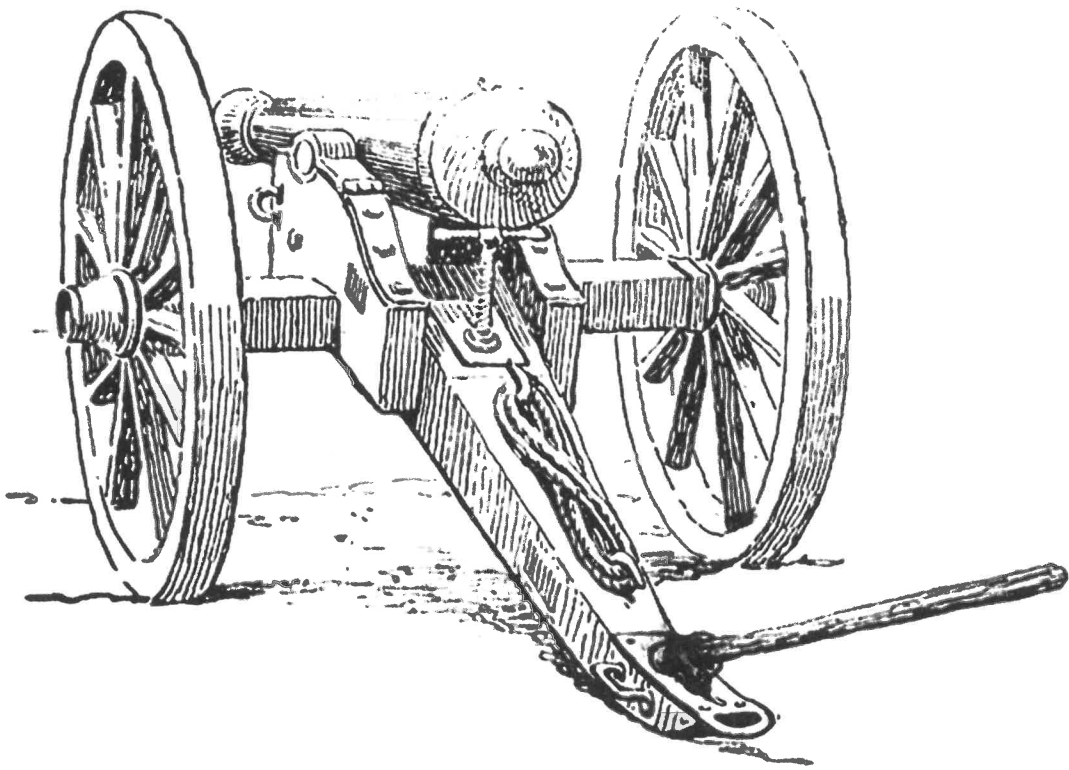


July
2020
Financial Report



CITY OF BUNKER HILL, TEXAS
INVESTMENT REPORT
7/31/2020

INVESTMENT TYPE	BEGINNING BALANCE	ADDITIONS	WITH DRAWALS	ENDING BALANCE	DTM*	INTEREST EARNED YTD
CASH - BBVA GL BALANCE	\$ 8,256,131.31	\$ 809,067.48	\$ 641,891.64	\$ 8,423,307.15	1	26,201.02
CASH - ALLEGIENCE GL BALANCE	1,012,221.88	385.81		1,012,607.69	1	2,647.91
CERTIFICATE OF DEPOSIT - 180Day				-		4,558.74
CERTIFICATE OF DEPOSIT - 90Day				-		4,708.78
TOTAL INVESTMENTS	\$ 9,268,353.19	\$ 809,453.29	\$ 641,891.64	\$ 9,435,914.84		\$ 38,116.45

Investment Officer, Interim

Date:

*DTM - Days to Maturity

COLLATERAL REPORT

BBVA CHECKING ACCOUNT BALANCE	8,528,409.72
CERTIFICATE OF DEPOSIT - 180Day	
CERTIFICATE OF DEPOSIT - 90Day	
TOTAL BBVA BANK BALANCE AT 7/31	\$ 8,528,409.72

FDIC Insurance	250,000.00
FHL Atlanta Bank Letter of Credit	14,000,000.00
Total Collateral	\$ 14,250,000.00
Over- Collateralized - BBVA	\$ 5,721,590.28

ALLEGIANCE BANK BALANCE AT 6/30	\$ 1,012,607.69
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FDIC Insurance	250,000.00
FHL Dallas Letter of Credit	1,250,000.00
Total Collateral - Allegiance	\$ 1,500,000.00
Over-Collateralized - Allegiance	\$ 487,392.31

**City Of Bunker Hill Village
Monthly Tax Office Report
July 31, 2020**

Prepared by: Tiffany D. Morawiec, Tax Assessor/Collector

A. Current Taxable Value \$ 2,249,608,678

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2019 Tax Year	Delinquent 2018 & Prior Tax Years	Total
Original Levy 0.277	\$ 6,142,407.18	\$ -	\$ 6,142,407.18
Carryover Balance	-	133,224.88	133,224.88
Adjustments	87,835.77	(1.35)	87,834.42
Adjusted Levy	6,230,242.95	133,223.53	6,363,466.48
Less Collections Y-T-D	6,177,238.59	2,276.11	6,179,514.70
Receivable Balance	<u>\$ 53,004.36</u>	<u>\$ 130,947.42</u>	<u>\$ 183,951.78</u>

C. COLLECTION RECAP:

Current Month:	Current 2019 Tax Year	Delinquent 2018 & Prior Tax Years	Total
Base Tax	\$ 42,429.56	\$ (784.49)	\$ 41,645.07
Penalty & Interest	1,344.97	5.67	1,350.64
Attorney Fees	969.31	3.69	973.00
Other Fees	0.38	0.38	0.76
Total Collections	<u>\$ 44,744.22</u>	<u>\$ (774.75)</u>	<u>\$ 43,969.47</u>

Year-To-Date:	Current 2019 Tax Year	Delinquent 2018 & Prior Tax Years	Total
Base Tax:	\$ 6,177,238.59	\$ 2,276.11	\$ 6,179,514.70
Penalty & Interest	20,632.46	908.06	21,540.52
Attorney Fees	1,307.69	222.83	1,530.52
Other Fees	455.52	4.48	460.00
Total Collections	<u>\$ 6,199,634.26</u>	<u>3,411.48</u>	<u>\$ 6,203,045.74</u>

Percent of Adjusted Levy	<u>99.51%</u>	<u>99.56%</u>
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City Of Bunker Hill Village
July 31, 2020

YEAR	BEGINNING BALANCE AS OF 12/31/2019	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 07/31/2020
2018	\$ 16,792.72	\$ 155.84	\$ 2,238.62	\$ 14,709.94
17	11,349.62	(157.19)	(141.12)	11,333.55
16	9,534.13	-	19.73	9,514.40
15	8,703.28	-	-	8,703.28
14	8,040.87	-	-	8,040.87
13	7,695.40	-	-	7,695.40
12	7,254.91	-	-	7,254.91
11	7,191.96	-	-	7,191.96
10	6,146.99	-	-	6,146.99
09	5,580.44	-	-	5,580.44
08	5,486.97	-	-	5,486.97
07	3,672.70	-	-	3,672.70
06	3,530.50	-	-	3,530.50
05	3,201.15	-	-	3,201.15
04	3,233.44	-	-	3,233.44
03	3,175.04	-	-	3,175.04
02	3,078.00	-	-	3,078.00
01	2,896.81	-	-	2,896.81
00	2,734.20	-	-	2,734.20
1999	2,556.06	-	158.88	2,397.18
98	1,247.22	-	-	1,247.22
97	1,132.43	-	-	1,132.43
96	1,076.37	-	-	1,076.37
95	1,378.45	-	-	1,378.45
94	1,342.46	-	-	1,342.46
93	1,342.46	-	-	1,342.46
92	949.90	-	-	949.90
91	905.10	-	-	905.10
90	715.68	-	-	715.68
89	628.56	-	-	628.56
88	651.06	-	-	651.06
	<u>\$ 133,224.88</u>	<u>\$ (1.35)</u>	<u>\$ 2,276.11</u>	<u>\$ 130,947.42</u>

BALANCE SHEET

AS OF: JULY 31ST, 2020

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-00-00-1001	Cash in Bank	2,738,196.60
01-00-00-1011	BBVA Compass 180 CD	0.00
01-00-00-1012	BBVA Compass 90 CD	0.00
01-00-00-1016	Allegiance Bank	1,012,607.69
01-00-00-1039	Cash Held by Tax Assessor	0.00
01-00-00-1050	Reserve -Vehicles & Technology	158,750.00
01-00-00-1053	Reserves - Facilities	130,000.00
01-00-00-1055	Reserve -Emergency Management	455,000.00
01-00-00-1060	Reserve -Infrastructure Mngmt	0.00
01-00-00-1065	Reserve- Police Department	228,916.00
01-00-00-1068	Reserve- Beautification	0.00
01-00-00-1070	Certificates of Deposit	0.00
01-00-00-1080	Petty Cash - Court	100.00
01-00-00-1081	Petty Cash - G&A	207.83
01-00-00-1082	Petty Cash - Admin Assist	100.00
01-00-00-1090	Cash in Transit	6,350.27
01-00-00-1210	A/R - Property Taxes	153,814.06
01-00-00-1220	A/R - Franchise	27,003.04
01-00-00-1221	A/R - MISC.	(195.00)
01-00-00-1222	A/R Interest Income	0.00
01-00-00-1225	A/R - Sales Tax	40,665.56
01-00-00-1240	A/R - Return Items	0.00
01-00-00-1310	Inventory	0.00
01-00-00-1820	Provided To Long Term Debt	0.00
01-00-03-1990	DueTo/From Debt Service Fund	0.00
01-00-04-1990	DueTo/From Utility Fund	0.00
01-00-09-1990	Created by Posting	0.00
		<u>4,951,516.05</u>
	TOTAL ASSETS	4,951,516.05
		=====
LIABILITIES		
=====		
01-00-00-2010	Accounts Payable	(9,824.77)
01-00-00-2011	Accounts Payable - Court	0.00
01-00-00-2013	Accounts Payable - Other	0.00
01-00-00-2020	Wages Payable	0.00
01-00-00-2110	Taxes Payable - Payroll	97.10
01-00-00-2130	Taxes Payable - Court	0.00
01-00-00-2220	Retirement Payable - Employee	4,423.20
01-00-00-2230	Voluntary Deferred Comp.	0.00
01-00-00-2235	CHILD SUPPORT	0.00
01-00-00-2240	Court Taxes - Payable to State	4,738.03
01-00-00-2241	Court Taxes - IDF	0.00
01-00-00-2242	Court Taxes -Child Safety Seat	0.00
01-00-00-2243	Court Taxes - CJFS	0.00
01-00-00-2244	Court Taxes - CSS	0.00
01-00-00-2245	Court Taxes - Time Pay Fee	110.20
01-00-00-2246	Court Taxes - State OMNI	1,243.86
01-00-00-2247	Court Taxes - OMNI	0.00

BALANCE SHEET

AS OF: JULY 31ST, 2020

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-00-00-2248	Court Taxes - Linebarger	10,142.27
01-00-00-2249	Court Taxes - Truancy Prevent	96.53
01-00-00-2250	Insurance Payable - Employee	(230.35)
01-00-00-2310	Deposits - Court Bonds	0.00
01-00-00-2322	UNCLAIMED PROPERTY	10.00
01-00-00-2650	General Obligation Bonds	0.00
01-00-00-2660	Certificates of Oblig-1999	0.00
01-00-00-2810	Accrued Payroll	0.00
01-00-00-2815	Accrued Vac Liability (Yr End)	0.00
01-00-00-2820	Unearned Income	153,213.20
01-00-00-2930	Brown Subdivison Escrow	0.00
01-00-00-2940	Williamsburg Drainage Escrow	0.00
01-00-00-2945	Wood Lane Repaving Escrow	0.00
	TOTAL LIABILITIES	<u>164,019.27</u>
EQUITY		
=====		
01-00-00-3010	Fund Balance - G & A	2,123,788.12
01-00-00-3012	Fund Balance - Child Safety	0.00
01-00-00-3013	Fund Balance - Formal Reserves	<u>869,075.00</u>
	TOTAL BEGINNING EQUITY	2,992,863.12
	TOTAL REVENUE	6,340,108.61
	TOTAL EXPENDITURES	<u>4,545,474.95</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,794,633.66
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>4,787,496.78</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u>4,951,516.05</u>
		=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2020

01 -GENERAL FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
01-00-00-4010 Taxes - Current Year	5,186,382.00	16,618.97	5,113,902.81	98.60	72,479.19
01-00-00-4020 Taxes - Prior Years	2,700.00	57.10	2,961.12	109.67 (261.12)
01-00-00-4030 Taxes - Penalty & Interes	<u>15,000.00</u>	<u>1,229.17</u>	<u>17,300.89</u>	<u>115.34 (</u>	<u>2,300.89)</u>
TOTAL Taxes	5,204,082.00	17,905.24	5,134,164.82	98.66	69,917.18
<u>Franchise Fees</u>					
01-00-00-4110 Franchise Fees	310,000.00	29,909.94	156,770.92	50.57	153,229.08
01-00-00-4120 Sales Tax Revenue	<u>160,000.00</u>	<u>17,351.89</u>	<u>123,252.67</u>	<u>77.03</u>	<u>36,747.33</u>
TOTAL Franchise Fees	470,000.00	47,261.83	280,023.59	59.58	189,976.41
<u>Mun. Court Fines & Fees</u>					
01-00-00-4210 Court - Fines	100,000.00	8,266.32	48,844.71	48.84	51,155.29
01-00-00-4215 Court - Time Pay Fees/Cit	1,210.00	68.17	299.79	24.78	910.21
01-00-00-4216 Court - Time Pay Fees/Eff	310.00	17.06	52.66	16.99	257.34
01-00-00-4217 Court - OMNI	990.00	156.37	500.99	50.61	489.01
01-00-00-4220 Court - State Taxes	4,000.00	0.00	1,421.56	35.54	2,578.44
01-00-00-4225 Court - Child Safety 1015	600.00	50.00	1,023.38	170.56 (423.38)
01-00-00-4226 Court - CJFC	0.00	0.00	0.00	0.00	0.00
01-00-00-4227 Court - Local Truancy Pre	0.00	25.00	395.00	0.00 (395.00)
01-00-00-4245 Court - Judicial Support	440.00	25.08	179.83	40.87	260.17
01-00-00-4246 Court - Local Municipal J	0.00	0.50	7.90	0.00 (7.90)
01-00-00-4260 Court - Security Fees	2,190.00	125.44	908.16	41.47	1,281.84
01-00-00-4265 Local Building Security F	0.00	24.50	387.10	0.00 (387.10)
01-00-00-4270 Court - Technology Fees	2,920.00	167.26	1,210.89	41.47	1,709.11
01-00-00-4271 CHILD SAFETY HARRIS CO	4,000.00	399.18	2,320.33	58.01	1,679.67
01-00-00-4275 Court - Local Court Tech	<u>0.00</u>	<u>20.00</u>	<u>316.00</u>	<u>0.00 (</u>	<u>316.00)</u>
TOTAL Mun. Court Fines & Fees	116,660.00	9,344.88	57,868.30	49.60	58,791.70
<u>Licenses & Permits</u>					
01-00-00-4310 Permits - Animal Licenses	0.00	0.00	100.00	0.00 (100.00)
01-00-00-4315 Permits - Building	300,000.00	56,710.46	261,652.71	87.22	38,347.29
01-00-00-4325 Permits - Miscellaneous	0.00	0.00	150.00	0.00 (150.00)
01-00-00-4350 Dedication Program	3,000.00	0.00	3,300.00	110.00 (300.00)
01-00-00-4351 Offsite Tree Program	<u>0.00</u>	<u>16,000.00</u>	<u>30,000.00</u>	<u>0.00 (</u>	<u>30,000.00)</u>
TOTAL Licenses & Permits	303,000.00	72,710.46	295,202.71	97.43	7,797.29
<u>Interest Income</u>					
01-00-00-4910 Interest Income	<u>40,000.00</u>	<u>3,327.32</u>	<u>38,116.45</u>	<u>95.29</u>	<u>1,883.55</u>
TOTAL Interest Income	40,000.00	3,327.32	38,116.45	95.29	1,883.55
<u>Miscellaneous</u>					
01-00-00-4920 Miscellaneous Income	<u>76,000.00</u>	<u>3,602.02</u>	<u>106,721.50</u>	<u>140.42 (</u>	<u>30,721.50)</u>
TOTAL Miscellaneous	76,000.00	3,602.02	106,721.50	140.42 (30,721.50)
<u>Ambulance Fees</u>					
01-00-00-4930 Ambulance Fees	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Ambulance Fees	0.00	0.00	0.00	0.00	0.00

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2020

01 -GENERAL FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Rent Income</u>					
01-00-00-4940 Rent Income	15,000.00	0.00	15,984.15	106.56	(984.15)
TOTAL Rent Income	15,000.00	0.00	15,984.15	106.56	(984.15)
<u>Prior Year-Undesignated</u>					
01-00-00-4990 Transfers In	0.00	75,000.00	412,027.09	0.00	(412,027.09)
TOTAL Prior Year-Undesignated	0.00	75,000.00	412,027.09	0.00	(412,027.09)
TOTAL REVENUES	6,224,742.00	229,151.75	6,340,108.61	101.85	(115,366.61)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

01 -GENERAL FUND
Non Departmental

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
01-00-00-5010 Wages	353,496.00	30,819.93	199,964.23	56.57	153,531.77
01-00-00-5020 Wages - Overtime	4,867.00	0.00	36.06	0.74	4,830.94
01-00-00-5110 Payroll Taxes - FICA Empl	27,664.00	2,339.76	15,200.85	54.95	12,463.15
01-00-00-5120 Payroll Taxes - TWC	2,704.00	71.40	1,111.24	41.10	1,592.76
01-00-00-5210 Retirement - TMRS Employe	39,964.00	2,641.70	16,937.32	42.38	23,026.68
01-00-00-5310 Insurance - Workers Comp	1,210.00	0.00	136.00	11.24	1,074.00
01-00-00-5325 Insurance - Dental	500.00	21.12	175.44	35.09	324.56
01-00-00-5330 Insurance - Disability	1,430.00	65.30	469.02	32.80	960.98
01-00-00-5340 Insurance - Medical	32,000.00	1,062.42	12,416.81	38.80	19,583.19
01-00-00-5350 Insurance - Life	440.00	15.40	112.17	25.49	327.83
01-00-00-5510 Employee Relations	<u>1,000.00</u>	<u>149.00</u>	<u>872.78</u>	<u>87.28</u>	<u>127.22</u>
TOTAL Personnel	465,275.00	37,186.03	247,431.92	53.18	217,843.08
<u>Public Safety</u>					
01-00-00-5600 Fire Department	1,239,840.00	103,319.94	774,899.55	62.50	464,940.45
01-00-00-5602 Police Department	1,949,987.00	162,498.00	1,299,995.00	66.67	649,992.00
01-00-00-5604 Public Safety Other	<u>35,000.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>34,999.00</u>
TOTAL Public Safety	3,224,827.00	265,817.94	2,074,895.55	64.34	1,149,931.45
<u>Commodities</u>					
01-00-00-6250 Fuel	350.00	0.00	122.64	35.04	227.36
01-00-00-6410 Landscaping	45,540.00	2,830.00	17,843.93	39.18	27,696.07
01-00-00-6490 Janitorial	6,000.00	71.98	3,477.68	57.96	2,522.32
01-00-00-6650 Postage	1,500.00 (211.29)	1,952.11	130.14 (452.11)
01-00-00-6660 Printing & Stationary	5,000.00 (106.08)	1,703.48	34.07	3,296.52
01-00-00-6730 Supplies - General	8,000.00	74.25	1,876.11	23.45	6,123.89
01-00-00-6740 Supplies - Office	0.00	120.63	2,529.15	0.00 (2,529.15)
01-00-00-6810 Tools & Equipment	1,500.00	0.00 (17.94)	1.20-	1,517.94
01-00-00-6890 Traffic Signs & Signals	<u>12,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>
TOTAL Commodities	79,890.00	2,779.49	29,487.16	36.91	50,402.84
<u>Maintenance</u>					
01-00-00-7110 Building Maintenance	12,250.00	432.72	4,360.77	35.60	7,889.23
01-00-00-7210 Equipment - Communication	0.00	0.00	0.00	0.00	0.00
01-00-00-7220 Equipment - General	3,000.00	0.00	0.00	0.00	3,000.00
01-00-00-7230 Equipment - Office Equip	0.00	605.46	1,015.52	0.00 (1,015.52)
01-00-00-7410 Vehicles	<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>
TOTAL Maintenance	19,250.00	1,038.18	5,376.29	27.93	13,873.71
<u>Contract Services</u>					
01-00-00-7500 HC Appraisal District	50,000.00	0.00	23,034.00	46.07	26,966.00
01-00-00-7501 Tax Assessor - SBISD	8,000.00	0.00	8,000.00	100.00	0.00
01-00-00-7502 Prof Fees - Accounting	20,000.00	7,648.52	58,066.90	290.33 (38,066.90)
01-00-00-7503 Prof Fees - Eng. & Other	65,000.00	8,780.64	56,219.19	86.49	8,780.81
01-00-00-7504 Prof Fees - LEGAL	35,000.00	6,852.00	47,211.91	134.89 (12,211.91)
01-00-00-7505 Prof Fees - INSPECTIONS	110,000.00 (12,690.00)	67,850.00	61.68	42,150.00
01-00-00-7506 Prof Services - Code Enfo	<u>0.00</u>	<u>0.00</u>	<u>573.83</u>	<u>0.00</u> (<u>573.83</u>)
TOTAL Contract Services	288,000.00	10,591.16	260,955.83	90.61	27,044.17

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2020

01 -GENERAL FUND
 Non Departmental

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
01-00-00-8010 Advertising	10,000.00	485.43	658.43	6.58	9,341.57
01-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
01-00-00-8130 Bank & Credit Card Charge	6,100.00	1,180.77	10,251.47	168.06 (4,151.47)
01-00-00-8140 Child Safety	0.00	0.00	0.00	0.00	0.00
01-00-00-8150 Community Relations	20,000.00	3,762.00	13,905.43	69.53	6,094.57
01-00-00-8170 Data Processing	51,280.00	4,897.25	34,126.93	66.55	17,153.07
01-00-00-8210 Delivery Service	0.00	85.58	85.58	0.00 (85.58)
01-00-00-8250 Dues/Tuition & Subscripti	9,500.00	3,130.89	5,884.26	61.94	3,615.74
01-00-00-8260 Elections	12,000.00	0.00	137.25	1.14	11,862.75
01-00-00-8270 Electricity	10,000.00	228.62	1,863.86	18.64	8,136.14
01-00-00-8290 Emergency Management	500.00	0.00	0.00	0.00	500.00
01-00-00-8410 Animal Control	3,000.00	0.00	2,967.64	98.92	32.36
01-00-00-8450 Insurance - General	7,468.00	0.00	264.60	3.54	7,203.40
01-00-00-8530 Meetings & Seminars	6,000.00	125.27	506.98	8.45	5,493.02
01-00-00-8610 Court - General	5,000.00	114.74	2,436.82	48.74	2,563.18
01-00-00-8615 Court - Translation	0.00	0.00	0.00	0.00	0.00
01-00-00-8625 Court - Technology	10,500.00	0.00	5,535.86	52.72	4,964.14
01-00-00-8626 Court - Security	0.00	0.00	0.00	0.00	0.00
01-00-00-8750 Special Fees/Codification	10,000.00	0.00	3,504.23	35.04	6,495.77
01-00-00-8751 Dedication Program	3,000.00	205.59	6,783.70	226.12 (3,783.70)
01-00-00-8752 Off-Site Tree Program	0.00	0.00	16,907.58	0.00 (16,907.58)
01-00-00-8805 Streets - Mosquito Sprayi	25,000.00	2,430.00	9,450.00	37.80	15,550.00
01-00-00-8810 Streets - Drainage	32,000.00	0.00	64,341.71	201.07 (32,341.71)
01-00-00-8830 Streets - Repairs	100,000.00	0.00	10,273.22	10.27	89,726.78
01-00-00-8835 Streets - TPDES	2,500.00	0.00	1,925.49	77.02	574.51
01-00-00-8890 Telephone	14,000.00	577.60	3,138.42	22.42	10,861.58
01-00-00-8930 Travel & Subsistence	<u>4,000.00</u>	<u>164.23</u>	<u>476.74</u>	<u>11.92</u>	<u>3,523.26</u>
TOTAL Support Services	341,848.00	17,387.97	195,426.20	57.17	146,421.80
<u>Capital Outlay</u>					
01-00-00-9250 Capital Reserves	<u>1,805,652.00</u>	<u>0.00</u>	<u>1,731,902.00</u>	<u>95.92</u>	<u>73,750.00</u>
TOTAL Capital Outlay	1,805,652.00	0.00	1,731,902.00	95.92	73,750.00
<hr/>					
TOTAL Non Departmental	6,224,742.00	334,800.77	4,545,474.95	73.02	1,679,267.05
<hr/>					
TOTAL EXPENDITURES	<u>6,224,742.00</u>	<u>334,800.77</u>	<u>4,545,474.95</u>	<u>73.02</u>	<u>1,679,267.05</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (105,649.02)	1,794,633.66		(1,794,633.66)

CITY OF BUNKER HILL VILLAGE
 BALANCE SHEET
 AS OF: JULY 31ST, 2020

03 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
03-00-00-1001	Cash in Bank	409,359.54	
03-00-00-1039	Cash Held by Tax Assessor	0.00	
03-00-00-1053	Reserves - Facilities	0.00	
03-00-00-1070	Certificates of Deposit	0.00	
03-00-00-1090	Cash in Transit	0.00	
03-00-00-1210	A/R - Property Taxes	60,467.38	
03-00-00-1215	Allow. for Uncollected Taxes	0.00	
03-00-00-1222	A/R Interest Income	0.00	
03-00-01-1990	DueTo/From G & A Fund	0.00	
03-00-10-1990	DueTo/From METRO	0.00	
03-00-11-1990	DueTo/From 2005 Bond Fund	<u>0.00</u>	
			<u>469,826.92</u>
TOTAL ASSETS			469,826.92
			=====
LIABILITIES			
=====			
03-00-00-2010	Accounts Payable	0.00	
03-00-00-2012	Accounts Payable - Other	0.00	
03-00-00-2013	Accounts Payable - Other	0.00	
03-00-00-2820	Unearned Income	<u>60,328.35</u>	
TOTAL LIABILITIES			<u>60,328.35</u>
EQUITY			
=====			
03-00-00-3010	Fund Balance	<u>330,904.82</u>	
TOTAL BEGINNING EQUITY			330,904.82
TOTAL REVENUE		7,044,691.66	
TOTAL EXPENDITURES		<u>6,966,097.91</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		78,593.75	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>409,498.57</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			469,826.92
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2020

03 -DEBT SERVICE

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
03-00-00-4010 Taxes - Current Year	1,050,000.00	3,360.34	1,034,045.19	98.48	15,954.81
03-00-00-4020 Taxes - Prior Years	1,000.00	17.59	821.12	82.11	178.88
03-00-00-4030 Taxes - Penalty & Interes	<u>4,000.00</u>	<u>251.27</u>	<u>3,266.10</u>	<u>81.65</u>	<u>733.90</u>
TOTAL Taxes	1,055,000.00	3,629.20	1,038,132.41	98.40	16,867.59
<u>Interest Income</u>					
03-00-00-4910 Interest Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Prior Year-Undesignated</u>					
03-00-00-4960 Bond Proceeds	0.00	0.00	5,225,000.00	0.00	(5,225,000.00)
03-00-00-4961 Bond Premium	<u>0.00</u>	<u>0.00</u>	<u>781,559.25</u>	<u>0.00</u>	<u>(781,559.25)</u>
TOTAL Prior Year-Undesignated	0.00	0.00	6,006,559.25	0.00	(6,006,559.25)
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TOTAL REVENUES	1,055,000.00	3,629.20	7,044,691.66	667.74	(5,989,691.66)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2020

03 -DEBT SERVICE

DEBT SERVICE

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
03-00-00-8490 Interest Expense	235,000.00	0.00	26,293.76	11.19	208,706.24
03-00-00-8750 Special Fees	4,000.00	0.00	2,250.00	56.25	1,750.00
03-00-00-8752 Bond Closing Costs	0.00	0.00	85,491.65	0.00	(85,491.65)
TOTAL Support Services	239,000.00	0.00	114,035.41	47.71	124,964.59
<u>Capital Outlay</u>					
03-00-00-9690 2011 Bond Principal	370,000.00	0.00	370,000.00	100.00	0.00
03-00-00-9695 2012 Bond Principal	395,000.00	0.00	395,000.00	100.00	0.00
03-00-00-9697 2014 Bond Principal	175,000.00	0.00	175,000.00	100.00	0.00
03-00-00-9698 2020 - Bond Principal	0.00	0.00	0.00	0.00	0.00
03-00-00-9800 Payment to Escrow Agent	0.00	0.00	5,912,062.50	0.00	(5,912,062.50)
TOTAL Capital Outlay	940,000.00	0.00	6,852,062.50	728.94	(5,912,062.50)
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TOTAL DEBT SERVICE	1,179,000.00	0.00	6,966,097.91	590.85	(5,787,097.91)
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TOTAL EXPENDITURES	1,179,000.00	0.00	6,966,097.91	590.85	(5,787,097.91)
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REVENUES OVER/(UNDER) EXPENDITURES	(124,000.00)	3,629.20	78,593.75		(202,593.75)

CITY OF BUNKER HILL VILLAGE
 BALANCE SHEET
 AS OF: JULY 31ST, 2020

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
04-00-00-1001	Cash in Bank	2,050,921.78
04-00-00-1050	Reserve -Vehicles & Technology	242,550.00
04-00-00-1053	Reserves - Facilities	0.00
04-00-00-1060	Reserve -Infrastructure Mngmt	0.00
04-00-00-1070	Certificates of Deposit	0.00
04-00-00-1080	Petty Cash	100.00
04-00-00-1090	Cash in Transit	3,511.67
04-00-00-1221	A/R - MISC.	0.00
04-00-00-1222	A/R Interest Income	0.00
04-00-00-1230	A/R - Utilities	33,125.24
04-00-00-1231	A/R - Unbilled Utilites	111,193.26
04-00-00-1235	A/R - Doubtful Acct	(14,009.69)
04-00-00-1240	A/R - Return Items	0.00
04-00-00-1310	Inventory	0.00
04-00-00-1610	Land	9,163.19
04-00-00-1620	Buildings & Improvements	2,192,373.42
04-00-00-1625	Construction in Progress	420,039.05
04-00-00-1650	Machinery & Equipment	112,837.72
04-00-00-1660	Automotive Equipment	312,854.49
04-00-00-1670	Furniture & Fixtures	48,873.14
04-00-00-1695	Accumulated Depreciation	0.00
04-00-00-1710	Treatment Rights	446,889.76
04-00-00-1715	Accumulated Amortization	0.00
04-00-00-1830	Capital Improvements	12,890,318.02
04-00-00-1900	DEF. OUTFLOWS-CONTR SUBSEQ.	47,674.46
04-00-00-1901	DEF. OUTFLOWS-DIFF. IN EXPER	18,778.09
04-00-00-1902	DEF. OUTFLOWS- DIFF. IN EARN	97,311.13
04-00-00-1903	NET PENSION ASSET	0.00
04-00-00-1904	DEF. OUTFLOWS- DIFF IN ASSUMPT	0.69
04-00-00-1905	NET PENSION LIABILITY	(111,079.79)
04-00-00-1909	Def Inf- Def in Exp and Act Ex	(39,858.61)
04-00-01-1620	Accum Depr - Building & Improv	(1,061,092.82)
04-00-01-1650	Accum Depr - Mach & Equip	(79,459.74)
04-00-01-1660	Accum Depr - Automotive Equip	(194,464.24)
04-00-01-1670	Accum Depr - Furniture & Fix	(38,739.14)
04-00-01-1830	Accum Depr-Infras-Utility	(7,523,982.96)
04-00-01-1840	Accum Depr-Intangible-Utility	(446,889.76)
04-00-01-1990	DueTo/From G & A Fund	0.00
04-00-10-1990	DueTo/From Metro Fund	0.00
04-00-11-1990	DueTo/From 2005 Bond Fund	0.00
		9,528,938.36
TOTAL ASSETS		9,528,938.36 =====

04 -UTILITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
LIABILITIES		
=====		
04-00-00-2010	Accounts Payable	0.00
04-00-00-2012	Retainage Payable	0.00
04-00-00-2013	Accounts Payable - Other	0.00
04-00-00-2110	Taxes Payable - Payroll	0.00
04-00-00-2120	Taxes Payable - Sales Tax	0.00
04-00-00-2220	Retirement Payable - Employee	7,630.70
04-00-00-2230	Voluntary Deferred Comp	0.00
04-00-00-2235	CHILD SUPPORT	0.00
04-00-00-2250	Insurance Payable - Employee	4,024.52
04-00-00-2320	Deposits - Utilities	16,700.00
04-00-00-2321	Deposits - Utilities Refunds	(1,299.00)
04-00-00-2322	UNCLAIMED PROPERTY	0.00
04-00-00-2710	Treatment Obligation	0.00
04-00-00-2810	Accrued Payroll	0.00
04-00-00-2815	Accrued Vac Liability (Yr End)	<u>12,940.59</u>
TOTAL LIABILITIES		<u>39,996.81</u>
EQUITY		
=====		
04-00-00-3010	Fund Balance	7,199,775.91
04-00-00-3013	Fund Balance - Formal Reserves	1,985,715.00
04-00-00-3030	Contributed Capital	<u>1,612,822.19</u>
TOTAL BEGINNING EQUITY		10,798,313.10
TOTAL REVENUE		1,407,240.65
TOTAL EXPENDITURES		<u>2,716,612.20</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(1,309,371.55)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>9,488,941.55</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>9,528,938.36</u>
		=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2020

04 -UTILITY FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Franchise Fees</u>					
04-00-00-4120 Sales Tax Revenue	0.00	0.00	0.00	0.00	0.00
TOTAL Franchise Fees	0.00	0.00	0.00	0.00	0.00
<u>Water</u>					
04-00-00-4410 Water Sales	2,041,025.00	(1,491.00)	1,007,953.95	49.38	1,033,071.05
04-00-00-4420 Water Taps	40,000.00	9,700.00	27,960.00	69.90	12,040.00
TOTAL Water	2,081,025.00	8,209.00	1,035,913.95	49.78	1,045,111.05
<u>Waste Water</u>					
04-00-00-4510 Waste Water Sales	699,780.00	0.00	354,670.18	50.68	345,109.82
04-00-00-4520 Waste Water Taps	6,000.00	1,350.00	4,950.00	82.50	1,050.00
04-00-00-4610 Solid Waste Sales	0.00	0.00	0.03	0.00	(0.03)
04-00-00-4750 Late Payment Fees	13,500.00	0.00	2,047.05	15.16	11,452.95
TOTAL Waste Water	719,280.00	1,350.00	361,667.26	50.28	357,612.74
<u>Interest Income</u>					
04-00-00-4910 Interest Income	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Interest Income	20,000.00	0.00	0.00	0.00	20,000.00
<u>Miscellaneous</u>					
04-00-00-4920 Miscellaneous Income	0.00	35.00	9,659.44	0.00	(9,659.44)
TOTAL Miscellaneous	0.00	35.00	9,659.44	0.00	(9,659.44)
TOTAL REVENUES	2,820,305.00	9,594.00	1,407,240.65	49.90	1,413,064.35
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CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

04 -UTILITY FUND

UTILITIES

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel</u>					
04-00-00-5010 Wages	417,375.00	42,142.29	244,515.96	58.58	172,859.04
04-00-00-5020 Wages - Overtime	22,470.00	2,335.75	11,505.53	51.20	10,964.47
04-00-00-5110 Payroll Taxes - FICA Empl	33,947.00	3,379.50	19,353.31	57.01	14,593.69
04-00-00-5120 Payroll Taxes - TWC	1,490.00	0.00	949.54	63.73	540.46
04-00-00-5210 Retirement - TMRS Employe	49,434.00	4,557.34	26,059.88	52.72	23,374.12
04-00-00-5310 Insurance-Workers Compens	6,930.00	0.00	0.00	0.00	6,930.00
04-00-00-5325 Insurance - Dental	1,430.00	149.02	656.44	45.90	773.56
04-00-00-5330 Insurance - Disability	2,090.00	121.32	836.22	40.01	1,253.78
04-00-00-5340 Insurance - Medical	61,413.00	2,318.02	23,818.04	38.78	37,594.96
04-00-00-5350 Insurance - Life	700.00	33.60	234.35	33.48	465.65
04-00-00-5410 Contract Labor	<u>25,000.00</u>	<u>1,140.00</u>	<u>8,339.25</u>	<u>33.36</u>	<u>16,660.75</u>
TOTAL Personnel	622,279.00	56,176.84	336,268.52	54.04	286,010.48
<u>Commodities</u>					
04-00-00-6090 Chemicals	15,000.00	1,034.96	3,987.70	26.58	11,012.30
04-00-00-6250 Fuel	6,000.00	368.62	2,662.84	44.38	3,337.16
04-00-00-6340 Garbage - Dumping Fees	2,000.00	0.00	321.60	16.08	1,678.40
04-00-00-6410 Landscaping	9,075.00	856.66	1,309.66	14.43	7,765.34
04-00-00-6490 Janitorial	1,300.00	71.98	771.98	59.38	528.02
04-00-00-6650 Postage	5,000.00	1,552.18	2,551.38	51.03	2,448.62
04-00-00-6660 Printing & Stationary	5,000.00	995.16	1,604.95	32.10	3,395.05
04-00-00-6730 Supplies - General	4,000.00	74.25	616.17	15.40	3,383.83
04-00-00-6740 Supplies - Office	0.00	30.61	30.61	0.00	(30.61)
04-00-00-6810 Tools & Equipment	15,500.00	64.50	1,377.22	8.89	14,122.78
04-00-00-6970 Uniforms	<u>3,500.00</u>	<u>207.40</u>	<u>1,379.45</u>	<u>39.41</u>	<u>2,120.55</u>
TOTAL Commodities	66,375.00	5,256.32	16,613.56	25.03	49,761.44
<u>Maintenance</u>					
04-00-00-7110 Building Maintenance	7,750.00	1,408.21	7,267.33	93.77	482.67
04-00-00-7220 Equipment - General	500.00	0.00	0.00	0.00	500.00
04-00-00-7230 Equipment - Office Equip	2,500.00	128.92	715.54	28.62	1,784.46
04-00-00-7410 Vehicles	<u>5,000.00</u>	<u>95.75</u>	<u>2,743.54</u>	<u>54.87</u>	<u>2,256.46</u>
TOTAL Maintenance	15,750.00	1,632.88	10,726.41	68.10	5,023.59
<u>Contract Services</u>					
04-00-00-7502 Prof Serv - Accounting	0.00	7,648.52	35,871.92	0.00	(35,871.92)
04-00-00-7510 Water - Fire Hydrants	15,000.00	0.00	0.00	0.00	15,000.00
04-00-00-7520 Water Well/Pumps	30,000.00	313.09	7,369.09	24.56	22,630.91
04-00-00-7530 Water - Tanks	2,000.00	0.00	0.00	0.00	2,000.00
04-00-00-7535 Water Lines	8,000.00	0.00	5,623.55	70.29	2,376.45
04-00-00-7540 Water - Water Meters	40,000.00	2,752.00	32,501.52	81.25	7,498.48
04-00-00-7610 Waste Water - Lines	5,000.00	0.00	356.76	7.14	4,643.24
04-00-00-7620 Waste Water - Manholes	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>
TOTAL Contract Services	102,000.00	10,713.61	81,722.84	80.12	20,277.16

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2020

04 -UTILITY FUND
 UTILITIES

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
04-00-00-8001 Prof Fees - Engineering	30,000.00	0.00	3,375.00	11.25	26,625.00
04-00-00-8002 Water Purchase/COH	696,550.00	60,115.92	296,204.20	42.52	400,345.80
04-00-00-8003 WW Treatment Fee	235,950.00	26,874.00	126,126.48	53.45	109,823.52
04-00-00-8004 WW Treatment/COH	50,000.00	0.00	0.00	0.00	50,000.00
04-00-00-8010 Advertising	0.00	0.00	0.00	0.00	0.00
04-00-00-8090 Bad Debts	0.00	0.00	0.00	0.00	0.00
04-00-00-8130 Bank & Credit Card Charge	9,500.00	693.47	10,971.03	115.48 (1,471.03)
04-00-00-8170 Data Processing	32,850.00	709.56	20,068.40	61.09	12,781.60
04-00-00-8210 Delivery Service	0.00	75.46	118.42	0.00 (118.42)
04-00-00-8250 Dues/Tuition & Subscripti	5,130.00	0.00	294.00	5.73	4,836.00
04-00-00-8270 Electricity	87,000.00	6,961.00	57,995.47	66.66	29,004.53
04-00-00-8450 Insurance - General	13,782.00	0.00	0.00	0.00	13,782.00
04-00-00-8630 Natural Gas	1,000.00	41.44	394.82	39.48	605.18
04-00-00-8750 Special Fees	120,000.00	13,569.24	103,425.91	86.19	16,574.09
04-00-00-8890 Telephone	7,000.00	499.11	6,312.45	90.18	687.55
04-00-00-8930 Travel & Subsistence	1,500.00	0.00	0.00	0.00	1,500.00
04-00-00-8990 Solid Waste Collection	(30,000.00)	(2,206.48)	(16,032.40)	53.44 (13,967.60)
TOTAL Support Services	1,260,262.00	107,332.72	609,253.78	48.34	651,008.22
<u>Capital Outlay</u>					
04-00-00-9200 Depreciation & Amortizati	0.00	0.00	0.00	0.00	0.00
04-00-00-9250 Capital Reserves	753,639.00	0.00	1,250,000.00	165.86 (496,361.00)
04-00-00-9400 Transfers Out	0.00	75,000.00	412,027.09	0.00 (412,027.09)
TOTAL Capital Outlay	753,639.00	75,000.00	1,662,027.09	220.53 (908,388.09)
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TOTAL UTILITIES	2,820,305.00	256,112.37	2,716,612.20	96.32	103,692.80
<hr/>					
TOTAL EXPENDITURES	2,820,305.00	256,112.37	2,716,612.20	96.32	103,692.80
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (246,518.37)	(1,309,371.55)		1,309,371.55

CITY OF BUNKER HILL VILLAGE
BALANCE SHEET
AS OF: JULY 31ST, 2020

05 -COURT FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
ASSETS		
=====		
05-00-00-1001	Cash in Bank	(2,488.70)
05-00-00-1018	Child Safety	6,141.49
05-00-00-1019	Security Fund	19,722.99
05-00-00-1020	Technology	0.00
05-00-00-1053	Reserves - Facilities	0.00
05-00-00-1222	A/R Interest Income	0.00
		<u>23,375.78</u>
	TOTAL ASSETS	23,375.78
		=====
LIABILITIES		
=====		
05-00-00-2010	Accounts Payable	0.00
05-00-00-2011	Accounts Payable - Court	0.00
05-00-00-2012	Accounts Payable - Other	0.00
05-00-00-2013	Accounts Payable - Other	0.00
05-00-00-2240	Court Taxes-Payable to State	0.00
05-00-00-2241	Court Taxes- IDF	0.00
05-00-00-2242	Court Taxes- Child Safety Seat	0.00
05-00-00-2243	Court Taxes- CJFS	0.00
05-00-00-2244	Court Taxes- CSS	0.00
05-00-00-2245	Court Taxes- Time Pay Fee	0.00
05-00-00-2246	Court Taxes- State OMNI	0.00
05-00-00-2248	Court Taxes- Linebarger	0.00
05-00-00-2249	Court Taxes- Truancy Prevent	0.00
05-00-00-2310	Deposits- Court Bonds	(163.50)
	TOTAL LIABILITIES	(163.50)
EQUITY		
=====		
05-00-00-3010	FUND BALANCE	7,378.50
05-00-00-3012	Child Safety	0.00
05-00-00-3016	Security Fund	16,160.78
	TOTAL BEGINNING EQUITY	<u>23,539.28</u>
	TOTAL REVENUE	0.00
	TOTAL EXPENDITURES	<u>0.00</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	0.00
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>23,539.28</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	23,375.78
		=====

CITY OF BUNKER HILL VILLAGE
 BALANCE SHEET
 AS OF: JULY 31ST, 2020

06 -GF CAPITAL PROJECTS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
06-00-00-1001	Cash in Bank	678,111.84	
06-00-00-1050	Signals	0.00	
06-00-00-1053	Reserves - Facilities	0.00	
06-00-00-1060	Infra -Streets & Drainage	0.00	
06-00-00-1068	BEAUTIFICATION	18,243.80	
06-00-00-1222	A/R Interest Income	<u>0.00</u>	
			<u>696,355.64</u>
TOTAL ASSETS			696,355.64
			=====
LIABILITIES			
=====			
06-00-00-2010	Accounts Payable	0.00	
06-00-00-2012	Retainage Payable	0.00	
06-00-00-2013	Accounts Payable - Other	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
06-00-00-3010	Fund Balance- Capital	42,046.40	
06-00-00-3013	Fund Balance - Formal Reserves	<u>170,289.20</u>	
TOTAL BEGINNING EQUITY			212,335.60
TOTAL REVENUE			1,731,902.00
TOTAL EXPENDITURES			<u>1,247,881.96</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES			484,020.04
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>696,355.64</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			696,355.64
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2020

06 -GF CAPITAL PROJECTS

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Waste Water</u>					
06-00-00-4500 Annual Contribution	1,706,902.00	0.00	1,706,902.00	100.00	0.00
06-00-00-4600 Contributions from Reserv	318,098.00	0.00	0.00	0.00	318,098.00
06-00-00-4700 BEAUTIFICATION	25,000.00	0.00	25,000.00	100.00	0.00
06-00-00-4800 FACILITIES	65,000.00	0.00	0.00	0.00	65,000.00
06-00-00-4850 Vehicles & Technology	8,750.00	0.00	0.00	0.00	8,750.00
TOTAL Waste Water	2,123,750.00	0.00	1,731,902.00	81.55	391,848.00
<u>Interest Income</u>					
06-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<u>Miscellaneous</u>					
06-00-00-4920 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,123,750.00	0.00	1,731,902.00	81.55	391,848.00

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2020

06 -GF CAPITAL PROJECTS
 GENERAL CAPITAL

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
06-00-00-8832 BEAUTIFICATION	25,000.00	5,068.33	32,935.26	131.74	(7,935.26)
TOTAL Support Services	25,000.00	5,068.33	32,935.26	131.74	(7,935.26)
<u>Capital Outlay</u>					
06-00-00-9180 Infrastructure	0.00	(18,976.47)	0.00	0.00	0.00
06-00-00-9183 Drainage	250,000.00	6,321.05	125,930.05	50.37	124,069.95
06-00-00-9184 Streets	1,420,000.00	21,296.47	910,891.65	64.15	509,108.35
06-00-00-9190 Public Safety	200,000.00	23,750.00	178,125.00	89.06	21,875.00
06-00-00-9191 Facilities	155,000.00	0.00	0.00	0.00	155,000.00
TOTAL Capital Outlay	2,025,000.00	32,391.05	1,214,946.70	60.00	810,053.30
<hr/>					
TOTAL GENERAL CAPITAL	2,050,000.00	37,459.38	1,247,881.96	60.87	802,118.04
<hr/>					
TOTAL EXPENDITURES	2,050,000.00	37,459.38	1,247,881.96	60.87	802,118.04
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	73,750.00	(37,459.38)	484,020.04		(410,270.04)

**CITY OF BUNKER HILL VILLAGE, TX
GENERAL FUND CAPITAL PROJECTS - FUND 06
2020 BUDGET - ACTUALS THRU JULY**

TYPE	CURRENT BUDGET	YTD ACTUAL	BUDGET BALANCE
DRAINAGE	250,000.00		
Blalock Drainage		93,465.00	
Model Update		32,465.05	
Regional Drainage		(3,151.00)	
Total	250,000.00	122,779.05	127,220.95
STREETS	1,420,000.00		
Warrenton-Kiltz		734,779.30	
Memorial Dr Landscaping		25,234.61	
Memorial Dr Striping		43,205.00	
Blalock Pedestrian Crosswalk		8,555.00	
Asphalt Rehab.		102,268.74	
Total	1,420,000.00	914,042.65	505,957.35
PUBLIC SAFETY	200,000.00		
Village Fire Department	85,000.00	178,125.00	
Total	285,000.00	178,125.00	106,875.00
FACILITIES	155,000.00		
	(85,000.00)		
	70,000.00		70,000.00
BEAUTIFICATION	25,000.00	32,935.26	(7,935.26)
TOTAL	2,050,000.00	1,247,881.96	802,118.04

Carryover Funding from 2019 of \$18,243.08 available for Beautification

CITY OF BUNKER HILL VILLAGE
 BALANCE SHEET
 AS OF: JULY 31ST, 2020

07 -UTILITY CAPITAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
07-00-00-1001	Cash in Bank	802,961.52	
07-00-00-1050	Reserve- Water Production	0.00	
07-00-00-1053	Reserves - Facilities	0.00	
07-00-00-1060	Infr- Water & Wastewater Lines	0.00	
07-00-00-1222	A/R Interest Income	0.00	
07-00-00-1620	BUILDING & IMPROVEMENTS	0.00	
07-00-00-1625	Construction in Progress	0.00	
07-00-01-1620	Accum Dep - Buildings & Imp	0.00	
		<u>802,961.52</u>	802,961.52
TOTAL ASSETS			=====
LIABILITIES			
=====			
07-00-00-2010	Accounts Payable	0.00	
07-00-00-2012	Retainage Payable	0.00	
07-00-00-2013	Accounts Payable - Other	0.00	
TOTAL LIABILITIES		<u>0.00</u>	
EQUITY			
=====			
07-00-00-3010	FUND BALANCE	(10,646.96)	
07-00-00-3013	Fund Balance - Formal Reserves	0.28	
07-00-00-3030	Contributed Capital	0.00	
TOTAL BEGINNING EQUITY		(10,646.68)	
TOTAL REVENUE		1,250,000.00	
TOTAL EXPENDITURES		<u>436,391.80</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		813,608.20	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>802,961.52</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			802,961.52
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2020

07 -UTILITY CAPITAL

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Waste Water</u>					
07-00-00-4501 ANNUAL CONTRIB - UTILITY	718,364.00	0.00	718,364.00	100.00	0.00
07-00-00-4600 Contributions from Reserv	531,636.00	0.00	531,636.00	100.00	0.00
07-00-00-4850 Vehicles & Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Waste Water	1,250,000.00	0.00	1,250,000.00	100.00	0.00
<u>Interest Income</u>					
07-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,250,000.00	0.00	1,250,000.00	100.00	0.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2020

07 -UTILITY CAPITAL
 UTILITY CAPITAL

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Capital Outlay</u>					
07-00-00-9180 Water & Wastewater	650,000.00	0.00	286,064.13	44.01	363,935.87
07-00-00-9182 Water Production	600,000.00	0.00	150,327.67	25.05	449,672.33
07-00-00-9200 Depreciation & Amortizati	0.00	0.00	0.00	0.00	0.00
TOTAL Capital Outlay	1,250,000.00	0.00	436,391.80	34.91	813,608.20
<hr/>					
TOTAL UTILITY CAPITAL	1,250,000.00	0.00	436,391.80	34.91	813,608.20
<hr/>					
TOTAL EXPENDITURES	1,250,000.00	0.00	436,391.80	34.91	813,608.20
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	813,608.20	(813,608.20)

CITY OF BUNKER HILL VILLAGE
 BALANCE SHEET
 AS OF: JULY 31ST, 2020

09 -SOLID WASTE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
09-00-00-1001	Cash In Bank	98,180.36	
09-00-00-1053	Reserves - Facilities	0.00	
09-00-00-1222	A/R Interest Income	0.00	
09-00-00-1230	A/R - Utilities	7,018.14	
09-00-00-1231	A/R - Unbilled Utilities	3,090.37	
09-00-00-1235	A/R - Doubtful Accounts	(2,503.85)	
09-00-00-1240	A/R - Returned Items	<u>0.00</u>	
			<u>105,785.02</u>
TOTAL ASSETS			105,785.02
			=====
LIABILITIES			
=====			
09-00-00-2010	Accounts Payable	0.00	
09-00-00-2012	Accounts Payable - Other	0.00	
09-00-00-2013	Accounts Payable - Other	0.00	
09-00-00-2120	Taxes Payable - Sales Tax	(76.21)	
TOTAL LIABILITIES			(76.21)
EQUITY			
=====			
09-00-00-3010	FUND BALANCE	103,704.77	
09-00-00-3030	Contributed Capital	<u>0.00</u>	
TOTAL BEGINNING EQUITY			103,704.77
TOTAL REVENUE		224,868.49	
TOTAL EXPENDITURES		<u>222,712.03</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		2,156.46	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>105,861.23</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			105,785.02
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2020

09 -SOLID WASTE

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Waste Water</u>					
09-00-00-4610 Solid Waste Sales	506,760.00 (321.88)	224,794.25	44.36	281,965.75
09-00-00-4750 Late Fee - Penalty	0.00	0.00 (7.31)	0.00	7.31
TOTAL Waste Water	506,760.00 (321.88)	224,786.94	44.36	281,973.06
<u>Miscellaneous</u>					
09-00-00-4920 Misc. Income	0.00	27.27	81.55	0.00 (81.55)
TOTAL Miscellaneous	0.00	27.27	81.55	0.00 (81.55)
TOTAL REVENUES	506,760.00 (294.61)	224,868.49	44.37	281,891.51
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2020

09 -SOLID WASTE
 PUBLIC WORKS

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Support Services</u>					
09-00-00-8130 Banking/CC Fees	0.00	102.78	154.78	0.00 (154.78)
09-00-00-8990 Solid Waste Collection	463,500.00	34,591.20	205,057.25	44.24	258,442.75
09-00-00-8991 Administration Fee	<u>30,000.00</u>	<u>2,500.00</u>	<u>17,500.00</u>	<u>58.33</u>	<u>12,500.00</u>
TOTAL Support Services	493,500.00	37,193.98	222,712.03	45.13	270,787.97
<hr/>					
TOTAL PUBLIC WORKS	493,500.00	37,193.98	222,712.03	45.13	270,787.97
<hr/>					
TOTAL EXPENDITURES	493,500.00	37,193.98	222,712.03	45.13	270,787.97
=====					
REVENUES OVER/(UNDER) EXPENDITURES	13,260.00 (37,488.59)	2,156.46		11,103.54

BALANCE SHEET

AS OF: JULY 31ST, 2020

10 -METRO FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
<hr/>			
ASSETS			
=====			
10-00-00-1001	Cash in Bank	410,327.67	
10-00-00-1053	Reserves - Facilities	0.00	
10-00-00-1090	Cash in Transit	0.00	
10-00-00-1221	A/R - Interest	0.00	
10-00-00-1222	A/R Interest Income	0.00	
10-00-01-1990	DueTo/From G & A Fund	0.00	
10-00-03-1990	DueTo/From Debt Service Fund	0.00	
10-00-04-1990	DueTo/From Utility Fund	0.00	
		<u>410,327.67</u>	<u>410,327.67</u>
TOTAL ASSETS			=====
LIABILITIES			
=====			
10-00-00-2010	Accounts Payable	0.00	
10-00-00-2012	Accounts Payable - Other	0.00	
10-00-00-2013	Accounts Payable - Other	0.00	
TOTAL LIABILITIES		<u>0.00</u>	
EQUITY			
=====			
10-00-00-3010	Fund Balance	478,488.47	
TOTAL BEGINNING EQUITY		478,488.47	
TOTAL REVENUE		0.00	
TOTAL EXPENDITURES		<u>68,160.80</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		(68,160.80)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>410,327.67</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			<u>410,327.67</u>
			=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2020

10 -METRO FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>Waste Water</u>					
10-00-00-4810 Sales Tax Metro	134,000.00	0.00	0.00	0.00	134,000.00
TOTAL Waste Water	134,000.00	0.00	0.00	0.00	134,000.00
<u>Interest Income</u>					
10-00-00-4910 Interest Income	0.00	0.00	0.00	0.00	0.00
TOTAL Interest Income	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	134,000.00	0.00	0.00	0.00	134,000.00
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2020

10 -METRO FUND
 METRO

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
10-00-00-6890 Traffic Signs & Signals	0.00	0.00	0.00	0.00	0.00
TOTAL Commodities	0.00	0.00	0.00	0.00	0.00
<u>Support Services</u>					
10-00-00-8130 Bank Charges	0.00	0.00	0.00	0.00	0.00
10-00-00-8720 Prof Fees - Eng. / Other	0.00	0.00	0.00	0.00	0.00
10-00-00-8721 Prof Fees - Eng Mem/Gessn	0.00	0.00	0.00	0.00	0.00
10-00-00-8770 Administrative Costs	0.00	0.00	0.00	0.00	0.00
10-00-00-8810 Streets - Right of Way	100,000.00	9,030.00	45,774.24	45.77	54,225.76
10-00-00-8820 Streets - Lighting	13,000.00	147.82	7,083.88	54.49	5,916.12
10-00-00-8830 Streets - Repairs	0.00	0.00	15,302.68	0.00	(15,302.68)
TOTAL Support Services	113,000.00	9,177.82	68,160.80	60.32	44,839.20
<u>Capital Outlay</u>					
10-00-00-9180 Capital Infrastructure	15,000.00	0.00	0.00	0.00	15,000.00
TOTAL Capital Outlay	15,000.00	0.00	0.00	0.00	15,000.00
<hr/>					
TOTAL METRO	128,000.00	9,177.82	68,160.80	53.25	59,839.20
<hr/>					
TOTAL EXPENDITURES	128,000.00	9,177.82	68,160.80	53.25	59,839.20
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	6,000.00	(9,177.82)	(68,160.80)		74,160.80

CITY OF BUNKER HILL VILLAGE
BALANCE SHEET
AS OF: JULY 31ST, 2020

14 -FUEL STATION

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
ASSETS		
=====		
14-00-00-1001	Cash	(21,325.00)
14-00-00-1221	A/R - Misc.	<u>12,063.99</u>
		(<u>9,261.01</u>)
TOTAL ASSETS		(9,261.01)
		=====
LIABILITIES		
=====		
14-00-00-2010	Accounts Payable	<u>0.00</u>
TOTAL LIABILITIES		<u>0.00</u>
EQUITY		
=====		
14-00-00-3010	Fund Balance	<u>0.00</u>
TOTAL BEGINNING EQUITY		0.00
TOTAL REVENUE		28,470.62
TOTAL EXPENDITURES		<u>37,731.63</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		(9,261.01)
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		(<u>9,261.01</u>)
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		(9,261.01)
		=====

CITY OF BUNKER HILL VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

14 -FUEL STATION

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Miscellaneous</u>					
14-00-00-4921 City of Bunker Hill	0.00	368.62	1,476.16	0.00 (1,476.16)
14-00-00-4922 City of Hunters Creek	0.00	834.05	954.23	0.00 (954.23)
14-00-00-4923 MVPD	0.00	12,260.86	21,003.32	0.00 (21,003.32)
14-00-00-4924 Hedwig Village	0.00	5,036.91	5,036.91	0.00 (5,036.91)
TOTAL Miscellaneous	0.00	18,500.44	28,470.62	0.00 (28,470.62)
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TOTAL REVENUES	0.00	18,500.44	28,470.62	0.00 (28,470.62)
	=====	=====	=====	=====	=====

CITY OF BUNKER HILL VILLAGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2020

14 -FUEL STATION
 G & A

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Commodities</u>					
14-00-00-6250 Fuel	0.00	13,482.42	31,507.43	0.00	(31,507.43)
TOTAL Commodities	0.00	13,482.42	31,507.43	0.00	(31,507.43)
<u>Maintenance</u>					
14-00-00-7110 Building Maintenance	0.00	0.00	5,724.20	0.00	(5,724.20)
TOTAL Maintenance	0.00	0.00	5,724.20	0.00	(5,724.20)
<u>Support Services</u>					
14-00-00-8450 General Insurance	0.00	0.00	500.00	0.00	(500.00)
TOTAL Support Services	0.00	0.00	500.00	0.00	(500.00)
TOTAL G & A	0.00	13,482.42	37,731.63	0.00	(37,731.63)
TOTAL EXPENDITURES	0.00	13,482.42	37,731.63	0.00	(37,731.63)
REVENUES OVER/(UNDER) EXPENDITURES	0.00	5,018.02	(9,261.01)		9,261.01

CITY OF BUNKER HILL VILLAGE
 BALANCE SHEET
 AS OF: JULY 31ST, 2020

99 -POOLED CASH

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<hr/>		
ASSETS		
=====		
99-00-00-1000	Pooled Cash	8,423,307.15
99-00-00-1053	Reserves - Facilities	0.00
99-00-00-1222	A/R Interest Income	0.00
99-00-00-1350	ADVANCES	(146.00)
99-00-99-1900	Due From Other Funds	<u>0.00</u>
		<u>8,423,161.15</u>
TOTAL ASSETS		8,423,161.15
		=====
LIABILITIES		
=====		
99-00-00-2010	Accounts Payable	0.00
99-00-00-2012	Accounts Payable - Other	0.00
99-00-00-2013	Accounts Payable - Other	0.00
99-00-00-2020	Wages Payable	0.00
99-00-99-2900	Due to Other Funds	<u>8,423,161.15</u>
TOTAL LIABILITIES		<u>8,423,161.15</u>
EQUITY		
=====		
99-00-00-3010	Fund Balance - G & A	<u>0.00</u>
TOTAL BEGINNING EQUITY		0.00
TOTAL REVENUE		0.00
TOTAL EXPENDITURES		<u>0.00</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		0.00
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		8,423,161.15
		=====

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
August 18, 2020 at 5:30 P.M.**

I. CALL TO ORDER

Mayor Robert Lord called the meeting to order at 5:31 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Those Present:

Mayor Robert Lord at City Council Chambers
Councilmember Eric Thode at City Council Chambers
Councilmember Susan Schwartz at City Council Chambers
Councilmember Jay Smyre via Zoom
Councilmember Keith Brown via Zoom
Councilmember Laurie Rosenbaum via Zoom

Also in Attendance:

Karen Glynn, City Administrator at City Council Chambers
Steve Smith, Dir. of Public Works/Bldg. Official at City Council Chambers
Loren Smith, City Attorney at City Council Chambers
Jennifer Namie, Assistant to the City Secretary via Zoom
Ray Schultz, MVPD, Chief of Police at City Council Chambers
Claire Bogard, Interim Finance Director at City Council Chambers

II. PLEDGE OF ALLEGIANCE

Chief Schultz led the Pledge of Allegiance.

III. PROCLAMATION FOR LULA BELLE “COOKY” MAYS

Mayor Robert Lord recognized the death of former Councilmember Lula Belle “Cooky” Mays. He read the Recognition Proclamation that will be shared with Councilmember Mays’ family. Councilmember Rosenbaum noted that a tree will be planted in Councilmember Mays’ honor by the City and the Beautification Committee.

IV. CITIZEN COMMENTS

Attorney Scott Porsche addressed Council regarding allegations of misconduct by Commander Jones of the Memorial Villages Police Department.

V. PRESENTATION AND PUBLIC HEARING

A REQUEST FOR A SPECIFIC USE PERMIT FOR PARATUS MEMORIAL, 11750 MEMORIAL DRIVE FOR RELIGIOUS AND EDUCATIONAL PURPOSES

- Karen Glynn, City Administrator and Representative from Paratus Memorial

Karen Glynn, City Administrator introduced the project and Mr. Beau Dollins, the applicant for Paratus Memorial (via Zoom). Mr. Dollins presented his application to the Council for a Specific Use Permit (SUP) to develop a school and to continue the existing uses for religious and pre-school activities at the site. This proposed change triggers the Specific Use Permit

(SUP) Process which requires a recommendation by the Planning and Zoning Commission and approval by City Council.

Notifications for the public hearing were provided in the City's newspaper of record and those properties in the City within 200 feet of the site were notified by letter, hand delivered.

Open Public Hearing

ALL INTERESTED PARTIES SHALL HAVE THE RIGHT AND OPPORTUNITY TO APPEAR AND BE HEARD ON THE ITEM LISTED BELOW:

A PUBLIC HEARING REGARDING A REQUEST FOR A SPECIFIC USE PERMIT FOR PARATUS MEMORIAL, 11750 MEMORIAL DRIVE FOR RELIGIOUS AND EDUCATIONAL PURPOSES

Close Public Hearing

Mayor Lord opened the public hearing at 5:56 p.m.

Mariam Jacob spoke and also posted the following via "Chat":

- What is the relationship between Paratus and the Church?
- Is there a long term or short term lease?
- What are the proposed grade levels for the school?
- Is the school religious or secular?

Mr. Dollins responded that Paratus Memorial is purchasing the property. He outlined the grade levels offered by Paratus. The school is private.

Mayor Lord closed the public hearing at 6.01 p.m.

CONSIDERATION AND POSSIBLE ACTION REGARDING A WRITTEN RECOMMENDATION TO THE CITY COUNCIL CONCERNING A SPECIFIC USE PERMIT FOR PARATUS MEMORIAL, 11750 MEMORIAL DRIVE FOR RELIGIOUS AND EDUCATIONAL PURPOSES AS PROVIDED BY THE PLANNING AND ZONING COMMISSION - Karen Glynn, City Administrator

Karen Glynn outlined the proposed ordinance and exhibits and the process.

The Memorial Drive Christian Church is located at 11750 Memorial Drive and has operated at this location for over 40 years. The Church also operates a pre-school at the location. There is no Specific Use Permit for the site. Records show that the Church proposed various needs such as lot coverage and signage over the years through the Zoning Board of Adjustments.

The purpose of the SUP Process is to look at individual sites on a case by case basis and determine if the proposal would negatively impact adjacent properties and the City as a whole.

The Church property has been in operation since the City was established. There is a Church School at the site now. The proposal includes adding a private school to the site.

This item was workshopped with the Planning and Zoning Commission on April 15, 2020. The Commission provided input and recommended continuation of the process. A public hearing was held before the Commission on July 7, 2020. No one spoke at the hearing. A recommendation to approve an Ordinance for the Paratus Memorial Specific Use Permit was voted unanimously in favor by the Planning and Zoning Commission on July 7, 2020 and a written recommendation was provided to the City Council.

Councilmember Rosenbaum asked if the school was willing to contribute to the cost of re-treering the area and maintaining the trees. Mr. Dollins indicated that the school would definitely be willing to contribute financially and work with the Beautification Committee on this matter.

A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve the Specific Use Permit as presented.

The motion carried 5 - 0.

VI. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 20-527, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE – Mayor Robert P. Lord

The Mayor, Public Safety Officials and the City Administrator have been working with various agencies in monitoring the impact of the COVID-19 Virus and the impact to the City of Bunker Hill Village. An Ordinance Declaring an Emergency was approved by the City Council on March 24, 2020 for a 30 day period and was extended an additional 30 days by Ordinance in April, May and by 63 days in June. This action includes an additional extension for 30 days and ensures that any additional support needed from other agencies would be available to the City.

A motion was made by Councilmember Schwartz and seconded by Councilmember Thode to adopt Ordinance Number 20-529, to extend the Public Health Emergency and State of Disaster for 30 days due to the outbreak of COVID-19.

The motion carried 5– 0.

VII. POLICE COMMISSIONER REPORT

A. Update on Activities – Police Commissioner, Jay Smyre gave an update on activities, including personnel, calls for service, and the 2020 Budget to date. Several items were highlighted as part of the report:

- The MVPD is running over budget currently due mainly to the COVID-19 pandemic and the replacement of the Texas Database server. Staff is working with FEMA on these additional costs.
- The Department now has 28 ALPRs installed.
- The Chief reported on current investigations.

B. Discussion and possible action to approve Memorial Villages Police Department Budget Amendment No. 2020-01 to: a) decrease the amount budgeted for health

insurance by \$33,000.00 and b) create a new category for employer contributions to employees' 457b plan, with a budgeted amount of \$33,000.00.

A motion was made by Councilmember Schwartz and seconded by Councilmember Rosenbaum to approve Budget Amendment No. 2020-01.

The motion carried 5 - 0.

VIII. FIRE COMMISSION LIAISON REPORT

A. Update on Activities - Fire Commission Liaison, Keith Brown provided a report from the Fire Chief. The next Commission Meeting is August 26, 2020.

IX. MAYOR'S REPORT

Mayor Lord reported on the following:

A. Report on Activities.

The Village Mayors are watching the Fire Station Reconstruction Budget closely.

There has been goodwill and great communication between Bunker Hill and the other cities in the Villages.

There were no committee reports.

X. CITY ADMINISTRATOR'S REPORT

City Administrator, Karen Glynn presented the following:

A. Report on Activities

The City is working to reopen Court in September. Staff is looking at ways to do this safely and effectively. Some backlog exists from March and April however, staff believes they will be able to catch up very quickly.

The Memorial Villages First Responders Fund has hired an Administrator and will be a separate entity. The Board thanked the City of Bunker Hill for the support offered to the Board and Fund over these past three years.

Karen Glynn and Claire Bogard interviewed a second candidate for the Finance Manager position. The City is working to find the best candidate for both the City's short and long term needs.

B. Planning and Zoning Commission Update

The Planning and Zoning Commission met on August 12, 2020. A public hearing was held for Bunker Hill Elementary School's Specific Use Permit.

C. Public Works Director - Report on Projects

Steve Smith shared the following reports:

- Item P on the consent agenda is the invoice for Water Well No. 1 repair. The City continues to seek reimbursement because of the manufacturing issue; however, this was a necessary payment to the vendor who made the repair.
- The Eagle Scout project is moving along really well and Staff has received numerous compliments from citizens on how nice it looks.
- The City has been in discussion with the City Administrator of Hedwig Village to discuss alternatives to the proposed crosswalk on Taylorcrest. The City Administrator agreed that a sidewalk would be a much better alternative. Staff will draft a letter for the Mayor to send to Hedwig to formalize the City's position.

D. Update on Annual TML Conference

The conference will be virtual this year. Dates of the conference are October 14-16, 2020.

E. Discussion and Direction on Citizen Request regarding Proposed Landscaping Equipment and Noise Requirements

This item was discussed previously with the Council. The City decided to include landscaping contracts with contractor hours which are limited to Monday through Friday 7:00 a.m. to 6:00 p.m. and Saturday from 8:00 a.m. to 5 p.m. No work is allowed on Sunday. With the virus and more residents home, more complaints and concerns have been vocalized. It was the Council's consensus to see how things are going in 6 months.

XI. FILE THE 2021 ANNUAL BUDGET - Karen Glynn, City Administrator and Claire Bogard, Interim Finance Director

Karen Glynn, City Administrator and Claire Bogard, Interim Finance Director presented this item.

In accordance with the Local Government Code, Chapter 102, Texas cities are required to file and adopt an annual budget. This item confirms the filing of the 2021 Budget as revised since the Budget Workshop and Special Council Meeting.

A budget workshop was held with the Mayor and City Council on June 30, 2020 to present and discuss the proposed budget, tax rate, and priorities for 2021. On August 7, 2020, the City Council reviewed and discussed three (3) tax rate options and ultimately approved a proposed tax rate of \$0.27700/\$100 of assessed value pursuant to Senate Bill 2.

Ms. Glynn and Ms. Bogard presented the details of the proposed 2021 Budget based on the proposed 2020 Tax Rate as approved by the City Council on August 7, 2020. It is understood by City Council and by staff that the City will continue to discuss tax rate options and ultimately adopt a tax rate at or below the proposed tax rate in September. Budget and tax rate information are posted on the city's website.

The City will hold public hearings on the budget and the tax rate on September 15, 2020. The Council will vote to adopt the budget and tax rate thereafter.

There was no action needed on this item.

XII. CONSIDERATION AND POSSIBLE ACTION TO: A) AUTHORIZE THE CITY'S PARTICIPATION IN THE CARES ACT, SMALL CITIES ASSISTANCE PROGRAM, ADMINISTERED BY HARRIS COUNTY; AND B) AUTHORIZE THE MAYOR TO EXECUTE THE NECESSARY DOCUMENTS AND MAKE APPLICATIONS FOR GRANT PAYMENTS FROM THE PROGRAM - *Karen Glynn, City Administrator*

The CARES Act established the Coronavirus Relief Fund (CRF). Harris County received a direct allocation of \$426 million. On April 28, 2020 Commissioners Court authorized forming a committee consisting of a representative from each office of Commissioners Court to work with the Budget Management Department and all relevant departments to make recommendations on the expenditures of the funds.

A recommendation from the committee was developed and presented to Commissioners Court to establish the Small City Assistance Program in an amount not to exceed \$28.5 million. Harris County and their consultant are working with the cities to outline the program and assist cities in participating and submitting requests before the CRF expiration date of December 30, 2020.

This item provides direction by the City Council to participate in the program and to authorize the Mayor to submit any requests and documentation.

A motion was made by Councilmember Schwartz and seconded by Councilmember Rosenbaum to authorize the City's participation in the CARES Act and authorize the Mayor to execute the necessary documents and make applications for grant payments from the program.

The motion carried 5 - 0.

XIII. DISCUSSION, DIRECTION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY AMENDING SECTION 4-171, STANDARDS APPLICABLE TO ALL RESIDENTIAL CONSTRUCTION, OF DIVISION 4, FLOOD HAZARD REDUCTION, OF ARTICLE V, DRAINAGE AND FLOOD DAMAGE PREVENTION, OF CHAPTER 4, DEVELOPMENT, BUILDING AND CONSTRUCTION, PROVIDING CERTAIN REQUIREMENTS APPLICABLE TO FINISHED FLOOR ELEVATION; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF THIS ORDINANCE, WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; AND PROVIDING FOR SEVERABILITY AS RECOMMENDED BY THE CITY'S DRAINAGE COMMITTEE -- *Steve Smith, Director of Public Works/Building Official*

The Drainage Committee continues to evaluate the results/impact of various rain events and the City's Development Ordinances. In addition, the City's Drainage Engineer RPS has been keeping the Committee up to date with Harris County's efforts regarding projects and standards.

Harris County is recommending that all cities adopt the County's minimum standards to be consistent across all of Harris County. As a result, the Drainage Committee is recommending

an amendment to the City's Drainage Ordinance. This requirement adds a minimum foundation elevation requirement based on the NOAA Atlas 14 Rain Data.

Ordinance No. 20-529 adds an additional requirement for the minimum finished floor elevation in Bunker Hill Village. Current, the minimum foundation elevation is based on 12" above the highest of these four factors:

- 1) Top of the nearest sanitary sewer manhole,
- 2) The crown of the street nearest thereto, if the street has curb and gutter,
- 3) The elevation at which water enters the nearest drainage inlet, if the street does not have curb and gutter, or
- 4) The hydraulic grade line as modeled and profiled for the City's major drainage ways based on the 100 year storm event as adopted in the City's Drainage Criteria Manual in 2016.

As discussed and studied with the Drainage Committee, a review of new home foundation elevations in Bunker Hill Village for the last 12 months indicates that previous foundations are meeting the County's requirement already with the exception of one address currently under design. The foundation elevation for this proposed house was voluntarily increased to meet the Harris County requirement.

After a thorough discussion, the Committee recommends the proposed ordinance which adds the Harris County requirement as a factor to the calculation. This also allows the City to be able to partner with Harris County on projects if this opportunity becomes available.

In addition, language was added to clarify how this ordinance would apply to pier and beam structures. The language is based on FEMA definitions.

A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve Ordinance 20-529, amending section 4-171, providing certain requirements applicable to finished floor elevation.

The motion carried 5 - 0.

XIV. DISCUSSION AND DIRECTION REGARDING A RECOMMENDATION BY THE CITY'S TECHNOLOGY COMMITTEE IN REVIEW OF THE CITY'S AGREEMENT WITH AMERICAN TOWER -- *Steve Smith, Director of Public Works/Building Official*

The Technology Committee was established in 2018. One of the items on the Committee's list of goals was to review and make a recommendation to City Council regarding the City's Agreement with American Tower regarding the cell tower located at City Hall. A subcommittee was established to review and recommend direction on the agreement.

The agreement currently requires an annual payment of \$16,200 to the City with the next renewal in 2024. The general consensus of the committee is that the rate is typical for the height and type of tower behind City Hall. The tower is an 80 foot high tower which limits the number of carriers on the tower and the range is restricted due to the dense trees in the area.

American Tower has submitted a letter of interest in purchasing the lease. The Subcommittee did not recommend this course.

The Technology Committee is recommending a reply to American Tower that includes that the City does not have an interest in selling the property but would entertain any suggested improvements to the tower and discussion of the lease agreement prior to the 2024 timeframe.

It was Council's consensus to direct staff to contact American Tower and share the recommendations as developed by the Technology Committee.

XV. CONSIDERATION AND POSSIBLE ACTION ON A CITIZEN REQUEST FOR EXTENSION OF TIME FOR A BUILDING PERMIT FOR 201 MAYERLING – *Steve Smith, Director of Public Works/Building Official*

The house at 201 Mayerling has been under construction for many years. Mr. Phillips approached the City Council in January 2020 and requested an additional extension of time for the building permit as required by City Ordinance. The City Council granted him a six-month extension which expired in July 2020.

Staff has been working diligently with Mr. Jacobs to complete the project. A final inspection was conducted on Tuesday, August 18, 2020 and the house and site passed all inspections to issue the Certificate of Occupancy and complete the project.

No action was needed on this item.

XVI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE FUNDING FOR THE INSTALLATION OF EQUIPMENT IN THE COUNCIL/COURT ROOM IN AN AMOUNT NOT TO EXCEED \$5,000 TO BE FUNDED OUT OF THE GENERAL FUND HARDWARE/SOFTWARE ACCOUNT TO IMPROVE ONLINE MEETING OPPORTUNITIES - *Steve Smith, Director of Public Works/Building Official*

As a result of the COVID-19 Pandemic, numerous meetings have been moved to online broadcasts including City Council Meetings, Planning and Zoning Commission Meetings, Committee Meetings, Pre-development Meetings and other needs day to day. It can be very helpful for the Mayor, City Attorney and Staff to join together (with safe distancing) for these meetings in the Council Chambers; however, this continues to create technical difficulties with cameras and sound coordination.

The City of Spring Valley hired a company, FE Solutions, to assist them with these issues for their public meetings. FE Solutions evaluated the Bunker Hill Council room and developed a plan to provide room cameras and broadcast control to make Zoom Meetings work better.

The proposal outlines the equipment and installation for Bunker Hill. The cost of the system is proposed at an amount not to exceed \$5,000.00. Funding for this equipment would be from the City's computer and software funds in 2020.

A motion was made by Councilmember Schwartz and seconded by Councilmember Brown to approve funding for the installation of equipment in Council Chambers in an amount not to exceed \$5,000.00 to be funded out of the General Fund Hardware/Software account to improve online meeting opportunities.

The motion carried 5 - 0.

XVII. PRESENTATION AND DISCUSSION ON THE RECONSTRUCTION OF BUNKER HILL ELEMENTARY SCHOOL – Karen Glynn, City Administrator

Spring Branch Independent School District has been in discussion with the City regarding the redevelopment of Bunker Hill Elementary School at 11950 Taylorcrest. The school is currently scheduled for reconstruction per the District’s approved 2017 Bond Referendum.

Staff shared the proposed site plans, construction schedule and details with the City Council to prepare for this project.

This item was for information purposed only. No action was taken.

XVIII. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the June 16, 2020 City Council Meeting
- B. Minutes of the June 30, 2020 Special City Council Meeting
- C. Minutes of the August 7, 2020 Special City Council Meeting
- D. June 2020 Financials
- E. RPS, Invoice No. 620041 in the amount of \$2,114.79 for professional services rendered from May 30, 2020 to June 30, 2020 under on-call services for site development review
- F. RPS, Invoice No. 620040 in the amount of \$7,810.90 for professional services rendered from May 30, 2020 to June 30, 2020 under on-call services for MS4 Report, Drainage Committee Support, and CIP/Budget Preparation
- G. RPS, Invoice No. 720060 in the amount of \$320.12 for professional services rendered from July 1, 2020 to July 31, 2020 under on-call services for site development review
- H. RPS, Invoice No. 720059 in the amount of \$4,144.94 for professional services rendered from July 1, 2020 to July 31, 2020 under on-call services for MS4 Report, Drainage Committee Support, and CIP/Budget Preparation
- I. Probstfeld & Associates, Invoice No. 61551 in the amount of \$155.00 for professional services rendered in June 2020, for engineering services for drainage site development review
- J. Probstfeld & Associates, Invoice No. 61552 in the amount of \$155.00 for professional services rendered in June 2020, for engineering services for drainage site development review
- K. Probstfeld & Associates, Invoice No. 61560 in the amount of \$305.00 for professional services rendered in June 2020, for engineering services for drainage site development review
- L. Probstfeld & Associates, Invoice No. 61561 in the amount of \$305.00 for professional services rendered in June 2020, for engineering services for drainage site development review

- M. Probstfeld & Associates, Invoice No. 61788 in the amount of \$225.00 for professional services rendered in July 2020, for engineering services for drainage site development review
- N. Probstfeld & Associates, Invoice No. 61789 in the amount of \$80.00 for professional services rendered in July 2020, for engineering services for drainage site development review
- O. Probstfeld & Associates, Invoice No. 61790 in the amount of \$380.00 for professional services rendered in July 2020, for engineering services for drainage site development review
- P. Weisinger Incorporated, Invoice No. 29243 in the amount of \$124,663.00 for the repair of the Taylorcrest Water Well – Well #1
- Q. City of Piney Point Village, Texas, Payment Request dated July 2, 2020 in the amount of \$3,242.50 for the Memorial Drive Landscaping Improvements in accordance with the Interlocal Agreement

A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to approve the consent agenda.

The motion carried 5 – 0.

XIX. ADJOURN

A motion was made by Councilmember Schwartz and seconded by Councilmember Smyre to adjourn the meeting at 8:54 p.m.

The motion carried 5 – 0.

Approved and accepted on September 15, 2020.

Robert P. Lord, Mayor

ATTEST:

Karen H. Glynn, Acting City Secretary/City Administrator

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/3/2020	61830

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024


Balance Due	\$155.00
DUE DATE	8/3/2020
PAYMENT TERMS	Due on receipt

P.O. NO.	STATUS	JOB NO.
	Completed	1885-028

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW #2 ~ For City of Bunker Hill Village • For Remodel • Grading & Drainage Plans, • Detention Worksheet	1	150.00	8/3/2020	150.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00

FOR: CRAIG & KRISTEN PARKS
 AT: 11702 Broken Bough Circle ~ Bunker Hill Village
 LGL: Lot 4, Devonshire Place (.56 ACRE)

ORDERED BY: STEVE SMITH

Thank you!


RECEIVED SEP 03 2020

Thank you for the privilege to serve you!

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

Subtotal	\$155.00
Sales Tax (8.25%)	\$0.00
Total	\$155.00
Payments/Credits	\$0.00

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/10/2020	61856

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$470.00
DUE DATE	8/10/2020
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-051

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
PLAT REVIEW #1 ~ For City of Bunker Hill Village • REASON: TO CREATE ONE RESTRICTED RESERVE FOR ELEMENTARY SCHOOL	3	150.00	8/10/2020	450.00
DELIVERY FEE TO CITY	1	20.00		20.00
FOR: BUNKER HILL ELEMENTARY SCHOOL AT: 11950 Taylorcrest Road ~ City of Bunker Hill Village LGL: RES A, BLOCK I, SPRING BRANCH ISD ~ BUNKER HILL ELEMENTARY SCHOOL ~ PLAT IN PROGRESS ORDERED BY: STEVE SMITH				

RECEIVED SEP 03 2020

<i>Thank you for the privilege to serve you!</i>	Subtotal	\$470.00
	Sales Tax (8.25%)	\$0.00
	Total	\$470.00
	Payments/Credits	\$0.00

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PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/24/2020	61857

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$380.00
DUE DATE	8/24/2020
PAYMENT TERMS	Due on receipt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-052

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • For New Home Construction • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	2	150.00	8/10/2020	300.00
DRAINAGE PLAN REVIEW #2 ~ For City of Bunker Hill Village • NO OBJECTIONS	0.5	150.00	8/24/2020	75.00
FOR: CARLOS GONZALES AT: 11702 Memorial Drive ~ City of Bunker Hill Village LGL: Lot 1, Block 2, Mayerling (.40 ACRE)				
ORDERED BY: STEVE SMITH				

RECEIVED SEP 03 2020

Thank you for the privilege to serve you!	Subtotal	\$380.00
	Sales Tax (8.25%)	\$0.00
	Total	\$380.00
	Payments/Credits	\$0.00

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/27/2020	61858

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$380.00
DUE DATE	8/27/2020
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-053

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • For Front Ditch Enclosure • Grading & Drainage Plans EMAIL PDF OF MARKUPS & LETTER TO CITY	2	150.00	8/10/2020	300.00
DRAINAGE PLAN REVIEW #2 ~ For City of Bunker Hill Village • No Objections	0.5	150.00	8/27/2020	75.00

FOR: PAUL & CHARLOTTE CROTTY
 AT: 11602 Habersham Lane ~ City of Bunker Hill Village
 LGL: Lot 1, BLock 1, Cherryhurst (.46 ACRE)

ORDERED BY: STEVE SMITH

RECEIVED SEP 03 2020

Thank you for the privilege to serve you!

Subtotal	\$380.00
Sales Tax (8.25%)	\$0.00
Total	\$380.00
Payments/Credits	\$0.00

**PROFESSIONAL LAND SURVEYING
 CIVIL ENGINEERING • PLATTING SERVICES**

PHONE: 281.829.0034

FAX: 281.829.0233

LandSurveys@Probstfeld.com

www.probstfeld.com

PROBSTFELD & ASSOCIATES

PROFESSIONAL LAND SURVEYORS | PROFESSIONAL CIVIL ENGINEERS

515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/24/2020	61890

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$380.00
DUE DATE	8/24/2020
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-050

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #2 ~ For City of Bunker Hill Village • For New Home • Grading & Drainage Plans • Detention Worksheet	2	150.00	8/14/2020	300.00
EMAIL PDF OF MARKUPS & LETTER TO CITY	1	5.00		5.00
DRAINAGE PLAN REVIEW & LETTER ~ For City of Bunker Hill Village • NO OBJECTIONS	0.5	150.00	8/24/2020	75.00

FOR: PERIYAR VENTURES LLC
 AT: 11917 Knippwood Lane ~ City of Bunker Hill Village
 LGL: TR 5, Block I, Knippwood (.48 ACRE)

ORDERED BY: STEVE SMITH

RECEIVED SEP 03 2020

Thank you for the privilege to serve you!

Subtotal	\$380.00
Sales Tax (8.25%)	\$0.00
Total	\$380.00
Payments/Credits	\$0.00

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515 PARK GROVE DRIVE ▲ SUITE 102 ▲ KATY, TEXAS 77450

Invoice

DATE	INVOICE NO.
8/14/2020	61891

BILL TO:

City of Bunker Hill Village
 Attn: Steve Smith
 11977 Memorial Drive
 Houston, TX 77024

Balance Due	\$305.00
DUE DATE	8/14/2020
PAYMENT TERMS	Due on recpt

P.O. NO.	STATUS	JOB NO.
	Completed	1901-054

DESCRIPTION	QTY	RATE	JOB COMPLETION	AMOUNT
DRAINAGE PLAN REVIEW & LETTER #1 ~ For City of Bunker Hill Village • For New Garage • Grading & Drainage Plans • Detention Worksheet EMAIL PDF OF MARKUPS & LETTER TO CITY	2	150.00	8/14/2020	300.00
	1	5.00		5.00

FOR: SYED & SAB JAFRI
 AT: 1 Rip Van Winkle Lane ~ City of Bunker Hill Village
 LGL: Lot 1, Sleepy Hollow (.1 ACRE)

ORDERED BY: STEVE SMITH

RECEIVED SEP 03 2020

Thank you for the privilege to serve you!

Subtotal	\$305.00
Sales Tax (8.25%)	\$0.00
Total	\$305.00
Payments/Credits	\$0.00

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**City of Bunker Hill Village
Traffic Engineering On-Call Contract**

PROGRESS REPORT
DATE: 06/25/19

FOR PROFESSIONAL SERVICES RENDERED FOR APRIL AND MAY, 2020

Project Name: **On-Call Traffic Engineering Services**
Project Manager: **Steve Smith – Director of Public Works**

EFFORT SUMMARY:

1. Memorial Drive at Rainier Sight Distance Study:

- Completed field visits for site observations at Rainier.
- Reviewed and analyzed current tree location.
- Prepared sight distance triangles for the intersection of Memorial at Rainier
- Emailed summary of findings and recommendations.

2. Striping Plans for Memorial at Gessner and Bunker Hill Rd:

- Unarchived prior striping plans for Memorial at Gessner and provided it with some comments.
- Provided previous design plans for Memorial at Bunker Hill Rd with some comments.

3. Memorial Drive Guard Rail near Hibury:

- Attended virtual City Council Meeting on May 19
- Prepared and provided response for resident email

CITY OF BUNKER HILL VILLAGE
 11977 MEMORIAL DRIVE
 BUNKER HILL, TX 77024

Invoice No: 067787100-0520
 Invoice Date: May 31, 2020
 Invoice Amount: \$2,977.50
 Project No: 067787100
 Project Name: BUNKER HILL ON-CALL
 Project Manager: ISAAC, MANU

COST PLUS MAX

KHA Ref # 067787100.3-16783789

Group		Description/Name	Hrs/Qty	Rate	Current Amount Due
TOTAL LABOR	ANALYST	KYLE, KENDALL	1.0	165.00	165.00
		WELLS, CECILE	1.0	135.00	135.00
	SENIOR PROFESSIONAL I	ISAAC, MANU	10.5	255.00	2,677.50
TOTAL TOTAL LABOR			12.5		2,977.50
TOTAL LABOR AND EXPENSE DETAIL					2,977.50