

CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, JUNE 16, 2015 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF OFFICER - Mayor Jay Williams

IV. OATH OF OFFICE - Mayor Jay Williams

V. DISCUSSION AND POSSIBLE ACTION REGARDING APPOINTMENT OF MAYOR PRO TEM FOR A TERM OF ONE YEAR

VI. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

VII. PRESENTATION OF 2014 FINANCIAL AUDIT CONDUCTED BY BELT HARRIS PECHACEK, LLLP - Robert Belt, Belt Harris Pechacek, LLP and Kelly Johnson, City Secretary/Finance Director

VIII. POLICE COMMISSIONER REPORT

- A. Discussion And Possible Action Regarding A Request From The Board To Utilize The 2014 Surplus For The 2016 Budget in an amount of \$52,359.00.
- B. Discussion And Possible Action Regarding The Proposed 2016 Memorial Villages Police Department Budget In The Amount Of \$4,803,116.00 With Bunker Hill Village's 2016 Assessment Being \$1,583,585.67.

IX. FIRE COMMISSIONER REPORT

- A. Update On Activities.
- B. Discussion And Possible Action Regarding The Proposed 2016 Village Fire Department Budget In The Amount Of \$5,343,931.00 With Bunker Hill Village's Annual Assessment Being \$1,015,346.90.

X. PRESENTATION AND DISCUSSION ON THE MAY 26, 2015 FLOOD AND RESULTING IMPACT TO RESIDENTS IN BUNKER HILL VILLAGE AND POSSIBLE DIRECTION ON THE CITY'S CAPITAL PROJECTS:

- A. Consideration And Possible Action Regarding Change Order No. 6 With AAA Asphalt Paving, Inc. For The East Side Drainage Project For An Increase To The Contract To Construct Rhett And Tara Inlet Improvements Not To Exceed \$30,000 – *Steve Smith, Director of Public Works/Building Official*
- B. Consideration And Possible Action Regarding Authorization To Contract With Klotz Associates Inc. To Conduct A Drainage Study For Taylorcrest, Cobblestone, and Williamsburg To Identify Possible Drainage Improvements In An Amount Not To Exceed \$45,000 - *Karen Glynn, City Administrator and Steve Smith, Director of Public Works/Building Official*
- C. Consideration And Possible Action Regarding Authorization To Contract With Klotz Associates Inc. To Conduct A Drainage Study For The Winshire Area In An Amount Not To Exceed \$16,000 – *Karen Glynn, City Administrator and Steve Smith, Director of Public Works/Building Official*

XI. DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING THE HARRIS COUNTY MULTI-HAZARD MITIGATION PLAN - *Karen Glynn, City Administrator*

XII. DISCUSSION AND POSSIBLE ACTION REGARDING A MUNICIPAL SETTING DESIGNATION (MSD) NOTICE FROM CITY OF HOUSTON FOR THE PROPERTY LOCATED AT 7547 WESTHEIMER ROAD, HOUSTON TEXAS - *Steve Smith, Director of Public Works/Building Official*

XIII. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the May 19, 2015 Council Meeting.
- B. May 2015 Financials.
- C. Klotz Associates, Invoice No. 315081R in the amount of \$2,210.20 for professional services rendered from February 16, 2015 to March 15, 2015 in connection with Development Review, Drainage Committee Work, and Chapel Belle and Tara/Rhett Planning.
- D. Klotz Associates, Invoice No. 415112 in the amount of \$1,403.91 for professional services rendered from March 16, 2015 to April 15, 2015 for Development Review, City Council Meeting and Associated Work, and Chapel Belle and Tara/Rhett Planning.

- E. Klotz Associates, Invoice No. 415046 in the amount of \$1,228.00 for professional services rendered from March 16, 2015 to April 15, 2015 in connection with East Side Drainage Project.
- F. Klotz Associates, Invoice No. 515082 in the amount of \$17,280.00 for professional services rendered from April 16, 2015 to May 15, 2015 for Chapel Belle and Tara/Rhett Improvements.
- G. Klotz Associates, Invoice No. 515083 in the amount of \$2,175.66 for professional services rendered from April 16, 2015 to May 15, 2015 in connection with East Side Drainage Project.
- H. Klotz Associates, Invoice No. 515023 in the amount of \$1,812.57 for professional services rendered from April 16, 2015 to May 15, 2015 for Development Review, City Council Meeting and Associated Work, and Chapel Belle and Tara/Rhett.
- I. Lloyd, Smitha, & Associates, LLC, Invoice No. CMBH14-09 for professional services rendered from May 1, 2015 to May 31, 2015 in the amount of \$4,257.50 for professional services related to East Side Drainage Project.
- J. AAA Asphalt Paving, Inc. Application No. 9 in the amount of \$21,412.05 for construction services rendered for May 2015 in connection with East Side Drainage Project.
- K. AAA Asphalt Paving, Inc. Change Order No. 4 to the East Side Drainage Project for the intersection redesign at Bunker Hill Road at Memorial and Bunker Hill base repair and Powderhorn base repair, for an increase to the contract in the amount of \$299,453.40.
- L. AAA Asphalt Paving, Inc. Change Order No. 5 to the East Side Drainage Project for reconciliation of items for the construction of detention pods, additional sanitary sewer lines, modification of inlets, and replacement of a driveway for an increase to the contract in the amount of \$15,209.00.
- M. Two Year Contract with Spring Branch ISD in the amount of \$8,000 annually for Tax Collection Services beginning September 1, 2015 and ending on August 31, 2017.
- N. Accept Resignation of Mr. Henry Houston, Zoning Board of Adjustment.

XIV. MAYOR'S REPORT

- A. Discussion And Possible Action Regarding Appointments For The Planning And Zoning Commission For A Two Year Period Ending June 30, 2017.
- B. Discussion And Possible Action Regarding Appointments For The Zoning Board Of Adjustment For A Two Year Period Ending June 30, 2017.
- C. Discussion And Possible Action Regarding Appointments For Municipal Court: Judge, Associate Judge, Prosecutor, And Associate Prosecutor For A Two Year Period Ending June 30, 2017.
- D. Discussion And Possible Action Regarding Designation Of The City's Finance Committee.

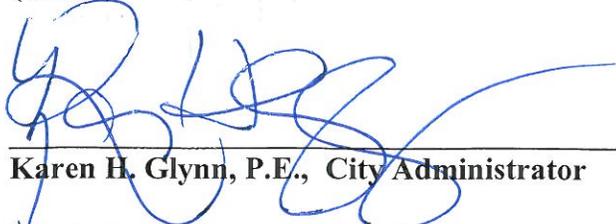
XV. CITY ADMINISTRATOR'S REPORT

- A. Update on East Side Drainage Project.
- B. Introduction of Summer Interns.
- C. Update on the City's New Recycling Program.
- D. Legislative Update and Meeting Hosted by Bunker Hill Village.
- E. Update on the Village Independence Festival.
- F. Update on 2016 Budget Development and Schedule.

XVI. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on June 12, 2015 at 1:30 p.m.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.