



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, JANUARY 16, 2018 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. POLICE COMMISSIONER REPORT

- A. Update on Activities
- B. Consideration and Possible Action to Approve Resolution No. 01-16-2018A to Appoint William Murphy as Alternate to the Police Commission to Replace Mac Shuford

V. FIRE COMMISSIONER REPORT

- A. Update on Activities
- B. Consideration and Possible Action to approve funding for Bunker Hill's share (19% equaling \$6,650.00) for an "Analysis of Emergency Medical Services Response Time" for the Village Fire Department Fire Commission proposed at a total cost of \$35,000.00

VI. PUBLIC HEARING

A PUBLIC HEARING WILL BE HELD REGARDING AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY AMENDING SECTION 7.11, SIGNS, OF ARTICLE VII, SUPPLEMENTARY DISTRICT REGULATIONS, OF APPENDIX A, ZONING TO LIMIT "FOR SALE" OR "FOR RENT" SIGNS TO BE LOCATED NO HIGHER THAN FIVE FEET (5') ABOVE THE NATURAL

GROUND LEVEL, AND TO LIMIT NONCOMMERCIAL SIGNS LESS THAN ONE SQUARE FOOT (1') IN SIGN AREA TO BE LOCATED NO HIGHER THAN EIGHT FEET (8') ABOVE THE NATURAL GROUND LEVEL AND NONCOMMERCIAL SIGNS GREATER THAN ONE SQUARE FOOT (1') IN SIGN AREA TO BE LOCATED NO HIGHER THAN FIVE FEET (5') ABOVE NATURAL GROUND LEVEL; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF THIS ORDINANCE, WITH EACH DAY OF VIOLATION CONSTITUTING A SEPARATE VIOLATION; AND PROVIDING FOR SEVERABILITY.

OPEN THE PUBLIC HEARING

All interested parties shall have the right and opportunity to appear and be heard on the item listed above.

CLOSE THE PUBLIC HEARING

- VII. DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY AMENDING SECTION 7.11, SIGNS, OF ARTICLE VII, SUPPLEMENTARY DISTRICT REGULATIONS, OF APPENDIX A, ZONING TO LIMIT “FOR SALE” OR “FOR RENT” SIGNS TO BE LOCATED NO HIGHER THAN FIVE FEET (5') ABOVE THE NATURAL GROUND LEVEL, AND TO LIMIT NONCOMMERCIAL SIGNS LESS THAN ONE SQUARE FOOT (1') IN SIGN AREA TO BE LOCATED NO HIGHER THAN EIGHT FEET (8') ABOVE THE NATURAL GROUND LEVEL AND NONCOMMERCIAL SIGNS GREATER THAN ONE SQUARE FOOT (1') IN SIGN AREA TO BE LOCATED NO HIGHER THAN FIVE FEET (5') ABOVE NATURAL GROUND LEVEL; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF THIS ORDINANCE, WITH EACH DAY OF VIOLATION CONSTITUTING A SEPARATE VIOLATION; AND PROVIDING FOR SEVERABILITY - *Steve Smith, Director of Public Works/ Building Official***
- VIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 01-16-2018B STATING THE CITY’S INTENT TO USE THE COMPETITIVE SEALED PROPOSAL PROCESS FOR SELECTING A CONTRACTOR FOR THE CONSTRUCTION OF THE CITY’S WATER LINE REHABILITATION AND REGIONAL DRAINAGE PROJECTS PLANNED FOR FISCAL YEARS 2018 AND 2019 - *Steve Smith, Director of Public Works/ Building Official***
- IX. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR TO APPROVE CHANGE ORDERS TO THE CITY'S EXISTING CONTRACT WITH T CONSTRUCTION INC. FOR THE CITY'S 2017 WASTEWATER REHAB PROJECT TO INCREASE THE CONTRACT AMOUNT AS NOTED BELOW - *Steve Smith, Director of Public Works/ Building Official***
- A. Change Order No. 7 - Increase contract amount by \$ 24,480.00 to remove and replace an existing water line at the intersection of Memorial Drive and Knipp Road
 - B. Change Order No. 8 - Increase the contract amount by an additional \$ 5,550.00 to locate a water line along Blalock Road for the design of the 2017 Water Line Rehab Project and to install service lines on Steppingstone and Bunker Hill Road
 - C. Change Order No. 10 – Increase the contract amount up to an additional \$ 100,000.00 to provide additional wastewater rehabilitation for 2018 Projects

- X. CONSIDERATION AND POSSIBLE ACTION ON AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT FOR REMOVAL AND REPLACEMENT OF THE FENCING AND GATES FACING TAYLORCREST ROAD FOR THE CITY’S WATER PLANT SITE IN AN AMOUNT NOT TO EXCEED \$ 32,000**
- Steve Smith, Director of Public Works/ Building Official
- XI. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR TO IMPLEMENT TRAFFIC IMPROVEMENTS FOR THE FOLLOWING LOCATIONS** - *Steve Smith, Director of Public Works/ Building Official*
1. Memorial Drive and Bunker Hill Road
 2. Memorial Drive and Branch Bend Circle
 3. Gessner Road Sidewalk Safety Railing
- XII. CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS PROVIDING FOR THE HOLDING OF A GENERAL ELECTION TO BE HELD ON SATURDAY, MAY 5, 2018, FOR THE PURPOSE OF ELECTING THREE COUNCILMEMBERS (POSITION NOS. 1, 2, AND 3); PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT**
- Britique Williams, City Secretary/Finance Director
- XIII. CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AMENDING CHAPTER 2, ARTICLE I, SECTION 2.4 OF THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS BY DELETING ALL OF SECTION 2.4 OF CHAPTER 2, ARTICLE I AND ADDING A NEW SECTION 2.4 OF CHAPTER 2, ARTICLE I, SAID SECTION DESIGNATING THE HOUSTON COMMUNITY NEWSPAPER AS THE OFFICIAL NEWSPAPER OF THE CITY; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT** - *Karen Glynn, City Administrator*
- XIV. CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16 - 26, (5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16 - 26, (5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR SOLID WASTE SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY** - *Karen Glynn, City Administrator*
- XV. CONSIDERATION AND POSSIBLE ACTION REGARDING INTERLOCAL AGREEMENTS WITH THE CITIES OF PINEY POINT AND HUNTERS CREEK FOR ANIMAL CONTROL SERVICES** - *Steve Smith, Director of Public Works/ Building Official*
- XVI. CONSENT AGENDA**
“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”
- A. Minutes of the November 14, 2017 Regular Council Meeting

- B. November 2017 Financials
- C. The Goodman Corporation, Invoice No. 10-2017-16 in the amount of \$2,921.01 for professional services rendered through October 31, 2017 for the Memorial Drive and Gessner Road Grant Application.
- D. The Goodman Corporation, Invoice No. 11-2017-15 in the amount of \$4,277.05 for professional services rendered through November 30, 2017 for the Memorial Drive and Gessner Road Grant Application.
- E. Kimley-Horn and Associates, Inc., Invoice No. 067787103-0917 in the amount of \$4,242.50 for professional services through September 30, 2017 for traffic evaluation and recommendations for Memorial Drive and Gessner Road Intersection.
- F. RPS Klotz Associates, Invoice No. 1017105 in the amount of \$865.13 for professional services rendered from October 1, 2017 to October 27, 2017 under on-call services for the Preliminary Engineering Report for Memorial Drive and Gessner Road.
- G. RPS Infrastructure, Invoice No. 1017106 in the amount of \$38,410.44 for professional services rendered from October 1, 2017 to October 27, 2017 under on-call services for the Final Engineering Design for Regional Drainage Project 1 – Taylorcrest, Williamsburg, Cobblestone and Bunker Hill Road.
- H. RPS Infrastructure, Invoice No. 1017046 in the amount of \$4,622.95 for professional services rendered from October 1, 2017 to October 27, 2017 under on-call services for miscellaneous meetings and projects.
- I. RPS Infrastructure, Invoice No. 717002 in the amount of \$3,340.68 for professional services rendered from July 1, 2017 to July 24, 2017 under on-call services for Site Development Review.
- J. RPS Infrastructure, Invoice No. 1017045 in the amount of \$344.52 for professional services rendered from October 1, 2017 to October 27, 2017 under on-call services for Site Development Review.
- K. RPS Infrastructure, Invoice No. 1017047 in the amount of \$1,261.62 for professional services rendered from October 1, 2017 to October 27, 2017 under on-call services for the Final Design for Wood Lane and Winshire Circle.
- L. RPS Infrastructure, Invoice No. 1017025 in the amount of \$5,279.55 for professional services rendered from October 1, 2017 to October 27, 2017 under on-call services for the Final Engineering Design for 2017 Water Line Rehab – Blalock Road and Wendover Lane.
- M. RPS Infrastructure, Invoice No. 1117009 in the amount of \$2,988.41 for professional services rendered from October 28, 2017 to December 1, 2017 under on-call services for the Final Engineering Design for 2017 Water Line Rehab – Blalock Road and Wendover Lane.
- N. RPS Infrastructure, Invoice No. 1117037 in the amount of \$228.39 for professional services rendered from October 28, 2017 to December 1, 2017 under on-call services for Site Development Review.
- O. RPS Infrastructure, Invoice No. 1117038 in the amount of \$4,696.04 for professional services rendered from October 28, 2017 to December 1, 2017 under on-call services for miscellaneous meetings and projects.
- P. RPS Klotz Associates, Invoice No. 1117140 in the amount of \$1,150.87 for professional services rendered from October 28, 2017 to December 1, 2017 under on-call services for the Preliminary Engineering Report for Memorial Drive and Gessner Road.
- Q. RPS Infrastructure, Invoice No. 1117141 in the amount of \$2,215.56 for professional services rendered from October 28, 2017 to December 1, 2017 under on-call services for Winshire Circle and Wood Lane.
- R. RPS Infrastructure, Invoice No. 1117142 in the amount of \$31,333.01 for professional services rendered from October 28, 2017 to December 1, 2017 under on-call services for the Final Engineering Design for Regional Drainage Project 1 – Taylorcrest, Williamsburg, Cobblestone and Bunker Hill Road.

- S. Probstfeld & Associates, Invoice No. 55707 in the amounts of \$300.00 for professional services rendered in November 2017 for engineering services for drainage site development review.
- T. Probstfeld & Associates, Invoice Nos. 55890, 55891, and 55893 in the amounts of \$305.00, \$305.00, and \$ 305.00 for professional services rendered in December 2017 for engineering services for drainage site development review.
- U. Langford Engineering, Inc., Invoice No. 20894 in the amount of \$556.64 for professional services rendered through December 1, 2017 for on call services.
- V. Langford Engineering, Inc., Invoice No. 20896 in the amount of \$8,208.58 for professional services rendered through December 1, 2017 for the 2017 Sanitary Sewer Rehab Project.
- W. Langford Engineering, Inc., Invoice No. 20895 in the amount of \$3,166.30 for professional services rendered through December 1, 2017 for the Taylorcrest Water Plant Improvements Project.
- X. Langford Engineering, Inc., Invoice No. 20961 in the amount of \$1,064.71 for professional services rendered through December 29, 2017 for on call services.
- Y. Langford Engineering, Inc., Invoice No. 20963 in the amount of \$42.91 for professional services rendered through December 29, 2017 for the 2017 Sanitary Sewer Rehab Project.
- Z. Langford Engineering, Inc., Invoice No. 20962 in the amount of \$1,701.32 for professional services rendered through December 29, 2017 for the Taylorcrest Water Plant Improvements Project.
- AA. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1701-06 in the amount of \$8,190.00 for professional services rendered from November 1, 2017 through November 30, 2017 for on-call services.
- BB. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1701-07 in the amount of \$5,525.00 for professional services rendered from December 1, 2017 through December 31, 2017 for the 2017 Sanitary Sewer Rehab Project.
- CC. T Construction, LLC Pay Estimate No. 8 in the amount \$78,686.77 for construction services rendered from October 27, 2017 to November 30, 2017 for the 2017 Sanitary Sewer Rehab Project.
- DD. T Construction, LLC Pay Estimate No. 9 in the amount \$56,262.96 for construction services rendered from December 1, 2017 to December 31, 2017 for the 2017 Sanitary Sewer Rehab Project.
- EE. W.W. Payton Corp. Pay Estimate No. 5 in the amount of \$158,724.00 for construction services rendered from October 7, 2017 to November 3, 2017 for the Taylorcrest Water Plant No. 1 Improvements.
- FF. W.W. Payton Corp. Pay Estimate No. 6 in the amount of \$11,902.50 for construction services rendered from November 4, 2017 to December 4, 2017 for the Taylorcrest Water Plant No. 1 Improvements.
- GG. D.L. Elliott Enterprises, Inc. Pay Estimate No. 2 and Final Reconciliation Change Order in the amount of \$8,486.50 for the Construction of the Liberty Bell Water Line.
- HH. Houston Community Newspaper Contract for publishing notices or other matters required by law for the period of January 1, 2018 through December 31, 2018

XVII. MAYOR'S REPORT

- A. Report on Bi-Monthly Mayors Luncheon and Other Activities
- B. Discussion and possible action on Resolution No. 01-16-2018C appointing Kyle Sears to serve on the Harris – Galveston Subsidence District for another term
- C. Discussion and possible action on 2018 City Council Meetings, Events and Holiday Schedule

XVIII. CITY ADMINISTRATOR'S REPORT

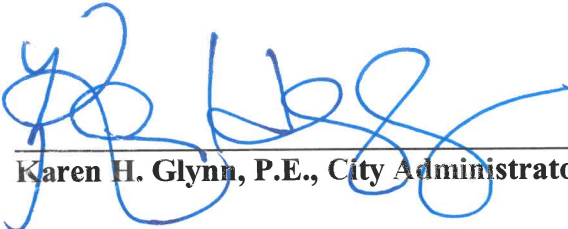
- A. Update on 2017 Year End Financials and Planning for 2018 Capital Projects

XIX. EXECUTIVE SESSION

THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF THE CITY ADMINISTRATOR.

XX. ADJOURN

**I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on January 12, 2018 by 4:00 p.m.
(SEAL)**



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.