CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, JUNE 18, 2019 AT 5:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

"The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations."

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER

III. CONSIDERATION AND POSSIBLE ACTION ON THE APPOINTMENT OF CITY COUNCILMEMBER POSITION 1 TO COMPLETE THE TERM ENDING MAY 2020

IV. OATH OF OFFICE - *Councilmember Position 1*

V. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

VI. POLICE COMMISSIONER REPORT

A. Update On Activities
B. Consideration and Possible Action Regarding a Request from the Police Commission to Utilize $245,387.00 ($81,796.00 per City) in surplus from the Audited Fiscal Year 2018 Budget to be Placed in the Special Asset Capital Fund for the 2019 Budget to be Restricted to the Payment of the Costs, Over a Five Year Period, for Modernization and Standardization of In-Car Video Systems and Body-Worn Camera Systems for all Personnel

C. Consideration and Possible Action Regarding a Request from the Police Commission for a 2019 Budget Adjustment from the Health Insurance Account to the Equipment Maintenance Contracts Account in the amount of $44,000.00 for the Purpose of Funding an Expanded Test for Automated License Plate Reader (ALPR) Technology
D. Consideration and Possible Action Regarding the Proposed 2020 Memorial Villages Police Department Budget in the amount of $5,804,062.00 with Bunker Hill Village's 2020 Assessment being $1,934,687.00
E. Consideration and Possible Action to Approve Funding $6,000 for Community Education Utilizing Reserve Officer Michelle Owens

VII. FIRE COMMISSIONER REPORT

A. Update On Activities
B. Update on the Proposed 2020 Village Fire Department Budget
C. Consideration and Possible Action to increase the contract with Bissinger, Oshman & Williams LLP by $20,000.00

VIII. MAYOR'S REPORT

A. Report on Activities
B. Consideration and Possible Action Regarding Appointment of Mayor Pro Tem for a Term of One Year
C. Consideration and Possible Action Regarding Appointments for the Planning and Zoning Commission for a Two Year Period Ending June 30, 2021
D. Consideration and Possible Action Regarding Appointments for the Zoning Board Of Adjustment for a Two Year Period Ending June 30, 2021
E. Consideration and Possible Action Regarding Appointments for Municipal Court: Judge, Associate Judge, Prosecutor, and Associate Prosecutor for a Two Year Period Ending June 30, 2021
F. Consideration and Possible Action Regarding Designation of the City's Audit Finance Committee
G. Consideration and Possible Action to Approve a Resolution of the City Council of the City of Bunker Hill Village, Texas, Naming Said City's Commissioners and Alternate Commissioner on the Board of Commissioners of the Memorial Villages Police Department
H. Consideration and Possible Action to Approve a Resolution of the City Council of the City of Bunker Hill Village, Texas, Naming Said City's Commissioner or Liaison and Alternate Commissioner or Liaison for the Village Fire Department.
I. Committee Reports/Updates
   - Beautification Committee – *Councilmember Laurie Rosenbaum, Chair*
   - Drainage Committee – *Mayor Robert Lord, Chair*
   - Technology Committee – *Mayor Robert Lord to Assign Chair*
   - Public Safety Committee – *Mayor Robert Lord to Assign Chair*

IX. CITY ADMINISTRATOR'S REPORT

A. Introduction of Summer Interns
B. Report on Activities
C. Public Works Director - Report on Capital Projects
D. Update on the Village Independence Festival
E. Update on 2020 Budget Development and Schedule
F. City Hall Office Hours

X. PRESENTATION OF 2018 FINANCIAL AUDIT CONDUCTED BY BELT HARRIS PECHACEK, LLLP - *Robert Belt, Belt Harris Pechacek, LLP and Britique Williams, City Secretary/Finance Director*

XI. CONSIDERATION AND POSSIBLE ACTION ON A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS, AND OTHER MATTERS, EFFECTIVE JUNE 19, 2019 - *Steve Smith, Director of Public Works/ Building Official*

XII. CONSIDERATION AND POSSIBLE ACTION TO COUNCILMEMBER POSITION 1 AS AN AUTHORIZED SIGNER ON THE CITY'S BANK ACCOUNTS AT BBVA COMPASS BANK - *Karen Glynn, City Administrator*

XIII. CONSENT AGENDA

"ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY."

A. Minutes of the April 16, 2019 Regular Council Meeting
B. Minutes of the May 14, 2019 Regular Council Meeting
C. April 2019 Financials
D. May 2019 Financials
E. RPS Infrastructure, Invoice No. 419121 in the amount of $601.71 for professional services rendered from April 1, 2019 to May 3, 2019 under on-call services for the Construction Phase Services for Regional Drainage Project 1 – Taylorcrest, Williamsburg, Cobblestone and Bunker Hill Road.
F. RPS, Invoice No. 419124 in the amount of $3,616.74 for professional services rendered from April 1, 2019 to May 3, 2019 under on-call services for Design of Street, drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive

G. RPS, Invoice No. 419125 in the amount of $705.13 for professional services rendered from April 1, 2019 to May 3, 2019 under on-call services for miscellaneous services including Drainage Committee Planning and Meeting and Field Investigation

H. RPS, Invoice No. 419049 in the amount of $616.11 for professional services rendered from April 1, 2019 to May 3, 2019 under on-call services for Site Development Review

I. RPS, Invoice No. 419114 in the amount of $692.50 for professional services rendered from April 1, 2019 to May 3, 2019 under on-call services for Regional Water Line Rehabilitation for Blalock Road and Wendover Lane

J. RPS, Invoice No. 519037 in the amount of $194.76 for professional services rendered from May 4, 2019 to May 31, 2019 under on-call services for the 2019 MS4 Annual Report and Permit Renewal

K. RPS, Invoice No. 519034 in the amount of $2,890.40 for professional services rendered from May 4, 2019 to May 31, 2019 under on-call services for Design of Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive, and Valley Star Drive

L. RPS, Invoice No. 519014 in the amount of $1,566.83 for professional services rendered from May 4, 2019 to May 31, 2019 under on-call services for miscellaneous services including Drainage Committee Planning, Meeting and Associated Assignments

M. RPS, Invoice No. 519015 in the amount of $622.71 for professional services rendered from May 4, 2019 to May 31, 2019 under on-call services for Site Development Review

N. Probstfeld & Associates, Invoice No. 59123 in the amounts of $230.00 for professional services rendered in April 2019 for engineering services for drainage site development review

O. Probstfeld & Associates, Invoice No. 59124 in the amounts of $155.00 for professional services rendered in April 2019 for engineering services for drainage site development review

P. Probstfeld & Associates, Invoice No. 59125 in the amounts of $380.00 for professional services rendered in April 2019 for engineering services for drainage site development review

Q. Probstfeld & Associates, Invoice No. 59159 in the amounts of $305.00 for professional services rendered in April 2019 for engineering services for drainage site development review

R. Probstfeld & Associates, Invoice No. 59272 in the amounts of $225.00 for professional services rendered in April 2019 for engineering services for drainage site development review

S. AAA Asphalt Paving, Inc., Invoice No. 1514-2 in the amount of $228,976.33 through May 31, 2019 for on-call services to make various pavement repairs in the City and repaving Bunker Hill Road, Forest Glen and Cobblestone East

T. CenterPoint Energy, Letter dated April 22, 2019, in the amount of $11,235.00 to Furnish, Install, Own and Maintain Street Lighting Service on Memorial Drive

U. Two Year Contract with Spring Branch ISD for Tax Collection Services beginning September 1, 2019 and ending on August 31, 2021

XIV. EXECUTIVE SESSION

THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.072 OF THE TEXAS GOVERNMENT CODE TO DELIBERATE CONCERNING THE PURCHASE, EXCHANGE, LEASE, OR VALUE OF REAL PROPERTY.

XV. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on June 14, 2019 by 4:00 p.m.

(SEAL)

Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.