exclusion of (1) Pre-Cast storm inlet.
3. Additional \$24,955 for the inclusion of 161 LF of 36-Inch RCP.
4. Deduction of \$32,436.00 for the exclusion of 318 LF of 24-Inch RCP.

Reasons for Change Order:

1. The BB-Inlet was not included in the original contract and has been requested due to the shallow flow lines at Station 3+02.
2. 36-Inch has a total of 184 LF and 24-Inch has a total of 332 LF in plan set, quantity has been adjusted accordingly.

CONTRACT PRICE		CONTRACT TIMES (Calendar Days)	
		To substantial Completion	To final Completion
Total Original Contract:	\$ <u>996,395.00</u>	Original: <u>200</u>	<u>200</u>
Previous C.O.s (DEDUCT):	\$ <u>20,512.17</u>	Previous C.O.s (DEDUCT):	
This C.O. (DEDUCT):	(\$ <u>5,176.61</u>)	This C.O. (DEDUCT):	<u>0</u>
Contract Price with all approved Change Orders:	\$ <u>1,011,730.56</u> + 1.54%	REVISED:	
		Original Completion Date:	<u>9/01/22</u>
		Revised Completion Date:	<u>9/01/22</u>

The Contractor agrees that this Change Order includes any and all costs associated with or resulting from the change(s) ordered herein, including all impact, delays, and acceleration costs. Other than the dollar amount and time allowance listed above, there shall be no further time or dollar compensation as a result of this Change Order.

THIS DOCUMENT SHALL BECOME AN AMENDMENT TO THE CONTRACT AND ALL
STIPULATIONS AND COVENANTS OF THE CONTRACT SHALL APPLY HERETO.

RECOMMENDED:

By:  03/24/2022
Engineer (Authorized Signature) Date

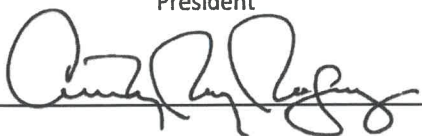
APPROVED:

By: _____
Owner (Authorized Signature) Date

ACCEPTED:  3/29/2022
By: Contractor (Authorized Signature) Date

CHANGE PROPOSAL



TO: Mike McClung PE, CFM, ENV SP RPS North America 575 N. Dairy Ashford, Suite 700 Houston, Texas 77079	PROPOSAL # 2 DATE 3/8/22 DATE NEEDED BY Open PROJECT # 312
PROJECT: City of Bunker Hill Paving and Drainage Improvements for Chapel Belle Lane and Tamerlaine Drive	
DESCRIPTION OF CHANGE Change: BB-Inlet at Sta 3+01 from precast to cast-in-place.	
REASON FOR CHANGE The cast-in-place inlet is needed because a precast BB-inlet, that would be large enough to accommodate the 36" RCP, would conflict with the elevation of the pavement.	
CONTACT SUM CHANGE AMOUNT: \$4,494.39 CONTACT TIME CHANGE AMOUNT: 0 Days	
LABOR: \$2,739.06 EQUIPMENT: \$0.00 MATERIAL: \$1013.75 BONDS/OH \$292.14 PROFIT \$449.44	
SUBMITTED BY: Tony Rodriguez President  DATE: March 8, 2022	

Cost Breakdown Structure (CBS) Register

METRO CITY CONSTRUCTION
2022-0308--Precast Inlet

CBS Position Code		Description			Optional Code	Forecast (T/O) Quantity		Unit of Measure		Unit Cost	Total Cost (Forecast)	Currency	
		JOB				1.00	Lump Sum		\$4,044.95	\$4,044.95	U.S. Dollar		
		Prime Bond			PRIME BOND	1.00	Lump Sum		\$67.42	\$67.42	U.S. Dollar		
		Job Overhead 5%			PRICE % ADD-O	1.00	Lump Sum		\$224.72	\$224.72	U.S. Dollar		
		Job Management & Equipment			JOB MANAGEMEN	1.00	Lump Sum		\$0.00	\$0.00	U.S. Dollar		
1	PreCast Inlet Sta			1	1.00	Each		\$3,752.81	\$3,752.81	U.S. Dollar			
1.1	Labor				1.00	Each		\$2,739.06	\$2,739.06	U.S. Dollar			
	Row Number	Code	Resource Assembly	Description	Quantity (Less Waste)	Waste % Add-on	Quantity	Unit of Measure	Pay Hours	Unit Cost	Total Cost (Forecast)	Tag 1	Tag 2
	1	LFIN1		Finisher - 1			2.00	Each	80.00	\$23.43	\$1,874.05	Pave	Hourly
	2	LSW02		Laborer			1.00	Each	40.00	\$21.63	\$865.01	Pave	Hourly
1.2	Equipment						1.00	Each			\$0.00	\$0.00	U.S. Dollar
1.3	Material						1.00	Each			\$1,013.75	\$1,013.75	U.S. Dollar
	Row Number	Code	Resource Assembly	Description	Quantity (Less Waste)	Waste % Add-on	Quantity	Unit of Measure	Pay Hours	Unit Cost	Total Cost (Forecast)	Tag 1	Tag 2
	1			Rebar	120.00	0.00	120.00	LF		\$1.00	\$120.00		
	2			Lumber 2x4	130.00	0.00	130.00	LF		\$2.17	\$281.45		
	3	MC3500		Concrete 3500 PSI	5.00	4.00	5.20	Cubic Yar		\$117.75	\$612.30	Concrete	
8											\$4,044.95		

TO: Andrea Gonzales, Engineer
RPS Group
575 N. Dairy Ashford, Suite 700
Houston, TX 77079

FROM Tony Rodriguez, President
DATE 2/28/22
JOB# 312
RFI# 4

PROJECT NAME: City of Bunker Hill
Chapel Belle Lane and Tamerlaine Drive

SUBJECT: 36" RCP Elevation Conflict

DRAWING# 3 **SPEC#** **CRITICAL** ☒ **ROUTINE** ☐ **SCHEDULE IMPACT** None

INFORMATION REQUIRED

The 36" RCP seems to be in conflict with the existing subgrade and 6" pavement at Sta 3+02. The attach sketch show our field elevations.

Additionally,

The elevation of the 36" RCP is in conflict the top structure of the manhole. The top of the RCP would be above the thinwall knockout section by 6inches.

Please advise us with the necessary elevations/design to ensure that the RCP is not in conflict with proposed pavement and manhole.

RESPONSE:

The proposed 36" RCP will be in conflict with the sub-grade. Attached are revised plans with revisions to the roadway profile. The revisions allow a minimum of 6" concrete pavement cover over the proposed pipe.

Tongue and groove pipe, opposed to bell and spigot pipe is recommended for locations where the proposed pipe is in conflict with the propose pavement thickness. Provide a minimum 6" concrete cover over all proposed pipes.

Due to the shallow flow lines at Station 3+02, a cast in place inlet should be used. Please provide a change order request for the additional cost.

The proposed manhole at Station 1+40.83 is a 6' diameter manhole, the manhole should not have more than a couple inches of standing water. If the 36" does not fit within the knockout panel, the manhole will need to be adjusted to fit, per manufacturer's recommendations.



SIGNATURE

Project Engineer

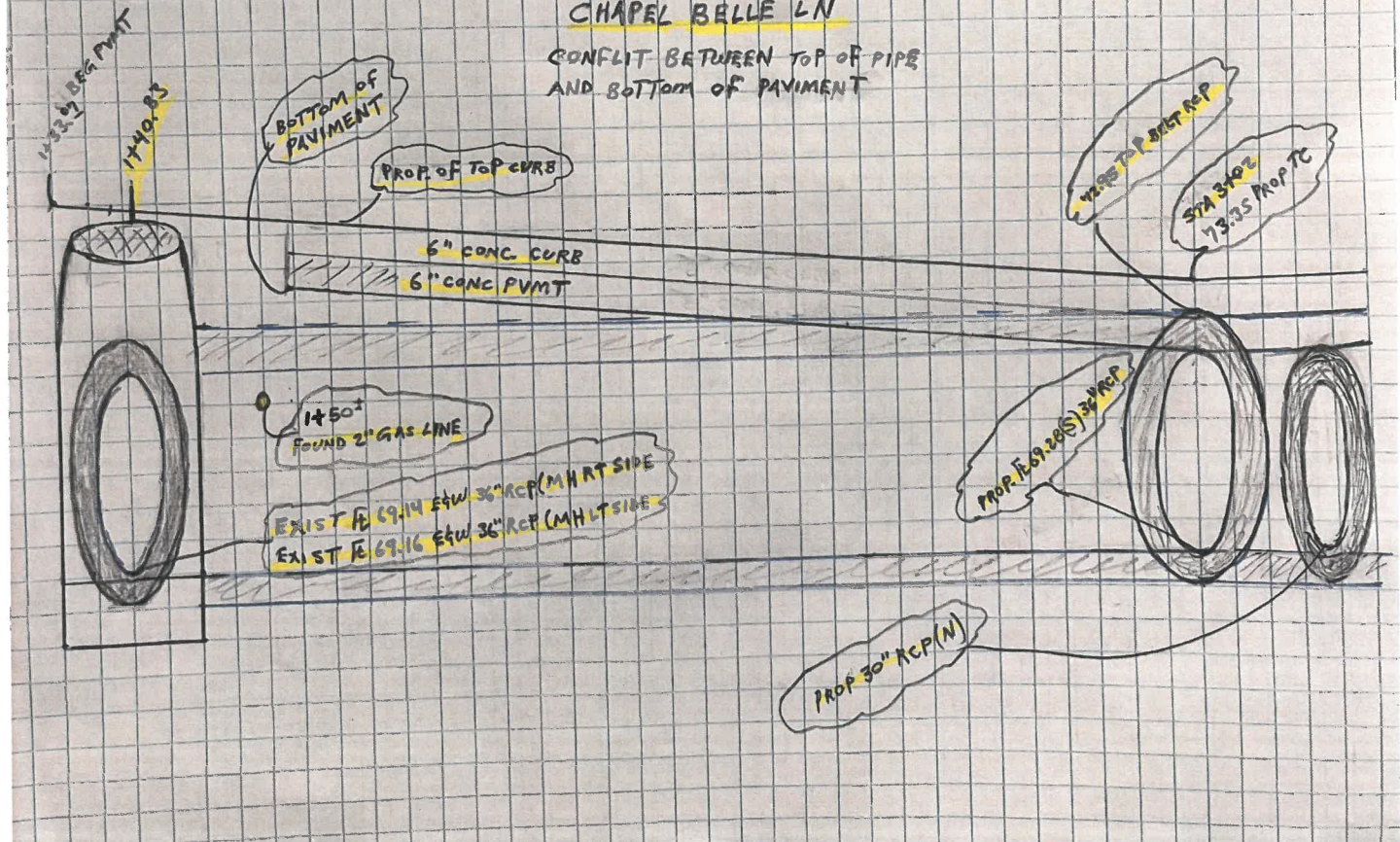
TITLE

02-28-2022

CITY OF BUNKER HILL VILLAGE

CHAPEL BELLE LN

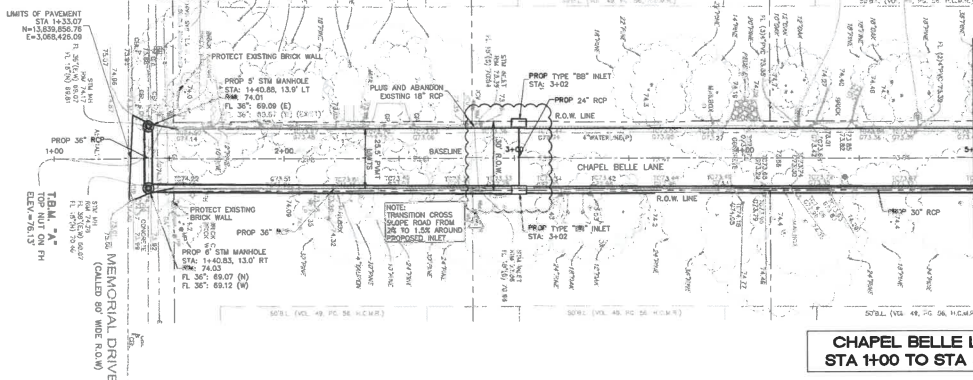
CONFLICT BETWEEN TOP OF PIPE
AND BOTTOM OF PAVEMENT



CAUTION
OVERHEAD
POWER LINES

CAUTION
BURIED CABLE

CAUTION
UNDERGROUND
GAS LINE



- NOTES
1. ALL LINES SHOWN ARE EXISTING UNLESS NOTED AS PROPOSED.
 2. REFER TO SANITARY SEWER AND WATER UTILITY DETAILS FOR UTILITY ADJUSTMENTS.
 3. SEE PAVING PLAN FOR LIMITS OF DITCH AND SIDEWALK REPLACEMENT.
 4. CONTRACTOR TO REPLACE ALL FENCE DAMAGED DURING CONSTRUCTION TO EXISTING CONDITION OR BETTER.
 5. FINAL GRADING SHALL PROVIDE POSITIVE DRAINAGE TO PROPOSED INLETS.
 6. CONTRACTOR'S RESPONSIBILITY TO COORDINATE WORK WITH PRIVATE UTILITY COMPANIES.
 7. CONTRACTOR TO RECONNECT ALL WATER AND SEWER SERVICES.
 8. EXISTING YARD DRAINAGE TO BE JOINED USING 8\"/>
- CONTRACTOR TO COORDINATE WITH CONSTRUCTION MANAGER FOR PROPOSED PVC PIPE NETWORK LAYOUT, PVC PIPE AND COILING TO INCIDENTAL TO THE YARD DRAINAGE AND FEEL.

CHAPEL BELLE LANE
STA 1+00 TO STA 5+00

RPB Texas PE Firm Reg. #67429
575 N. Loop West, Suite 700, Houston, Texas 77079
T 281 589 7337 E info@rpbgroup.com

**BUNKER HILL VILLAGE
PAVING AND DRAINAGE
IMPROVEMENTS
FOR CHAPEL BELLE LANE
AND TAMERLAINE DRIVE
CITY OF BUNKER HILL, TEXAS**



BENCHMARK:
PROJECT BENCHMARK:
BENCHMARK NO. 100-21578
BENCH MARK IN CONCRETE STAMPED IN 2014 FROM THE INTERSECTION OF US-59 (I-40) WITH FOURTH ROAD, BUNKER HILL, TEXAS. BENCH MARK IS 3\"/>

FLOODPLAIN:
PROJECT LIES WITHIN UNSHADOWED ZONE "X" ACCORDING TO FLOOD INSURANCE RATE MAP COUNTY FLOOD, BUNKER HILL, TEXAS, REVISED JUNE 18, 2017 AND PUBLISHED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY.

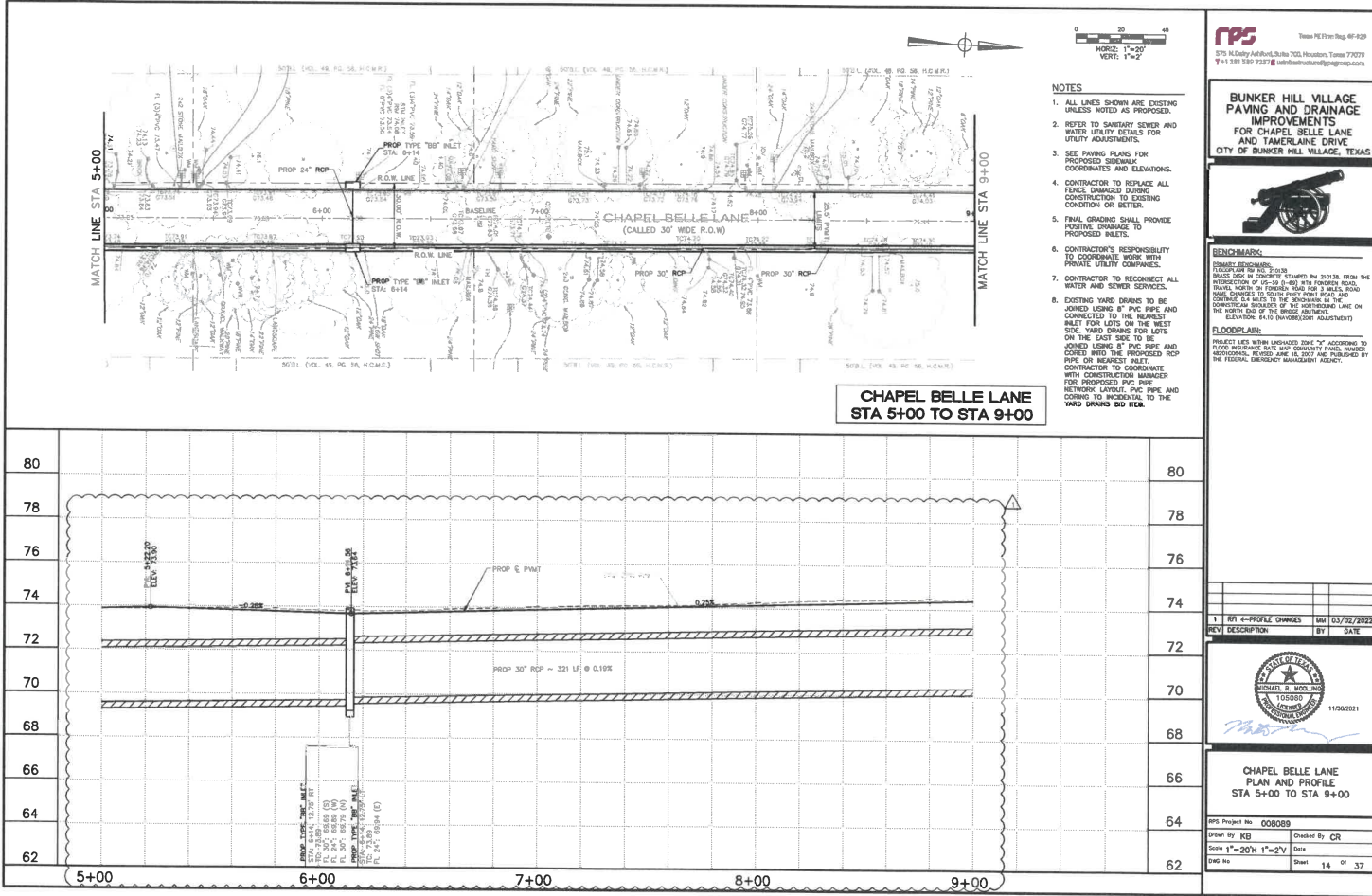
3	REV 4-PROFILE CHANGES	MM	03/02/2022
2	ADDED EXIST 12\"/>	MM	02/28/2022
1	PROPOSED 18\"/>	MM	02/28/2022
REV DESCRIPTION		BY	DATE



CHAPEL BELLE LANE
PLAN AND PROFILE
STA 1+00 TO STA 5+00

RPB Project No.	008069	Checked By	CR
Drawn By	KD	Date	
Scale	1\"/>	Sheet	13 OF 37
Draw No.			

ISSUED FOR CONSTRUCTION



SPS K. Deity Architects, Suite 702, Houston, Texas 77070
P: 281.335.7237 | info@kdeityarchitects.com

**BUNKER HILL VILLAGE
PAVING AND DRAINAGE
IMPROVEMENTS
FOR CHAPEL BELLE LANE
AND TAMERLAINE DRIVE
CITY OF BUNKER HILL VILLAGE, TEXAS**



BENCHMARK:
STATION 8+00.00
ELEVATION 68.00 (AS BUILT)

FLOODPLAIN:
PROJECT LIES WITHIN UNPAVED ZONE "X" ACCORDING TO
FLOOD INSURANCE RATE MAP (COMMUNITY MAP NUMBER
480100000, REVISION 06/16/2017) AND PUBLISHED BY
THE FEDERAL EMERGENCY MANAGEMENT AGENCY.

1. BY 4-PROFILE OWNERS 1/11/03/2022
REV. DESCRIPTION: BY DATE



**CHAPEL BELLE LANE
PLAN AND PROFILE
STA 5+00 TO STA 9+00**

SPS Project No: 008089
Drawn By: KB Checked By: CR
Scale: 1"=20'H 1"=2'V Date: 11/03/2021
DWG No: 14 of 37

ISSUED FOR CONSTRUCTION

