

INSPECTION PROCEDURES

1. The Site Inspection is the very first inspection and it is required for all New Construction, Additions, Accessory Structures and Swimming Pools (Stake Out).
2. Site Inspection Requirements are as follows:
 - Document Posting Station
 - Tree Protection/Root Pruning (City Forester must be scheduled)
 - EPA Approved Run Off Protection
 - Porta Can Not Visible from the Street
 - Dumpster for Construction Debris
 - Parking Area for All Construction Vehicles
 - Green Fabric Chain Link Fence around New Home Sites
 - Address must be visible from the Street.
3. Inspections must be scheduled online. Inspection requests must be received by 3:00 p.m. in order to schedule for the next business day. There is a PC available at City Hall in the lobby for contractor use.
4. A same day inspection is available for an additional \$300 fee.
5. Please refer to your permit for your available inspections. New homes must install any required detention prior to beginning foundation work.
6. Form surveys are required to be submitted and approved prior to scheduling any pier inspections.
7. Only the Permit Holder can schedule their own inspections, i.e. Builder can only schedule building inspections, Electrician can only schedule electrical inspections and must be present for all inspections. The Plumber can only schedule plumbing inspections.

The Electrical Inspector can be reached at 713-898-6502

The Inspector for all other inspections can be reached at 713-480-6734.