CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, MAY 19, 2020 AT 5:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

"The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations."

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with order of the Office of the Governor issued March 16, 2020 and later extended, this meeting may be conducted by video conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The City strongly encourages members of the public to attend by video conference as described below rather than in person (unless no other option is possible). **Please note that in order to comply with the social distancing guidelines recommended by the Center for Disease Control, the number of members of the public permitted to attend the meeting in person will be limited to six (6).**

This meeting agenda, and the agenda packet, are posted online at

www.bunkerhilltx.gov

LATEST NEWS

The public will be able to observe and participate in the meeting as follows:

Join Zoom Meeting

https://zoom.us/j/93466134447?pwd=VFl0YUttbUFPQUc4SE9mQ2RmWklydz09

Meeting ID: 934 6613 4447

Password: 400566

Dial by your location
+1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone (or through videoconference) and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. POLICE COMMISSIONER REPORT

A. Update on Activities
B. Consideration and Possible Action to Accept the 2019 Annual Audit and Surplus which will be placed in the City's Police Department Reserve Account
C. Consideration and Possible Action Regarding the Proposed 2021 Memorial Villages Police Department Budget in the amount of $6,109,444.00 with Bunker Hill Village's 2021 Assessment being $2,036,481.00

V. FIRE COMMISSION LIAISON REPORT

A. Update on Activities
B. Financial Report/ Proposed 2021 Budget Process

VI. MAYOR'S REPORT

A. Report on Activities and Upcoming Events
B. Discuss July 4th Festival and Possibility of Delaying until Labor Day

VII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events
B. Public Works Director - Report on Capital Projects

VIII. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 20 - 525, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE – *Mayor Robert P. Lord*

IX. PRESENTATION AND RECEIPT FOR FILING OF THE 2019 FINANCIAL AUDIT CONDUCTED BY BELT HARRIS PECHACEK, LLLP – *Mike Brotherton, Belt Harris Pechacek, LLP and Claire Bogard, Interim Finance Director*

X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 05-19-20, A RESOLUTION OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AUTHORIZING THE ADOPTION OF THE HARRIS COUNTY MULTI-HAZARD MITIGATION ACTION PLAN UPDATE - *Karen Glynn, City Administrator*

XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN INTERLOCAL AGREEMENT BETWEEN THE CITIES OF BUNKER HILL VILLAGE, TEXAS AND HEDWIG VILLAGE, TEXAS, HUNTERS CREEK VILLAGE, TEXAS, PINEY POINT VILLAGE, TEXAS, AND MEMORIAL VILLAGES POLICE DEPARTMENT FOR THE INSTALLATION OF A TEMPORARY FUELING STATION AND THE PURCHASE OF FUEL – *Steve Smith, Director of Public Works/Building Official*

XII. CONSENT AGENDA

"ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY."

A. April 21, 2020 Minutes
B. December 2019 Financial Report
C. March 2020 Financial Report
D. April 2020 Financial Report
E. AAA Asphalt Paving, Inc., Pay Request No. 10 in the amount of $188,236.44 through March 31, 2020 for Construction of Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive
F. AAA Asphalt Paving, Inc., Pay Request No. 11 in the amount of $194,578.01 through April 30, 2020 for Construction of Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive
G. AAA Asphalt Paving, Inc., Invoice No. 1514-7 in the amount of $95,775.74 dated April 30, 2020 for Memorial Drive Asphalt Street Repair and Overlay
H. AAA Asphalt Paving, Inc., Invoice No. 1514-8 in the amount of $6,493.00 dated May 12, 2020 for Asphalt Street Repair
I. RPS, Invoice No. 320010 in the amount of $4,320.25 for professional services rendered from February 29, 2020 to March 31, 2020 under on-call services for Construction Management Services for Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive and Valley Star Drive
J. RPS, Invoice No. 320013 in the amount of $9,120.00 for professional services rendered from February 29, 2020 to March 31, 2020 under on-call services for XP-SWMM Model Update
K. RPS, Invoice No. 320015 in the amount of $3,168.04 for professional services rendered from February 29, 2020 to March 31, 2020 under on-call services for Model Updates, Drainage Committee Support, and Meetings
L. RPS, Invoice No. 320016 in the amount of $223.92 for professional services rendered from February 29, 2020 to March 31, 2020 under on-call services for Site Development Review
M. RPS, Invoice No. 420038 in the amount of $7,879.61 for professional services rendered from April 1, 2020 to May 1, 2020 under on-call services for Construction Management Services for Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive and Valley Star Drive
N. RPS, Invoice No. 420040 in the amount of $17,024.00 for professional services rendered from April 1, 2020 to May 1, 2020 under on-call services for XP-SWMM Model Update
O. RPS, Invoice No. 420046 in the amount of $3,201.22 for professional services rendered from April 1, 2020 to May 1, 2020 under on-call services for Site Development Review

P. RPS, Invoice No. 420045 in the amount of $2,496.33 for professional services rendered from April 1, 2020 to May 1, 2020 under on-call services for Model Updates, Drainage Committee Support, and Meetings

Q. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1705-06 for professional services rendered from January 1, 2020 to January 31, 2020 in the amount of $14,418.00 for Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive

R. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1705-08 for professional services rendered from March 1, 2020 to March 31, 2020 in the amount of $16,020.00 for Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive

S. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1705-09 for professional services rendered from April 1, 2020 to April 30, 2020 in the amount of $11,741.00 for Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive

T. Kimley-Horn and Associates, Inc., Invoice No. 067787100-0120 in the amount of $4,142.50 for professional services through January 31, 2020 for the Memorial Drive Guard Rail Design at the Water Well No. 3 Site

U. Probstfeld & Associates, Invoice No. 61185 in the amount of $305.00 for professional services rendered in April 2020, for engineering services for drainage site development review

V. Probstfeld & Associates, Invoice No. 61186 in the amount of $230.00 for professional services rendered in April 2020, for engineering services for drainage site development review

W. Probstfeld & Associates, Invoice No. 61236 in the amount of $305.00 for professional services rendered in April 2020, for engineering services for drainage site development review

X. Probstfeld & Associates, Invoice No. 61280 in the amount of $230.00 for professional services rendered in April 2020, for engineering services for drainage site development review

Y. Probstfeld & Associates, Invoice No. 61303 in the amount of $380.00 for professional services rendered in April 2020, for engineering services for drainage site development review

Z. Probstfeld & Associates, Invoice No. 61304 in the amount of $155.00 for professional services rendered in April 2020, for engineering services for drainage site development review

XIII. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on May 15, 2020 by 12:00 p.m. Noon.

(SEAL)

Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.