

CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A REGULAR MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, MAY 17, 2016 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF OFFICER:

- Councilmember Position 1 – Robert P. Lord
- Councilmember Position 2 – Susan Schwartz
- Councilmember Position 3 – John N. Glover

IV. OATH OF OFFICE:

- Councilmember Position 1 – Robert P. Lord
- Councilmember Position 2 – Susan Schwartz
- Councilmember Position 3 – John N. Glover

V. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to

council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

VI. POLICE COMMISSIONER REPORT

- A. Update on Activities
- B. Budget Planning for the 2017 Memorial Villages Police Department
- C. Consideration and Possible Action to Approve the Purchase of Electronic Ticket Writers in an amount not to exceed \$ 16,500.00 with an annual recurring cost of \$ 2,500.00.

VII. FIRE COMMISSIONER REPORT

- A. Update of Activities
- B. Budget Planning for the 2017 Village Fire Department

- VIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN INTER-LOCAL AGREEMENT WITH THE CITY OF PINEY POINT VILLAGE FOR CONSTRUCTION OF TRAFFIC, DRAINAGE, AND UTILITY IMPROVEMENTS AT THE INTERSECTION OF BLALOCK ROAD AND MEMORIAL DRIVE - Karen Glynn, City Administrator**
- IX. CONSIDERATION AND POSSIBLE ACTION TO PROCEED WITH THE DESIGN OF THE MEDIAN MODIFICATIONS ON MEMORIAL DRIVE/BRIAR FOREST AND BLALOCK ROAD TO GAIN COUNTY APPROVAL - Karen Glynn, City Administrator**
- X. CONSIDERATION AND POSSIBLE ACTION ON A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, DESIGNATING A PORTION OF MEMORIAL DRIVE AS PART OF THE CITY'S DEDICATION AREA FOR THE DONATION OF TREES AND BENCHES AND NAMING THIS AREA AS: "ARBOR TRIBUTE WALK" - Laurie Rosenbaum, Beautification Committee Chair and Karen Glynn, City Administrator**
- XI. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, DEDICATING A TREE TO HONOR GAMA ESCAMILLA AND OZIEL REYNA, THE CITY'S MAINTENANCE TEAM FOR THEIR CONTINUED DEDICATION AND SERVICE TO OUR CITY - Laurie Rosenbaum, Beautification Committee Chair and Karen Glynn, City Administrator**
- XII. PRESENTATION AND DISCUSSION ON THE APRIL 18, 2016 STORM AND THE CITY'S DRAINAGE MASTER PLAN PROJECT - Karen Glynn, City Administrator and Steve Smith, Director of Public Works/Building Official**
- XIII. CONSIDERATION AND POSSIBLE ACTION TO PROCEED WITH NEGOTIATION OF A CONTRACT WITH E. KURT ALBAUGH CONSULTING ENGINEER TO FURTHER THE CITY'S GEOGRAPHIC INFORMATION SYSTEM (GIS) IN AN AMOUNT NOT TO EXCEED \$10,000. - Karen Glynn, City Administrator**
- XIV. CONSENT AGENDA**
"ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY."
- A. Minutes of the April 19, 2016 Regular Council Meeting
 - B. March 2016 Financials
 - C. April 2016 Financials
 - D. RPS Klotz Associates, Invoice No. 316101 in the amount of \$1,278.79 for professional services rendered from February 27, 2016 to March 31, 2016 under on-call services for Drainage Site Development Review.
 - E. RPS Klotz Associates, Invoice No. 316100 in the amount of \$410.00 for professional services rendered from February 27, 2016 to March 31, 2016 under on-call services for Council Meeting Support.
 - F. RPS Klotz Associates, Invoice No. 316102 in the amount of \$29,146.00 for professional services rendered from February 27, 2016 to March 31, 2016 for the Update to the Drainage Master Plan.
 - G. Kimley-Horn and Associates, Inc., Invoice No. 067787100-0316 in the amount of \$3,545.00 for professional services through March 31, 2016 for the Memorial Bridge Traffic Plans and Taylorcrest/Riedel Intersection Review.

- H. Layne Christensen Company, Invoice No. 89082527 in the amount of \$12,870.00 for work completed through April 21, 2016 on the City Hall Water Well #2 Repair.
- I. Langford Engineering, Inc., Invoice No. 19321 in the amount of \$399.26 for professional services rendered through April 1, 2016 for City Hall Water Well #2 Repair.
- J. Langford Engineering, Inc., Invoice No. 19317 in the amount of \$2,201.30 for professional services rendered through April 1, 2016 for the Sanitary Sewer Emergency Repair on Bunker Hill Road.
- K. Langford Engineering, Inc., Invoice No. 19318 in the amount of \$4,057.26 for professional services rendered through April 1, 2016 for the Preliminary Engineering for Taylorcrest Water Plant Expansion Project.
- L. Langford Engineering, Inc., Invoice No. 19319 in the amount of \$10,095.10 for professional services rendered through April 1, 2016 for the final design of the Taylorcrest Water Plant Expansion Project.
- M. Langford Engineering, Inc., Invoice No. 19320 in the amount of \$11,465.65 for professional services rendered through April 1, 2016 for the Sanitary Sewer Rehab Project.
- N. Horseshoe Construction Inc. Change Order No. 1 to the City's Wastewater Rehab Project to install a 10 inch HDPE Slipline on Warrenton Drive representing a 0.0% increase to the original contract.
- O. Southwest Signal Supply, Inc., Invoice No. 9750 in the amount of \$3,558.50 for signal improvements at Barryknoll and Bunker Hill Road.

XV. MAYOR'S REPORT

- A. Update on Meeting Activities
- B. Consideration and Possible Action on Naming the City Council P&Z Liaison
 - Robert Lord
- C. Consideration and Possible Action on Appointments to the Public Safety Committee:
 - Marc Schwartz
 - Roger Ramirez

XVI. CITY ADMINISTRATOR'S REPORT

- A. Update on Memorial Bridge Reconstruction Project
- B. Update on Wastewater Rehab Project
- C. Update on Water Well #2 Repair
- D. Report on information from Harris County Appraisal District
- E. Report on the Village Independence Festival

XVII. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on May 12, 2016 at 9:00 p.m.

(SEAL)

Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.