

XIV

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
January 19, 2021 at 5:30 P.M.**

I. CALL TO ORDER

Mayor Robert Lord called the meeting to order at 5:02 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Those Present:

Mayor Robert Lord at City Council Chambers
Councilmember Eric Thode at City Council Chambers
Councilmember Susan Schwartz via Zoom
Councilmember Jay Smyre at City Council Chambers
Councilmember Keith Brown via Zoom
Councilmember Laurie Rosenbaum via Zoom

Also in Attendance:

Karen Glynn, City Administrator at City Council Chambers
Steve Smith, Dir. of Public Works/Bldg. Official at City Council Chambers
Loren Smith, City Attorney at City Council Chambers
Jennifer Namie, Assistant to the City Secretary via Zoom
Ray Schultz, MVPD, Chief of Police at City Council Chambers
Susan Grass, Finance Manager at City Council Chambers

EXECUTIVE SESSION

THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF THE CITY ADMINISTRATOR.

Mayor Lord convened into closed executive session at 5:02 p.m.

Mayor Lord reconvened the meeting at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

Mayor Lord led the Pledge of Allegiance.

III. CITIZEN COMMENTS

There were no citizen comments.

IV. POLICE COMMISSIONER REPORT

A. Update on Activities – Chief Ray Schultz and Commissioner, Jay Smyre gave an update on activities, including personnel, calls for service, the 2020 and the 2021 Budgets.

- B. Consideration and Possible Action to Approve a Budget Amendment as Recommended by the Police Commission for the 2020 Year End Budget

Chief Schultz and Commissioner Smyre presented a Budget Amendment requested for the 2020 Year End Budget which outlines line items that were over and balanced with the budget as a whole.

A motion was made by Councilmember Thode to approve the budget amendment. Councilmember Schwartz seconded the motion.

The motion carried 5 to 0.

- C. Update on Development of an Ordinance to allow for Additional ALPR Cameras Privately Funded to be Installed in the City of Bunker Hill Village

The Development of an Ordinance to allow for additional ALPR Cameras, privately funded, to be installed in the City was previously discussed with the City Council in November. The City Administrator and City Attorney are continuing to work with the Police Chief to develop the Ordinance for Council's consideration.

V. FIRE COMMISSION LIAISON REPORT

- A. Update on Fire Station Construction – *David Foster, Fire Chief*

Fire Chief David Foster attended the meeting via Zoom and provided an update on the 2020 Annual Report and the Fire Station Reconstruction Project.

- B. Update on Activities - Fire Commission Liaison, Keith Brown and Chief Foster provided a report on activities, staffing, calls for service and response times, and the 2020 Budget to date.

The next Commission Meeting is Wednesday, January 27, 2021.

VI. REVIEW AND DISCUSS PROPOSED DETENTION AT BUNKER HILL ELEMENTARY SCHOOL AS RECOMMENDED BY THE CITY'S DRAINAGE COMMITTEE - *Steve Smith, Director of Public Works/ Building Official and Mike McClung, RPS Infrastructure*

Steve Smith, Director of Public Works/ Building Official and Mike McClung, RPS, presented this item, answered questions and took comments.

The Drainage Committee continues to evaluate the City's Drainage Master Plan and Priority Projects identified along with the results/impact of various rain events, development ordinances and redevelopment plans to make recommendations to the City Council for projects. Detention at Bunker Hill Elementary has been identified over the years to be a top priority for the City.

Preliminary Engineering found that there may be up to two acre-feet of detention available at Bunker Hill Elementary School under the proposed ball field on the site. The preliminary cost estimate is within the City's benchmark of \$1.0M per Acre-Foot. As a result, staff requested that RPS review and run the City's model to see the impact of the detention. It was noted that the City's model is updated to reflect the new NOAA Atlas 14 Rain Data in accordance with Harris County minimum standards.

The results of the model exercise were presented to the Drainage Committee. The Committee found significant results in the model with the added detention. In addition, the priority of addressing street flooding exceeding 18 inches was significantly reduced in the area. As a result, the Committee recommended the Bunker Hill Elementary Detention to be the highest priority project at this time noting this opportune timing. Once construction of the school is complete, the City may not have another opportunity to obtain detention in this area.

Staff and RPS presented the model results to the Council.

No action was taken on this item.

VII. CONSIDERATION AND POSSIBLE ACTION TO ISSUE CITY OF BUNKER HILL VILLAGE, TEXAS, CERTIFICATES OF OBLIGATION, FOR WATER WELL NO. 5 AND DRAINAGE DETENTION IN AN AMOUNT NOT TO EXCEED \$7,500,000 - Karen Glynn, City Administrator, Susan Grass, Finance Manager and Chase Eastland, Masterson Advisors

- A. Review and Discuss Plan of Finance for Debt Issue
- B. Consideration and Possible Action to Adopt Resolution No. 01-19-2021A Authorizing Publication of Notice of Intention to Issue Certificates of Obligation
- C. Consideration and Possible Action to Adopt Resolution No. 01-19-2021B Expressing Intent to Reimburse Expenditures with Proceeds of a Borrowing in an Amount Not to Exceed \$7,500,000 for the Construction of Water and Drainage Infrastructure

Karen Glynn, City Administrator/Acting City Secretary and Representatives from Masterson Advisors, presented this item, answered questions and took comments.

The City has been working with the City's Financial Advisor, Masterson Advisors, to identify the best means to fund Water Well No. 5 and possible detention at Bunker Hill Elementary School. This has been discussed with the Finance Committee and the Council over the past months. As discussed, Masterson has recommended the issuance of Certificates of Obligation. Interest rates are at a record low and the Certificate of Obligation process is still available and an excellent means for Cities to access funding for infrastructure projects.

Representatives with Masterson presented the steps and timeline to issue the debt and outlined the Plan of Finance. In addition, there were two Resolutions presented for action.

As noted in the Plan of Finance, the total debt issue is an amount not to exceed \$7.5 Million. It is estimated that \$5.5 Million will be needed for the well and \$2.0 Million for Detention; however, the actual amounts to cover each project can be balanced as the projects unfold. The Plan also showed a 20-year payoff for the well supported by a transfer to the Debt Service Fund from the Utility Fund and a 10 year payoff for the detention project. The 10-year payoff coincides with the debt schedule remaining in the Debt Service Fund supported by Tax Revenues and provides a plan to meet Senate Bill 2 and the long-range plan for the City's General Fund, implementing the Infrastructure Management Plan.

Bond Counsel is provided by Hunton Andrews Kurth LLP.

The Finance Committee reviewed the plan and recommended that the City proceed with the Certificate of Obligation Process for the two projects.

A combined motion was made by Councilmember Brown and seconded by Councilmember Schwartz to adopt Resolution No. 01-19-2021A and Resolution No. 01-19-2021B.

The motion carried 5-0.

VIII. MAYOR'S REPORT

- A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 21-540, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

An Ordinance Declaring an Emergency was approved by the City Council on March 24, 2020 and later extended. The proposed ordinance includes an additional extension through February 19, 2021 and ensures that any support needed from other agencies would be available to the City.

A motion was made by Councilmember Smyre and seconded by Councilmember Schwartz to adopt Ordinance Number 21-540 to extend the Public Health Emergency and State of Disaster due to the outbreak of COVID-19.

The motion carried 5- 0.

- B. Report on Activities

- The Mayor spoke with other community leaders regarding the availability of the COVID-19 vaccine due to distribution and logistics. He will continue to monitor for essential personnel and governing bodies.
- The Mayor thanked everyone who participated in the Volunteer Reception in December and the Twinkle Light Parade.

C. Committee Reports/Updates

- Beautification Committee – *Councilmember Laurie Rosenbaum, Chair*
Noted the report will be given on the agenda item for Beautification Projects to follow.
- Technology Committee – *Councilmember Eric Thode, Chair*
Committee wants to look into updating the City website. Karen Glynn reported that an update is underway and will be coordinated with the Committee to review.
- Public Safety Committee – *Councilmember Keith Brown, Chair*
No report.
- Drainage Committee – *Karen Glynn, City Administrator*
On behalf of Jack Christianson, Karen Glynn noted that the Committee is still meeting monthly via Zoom. The Committee kicked off the new year and are working to keep up with key issues in Harris County and the Core of Engineers as well as the new mapping project. Additionally, the County reviewed the City’s Drainage Ordinance and the committee will discuss these proposed revisions.

IX. CITY ADMINISTRATOR’S REPORT

A. Karen Glynn gave a report on the following activities and upcoming events:

- The call for the Annual May Election is on the agenda. The process for applications has opened and will continue through 5:00 p.m. on Friday, February 12, 2021. These seats include the Mayor, Position 4 and 5.
- The City continues to hold Court via Zoom. Ticket Counts have been low. Ms. Glynn will work with the Court Administrator as tickets increase.
- Staff is working on vacant property ordinance and will be mailing letters for the new year.
- The changes to Bunker Hill Elementary School Traffic has gone exceptionally well. Ms. Glynn extended thanks to Chief Schultz and his staff as well as the Mayor and Staff for all of the planning and communications efforts.
- The City had a great month of December Activities:
 - The City’s Volunteer Reception was very nice and fun.
 - The City’s Annual Twinkle Light Parade was cold but well attended. Karen received a complimentary email from a family who purchased the “ride” at the school auction.

B. Update and Direction on COVID 19 Related Expenditures

Karen Glynn shared that the City submitted the second round of COVID-19 expenses to the Harris County Small Cities reimbursement program. In addition, the Finance Manager assisted Hunters Creek with submittals on behalf of Memorial Villages Police Department and the Village Fire Department.

- C. Consideration and Possible Action Consenting to the Payment of Reimbursable COVID 19 Expenses to the following as submitted on behalf of the Public Safety Departments by the City of Bunker Hill to the Cares Act, Small Cities Assistance Program, Administered by Harris County:
- Village Fire Department - \$15,020.81
 - Memorial Villages Police Department - \$52,876.98

The City's Finance Manager worked with Memorial Villages Police Department and the Village Fire Department in applying for reimbursement of COVID 19 Expenses to the Cares Act, Small Cities Assistance Program, and Administered by Harris County on their behalf. Bunker Hill received reimbursements for the public safety departments as noted above.

A motion was made by Councilmember Brown and seconded by Councilmember Smyre to approve the Payment of Reimbursable COVID 19 Expenses to the Village Fire Department in an amount of \$15,020.81 and the Memorial Villages Police Department in an amount of \$52,876.98 as submitted on behalf of the Public Safety Departments by the City of Bunker Hill to the Cares Act, Small Cities Assistance Program, administered by Harris County.

The motion carried 5 – 0.

- D. Update on the City's Banking Contract
Compass BBVA has submitted an offer to the City for a one-year extension. The staff is reviewing this offer and comparing to our other banking alternative. Staff will bring a recommendation to the Council in February. The City has one last "one year extension" with Compass BBVA.
- E. Public Works Director - Report on Projects - Steve Smith shared the following reports:
- Water Well No 5 – Per the recommendation of the City's Consultant, the City has extended the timeframe to open bids on the Drilling of Water Well No. 5 to Thursday, January 28, 2021; there were 2 Bidders at the PreBid that intend to submit bids; other contracts will follow including the site work and transmission line.
 - The water line on Taylorcrest Court was successfully completed – this was on the agenda for completion and final payment.
 - Painting the City Hall Water Tank was also on this agenda for a change order. It was reported that this project is also going very well.
 - The turn lane reconstruction on Memorial at Frostwood Elementary began the week of January 18, 2021.
- F. Consideration and Possible Action to Hire Oziel Ramos, Jr. as a Permanent Employee with the City of Bunker Hill Village's Public Works Department in accordance with the City's Personnel Policy and Practice

The City's personnel policy allows for family members to be hired by the City for full time employment with the approval of the City Council. In addition, the policy stipulates that a relative can not supervise or manage another relative.

Staff recommended the City Council approve the full time hire of Oz Reyna Jr. as a Public Works General Maintenance Worker. Oz Reyna Sr. is employed by the City. Oz Reyna Jr. will be supervised and managed by Gama Escamilla.

A motion was made by Councilmember Thode and seconded by Councilmember Smyre to approve the recommendation to hire Oziel Ramos, Jr. as a Permanent Employee with the City of Bunker Hill Village's Public Works Department in accordance with the City's Personnel Policy and Practice

The motion carried 5 – 0.

X. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 1 TO THE CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND VIKING INDUSTRIAL PAINTING FOR THE RECOATING FOR THE CITY HALL WATER STORAGE TANK IN AN AMOUNT NOT TO EXCEED \$17,750.00 - Steve Smith, Director of Public Works/ Building Official

Steve Smith, Director of Public Works/ Building Official presented this item, answered questions and took comments.

In November 2020, the City Council approved a contract with Viking Industrial Painting for recoating the City Hall Water Storage Tank for implementation in early 2021. Construction funding was approved with the 2021 Budget in the amount of \$250,000 including contingency. The contract was awarded at the highest cost to cover the potential needs of a new roof.

After the initial blasting and removal of the interior coating of the tank, the roof of the tank will require replacement. The amount authorized in the November 2020 meeting through the various alternatives was \$236,000 which was sufficient to include the cost of replacement of the roof panels. With some funding still available, Staff and Langford Engineering made a request to Viking Industrial Painting to provide costs for additional painting/maintenance improvements for the site. The proposed work included:

- Painting of piping and the control panel for Water Well No. 4 in front of City Hall
- Painting of the generator housing and reinsulate piping after the painting is complete

The costs are provided in Change Order No. 1 at a cost of \$17,750.00. Approval of this additional work would result in a total contract amount of \$253,750.00 which is \$3,750.00 above the budgeted amount. The overage could be funded out of the Utility Fund CIP for Booster Pumps as noted below.

A motion was made by Councilmember Thode and seconded by Councilmember Brown to authorize Change Order No. 1 to the contract between the City and Viking

Industrial Painting for the recoating of the City Hall water storage tank in an amount not to exceed \$17,750.00.

The motion carried 5-0.

XI. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE A WORK ORDER UNDER THE CITY'S ON CALL CONTRACT WITH NEIL TECHNICAL SERVICES FOR ELECTRICAL SERVICES AT THE CITY HALL WATER PLANT AN AMOUNT NOT TO EXCEED \$75,800.00 - Steve Smith, Director of Public Works/ Building Official

Steve Smith, Director of Public Works/ Building Official presented this item, answered questions and took comments.

The City's Engineer has been working with Staff on the continuation of conversion from a hydro-pneumatic tank to variable speed booster pumps for this plant. With the removal of the tank and the plant being removed from service for January and February of 2021, this would be the best time to move forward with full conversion to the variable speed drive equipment which will involve the City's on-call electrical contractor, NTS.

Staff and Langford worked with NTS to determine the total cost for the installation of the Variable Frequency Drive units and additional equipment to incorporate the units with the computer control. The total cost is \$56,700.00.

Funding for this work is available in the Utility Fund CIP Well and Booster Pumps which includes an approved budget of \$100,000.

In addition, there are electrical and mechanical maintenance expenses needed for water production facilities at City Hall totaling \$19,100.00. Funding for this maintenance work is also available out of the Utility Fund CIP Well and Booster Pumps Budget.

A motion was made by Councilmember Thode and seconded by Councilmember Smyre to authorize a work order under the City's on call contract with Neil Technical Services for electrical services at the City Hall water plant in amount not to exceed \$75,800.00

The motion carried 5-0.

XII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 1 AND PAY REQUEST TO THE CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND UNDERGROUND CONSTRUCTION SOLUTIONS L.C. FOR THE TAYLORCREST COURT WATER LINE IN AN AMOUNT NOT TO EXCEED \$62,140.00 RESULTING IN A NET DEDUCTION OF \$7,605.00 - Steve Smith, Director of Public Works/ Building Official

Steve Smith, Director of Public Works/ Building Official presented this item, answered questions and took comments.

The City has been working with Spring Branch ISD regarding the reconstruction of Bunker Hill Elementary School and water service to the site. It was determined that a new water line along Taylorcrest Crest Court was needed to replace the existing line both to provide the school services and to replace an aging line. City Council awarded a construction contract with Underground Construction Solutions, L.C. at the November 15, 2020 City Council Meeting and the work was completed in December 2020.

A final inspection and reconciliation of quantities was performed and there were several items which quantities are less than the contract amounts. These adjustments in quantities resulted in a net deduction of \$7,605.00 and they were documented in Change Order No. 1 to the contract.

Staff recommends completion of the project and approval of the Change Order.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to approve Change Order No. 1 and pay request to the contract between the City and Underground Construction Solutions L.C. for the Taylorcrest Court water line in an amount not to exceed \$62, 140.00, resulting in a net deduction of \$7,605.00.

The motion carried 5-0.

XIII. CONSIDERATION AND POSSIBLE ACTION ON THE IMPLEMENTATION OF PROJECTS AS RECOMMENDED BY THE CITY'S BEAUTIFICATION COMMITTEE FOR YEAR 2021 - *Laurie Rosenbaum, Beautification Committee Chair and Steve Smith, Director of Public Works/ Building Official*

Steve Smith, Director of Public Works/ Building Official along with Councilmember Laurie Rosenbaum presented this item, answered questions and took comments.

The Beautification Committee met and developed a list of priority projects to accomplish in 2021. This was based on \$18,000 remaining in the 2020 Budget with carryovers and \$40,000 budgeted in the 2021 Budget. The Committee also took on the responsibility of planning for the planting of trees along the City ROWs as part of the Offsite Tree Program.

Proposed projects included: Landscape Lighting at the corner of Memorial at the Water Plant; Landscaping and Trees on Gessner and the continuation of trees on Memorial and Bunker Hill Road. Staff has also requested a proposal from CenterPoint for the next installation of street lights for 2021. This information will be presented to Council when received.

The City Council also discussed the idea of “wrapping” or painting the City’s Utility/Traffic Boxes like has been done in other areas. The Committee has and will continue to evaluate this concept.

No action was needed on this item.

- XIV. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 21-541 OF THE CITY OF BUNKER HILL VILLAGE, TEXAS PROVIDING FOR THE HOLDING OF A GENERAL ELECTION TO BE HELD ON SATURDAY, MAY 1, 2021 FOR THE PURPOSE OF ELECTING THE MAYOR AND TWO COUNCIL MEMBERS (POSITION NOS. 4 AND 5); PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT - Karen Glynn, Acting City Secretary/City Administrator**

Karen Glynn, City Administrator/Acting City Secretary, presented this item, answered questions and took comments.

The City of Bunker Hill Village holds its election for the Mayor and City Council on the May General Election Date for each year. The election for Positions 1, 2, and 3 are held in even numbered years, while the election for Mayor and Positions 4 and 5 are held in odd numbered years. The next scheduled City Election is Saturday, May 1, 2021 and accordingly, will be for the Mayor and Positions 4 and 5. Filing for a position on the ballot began January 13, 2021 and will conclude February 12, 2021.

The Ordinance also names Election Judges. Officers to be named include Clara Towsley as the Presiding Judge and Tom Rigamonti as the Alternate Presiding Judge. Both were named last year; however, no election was held. Both have agreed to serve again this year if needed.

A motion was made by Councilmember Thode and seconded by Councilmember Smyre to adopt Ordinance No. 21-541.

The motion carried 5-0.

- XV. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 21-542 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING ALL OF SECTION 2-4, OFFICIAL NEWSPAPER, OF ARTICLE I, IN GENERAL, OF CHAPTER 2, ADMINISTRATION, AND ADDING A NEW SECTION 2-4, OFFICIAL NEWSPAPER, OF ARTICLE I, IN GENERAL, OF CHAPTER 2, ADMINISTRATION, SAID SECTION DESIGNATING THE MEMORIAL EXAMINER (HOUSTON COMMUNITY NEWSPAPER) AS THE OFFICIAL NEWSPAPER OF THE CITY; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT - Karen Glynn, Acting City Secretary/City Administrator**

Karen Glynn, City Administrator/Acting City Secretary, presented this item, answered questions and took comments.

State Law requires that Cities shall designate an official newspaper for all official publications for the year. The City of Bunker Hill Village has utilized the Houston

Community Newspaper as the official newspaper of the City in years past and staff recommended continuing with this publication.

Staff recommended approval of the Ordinance amending the City's current ordinance and designating the Houston Community Newspaper as the City's official newspaper.

The contract with the Houston Community Newspaper was included on the consent agenda. The contract provides for set costs for the year. Costs remain the same 2021.

A motion was made by Councilmember Brown and seconded by Councilmember Rosenbaum to adopt Ordinance No 21-542.

The motion carried 5-0.

XVI.

CONSENT AGENDA.

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the November 17, 2020 Regular Council Meeting
- B. November 2020 Financials
- C. RPS, Invoice No. 1120037 in the amount of \$8,328.08 for professional services rendered from October 31, 2020 to November 27, 2020 under on-call services for miscellaneous services including Drainage Committee Planning, Meeting, MS4 and Associated Assignments
- D. RPS, Invoice No. 1120038 in the amount of \$252.12 for professional services rendered from October 31, 2020 to November 27, 2020 under on-call services for Site Development Review
- E. Langford Engineering, Inc., Invoice No. 23768 in the amount of \$32,008.51 for professional services rendered through November 27, 2020 for Design and Construction Phase Services for the replacement of Water Well No. 2 (New Water Well No. 5)
- F. Langford Engineering, Inc., Invoice No. 23767 in the amount of \$6,768.30 for professional services rendered through November 27, 2020 for Water Well and Transfer Line Site Improvements for the replacement of Water Well No. 2 (New Water Well No. 5)
- G. Langford Engineering, Inc., Invoice No. 23764 in the amount of \$585.00 for professional services rendered through November 27, 2020 for Emergency Repair for Water Well No. 1 Taylorcrest Water Plant
- H. Langford Engineering, Inc., Invoice No. 23766 in the amount of \$3,500.00 for professional services rendered through November 27, 2020 for Water Plant No. 2 Ground Storage Tank Recoating

- I. Underground Construction Solutions, LLC, Invoice/Pay App No. 1 dated December 15, 2020 in the amount of \$50,301.00 for Construction of the Taylorcrest Court Waterline Extension
- J. Underground Construction Solutions, LLC, Invoice/Pay App No. 2 and Final dated December 23, 2020 in the amount of \$11839.00 for Construction of the Taylorcrest Court Waterline Extension
- K. Kimley-Horn and Associates, Inc., Invoice No. 067787100-1020 in the amount of \$4,190.00 for professional services through October 31, 2020 for School Safety Investigations at Memorial Drive at Gessner Road and Memorial Drive at Plantation for Frostwood Elementary School
- L. Jones Carter, Invoice No. 00313453 in the amount of \$1,500.00 for Miscellaneous Surveying Services for the Proposed Water Well at Spring Branch ISD Bunker Hill Elementary School
- M. Houston Community Newspapers & Media Group Contract for publishing notices or other matters required by law for the period of January 1, 2021 through December 31, 2021 at set amounts

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Schwartz to approve the consent agenda.

The motion carried 5-0.

XVII. ADJOURN

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Smyre to adjourn the meeting at 8:38 p.m.

The motion carried 5-0.

Approved and accepted on February 16, 2021.

Robert P. Lord, Mayor

ATTEST:

Karen H. Glynn, Acting City Secretary/City Administrator



Progress Report

To: Ms. Karen Glynn & Mr. Steve Smith
Date: January 4, 2021
Project: Bunker Hill Village: Progress Report
RPS Project No.: 0159.019.003 – On-Call Services
0159.019.029 – Site Development Review

Work performed from December 1, 2020 to December 31, 2020

0159.019.003: On-Call Services (*TOTAL = \$3,162.18*)

- Bunker Hill Elementary Underground Detention Analysis Including Meetings, Model Updates, Calculations, and Preparation of Exhibits (\$2,292.54)
 - Mike McClung – 8 hrs
 - Fasil Worku – 1 hr
- Research and Review City of Houston permit for drainage project north of Taylorcrest (\$587.90)
 - Jennifer Hallier – 4 hrs
 - Victoria Stokes – 1 hr
- Review Drainage Issue at 237 Kilts (\$273.69)
 - Mike McClung – 1 hr

0159.019.029: Site Development Reviews (*TOTAL = \$399.75*)

- Completed HGL calculations based on existing XP-SWMM model and Atlas 14: *One Hour Lane Trail, 11646 Memorial Drive* (\$399.75)
 - Sean Micek – 1 hr
 - Mike McClung – 1 hr



Mr. Steve Smith
 Director of Public Works/Building Official
 City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

January 12, 2021
 Project No: 004067
 Invoice No: 1220012
 Legacy Project No: 0159.019.003

**Bunker Hill Village On-Call
 For Professional Services rendered from November 28, 2020 to December 31, 2020:**

General On-Call Services

Professional Personnel

	Hours	Rate	Amount	
Hallier, Jennifer	4.00	120.23	480.92	
Stokes, Victoria	1.00	106.98	106.98	
Worku, Fasil	1.00	103.02	103.02	
Team Leader				
McClung, Michael	9.00	273.69	2,463.21	
Totals	15.00		3,154.13	
Total Labor				3,154.13
				\$3,154.13

Reimbursable Expenses

Reim Exp-Mileage			8.05	
Total Reimbursables		1.0 times	8.05	8.05
				\$8.05

Total Due This Invoice: \$3,162.18

Remit Payment:

575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079
 T: (281) 589-7257 F: (281) 589-7309
 Routing # 111000614 Bank # 697856677

Billing Backup	Monday, January 4, 2021
RPS Infrastructure Inc. (Live)	Invoice 1220012 Dated 1/12/2021
	1:53:55 PM

Professional Personnel

			Hours	Rate		Amount
000694	20 - Hallier, Jennifer	12/29/2020	4.00	120.23		480.92
	researching storm project on taylorcrest, reaching out to COH records					
001068	19 - Stokes, Victoria	11/30/2020	1.00	106.98		106.98
	MS4 Annual report confirm address and send out					
001135	19 - Worku, Fasil	12/21/2020	1.00	103.02		103.02
	- Search for Willimsburg pavement and drainage improvement plan					
Team Leader						
000392	30 - McClung, Michael	12/1/2020	2.00	273.69		547.38
	Warrenton Field Meeting, BHE Detention Phone Call					
000392	30 - McClung, Michael	12/2/2020	2.00	273.69		547.38
	BHE Detention Follow Up. Discussion of Costs and Fees.					
000392	30 - McClung, Michael	12/8/2020	2.00	273.69		547.38
	BHE cost estimating					
000392	30 - McClung, Michael	12/14/2020	1.00	273.69		273.69
	Coordination on BHE Detention					
000392	30 - McClung, Michael	12/15/2020	1.00	273.69		273.69
	Coordination on BHE Detention					
000392	30 - McClung, Michael	12/21/2020	1.00	273.69		273.69
	Kiltz Drainage Comments					
	Totals		15.00			3,154.13
	Total Labor					3,154.13
						\$3,154.13

Reimbursable Expenses

Reim Exp-Mileage						
EX	000000024437	12/1/2020		McClung, Michael / BHV Field Visit / BHV Field Visit / 14.00 miles @ 0.575		8.05
						8.05
	Total Reimbursables			1.0 times		8.05
						\$8.05
						\$3,162.18
					Total this Report	\$3,162.18



Progress Report

To: Ms. Karen Glynn & Mr. Steve Smith
Date: January 4, 2021
Project: Bunker Hill Village: Progress Report
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0159.019.029 – Site Development Review

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 - Mike McClung – 1 hr



City of Bunker Hill Village
11977 Memorial Drive
Houston, TX 77024

January 12, 2021
Project No: 007054
Invoice No: 1220013
Legacy Project No: 0159.019.029

Bunker Hill Village On-Call - Site Development Review for Drainage Impacts
For Professional Services rendered from November 28, 2020 to December 31, 2020:

Professional Personnel

	Hours	Rate	Amount	
Micek, Sean Team Leader	1.00	126.06	126.06	
McClung, Michael	1.00	273.69	273.69	
Totals	2.00		399.75	
Total Labor				399.75
				\$399.75
				Total Due This Invoice: \$399.75

Remit Payment:
575 N. Dairy Ashford, Suite 700, Houston, Texas, 77079
T: (281) 589-7257 F: (281) 589-7309
Routing # 111000614 Bank # 697856677

Billing Backup

Monday, January 4, 2021

RPS Infrastructure Inc. (Live)

Invoice 1220013 Dated 1/12/2021

1:56:32 PM

Professional Personnel

			Hours	Rate	Amount	
001159	20 - Micek, Sean	12/16/2020	1.00	126.06	126.06	
	Team Leader					
000392	30 - McClung, Michael	12/17/2020	1.00	273.69	273.69	
	HGL assistance					
	Totals		2.00		399.75	
	Total Labor					399.75
						\$399.75
						\$399.75
						Total this Report \$399.75

Langford Engineering, Inc.
 1080 W. Sam Houston Pkwy. N.
 Suite 200
 Houston, TX 77043
 713-461-3530

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

Invoice number 23851
 Date 12/31/2020

Project **200-020 Construction Plans for Water Well #5**

Engineering Services through December 31, 2020

Design and Contruction Phases Services for Water Well No.5

Invoice Summary

Description	Total Billed	Prior Billed	Current Billed
Water Well Improvements	124,214.57	112,661.82	11,552.75
Total	124,214.57	112,661.82	11,552.75

Water Well Improvements

Professional Fees

	Hours	Billed Amount
Principal	4.25	765.00
<i>Plan Review with Norman on Electrical design review</i>		
<i>Well design Plans</i>		
Executive Assistant	6.00	562.10
<i>Print out the TCEQ File that is on JKD's desk for Jacob.</i>		
<i>Change to Spec</i>		
<i>Return Bids</i>		
<i>Monthly Estimate No. 1</i>		
<i>Spec for 1A - Construction of Water Well No. 1A</i>		
Engineer II (EIT)	36.00	4,477.58
<i>Water Well Plans Review</i>		
<i>PM. Reviewed plan comments.</i>		
<i>PM. Continued on design.</i>		
<i>PM. Continued on design.</i>		
<i>PM. Continued on design.</i>		
<i>PM. Continued and finalized TCEQ Submittal.</i>		
<i>PM. Reviewed design progress with staff.</i>		
<i>PM. Correspondence with EE and Owner regarding proposed Gen-set.</i>		
<i>PM. Correspondence with TCEQ and reviewed submittal Status. Prepared Invitation to Bidders.</i>		
<i>Continued on design.</i>		
<i>Design Review with Principal. Continued on Design.</i>		
<i>Provided EE plan comments. Continued on design.</i>		
<i>PM. Production of Project Bid Docs & Specs.</i>		
<i>PM. Collaborated with EE and discussed elec. design and progress.</i>		
<i>PM. Reviewed and revised project bid docs & specs.</i>		
<i>PM. Reviewed and revised project bid docs & specs.</i>		
Project Designer	6.00	649.49
<i>Plan set production</i>		
<i>Plan set production</i>		
<i>Plan set production</i>		
<i>Plan set production</i>		

Water Well Improvements
 Professional Fees

	<u>Hours</u>	<u>Billed Amount</u>
CAD Technician I	28.00	2,116.17
<i>Mark ups</i>		
<i>Mark ups</i>		
<i>Mark ups</i>		
<i>Mark ups</i>		
<i>Mark ups</i>		
Senior Project Manager	11.00	1,831.90
<i>Review Submittal</i>		
<i>Review Submittal</i>		
<i>Site Meeting</i>		
<i>TCEQ Submittal</i>		
<i>Review of Invitation to Bidders/Plans</i>		
<i>Review Plans</i>		
<i>Bid Notice</i>		
Professional Fees subtotal	<u>91.25</u>	<u>10,402.24</u>

Reimbursables

	<u>Rate</u>	<u>Billed Amount</u>
Shipping & Delivery		
Hour Messenger Service		61.51

Consultant

	<u>Units</u>	<u>Rate</u>	<u>Billed Amount</u>
Consultant			
Ground Water Consultants, LLC			1,089.00
<i>200-020-012 Review PlanWell #5</i>			
<i>200-020 Bunker Hill Village Well 5</i>			
Water Well Improvements subtotal			<u>11,552.75</u>

Invoice total 11,552.75

Approved by:

John K. Davis
 President

Langford Engineering, Inc.
 1080 W. Sam Houston Pkwy. N.
 Suite 200
 Houston, TX 77043
 713-461-3530

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

Invoice number 23852
 Date 12/31/2020

Project **200-020 Construction Plans for Water**
Well #5

Taylorcrest Court

Engineering Services through December 31, 2020

Taylorcrest Court Water Line

Invoice Summary

Description	Total Billed	Prior Billed	Current Billed
Site Improvements	40,569.15	26,724.49	13,844.66
Total	40,569.15	26,724.49	13,844.66

Site Improvements

Professional Fees

	Hours	Billed Amount
Principal	2.75	495.00
<i>Two site visits. installing 8" PVC west side of Strey and later saw cutting pavement east side of Strey. Frey turned of water valves on Strey and Taylorcrest</i>		
<i>No work. Strey open on both Lanes</i>		
<i>Water service line questions. Called GAMA for verification.</i>		
<i>Well # 5 Info to Weisinger</i>		
Executive Assistant	3.00	281.05
<i>Return Unsuccessful Bids</i>		
<i>Mail Estimate No. 1 to Contractor to sign</i>		
<i>Monthly Estimate No. 2 & FINAL, Change Order No. 1 & FINAL, Recap, CA, and CC</i>		
Engineer II (EIT)	1.75	209.12
<i>CNP Construction Coordination notice</i>		
<i>Ob. of Construction.</i>		
<i>Reviewed Bonds.</i>		
<i>Ob. of Constr.</i>		
Field Representative	67.00	7,099.68
<i>field insp</i>		
<i>field insp</i>		
<i>field insp</i>		
<i>field insp</i>		
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<i>field insp</i>		
<i>field insp</i>		
Senior Project Manager	34.00	5,662.23

Site Improvements
 Professional Fees

	<u>Hours</u>	<u>Billed Amount</u>
<i>Site Meeting</i>		
<i>Collecting Contracts, Taking Plans to Contractor, Updates on Projects Status</i>		
<i>Site Visit for Traffic Control</i>		
<i>Site Visit</i>		
<i>Site Meeting</i>		
<i>Site Inspection</i>		
<i>Site Inspection</i>		
<i>Site Visit</i>		
<i>Site Visit</i>		
<i>Site Visit</i>		
<i>Site Visit</i>		
<i>Site Visit</i>		
<i>Site Inspection</i>		
<i>Site Inspection/Pay Application</i>		
<i>Site Inspection</i>		
<i>Pay Application</i>		
<i>Pay App and Rainhollow Coordination</i>		
Professional Fees subtotal	<u>108.50</u>	<u>13,747.08</u>

Reimbursables

	<u>Rate</u>	<u>Billed Amount</u>
Mileages		
Keith A. Peters	0.56	92.96
Postage		
Non Vendor Reimbursables	1.32	1.32
<i>T Construction</i>	1.76	1.76
<i>D. L. Glover</i>	1.54	1.54
<i>Underground Utilities</i>		
Reimbursables subtotal		<u>97.58</u>
Site Improvements subtotal		<u>13,844.66</u>

Invoice total **13,844.66**

Approved by:

John K. Davis
 President

Langford Engineering, Inc.
 1080 W. Sam Houston Pkwy. N.
 Suite 200
 Houston, TX 77043
 713-461-3530

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

Invoice number 23853
 Date 12/31/2020

Project **200-024 GST Recoating - Water Plant 2**

Engineering Services through December 31, 2020

Invoice Summary

Description	Contract Amount	Total Billed	Prior Billed	Current Billed
011 - Preliminary Engineering	7,000.00	7,000.00	7,000.00	0.00
012 - Design Phase Services	14,000.00	14,000.00	14,000.00	0.00
013 - Construction Phase Services	6,000.00	2,500.00	1,500.00	1,000.00
014 - Observation of Construction	14,000.00	2,000.00	0.00	2,000.00
016 - Record Drawings	1,000.00	0.00	0.00	0.00
019 - Reimbursable Expenses	3,000.00	1,260.10	999.77	260.33
Total	45,000.00	26,760.10	23,499.77	3,260.33

Reimbursables

	Units	Rate	Billed Amount
Mileages	12.00	0.56	6.72
Postage	3.00	1.32	3.96
<i>Viking</i>			
<i>NG Painting</i>			
<i>D & M Tank</i>	1.00	1.98	1.98
<i>MacQuire Iron</i>	6.00	1.54	9.24
<i>CFG Industries</i>			
<i>Blastco Texas</i>			
<i>Premier Worldwide</i>			
<i>Tank EZ</i>			
<i>Nova Painting</i>			
<i>Pardalis Industries</i>	2.00	1.76	3.52
<i>D & M Tanks</i>			
<i>GM Roberts</i>	1.00	10.23	10.23
<i>TCEQ - CMRRR</i>			
Subtotal			28.93
Shipping & Delivery			224.68
<i>Delivery 200-024-019</i>			
<i>Delivery</i>			
Reimbursables subtotal			260.33

Invoice total 3,260.33

Approved by:

John K. Davis
President

Langford Engineering, Inc.
 1080 W. Sam Houston Pkwy. N.
 Suite 200
 Houston, TX 77043
 713-461-3530

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

Invoice number 23850
 Date 12/31/2020

Project **200-009 Bunker Hill General
 Engineering Services**

Engineering Services through December 31,2020

2020 Misc. Assignments

Invoice Summary

Description	Current Billed
106 - 2020 Misc. Assgnments	1,169.13
Total	1,169.13

106 - 2020 Misc. Assgnments

Professional Fees

	Hours	Billed Amount
Principal	2.50	450.00
<i>David Neil at Water Plant #1 VFD location, Booster Pump Seal Failures, Electrical Panel needs housekeeping. Cathodic protection removal, VFD's with Steve and NTS, Booster pumps with Steve and NTS, Surge arrestors with Steve and NTS, well #1 security of well casing Response to Electrical Proposals from NTS</i>		
Engineer II (EIT)	2.50	264.94
<i>R&R Assessment Schedule R&R Assessment Schedule Risk and Resilience Assessment schedule</i>		
Senior Project Manager	3.00	454.19
<i>Risk and Risilence Assesment Risk and Riselence Schedule to Owner</i>		
Professional Fees subtotal	8.00	1,169.13
Phase subtotal		1,169.13
Invoice total		1,169.13

Approved by:

John-K. Davis
 President

Statement

Langford Engineering, Inc.
 1080 W. Sam Houston Pkwy. N.
 Suite 200
 Houston, TX 77043
 713-461-3530

City of Bunker Hill Village
 11977 Memorial Drive
 Houston, TX 77024

Statement date: 1/25/2021

	Invoice Number	Invoice Date	Amount
City of Bunker Hill Village			
200-009 Bunker Hill General Engineering Services 61-			
	23850	12/31/2020	<u>1,169.13</u>
	Project Outstanding		1,169.13
200-020 Construction Plans for Water Well #5			
	23852	12/31/2020	13,844.66
	23851	12/31/2020	<u>11,552.75</u>
	Project Outstanding		25,397.41
200-024 GST Recoating - Water Plant 2			
	23853	12/31/2020	<u>3,260.33</u>
	Project Outstanding		<u>3,260.33</u>
	Client Outstanding		29,826.87

City of Bunker Hill Village						
Outstanding	Current	31-60 Days	61-90 Days	91-120 Days	121+ Days	Prepayment
29,826.87	29,826.87	0.00	0.00	0.00	0.00	0.00

CITY OF BUNKER HILL VILLAGE
 11977 MEMORIAL DRIVE
 BUNKER HILL, TX 77024

Invoice No: 067787100-1220
 Invoice Date: Dec 31, 2020
 Project No: 067787100
 Invoice Amount: \$2,075.00

Federal Tax Id: 56-0885615
 KIMLEY-HORN AND ASSOCIATES, INC.
 P.O. BOX 951640
 DALLAS, TX 75395-1640

Project Name: BUNKER HILL ON-CALL
 Project Manager: ISAAC, MANU
 For Services Rendered through Dec 31, 2020

COST PLUS MAX

KHA Ref # 067787100.3-18094803

Group		Description/Name	Hrs/Qty	Rate	Current Amount Due
LABOR	ANALYST	KYLE, KENDALL	1.5	170.00	255.00
	SENIOR PROFESSIONAL I	ISAAC, MANU	7.0	260.00	1,820.00
TOTAL LABOR			8.5		2,075.00
Total Invoice:					2,075.00

01-75032181

If you have questions or concerns regarding this invoice, please call Cecile Wells at (281) 612-9031.



**City of Bunker Hill Village
Traffic Engineering On-Call Contract**

PROGRESS REPORT

DATE: 1/29/21

FOR PROFESSIONAL SERVICES RENDERED IN NOVEMBER AND DECEMBER 2020

Project Name: **On-Call Traffic Engineering Services**
Project Manager: **Steve Smith – Director of Public Works**

EFFORT SUMMARY:

1. Memorial Drive at Plantation Road:

- Field visits on November 20 to review school ped crossings
- Adjusted signal timings for school pedestrians
- Traffic signal controller upgrade recommended and subsequent research
- Coordinated with Econolite to discuss controller upgrade and requested estimate

2. Memorial Drive:

- Reviewed tree planting locations near N. Tealwood and provided feedback

067787100.3.100 BUNKER HILL ON-CALL/LABOR

ISAAC, MANU	11/20/2020	Field trip/Timing	2.5
	11/23/2020	Emails	1.5
	12/14/2020	Controller research	1.0
	12/15/2020	Econolite contact	2.0
			7.0
KYLE, KENDALL	11/23/2020	Memorial at Tealwood North Dr sight triangle exhibits	1.5
			1.5
			8.5

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
12/7/2020	62567

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$380.00
DUE DATE	12/7/2020
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-055

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • For New Home • Grading & Drainage Plans • Detention Worksheet	2.5	150.00	12/7/2020	375.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	12/7/2020	5.00

FOR: PATRICK HSU
 AT: 680 Flintdale Road ~ City of Bunker Hill Village
 LGL: Lot 1, Webwood (.94 ACRE)

ORDERED BY: STEVE SMITH

RECEIVED JAN 11 2021

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$380.00
Sales Tax (8.25%)	\$0.00
Total	\$380.00
Payments/Credits	\$0.00

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
12/10/2020	62566

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$112.50
DUE DATE	12/10/2020
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-044

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #4 ~ For City of Bunker Hill Village • For New Construction • Includes ZOOM Meeting w/ Steve & Builder. • NO OBJECTIONS FOR: GRACE COVENANT MINISTRIES INC AT: 415 Bunker Hill Road ~ City of Bunker Hill Village LGL: TR 50-9, ABST 72 • JD TAYLOR (1.0 ACRES) ORDERED BY: STEVE SMITH	0.75	150.00	12/10/2020	112.50

RECEIVED JAN 11 2021

<i>Thank you for the privilege to serve you!</i>	Subtotal	\$112.50
	Sales Tax (8.25%)	\$0.00
	Total	\$112.50
	Payments/Credits	\$0.00

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
12/21/2020	62568

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$460.00
DUE DATE	12/21/2020
PAYMENT TERMS	Due on recpt

Thank you!

P.O. NO.	STATUS	JOB NO.
	Completed	1901-056

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • For New Home • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	2	150.00	12/1/2020	300.00
DRAINAGE PLAN REVIEW & LETTER #2 • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00
DRAINAGE PLAN REVIEW & LETTER #2 • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	1	150.00	12/20/2020	150.00
DRAINAGE PLAN REVIEW & LETTER #2 • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00	12/20/2020	5.00

FOR: BENJAMIN & WENDY MORELAND
 AT: 11644 Greenbay Drive ~ City of Bunker Hill Village
 LGL: T.R.E, ST Berry U/R ~ ABST 72 • JD TAYLOR (1.19 ACRE)

ORDERED BY: STEVE SMITH

RECEIVED JAN 11 2021

Thank you for the privilege to serve you!

Subtotal	\$460.00
Sales Tax (8.25%)	\$0.00
Total	\$460.00
Payments/Credits	\$0.00

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

AAA ASPHALT PAVING, INC.
 19155 CIRCLE LAKE DR
 PINEHURST, TX 77362

Invoice

DATE	1/28/2021
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INVOICE #	1514-10
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BILL TO
CITY OF BUNKER HILL 7676 MEMORIAL DR. HOUSTON, TX

SHIP TO
GESSNER @ MEMORIAL

P.O. NO.	TERMS	REP.	PROJECT
	NET 30	MDH	

QUANTITY	UNIT	DESCRIPTION	RATE	AMOUNT
1	EA	MOBILIZATION	3,500.00	3,500.00
4	EA	25-ADJUST INLETS AND MANHOLES	620.00	2,480.00
280	SY	33 MILLING	2.84	795.20
30	GAL	35 TACK COAT	4.13	123.90
35	TONS	36 TY D ASPHALT	95.07	3,327.45
1	EA	58 TRAFFIC CONTROL	2,500.00	2,500.00
119	SF	62 REFLECT PAVE MARK TY I THERMO	2.58	307.02
2	EA	65 REFLECT PAVE MARK THERMO WORD *ONLY*	134.30	268.60
2	EA	66 REFLECT PAVE MARK THERMO THERMO ARROW SYMBOL	129.12	258.24
40	EA	68 REFLECT PAVE MARK TY II CR	4.13	165.20
2	EA	XXX INLETS FOR WARRENTON	1,200.00	2,400.00
<i>027</i> <i>Asphalt Keleth</i> <i>Overlay Budget</i>				
06-			Total	\$16,125.61

AAA ASPHALT PAVING, INC.
 19155 CIRCLE LAKE DR
 PINEHURST, TX 77362

Invoice

DATE	1/28/2021
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INVOICE #	1514-11
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BILL TO
CITY OF BUNKER HILL 7676 MEMORIAL DR. HOUSTON, TX

SHIP TO
MEMORIAL @ GESSNER

P.O. NO.	TERMS	REP	PROJECT
	NET 30	MDH	

QUANTITY	UNIT	DESCRIPTION	RATE	AMOUNT
33	LF	REMOVE AND REPLACE CURB 6" <i>01-8830 Street Maint</i>	21.50	709.50
Total				\$709.50

Phone # 713 896 7373

Fax # 281-259-8618

lammy@aaa-asphalt.com



T Construction, LLC
 12601 McNair St.
 Houston, Texas 77015

Invoice

Date	Invoice #
1/18/2021	2021-002-01

Bill To
City of Bunker Hill Village ATT: Steve Smith 11977 Memorial Drive Houston, Texas 77024

P.O. No.	Terms	Project
	Due on receipt	2021-002

Quantity	Description	U/M	Rate	Amount
1	Mobilization	LS	800.00	800.00
1	New 4" Sanitary Sewer Line, this include road boring underneath street pavement connection at sewer main and services connection with clean out at risght away. This also includes a complete restoration.	LS	4,200.00	4,200.00
9.8	Remove & Replace concrete pavement 8'x11'9=9.8sy	SY	98.00	960.40
Refer to: 11606 Green Oaks.				
Thank you for your business. Keep us in mind for future construction needs.			Total	\$5,960.40

Underground Construction Solutions, LLC

5535 Memorial Dr. #1212
Houston, TX 77007

P: 361-510-9263
F: N/A

Email: JC@UCSHouston.com
Website: UCSHouston.com

To: Bunker Hill Village
11977 Memorial Dr, Houston, TX 77024

Phone:
Fax:
Email:

INV #: 127A
Date: 1/27/2021

For: 2" Service line @ #8 Rain Hollow

PO: N/A

Item #	Description	Qty	Unit Price	Discount	Price
1	2" Long Service	1	\$ 3,500.00		\$ 3,500.00
	Saddle, corp, curb stop, HDPE				
	(Meter & Box by BHV)				

Water Tap - Water Dept

04-00-00-7535

Invoice Subtotal	\$ 3,500.00
Tax Rate	
Sales Tax	\$
Other	
Deposit Received	
TOTAL	\$ 3,500.00



INVOICE FOR SPONSORSHIP OF STUDENTS

2020-2021

12/3/2020

Bill To: Bunker Hill, City of
Steve Smith
11977 Memorial Dr.
Houston, Texas 77024

Fee No.: HG-

For Sponsorship of Students:

School sponsorship of the Water Conservation Education Program

Total Number of Kits: 2209
Total Amount Due: \$80,540.14
Due Date: 12/18/2020
Program Delivery / Start Date: 12/18/2020

Make checks payable to: H.G.S.D. Water Conservation Program
1660 West Bay Area Boulevard
Friendswood, Texas 77546

For billing questions contact: Water Program Coordinator
Ph. 281-486-1105 Fax. 281-218-3716
Email: WaterProgram@subsidence.org
Website: www.getwise.org

Assigned GW#: _____
For District Internal Use Only:

04-8750



INVOICE FOR SPONSORSHIP OF STUDENTS

2020-2021

12/22/2020

Bill To: Bunker Hill, City of
Steve Smith
11977 Memorial Dr.
Houston, Texas 77024

Fee No.: HG-

For Sponsorship of Students:

Sponsorship of the Water Conservation School Program

Total Number of Kits: 541
Total Amount Due: \$19,724.86
Due Date: 01/12/2021
Program Delivery / Start Date: 01/12/2021

Make checks payable to: H.G.S.D. Water Conservation Program
1660 West Bay Area Boulevard
Friendswood, Texas 77546

For billing questions contact: Water Program Coordinator
Ph. 281-486-1105 Fax. 281-218-3716
Email: WaterProgram@subsidence.org
Website: www.getwise.org

Assigned GW#: _____

For District Internal Use Only: