



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, SEPTEMBER 17, 2019 AT 5:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. PRESENTATION AND DISCUSSION ON THE PROPOSED BUDGET FOR 2020 AND THE PROPOSED 2019 TAX RATE TO SUPPORT THE BUDGET - Karen Glynn, City Administrator

V. PUBLIC HEARINGS

Open Public Hearing

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2020 PROPOSED BUDGET

Close the Public Hearing

Open the Public Hearing

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE INPUT FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2019 PROPOSED PROPERTY TAX RATE TO SUPPORT THE 2020 BUDGET

Close the Public Hearing

VI. POLICE COMMISSIONER REPORT

- A. Update on Activities
- B. Report on Plans for National Night Out - *October 1, 2019*
- C. Consideration and Possible Action to Approve the Proposed Amendment to the Interlocal Agreement for the Memorial Villages Police Department related to Intra-Budget Transfers of Funds
- D. Discussion and Possible Action concerning budgeting for MVPD 457 plan.

VII. FIRE COMMISSIONER REPORT

- A. Update on Activities
- B. Update on Fire Service Agreements

EXECUTIVE SESSION: The City Council will convene into closed executive session pursuant to Section 551.071 of the Texas Government Code to deliberate with the attorney for the City on a matter which the duty of the attorney requires to be discussed in closed session.

CONSIDERATION AND POSSIBLE ACTION REGARDING:

- i. Authorization for the Mayor to sign the Interlocal Agreement for Fire Protection and Emergency Services Between the City of Bunker Hill Village, Texas and the Village Fire Department when deemed appropriate
- ii. Authorization for the Mayor to sign the Mutual Release Agreement between the City of Bunker Hill Village, Texas and the Village Fire Department, the City of Hunters Creek Village, Texas, the City of Piney Point Village, Texas, the City of Hedwig Village, Texas, the City of Spring Valley Village, Texas, and the City of Hilshire Village, Texas when deemed appropriate
- iii. Authorization for the Mayor to sign the Amendment #5 to the 1978 Interlocal Agreement creating the Village Fire Department when deemed appropriate.

VIII. MAYOR'S REPORT

- A. Report on Activities
- B. Committee Reports/Updates
 - Beautification Committee – *Councilmember Laurie Rosenbaum, Chair*
 - Drainage Committee – *Mayor Robert Lord, Chair*
 - Technology Committee – *Councilmember Eric Thode*
 - Public Safety Committee – *Councilmember Keith Brown*

IX. CITY ADMINISTRATOR'S REPORT

- A. Report on Activities and Upcoming Events
- B. Public Works Director - Report on Projects

- X. CONSIDERATION AND POSSIBLE ACTION TO RATIFY THE EXPENSES INCURRED WITH T CONSTRUCTION FOR INSTALLATION OF THE CROSSWALK ON TAYLORCREST AND REIDEL STREET FOR THE 2019 SCHOOL YEAR IN AN AMOUNT NOT TO EXCEED \$12,000 - *Steve Smith, Director of Public Works/ Building Official***
- XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE FUNDING A JOINT PROJECT WITH THE CITY OF PINEY POINT TO INSTALL CROSSWALK IMPROVEMENTS ON BLALOCK ROAD AT THE GREENBAY PEDESTRIAN BRIDGE IN AN AMOUNT NOT TO EXCEED \$10,000 - *Steve Smith, Director of Public Works/ Building Official***
- XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 09-17-19A ADOPTING POLICIES AND PROCEDURES FOR NOTICES AND GRIEVANCES UNDER THE AMERICANS WITH DISABILITIES ACT - *Steve Smith, Director of Public Works/ Building Official***
- XIII. DISCUSSION AND POSSIBLE ACTION REGARDING DESIGNATION OF A REPRESENTATIVE AND AN ALTERNATE TO THE GENERAL ASSEMBLY OF THE HOUSTON-GALVESTON AREA COUNCIL FOR 2019 - *Robert Lord, Mayor***
- XIV. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 09-17-19B NOMINATING OF A CANDIDATE FOR A POSITION ON THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT - *Robert Lord, Mayor***
- XV. CONSENT AGENDA**
- “ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**
- A. August 2019 Financials
 - B. Minutes of the August 13, 2019 Special City Council Meeting
 - C. Minutes of the August 20, 2019 City Council Meeting
 - D. Minutes of the September 10, 2019 Special City Council Meeting
 - E. Probstfeld & Associates, Invoice No. 59595 in the amounts of \$5,025.00 for professional services rendered in July 2019 for surveying City of Bunker Hill City Hall and adjoining tracts
 - F. Probstfeld & Associates, Invoice No. 59840 in the amounts of \$305.00 for professional services rendered in August 2019 for engineering services for drainage site development review

- G. Probstfeld & Associates, Invoice No. 59913 in the amounts of \$150.00 for professional services rendered in August 2019 for engineering services for drainage site development review
- H. Probstfeld & Associates, Invoice No. 59927 in the amounts of \$305.00 for professional services rendered in August 2019 for engineering services for drainage site development review
- I. Probstfeld & Associates, Invoice No. 59931 in the amounts of \$380.00 for professional services rendered in August 2019 for engineering services for drainage site development review
- J. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1705-01 for professional services rendered from May 14, 2019 to July 30, 2019 in the amount of \$25,935.00 for Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive
- K. Southwest Signal Supply, Inc. Invoice No. 11694 in the amount of \$9,100.00 for work completed through August 2019 for the Installation of a Solar School Zine Flasher in front of Memorial Drive Lutheran Church
- L. AAA Asphalt Paving, Inc., Pay Request No. 3 in the amount of \$130,207.99 through August 31, 2019 for Construction of Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive
- M. Neil Technical Services, Corp., Invoice No 86511 in the amount of \$9,588.00 July 30, 2019 for repair to the City's Turbine Booster Pump
- N. T Construction, LLC Invoice No. 2019-004-04 in the amount of \$ 12,000.00 for Construction of Sidewalk on Taylorcrest Road and Riedel Street. This work is being done under the Interlocal Agreement with Texas City.
- O. Annual agreement between the City and Harris County Public Library to participate in funding certain library materials at the Spring Branch Memorial Library for the benefit of the residents of the City and the County at a cost of \$1,500.00

XVI. ADJOURN

**I, Britique Williams, City Secretary of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, on September 13, 2019 by 12:00 p.m.
(SEAL)**


Britique Williams, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.