

**MINUTES OF THE SPECIAL MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
March 9, 2023, at 5:00 P.M.**

I. CALL TO ORDER

Mayor Robert Lord called the meeting to order at 5:12 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Those Present:

Mayor Robert Lord
Councilmember Susan Schwartz
Councilmember Keith Brown
Councilmember Eric Thode
Councilmember Laurie Rosenbaum
Councilmember Carl Moerer

Also in Attendance:

Gerardo Barrera, City Administrator
Karen Glynn, Acting City Secretary/ Community Development
Loren Smith, City Attorney
Jennifer Namie, Assistant to the City Secretary
Mallory Pack, Assistant to the City Administrator

II. CITIZENS' COMMENTS

There were no public comments.

III. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE A BUDGET TRANSFER FOR THE VILLAGE FIRE DEPARTMENT IN AN AMOUNT OF \$180,000.00 FOR VEHICLE EXPENDITURES AS RECOMMENDED BY THE FIRE COMMISSION – Gerardo Barrera, City Administrator

During the Fire Commission Meeting on February 22, 2023, the Village Fire Commission unanimously approved increasing the line item “Vehicle Expenditures” from \$220,000.00 to \$400,000.00 to complete the purchase for two new ambulances and purchase an unbudgeted power-load system for \$28,000.00. The total cost for the two new ambulances is \$527,779.96. The cost includes two power-load systems, a cot, the full assembly of the ambulance, antennas, monitors, floor plate, and an \$8,000 trade-in value.

The increase to the “Vehicle Expenditures” line item will be funded by \$180,000.00 from the Capital Replacement Fund.

A motion was made by Councilmember Brown and seconded by Councilmember Rosenbaum to authorize a budget transfer for the Village Fire Department in an amount of \$180,000.000 for vehicle expenditures.

The motion carried 5 – 0

IV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A BUDGET AMENDMENT FOR THE VILLAGE FIRE DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$9,492.09 FOR RADIO AND PROTECTIVE GEAR AS RECOMMENDED BY THE FIRE COMMISSION – *Gerardo Barrera, City Administrator*

During a Special Fire Commission Meeting held on March 2, 2023, the Village Fire Commission unanimously approved increasing the 2023 Budget for the following line items:

- Computer/ Radios Equipment from \$29,000 to \$100,000 to fund an additional 8 radios and accountability software
- Protective Gear from \$55,000 to \$125,000 to fund 29 sets of bunker gear that were allocated in 2022 and some additional helmets/boots for firefighters

Though these purchases were originally budgeted in 2022, the purchases were not finalized in 2022 and must be purchased/paid in 2023. A significant portion of these funds are available through a 2022 surplus. However, due to overages in other categories in the 2022 Budget, the Village Fire Department now requests a budget amendment for additional funding for the shortfall expected in the 2023 Budget.

This request was recommended to be funded from the reimbursement of ambulance funds that was received by the City in January 2023 and placed in a Reserve for the Fire Department.

A motion was made by Councilmember Brown and seconded by Councilmember Rosenbaum to approve a budget amendment for the Village Fire Department in an amount not to exceed \$9,492.09 for radio and protective gear.


The motion carried 5 – 0

V. ADJOURN

A motion was made by Councilmember Thode and seconded by Councilmember Brown to adjourn the meeting at 5:25 p.m.

The motion carried 5 – 0

Approved and accepted on March 21, 2023.



Robert P. Lord, Mayor

ATTEST:


Karen H. Glynn, Acting City Secretary