CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, AUGUST 21, 2018 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

"The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations."

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. POLICE COMMISSIONER REPORT

A. Update on Activities
B. Receive Report on the 2017 Annual Audit
C. Report on National Night Out
D. Presentation and Direction on the Tri Cities Smart Cities Project

V. FIRE COMMISSIONER REPORT

A. Update on Activities
B. Consideration and Possible Action Regarding Resolution 08-21-2018 A for the Village Fire Department Commission to Utilize the Surplus from the 2017 Budget in an Amount of $62,906 to be Placed in Fund 4 Facilities to be used for the additional maintenance, alteration, remodel, reconstruction and other improvements to the premises and to modernize the facilities
C. Consideration and Possible Action Regarding Utilizing the FEMA Reimbursement Funds to be Placed in Fund 4 Facilities to be used for the additional maintenance, alteration, remodel, reconstruction and other improvements to the premises and to modernize the facilities

VI. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF THE FOLLOWING ITEMS FOR THE PROPOSED GRANT APPLICATION FOR THE MEMORIAL DRIVE AND GESSNER ROAD RECONSTRUCTION:

A. Presentation, Discussion, and Approval of the Schematic Design and Budget for the Memorial Drive and Gessner Road Reconstruction - *Steve Smith, Director of Public Works/ Building Official*

B. Approval of an Interlocal Agreement between the City Of Bunker Hill Village and the Memorial City Redevelopment Authority for the Joint Project Development, Grant Application, Design And Reconstruction for Memorial Drive and Gessner Road - *Karen Glynn, City Administrator*

C. Approval of a Resolution 08-21-2018 B by the City Council of the City of Bunker Hill, A "Type A" General-Law Municipality Created Pursuant to the Laws of the State of Texas, for the Support and Funding Commitment for Memorial Drive Reconstruction Project from Tallowood to Gessner with the Memorial City Redevelopment Authority, A Local Government Corporation Created by the City of Houston - *Karen Glynn, City Administrator*

VII. CONSIDERATION AND POSSIBLE ACTION TO CONSTRUCT BACKLOT DRAINAGE IMPROVEMENTS BETWEEN GREEN OAKS AND BLALOCK LANE IN AN AMOUNT NOT TO EXCEED $130,000 AS RECOMMENDED BY THE CITY'S DRAINAGE COMMITTEE - *Steve Smith, Director of Public Works/ Building Official*

A. Approval of a Work Order with T Construction under the City's Interlocal Agreement with Texas City in an estimated amount of $100,000

B. Approval for the City Administrator to Purchase Materials in an estimated amount of $25,000

C. Approval for the City Administrator to contract with Lloyd Smitha & Associates in an estimated amount $5,000 to provide Construction Management and Inspection Services

VIII. CONSIDERATION AND POSSIBLE ACTION TO CONSTRUCT STREET AND DRAINAGE IMPROVEMENTS ON BLALOCK WOODS STREET IN AN AMOUNT NOT TO EXCEED $55,000 AS RECOMMENDED BY THE CITY'S DRAINAGE COMMITTEE - *Steve Smith, Director of Public Works/ Building Official*

A. Approval of Work Order #3 with AAA Asphalt under the City's Interlocal Agreement with Harris County in an estimated amount of $45,000

B. Approval for tree removal in an estimated amount of $5,000

C. Approval for the City Administrator to contract with Lloyd Smitha & Associates in an estimated amount $5,000 to provide Construction Management and Inspection Services

IX. CONSIDERATION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PROCEED UNDER THE CITY'S ON-CALL CONTRACT WITH RPS INFRASTRUCTURE TO DEVELOP FINAL ENGINEERING DESIGN DOCUMENTS FOR KILTS, WARRENTON, AND VALLEYSTAR STREET REHAB PROJECT IN AN AMOUNT NOT TO EXCEED $200,530.00 - *Steve Smith, Director of Public Works/ Building Official*

X. CONSIDERATION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PROCEED UNDER THE CITY'S ON-CALL CONTRACT WITH LAYNE CHRISTIANSEN FOR REPAIR OF WATER WELL NUMBER 1 LOCATED AT THE TAYLORCREST WATER PLANT IN AN AMOUNT NOT TO EXCEED $200,000 - *Steve Smith, Director of Public Works/ Building Official*

XI. CONSIDERATION AND POSSIBLE ACTION ON CHANGE ORDER NO. 2 TO THE CONTRACT WITH FUSED INDUSTRIES LLC FOR CONSTRUCTION OF THE CITY'S REGIONAL DRAINAGE PROJECT ON TAYLORCREST, WILLIAMSBURG, BUNKER HILL AND COBBLESTONE IN AN AMOUNT NOT TO EXCEED $32,957.50 FOR ADDITIONAL DRAINAGE AND UTILITY EXPENSES - *Steve Smith, Director of Public Works/ Building Official*

XII. CONSIDERATION AND POSSIBLE ACTION ON A RECOMMENDATION FROM THE PLANNING AND ZONING COMMISSION TO THE CITY COUNCIL TO APPROVE A SHORT FORM FINAL PLAT FOR THE FOLLOWING PROPERTIES - *Steve Smith, Director of Public Works/ Building Official*

A. 38 Carolane Trail
B. 721 Ourlane Circle
C. 822 Ourlane Circle

XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONSENT TO ENCROACH AGREEMENT FOR THE PROPERTY AT 12015 TAYLORCREST COURT IN THE CITY OF BUNKER HILL VILLAGE - *Steve Smith, Director of Public Works/ Building Official*

XIV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 18-498 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, SECTION 9-250, CHAPTER 9, MOTOR VEHICLES AND TRAFFIC, NO RIGHT TURN ON RED DURING SCHOOL ZONE HOURS; ON DAYS THAT SCHOOL IS BEING HELD DURING THE SPRING BRANCH INDEPENDENT SCHOOL DISTRICT SCHOOL YEAR AT THE SIGNALIZED INTERSECTION OF MEMORIAL DRIVE AND GESSNER ROAD WITHIN THE CITY LIMITS OF THE CITY OF BUNKER HILL VILLAGE; AUTHORIZING AND DIRECTING THE PLACEMENT OF OFFICIAL TRAFFIC CONTROL DEVICES NOTIFYING THE PUBLIC OF THE ZONES ESTABLISHED HEREBY; PROVIDING A PENALTY IN AN AMOUNT OF NOT LESS THAN $1.00 NOR MORE THAN $200.00 FOR EACH VIOLATION OF ANY PROVISION HEREOF; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY - *Steve Smith, Director of Public Works/ Building Official*

XV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH BELT HARRIS PECHACEK, LLLP TO CONDUCT A DETAILED AUDIT FOR THE CITY'S PERMITTING PROCESS IN AN AMOUNT NOT TO EXCEED $10,000 - *Britique Williams, City Secretary/Finance Director*

XVI. PRESENTATION ON FEMA REIMBURSEMENT TO THE CITY FOLLOWING HURRICANE HARVEY - *Steve Smith, Director of Public Works/ Building Official*

XVII. CONSIDERATION AND POSSIBLE ACTION ON THE PURCHASE OF REPLACEMENT VEHICLES -- *Steve Smith, Director of Public Works/ Building Official*

A. Ford Hybrid in an amount not to exceed $35,500
B. GMC Dump Truck in an amount not to exceed $63,000

XVIII. FILE THE 2019 ANNUAL BUDGET AND DISCUSS PROPOSED BUDGET CALENDAR - *Karen Glynn, City Administrator*

XIX. CONSENT AGENDA
"ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY."

A. Minutes of the June 19, 2018 City Council Meeting
B. Minutes of the June 21, 2018 Special City Council Meeting and Budget Workshop
C. Minutes of the August 6, 2018 Special City Council Meeting
D. June 2018 Financials
E. July 2018 Financials
F. RPS, Invoice No. 518035 in the amount of $867.69 for professional services rendered from April 28, 2018 to June 1, 2018 under on-call services for Site Development Review.
G. RPS, Invoice No. 518034 in the amount of $6,256.63 for professional services rendered from April 28, 2018 to June 1, 2018 under on-call services for the Miscellaneous Needs including City Council and Drainage Committee Meetings, Final Engineering Design for Regional Drainage Project 1 – Taylorcrest, Williamsburg, Cobblestone and Bunker Hill Road and Final Engineering Design for 2017 Water Line Rehab – Blalock Road and Wendover Lane
H. RPS, Invoice No. 618083 in the amount of $10,102.75 for professional services rendered from June 2, 2018 to June 30, 2018 under on-call services for Regional Drainage Project 1 – Taylorcrest, Williamsburg, Cobblestone and Bunker Hill Road.
I. RPS, Invoice No. 418005 in the amount of $4,133.43 for professional services rendered from April 1, 2018 to April 27, 2018 under on-call services for Water Rehab on Blalock Road and Wendover Lane
J. RPS, Invoice No. 618084 in the amount of $3,238.38 for professional services rendered from June 2, 2018 to June 30, 2018 under on-call services for Water Rehab on Blalock Road and Wendover Lane
K. Probstfeld & Associates, Invoice No. 57208 in the amount of $380.00 for professional services rendered through June 2018 for site development and drainage review
L. Probstfeld & Associates, Invoice No. 57042 in the amount of $530.00 for professional services rendered through June 2018 for site development and drainage review
M. Probstfeld & Associates, Invoice No. 57092 in the amount of $80.00 for professional services rendered through June 2018 for site development and drainage review

N. Probstfeld & Associates, Invoice No. 57091 in the amount of $80.00 for professional services rendered through June 2018 for site development and drainage review

O. Probstfeld & Associates, Invoice No. 57207 in the amount of $305.00 for professional services rendered through June 2018 for site development and drainage review

P. Probstfeld & Associates, Invoice No. 57319 in the amount of $1,385.00 for professional services rendered for drainage improvements on Monica.

Q. Langford Engineering, Inc., Invoice No. 21461 in the amount of $4,746.17 for professional services rendered through June 30, 2018 for the Taylorcrest Water Plant Improvements Project

R. Langford Engineering, Inc., Invoice No. 21460 in the amount of $2,388.17 for professional services rendered through June 30, 2018 for General Services for Water Well No. 4 at City Hall and Sewer System GIS

S. The Goodman Corporation, Invoice No. 6-2018-15 in the amount of $2,294.30 for professional services rendered through June 30, 2018 for the Memorial Drive and Gessner Road Grant Application

T. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1703-01 for professional services rendered from May 30. 2018 to July 30, 2018 in the amount of $14,860.00 for Regional Drainage Project 1 and $2055.00 for the Water Line Rehab Project

U. Layne Christensen Company, Invoice No. 92089893 in the amount of $24,801.00 for work completed through July 25, 2018 on the City Hall Water Well #4 Repair

V. Layne Christensen Company, Invoice No. 92089260 in the amount of $94,812.00 for work completed through June 28, 2018 on the City Hall Water Well #4 Repair

W. G & A Boring Directional, Payment No. 1 in the amount of $86,193.00 for work completed through July 20, 2018 for the Water Rehab on Blalock Road and Wendover Lane

X. Fused Industries, Payment No. 1 in the amount of $ 364,673.98 for work completed through June 30, 2018 for Regional Drainage Project 1 – Taylorcrest, Williamsburg, Cobblestone and Bunker Hill Road

Y. AAA Asphalt Paving, Inc., Invoice No. 1462-1 in the amount of $21,069.20 through June 29, 2018 for on-call services to make various pavement repairs on Bunker Hill Road

Z. AAA Asphalt Paving, Inc., Invoice No. 1462-2 in the amount of $23,706.50 through June 31, 2018 for on-call services for excavation and sod for various ditches.

AA. Neil Technical Services, Corp., Invoice No 81056 in the amount of $1,455.20 through July 3, 2018 for Water Plant #1 Exhaust Fan

BB. Neil Technical Services, Corp., Invoice No 81092 in the amount of $8,378.70 through July 19, 2018 for Water Plant #4 New Conduit Wire

CC. Neil Technical Services, Corp., Invoice No 81735 in the amount of $15,000 through July 19, 2018 for Water Plant #4 Install Well Electronic Soft Start

DD. Interlocal Agreement with Harris-Galveston Subsidence District for the administration and implementation of a regional watershed protection education program (Water Wise Program) effective from the effective date of the agreement until termination of the 2018-2019 school year.

XX. MAYOR'S REPORT

A. Update on Meetings and Activities
B. Discussion and Direction on Establishing Term Limits for Public Safety Commissions
C. Update on Committees
- Beautification Committee - *Laurie Rosenbaum*
- Drainage Committee - *Robert Lord*
- Public Safety Committee & Tri Cities Public Safety Committee - *Jay Janecek*
- Technology Committee – *Mayor Jay Williams*
- Court Security Committee – *Karen Glynn*

XXI. CITY ADMINISTRATOR'S REPORT

A. Update on Activities & Projects
B. Public Works Director Report on Capital Projects
C. Report on Back to School Preparations
D. Report on Annual TML Conference
E. Save the Date! Twinkle Light Parade – Thursday, December 20, 2018

XXII. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, by August 17, 2018 by 4:00 p.m. (SEAL)

Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.