CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, NOVEMBER 17, 2020 AT 5:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

"The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations."

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with order of the Office of the Governor issued March 16, 2020 and later extended, this meeting may be conducted by video conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19). The City strongly encourages members of the public to attend by video conference as described below rather than in person (unless no other option is possible). Please note that attendance in person requires compliance with the COVID - 19 guidelines which include wearing a mask, social distancing, and not entering the meeting if experiencing symptoms.

This meeting agenda, and the agenda packet, are posted online at
www.bunkerhilltx.gov
LATEST NEWS

The public will be able to observe and participate in the meeting as follows:

Join Zoom Meeting
https://zoom.us/j/94526530345?pwd=MzJvNmVudTFiMURYT0JFMG9xcmk3dz09

Meeting ID: 945 2653 0345

Passcode: 686835

Dial by your location
+1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. OATH OF OFFICE

- Councilmember Position 1
- Councilmember Position 2
- Councilmember Position 3

IV. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

V. POLICE COMMISSIONER REPORT

A. Update on Activities
B. Consideration and Possible Action to Accept Premium Credits Totaling $507.08 from Blue Cross & Blue Shield for Employee Insurance Premiums from the October Medical Premiums
C. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 20-540, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING ITS CODE OF ORDINANCES TO ADD A NEW DIVISION 3, PRIVATE SECURITY CAMERAS, TO ARTICLE V, RIGHT-OF-WAY MANAGEMENT, OF CHAPTER 13, STREETS AND SIDEWALKS, TO PROVIDE CERTAIN DEFINITIONS, AND ALLOWING PRIVATE SECURITY CAMERAS IN THE CITY'S RIGHTS-OF-WAY WHEN SUCH CAMERA IS IN CONJUNCTION WITH AN AGREEMENT WITH THE MEMORIAL VILLAGE POLICE DEPARTMENT; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED $2,000.00 FOR EVERY VIOLATION HEREOF, WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; PROVIDING AN EFFECTIVE DATE; AND MAKING OTHER PROVISIONS RELATED TO THE SUBJECT

VI. FIRE COMMISSION LIAISON REPORT

A. Update on Activities
B. Consideration and Possible Action to Approve the Payment of $74,556.00 for Employee Post Retirement Liability in Accordance with the 2019 Fire Agreements

VII. MAYOR'S REPORT

A. Report on Activities
B. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 20-539, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

C. Committee Reports/Updates
- Public Safety Committee – *Councilmember Keith Brown, Chair*
- Drainage Committee – *Chairman Jack Christiansen*

VIII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events
B. Update on COVID Related Expenditures
C. Public Works Director - Report on Capital Projects
D. Calendar of Events for 2021

IX. PRESENTATION AND UPDATE ON THE RECONSTRUCTION OF BUNKER HILL ELEMENTARY SCHOOL – *Karen Glynn, City Administrator and Steve Smith, Director of Public Works/ Building Official*

X. CONSIDERATION AND POSSIBLE ACTION REGARDING RESOLUTION NO. 11-17-20A OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW AND APPROVAL OF THE PUBLIC FUNDS MANAGEMENT AND INVESTMENT POLICY – *Susan Grass, Finance Manager*

XI. CONSIDERATION AND POSSIBLE ACTION REGARDING RESOLUTION NO. 11-17-20B OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, APPROVING AMENDMENTS TO THE CITY'S PERSONNEL POLICY – *Karen Glynn, City Administrator*

XII. CONSIDERATION AND POSSIBLE ACTION ON APPROVING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND VIKING INDUSTRIAL PAINTING FOR THE RECOATING FOR THE CITY HALL WATER STORAGE TANK IN AN AMOUNT NOT TO EXCEED $236,000 WHICH INCLUDES ALTERNATE B - *Steve Smith, Director of Public Works/ Building Official*

XIII. CONSIDERATION AND POSSIBLE ACTION ON APPROVING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND UNDERGROUND CONSTRUCTION SOLUTIONS L.C. FOR THE TAYLORCREST COURT WATER LINE IN AN AMOUNT NOT TO EXCEED $69,745.00 - *Steve Smith, Director of Public Works/ Building Official*

XIV. CONSIDERATION AND POSSIBLE ACTION ON AUTHORIZING A WORK ORDER BETWEEN THE CITY OF BUNKER HILL VILLAGE AND AAA ASPHALT INC. (UNDER THE CITY'S INTERLOCAL AGREEMENT WITH HARRIS COUNTY) FOR THE RECONSTRUCTION OF THE RIGHT TURN LANE ON MEMORIAL DRIVE AT GESSNER ROAD IN AN AMOUNT NOT TO EXCEED $17,000.00 - *Steve Smith, Director of Public Works/ Building Official*

XV. CONSIDERATION AND POSSIBLE ACTION ON THE IMPLEMENTATION OF PROJECTS AS RECOMMENDED BY THE CITY'S BEAUTIFICATION COMMITTEE FOR YEARS 2020 AND 2021 - *Steve Smith, Director of Public Works/ Building Official*

XVI. CONSIDERATION AND POSSIBLE ACTION REGARDING RESOLUTION NO. 11-17-20C OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULING OF FEES, RATES, DEPOSITS, AND OTHER CHARGES

FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS - *Steve Smith, Director of Public Works/ Building Official*

XVII. CONSIDERATION AND POSSIBLE ACTION TO RATIFY THE PURCHASE OF A 2020 FORD F150 CREW CAB PICK UP TO ADD AN ADDITIONAL VEHICLE TO THE PUBLIC WORKS FLEET TO BE PAID OUT OF THE UTILITY FUND VEHICLE REPLACEMENT - *Steve Smith, Director of Public Works/ Building Official*

XVIII. CONSENT AGENDA

"ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY."

A. October 2020 Financials.
B. Minutes of the October 20, 2020 Regular Council Meeting.
C. Minutes of the Audit Finance Committee Meeting.
D. RPS, Invoice No. 920051 in the amount of $5,200.08 for professional services rendered from August 29, 2020 to September 25, 2020 under on-call services for miscellaneous services including Drainage Committee Planning, Meeting and Associated Assignments.
E. RPS, Invoice No. 1020030 in the amount of $252.12 for professional services rendered from September 26, 2020 to October 30, 2020 under on-call services for Site Development Review.
F. RPS, Invoice No. 1020029 in the amount of $14,089.07 for professional services rendered from September 26, 2020 to October 30, 2020 under on-call services for miscellaneous services including Drainage Committee Planning, Meeting and Associated Assignments.
G. Langford Engineering, Inc., Invoice No. 23665 in the amount of $7,840.81 for professional services rendered through October 30, 2020 for Design and Construction Phase Services for the replacement of Water Well No. 2 (New Water Well No. 5).
H. Langford Engineering, Inc., Invoice No. 23666 in the amount of $18,032.90 for professional services rendered through October 30, 2020 for Water Well and Transfer Line Site Improvements for the replacement of Water Well No. 2 (New Water Well No. 5).
I. Langford Engineering, Inc., Invoice No. 23667 in the amount of $947.09 for professional services rendered through October 30, 2020 for Site Improvements for Water Well No. 1 Taylorcrest Water Plant.
J. Langford Engineering, Inc., Invoice No. 23668 in the amount of $1,119.06 for professional services rendered through October 30, 2020 for Water Plant No. 2 Ground Storage Tank Recoating.
K. Probstfeld & Associates, Invoice No. 62231 in the amounts of $455.00 for professional services rendered in October 2020 for engineering services for drainage site development review.
L. Kimley-Horn and Associates, Inc., Invoice No. 067787100-0720 in the amount of $1,665.00 for professional services through July 31, 2020 for the Memorial Drive Guard Rail, Taylorcrest Pedestrian Crossing and Memorial Drive at Forest Club/Stoney Creek Sight Distance Studies.
M. Jones Carter, Invoice No. 00311419 in the amount of $7,875.00 for Miscellaneous Surveying Services for the Proposed Water Well at Spring Branch ISD Bunker Hill Elementary School.

N. Masterson Advisors LLC, Invoice No. 20-165D in the amount of $3,500.00 for Providing Continuing Disclosure Services and Annual Report.

O. Interlocal Agreement with Harris-Galveston Subsidence District for the administration and implementation of a regional watershed protection education program (Water Wise Program) effective from the effective date of the agreement until termination of the 2020-2021 school year.

P. Renewal agreement between the Harris County Sheriff's Office and the City of Bunker Hill Village to house, support, maintain, and confine city prisoners under the same terms and conditions with no increase in pricing for the term January 1, 2021 through December 31, 2021.

Q. Northwest Pest Patrol Contract for Mosquito Spraying under the same terms and conditions with no increase in pricing for 2021.

XIX. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on November 13, 2020 by 12:00 p.m.
(SEAL)

Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.