

CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, JANUARY 19, 2021 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with order of the Office of the Governor issued March 16, 2020 and later extended, this meeting may be conducted by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The City strongly encourages members of the public to attend by video conference as described below rather than in person (unless no other option is possible). Please note that attendance in person requires compliance with the COVID - 19 guidelines which include wearing a mask, social distancing, and not entering the meeting if experiencing symptoms.

This meeting agenda, and the agenda packet, are posted online at

www.bunkerhilltx.gov
LATEST NEWS

The public will be able to observe and participate in the meeting as follows:

Join Zoom Meeting

<https://zoom.us/j/94278005616?pwd=RXg1cDdveERwbXFES0owTU56ckVMQT09>

Meeting ID: 942 7800 5616

Passcode: 631297

**Dial by your location
+1 346 248 7799 US (Houston)**

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

EXECUTIVE SESSION

THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF THE CITY ADMINISTRATOR.

The Regular City Council Meeting will commence at 5:30 p.m. following the closed executive session:

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. POLICE COMMISSIONER REPORT

- A. Update on Activities
- B. Consideration and Possible Action to Approve a Budget Amendment as Recommended by the Police Commission for the 2020 Year End Budget
- C. Update on Development of an Ordinance to allow for Additional ALPR Cameras Privately Funded to be Installed in the City of Bunker Hill Village

V. FIRE COMMISSION LIAISON REPORT

- A. Update on Fire Station Construction – *David Foster, Fire Chief*
- B. Update on Activities

VI. REVIEW AND DISCUSS PROPOSED DETENTION AT BUNKER HILL ELEMENTARY SCHOOL AS RECOMMENDED BY THE CITY'S DRAINAGE COMMITTEE - *Steve Smith, Director of Public Works/ Building Official and Mike McClung, RPS Infrastructure*

VII. CONSIDERATION AND POSSIBLE ACTION TO ISSUE CITY OF BUNKER HILL VILLAGE, TEXAS, CERTIFICATES OF OBLIGATION, FOR WATER WELL NO. 5 AND DRAINAGE DETENTION IN AN AMOUNT NOT TO EXCEED \$7,500,000 - *Karen Glynn, City Administrator, Susan Grass, Finance Manager and Chase Eastland Masterson Advisors*

- A. Review and Discuss Plan of Finance for Debt Issue

- B. Consideration and Possible Action to Adopt Resolution No. 01-19-2021A Authorizing Publication of Notice of Intention to Issue Certificates of Obligation
- C. Consideration and Possible Action to Adopt Resolution No. 01-19-2021B Expressing Intent to Reimburse Expenditures with Proceeds of a Borrowing in an Amount Not to Exceed \$7,500,000 for the Construction of Water and Drainage Infrastructure

VIII. MAYOR'S REPORT

- A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 21 - 540, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE
- B. Report on Activities
- C. Committee Reports/Updates
 - Beautification Committee – *Councilmember Laurie Rosenbaum, Chair*
 - Technology Committee – *Councilmember Eric Thode, Chair*
 - Public Safety Committee – *Councilmember Keith Brown, Chair*
 - Drainage Committee – *Jack Christiansen, Chair*

IX. CITY ADMINISTRATOR'S REPORT

- A. Report on Activities and Upcoming Events
- B. Update on COVID 19 Related Expenditures
- C. Consideration and Possible Action Consenting to the Payment of Reimbursable COVID 19 Expenses to the following as submitted on behalf of the Public Safety Departments by the City of Bunker Hill to the Cares Act, Small Cities Assistance Program, Administered by Harris County:
 - Village Fire Department - \$15,020.81
 - Memorial Villages Police Department - \$52,876.98
- D. Update on the City's Banking Contract
- E. Public Works Director - Report on Capital Projects
- F. Consideration and Possible Action to Hire Oziel Ramos, Jr. as a Permanent Employee with the City of Bunker Hill Village's Public Works Department in accordance with the City's Personnel Policy and Practice

X. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 1 TO THE CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND VIKING INDUSTRIAL PAINTING FOR THE RECOATING FOR THE CITY HALL WATER STORAGE TANK IN AN AMOUNT NOT TO EXCEED \$17,750.00 - *Steve Smith, Director of Public Works/ Building Official*

XI. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE A WORK ORDER UNDER THE CITY'S ON CALL CONTRACT WITH NEIL TECHNICAL SERVICES FOR ELECTRICAL SERVICES AT THE CITY HALL WATER PLANT AN AMOUNT NOT TO EXCEED \$75,800.00 - *Steve Smith, Director of Public Works/ Building Official*

XII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 1 AND PAY REQUEST TO THE CONTRACT BETWEEN THE CITY

OF BUNKER HILL VILLAGE AND UNDERGROUND CONSTRUCTION SOLUTIONS L.C. FOR THE TAYLORCREST COURT WATER LINE IN AN AMOUNT NOT TO EXCEED \$62,140.00 RESULTING IN A NET DEDUCTION OF \$7,605.00 - *Steve Smith, Director of Public Works/ Building Official*

- XIII. CONSIDERATION AND POSSIBLE ACTION ON THE IMPLEMENTATION OF PROJECTS AS RECOMMENDED BY THE CITY’S BEAUTIFICATION COMMITTEE FOR YEAR 2021** - *Laurie Rosenbaum, Beautification Committee Chair and Steve Smith, Director of Public Works/ Building Official*
- XIV. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 21 – 541 OF THE CITY OF BUNKER HILL VILLAGE, TEXAS PROVIDING FOR THE HOLDING OF A GENERAL ELECTION TO BE HELD ON SATURDAY, MAY 1, 2021 FOR THE PURPOSE OF ELECTING THE MAYOR AND TWO COUNCIL MEMBERS (POSITION NOS. 4 AND 5); PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT** - *Karen Glynn, Acting City Secretary/City Administrator*
- XV. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 21 – 542 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING ALL OF SECTION 2-4, OFFICIAL NEWSPAPER, OF ARTICLE I, IN GENERAL, OF CHAPTER 2, ADMINISTRATION, AND ADDING A NEW SECTION 2-4, OFFICIAL NEWSPAPER, OF ARTICLE I, IN GENERAL, OF CHAPTER 2, ADMINISTRATION, SAID SECTION DESIGNATING THE MEMORIAL EXAMINER (HOUSTON COMMUNITY NEWSPAPER) AS THE OFFICIAL NEWSPAPER OF THE CITY; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT** - *Karen Glynn, Acting City Secretary/City Administrator*
- XVI. CONSENT AGENDA**

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

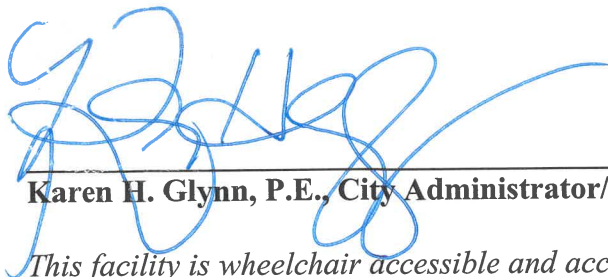
- A. Minutes of the November 17, 2020 Regular Council Meeting
- B. November 2020 Financials
- C. RPS, Invoice No. 1120037 in the amount of \$8,328.08 for professional services rendered from October 31, 2020 to November 27, 2020 under on-call services for miscellaneous services including Drainage Committee Planning, Meeting, MS4 and Associated Assignments
- D. RPS, Invoice No. 1120038 in the amount of \$252.12 for professional services rendered from October 31, 2020 to November 27, 2020 under on-call services for Site Development Review
- E. Langford Engineering, Inc., Invoice No. 23768 in the amount of \$32,008.51 for professional services rendered through November 27, 2020 for Design and Construction Phase Services for the replacement of Water Well No. 2 (New Water Well No. 5)
- F. Langford Engineering, Inc., Invoice No. 23767 in the amount of \$6,768.30 for professional services rendered through November 27, 2020 for Water Well and Transfer Line Site Improvements for the replacement of Water Well No. 2 (New Water Well No. 5)

- G. Langford Engineering, Inc., Invoice No. 23764 in the amount of \$585.00 for professional services rendered through November 27, 2020 for Emergency Repair for Water Well No. I Taylorcrest Water Plant
- H. Langford Engineering, Inc., Invoice No. 23766 in the amount of \$3,500.00 for professional services rendered through November 27, 2020 for Water Plant No. 2 Ground Storage Tank Recoating
- I. Underground Construction Solutions, LLC, Invoice/Pay App No. 1 dated December 15, 2020 in the amount of \$50,301.00 for Construction of the Taylorcrest Court Waterline Extension
- J. Underground Construction Solutions, LLC, Invoice/Pay App No. 2 and Final dated December 23, 2020 in the amount of \$11839.00 for Construction of the Taylorcrest Court Waterline Extension
- K. Kimley-Horn and Associates, Inc., Invoice No. 067787100-1020 in the amount of \$4,190.00 for professional services through October 31, 2020 for School Safety Investigations at Memorial Drive at Gessner Road and Memorial Drive at Plantation for Frostwood Elementary School
- L. Jones Carter, Invoice No. 00313453 in the amount of \$1,500.00 for Miscellaneous Surveying Services for the Proposed Water Well at Spring Branch ISD Bunker Hill Elementary School
- M. Houston Community Newspapers & Media Group Contract for publishing notices or other matters required by law for the period of January 1, 2021 through December 31, 2021 at set amounts

XVII. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on January 15, 2021 by 12:00 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator/Acting City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.