



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, SEPTEMBER 18, 2018 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. RECOGNITIONS – *Recognizing and Congratulating the Financial Staff for the Memorial Villages Police Department, the Village Fire Department and the City of Bunker Hill Village for their Excellent Audit Results*

V. PRESENTATION AND DISCUSSION ON THE PROPOSED BUDGET FOR 2019 AND THE PROPOSED 2018 TAX RATE TO SUPPORT THE BUDGET - *Karen Glynn, City Administrator*

VI. PUBLIC HEARINGS

Open Public Hearing

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE COMMENTS FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2019 PROPOSED BUDGET

Close the Public Hearing

Open the Public Hearing

THE PURPOSE OF THE PUBLIC HEARING IS TO RECEIVE INPUT FROM THE PUBLIC, EITHER ORAL OR WRITTEN, REGARDING THE 2018 PROPOSED PROPERTY TAX RATE TO SUPPORT THE 2019 BUDGET

Close the Public Hearing

VII. POLICE COMMISSIONER REPORT

- A. Update on Activities
- B. Report on Plans for National Night Out - *October 2, 2018*

VIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE CHANGE ORDER NO. 3 TO THE CONTRACT WITH FUSED INDUSTRIES LLC FOR CONSTRUCTION OF THE CITY'S REGIONAL DRAINAGE PROJECT ON TAYLORCREST, WILLIAMSBURG, BUNKER HILL AND COBBLESTONE IN AN AMOUNT NOT TO EXCEED \$58,411.00 FOR ADDITIONAL DRAINAGE AND UTILITY EXPENSES - *Steve Smith, Director of Public Works/ Building Official*

IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH SOUTHWEST SIGNAL FOR ON-CALL SERVICES - *Steve Smith, Director of Public Works/ Building Official*

X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE FUNDING \$10,000 FOR COMMUNITY EDUCATION UTILIZING RESERVE OFFICER MICHELLE OWENS - *Karen Glynn, City Administrator*

XI. CONSIDERATION AND POSSIBLE ACTION TO RATIFY THE EXPENSES INCURRED WITH AIR-TON HEATING & A/C FOR INSTALLATION OF A NEW AIR CONDITIONING UNIT FOR CITY HALL COUNCIL CHAMBERS AND CONFERENCE ROOM IN THE AMOUNT OF \$8,960.00 - *Steve Smith, Director of Public Works/ Building Official*

XII. DISCUSSION AND POSSIBLE ACTION REGARDING DESIGNATION OF A REPRESENTATIVE AND AN ALTERNATE TO THE GENERAL ASSEMBLY OF THE HOUSTON-GALVESTON AREA COUNCIL FOR 2019 - *Jay Williams, Mayor*

XIII. FIRE COMMISSIONER REPORT

- A. Update on Activities
- B. Review and Discussion on Improving Response Times and Next Steps

XIV. EXECUTIVE SESSION

THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH ITS ATTORNEY ABOUT PENDING OR CONTEMPLATED LITIGATION OR A MATTER IN WHICH THE DUTY OF THE ATTORNEY REQUIRES TO BE DISCUSSED IN PRIVATE

XV. CONSIDERATION AND POSSIBLE ACTION REGARDING FIRE AND EMS SERVICES FOR THE CITY OF BUNKER HILL VILLAGE:

- A. Re-Consideration and Possible Action to Approve the Proposed 2019 Village Fire Department Operational Budget which includes Funds 2 and 3 in the amount of \$6,191,155.25 with Bunker Hill Village's Annual Assessment being \$1,176,319.49 (19%)
- B. Re-Consideration and Possible Action to Approve the Proposed 2019 Village Fire Department Fund 4 Facilities Budget in the amount of \$3,500,000.00 and for the

Cities to provide additional funding for Fund 4 Facilities with Bunker Hill's proportionate share being \$665,000.00 (19%) for the Renovation or Reconstruction of the Fire Station

- C. Consideration and Possible Action to Approve Resolution 09-18-2018 for the Village Fire Department Commission to Utilize the Surplus from the 2017 Budget in an Amount of \$62,906 to be Placed in Fund 4 Facilities to be used for the additional maintenance, alteration, remodel, reconstruction and other improvements to the premises and to modernize the facilities
- D. Consideration and Possible Action to Approve Utilizing the FEMA Reimbursement Funds to be Placed in Fund 4 Facilities to be used for the additional maintenance, alteration, remodel, reconstruction and other improvements to the premises and to modernize the facilities
- E. Consideration and Possible Action to Approve Utilizing the 3rd Quarter Ambulance Funds to be Placed in Fund 4 Facilities to be used for the additional maintenance, alteration, remodel, reconstruction and other improvements to the premises and to modernize the facilities

XVI. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. August 2018 Financials
- B. Minutes of the August 21, 2018 City Council Meeting
- C. Minutes of the August 29, 2018 Special City Council Meeting
- D. RPS, Invoice No. 618073 in the amount of \$1,285.40 for professional services rendered from June 2, 2018 to June 30, 2018 under on-call services for Site Development Review
- E. RPS, Invoice No. 618074 in the amount of \$1,472.21 for professional services rendered from June 2, 2018 to June 30, 2018 under on-call services for the Miscellaneous Needs for Drainage Committee Meetings
- F. RPS, Invoice No. 718102 in the amount of \$15,935.45 for professional services rendered from July 1, 2018 to July 27, 2018 under on-call services for Regional Drainage Project 1 – Taylorcrest, Williamsburg, Cobblestone and Bunker Hill Road
- G. RPS, Invoice No. 718029 in the amount of \$5,361.18 for professional services rendered from July 1, 2018 to July 27, 2018 under on-call services for Water Rehab on Blalock Road and Wendover Lane
- H. RPS, Invoice No. 718114 in the amount of \$3,343.22 for professional services rendered from July 1, 2018 to July 27, 2018 under on-call services for Site Development Review
- I. RPS, Invoice No. 718113 in the amount of \$6,794.64 for professional services rendered from July 1, 2018 to July 27, 2018 under on-call services for the Miscellaneous Needs for Drainage Committee Projects and Meetings and Memorial/Gessner Coordination
- J. The Goodman Corporation, Invoice No. 7-2018-48 in the amount of \$1,147.15 for professional services rendered through July 31, 2018 for the Memorial Drive and Gessner Road Grant Application

- K. The Goodman Corporation, Invoice No. 8-2018-05 in the amount of \$860.36 for professional services rendered through August 31, 2018 for the Memorial Drive and Gessner Road Grant Application
- L. Fused Industries, Payment No. 2 in the amount of \$ 444,886.48 for work completed through July 31, 2018 for Regional Drainage Project 1 – Taylorcrest, Williamsburg, Cobblestone and Bunker Hill Road
- M. Texas Design Interests, LLC, Invoice No. 5005 in the amount of \$2,4750.00 for the Monica Storm Sewer Extension
- N. Probstfeld & Associates, Invoice No. 57540 in the amount of \$300.00 for professional services rendered through August 2018 for site development and drainage review
- O. Probstfeld & Associates, Invoice No. 57541 in the amount of \$305.00 for professional services rendered through August 2018 for site development and drainage review
- P. Probstfeld & Associates, Invoice No. 57542 in the amount of \$305.00 for professional services rendered through August 2018 for site development and drainage review
- Q. Probstfeld & Associates, Invoice No. 57543 in the amount of \$647.50 for professional services rendered through August 2018 for site development and drainage review
- R. Probstfeld & Associates, Invoice No. 57544 in the amount of \$342.50 for professional services rendered through August 2018 for site development and drainage review
- S. Probstfeld & Associates, Invoice No. 57725 in the amount of \$305.00 for professional services rendered through August 2018 for site development and drainage review
- T. Probstfeld & Associates, Invoice No. 57726 in the amount of \$155.00 for professional services rendered through August 2018 for site development and drainage review
- U. Probstfeld & Associates, Invoice No. 57727 in the amount of \$80.00 for professional services rendered through August 2018 for site development and drainage review
- V. Probstfeld & Associates, Invoice No. 57728 in the amount of \$80.00 for professional services rendered through August 2018 for site development and drainage review
- W. Annual agreement between the City and Harris County Public Library to participate in funding certain library materials at the Spring Branch Memorial Library for the benefit of the residents of the City and the County at a cost of \$1,500.00

XVII. MAYOR'S REPORT

- A. Update on Meetings and Activities
- B. Update on Committees
 - Beautification Committee – *Councilmember Laurie Rosenbaum*
 - Drainage Committee - *Councilmember Robert Lord*
 - Public Safety & Tri Cities Public Safety Committee - *Councilmember Jay Janecek*
 - Technology Committee – *Mayor Jay Williams*
 - Court Security Committee – *Karen Glynn, City Administrator*

XVIII. CITY ADMINISTRATOR'S REPORT

- A. Update on Activities & Projects
- B. Public Works Director Report on Capital Projects

XIX. ADJOURN

**I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas Government Code, on September 14, 2018 by 4:00 p.m.
(SEAL)**



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.