

CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: February 16, 2021

Agenda Item No: IV

Subject/Proceeding: Police Commissioner's Report

Exhibits: Chief's Monthly Reports:
February 2021
- Fire Department Assists
- 2021 Burglary Map
- 2021 Auto Burglary Map
- ALPR Pin Maps
- ALPR Recoveries & List
- 2021 Total Incidents to Date
- Officer Committed Time Report to Date

Recommended Employee Benefits Summary for 2021-2022
Slides from MVPD Commission Meeting

Clearance: Karen Glynn, City Administrator

Executive Summary

The Police Commission Report will include the following items:

- A. Update on Activities
- B. Update on Annual Employee Benefits Contracts
- C. Consideration and Possible Action Regarding Employee Insurance Coverage for the Time Period of April 1, 2021 through March 31, 2022, Contracting for Health, Vision, and Dental Insurance in Partnership with the Memorial Villages Police Department and the City of Piney Point Village, Texas

The Police Commissioner and Police Chief will present the Update on Activities.

Annual Employee Benefits Contracts

All full time City employees are eligible for employee insurance benefits as part of their compensation package. Insurance coverage has been provided through the Memorial Villages Police Department and includes health, dental, vision, life, and disability insurance. The City of Piney Point also participates in this group.

Health insurance plans and rates are evaluated every year. As a result, this item includes; health, vision, and dental. Ancillary insurance products are under contract for another year.

The City Administrator and Finance Manager have been working with the Police Chief, the City Administrator of Piney Point, and Alliant (MVPD's consultant) in the annual process for health, vision, and dental insurance for the next plan period which will be April 1, 2021 through March 31, 2022.

Proposals were advertised and opened on January 25, 2021. Proposals were received from other carriers in addition to the re-rate from our current provider, Blue Cross Blue Shield. Blue Cross Blue Shield submitted an overall increase of 4.7%. United Health Care provided a bundled package with dental and vision resulting in a decrease of 12.6%. There are some adjustments to the plan; however, this is based on United Health Care's standard plans for this size group.

After review and analysis, the following is recommended:

Health Insurance

It is recommended that the group change health insurance to United Health Care, as United Health Care offered the best option. United Health Care submitted a 12.6 % decrease from the current rates and the positive changes to the plan offset the negative for the majority of all employees.

Dental and Vision

It is recommended that the group change to United Health Care and maintain the same rates for the employee as in 2020.

Life/Disability Ancillary Insurance

These insurance plans were awarded with a multi-year contract and are not up for change this year.

Contributions to the HSA

Contributions to the HSA are proposed to remain the same. These funds help offset the annual deductible:

- Employee Only -- \$1500.00
- Employee Plus Dependent -- \$2700.00
- Wellness -- \$1500.00

The Police Commission voted on this recommendation at the February 8, 2021 Commission Meeting. The attached slides outline the insurance benefits that were under discussion and the current and proposed rates. In addition, please note the slides on the Historical Plan Rates and the Historical Contributions. This information shows the success of managing the health care rates by changing to an HSA only plan in 2015.

Staff recommends approval to continue employee insurance coverage with the Memorial Villages Police Department with United Health Care serving as the insurance carrier for health insurance, dental and vision insurance.



Memorial Villages Police Department
 11981 Memorial Drive
 Houston, Texas 77024
 Tel. (713) 365-3701

Raymond Schultz
 Chief of Police

February 8, 2021

TO: MVPD Police Commissioners
 FROM: R. Schultz, Chief of Police
 REF: January Monthly Report

During the month of January MVPD responded/handled a total of 4,008 calls/incidents. 3,019 House watch checks were conducted. 129 traffic stops were initiated with 137 citations being issued for 218 violations. (Note: 11 Assists in Hedwig, 60 in Houston, 1 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1377/1377	1077/1077	3	46	4 @3:17
Piney Point:	1153/1153	876/876	3	65	2@3:28
Hunters Creek:	1377/1377	1062/1062	6	19	10@3:43 16@3:36

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	142	Ord. Violations:	13	Speeding:	68
Accidents:	12	Information:	69	Exp. Registration:	22
ALPR Hits:	143	Suspicious Situations:	68	No Ins:	23
Assist Fire:	52	Welfare Checks:	10	No License	19
Assist EMS:	39			Stop Sign	9

This month the department generated a total of 77 police reports.

Crimes Against of Persons (2)

Assault (DV)	1
Assault	1

Crimes Against Property (28)

Burglary of a Motor Vehicle	1	Theft Misd.	4
Burglary of a Residence	1	Extortion	1
Fraud/ID	20	Forgery	1

Petty/Quality of Life Crimes/Events (47)

ALPR Hits (valid)	8	ALPR Hit Investigations	5
Misc. Reports	22	Information Reports	9
Death Calls	3		

Arrest Summary: Individuals Arrested (5)

Warrants	2	Felony	1
Class 3 Arrests	2	DWI	0

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	257,878	5,040,063	5.1%
• Operating Expense:	121,415	899,881	13.5%
• Total M&O Expenditures:	379,293	5,939,944	6.4%
• Capital Expenses:	26	169,500	0%
• Net Expenses:	379,319	6,109,444	6%

Follow-up on Previous Month Items/Requests from Commission

- The Personnel Committee met on January 28, 2021 to review year-end reports and EPI# 20-017.
- Staff has been contacting various contractors for assessments of the building roof, HVAC, and gutter systems.
- A new handicap accessible and hands-free (no-touch) front door was installed in the lobby of the department.

Personnel Changes/Issues/Updates

- Sergeant Nowlin was placed on Administrative Leave while a citizen generated EPI is completed. Pre-disciplinary meeting conducted with Chief.

Major/Significant Events

- The theft of mail from nearby US Post Office Mailboxes continues to plague area residents. Mail is removed from outgoing mailboxes with checks being taken, washed and then having the payee changed to the name of an accomplice. Most of the checks are also having the amounts changed and then deposited into another account via phone. As soon as the check is cleared monies/funds are transferred or withdrawn. MVPD detectives conducted a TV news interview in reference to the unusual number of crimes occurring.

Status Update on any Major Projects

- The Houston Police Department provided the completed investigation of the July Officer Involved Shooting incident that occurred at Memorial Hermann Hospital. The Administrative Investigation has been initiated. The incident has not yet been reviewed by a Harris County Grand Jury.
- MVPD completed a DOJ grant application and submitted it for consideration of an additional variable message/speed/ALPR trailer. Hunters Creek agreed to be the sponsor city for the grant.
- Proposals were opened and reviewed for Health, Dental and Vision insurance for MVPD, Bunker Hill and Piney Point. Bids ranged from a 19% increase to an 12.6% decrease. The insurance review committee will be making recommendations to the full commission and respective councils.

V-LINC new registrations in January: +14

BH – 1291 (+6)

PP – 898 (+1)

HC – 1356 (+6)

Out of Area – 449 (+1)

January VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
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Total – 11	3:42
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Fire – 2	4:12
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EMS – 9	3:35
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By Village

BH Fire – 1	5:19
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BH EMS – 2	2:31
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PP Fire – 0	0
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PP EMS – 0	0
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HC Fire -1	3:04
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HC EMS -7	3:53
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Combined VFD Events (Priority + Radio)

Total – 53	3:27
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Fire – 30	3:32
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EMS – 23	3:13
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Radio Call Events

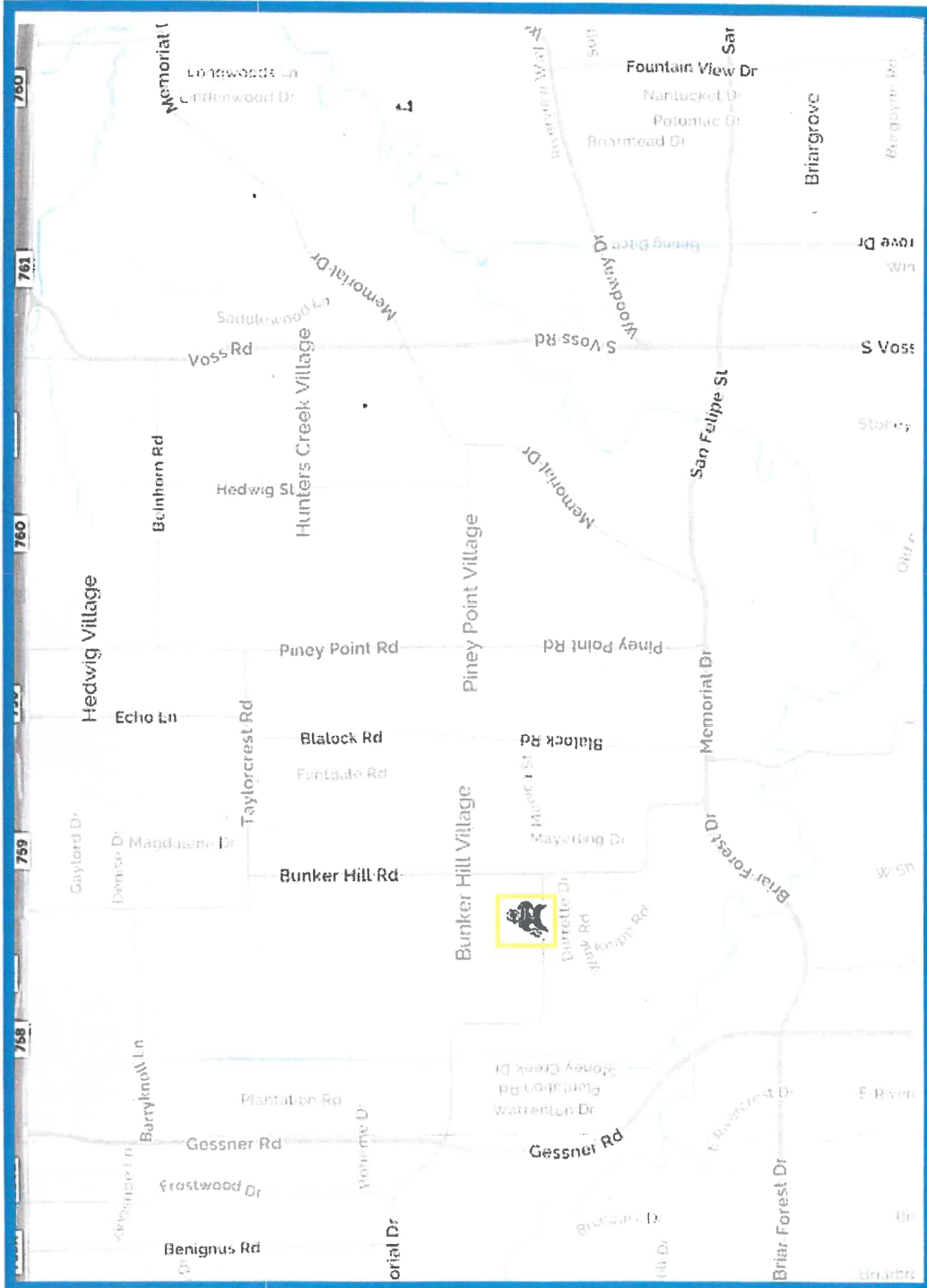
Total – 42	3:22
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Fire- 28	3:35
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EMS- 14	3:01
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2021 Burglary Map

Address 302 Chapel Bell Alarm No POE Vacant (none)



2021 Robberies

Address MO



Daytime Burglary



Nighttime Burglary



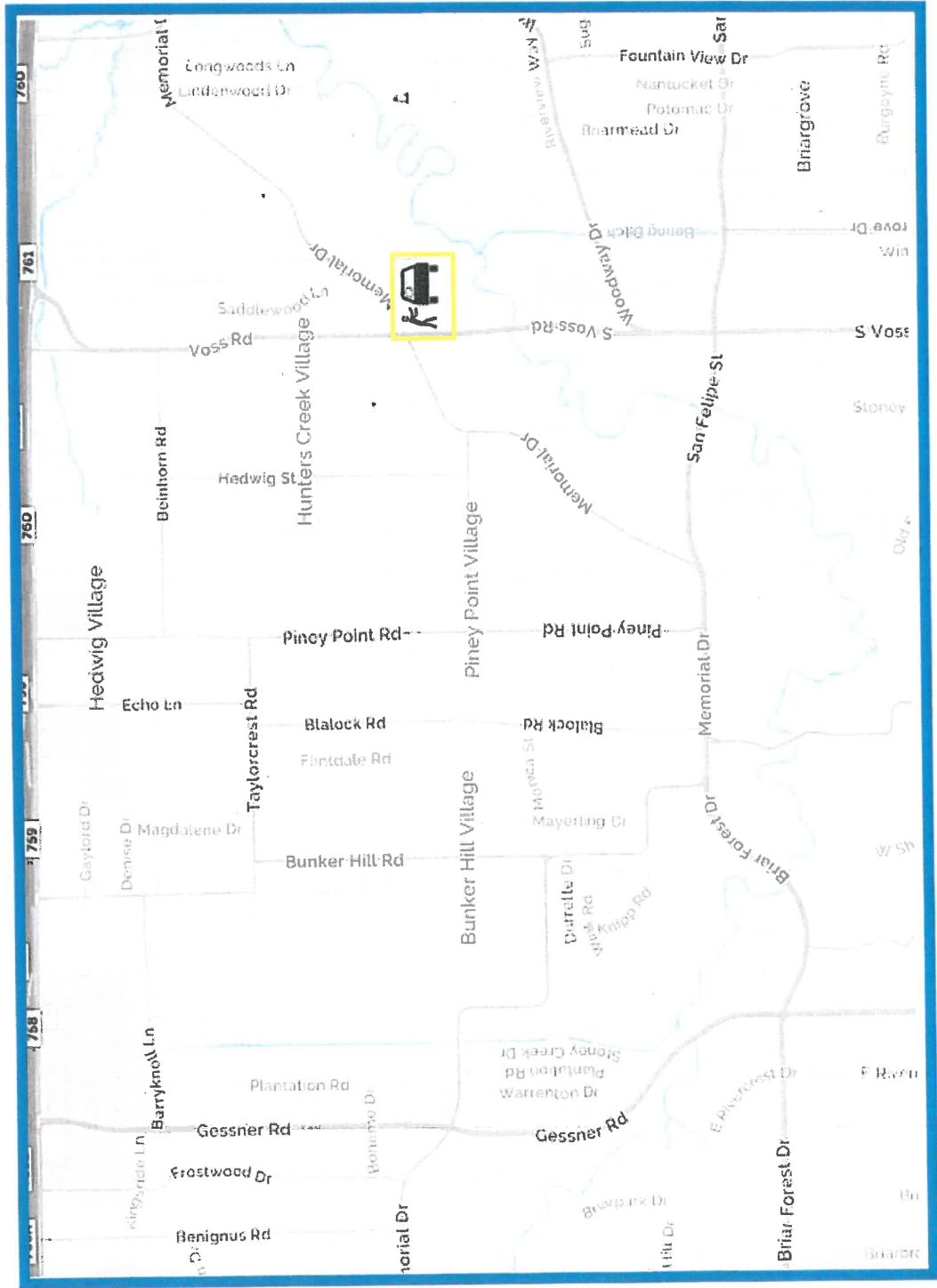
Robbery

1/31/21

2

2021 Auto Burglary Map

Address: 10709 Memorial (Juggling)
 POE: Side Window



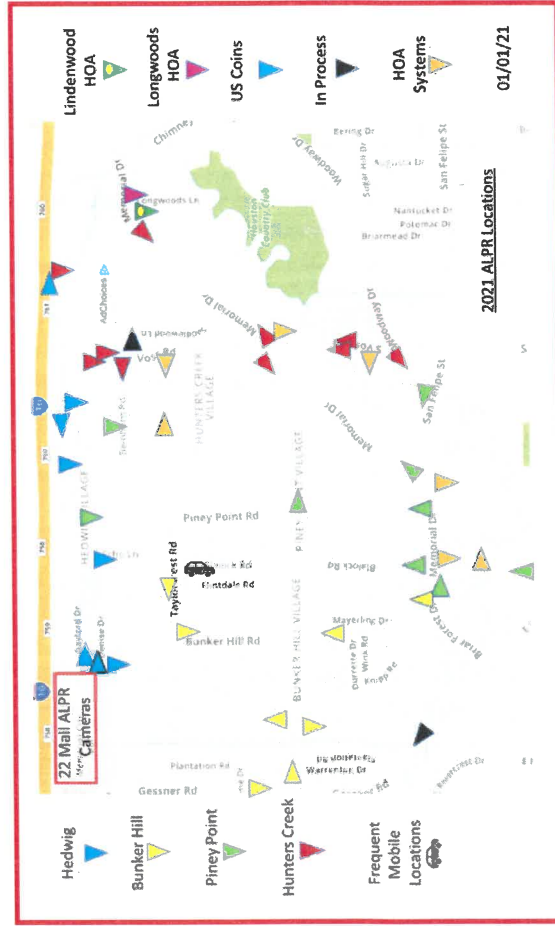
Daytime Burglary
 Nighttime Burglary

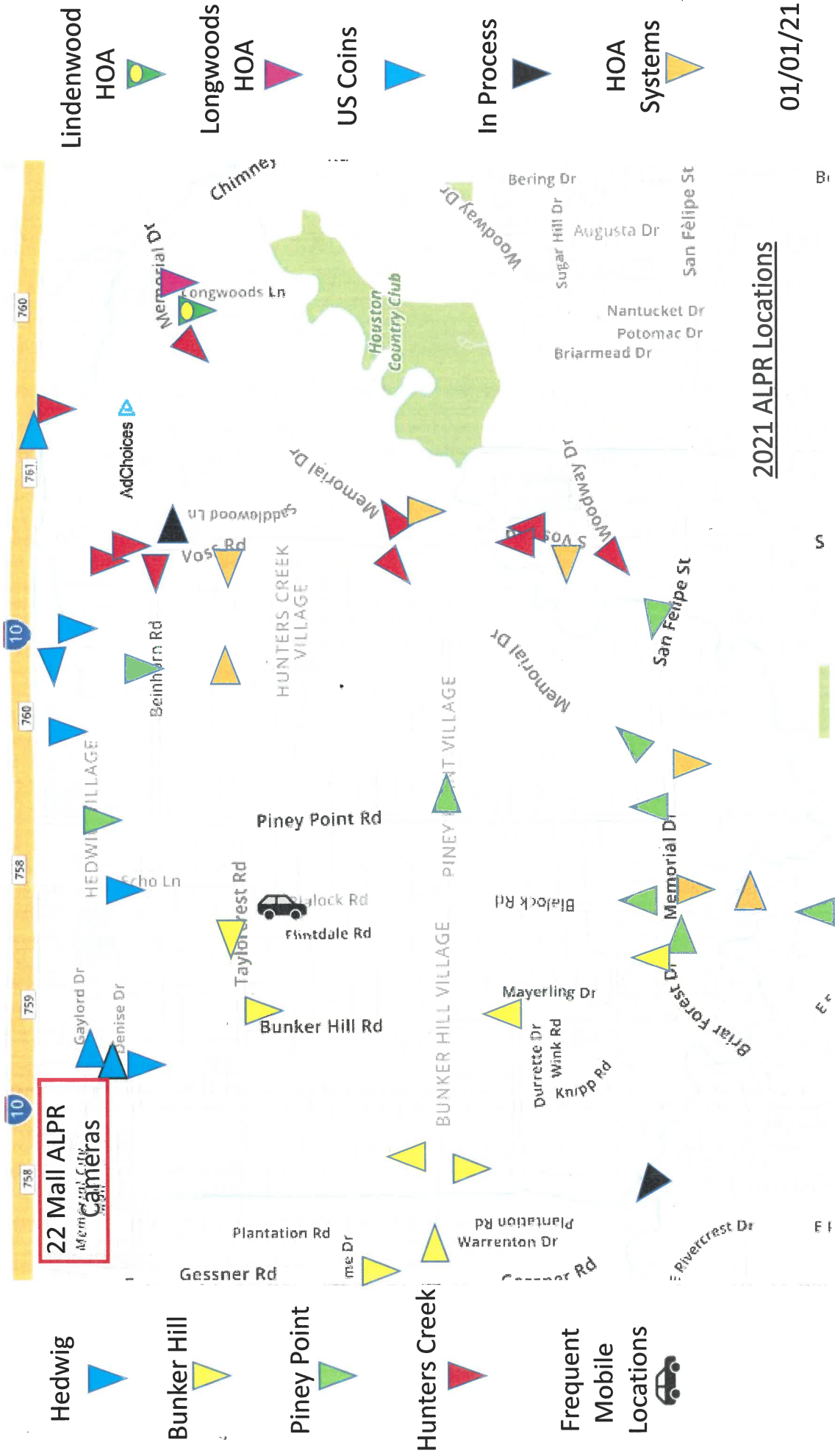
- 2
- 3
- 4

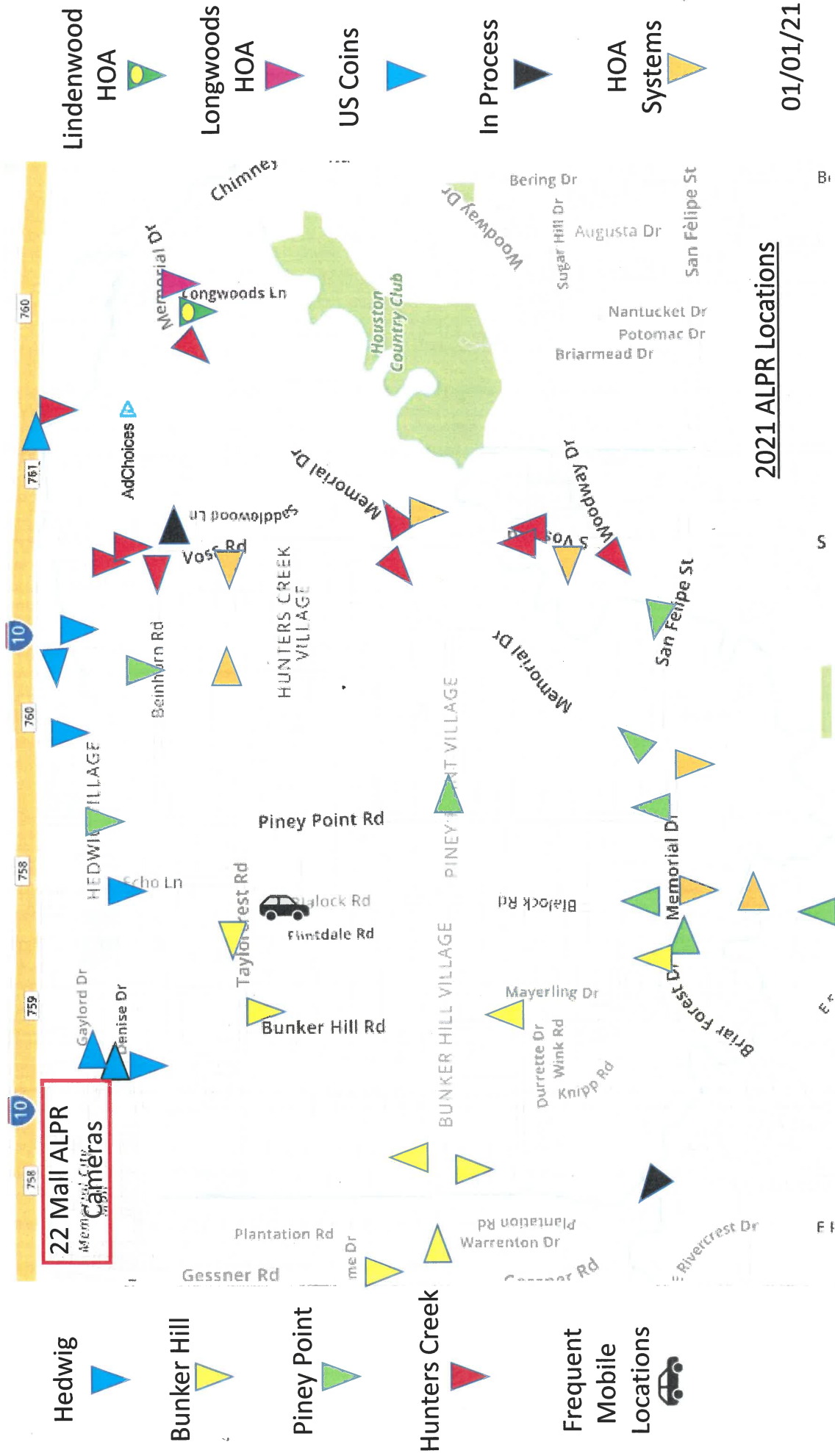
1/31/21



January 2021 ALPR Pin Maps







22 Mail ALPR Cameras
 Memorial City Mall

Hedwig

Bunker Hill

Piney Point

Hunters Creek

Frequent Mobile Locations

Lindenwood HOA

Longwoods HOA

US Coins

In Process

HOA Systems

01/01/21

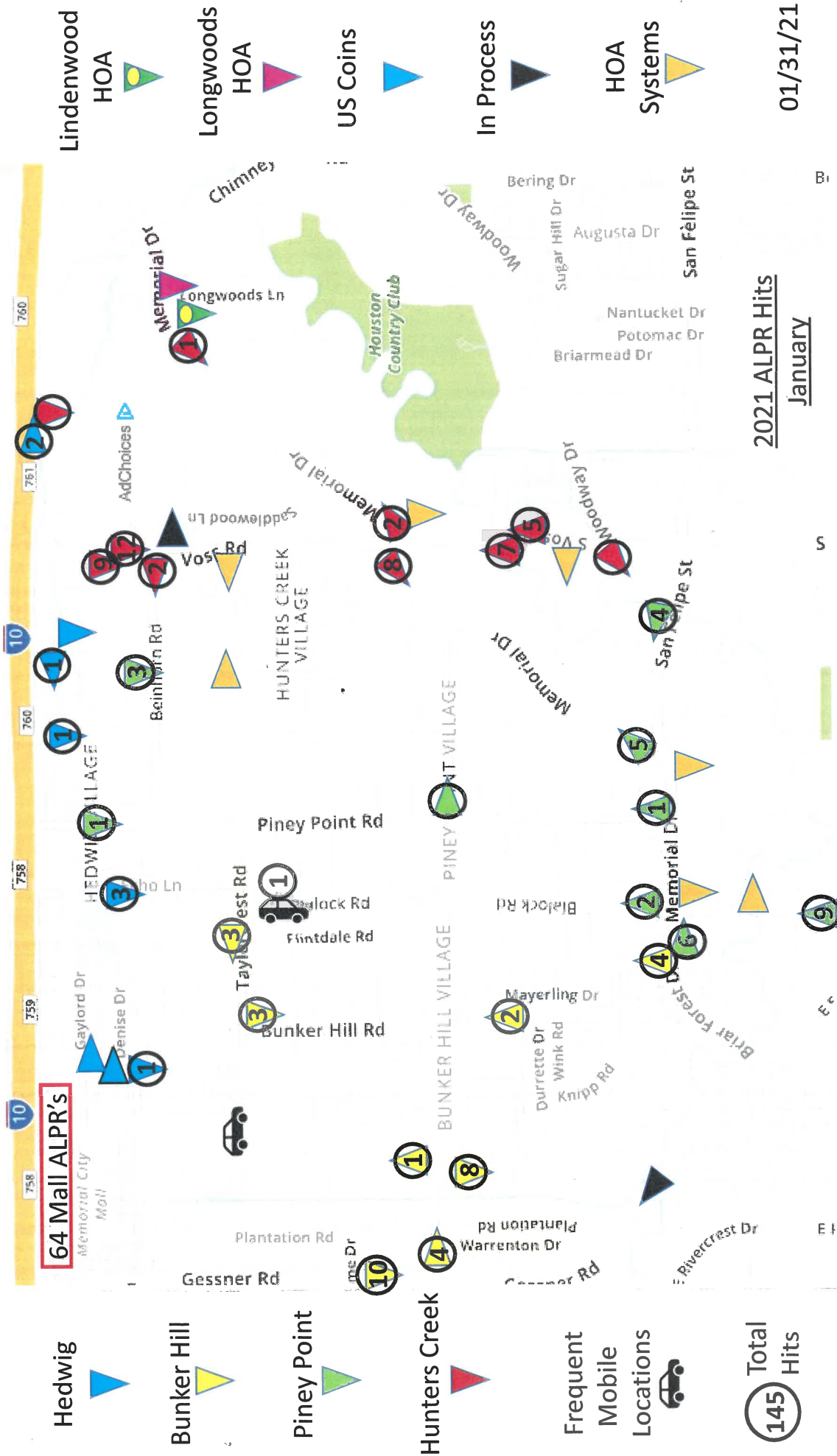
2021 ALPR Locations

B

S

4

F





64 Mail ALPR's

Hedwig

Bunker Hill

Piney Point

Hunters Creek

Frequent Mobile Locations

Recovered Vehicles

Investigative Leads

Lindenwood HOA

Longwoods HOA

US Coins

In Process

HOA Systems

2021 ALPR Recoveries

January

01/31/21

ALPR Recoveries				Plate Recoveries	Date	Links
Num	Plate	Vehicle	Loc	Val		
1	KHM2376	Ford F350	22	\$ 48,000.00	Drugs-Meth	1/5/2021
2	MVL8705	Hyndi	10	\$ 14,000.00		11-Jan
3	GKR5588	Hond Civ	8	\$ 12,500.00	Fugitive/poss of cc	18-Jan
4	MWV2069	Chev Cruz	8	\$ 9,800.00	Fraud	20-Jan
5	R000293	Toy Cor	17	\$ 12,000.00	Rental/Cluck	21-Jan
6	LJP9550	Hynd SFE	19	\$ 14,000.00		28-Jan
7	DV48493	VW Jetta	14	\$ 17,500.00	Fel Warrant	29-Jan
8	MHT8564	Hond Acc	2	\$ 16,000.00	Car Jacking	31-Jan

Firearm in vehicle

2021 Value	\$ 143,800.00
2020 Value	\$ 1,147,500.00
2019 Value	\$ 438,000.00
Program Total	\$ 1,729,300.00

INVESTIGATIVE LEADS			
103	NVK8808	Chev Tahoe	MDE Harrassment Case
18	9235063	Jeep Cherokee	Jugger Belaire to Racquet Club
		Solved	21-Jan
		CID-Open	22-Jan
		SBISD	

2021 Total Incidents

2021	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	2	28	47	77	5	4008	3019	1377	1077	1153	876	1377	1062
February				101	42								
March				62	6								
April				61	11								
May				68	9								
June				61	6								
July				76	12								
August				63	8								
September				55	5								
October				80	11								
November				68	5								
December				77	12								
Total	2	28	47	849	132	4008	3019	1377	1077	1153	876	1377	1062

2020 Totals	19	269	591	879	178	96885	83432	34182	30460	25843	22003	35623	30831
Difference	0	0	0	0	0	0	0	0	0	0	0	0	0
% Change	0	0	0	0	0	0	0	0	0	0	0	0	0

2021 Officer Committee Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	14:27:08												3	11
BIEHUNKO, JOHN	23:07:01												6	12
BOGGUS, LARRY	7:55:02												4	1
BRACHT, DANIEL	17:07:03												4	1
BURLESON, Jason	12:12:34												2	0
CADENA, VANESSA	18:00:04												2	7
CANALES, RALPH EDWARD	16:04:00												5	14
CERNY, BLAIR C.	7:56:59												1	5
HARWOOD, NICHOLAS	18:15:14												9	8
JARVIS, RICHARD	10:46:12												4	4
JOLIVET, CHARLES	11:59:12												0	0
JONES, ERIC	0:31:48												0	0
KELSO JR, RONALD K	15:55:08												1	19
LERMA, FRANK	5:48:56												0	0
MCELVANY, ROBERT	15:06:05												2	2
MILLER, OSCAR	11:42:37												3	0
NASH, CHRISTOPHER	13:30:51												3	4
OWENS, LANE	4:42:45												0	0
PAVLOCK, JAMES ADAM	7:56:41												1	1
RODRIGUEZ, CHRISTOPHER	5:37:51												0	0
SCHANMEIR, CHRISTIAN	2:03:24												5	0
SCHULTZ, RAYMOND	0:00:00												0	0
SILLIMAN, ERIC	16:45:18												7	15
SISSION, KYLE J	0:58:16												0	0
SPRINKLE, MICHAEL	1:19:49												1	2
TAYLOR, CRAIG	14:41:29												5	0
TORRES, PATRICK	14:43:57												2	4
TUGGLE, JAMES	8:01:57												0	0
VALDEZ, JUAN	17:55:02												2	12
VASQUEZ, MONICA	23:38:14												1	2
WHITE, TERRY	23:35:00												4	13
	* = Admin Asmt.												77	137
	t = temporary													
Dispatch Committed Time														Totals
911 Phone Calls	302													302
3700 Phone Calls	2189													2189
DP General Phone Calls*	54:30:49													

* This is the minimal time as all internal calls route through the 3700 number.



Memorial Villages Police Dept/City of Bunker Hill/City of Piney Point Summary of Employee Benefits

Recommended Benefits for April 1, 2021 - March 31, 2022

Benefit:	Provider:	Plan Type:	Employer Contribution:	Employee Contribution:	
Health Insurance	United Health Care Blue Cross Blue Shield	Health Savings Account	Employee + 50% Delta Dependent(s) HSA Contributions	50% Delta for Dependent(s)	* Overall 12.6% Decrease Bundle With Dental and Vision
Dental Insurance (HMO & PPO) Employee can Buy up	United Health Care Cigna	2 Plans Similar	Difference between 2020 Employee Rates	Recommend Remain the Same as 2020	*
Vision Insurance	United Health Care Cigna	Same	Difference between 2020 Employee Rates	Recommend Remain the Same as 2020	*
Short Term Disability Insurance	Standard	Same	N/A	100%	No Change
Long Term Disability Insurance	Standard	Same	100%	N/A	No Change
Basic Life Insurance \$50,000	Standard	Same	100%	N/A	No Change
Additional Life Insurance	Standard	Same	N/A	100%	No Change



Memorial Villages Police Department
2021 -2022 RFP Results and
Recommendations

February 8, 2021





Executive Summary



2020 → 2021 Marketing and Renewal Medical

Medical Marketing and Renewal Update

- ✓ **Fully Insured Medical Renewal – Initial renewal** was received from BCBS and they were requesting a **+19.6% (\$114,966)** increase. We requested BCBS revise their renewal to an increase of +5% above current rates. However, BCBS was not able to accommodate this request. They are able to release a **final renewal** at a **+10% (\$58,468)** increase with a **one-time Wellness Credit of \$29,148** (equivalent of about 5% of current premium rates). We are still negotiating with BCBS for further rate relief.
- ✓ **Fully Insured Medical Marketing –**
 - BCBS: We received two uncompetitive alternative quotes from BCBS.
 - \$2,800/\$5,600 HSA Plan: This quote is +24.4% (\$142,950) above current rates.
 - Dual Option - \$3,500/\$7,000 HSA Plan & \$1,500/\$4,500 PPO Plan: This quote is +15.1% (\$88,579) above current rates with the assumption of 15% migration to the PPO plan.
 - **UHC** - We received three competitive quotes from UHC with some benefits changes. UHC is also offering **additional savings for bundling the Medical, Dental, and Vision**. They are offering a **2% discount if the dental is packaged with the Medical** and a **0.5% discount if the vision is packaged with the Medical to the first-year medical premium**. In addition to the bundling discount, UHC is also offering an **on-going credits** assuming participation requirements are continuously met. **If an employee enrolls in both the Medical and Dental plans**, there will be a **monthly on-going credit of \$3 PEPM** applied to the medical rates. **If an employee enrolls in both the Medical and Vision plans**, there will be a **monthly on-going credit of \$2 PEPM** applied to the medical rates. **If an employee enrolls in the Medical, Dental, and Vision plans**, there will be a **monthly on-going credit of \$5 PEPM** applied to the medical rates.
 - **\$3,500/\$7,000 HSA Plan:** This quote is at **-11.8% (\$68,998)** below current rates.
 - **\$2,800/\$5,600 HSA Plan:** This quote is **-8.5% (\$49,778)** below current rates.
 - **Dual Option - \$3,500/\$7,000 HSA Plan & \$500/\$1,000 PPO Plan:** This quote is **-3.7% (\$21,517)** below current rates with the assumption of 15% migration to the PPO plan.
- ✓ Cigna, Humana, Memorial Hermann, and TMLHB declined to quote. Aetna did not submit a sealed bid due to rates and office closures.

2020 → 2021 Marketing and Renewal Ancillary Plan(s)

Ancillary Marketing Update

- ✓ **Dental Renewal** - Cigna released a **rate pass**, for the Dental Renewal, with a **one year rate guarantee**.
 - ✓ Dental Marketing –
 - We received quotes from the market ranging from -16% below current rates to +20% above current rates.
 - **UHC** quote is at **+2% (\$830) above current rates**. If bundling the UHC Dental with UHC Medical plans, UHC will be giving a **2% discount** on the total medical premium and an **on-going credits of \$3 PEPM** (if the employee enrolls in the Medical and Dental plans together) applied to the medical rates. UHC is offering both the **DPPO and DHMO plans**.
 - Dental Select and Reliance Standard Life Insurance quotes are at -16% (\$5,585) and -11% (\$3,959) below current rates, respectively.
 - However, the DHMO plans are not matching current plans for these two carriers.
 - Ameritas and BCBS quotes are at 0% and +20% (\$7,008) above current rates, respectively, but they do not have DHMO plans and can only offer High and Low Dental plans.
 - Guardian and Aetna were unable to submit their sealed bid submission on time.
 - **Vision** – Cigna provided **two renewal options of +6% (\$341) with a 3 years rate guarantee or +2% (\$114) with a 1 year rate guarantee**. Alliant was able to **negotiate the renewal to a rate pass with a 1 year rate guarantee**.
 - We received competitive quotes from the market ranging from -15% below current to +73% above current dental rates.
 - **UHC** quote is at **+43% (\$830) above current rates**. If bundling the UHC Vision with UHC Medical plans, UHC will be giving a **0.5% discount** on the total medical premium and an **on-going credits of \$2 PEPM** (if the employee enrolls in the Medical and Vision plans together) applied to the medical rates.
 - Ameritas quote came in with matching rates and FCL quotes came in with +45%, but the vision plan is not a stand alone, must be package with the Dental.
 - EyeMed, BCBS, Dental Select quotes are +20%, +48%, and +73% above current rates, respectively, but there are plan changes.
 - Guardian and Aetna were unable to submit their sealed bid submission on time.
- ✓ **Life and Disability plans are under rate guarantee** with The Standards until **April 1, 2022**.

2021 Considerations

Medical, Dental, and Vision Costs

Line of Coverage	Current Employer Costs	Renewal w/BCBS Medical & Cigna Dental and Vision (current)	UHC Medical HSA Only & UHC Dental and Vision
Medical & Pharmacy	\$585,282	\$643,749	\$516,283
Dental	\$34,641	\$34,641	\$35,471
Vision	\$5,701	\$5,701	\$8,155
Medical Credit		(\$29,148)	
Dental and Vision Discounts (If Bundled with Medical)			(\$12,907)
Total	\$625,624	\$654,943	\$547,002
Variance \$		\$29,320	-\$78,621
Variance %		4.7%	-12.6%

*based on December 2020 enrollment data

Note:

If an employee enrolls in both the Medical and Dental plans, there will be a monthly on-going credit of \$3 PEPM applied to the medical rates.

If an employee enrolls in both the Medical and Vision plans, there will be a monthly on-going credit of \$2 PEPM applied to the medical rates.

If an employee enrolls in the Medical, Dental, and Vision plans, there will be a monthly on-going credit of \$5 PEPM applied to the medical rates.

MEDICAL RENEWAL – Current Renewal - BCBS

	IN-Network	OUT-Of-Network
	No / No	No / No
Deductible/Out of Pocket Cross Apply	\$7,000 / \$14,000	\$7,000 / \$14,000
Calendar Year Deductible (Individual / Family)	\$3,500 / \$7,000	60% after deductible
Coinsurance Percent (Plan Pay)	80% after deductible	60% after deductible
Out-of-Pocket Maximum (Individual / Family)	\$5,000 / \$10,000	\$10,000 / \$20,000
		Out of Pocket Includes Deductible & RX Cost
Physician Office Visits- PCP / Specialist	80% after deductible	60% after deductible
TeleMed / Virtual Visit	\$44 copay, applied to deductible & coinsurance (Virtual Visits/MDLive)	60% after deductible
Diagnostic X-Ray & Lab	80% after deductible	60% after deductible
Billed through Physician's Office	80% after deductible	60% after deductible
Outside Lab & X-Ray	80% after deductible	60% after deductible
Advanced Image (MRI/CAT & PET Scan)	80% after deductible	60% after deductible
Hospital	80% after deductible	60% after deductible
Inpatient (Includes Mental Health)	80% after deductible	60% after deductible
Outpatient	80% after deductible	60% after deductible
Emergency Room	80% after In Network deductible, includes all services for same day visit	60% after deductible
Hospital Charges	80% after deductible	60% after deductible
Physician Charges	80% after deductible	60% after deductible
Urgent Care	80% after deductible	60% after deductible
Therapy Services (Physical, Speech, Occ)	80% after deductible	60% after deductible
Prescription Drugs (Member's Cost)		
Formulary		
Pharmacy Deductible	Max \$5 combined visits per year	
Preferred & Non-Preferred Generic	Participating Pharmacies Only	
Preferred Brand	Combined with Medical	
Non-Preferred Brand	Preferred Participating Pharmacy: 10% after deductible	
Specialty RX, Max 30 Day Fill	Non-Preferred Participating Pharmacy: 20% after deductible	
Mail-Order / 90 Day Supply	Preferred Participating Pharmacy: 20% after deductible	
	Non-Preferred Participating Pharmacy: 30% after deductible	
	Preferred Participating Pharmacy: 30% after deductible	
	Non-Preferred Participating Pharmacy: 40% after deductible	
	Preferred Participating Specialty Pharmacy: 40% after deductible	
	Non-Preferred Participating Specialty Pharmacy: 50% after deductible	
	Same as Retail Preferred Participating Pharmacy Cost	
	Renewal	Negotiated Renewal
Monthly Rates		
Current		
Employee Only	\$482.91	\$591.15
Employee & Spouse	\$1,110.67	\$1,221.62
Employee & Child(ren)	\$849.23	\$956.06
Employee & Family	\$1,497.00	\$1,648.52
Monthly Premium	\$48,773	\$53,646
Annual Premium	\$585,282	\$643,749
Total: 60		10.0%

	Current Rates	Renewal Rates
Total Annual Premium	\$585,282	\$643,749
Overall % Variance		10.0%
Overall \$ Variance		\$58,468

Rx Plan Details:
 Generic incentive applies: payment of the difference between the cost of a brand name drug & a generic drug may be required if a generic drug is available.
 Pre-Authorization, Step Therapy &/or Quantity Limits may apply to certain drugs. Certain drugs may be required to be filled at a designated Specialty Pharmacy.
 If Dental is packaged = 1% discount to medical rates. If Vision is packaged = 0.5% discount to medical rates.
 Rates do not include any applicable H.S.A. admin fees

MEDICAL RENEWAL – UHC – \$3,500

	In-Network	Out-of-Network
	No / No	No / No
Deductible/Out of Pocket Cross Apply	\$3,500 / \$7,000	\$5,000 / \$10,000
Calendar Year Deductible (Individual / Family)	80% after deductible	50% after deductible
Conformance Percent (Plan Pays)	\$6,350 / \$12,700	\$10,000 / \$20,000
Out-of-Pocket Maximum (Individual / Family)	80% after deductible	50% after deductible
Physician Office Visits - PCP / Specialist	\$49 copay, applied to deductible & coinsurance (Virtual Visits)	50% after deductible
TeleMed / Virtual Visit	80% after deductible	50% after deductible
Diagnostic X-Ray & Lab	80% after deductible	50% after deductible
Billed through Physician's Office	80% after deductible	50% after deductible
Outside Lab & X-Ray	80% after deductible	50% after deductible
Advanced Imaging (MRI/CAT & PET Scan)	80% after deductible	50% after deductible
Hospital	80% after deductible	50% after deductible
Inpatient (Includes Mental Health)	80% after deductible	50% after deductible
Outpatient	80% after deductible	50% after deductible
Hospital Charges	80% after deductible	50% after deductible
Physician Charges	80% after deductible	50% after deductible
Urgent Care	80% after deductible	50% after deductible
Therapy Services (Physical, Speech, Occ)	80% after deductible	50% after deductible
Prescription Drugs	80% after deductible	50% after deductible
Formulary	Max 20 visits each per year	Participating Pharmacies Only
Pharmacy Deductible	Adaptive pill	Adaptive pill
Tier 1	Combined with Medical	Combined with Medical
Tier 2	\$0 copay, after deductible	\$0 copay, after deductible
Tier 3	\$0 copay, after deductible	\$0 copay, after deductible
Specialty RX, Max 30 Day Fill	Same as Retail copays, after deductible	Same as Retail copays, after deductible
Mail-Order / 90 Day Supply	2-5% Retail Copays, after deductible	2-5% Retail Copays, after deductible
Monthly Rates	Current	Proposed
34	Employee Only	\$425.98
4	Employee & Spouse	\$979.73
8	Employee & Child(ren)	\$766.76
14	Employee & Family	\$1,320.53
60	Monthly Premium	\$43,024
	Annual Premium	\$516,283
Total:	% Variance	-11.8%
	Current Rates	Proposed Rates
	\$552,282	\$516,283
	Overall % Variance	-11.8%
	Overall \$ Variance	-\$36,000

Rx Plan details:

Generic Incentive does not apply. Pre-Authorization, Step Therapy, Quantity Limits &/or a Designated Pharmacy may be required for certain drugs. Includes UHC Vision benefit.

If Dental is packaged = \$3 perim credit to medical rates. If Vision is packaged = \$2 perim credit to medical rates; PLUS If Dental is packaged = add'l 2% discount to medical rates. If Vision is packaged = add'l 0.5% discount to medical rates Rates do not include any applicable H.S.A. admin fees

Historical Plan Rates

The current and historical fully-insured monthly rates are detailed below.

	December Enrollment	2015	2016	2017	2018	2019	2020	UHC 2021
			HSA Plan					
Employee Only	34	\$428.91	\$448.49	\$417.99	\$477.25	\$459.84	\$482.91	\$425.98
Employee + Spouse	4	\$946.93	\$994.92	\$933.40	\$1,065.73	\$1,057.62	\$1,110.67	\$979.73
Employee + Child(ren)	8	\$912.97	\$959.09	\$899.55	\$1,027.08	\$827.71	\$869.23	\$766.76
Employee + Family	14	\$1,501.90	\$1,580.32	\$1,486.05	\$1,696.73	\$1,425.49	\$1,497.00	\$1,320.52
Annual Estimated Premium	60	\$560,412	\$588,306	\$551,356	\$629,523	\$557,323	\$585,282	\$516,283
Percentage of Change			5%	-6%	14%	-11%	5%	-12%
			Percentage of Change from 2015					
								-8%

Note: 2015 was the first year that MVPD moved to the HSA only plan.

*Based December 2020 headcount

Historical Contributions

The current and historical employee's contribution rates are detailed below.

	December Enrollment	2015	2016	2017	2018	2019	2020	UHC 2021
		HSA Plan						
Employee Only	34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Employee + Spouse	4	\$259.01	\$259.01	\$259.01	\$294.24	\$298.89	\$313.88	\$276.88
Employee + Child(ren)	8	\$242.03	\$242.03	\$242.03	\$274.92	\$183.94	\$193.16	\$170.39
Employee + Family	14	\$536.50	\$536.50	\$536.50	\$609.74	\$482.83	\$507.05	\$447.27
Annual Estimated Premium	60	\$125,799	\$125,799	\$125,799	\$142,952	\$113,119	\$118,794	\$104,789
Percentage of Change			0%	0%	14%	-21%	5%	-12%
					Percentage of Change from 2015			
								-17%

Note: 2015 was the first year that MVPD moved to the HSA only plan.

*Based December 2020 headcount

Recommendations and Considerations

Recommendations

Medical: We recommend moving the medical to UHC for the 2021 plan year.

Dental/Vision: We recommend moving the dental and vision to UHC for the 2021 plan year.

LIFE, LTD, Voluntary STD: The Standard has given MVPD a rate pass until 2022.

Contributions – Medical - UHC

Medical/Rx	Enrollment		2020 - Current			2021 Renewal - Proposed		
	Current	Projected	Rates	EE	ER	Rates	EE	ER
HSA Plan								
EE Only	34	34	\$482.91	\$0.00	\$482.91	\$425.98	\$0.00	\$425.98
EE + Spouse	4	4	\$1,110.67	\$313.88	\$796.79	\$979.73	\$276.88	\$702.86
EE + Child(ren)	8	8	\$869.23	\$193.16	\$676.07	\$766.76	\$170.39	\$596.37
EE + Family	14	14	\$1,497.00	\$507.05	\$989.96	\$1,320.52	\$447.27	\$873.25
Annual Costs	60	60	\$585,282	\$118,793	\$466,488	\$516,283	\$104,789	\$411,494
PEPM Costs			\$812.89			\$717.06		
Total	60	60	\$585,282	\$118,793	\$466,488	\$516,283	\$104,789	\$411,494
\$ Increase						-\$68,998	-\$14,004	-\$54,994
% Increase						-12%	-12%	-12%

Assumes employee payroll deductions remain at current's split

Note: For each tier, MVPD covers 100% of the total Employee Only rates. MVPD cover 50% of the remaining cost for Employee + Spouse, Employee + Child(ren), and Employee + Family tiers.

Contributions – Dental - UHC

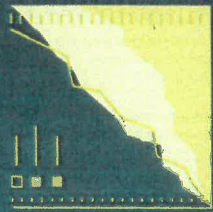
Medical/Rx	Enrollment		2020 - Current				2021 Renewal - Proposed			
	Current	Projected	Rates	EE	ER	Rates	EE	ER	ER	
DPPD										
EE Only	20	20	\$35.27	\$20.70	\$14.57	\$39.18	\$20.70	\$18.48	\$18.48	
EE + Spouse	4	4	\$72.70	\$52.84	\$19.86	\$78.37	\$52.84	\$25.53	\$25.53	
EE + Child(ren)	6	6	\$84.44	\$59.41	\$25.03	\$91.73	\$59.41	\$32.32	\$32.32	
EE + Family	7	7	\$130.98	\$98.85	\$32.13	\$137.93	\$98.85	\$39.08	\$39.08	
Annual Costs	37	37	\$29,036	\$20,085	\$8,951	\$31,356	\$20,085	\$11,270	\$11,270	
PEPM Costs			\$65.40			\$70.62				
DHMO										
EE Only	5	5	\$14.57	\$0.00	\$14.57	\$11.68	\$0.00	\$11.68	\$11.68	
EE + Spouse	1	1	\$25.15	\$5.29	\$19.86	\$22.65	\$5.29	\$17.36	\$17.36	
EE + Child(ren)	2	2	\$35.49	\$10.46	\$25.03	\$24.51	\$10.46	\$14.05	\$14.05	
EE + Family	6	6	\$49.68	\$17.56	\$32.12	\$35.48	\$17.56	\$17.92	\$17.92	
Annual Costs	14	14	\$5,605	\$1,579	\$4,026	\$4,115	\$1,579	\$2,537	\$2,537	
PEPM Costs			\$33.36			\$24.50				
Total	51	51	\$34,641	\$21,664	\$12,977	\$35,471	\$21,664	\$13,807	\$13,807	
\$ Increase							\$0	\$830	\$830	
% Increase						2%	0%	6%	6%	

Assumes employee payroll deductions remain the same

Contributions – Vision - UHC

Medical/Rx	Enrollment		2020 - Current				2021 Renewal - Proposed			
	Current	Projected	Rates	EE	ER	Rates	EE	ER	ER	
Vision										
EE Only	24	24	\$5.53	\$5.53	\$0.00	\$6.98	\$5.53	\$1.45	\$1.45	
EE + Spouse	5	5	\$9.31	\$9.31	\$0.00	\$13.25	\$9.31	\$3.94	\$3.94	
EE + Child(ren)	9	9	\$9.49	\$9.49	\$0.00	\$15.53	\$9.49	\$6.04	\$6.04	
EE + Family	14	14	\$15.03	\$15.03	\$0.00	\$21.86	\$15.03	\$6.83	\$6.83	
Annual Costs	52	52	\$5,701	\$5,701	\$0	\$8,155	\$5,701	\$2,454	\$2,454	
PEPM Costs			\$9.14			\$13.07				
Total	52	52	\$5,701	\$5,701	\$0	\$8,155	\$5,701	\$2,454	\$2,454	
\$ Increase							\$0	\$0	\$0	
% Increase						43%	0%	0%	0%	

Assumes employee payroll deductions remain the same



Medical/Rx Performance Update

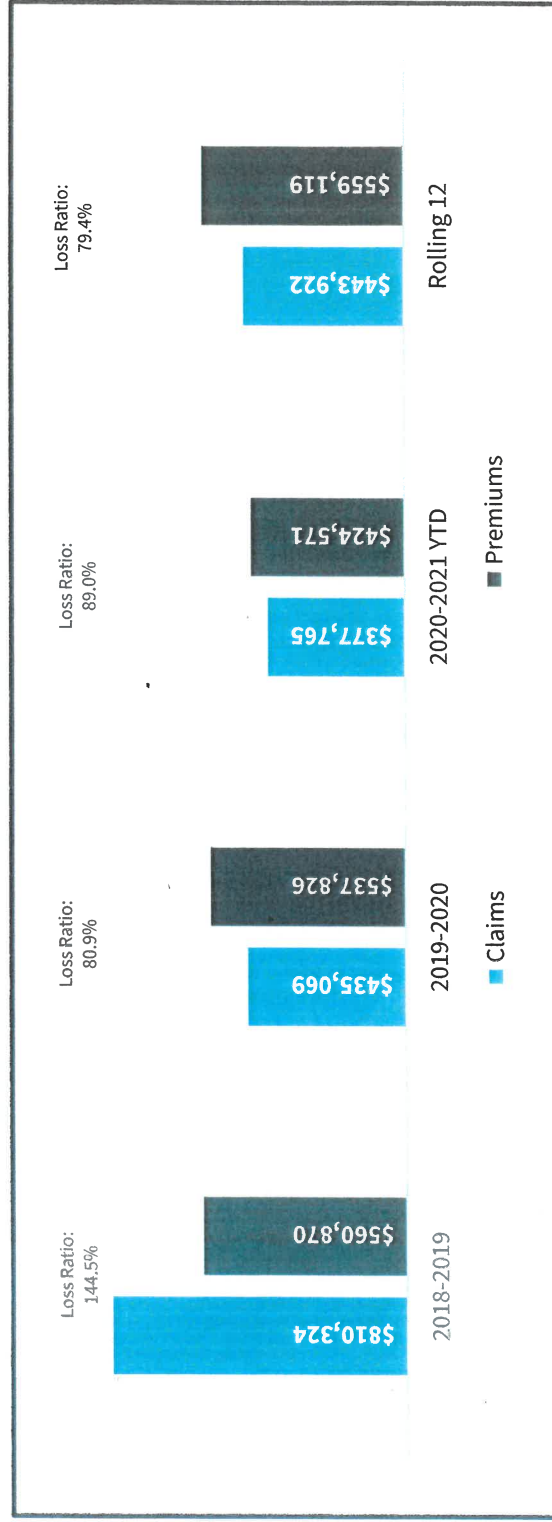
2020 → Medical Plan Update

Status Update

- ✓ The 2020-2021 YTD medical plan is running at a loss ratio of 89.0% through the end of December 2020 when comparing total paid claims of \$377,765 to paid premiums of \$424,571. The loss ratio is at 79.4% on a rolling 12 month basis through December 2020.
- ✓ At a loss ratio of 88%, the carrier is losing money.
- ✓ The 2020-2021 YTD pharmacy claims totaling \$106,435 represent 24% of the total claims spend compared to 22% for 2019-2020.
- ✓ For the 2020-2021 plan year there are two (2) HCC's over \$50,000 through December 2020 with total claims of \$135,488. In the 2019-2020 plan year, there were three (3) HCC's over \$50,000 with total claims of \$241,010.
- ✓ The 2020-2021 YTD average headcount is 59 vs 60 for 2019-2020.
- ✓ The 2020-2021 YTD total claims PEPM is \$706.10 vs \$606.79 for 2019-2020.
- ✓ The 2020-2021 YTD total premium PEPM is \$793.59 vs \$750.11 for 2019-2020.

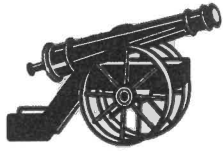
Medical/Rx Plan Performance Update

Historical Overview



	Average Enrollment	Claims PEPM	Premiums PEPM
2018-2019	58	\$1,157.61	\$801.24
2019-2020	60	\$606.79	\$750.11
2020-2021 YTD	59	\$706.10	\$793.59
Rolling 12 Months	60	\$621.75	\$783.08

Claims illustrated are through December 2020



CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: February 16, 2021

Agenda Item No: V

Subject/Proceeding: FIRE COMMISSION LIAISON REPORT

Exhibits: 2021 Year to Date Response Data

Clearance: Karen Glynn, City Administrator

Executive Summary

This Month's Fire Commission Liaison Report will include the following items:

- A. Update on Activities

The City's Liaison will provide the Activities Report. The Year-to-Date Summary was provided by the Fire Chief.

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

1	Total Number of Incidents 2021				Life Threatening (LT) EMS Incidents				Life Threatening (LT) Fire Incidents				14	15		
	Fire	EMS	Total	# LT EMS	Natl Stand. 6:30	1st Resp. Time	of 90%	Natl. Stand 10:50	ALS Resp Time	of 90%	# LT Fire	Natl Stand. 6:50			% of 2021 Calls are:	
															Fire	EMS
Bunker Hill Village	19	10	29	5	2:31	100%	100%	6:50	100%	100%	1	6:50	66%	34%		
Hedwig Village	10	21	31	12	2:48	100%	100%	2:48	100%	100%	3	3:13	32%	68%		
Hilshire Village	0	10	10	5	3:13	100%	100%	5:59	100%	100%	0		0%	100%		
Hunters Creek Village	19	19	38	9	3:53	100%	100%	5:17	100%	100%	3	3:21	50%	50%		
Piney Point Village	19	14	33	6	4:34	100%	100%	4:19	100%	100%	1	4:34	58%	42%		
Spring Valley Village	22	12	34	6	1:25	100%	100%	3:34	100%	100%	3	4:06	65%	35%		
Houston	13	0	13													
Totals	102	86	188	43	3:04	100%	100%	4:47	100%	100%	11	4:24	54%	46%		

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 7: Reflects the year to date, first responder's response times for each jurisdiction.

Column 8, Row A: Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 10 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 11: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 12 Row A: Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 13: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 14: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 15: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 16: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 17: Reflects the year to date, percentage of calls which our "fire type" calls.

Column 18: Reflects the year to date, percentage of call which our "EMS" calls.

Column 19: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 20: Reflects the percentage of fire type calls which are fire alarms.

VI

ORDINANCE NO. 21-543

AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

* * * * *

WHEREAS, Greg Abbott, Governor of the State of Texas, entered a declaration of disaster on March 13, 2020 as a result of the outbreak of the COVID-19 virus; and

WHEREAS, Harris County Judge, Lina Hidalgo, entered a stay home, work safe order for all of Harris County on March 24, 2020 to last until April 3, 2020, due to the outbreak of the COVID-19 virus; and

WHEREAS, on March 31, 2020, Judge Hidalgo extended the stay home, work safe order until April 30, 2020 and has continued orders to date; and

WHEREAS, the Mayor and City Council of the City of Bunker Hill Village, Texas issued a disaster declaration on March 24, 2020 and approved on April 21, 2020, May 19, 2020, June 16, 2020, August 18, 2020, September 15, 2020, October 20, 2020, November 17, 2020, and January 19, 2021 an extension to the order; and

WHEREAS, the Mayor and City Council of the City of Bunker Hill Village, Texas will continue to follow the Governor’s direction for the extension of this emergency; and

WHEREAS, the Mayor and City Council of the City of Bunker Hill Village, Texas finds it to be in the best interest of the health, safety and welfare of its citizens to extend this declaration of disaster for an additional thirty-seven (37) days; and

WHEREAS, by this Declaration, the City Council declares all rules and regulations that may inhibit or prevent prompt response to this threat suspended for the duration of the incident; and

WHEREAS, pursuant to the authority granted to the Mayor under the Texas Disaster Act, the Mayor, with the consent of Council authorizes the use of all available resources of state government and political subdivisions to assist in the City’s response to this situation; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The facts and matters contained in the preamble to this ordinance are hereby found to be true and correct.

Section 2. **Extension of Local State of Disaster.** That the local state of disaster and public health emergency previously declared for the City of Bunker Hill Village pursuant to §418.108 of the Texas Disaster Act is hereby extended for 37 days from the date of this ordinance or unless terminated or modified by earlier ordinance of the City.

Section 3. **Publicity and Filing.** Pursuant to §418.108(c) of the Texas Disaster Act, this declaration of a local state of disaster due to this public health emergency shall be given prompt and general publicity and shall be filed promptly with the City Secretary.

Section 4. **Activation of the City Emergency Management Plan.** Pursuant to §418.108(d) of the Texas Disaster Act, this declaration of a local state of disaster due to this public health emergency activates the City of Bunker Hill Village Emergency Management Plan.

Section 5. **Temporary Housing and Emergency Shelter.** Pursuant to §418.020(d) of the Texas Disaster Act, this declaration authorizes the City to: (1) temporarily or permanently acquire by lease, purchase, or other means sites required for temporary housing units or emergency shelters for disaster victims; and (2) enter into arrangements necessary to prepare or equip the sites for installation and use of temporary housing units or emergency shelters, including arrangements necessary for the transportation and purchase of temporary housing units or emergency shelters.

Section 6. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bunker Hill Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

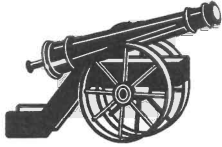
Section 7. This ordinance shall take effect immediately upon its approval.

PASSED, APPROVED AND ORDAINED on this 16th day of February, 2021.

Robert P. Lord, Mayor

ATTEST:

Karen H. Glynn, Acting City Secretary



CITY OF BUNKER HILL VILLAGE

CITY COUNCIL

Agenda Request

Agenda Date: February 16, 2021

Agenda Item No: VII

Subject/Proceeding: CITY ADMINISTRATOR'S REPORT

Exhibits: Proposal from Vector Electronic Security Solutions

Clearance: Karen Glynn, City Administrator

Executive Summary

The City Administrator's Report includes the following two action items:

- Consideration and Possible Action to Approve Funding in the Amount Not to Exceed \$4,500.00 for the Installation of Security/Card Access for City Hall Front Door and Upgrade Current Keypad System
- Consideration and Possible Action Consenting to the Payment of Reimbursable COVID 19 Expenses to the Memorial Villages Police Department in the amount of \$7,450.00 as submitted by the City of Bunker Hill to the Cares Act, Small Cities Assistance Program, Administered by Harris County

Security/Card Access for City Hall

New sliding (hands free) front doors were recently installed for City Hall. As a result, staff asked for a proposal from Vector Electronic Security Solutions to install an electronic door card access control system to be able to open the doors for staff. In addition, a request to upgrade/coordinate the other keypad doors at City Hall with the card access was also requested. The back door will remain as a keyed door.

Vector Electronic Security Solutions provided a proposal for \$3,970.00.

Staff is requesting approval to proceed with this security improvement. Funding is available in Court Security Funds which are limited for security needs only. Staff has included a contingency of \$530.00 in the approval for any unforeseen needs.

COVID 19 Reimbursement of Expenses

As discussed at the January 2021 Meeting, the City's Finance Manager worked with Memorial Villages Police Department in applying for reimbursement of COVID 19 Expenses to the Cares Act, Small Cities Assistance Program, Administered by Harris County on their behalf. The City was very pleased to receive approval for additional expenses totaling \$7,450.00.

This approval allows the City to reimburse the Department.



electronic security solutions

7618 Heathrow Ln. Spring, Texas 77379

832-380-4151

sos@vectorelectronics.net

February 1, 2021

Proposal COBH.EAC1

City of Bunker Hill
Attn. Steven Smith

11977 Memorial Dr.
Houston, TX 77024

Project: Electronic Door Access Control

A. SCOPE OF THE PROJECT

- Install an Electronic Door Access Control System to upgrade existing keypad-controlled doors and provide control to new front sliding door.
- All four door will be equipped with Proximity Card Readers.
- Request-to-Exit Motion Detectors will be added to the three existing doors (no need to push button to exit). Request to Exit wave-to-open device will be added to front door for extra safety and code compliance.
- The system is fail-safe, unlocking the doors in case of loss of power, after the system battery backup power is depleted.
- PC client software is provided for System programming and management. The doors can be unlocked remotely if the PC can be reached out of the office.
The management software can set unlock schedules (free access) and users' schedules among other features like reports.

B. EQUIPMENT to be FURNISHED

- 1 4-Doors Access Control Panel, network connected, ETL label.
- 3 Request to Exit Motion detectors
- 1 Request to Exit wave-to-open, proximity touchless device.
- 4 Proximity Card/Fob Reader
Plenum rated cable.

C. SERVICE to be PROVIDED

- Installation connections, adjustments, programming, commissioning, and training of all the furnished equipment.

Total

\$ 3,970.00

Taxes are not included

.....

Remarks

- Proximity readers will be installed in the same place as the existing keypads. If the customer chooses to have them installed in lower height, wall patch and paint will be at customer expense.
- Only electronic control will be added to the front sliding door and no additional hardware will be installed.
- Customer will provide technical documentation of sliding door.
- All equipment supplied is first quality from major and well recognized manufacturers.
- All equipment is Code Compliant and UL certified.
- ETL panel label is proof of product compliance to North American safety standards.
- Technical Specifications of all equipment are available upon request.
- Warranty on the different parts of the equipment will be issued by the manufacturer.
- All labor made by Vector Electronics has 2 years warranty. The warranty period will begin on the day when the installation has been completed and delivered.
- The warranties cover defects caused by the normal use of the system and will not cover damages caused by faulty human operation, electric and or atmospheric shocks.

Checks to the order of: Vector Electronics
Commencement of job: TBD
Validity of this proposal: 2-28-2021
Method of Payment: 70% upon approval - 30% upon completion

Thank you for the opportunity to present our proposal. I look forward to working with you on the project.

Sergio Scheveloff

Electronic Security Systems Integrator – TX PSB License B11643501

Accepted by

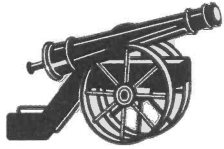
Printed Name

Date

Some of the customers we have served:

Memorial Drive Presbyterian Church
Champion Forest Baptist Church
West University Baptist Church
Crosspoint Baptist Church
Chapelwood Methodist Church
Christ The King Presbyterian Church
Tenney School
Steps to Progress School
City of Houston
City of Bunker Hill
Memorial Villages Police Department
US embassy in Buenos Aires
Merck, Sharp and Dohme Arg.
Alcon Laboratories Arg.
Stern Jewelers Arg.
Sharp Electronics Arg.
Aerolineas Argentinas

Whatever you do, work at it with all your heart, as working for the Lord



CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: February 16, 2021

Agenda Item No: VIII

Subject/Proceeding: CONSIDERATION AND POSSIBLE ACTION TO AWARD A CONTRACT WITH ALSAY INCORPORATED FOR THE DRILLING OF A NEW WATER WELL (NO. 5 - REPLACEMENT FOR WELL NO. 2) IN AN AMOUNT NOT TO EXCEED \$2,301,390.00

Exhibits: Engineer's Letter of Recommendation
Contract

Clearance: Steve Smith, Director of Public Works/Building Official
Karen Glynn, City Administrator
Susan Grass, Finance Manager

Budget: \$2,700,000.00 See table below for project funded in the Utility Fund Capital Improvements Plan

Executive Summary

The City has been discussing a new water well to be located at Bunker Hill Elementary for the replacement of Water Well No. 2 (located at City Hall). The Consulting Team and staff developed an overall rehab and replacement plan for the City's Water Production System. This project was budgeted in the 2020 and 2021 budgets and has been incorporated into the City's 10-year plan.

The plan includes drilling a new well and constructing a transmission main to the Taylorcrest water plant. Staff worked with Spring Branch Independent School District (SBISD) in securing the well site on SBISD property.

Working with the SBISD, the City developed a phased approach for construction and has been working with the City's Financial Advisor on financing needs. The project will consist of four phases and multiple contracts. This action is specifically for drilling the well.

The following outlines the project phasing and schedule previously developed with noted adjustments:

Phase:	Description:	Design:	Bid:	Construction:
I	Well Prep Site work	May 2020 – Nov 2020	Sept-Nov 2020	Nov 2020 – Jan 2021
II	Drill Well/ Construction	May 2020 – Jan 2021	Oct-Dec 2020 January 2021	Dec 2020 March 2021- Nov 2021
<i>Critical Path Summer (June-August) 2021 - Well Drilling/Construction</i>				
III	Well Site Work Restoration	Oct 2020 – Oct 2021	Sept - Nov 2021	Nov 2021 – Jan 2022
IV	Transmission Line to Taylorcrest	Mar 2021 – Dec 2021	Nov - Dec 2021	Dec 2021 – Apr 2022

This agenda item includes the authorization for a contract to drill the well. As noted, other contracts will also be recommended to site work and the water line.

The well drilling project was advertised in the City’s paper of record and bids were opened in January. Two bidders attended the mandatory pre-bid meeting and one bid was received at the bid opening. Langford Engineering has evaluated the bid, references, schedule and costs and has made the recommendation to award the bid (see attached letter).

Langford also informed the City that there were three (3) water well projects that opened bids the same week and twelve (12) well projects bidding this month so well contractors are in demand right now.

Working with the proposed site and SBISD, the summer months are the critical path for construction coordinating with the school schedule and reconstruction. Approval of the contract at this time will allow time for lead time needed to be ready for drilling in June.

Staff and Langford Engineering recommend award of the project.

The Proposed Budget and Funding are shown below:

**** City of Bunker Hill Village**

Water Well No. 5

05/01/2020

Schedule

Phase	Description	Days	Engineer's Cost Estimate	2020 Dollars Needed	2021-2022 Budgets	Actual Contracts
2020 Budget				\$700,000.00	\$5,270,000.00	
	Langford Engineering - PER		\$50,000.00	\$50,000.00		\$28,000.00
I	Well Prep Design and Sitework Construction	90	\$150,000.00	\$150,000.00	\$0.00	\$75,799.00
II	Well Drilling Design and Construction	365	\$2,700,000.00	\$360,000.00	\$2,340,000.00	\$2,301,390.00 \$224,000 (Design)
III	Well Sitework Restoration Design and Construction	90	\$1,000,000.00	\$120,000.00	\$880,000.00	
IV	Transmission Line to Taylorcrest Design and Construction	150	\$1,900,000.00		\$1,900,000.00	
	Subtotal Costs		\$5,800,000.00	\$680,000.00	\$5,120,000.00	\$2,629,189.00
	Lloyd Smitha		\$150,000.00		\$150,000.00	
	Langford Engineering		\$20,000.00	\$20,000.00		
	Subtotal Extra Costs		\$170,000.00	\$20,000.00	\$150,000.00	
	Total Costs		\$5,970,000.00	\$700,000.00	\$5,270,000.00	\$2,629,189.00



February 16, 2021

Mr. Robert P. Lord, Mayor
and City Council
City of Bunker Hill Village
1977 Memorial Drive
Houston, Texas 77024

Subject: Recommendation for Award, City of Bunker Hill Village, Construction of Water Well No. 5
LEI Job No. 200-020, Contract No. 1A

Dear Mr. Lord and City Council:

Bids for construction of subject project were received at the City of Bunker Hill Village until 3:00 p.m., Thursday, January 28, 2021 and subsequently opened and read in public. One (1) bid was received on the project; there was one error. They qualified Bid Item S-9 by indicating the casing that was not mentioned in the bid item.

The bids in order from low to high with the total amount bid are as follows.

Bidders	Total Amount Bid (Item Nos. 1 thru No. 9)	Total Amount Bid Supplementary Items (Items S-1 thru S-26)	Total Amount Bid (Item Nos. 1 thru No. 9) and Supplementary Items (Items S-1 thru S-26)
Alsay, Inc.	\$2,190,000.00	\$111,390.00	\$2,301,390.00

A copy of the bid tabulation is attached.

As time of completion was specified as 150 calendar days, time is not a consideration in evaluating the bids.

The low bidder has furnished a Qualification Statement, Bid Bond, and Financial Statement as required by Section II, Article 7 of the Contract Documents. The low bidder's Qualification Statement and references were examined and found to be in order.

1080 W. SAM HOUSTON PKWY. N. ♦ SUITE 200 ♦ HOUSTON, TX 77043-5014
PHONE (713) 461-3530 ♦ FAX (713) 932-7505

www.LangfordEng.com

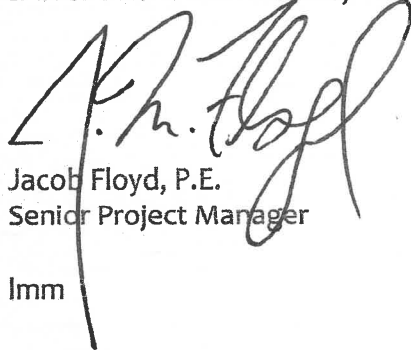


Mr. Robert P. Lord, Mayor
and City Council
City of Bunker Hill Village
February 16, 2021
Page 2

Therefore, we recommend that the project entitled "Construction of Water Well No. 5, LEI Job No. 200-020, Contract No. 1A" be awarded to Alsay, Inc., on the basis of their low Total Amount Bid (Item Nos. 1 thru No. 9) and Supplementary Items (Items S-1 thru S-26) in the amount of Two Million Three Hundred One Thousand Three Hundred Ninety Dollars (\$2,301,390.00), with a completion time of 150 calendar days.

Sincerely,

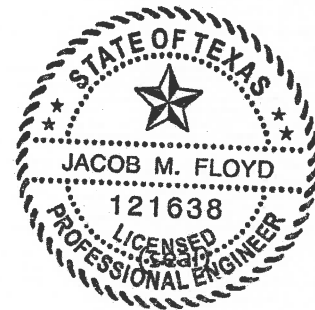
LANGFORD ENGINEERING, INC.



Jacob Floyd, P.E.
Senior Project Manager

Imm

Attachments



cc: Mr. Steve Smith, Director of Public Works, City of Bunker Hill Village
Ms. Karen Glynn, City Administrator, City of Bunker Hill Village

Bid Opening

City of Bunker Hill Village
 Project: Construction of Water Well No. 5

Langford Engineering, Inc. (TBPE F-449)
 Project No. 200-020 Contract No. 1A

Bid Date: 3:00 p.m.
 Thursday, January 28, 2021
 Opened and Read at 3:00 p.m.
 Thursday, January 28, 2021
 City Council's Chamber
 City of Bunker Hill Village

All Bidders 150 Days

Item No.	Description of Work	Approx. Quantity	Unit	Alsay Incorporated	
				Houston, Nebraska	5% B.B.
				Unit Price	Total
Base Bid - Mobilization					
1.	Mobilization of Equipment, Materials, and Personnel on Site, Complete in Place	1	L.S.	\$ 200,000.00	\$ 200,000.00
2.	Demobilization of Equipment, Materials, and Personnel on Site Including Minor Restoration of Site, and Improvements to Existing Condition in Preparation for Work under Separate Contract (Contract 1B), Complete in Place	1	L.S.	\$ 30,000.00	\$ 30,000.00
Base Bid - Water Well					
3.	Drill, Collect Drill Cuttings, and Perform Geophysical Logging of Test Hole with Total Depth of 1,400 Feet for Water Well No. 5, Plus Two Temporary Test Well Water Samples in Test Hole as Specified and Shown on the Plans, Complete in Place	1	L.S.	\$ 300,000.00	\$ 300,000.00
4.	24" x 18", Two-Piece Gravel Pack Water Well Drilling Construction, Testing, and Two (2) Water Sampling Operations (Total Depth 1,120'), with Base Bid of 24" Casing (640'), 18" Blank Liner (0.500" Wall) (380'), and 18" Screen (180'), as Specified and Shown on the Plans, Complete in Place	1	L.S.	\$ 1,005,000.00	\$ 1,005,000.00
5.	1,700 GPM Pump (TDH = 575') with 540' of 10" Pump Column, Airline Tube (0.365" Wall), Discharge Elbow and Accessories including Two (2) Column Check Valves, SME Heat Exchanger 400 HP Motor (Compatible with Minimum 400 HP Motor Starter. Starter and Controls to be Provided by Others), 1,800 RPM (4 Pole), 460 V, Temporary Wiring, Temporary Conduit (Sized Accordingly), Including Foundation, All Required Appurtenances, Well Pump Start-Up, as Specified, and Shown on the Plans, Complete in Place	1	L.S.	\$ 400,000.00	\$ 400,000.00
6.	Furnish, Install, and Remove Temporary Self-Supporting Acoustical Sound Wall System 24' in Height and as Base Bid Liner Length of 334' as Shown and Described on Plans and Specifications	1	L.S.	\$ 80,000.00	\$ 80,000.00

City of Bunker Hill Village
 Project: Construction of Water Well No. 5

Langford Engineering, Inc. (TBPE F-449)
 Project No. 200-020 Contract No. 1A

Bid Date: 3:00 p.m.
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 City Council's Chamber
 City of Bunker Hill Village

All Bidders 150 Days

Item No.	Description of Work	Approx. Quantity	Unit	Alsay Incorporated	
				Houston, Nebraska	5% B.B.
				Unit Price	Total
7.	All Work, Materials and Labor Associated with Installation of Temporary Power Pole, Including Temporary Yard Underground Duct Banks from New Permanent CenterPoint Power Pole Within Designated Utility Easement, Temporary Electrical Panel and Equipment per Local and State Regulations, Including Coordination with Owner's Utility Provider, as Shown and Described on Plans, Complete in Place	1	L.S.	\$ 135,000.00	\$ 135,000.00
8.	All Work, Materials, and Labor to Install and Maintain Proposed Temporary Security Fencing and Storm Water Pollution Prevention Plan (SWPPP) Items, per Plans and Specifications, Complete in Place	1	L.S.	\$ 10,000.00	\$ 10,000.00
9.	All Work, Materials, and Labor for Plugging and Abandonment of Existing CBHV Water Well No. 2 at City Hall Water Plant, Consisting of a 12" Surface Casing to a Depth of 1,050', and a 6" Well Screen from a Depth of 1,050' - 1,632' (see Exhibit for Well Location), per TDLR and TCEQ Regulations and Specifications, Complete in Place	1	L.S.	\$ 30,000.00	\$ 30,000.00
Total Amount Base Bid (Item No. 1 thru No. 9)					\$ 2,190,000.00
Alternate Items					
Make of Pump				Peerless	
Type of Bowls				14MC	
Number of Bowls				8	
O.D. of Bowls (Inches)				14.1"	
Column Loss (Feet)				2 ft. per 100 ft.	
Make of Motor				SME	
Brake Horsepower including Thrust Bearing Losses				325 BHP	
Calculated Thrust				7,500 Lbs.	
Thrust Bearing Capacity				4540 KG	

City of Bunker Hill Village
 Project: Construction of Water Well No. 5

Langford Engineering, Inc. (TBPE F-449)
 Project No. 200-020 Contract No. 1A

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All Bidders 150 Days

Item No.	Description of Work	Approx. Quantity	Unit	Alsay Incorporated Houston, Nebraska 5% B.B.	
				Unit Price	Total
	Make and Model of Thrust Bearing			SME Provided	
	Pump Bowl Efficiency			80.40%	
	Net Pump Efficiency			80%	
	Motor Horsepower			400 HP	
	Motor Efficiency			91.20%	
	Overall Wire-to-Water Efficiency			To be Measured in the Field	
	Supplemental Items				
S-1.	Add or Deduct per Foot of Test Hole Drilled, Complete Depth, Above or Below 1,400 Feet Base Depth	1	Per Foot	\$ 100.00	\$ 100.00
S-2.	Add Cost of Performing and Providing Test Hole Spectral Gamma Ray Log	1	Per L.S.	\$ 3,500.00	\$ 3,500.00
S-3.	Add or Deduct of Each Optional Test Hole Water Sampling and Testing Operation, Complete in Place (Note That Two Temporary Test Well Water Sampling are Included in Base Bid)	1	Per Each	\$ 40,000.00	\$ 40,000.00
S-4.	Add or Deduct per Hour of Pumping for Test Hole Water Sampling Operation Above or Below 36 Hours, Complete in Place	1	Per Hour	\$ 400.00	\$ 400.00
S-5.	Add per Lump Sum, Complete in Place, Installing a 30 Foot Portland Cement Plug in Test Hole	1	Per L.S.	\$ 10,000.00	\$ 10,000.00
S-6.	Add or Deduct per Foot of 24" Surface Casing (0.500" Wall) Completed in Place, Above or Below 640-Feet Base Depth	1	Per Foot	\$ 120.00	\$ 120.00
S-7.	Add or Deduct per Foot of 18" Blank Liner (0.500" Wall), Underream (if Applicable) and Gravel Pack Complete in Place Above or Below 380 Feet Base Length	1	Per Foot	\$ 90.00	\$ 90.00
S-8.	Add or Deduct per Foot of 18" Screen (0.500" Wall), Underream (if Applicable) and Gravel Pack Complete in Place, Above or Below 180-Feet Base Length	1	Per Foot	\$ 250.00	\$ 250.00

City of Bunker Hill Village
 Project: Construction of Water Well No. 5

Langford Engineering, Inc. (TBPE F-449)
 Project No. 200-020 Contract No. 1A

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 City Council's Chamber
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All Bidders 150 Days

Item No.	Description of Work	Approx. Quantity	Unit	Alsay Incorporated	
				Houston, Nebraska	5% B.B.
				Unit Price	Total
S-9.	Deduct per Lump Sum for Alternate 20" x 14", Two-Piece Gravel Pack Water Well Drilling (Total Depth 1,400 Feet), Construction, Testing, and Two (2) Water Sampling Operations with Alternate of 20" Casing (1,400 Feet), 14" Black Liner (0.500" Wall) (380' Feet), and 14" Screen (180') in Lieu of Base Bis 24" x 18" Well in Item No. 4, Per Lump Sum	1	Per L.S.	\$ (50,000.00)	\$ (50,000.00)
S-10	Add or Deduct per Foot of 20" Surface Casing (0.500" Wall), Competed and Cemented in Place, Above or Below 640 Feet Base Depth	1	Per Foot	\$ 95.00	\$ 95.00
S-11	Add or Deduct per Foot of 14" Blank Liner (to 500" Wall), Underream (if Applicable) and Gravel Pack Complete in Place, Above or Below 380 Feet Base Length	1	Per Foot	\$ 70.00	\$ 70.00
S-12	Add or Deduct per Foot of 14" Screen (0.500" Wall), Underream (if Applicable), and Gravel Pack Complete in Place, Above or Below 180' Feet Base Length	1	Per Foot	\$ 210.00	\$ 210.00
S-13	Add or Deduct per Foot of 1.25" PVC Water Level Pipe, Complete in Place, Above or below 540 Feet Base Depth	1	Per Foot	\$ 2.00	\$ 2.00
S-14	Add or Deduct per Foot of 0.25" Stainless Steel Airline and all Fittings, Complete in Place, Above or Below 540' Feet Base Depth	1	Per Foot	\$ 3.00	\$ 3.00
S-15	Add or Deduct per 10-Foot Section of 10" (0.365" Wall) Pump Column, Airline Tube, Complete in Place, with Submersible Cable, Above or Below 540' Feet Base Depth	1	Per 10' Sect.	\$ 2,500.00	\$ 2,500.00
S-16	Add or Deduct per 20-Foot Section of 10" (0.365" Wall) Pump Column, Airline Tube, Complete in Place, with Submersible Cable, Above or Below 540' Feet Base Depth	1	Per 20' Sect.	\$ 4,500.00	\$ 4,500.00
S-17	Add or Deduct per Stage of Case Iron Pump Bowl, Complete in Place, Above or Below the Number Required to Meet the Base Bid Design, Shown on This Proposal	1	Per Stage	\$ 3,000.00	\$ 3,000.00

City of Bunker Hill Village

Project: Construction of Water Well No. 5

Langford Engineering, Inc. (TBPE F-449)

Project No. 200-020 Contract No. 1A

Bid Date: 3:00 p.m.

Thursday, January 28, 2021

Opened and Read at 3:00 p.m.

Thursday, January 28, 2021

City Council's Chamber

City of Bunker Hill Village

All Bidders 150 Days

Item No.	Description of Work	Approx. Quantity	Unit	Alsay Incorporated	
				Houston, Nebraska	5% B.B.
				Unit Price	Total
S-18	Add or Deduct per Stage of Ductile Iron Pump Bowl, Complete in Place, Above or Below the Number Required to Meet the Base Bid Design, Shown on This Proposal	1	Per Stage	\$ 3,500.00	\$ 3,500.00
S-19	Add per Lump Sum, Complete in Place, Plugging and Abandonment of Test Hole per TDLR and TCEQ Regulations and Specifications	1	Per L.S.	\$ 10,000.00	\$ 10,000.00
S-20	Add or Deduct per Lump Sum, Complete in Place, Plugging and Abandonment of Production Well per TDLR and TCEQ Regulations and Specifications	1	Per L.S.	\$ 10,000.00	\$ 10,000.00
S-21	Deduct per Lump Sum to Decrease Pump Motor Size from 400 HP to 350 HP, Including all Necessary Electrical Equipment, Change and Labor	1	Per L.S.	\$ (15,000.00)	\$ (15,000.00)
S-22	Add per Lump Sum to Increase Pump Motor Size from 400 HP to 450 HP Motor, Including all Necessary Electrical Equipment, Change and Labor	1	Per L.S.	\$ 70,000.00	\$ 70,000.00
S-23	Add or Deduct per Lump Sum, (540 Feet), Complete in Place, to Install CS Hydril 1.25" Water Level Pipe in Lieu of Base Bid Specified 1.25" PVC Water Level Pipe	1	Per L.S.	\$ 10,000.00	\$ 10,000.00
S-24	Add or Deduct per 20 Foot Section of Temporary Self-Supporting Acoustical Sound Wall System, 24 Feet Height, Complete in Place, Above or Below 334 Feet Base Length	1	Per L.S.	\$ 2,750.00	\$ 2,750.00
S-25	Center Point Energy Installation Service Drop Connection Allowance. City of Bunker Hill Village shall Pay Exact Amount Once Provided with Ticket Invoice Documentation	1	Per L.S.	\$ 5,000.00	\$ 5,000.00
S-26	Add or Deduct per 20 Foot Section of Temporary Self-Supporting Acoustical Sound Wall System, 24 Feet Height, Complete in Place, Above or Below 334 Feet Base Length	1	Per Hour	\$ 300.00	\$ 300.00
Subtotal Amount Supplementary Items (Items No. S-1 thru S-26)					\$ 111,390.00

City of Bunker Hill Village
 Project: Construction of Water Well No. 5

Langford Engineering, Inc. (TBPE F-449)
 Project No. 200-020 Contract No. 1A

Bid Date: 3:00 p.m.
 Thursday, January 28, 2021
 Opened and Read at 3:00 p.m.
 Thursday, January 28, 2021
 City Council's Chamber
 City of Bunker Hill Village

All Bidders 150 Days

Item No.	Description of Work	Approx. Quantity	Unit	Alsay Incorporated Houston, Nebraska 5% B.B.	
				Unit Price	Total
	Total Amount Bid (Item Nos. 1 thru No. 9)				\$ 2,190,000.00
	Total Amount Bid Supplementary Items (Items S-1 thru S-26)				\$ 111,390.00
	Total Amount Bid (Item Nos. 1 thru No. 9) and Supplementary items (Items S-1 thru S-26)				\$ 2,301,390.00
	Alsay, inc.			Bid Item S-9 They qualified their bid by indicating Casing (640 Feet) that was not mentioned in the Bid Item	

III

**PROPOSAL
(BID FORM)**

TO: Honorable Mayor and City Council, City of Bunker Hill Village for Construction of Water Well No. 5, LEI Job No. 200-020, Contract No. 1A, in the City of Bunker Hill Village, Harris County, Texas.

The undersigned, as Bidder, declares that the only person or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any other person, firm, or corporation; that the undersigned has carefully examined the Invitation to Bidders, the Instructions to Bidders, this Proposal, the Form of Agreement, the General and Special Conditions, Special Provisions, the Technical Specifications, and the Plans therein referred to; that the undersigned has carefully examined the locations, conditions, and classes of materials of the proposed work; that the undersigned agrees to provide all the necessary labor, machinery, tools, apparatus, and other items incidental to construction; and that the undersigned will do all work and furnish all the materials called for in the Contract and Specifications in the manner prescribed therein and according to the requirements of the Engineer as therein set forth.

It is understood that the following quantities of work to be done at unit prices are approximate only and are intended principally to serve as a guide in evaluating bids. It is further understood that all work which is subsidiary to the Bid Item, and for which there is no specific pay item, shall be complete in place and is included in the unit price Bid Items shown on this Proposal.

It is further agreed that the quantities of work to be done at unit prices and the quantities of materials to be furnished may be increased or diminished as may be considered necessary, in the opinion of the Engineer, to complete the work fully as planned and contemplated, and that all quantities of work, whether increased or decreased, are to be performed at the unit prices set forth below except as provided for in the Specifications.

It is further agreed that Lump Sum prices may be increased to cover additional work ordered by the Engineer, but not shown on the Plans or required by the Specifications, in accordance with the provisions of the General Conditions. Similarly, they may be decreased to cover deletion of work so ordered.

It is understood and agreed that the work is to be completed, less final pump and motor setting time, within 150 calendar days after the date stated in the work order on which work is to be commenced, as stated in the "Standard Form of Agreement Between OWNER and Contractor."

Accompanying this Proposal is a Bid Security payable to the OWNER for 5% of total amount bid Dollars (\$ 5% of TAB).

The Bid Security accompanying this PROPOSAL shall be returned to the Bidder, unless in case of the OWNER's acceptance of the PROPOSAL the Bidder shall fail to execute a Contract and file a Performance Bond, a Payment Bond, a One Year Maintenance Bond if required, and insurance certificate within the time period specified in **Section II, Instructions to Bidders**, in which case the bid security shall become the property of the OWNER, and shall be considered as payment for damages due to delay and other inconveniences suffered by the OWNER on account of such failure of the Bidder. It is further agreed that should OWNER bring suit in court to enforce any terms of this bid it is agreed that the Bidder or his surety shall pay to the OWNER his cost and reasonable attorney's fees. It is understood that the OWNER reserves the right to reject any and all bids.

January 25, 2021

In the event of the award of a Contract to the undersigned, the undersigned will furnish a Performance Bond for the full amount of the Contract, to secure proper compliance with the terms and provisions of the Contract, to insure and guarantee the work until final completion and acceptance; a Maintenance Bond to insure and guarantee work through the warranty period; and Payment Bond for the full amount of the Contract to guarantee payment of all lawful claims for labor performed and materials furnished in the fulfillment of the Contract.

The work proposed to be done shall be accepted when fully completed and finished in accordance with the Plans and Specifications to the satisfaction of the Engineer.

The undersigned certifies that the bid prices contained in this Proposal have been carefully checked and are submitted as correct and final.

Item No.	Approx. Quan.	Unit of Measure	Item with Unit Bid Price Written in Words	Unit Price	Extension
Base Bid - Mobilization					
1.	1	L.S.	Mobilization of Equipment, Materials, and Personnel on Site, Complete in Place <u>@ Two Hundred Thousand</u> <u>Dollars and Zero Cents</u> Per Lump Sum	\$ <u>200,000.00</u>	\$ <u>200,000.00</u>
2.	1	L.S.	Demobilization of Equipment, Materials, and Personnel on Site, Including Minor Restoration of Site, and Improvements to Existing Condition in Preparation for Work under Separate Contract (Contract 1 B), Complete in Place <u>@ Thirty Thousand Dollars</u> <u>and Zero Cents</u> Per Lump Sum	\$ <u>30,000.00</u>	\$ <u>30,000.00</u>
Base Bid – Water Well					
3.	1	L.S.	Drill, Collect Drill Cuttings, and Perform Geophysical Logging of Test Hole with Total Depth of 1,400 Feet for Water Well No. 5, Plus Two Temporary Test Well Water Samples in Test Hole as Specified and Shown in the Plans, Complete in Place <u>@ Three Hundred Thousand</u> <u>Dollars and Zero Cents</u> Per Lump Sum	\$ <u>300,000.00</u>	\$ <u>300,000.00</u>

Item No.	Approx. Quan.	Unit of Measure	Item with Unit Bid Price Written in Words	Unit Price	Extension
Base Bid – Water Well (Cont'd)					
4.	1	L.S.	<p>24" x 18", Two-Piece Gravel Pack Water Well Drilling Construction, Testing, and Two (2) Water Sampling Operations (Total Depth 1,120'), with Base Bid of 24" Casing (640'), 18" Blank Liner (0.500" Wall) (380'), and 18" Screen (180'), as Specified and Shown on the Plans, Complete in Place</p> <p><u>@ One Million Five Thousand Dollars</u></p> <p><u>and Zero Cents</u></p> <p>Per Lump Sum</p>	\$ 1,005,000.00	\$ 1,005,000.00
5.	1	L.S.	<p>1,700 GPM Pump (TDH = 575') with 540' of 10" Pump Column, Airline Tube (0.365" Wall), Discharge Elbow and Accessories Including Two (2) Column Check Valves, SME Heat Exchanger 400 HP Motor (Compatible with Minimum 400 HP Motor Starter. Starter and Controls to be Provided by Others), 1,800 RPM (4 Pole), 460 V, Temporary Wiring, Temporary Conduit (Sized Accordingly), Including Foundation, All Required Appurtenances, Well Pump Start-Up, as Specified, and Shown on the Plans, Complete in Place</p> <p><u>@ Four Hundred Thousand</u></p> <p><u>Dollars and Zero Cents</u></p> <p>Per Lump Sum</p>	\$ 400,000.00	\$ 400,000.00

Item No.	Approx. Quan.	Unit of Measure	Item with Unit Bid Price Written in Words	Unit Price	Extension
Base Bid – Water Well (Cont'd)					
6.	1	L.S.	Furnish, Install, and Remove Temporary Self-Supporting Acoustical Sound Wall System 24' in Height and a Base Bid Liner Length of 334' as Shown and Described on Plans and Specifications		
			@ <u>Eighty Thousand Dollars and</u>		
			<u>Zero Cents</u>	\$ <u>80,000.00</u>	\$ <u>80,000.00</u>
			Per Lump Sum		
7.	1	L.S.	All Work, Materials, and Labor Associated with Installation of Temporary Power Pole, Including Temporary Yard Underground Duct Banks from New Permanent CenterPoint Power Pole Within Designated Utility Easement, Temporary Electrical Panel and Equipment per Local and State Regulations, Including Coordination with Owner's Utility Provider, as Shown and Described on Plans, Complete in Place		
			@ <u>One Hundred Thirty-Five</u>		
			<u>Thousand Dollars and Zero Cents</u>	\$ <u>135,000.00</u>	\$ <u>135,000.00</u>
			Per Lump Sum		

Item No.	Approx. Quan.	Unit of Measure	Item with Unit Bid Price Written in Words	Unit Price	Extension
Base Bid – Water Well (Cont'd)					
8.	1	L.S.	All Work, Materials, and Labor To Install and Maintain Proposed Temporary Security Fencing and Storm Water Pollution Prevention Plan (SWPPP) Items, per Plans and Specifications, Complete in Place <u>@ Ten Thousand Dollars and</u> <u>Zero Cents</u> Per Lump Sum	\$ 10,000.00	\$ 10,000.00
9.	1	L.S.	All Work, Materials, and Labor For Plugging and Abandonment Of Existing CBHV Water Well No. 2 at City Hall Water Plant, Consisting of a 12" Surface Casing to a Depth of 1,050', and a 6" Well Screen from a Depth of 1,050' – 1,632' (see Exhibit for Well Location), per TDLR and TCEQ Regulations and Specifications, Complete in Place <u>@ Thirty Thousand Dollars and</u> <u>Zero Cents</u>	\$ 30,000.00	\$ 30,000.00
Total Amount Base Bid (Item No. 1 thru No. 9)				\$ 2,190,000.00	

The following information applies to the pump and motor equipment proposed to be furnished for the well (to be completed by Bidder):

<u>Item</u>	<u>Data</u>
Make of Pump	<u>Peerless</u>
Type of Bowls	<u>14MC</u>
Number of Bowls	<u>8</u>
O.D. of Bowls (Inches)	<u>14.1"</u>
Column Loss (Feet)	<u>2ft per 100ft</u>
Make of Motor	<u>SME</u>
Brake Horsepower Including Thrust Bearing Losses	<u>325 BHP</u>
Calculated Thrust	<u>7,500 Lbs</u>
Thrust Bearing Capacity	<u>4540 KG</u>
Make and Model of Thrust Bearing	<u>SME Provided</u>
Pump Bowl Efficiency	<u>80.4%</u>
Net Pump Efficiency	<u>80%</u>
Motor Horsepower	<u>400HP</u>
Motor Efficiency	<u>91.2%</u>
Overall Wire-to-Water Efficiency	<u>To be measured in the field</u>

Item No.	Approx. Quan.	Unit of Measure	Item with Unit Bid Price Written in Words	Unit Price	Extension
<u>Supplementary Items</u>					
S-1.		Per Foot	Add or Deduct per Foot of Test Hole Drilled, Complete Depth, Above or Below, 1,400 Feet Base Depth @ <u>One Hundred Dollars and</u> <u>Zero Cents</u> Per Foot	\$ <u>100.00</u>	\$ <u>100.00</u>
S-2.		Per L.S.	Add Cost of Performing and Proving Test Hole Spectral Gamma Ray Log @ <u>Three Thousand Five Hundred</u> <u>Dollars and Zero Cents</u> Per Lump Sum	\$ <u>3,500.00</u>	\$ <u>3,500.00</u>
S-3.		Per Each	Add or Deduct of Each Optional Test Hole Water Sampling and Testing Operation, Complete in Place (Note That Two Temporary Test Well Water Sampling are Included in Base Bid) @ <u>Forty Thousand Dollars</u> <u>and Zero Cents</u> Per Each	\$ <u>40,000.00</u>	\$ <u>40,000.00</u>
S-4.		Per Hour	Add or Deduct per Hour of Pumping for Test Hole Water Sampling Operation Above or Below 36 Hours, Complete in Place @ <u>Four Hundred Dollars and</u> <u>Zero Cents</u> Per Hour	\$ <u>400.00</u>	\$ <u>400.00</u>

Item No.	Approx. Quan.	Unit of Measure	Item with Unit Bid Price Written in Words	Unit Price	Extension
Supplementary Items (Cont'd)					
S-5.		Per L.S.	Add Per Lump Sum, Complete in Place, Installing a 30 Foot Portland Cement Plug in Test Hole <u>@ Ten Thousand Dollars and</u> <u>Zero Cents</u> Per Lump Sum	\$ <u>10,000.00</u>	\$ <u>10,000.00</u>
S-6.		Per Foot	Add or Deduct per Foot of 24" Surface Casing (0.500" Wall) Completed in Place, Above or Below 640 Feet Base Depth <u>@ One Hundred Twenty Dollars</u> <u>and Zero Cents</u> Per Foot	\$ <u>120.00</u>	\$ <u>120.00</u>
S-7.		Per Foot	Add or Deduct per Foot of 18" Blank Liner (0.500" Wall), Underream (if Applicable) and Gravel Pack Complete in Place Above or Below 380 Feet Base Length <u>@ Ninety Dollars and Zero Cents</u> Per Foot	\$ <u>90.00</u>	\$ <u>90.00</u>
S-8.		Per Foot	Add or Deduct per Foot of 18" Screen (0.500" Wall), Underream (if Applicable) and Gravel Pack Complete in Place, Above or Below 180 Feet Base Length <u>@ Two Hundred Fifty Dollars and</u> <u>Zero Cents</u> Per Foot	\$ <u>250.00</u>	\$ <u>250.00</u>

Item No.	Approx. Quan.	Unit of Measure	Item with Unit Bid Price Written in Words	Unit Price	Extension
Supplementary Items (Cont'd)					
S-9.		Per L.S.	Deduct per Lump Sum for Alternate 20" x 14", Two-Piece Gravel Pack Water Well Drilling (Total Depth 1,400 Feet), Construction, Testing, and Two (2) Water Sampling Operations with Alternate of 20" Casing (640 Feet) Casing (1,400 Feet), 14" Blank Liner (0.500" Wall) (380 Feet), and 14" Screen (180') in Lieu of Base Bid 24" x 18" Well in Item No. 4, Per Lump Sum		
			@ <u>Fifty Thousand Dollars and</u>		
			<u>Zero Cents</u>	\$ <u>(50,000.00)</u>	\$ <u>(50,000.00)</u>
			Per Lump Sum		
S-10.		Per Foot	Add or Deduct per Foot of 20" Surface Casing (0.500" Wall) Completed and Cemented in Place, Above or Below 640 Feet Base Depth		
			@ <u>Ninety-Five Dollars and Zero</u>		
			<u>Cents</u>	\$ <u>95.00</u>	\$ <u>95.00</u>
			Per Foot		
S-11.		Per Foot	Add or Deduct per Foot of 14" Blank Liner (to 500" Wall), Underream (if Applicable) and Gravel Pack, Complete in Place, Above or Below 380 Feet Base Length		
			@ <u>Seventy Dollars and Zero Cents</u>		
			<u>Per Foot</u>	\$ <u>70.00</u>	\$ <u>70.00</u>

Item No.	Approx. Quan.	Unit of Measure	Item with Unit Bid Price Written in Words	Unit Price	Extension
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Supplementary Items (Cont'd)

S-12.		Per Foot	Add or Deduct per Foot of 14" Screen (0.500" Wall), Underream (if Applicable), and Gravel Pack Complete in Place, Above or Below 180 Feet Base Length @ <u>Two Hundred Ten Dollars and Zero Cents</u> Per Foot	\$ <u>210.00</u>	\$ <u>210.00</u>
S-13.		Per Foot	Add or Deduct per Foot of 1.25" PVC Water Level Pipe, Complete In Place, Above or Below 540 Feet Base Depth @ <u>Two Dollars and Zero Cents</u> Per Foot	\$ <u>2.00</u>	\$ <u>2.00</u>
S-14.		Per Foot	Add or Deduct per Foot of 0.25" Stainless Steel Airline and all Fittings, Complete in Place, Above or Below 540 Feet Base Depth @ <u>Three Dollars and Zero Cents</u> Per Foot	\$ <u>3.00</u>	\$ <u>3.00</u>

Item No.	Approx. Quan.	Unit of Measure	Item with Unit Bid Price Written in Words	Unit Price	Extension
<u>Supplementary Items (Cont'd)</u>					
S-15.		Per 10' Foot Section	Add or Deduct per 10 Foot Section of 10" (0.365" Wall) Pump Column, Airline Tube, Complete in Place, with Submersible Cable, Above or Below 540 Feet Base Length @ <u>Two Thousand Five Hundred</u> <u>Dollars and Zero Cents</u> Per 10' Foot Section	\$ <u>2,500.00</u>	\$ <u>2,500.00</u>
S-16.		Per 20' Foot Section	Add or Deduct per 20 Foot Section of 10" (0.365" Wall), Pump Column, Airline Tube, Complete in Place with Submersible Cable Above or Below 540 Feet Base Length @ <u>Four Thousand Five Hundred</u> <u>Dollars and Zero Cents</u> Per 20' Foot Section	\$ <u>4,500.00</u>	\$ <u>4,500.00</u>
S-17.		Per Stage	Add or Deduct per Stage of Cast Iron Pump Bowl, Complete in Place, Above or Below the Number Required to Meet the Base Bid Design, Shown on This Proposal @ <u>Three Thousand Dollars and</u> <u>Zero Cents</u> Per Stage	\$ <u>3,000.00</u>	\$ <u>3,000.00</u>

Item No.	Approx. Quan.	Unit of Measure	Item with Unit Bid Price Written in Words	Unit Price	Extension
Supplementary Items (Cont'd)					
S-18.		Per Stage	Add or Deduct per Stage of Ductile Iron Pump Bowl, Complete in Place, Above or Below the Number Required to Meet the Base Bid Design Conditions Shown on This Proposal @ <u>Three Thousand Five Hundred</u> <u>Dollars and Zero Cents</u> Per Stage	\$ <u>3,500.00</u>	\$ <u>3,500.00</u>
S-19.		Per L.S.	Add per Lump Sum, Complete in Place, Plugging and Abandonment of Test Hole per TDLR and TCEQ Regulations and Specifications @ <u>Ten Thousand Dollars and</u> <u>Zero Cents</u> Per Lump Sum	\$ <u>10,000.00</u>	\$ <u>10,000.00</u>
S-20.		Per L.S.	Add per Lump Sum, Complete in Place, Plugging and Abandonment of Production Well per TDLR and TCEQ Regulations and Specifications @ <u>Ten Thousand Dollars and</u> <u>Zero Cents</u> Per Lump Sum	\$ <u>10,000.00</u>	\$ <u>10,000.00</u>

Item No.	Approx. Quan.	Unit of Measure	Item with Unit Bid Price Written in Words	Unit Price	Extension
Supplementary Items (Cont'd)					
S-21.		Per L.S.	Deduct per Lump Sum to Decrease Pump Motor Size from 400 HP Motor Size to 350 HP, Including all Necessary Electrical Equipment, Changes, and Labor		
			@ <u>Fifteen Thousand Dollars and</u>		
			<u>Zero Cents</u>	\$ <u>(15,000.00)</u>	\$ <u>(15,000.00)</u>
			Per Lump Sum		
S-22.		Per L.S.	Add per Lump Sum to Increase Pump Motor Size from 400 HP Motor Size to 450 HP Motor Size, Including all Necessary Electrical Equipment, Changes, and Labor		
			@ <u>Seventy Thousand Dollars and</u>		
			<u>Zero Cents</u>	\$ <u>70,000.00</u>	\$ <u>70,000.00</u>
			Per Lump Sum		
S-23.		Per L.S.	Add or Deduct per Lump Sum (540 Feet), Complete in Place, to Install CS Hydril 1.25" Water Level Pipe in Lieu of Base Bid Specified 1.25" PVC Water Level Pipe		
			@ <u>Ten Thousand Dollars and Zero</u>		
			<u>Cents</u>	\$ <u>10,000.00</u>	\$ <u>10,000.00</u>
			Per Lump Sum		

Item No.	Approx. Quan.	Unit of Measure	Item with Unit Bid Price Written in Words	Unit Price	Extension
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Supplementary Items (Cont'd)

S-24.		Per L.S.	Add or Deduct per 20 Foot Section of Temporary Self-Supporting Acoustical Sound Wall System, 24 Feet Height, Complete in Place, Above or Below 334 Feet Base Length		
			@ <u>Two Thousand Seven Hundred</u>		
			<u>Fifty Dollars and Zero Cents</u> Per Lump Sum	\$ <u>2,750.00</u>	\$ <u>2,750.00</u>

S-25.	1	Per L.S.	Center Point Energy Installation Service Drop Connection Allowance. City of Bunker Hill Village Shall Pay Exact Amount Once Provided with Ticket Invoice Documentation		
			@ <u>FIVE THOUSAND</u>		
			<u>DOLLARS</u> Per Lump Sum	\$ <u>5,000</u>	\$ <u>5,000</u>

Item No.	Approx. Quan.	Unit of Measure	Item with Unit Bid Price Written in Words	Unit Price	Extension
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Supplementary Items (Cont'd)

S-26.		Per Hour	Add or Deduct per Hour of Pumping Test Time Above or Below than 96 Hours, Complete in Place		
			@ <u>Three Hundred Dollars and</u>		
			<u>Zero Cents</u>	\$ <u>300.00</u>	\$ <u>300.00</u>
			Per Hour		
			Total Amount Supplementary Items (Items No. S-1 thru S-26)	\$ <u>111,390.00</u>	

Bidder must complete the following for State, Sales Tax Purposes:

- a. Cost of all materials incorporated into this Project that are a permanent part of the finished facilities. \$ 996,300.00
- b. Cost of all labor, equipment owned or rented, and all other items not a part of the permanent facilities. \$ 1,193,700.00

* Total of Items a. and b. above must equal the "Total Amount Bid" on the following page.

NOTE: Unit and Lump Sum prices must be shown in words and figures for each item listed in this Proposal, and in the event of discrepancy, the words shall control. Should bid prices on any items be omitted, the Bidder acknowledges that there will be no payment for work done under that particular bid item.

Receipt is hereby acknowledged of the following Addenda to the Contract Documents, Technical Specifications, and Plans.

Addendum No. 1 dated 01/19/2021 Received 

Addendum No. 2 dated 01/25/2021 Received 

TOTAL AMOUNT BID (ITEM NOS. 1 THRU NO. 9) \$ 2,190,000.00

SUPPLEMENTARY ITEMS (ITEMS S-1 THRU S-26) \$ 111,390.00

TOTAL AMOUNT BID (ITEM NOS. 1 THRU NO. 9) AND SUPPLEMENTARY ITEMS (ITEMS S-1 THRU S-26) \$ 2,301,390.00

Signed Alsay Incorporated
(Company Name, Type or Print)

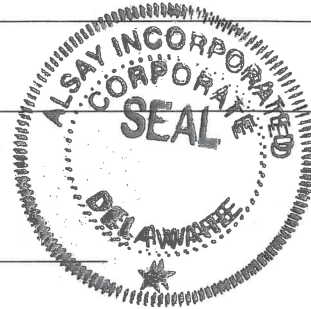
By *Joe Slavik*
(Signature of Principal)

Joe Slavik President
(Individual Name, Type or Print) (Title)

6615 Gant Rd
(Street Address)

Houston, TX 77066
(City and State) (Zip)

281-444-6960 281-444-7081
(Phone No.) (Fax No.)



ATTEST:

Stuart Natareno
(Signature and Seal if Bidder is a Corporation)

Stuart Natareno, Project Manager
(Individual Name, Type or Print)



ALSAYWATER.COM

January 28, 2021

Re: City of Bunker Hill Village for Construction of Water Well No. 5 – LEI Job No. 200-020
– Schedule of Milestones

To Whom It May Concern,

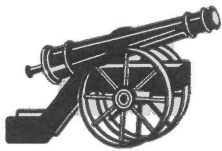
Below is the schedule of milestones for the City of Bunker Hill Village for Construction of Water Well No. 5 project

1. **Tuesday, March 23, 2021:** Execution of Contract (CBHV City Council Meeting)
2. **Tuesday, March 23, 2021 – Monday, June 7, 2021:** Submittal Review / Contractor Mobilization / Sound Wall Barrier Installed / Permanent Power Pole Installation
3. **Monday, June 7, 2021 – Wednesday, July 14, 2021:** Test Hole Construction (including Chemical Analysis of Water Samples) – This depends on water analysis results completed within 10 days by the lab
4. **Wednesday, July 14, 2021 – Thursday, July 22, 2021:** Ream Test Hole and Install Production Casing
5. **Thursday, July 22, 2021 – Saturday, August 14, 2021:** Drilling / Underream / Screen and Blank Sections and Gravel Pack
6. **Saturday, August 14, 2021 – Monday, September 13, 2021:** Well Development and Pumping Test
7. **Monday, September 13, 2021 – Thursday, October 28, 2021:** TCEQ Water Well Approval for Use/Substantial Completion
8. **Monday, January 3, 2022 – Friday, January 21, 2022:** Install of Final Pump and Motor, Following Completion of Water Well No. 5 Site (to be completed by others via separate Contract 1B)

Sincerely,

Stuart J. Natareno

Stuart Natareno
Project Manager
Alsay Inc.
Cell: 281-881-2365
Office: 281-444-6960



CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: February 16, 2021

Agenda Item No: IX

Subject/Proceeding: CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE FUNDING FOR A CHANGE ORDER TO THE CONTRACT BETWEEN SBISD AND DUROTECH IN AN AMOUNT NOT TO EXCEED \$75,799.00 IN PREPARATION FOR THE CONSTRUCTION OF WATER WELL NO. 5

Exhibits: Change Order
Contractor's Costs

Clearance: Steve Smith, Director of Public Works/Building Official
Karen Glynn, City Administrator
Susan Grass, Finance Manager

Budget: \$75,799.00 – ** See Table for Project funded in the Utility Fund Capital Improvements Plan

Executive Summary

The City has been discussing a new water well to be located at Bunker Hill Elementary for the replacement of Water Well No. 2 located at City Hall. The Consulting Team and staff developed an overall rehab and replacement plan for the City's Water Production System. This was discussed with the City Council and budgeted in the 2020 and 2021 budgets and has been incorporated into the City's 10-year plan.

The plan includes drilling a new well and constructing a transmission main to the Taylorcrest water plant. Staff worked with Spring Branch Independent School District (SBISD) on the acquisition of the well site.

Working with SBISD, the City developed a phased approach for construction and has been working with the City's Financial Advisor on financing options. The project will consist of four specific phases and various contractors to best complete the work.

The following outlines the project phasing and schedule previously developed with noted adjustments:

Phase:	Description:	Design:	Bid:	Construction:
I	Well Prep Site work	May 2020 – Nov 2020	Sept-Nov 2020 By SBISD Change Order	Nov 2020 – Jan 2021 March – May 2021
II	Drill Well/ Construction	May 2020 – Jan 2021	Oct-Dec 2020	Dec 2020 - Nov 2021
<i>Critical Path Summer (June-August) 2021 - Well Drilling/Construction</i>				
III	Well Site Work Restoration	Oct 2020 – Oct 2021	Sept - Nov 2021	Nov 2021 – Jan 2022
IV	Transmission Line to Taylorcrest	Mar 2021 – Dec 2021	Nov - Dec 2021	Dec 2021 – Apr 2022

In discussion with SBISD and Langford Engineering, it was determined that having the contractor for SBISD, Durotech, provide Phase 1 - Sitework is the best approach to completing this work as this contractor is already onsite and this would prevent having multiple contractors in the area. SBISD confirmed a change order would be allowed.

Durotech provided the attached change order and pricing. This includes the authorization for site work in preparation for the drilling construction. The costs provided are firm numbers and meet the City's budget and Engineer's Cost Estimate. The scope of work includes removal of an existing water line for fire service and changes to the driveway for buses. The new water line on Taylorcrest Court is now providing the fire service for the site.

Based on the critical path schedule for the well, staff is proposing authorization for funding for the change order. If approved by City Council, the change order will go to the SBISD School Board at the end of February and the work is planned to be completed over Spring Break.

The Proposed Budget and Funding are shown below:

**** City of Bunker Hill Village**

Water Well No. 5

05/01/2020

Schedule

Phase	Description	Days	Engineer's Cost Estimate	2020 Dollars Needed	2021-2022 Budgets	Actual Contracts
2020 Budget				\$700,000.00	\$5,270,000.00	
	Langford Engineering - PER		\$50,000.00	\$50,000.00		\$28,000.00
I	Well Prep Design and Sitework Construction	90	\$150,000.00	\$150,000.00	\$0.00	\$75,799.00
II	Well Drilling Design and Construction	365	\$2,700,000.00	\$360,000.00	\$2,340,000.00	\$2,525,390.00
III	Well Sitework Restoration Design and Construction	90	\$1,000,000.00	\$120,000.00	\$880,000.00	
IV	Transmission Line to Taylorcrest Design and Construction	150	\$1,900,000.00		\$1,900,000.00	
	Subtotal Costs		\$5,800,000.00	\$680,000.00	\$5,120,000.00	\$2,629,189.00
	Lloyd Smitha		\$150,000.00		\$150,000.00	
	Langford Engineering		\$20,000.00	\$20,000.00		
	Subtotal Extra Costs		\$170,000.00	\$20,000.00	\$150,000.00	
	Total Costs		\$5,970,000.00	\$700,000.00	\$5,270,000.00	\$2,629,189.00



DUROTECH
BUILDERS OF INTEGRITY
1931 Wickchester Lane #205
Houston, TX 77043-6892
Phone: 281.558.6892

Change Request

Owner : Spring Branch I.S.D.
955 Campbell
Houston, TX 77024

Project: 20- 633- / Bunker Hill Elementary School Replaceme
11950 Taylorcrest
Houston, TX 77024

Submitted Date: 01/08/21

PCOType: PCO

Change Request # : 3 **RFP 003 - PCO 003: TEMPORARY WATER LINE RELOCATION**

RFP 003 - PCO 003: TEMPORARY WATER LINE RELOCATION AND TEMP BUS ROAD SECTION WITH SIDEWALK, THEN DEMO.

Item : 3 **RFP 003 - PCO 003: TEMPORARY WATER LINE RELOCATION**

Phase	Description	Cost Type	Estimated Cost
900000-01- -PCO03	GENERAL CONDITIONS RFP 003	2 M	1,783.00
024119- - -PCO03	RFP 003 - PCO 003: DEMOLITION	4 S	4,950.00
033000- - -PCO03	RFP 003 - PCO 003: TEMP SIDEWALK	4 S	2,850.00
312000- - -PCO03	RFP 003 - PCO 003: EARTHWORK & TEMP PAVING	4 S	32,732.00
330000- - -PCO03	RFP 003 - PCO 003: TEMP WATER WORK	4 S	29,270.00
014230- - -PCO03	GL/ UMBRELLA INSURANCE	9 O	153.00
014240- - -PCO03	BONDS	9 O	536.00
900000- - -PCO03	RFP 03 PCO 3 FEE FOR CHANGE ORDER	9 O	3,525.00

Requested Total For Item 3 **75,799.00**

Added Days for Item: 0

Total For Change Request **75,799.00**

Total Added Calendar Days: 0

- OWNER'S CONTINGENCY
- REGULATORY REQUIRED CHANGES
- EXISTING PIER CONFLICT
- DEMOLITION OF EXISTING UTILITIES
- MOISTURE CONTROL
- GRAPHICS ALLOWANCE
- PLAYGROUND EQUIPMENT ALLOWANCE
- DIGITAL ANTENNA SYSTEM ALLOWANCE
- LION STATUE ALLOWANCE
- PACSR ENGRAVING ALLOWANCE

NOTE: IF AMOUNTS ARE NOT TAKEN FROM CONTINGENCY ALLOWANCE, OR THE ALLOWANCE IS EXCEEDED, THEN THE FINAL QUOTE AMOUNT MUST BE ADJUSTED FOR THE APPROPRIATE MARK UP, INSURANCE, BONDS AND OTHER APPLICABLE COSTS.

THE COMPENSATION REQUESTED BY THIS PROPOSAL, DOES NOT INCLUDE ANY AMOUNTS FOR CHANGES IN THE SEQUENCE OF WORK, EXTENDED OVERHEAD, DELAYS, DISTRIBUTIONS AND/OR IMPACT COSTS, AND THE RIGHT IS EXPRESSLY RESERVED TO MAKE CLAIMS FOR ANY AN ALL OF THESE RELATED ITEMS OF COST PRIOR TO ANY FINAL SETTLEMENT OF THIS CONTRACT.

THIS SHEET IS TO BE INCLUDED IN ITS ENTIRETY AS PART OF A CHANGE ORDER OR CONTINGENCY AUTHORIZATION. NO PART OF THIS SHEET MAY BE EXCLUDED FROM INCLUSION AS PART OF A CHANE ORDER OR CONTINGENCY AUTHORIZATION WITHOUT THE EXPRESS WRITTEN CONSENT OF DUROTECH, INC.

Submitted By: Durotech, Inc.

Reviewed By: Stantec

Approved By: Spring Branch I.S.D.

Signed: _____

Signed: _____

Signed: _____

Date: _____

Date: _____

Date: _____

Digitally signed by Tim
Garison
DN: cn=Tim
E=tim@durotech.com,
ou=Durotech, ou=Project Manager,
c=US
Date: 2021.01.28
10:50:14-0900

ALTERNATES

RFP 003: Temporary Water Line Relocation								
DESCRIPTION	QTY	UNIT	LABOR UNIT	LABOR TOTAL	SUB UNIT	SUB TOTAL	TOTAL COSTS	GROUP TOTAL
02 41 19 DEMOLITION	1	LS	-	-	4,950	4,950	4,950	
03 30 00 TEMP SIDEWALK CONC	1	LS	-	-	2,850	2,850	2,850	
31 20 00 EARTHWORK & TEMP PAVING	1	LS	-	-	32,732	32,732	32,732	
33 00 00 TEMP WATER UTILITIES	1	LS	-	-	29,270	29,270	29,270	
	1	LS	-	-		-	-	
	1	LS	-	-		-	-	
SUB QUOTE	1	LS	-	-		-	-	
SUBTOTAL				\$ -		\$ 69,802	\$ 69,802	\$ 69,802
INSURANCE GL/UMBRELLA							\$ -	
P & P BOND							\$ 153	
							\$ 536	
SUB-TOTAL							\$ 70,490	
GENERAL CONDITIONS					2.53%		\$ 1,783	
CHANGE ORDER FEE					5.00%		\$ 3,525	
TOTAL							\$ 75,798	\$ 75,798
						\$ -	FINAL QUOTE	\$ 75,798



EZ DEMOLITIONS & UNDERGROUND LLC
 16840 Clay Road #115 Houston, TX 77084
 O: 281 496 0401
www.EZDEMOLITIONS.com



Client: DUROTECH GC	Contact: Tim Garison	Date: Thursday, January 28, 2021
Email: TimGA@durotechGC.com	Phone:	Estimate #: PCO 1-28-21 PR #3

SBISD - Bunker Hill Elementary

Additional Costs for PR#3

11950 TaylorCrest

Houston, Texas 77024

Drawings Included (All others Excluded): N/A

Environmental Surveys: N/A

Addendums Acknowledged:

SCOPE BREAKDOWN:

- ❖ This proposal is inclusive of the labor, equipment, legal disposal, insurance, and management necessary to complete the scope outlined below
- ❖ This Proposal is good for 30 days if no changes to the project documents are made. EZ reserves the right to adjust pricing with any change to the project documents.

Demolition

- Additional mobilization, and additional machine rental charges due to change in scheduling due to PR #3.
 - Trucking: \$1,500.00
 - Equipment Costs: \$3,000.00
 - 10% Markup: \$450.00



James Lumbley – Estimator & Project Manager EZ DEMOLITIONS & UNDERGROUND

INCLUSIONS & CLARIFICATIONS:

- \$1,000,000 / \$2,000,000 occurrence-based liability insurance with \$5,000,000 excess umbrella coverage. Additionally, insured parties must be agreed upon by **EZ DEMOLITIONS AND UNDERGROUND LLC. (EZ)**
- Any items the owner intends to salvage must be removed from the site prior to the mobilization of EZ to the jobsite, or a prior agreement must be established.
- EZ assumes (unless specified) that we will have unencumbered access to the work area, and egress routes during the entirety of our scheduled scope. Lost time due to early trades, or incomplete make-safe will result in additional charges.
- EZ retains ownership of all ferrous & non-ferrous scrap, equipment, machinery, and materials in the work areas/ project site.
- Retainage, if applicable, is to be paid back to by project substantial completion
- EZ will not mobilize or commence work without a signed contract, work authorization, or NTP.
- Any disposal or recycling diversion tracking must be made known to EZ. Management prior to project commencement or records may not be available.
- EZ will complete all work in strict accordance with all applicable OSHA, EPA, STATE, & LOCAL regulations, and the project specifications. Our company behavioral based safety program often exceeds these safety protocols.
- EZ Demolition & Underground strives to be a reliable turnkey contractor that serves their General Contractor & Owner clients with respect, and in a safe, responsible, and efficient manner. We ask that as much as possible, can execute our processes in our preferred methods, and pre-planned schedule of work. Unexpected changes ultimately delay completion and hinder project success.

EXCLUSIONS:

- Drawings from other scopes/trades that are not specifically noted in the proposal. EZ considers additional demolition required for build-back by other trades to be change-order work.
- Unforeseen flooring compounds, mastics, glues, mortar, leveling materials, and additional layers of floor finish.
- Engineered shoring, scaffolding, or bracing.
- Backfill & Imported Fill
- Utility disconnects, cutting, capping, & MEP make-safe.
- Supply & connection of temporary utilities & services
- Universal Waste &/OR Hazardous Materials not mentioned in the proposal
- ALL BUILD-BACK & PATCH & REPAIR IS EXCLUDED
- LAYOUT OF SAW-CUTTING & OPENINGS ARE EXCLUDED
- Saw-cutting for MEP & utility trades build-back or rework is excluded.
- Additional salvage items not outlined specifically in the drawings, or this proposal
- Demolition of below-grade structures not identified such as grade beams, footings, piers, or vaults.
- Demolition Permits
- Site security is excluded unless specifically written into proposal
- Third party services such as air monitoring, or surveying are excluded. EZ performs only OSHA sampling
- SALES TAXES are excluded from pricing. Taxes will be charged unless a completed and signed Certificate of Capital Improvement, or Tax-Exempt Documentation are provided.
- **EZ Demolition and Underground requests a percentage of the proposal price before starting the project. Percentage/Terms will be negotiated with GC or Owner**

\$4,950.00

PAYMENT TERMS: NET 30

Acceptance of Proposal:

Sign & Return, or email confirmation will serve as NOTICE TO PROCEED on this proposal. If a formal contract, or additional documents are used to execute this transaction, this proposal will be included and attached with contractual documents.

SUBMITTED BY:	EMAIL / PHONE #:	DATE:
PRINT NAME:	AUTHORIZED SIGNATURE:	DATE:



COMMERCIAL CONCRETE SUBCONTRACTORS
 13326 Ralph Culver Rd, Suite 110, Houston, TX 77086
 Office: 281-784-3070 ~ Fax: 281-791-0117
 www.botellobuilders.com

CHANGE ORDER

January 26, 2020

Company: Durotech
 Project: Bunker Hill Elementary School Replacement
 Location: 11950 Taylorcrest, Houston, TX 77024
 Description: **Botello Builders Corporation to Provide:**

Additional Temporary Sidewalk

- Pour Approx. 300 sqft of Temporary Sidewalks
- Includes Cost for Mobilization, Grading, Prep, Pour, Wrecking and Materials

Excluded Items:

- Any Other Work Specifically Not Mentioned Above (May be Included as a Change Order)
- Permits, Engineering, Testing, and/or Inspections (Must be Obtained by GC / Owner if Needed)

- **Subcontractor not to be liable for unavoidable surface cracks that might appear on concrete slabs even after following all engineered specifications provided.**
- All footage amounts provided on this proposal are approximate to exact dimensions.
- Any other work or materials that might arise and that are not mentioned on this proposal will be added to the total amount as a change order.
- Warranty to be provided for all proposed Concrete will be One (1) Year from date of Substantial Completion. Extended warranties may be provided for an additional fee.

Sidewalks ----- Total **\$ 2,850.00**

Per Sq. Ft. Rate: \$ n/a Grand Total: \$ 2,850.00

*** Prices on this proposal are valid for 30 days.**

Cost Breakdown:

Sidewalks
 Concrete - \$ 600
 Additional Mobilization - \$ 500
 Material (rebar, lumber, chairs etc.) - \$ 250
 Labor (prep, pour, wreck forms) - \$1,250
 O/H and Profit (10%) - \$ 250
Total - \$2,850.00

Terms and Conditions:

1. **Scope of Work.** Subcontractor agrees to furnish all labor, services, materials, installation, supplies, insurance, equipment, tools and other facilities required for the prompt and efficient execution of the work described herein in a professional and workmanlike manner.
2. **Quote Amount.** General Contractor agrees to pay Subcontractor for the strict performance of his work, the sum as indicated above subject to additions and deductions for changes in the scope of work as may be subsequently agreed upon.

This work will be started within three days after confirmation has been received that you agree with what has been presented to you in this proposal.

The parties hereto have executed this Agreement for themselves, their heirs, executors, successors, administrators, and assignees on the day and year written below.

Signed By: _____
Eleazar G. Botello
Botello Builders Corporation
President
Date: _____

Accepted By: _____
General Contractor
Title: _____
Date: _____

Deanco, Inc.

est. 1978

Physical: 40314 Community Rd. Magnolia, TX 77354

Mailing: PO Box 299 Pinehurst, TX 77362-0299

January 21, 2021

Durotech, Inc.
11931 Wickchester Lane Suite 205
Houston, Texas 77079

Attention: Mr. Tim Garrison
Project: Bunker Hill Elementary
Subject: RFP #003 Temporary Waterline Relocation

Dear Mr. Garrison,

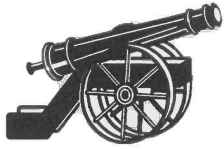
Attached are the associated costs for RFP #003 for earthwork **\$32,732.00** and RFP #003 for associated utilities **\$29,720.00**. This price includes all labor, material, and equipment. This price does not include any saw cutting or pavement demolition.

If you have any questions concerning this matter please feel free to contact me at 281-356-8417.

Sincerely,
Austen Thompson
Project Manager

Deanco, Inc.

Work Date:				Job: 2021 Bunker Hill Elementary Replacement		Change Order Description: RFP #1 Utilities			
Material	Quantity	Unit	Unit Price	Total	Equipment	Hrs	Rate	Total	
6" C-900 DR 18	35	LF	\$2.96	\$103.60					
5' Bury Fire Hydrant	1	LF	\$2,185.00	\$2,185.00					
6" Gate Valve	1	EA	\$600.00	\$600.00					
6" Wet Connection	3	EA	\$1,333.33	\$4,000.00					
Temp. Check Valve w/ PIV & FDC	1	EA	\$5,878.00	\$5,878.00	Foreman Truck	25	\$21.06	\$526.50	
Bank Sand	42	TONS	\$18.75	\$787.50	Dozer	25	\$74.36	\$1,859.00	
	0		\$0.00	\$0.00	Smoothdrum				
	0		\$0.00	\$0.00	Compactor	25	\$56.99	\$1,424.75	
	0		\$0.00	\$0.00	Excavator	25	\$110.20	\$2,755.00	
	0		\$0.00	\$0.00	Loader	25	\$61.15	\$1,528.75	
	0		\$0.00	\$0.00		0	\$0.00	\$0.00	
	0		\$0.00	\$0.00		0	\$0.00	\$0.00	
	0		\$0.00	\$0.00		0	\$0.00	\$0.00	
	0		\$0.00	\$0.00					
	0		\$0.00	\$0.00					
	0		\$0.00	\$0.00					
	0		\$0.00	\$0.00					
	0		\$0.00	\$0.00					
	0		\$0.00	\$0.00					
	0		\$0.00	\$0.00					
	0		\$0.00	\$0.00					
				\$13,554.10					
			10.00%	\$1,355.41					
				\$14,909.51					
Subcontractor	Quantity	Unit	Unit Price	Total					
	0		\$0.00	\$0.00					
	0		\$0.00	\$0.00					
	0		\$0.00	\$0.00					
	0		\$0.00	\$0.00					
	0		\$0.00	\$0.00	Subtotal Equipment			\$8,094.00	
	0		\$0.00	\$0.00		Markup	10.00%	\$809.40	
	0		\$0.00	\$0.00		Total		\$8,903.40	
	0		\$0.00	\$0.00					
		Subtotal		\$0.00					
		Markup	5.00%	\$0.00					
		Total		\$0.00					
Labor	Hours	Rate	Total						
Foreman/Supr	0	\$40.00	\$0.00						
Foreman	25	\$35.00	\$875.00						
Operator	25	\$23.20	\$580.00						
Operator	25	\$22.04	\$551.00						
Operator	25	\$20.88	\$522.00						
Operator	25	\$20.00	\$500.00						
Laborer	25	\$19.72	\$493.00	Totals				\$14,909.51	
Laborer	25	\$0.00	\$0.00	Material				\$5,457.55	
Laborer	25	\$0.00	\$0.00	Labor				\$8,903.40	
Laborer	25	\$0.00	\$0.00	Equipment				\$0.00	
Laborer	0	\$0.00	\$0.00	Subcontractors				\$29,270.46	
Laborer	0	\$0.00	\$0.00	Subtotal			0.00%	\$0.00	
Laborer	0	\$0.00	\$0.00	Bond				\$29,270	
	200		\$3,521.00	Total					
Labor Load	45%	\$3,521.00	\$1,584.45						
Labor Markup	10.00%	\$3,521.00	\$352.10						
		Total	\$5,457.55						
NOTES:									
1. Craftsmen labor rates include 16% proration for overtime based on a sixty hour work week.									
2. Equipment hourly rates are based on Blue Book monthly rate adjusted by age and regional factors divided by 176 hours plus operation cost.									



CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: February 16, 2021

Agenda Item No: X

Subject/Proceeding: Consideration and Action on Landscape Maintenance Contract

Exhibits: Contract for Landscaping Services with Yardworks, Inc.
Summary of Proposals & Tabulation Sheet

Clearance: Steve Smith, Director of Public Works
Karen Glynn, City Administrator

Executive Summary

The City solicited proposals for landscaping services for our next contract period which begins April 1, 2021 and ending March 31, 2023. The proposal packet was configured into 6 areas based on functions to be performed in specific areas:

- Area 1 - Landscaped Esplanades at Strey, Briar Forest and Bunker Hill as well as the grassed area at Branch Bend.
- Area 2 - Grassy Esplanades/Park Areas/Irrigated Tree Dedication Designated Areas
- Area 3 - City Facilities - City Hall/Police Department/Remote Water Well Sites
- Area 4 - Seasonal Plantings at specific locations throughout the city.
- Area 5 - Hike and Bike Trails and City Right-of-Ways
- Area 6 – Blalock Road West Ditch

Five proposals were received and two contractors were selected to be interviewed. Public Works Director Steve Smith, City Administrator Karen Glynn and Councilmember Laurie Rosenbaum, Chair of the Beautification Committee conducted the interviews.

After analysis of bids and the interviews, the Interview Team is recommending Yardworks, Inc. be awarded the contract based on a combination of price, interview and methodology, as well as references /quality of work. Yardworks, Inc. has been providing services for the City and has been doing an excellent job. Yardworks, Inc. was not the lowest bidder; however, during the interview process Yardworks, Inc. provided the best understanding of the City's expectations and needs. This year, the City did increase the service level throughout the City. Funding was increased in the City's 2020-2021 budget and meets the budget amounts.

The base bid for Yardworks, Inc. is \$105,435.00. (Approximately \$5,000 is reimbursed by the Police Department). It is recommended that the not to exceed amount is increased by \$30,000 to allow for additional servicings and irrigation repairs that is often needed throughout the year.

**City of Bunker Hill
Landscape Proposals**

4-Feb-21 Revised February 10, 2021 based on new costs per Texas Turf Tender, LLC following interview

	Cycles	Brookway Horticultural Service, Inc.	Yardworks, Inc.	The Davey Tree Expert Company	Texas Turf Tender, LLC	HLS
Area 1	33	\$ 154.55 \$ 5,100.15	\$ 185.00 \$ 6,105.00	\$ 324.88 \$ 10,721.04	\$ 365.00 \$ 12,045.00	\$ 307.12 \$ 10,134.96
Area 2	33	\$ 1,414.55 \$ 46,680.15	\$ 400.00 \$ 13,200.00	\$ 1,728.72 \$ 57,047.76	\$ 290.00 \$ 9,570.00	\$ 812.73 \$ 26,820.09
Area 3	33	\$ 552.73 \$ 18,240.09	\$ 550.00 \$ 18,150.00	\$ 560.32 \$ 18,490.56	\$ 320.00 \$ 10,560.00	\$ 642.57 \$ 21,204.81
Area 4		\$ 70,020.39	\$ 37,455.00	\$ 86,259.36	\$ 32,175.00	\$ 58,159.86
Area 4 Seasonal Plantings	2	\$ 4,830.40 \$ 9,660.80	\$ 5,700.00 \$ 11,400.00	\$ 4,916.78 \$ 9,833.56	\$ 5,000.00 \$ 10,000.00	\$ 3,307.50 \$ 6,615.00
Area 4 Mtn	33	\$ 106.60 \$ 3,517.80	\$ 200.00 \$ 6,600.00	\$ 91.29 \$ 3,012.57	\$ 150.00 \$ 4,950.00	\$ 99.22 \$ 3,274.26
Area 5	21	\$ 1,438.86 \$ 30,216.06	\$ 2,200.00 \$ 46,200.00	\$ 1,801.79 \$ 37,837.59	\$ 1,975.00 \$ 41,475.00	\$ 1,878.66 \$ 39,451.86
Area 6	21	\$ 334.29 \$ 7,020.09	\$ 180.00 \$ 3,780.00	\$ 597.00 \$ 12,537.00	\$ 600.00 \$ 12,600.00	\$ 490.47 \$ 10,299.87
		\$ 50,414.75	\$ 67,980.00	\$ 63,220.72	\$ 69,025.00	\$ 59,640.99
		\$ 120,435.14	\$ 105,435.00	\$ 149,480.08	\$ 101,200.00	\$ 117,800.85

\$ 5,280.00 Areas 1 -3 difference
\$ (1,045.00) Areas 4 - 6 difference

Total W/O Area 4 Difference w/o Area 4 Overall Difference

\$ 101,200.00	\$ 91,200.00	\$ 2,835.00	\$ 4,235.00
\$ 105,435.00	\$ 94,035.00		
\$ 117,800.85	\$ 111,185.85		
\$ 120,435.14	\$ 110,774.34		
\$ 149,480.08	\$ 139,646.52		

Contractors

Texas Turf Tender, LLC
Yardworks, Inc.
HLS
Brookway Horticultural Service, Inc.
The Davey Tree Expert Company



PROPOSAL DOCUMENTS & SPECIFICATIONS
FOR PROVIDING
LANDSCAPE AND MAINTENANCE SERVICES
FOR THE
CITY OF BUNKER HILL VILLAGE, TEXAS

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Notice to Contractors

It is hereby agreed and understood that the Contractor shall do the following:

- (a) Provide landscaping and maintenance services within the city limits of the City of Bunker Hill Village, Texas, as provided in the following specifications attached hereto and made a part thereof by reference for all purposes.
- (b) Comply with all local, state and federal regulations regarding the services provided pursuant thereto.
- (c) Be solely responsible for meeting all insurance requirements for all employees and on all equipment used in carrying out the scope of this contract.
- (d) Be responsible for relations with Contractor's employees and withhold such taxes, as required, and provide such insurance incident thereto.
- (e) Shall maintain, during the entire term of the agreement, commercial general liability insurance in an amount of not less than five hundred thousand dollars (\$500,000.00).
Shall maintain and show evidence of, during the term of the contract, workers compensation insurance on all its employees in statutory amounts. The contractor shall furnish certificates with satisfactory evidence of said insurance to the City within thirty (30) days of the inception of contract. The City of Bunker Hill Village, Texas shall be named as an additional insured on all such insurance policies.
- (f) Contractor shall agree to indemnify and hold harmless the City of Bunker Hill Village, Texas, its officials, agents and employees from any and all claims arising from its performance of this Agreement and shall defend the City of Bunker Hill Village, Texas, in any causes of action which name said City, its officers, agents and employees as defendant occasioned by Contractor's acts while fulfilling its obligations under the Agreement.

LANDSCAPE & MAINTENANCE CONTRACT

This Contract is made and entered into by and between the City of Bunker Hill Village, a municipal corporation located in Harris County, Texas, hereinafter referred to as "City" and Yardworks, Inc..

WITNESSETH:

For and in consideration of the mutual obligations and benefits to be derived hereunder, City and Yardworks, Inc. do hereby agree as follows:

1. Yardworks, Inc. agrees to provide landscape and maintenance services in accordance with the Contract Specifications. Yardworks, Inc. shall provide all necessary tools and equipment, and all necessary labor and superintendence to effectively perform the work.
2. Yardworks, Inc. agrees to provide landscape and maintenance services in accordance with the Contract Specifications, and to be bound by all the terms and conditions thereof. The terms and conditions of such Contract Specifications, same being attached hereto Exhibit "A", are incorporated herein verbatim and made a part hereof for all purposes.
3. City agrees to compensate Contractor in accordance with the Proposal submitted by Contractor for the performance of services otherwise described in the Contract Specifications. Contractor shall invoice City on a monthly basis, describing therein a summary of the services provided during the month for which such invoice applies. City shall remit payment on invoices within fifteen (15) days following receipt thereof.
4. Contractor represents that it has inspected and examined thoroughly the locations where the work is to be performed and has satisfied itself as to the nature and location of the work and the character of the equipment needed to perform the work.
5. Contractor shall comply with all applicable state and federal laws and municipal ordinances applicable to its employees performing said work, including, but not limited to, those which regulate the rate of wages or compensation to be paid to the employees of Contractor in performing the work hereunder, those which regulate the hours during which such employees shall work, and those which require governmental contractors to provide worker's compensation insurance covering all employees providing services pursuant to such contract. Contractor covenants and agrees that it will protect, hold harmless, and indemnify City from and against any loss, cost, damage, change, or expense whatsoever which City might suffer or sustain or become liable for by reason of any failure by Contractor to so comply.
6. This Contract may not be assigned in whole or in part without the express written consent of City. No work under this Contract may be subcontracted without the express written consent of City. Any attempt to assign any part of this Contract or to subcontract any of the work herein agreed to be performed by Contractor shall be grounds for City to terminate this Contract.

7. The term of this Contract shall be for a period of two years, commencing April 1, 2021 and terminating at midnight, March 31, 2023 with an opportunity for the City to extend for two (2) extensions of one (1) year each. This Contract may be terminated upon thirty (30) days written notice to Contractor.
8. Any provision for notice herein shall be deemed given upon the following:

To City: By hand delivery only to the:
 City Secretary
 11977 Memorial Drive,
 Houston, Texas 77024
 Attention: City Administrator
 Phone Number: 713-467-9762

To Contractor: By hand delivery or by depositing such notice in the United States Mail, postage prepaid, to:

Yardworks, Inc.

3322 Marks Rd.

Houston, Texas 77084

Phone Number: (281) 579-0329

9. In case, by reason of Force Majeure Contractor or City shall be rendered unable wholly or in part to carry out its obligations under this Contract, then if such party shall give notice and full particulars of such event of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied on, the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, but for no longer periods, and any such party shall endeavor to remove or overcome such inability with all reasonable dispatch. The term "Force Majeure" as employed herein shall mean Acts of God, strikes, lockouts, or other industrial disturbances, acts of public enemy, laws, rules, regulations, or orders of any applicable court or governmental authority, civil or military, inability to obtain or maintain required permits, approvals, or orders, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, hurricanes, storms, floods, washouts, droughts, arrests, restraint of government and people, civil disturbances, explosions, breakage or accidents to machinery, equipment, or plants, or any other causes not reasonably within the control of the party claiming such inability. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party having the difficulty, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable to it in the judgment of the party having the difficulty.

EXECUTED in duplicate originals as of the ____ day of March 2021.

By: _____

Name: _____

Title: _____

CITY OF BUNKER HILL VILLAGE, TEXAS

ROBERT LORD, Mayor

ATTEST:

SUSAN GRASS, City Secretary

Hours of Operation

This landscape contract will follow the City's "construction" hours for performing the maintenance and operation needs outlined in these specifications. This is further defined by the following:

Weekdays - Monday through Friday

7:00 A.M. to 6:00 P.M.

Saturdays

8:00 A.M. to 5:00 P.M.

**No work is allowed on Sundays and Holidays which include:
*New Year's Day, Memorial Day, Independence Day, Labor Day,
Thanksgiving Day and Christmas Day***

Specifications

Definitions/Description of Services

MANICURED MOWING: Turf areas mowed using mulching blade at a height of 2 - 3 inches.

BED WEED CONTROL: Treat all bed areas with a pre-emergent herbicide 2 - 4 applications per year. Manually pull all weeds over 1 ½" in height. Weeds smaller than 1½" in height can be sprayed with a post emergent herbicide.

CLEAN-UP: All paved area within 4 feet of the landscaped areas, curbs, sidewalk/trails, driveways, and landscaped areas shall be cleaned from debris. The debris should be accumulated after the maintenance functions and removed from the site. Debris should not be moved onto other property, or into other public or private streets or storm sewers.

DEBRIS: All cans, bottles, papers, limbs, grass clippings, leaves, shrub trimming, and items that detract from the cleanliness of the property are considered debris and must be picked up and removed from the site.

EDGING: Edge, with a hard blade, all grassy areas bordering hard edges such as streets, curbs, sidewalks, tree wells, bed edge and other surfaces.

FIRE ANT CONTROL: An initial treatment of a contact killing agent shall be applied to all areas (beds, turf, pathways, etc.) in spring. The treatment should have a life of 90 days or longer. Any fire ant mound areas that may result will be treated with an insecticide to control this problem. An additional treatment(s) will be expected if the fire ants are not under control and an additional mass treatment is recommended.

GROUND COVER TRIMMING: Various ground cover is to be maintained at a height at 4 inches or below throughout the year.

IRRIGATION SYSTEM INSPECTION: Test the irrigation system semi - monthly and check for malfunctioning valves, broken lines, damaged heads, etc. Adjust heads for proper coverage, check the controller for proper operation, and set the stations for proper watering times. Report to the City any repairs needed and the cost to repair. Any part damaged due to contractor's equipment will be repaired at no charge to the City. Plantings damaged as a result of irrigation system conditions not being reported will be replaced at no charge to the City.

MULCH: All bed areas and tree wells are to be mulched THREE times per year at a depth of 2 inches per applications. This should occur in early spring, early summer and late fall using non-alkaline treated, shredded or native hardwood. All mulch will be raked smooth and even. Tree wells should be sloped as not to create trunk rot.

PERSONNEL AND EQUIPMENT MOBILIZATION: Transport crews to the job sites, load and unload equipment, and all other associated transportation requirements.

PLANT WARRANTY: Turf, trees or shrubs that are damaged or killed due to contractor's operations, negligence or inadequate inspections, or misuse of chemicals shall be replaced at no expense to the city. If plant damage or death is caused by conditions beyond the contractor's control, replacement will be at City expense. A one-year warranty is expected on new plant material installed with the exception of seasonal plantings.

DITCH MAINTENANCE: Maintain right-of-way ditch and/or grass areas to a height of 2 - 3 inches with the appropriate equipment. Ditch to be raked or blown with all leaves and debris to be picked up and material disposed.

SEASONAL PLANTINGS: Specific areas have been identified for seasonal planting. The contractor will recommend the timing and materials for seasonal plantings and receive approval for installation.

SEASONAL MAINTENANCE: This function will include bed weed control, insect/disease inspection, insect/disease control, irrigation monitoring, removal of spent blooms, and application of fertilizer as per annual growing habit.

SEASONAL PLANT WARRANTY: Plantings should include a warranty for the season in which they are planted up to four (4) months.

SHRUB AND TREE FERTILIZATION: All shrub, trees and ground cover beds shall be fertilized three times a year.

SHRUB TRIMMING: All free form shrubs (i.e., Junipers, Nandina, Coppertone Loquat) are to be selectively pruned using sharp pruning shears and loppers. All formal shrubs (i.e., Photinia, Yaupon Holly, Wax Ligustrum) are to be sheared using hedge trimmers. All plants are to be trimmed to grow dense, even, and delineated from each species.

SITE INSPECTIONS: On a quarterly basis, an individual, separate from the crew, will perform site inspections. The inspections will entail walking the projects looking for insects and diseases on the trees, turf, and shrubs, vandalism, landscape improvements, irrigation, drainage or erosion problems, debris, and quality of work performed by the crew. A report to the City will be required after each inspection as to the current condition of the property and recommendation for improvements.

SPRAY LINES: Use a post emergent herbicide to spray all vegetation growing through the expansion joints and cracks of all paved/surfaced areas within 4 feet of landscaped areas including curbs, streets, sidewalks, trails, etc. during the growing season.

TREE TRIMMING: Remove all water sprouts, suckers, damaged, dead or diseased branches or limbs, and maintain a clear area at 8 feet and below.

TURF FERTILIZATION: Apply fertilizer in a granular form twice a year as per application instructions.

TURF INSECTICIDES: Insecticides should be used before insect populations create problems in turf. Broadcast application, as needed, over entire project as a preventative.

GENERAL MAINTENANCE: Make recommendations to the City staff for preventative care and maintenance prior to (as practical) and during adverse weather conditions.

WORK SCHEDULE: Contractor will develop a schedule to be provided to the City which details the day or period in which the requirements of this section will be performed. Schedules should be developed for a full 12 months of future period. This schedule will not take the place of the landscape schedules which are part of this document. Work schedules should detail planned times for fertilize application, mulch application, insecticide application, herbicide application, trimming, and other functions required by this contract.

*There should be no negative interaction with surrounding plantings as a result of
the application of fertilizers, herbicides, or insecticides.*

Landscape Maintenance Areas

AREA 1: LANDSCAPED ESPLANADES (IRRIGATED)

There are 3 landscaped esplanades that are included in this area:

1. Esplanade at Memorial Drive and Strey Lane
2. Esplanade at Memorial Drive and Briar Forest
3. Esplanade at Memorial Drive at Bunker Hill Road

AREA 2: GRASSY ESPLANADES/PARK AREAS/IRRIGATED TREE DEDICATION AREAS/DESIGNATED AREAS

1. The Gessner Esplanade is considered a separate area and includes the entire area within the City Limits from the southern City Limit line south of Memorial Drive to the northern City Limit line north of Memorial Drive. This includes the entire right-of-way north of Memorial Drive.
2. The Greenbay/Coachman Trail Area at the bench and trail rest area.
3. The Greenbay/Blalock Road Trail Area at the bench rest area.
4. All of Memorial Drive areas which are within the Bunker Hill City limits from the Tealwood North Drive area to Blalock Road.

AREA 3: CITY FACILITIES: CITY HALL/MEMORIAL VILLAGES POLICE DEPARTMENT and WATER WELL SITES

This includes the City and Memorial Villages Police Department entry way at Memorial Drive and all landscaped beds and turf coverage onsite for both the City of Bunker Hill and the Memorial Villages Police Dept. Invoicing for landscape maintenance for the Police Department areas should be separated.

There are also 3 landscaped water well sites that are included in this area:

1. 11700 Taylorcrest - Water Plant #1 (Including in front of fence)
2. 11977 Memorial Drive - Water Plant #2 included with the City Hall Site
3. 11951 Memorial Drive – Water Well Site at the curve on the north side of the street.

AREA 4: SEASONAL PLANTINGS

There are seven areas for seasonal plantings:

1. City of Bunker Hill Metal Sign at Gessner at Memorial (southeast corner)
2. Tealwood Monument Sign at Gessner Road and Memorial Drive
3. City of Bunker Hill Monument Sign on Gessner Road (next to Frostwood Elementary)
4. City Hall Entrance and Building

5. Police Station Entrance and Building (to be invoiced separately)
6. City of Bunker Hill Monument Sign on Taylorcrest at Bunker Hill Road
7. City of Bunker Hill Metal Sign on Taylorcrest at Blalock Road
8. City of Bunker Hill Metal Sign on Blalock at Memorial Drive

AREA 5: HIKE AND BIKE TRAILS AND RIGHTS-OF-WAYS

Manicured Hike and Bike Trails and Right-of-Way Lawn Locations:

- a. Taylorcrest - from Strey Lane to Blalock (north and south sides)
(includes the Bunker Hill Sign at Bunker Hill Road)
- b. Strey Lane - from Taylorcrest to Memorial (east and west sides)
- c. Bunker Hill - from Taylorcrest to Memorial (east and west sides)
- d. Knipp Road - from Taylorcrest to Memorial (east and west sides)
- e. Grassed and Treed Esplanade at Branch Bend on Memorial
- f. Flintdale - from Taylorcrest to Greenbay Lane (east and west sides)
- g. Taylor Crest Court - north side only
- h. Stucky (west of Knipp) - north side only
- i. Raina Ln – north

AREA 6 DITCH RIGHT OF WAY MAINTENANCE

- a. Blalock Road – West Side Only – from Taylorcrest to Memorial Drive

See Attachments A - D

Proposed Cost Summary

<u>Area 1</u>	ESPLANADES	\$ <u>185.00</u> Per cycle
	<i>Minimum Number of Annual Cycles 33</i>	
	Total Cost	\$ <u>6,105.00</u>
	Cost per Additional Cycle	\$ <u>185.00</u> Per cycle
<u>Area 2</u>	GRASSY ESPLANADES/PARK AREAS/IRRIGATED TREE DEDICATION AREAS/DESIGNATED AREAS	\$ <u>400.00</u> Per cycle
	<i>Minimum Number of Annual Cycles 33</i>	
	Total Cost	\$ <u>13,200.00</u>
	Cost per Additional Cycle	\$ <u>400.00</u> Per cycle
<u>Area 3</u>	CITY FACILITIES CITY HALL/MEMORIAL VILLAGES POLICE DEPARTMENT WATER WELL SITES	\$ <u>550.00</u> Per cycle
	<i>Minimum Number of Annual Cycles 33</i>	
	Total Cost	\$ <u>18,150.00</u>
	Cost per Additional Cycle	\$ <u>550.00</u> Per cycle
<u>Area 4</u>	SEASONAL PLANTINGS	\$ <u>5,700.00</u> Per Planting
	<i>Minimum Number of Annual Plantings 2</i>	
	Total Cost	\$ <u>11,400.00</u>
	Cost per Additional Planting	\$ <u>5,700.00</u> Per Planting
	Maintenance Cost 33 Cycles	\$ <u>200.00</u> Per cycle
	Total Cost for Maintenance	\$ <u>6,600.00</u>
	Cost per Additional Cycle	\$ <u>200.00</u> Per cycle

City of Bunker Hill Village - Proposal Documents & Specifications
For Providing Landscape & Maintenance Services January 2021

Area 5 **HIKE & BIKE TRAILS & RIGHTS-OF-WAY** \$ 2,200.00 Per Cycle
Minimum Number of Annual Cycles 21

Total Cost \$ 46,200.00

Cost per Additional Cycle \$ 2,200.00 Per cycle

Area 6 **DITCH RIGHT OF WAY MAINTENANCE** \$ 180.00 Per Cycle
Minimum Number of Annual Cycles 21

Total Cost \$ 3,780.00

Cost per Additional Cycle \$ 180.00 Per cycle

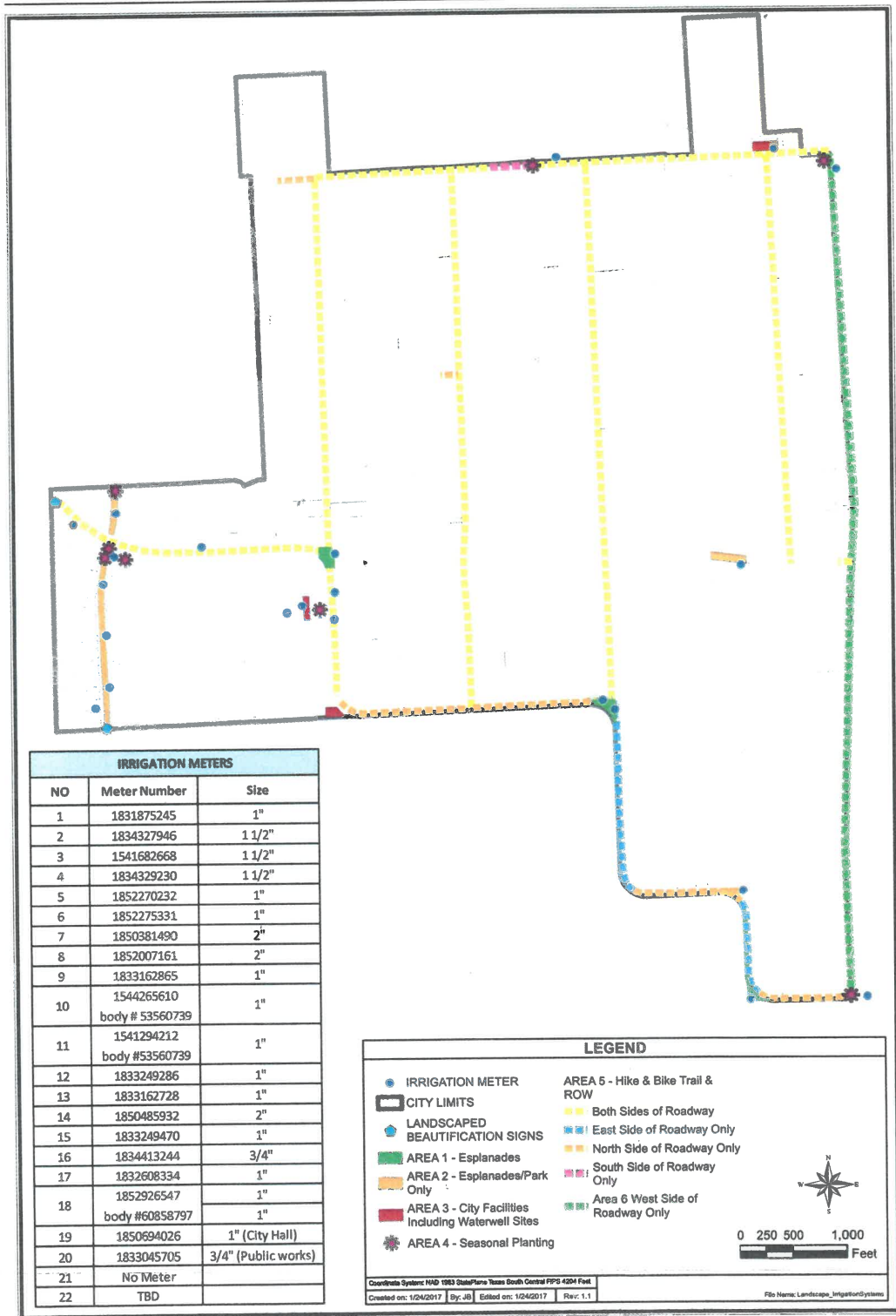
Reference List

Provide a minimum of three (3) references that the City can contact to receive a recommendation of similar work performed.

Company Name	Name of Contact	Phone Number	Work Performed And Timeframe	Comments on Work Performed
Chapelwood United Methodist Church	Curt Wegenhoff	(713) 354-4455	Clients since 2006	weekly maintenance and seasonal planting
Weatherford International	Danrille Slusher	(832) 590-4184	Clients since 2008	weekly maintenance and seasonal planting
Tealwood Home Owners Association	Jere Noerager	(832) 444-4872	Clients since 2017	weekly maintenance and seasonal planting
Tangle Lane Home Owner's Association	Beverly Woolley	(713) 840-1444	Clients since 2008	weekly maintenance and seasonal planting



LANDSCAPING AREAS & IRRIGATION



IRRIGATION METERS		
NO	Meter Number	Size
1	1831875245	1"
2	1834327946	1 1/2"
3	1541682668	1 1/2"
4	1834329230	1 1/2"
5	1852270232	1"
6	1852275331	1"
7	1850381490	2"
8	1852007161	2"
9	1833162865	1"
10	1544265610	1"
	body # 53560739	
11	1541294212	1"
	body #53560739	
12	1833249286	1"
13	1833162728	1"
14	1850485932	2"
15	1833249470	1"
16	1834413244	3/4"
17	1832608334	1"
18	1852926547	1"
	body #60858797	1"
19	1850694026	1" (City Hall)
20	1833045705	3/4" (Public works)
21	No Meter	
22	TBD	

LEGEND

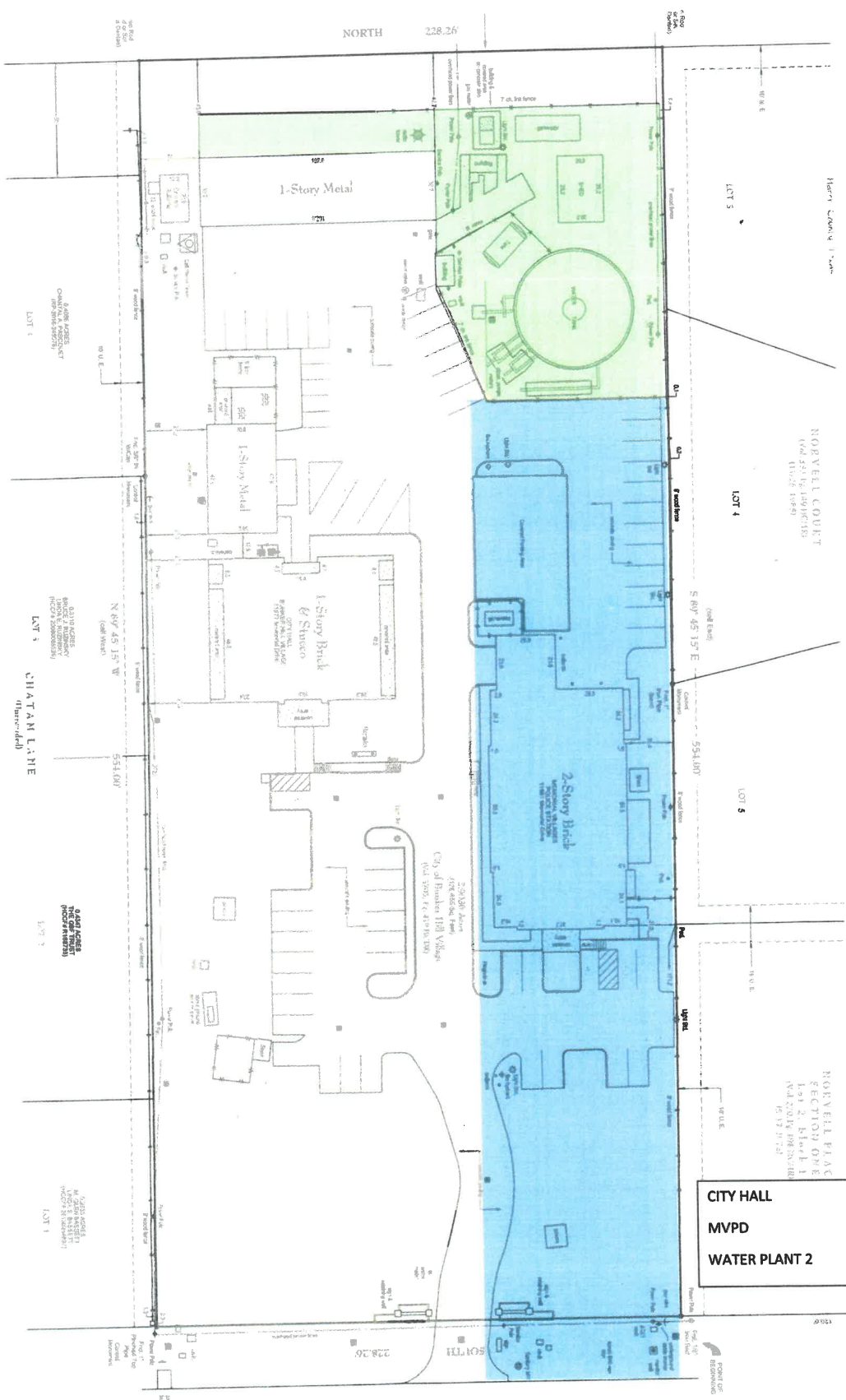
- IRRIGATION METER
- CITY LIMITS
- LANDSCAPED BEAUTIFICATION SIGNS
- AREA 1 - Esplanades
- AREA 2 - Esplanades/Park Only
- AREA 3 - City Facilities Including Waterwell Sites
- AREA 4 - Seasonal Planting
- AREA 5 - Hike & Bike Trail & ROW
- Both Sides of Roadway
- East Side of Roadway Only
- North Side of Roadway Only
- South Side of Roadway Only
- Area 6 West Side of Roadway Only

0 250 500 1,000 Feet

Coordinate System: NAD 1983 StatePlane Texas South Central FIPS 4201 Feet
 Created on: 1/24/2017 By: JB Edited on: 1/24/2017 Rev: 1.1
 File Name: Landscaps_ Irrigation.dwg

MEMORIAL DRIVE

60' R.O.W. (VAL 100, PG. 1 HCR) / VAL 270, PG. 105 HCR)



CITY HALL
MVPD
WATER PLANT 2

NORVELL PLACE
SECTION ONE
Lot 2, Block 1
VAL 200, PG 20, HCR
15-13 P.T.

NORVELL COURT
66' 55" W, 149' 11" E
D.V. 28, 1988

HARRIS COUNTY 17000

LOT 1
6.606 ACRES
CHATTANOGUE
VAL 100, PG. 105 HCR

LOT 2
6.027 ACRES
BANKS
VAL 100, PG. 105 HCR

LOT 3
6.606 ACRES
MVPD
VAL 100, PG. 105 HCR

LOT 4
6.606 ACRES
MVPD
VAL 100, PG. 105 HCR

LOT 5
6.606 ACRES
MVPD
VAL 100, PG. 105 HCR

CITY OF BUNKER HILL LANDSCAPE SCHEDULE

2021

2022

April						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
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July						
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October						
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January						
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May						
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August						
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March						
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28	29	30	31			

EVERYTHING (IRRIGATED & ROW)

JUST IRRIGATED

CITY OF BUNKER HILL LANDSCAPE SCHEDULE

2022

April						
Su	Mo	Tu	We	Th	Fr	Sa
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July						
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August						
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November						
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February						
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June						
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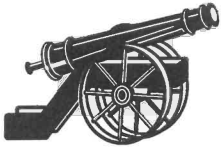
September						
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December						
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March						
Su	Mo	Tu	We	Th	Fr	Sa
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26	27	28	29	30	31	

EVERYTHING (IRRIGATED & ROW)

JUST IRRIGATED



CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date:	February 16, 2021
Agenda Item No:	XI & XII
Subject/Proceeding:	CONSIDERATION AND ACTION ON BANK DEPOSITORIES
Exhibits:	Resolutions 02-16-2021 A & B Email from BBVA Compass
Clearance:	Karen Glynn, City Administrator Susan Grass, Finance Manager

Executive Summary

The City's Bank Depository Contracts will be completed at the end of February based on the agreements approved in 2017. The City Administrator and Finance Manager have been in discussion with both banks as outlined below and are recommending the one-year extensions:

BBVA Compass Bank

The agreement with BBVA Compass included a three (3) year contract approved in 2017 with the opportunity to extend for two additional - one year terms (2020 and 2021). The City Council approved the first extension which will be completed on February 28, 2021.

Staff has been in discussion with BBVA and BBVA has agreed to extend the contract for one additional year. Based on a specified balance, there are no fees. Unfortunately, BBVA Compass Representatives have noted that the current minimum interest rate on all balances will need to be reduced as a result of the pandemic. The current rate is .55% and will be reduced to .20%. (See attached email)

Allegiance Bank

In 2017, the Finance Committee recommended and City Council approved Allegiance Bank as the City's secondary depository and that \$1,000,000 be deposited at Allegiance Bank. With this amount, there are no fees charged and the City earns interest on this amount. Allegiance Bank has agreed to continue these services at the same terms. Representatives at Allegiance indicate there is no "end date" for these services. Current interest rates at Allegiance Bank are higher at this time (.45%); therefore, staff recommends authorization to extend both contracts and balance funds between the two banks to achieve the best interest rates with no fees.

An additional one year extension provides the City ample time to begin and complete the "Request for Proposal Process" which is expected to begin this summer and allows time to evaluate the effect of the pandemic regarding banking services, fees, and rates.

RESOLUTION NO. 02-16-2021 A

A RESOLUTION OF THE CITY COUNCIL OF BUNKER HILL VILLAGE, TEXAS, AUTHORIZING THE MAYOR TO ACT FOR THE CITY MAINTAINING A RELATIONSHIP WITH BBVA COMPASS BANK TO SERVE AS THE CITY'S BANK DEPOSITORY FOR THE PERIOD OF MARCH 1, 2021 THROUGH FEBRUARY 28, 2022

* * * * *

WHEREAS, the City of Bunker Hill Village (the "City") has selected BBVA Compass Bank (the "Bank") to serve as the City's Bank Depository for the period of March 1, 2017 through February 28, 2020 ; and

WHEREAS, the contract with the City and BBVA Compass Bank allows for the extension of this contract for two additional one year terms; and

WHEREAS, the City and the Bank have agreed to extend the contract terms for the first of two additional terms to serve as the City's Bank Depository for the period of March 1, 2020 through February 28, 2021; and

WHEREAS, the City and the Bank have agreed to extend the contract terms for the second and final additional term to serve as the City's Bank Depository for the period of March 1, 2021 through February 28, 2022; and

WHEREAS, it is necessary for the proper and secure management of the City's financial affairs that certain individuals be delegated authority to act on behalf of the City with regard to the City's banking relationship with the Bank.

NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble to this resolution are hereby found to be true and correct.

Section 2. The City approves the second of two one-year extensions for services with BBVA Compass Bank as the City's bank depository from March 1, 2021 through February 28, 2022.

Section 3. The City's Finance Manager is authorized to operate accounts in the name and on behalf of the Organization/Client with respect to the establishment and operation of treasury management services. In addition, per the City's investment policy, the City's Finance Manager is designated as the Investment Officer of the City who shall act in accordance with established procedures and internal controls for the daily operations of the investment program.

Section 4. The following individuals shall have authority to endorse and sign checks on behalf of the organization:

<u>Name</u>	<u>Title</u>
Robert P. Lord	Mayor
Eric Thode	Councilmember
Jay Smyre	Councilmember
Susan Schwartz	Councilmember
Keith Brown	Councilmember
Laurie Rosenbaum	Councilmember
Karen Glynn	City Administrator

Section 5. Robert P. Lord is authorized to sign this resolution to evidence its approval by the City Council, at a duly called meeting of the City Council, on the date indicated below.

PASSED, APPROVED, AND RESOLVED this 16th day of February, 2021.

Robert P. Lord
Mayor

ATTEST:

Karen Glynn
Acting City Secretary/City Administrator

RESOLUTION NO. 02-18-2020B

A RESOLUTION OF THE CITY COUNCIL OF BUNKER HILL VILLAGE, TEXAS, MAKING AUTHORIZATIONS TO ACT FOR THE CITY, MAINTAINING A RELATIONSHIP WITH ALLEGIANCE BANK AS THE CITY'S SUPPLEMENTARY DEPOSITORY BANK

* * * * *

WHEREAS, the City of Bunker Hill Village (the "City") has selected Allegiance Bank as the Supplementary Depository Bank; and

WHEREAS, it is necessary for the proper and secure management of the City's financial affairs that certain individuals be delegated authority to act on behalf of the City with regard to the City's banking relationship with Allegiance Bank (the "Bank").

NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble to this resolution are hereby found to be true and correct.

Section 2. The City's Finance Manager is authorized to operate accounts in the name and on behalf of the Organization/Client with respect to the establishment and operation of treasury management services. In addition, per the City's investment policy, the City's Finance Manager is designated as the Investment Officer of the City who shall act in accordance with established procedures and internal controls for the daily operations of the investment program.

Section 3. The following individuals shall have authority to endorse and sign checks on behalf of the organization:

<u>Name</u>	<u>Title</u>
Robert P. Lord	Mayor
Eric Thode	Councilmember
Jay Smyre	Councilmember
Susan Schwartz	Councilmember
Keith Brown	Councilmember
Laurie Rosenbaum	Councilmember
Karen Glynn	City Administrator

Section 4. Robert P. Lord is authorized to sign this resolution to evidence its approval by the City Council, at a duly called meeting of the City Council, on the date indicated below.

PASSED, APPROVED, AND RESOLVED this 16th day of February, 2021.

Robert P. Lord
Mayor

ATTEST:

Karen Glynn
Acting City Secretary/City Administrator

Karen Glynn

From: CINDY YOUNG <cindy.young@bbva.com>
Sent: Friday, January 15, 2021 3:31 PM
To: Karen Glynn; Susan Grass
Cc: Boyce, Robbie
Subject: Contract Extension Follow Up

Karen and Susan-

Thank you for your time yesterday to discuss the specific considerations regarding exercising the final one year contract extension. As I mentioned, we are in a different and very low rate environment compared to where the rate market was at the time of the last contract renewal. For example, here are the current market rates for various liquid investments as of yesterday:

Fed Funds rate- 0.08%
1 Year Treasury Bill-0.10%
6 Month Treasury Bill-0.09%
3 Month Treasury Bill-0.08%

We will provide the same treasury management pricing that you currently have in place free of charge provided the aggregate account balances remain above an average minimum balance of \$5MM in the Public Fund Interest Bearing Checking Account. The interest rate for the one year contract extension will be a flat rate of 0.20% on the existing Public Fund Interest Checking Account effective March 1, 2021 through February 28, 2022. This account provides daily liquidity and as you can see the 0.20% rate is a competitive rate compared to current market rates. Rates are not forecasted to rise over the course of the next year so this rate would be more competitive than a one year CD rate offered by us at this time. Should you not exercise the one year contract extension, the rate would be 0.10% after February 28, 2021 and reviewed each month and adjusted accordingly.

By exercising the extension at the competitive rate of 0.20%, you will lock in a more favorable rate allowing you flexibility to focus on the RFP later in 2021 and hopefully by that time we will be in a more favorable rate environment.

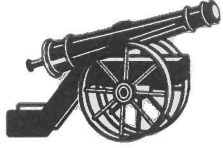
Please let me know if you have any additional questions and have a great weekend.

Cindy



Cindy Young
Houston Commercial Banking - Senior Vice President, Relationship Manager

Mobile 713-826-9240 / Tel. 713-499-8632
BBVA USA Plaza / 2200 Post Oak Blvd, 20th Floor, Houston, TX 77056 / TX-HO-HT-CBT



CITY OF BUNKER HILL VILLAGE
CITY COUNCIL
Agenda Request

Agenda Date: February 16, 2021

Agenda Item No: XIII

Subject/Proceeding: Presentation on Fiscal Year 2020 - Unaudited Financials and Capital Improvement Projects

Exhibits: N/A

Clearance: Karen Glynn, City Administrator

Executive Summary

The City Administrator and Finance Manager will present the preliminary, unaudited Summary for the City's 2020 Fiscal Year which ended December 31, 2020.

Staff is very happy to report that we have exceeded our budgeted revenues for 2020 in both the General and Utility Funds and have kept expenses below overall budget.

The City Administrator will be working with the Finance Manager to confirm the 2020 End of the Year Results and will place the Unaudited December Financials on the March City Council Agenda for approval.

Following our discussion at the Council Meeting, items may be detailed if needed in a Budget Amendment Ordinance for March to prepare for the annual audit.