

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS  
March 8, 2022 at 5:00 P.M.**

**I. CALL TO ORDER**

Mayor Robert Lord called the meeting to order at 5:02 p.m. on Zoom and in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

*Those Present:*

Mayor Robert Lord  
Councilmember Susan Schwartz  
Councilmember Jay Smyre  
Councilmember Keith Brown  
Councilmember Eric Thode  
Councilmember Laurie Rosenbaum

*Those Absent*

None

*Also in Attendance:*

Karen Glynn, City Administrator  
Steve Smith, Dir. of Public Works/Bldg. Official  
Loren Smith, City Attorney  
Jennifer Namie, Assistant to the City Secretary  
Ray Schultz, MVPD, Chief of Police  
Susan Grass, Finance Director

**CLOSED EXECUTIVE SESSION**

**THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH ITS ATTORNEY ABOUT PENDING OR CONTEMPLATED LITIGATION OR A MATTER IN WHICH THE DUTY OF THE ATTORNEY REQUIRES TO BE DISCUSSED IN PRIVATE.**

*Mayor Lord convened into closed executive session at 5:03 p.m.*

*Mayor Lord reconvened the meeting at 5:30 p.m.*

**II. PLEDGE OF ALLEGIANCE**

Eagle Scout, Ryan Thomas Jones, led the Pledge of Allegiance.

**III. CITIZEN COMMENTS**

There were no citizen comments.

**IV. PROCLAMATION - *Eagle Scout Project***

**Mayor Lord read and presented the proclamation to Ryan Thomas Jones and Council thanked him for the work on his Eagle Scout Project completed at Strey Lane and Memorial Drive.**

**V. CONSIDERATION AND POSSIBLE ACTION REGARDING AN AMENDMENT TO THE INTERLOCAL AGREEMENT FOR FIRE AND EMERGENCY SERVICES BETWEEN THE CITIES OF BUNKER HILL VILLAGE, TEXAS, HILSHIRE VILLAGE, TEXAS, HEDWIG VILLAGE, TEXAS, HUNTERS CREEK VILLAGE, TEXAS, PINEY POINT VILLAGE, TEXAS, AND SPRING VALLEY VILLAGE, TEXAS AND THE VILLAGE FIRE DEPARTMENT DATED OCTOBER 2019 – *Robert Lord, Mayor***

In accordance with the Interlocal Agreement between the Cities of Bunker Hill Village, Texas, Hilshire Village, Texas, Hedwig Village, Texas, Hunters Creek Village, Texas, Piney Point Village, Texas, and Spring Valley Village, Texas and the Village Fire Department dated October 2019, the City's deadline to decide whether or not to rejoin the Fire Department is May of 2022. The Mayor received a letter regarding this topic and the interest in Bunker Hill Village becoming a full member in April 2022. An amendment to the interlocal agreement was drafted and all of the other cities approved the amendment which included Bunker Hill rejoining the Department in April 2022.

The Mayor and City Council continued discussion.

**A motion was made by Councilmember Brown and seconded by Councilmember Smyre to approve an amendment to the Interlocal Agreement dated October 2019 for Fire and Emergency Services between the Cities of Bunker Hill Village, Texas, Hilshire Village, Texas, Hedwig Village, Texas, Hunters Creek Village, Texas, Piney Point Village, Texas and Spring Valley Village, Texas and the Village Fire Department.**

**The motion carried 5– 0.**

**VI. POLICE COMMISSIONER REPORT**

A. Consideration and Possible Action to Approve Resolution No. 03-08-2022 A of the City Council of the City of Bunker Hill Village, Texas, naming Carl Moerer to replace Jay Smyre as one of the City's two regular commissioners on the Board of Commissioners of the Memorial Villages Police Department.

**A motion was made by Councilmember Schwartz and seconded by Councilmember Brown to approve Resolution No. 03-08-2022A of the City Council of the City of Bunker Hill Village, Texas, naming Carl Moerer to replace Jay Smyre as one of the City's two regular commissioners on the Board of Commissioners of the Memorial Villages Police Department.**

**The motion carried 5– 0.**

- B. Consideration and Possible action to authorize the Mayor to request that the City’s Chairmanship of the Board of Commissioners of the Memorial Villages Police Department be delayed until 2023.

**A motion was made by Councilmember Brown and seconded by Councilmember Thode to authorize the Mayor to request that the City’s Chairmanship of the Board of Commissioners of the Memorial Villages Police Department be delayed until 2023.**

**The motion carried 5– 0.**

- C. Update on Activities - Chief Ray Schultz and Commissioner, Jay Smyre gave an update on activities, including personnel, calls for service, the 2021 and the 2022 Budgets.
- D. Update on 2023 Annual Budget Process and Preliminary Discussions – Commissioner Smyre and Chief Schultz shared that the process for the 2023 Budget is underway. Staffing and Capital Projects are the priority in the new budget.

## **VII. FIRE COMMISSION LIAISON REPORT**

- A. Consideration and Possible Action to Approve Resolution No. 03-08-2022 B, A Resolution of the City Council of the City of Bunker Hill Village, Texas, Naming Said City’s Commissioner and Alternate Commissioner on the Board of Commissioners of the Village Fire Department.

With approval of the amendment to the interlocal agreement (Item V), Bunker Hill has the opportunity to appoint a Commissioner and Alternate Commissioner to the Fire Commission.

**A motion was made by Councilmember Smyre and seconded by Councilmember Schwartz to approve Resolution No. 03-08-22 B, naming Councilmember Brown as Commissioner and Clara Towsley as Alternate.**

**The motion carried 5– 0.**

- B. Update on Activities - Fire Commission Liaison, Keith Brown provided a report on activities, staffing, calls for service and response times, and the 2022 Budget to date. The next Commission Meeting is Wednesday, March 23, 2022.
- C. Update on 2023 Annual Budget Process and Preliminary Discussions – A Budget Workshop has been set and Commission Liaison Brown will be attending. Staffing for the second ambulance has been discussed. Other items include salary and benefits, fuel, and meal costs.

## **VIII. MAYOR’S REPORT**

- A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 22 - 571, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND

**EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE**

An Ordinance Declaring an Emergency was approved by the City Council on March 24, 2020 and later extended. The proposed ordinance includes an additional extension through April 2022 and ensures that any support needed from other agencies would be available to the City.

**A motion was made by Councilmember Schwartz and seconded by Councilmember Thode to adopt Ordinance Number 21-571 to extend the Public Health Emergency and State of Disaster due to the outbreak of COVID-19.**

**The motion carried 5– 0.**

- B. Consideration and Possible Action Regarding Appointment of Mayor Pro-Tem to Complete the Term Vacated by Mayor Pro-Tem Jay Smyre.

Mayor Lord announced his recommendation to appoint Susan Schwartz as Mayor Pro- Tem.

**A motion was made by Councilmember Thode and seconded by Councilmember Brown to appoint Councilmember Susan Schwartz as Mayor Pro Tem.**

**The motion carried 5– 0.**

- C. Report on Activities and Upcoming Events
- Birdies for Blue Golf Tournament - The Mayor noted he played in the tournament, and it was a great event.
  - Community Conversation on Crime with the Memorial Village Mayors in March – This event has been rescheduled for Monday, March 21, 2022. The meeting will be posted so all councilmembers can attend.
  - West Houston Chamber of Commerce – Metro Government Affairs  
Mayor Lord attended this event and noted potential projects that may be available in partnership with Metro including shelters and sidewalks.
  - State of the City – April Meeting  
Mayor Lord’s first State of the City will be held at the April Meeting. This will include an “open house” as well.

**IX. CITY ADMINISTRATOR'S REPORT**

- A. Report on Activities and Upcoming Events

- Planning and Zoning Commission Meetings - Paratus Memorial has called and shared that Paratus Memorial will not be submitting a revised exhibit for the March Meeting. There are no other items for a March Meeting.
- Drainage Committee – March Meeting - The Drainage Committee met in March.

The Committee is reviewing the City’s criteria manual based on Atlas 14 to ensure the new development requirements continue to address the impact of new development in the City. Comparisons have also been made with the City of Houston as a benchmark since Houston is the only other city requiring residential detention.

The Committee also heard from a resident concerning drainage on Eaton Court. The Committee also discussed the backflow preventers on Winshire.

- Memorial Drive and Gessner Road Grant Application - Staff has met with the Mayor and Councilmember Rosenbaum to review the proposed design standards for the project and have submitted questions and comments to the City’s Engineering Consultant. The emphasis is on safety improvements, in particular for pedestrians and Frostwood Elementary School Students.
- Bunker Hill Elementary School Additional Detention – SBISD approved the change order at their meeting on February 28, 2022. Staff will be sending the funds to SBISD electronically.

B. Public Works Director - Report on Capital Projects:

- Chapel Belle and Tamerlaine Reconstruction - Work has started on Chapel Belle. This project is expected to take 6 or 7 months to complete.
- Water Well No. 5 Sitework and School Progress – The School is progressing very well. Site work for the water well is well underway. The City is seeing vertical improvements. An aerial photo was shared with the council.
- Winshire Circle Drainage Concerns – The Public Works Team has removed the backflow preventers as this has become a maintenance issue and are not working properly without the regular maintenance.

**X. CONSIDERATION AND POSSIBLE ACTION ON THE IMPLEMENTATION OF PROJECTS AS RECOMMENDED BY THE CITY’S BEAUTIFICATION COMMITTEE FOR FISCAL YEAR 2022 - Laurie Rosenbaum, Councilmember and Beautification Committee Chair and Steve Smith, Director of Public Works/ Building Official**

The Beautification Committee met on Monday, March 7, 2022 to review and recommended two priority projects to begin 2022 as well as additional street lighting along Memorial Drive. The two projects include landscaping to supplement the Eagle Scout Project at

Strey Lane and Memorial and the entrance sign on Gessner at Frostwood Elementary School. Streetlights for 2022 along Memorial will be paid by Metro Funds.

**A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve the Committee’s projects for 2022.**

**The motion carried 5– 0.**

**XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH TX BBG CONSULTING, INC. FOR BUILDING PLAN REVIEW AND DEVELOPMENT SERVICES AT SET FEE AMOUNTS - *Steve Smith, Director of Public Works/ Building Official***

Staff has been working to improve the City’s Development Process. This includes plan review, permitting, and inspections. The City has been contracting for inspection purposes and this has been going very well. With the current amount of redevelopment in the City and the number of City capital projects underway, it was recommended that the City also contract for the plan review and possible other services as well. This will help balance the workload for staff.

The City has been in discussions with TX BBG Consulting, Inc. (BBG) to provide these services. Four of the Six Memorial Villages (Spring Valley, Hilshire, Hedwig and Hunters Creek) currently use BBG, and all are very pleased with these services.

BBG submitted information to begin this process and staff has been performing trial project reviews. The reviews have been very thorough and satisfactory.

BBG proposed set fees for various items included on the proposed contract and fee schedule. Staff recommended approval of the contract.

**A motion was made by Councilmember Thode and seconded by Councilmember Rosenbaum to approve a contract with TX BBG Consulting, Inc. for building plan review and development services at set fee amounts, subject to the addition of an agency clause as suggested by Councilmember Brown.**

**The motion carried 5– 0.**

**XII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT WITH UNDERGROUND CONSTRUCTION SOLUTIONS FOR THE TAYLORCREST WATER TRANSMISSION MAIN CONSTRUCTION FROM WATER WELL NO. 5 TO THE TAYLORCREST WATER PLANT IN AN AMOUNT NOT TO EXCEED \$570,650.00 - *Steve Smith, Director of Public Works/Building Official***

The City has been discussing the new water well at Bunker Hill Elementary over the years. The Consulting Team and staff developed an overall plan for the project to ensure coordination with the reconstruction of Bunker Hill Elementary School.

Working with SBISD, the City developed a phased approach for construction. The project consists of specific phases and various contractors to best complete the work.

- Phase I Site Preparation - **Complete**
- Phase II Drilling the Well – **Substantially Complete**
- Phase III Well Site Work and Restoration – **Underway; Landscaping will be delayed to co-ordinate with Bunker Hill Elementary School**
- **Phase IV Transmission Line to the Taylorcrest Water Plant – This Item.**  
This transmission line will be constructed during the summer of 2022.
- Phase V – Connection of the transmission main to Water Plant No. 1 -Taylorcrest Plant

Staff recommended the award of the Taylorcrest Water Transmission Line to Underground Construction Solutions in the amount of \$570,650.00. This project includes construction of 4,260 liner feet of 12” water main drilled under Taylorcrest Road. There will be entry pits for the various sections, but the vast majority of the project will be directional drilling. The project timeframe is 45 days during Summer 2022. Two bids were submitted for the project.

**A motion was made by Councilmember Brown and seconded by Councilmember Smyre to authorize the Mayor to execute a contract with Underground Construction Solutions for the Taylorcrest Water Transmission Main Construction from Water Well No. 5 to the Taylorcrest Water Plant in an amount not to exceed \$570,650.00**

**The motion carried 5– 0.**

**XIII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 1 TO THE CURRENT CONTRACT WITH MCDONALD MUNICIPAL AND INDUSTRIAL FOR REVISIONS NECESSARY TO THE SITE DRAINAGE FOR WATER WELL NO. 5 TO ACCOMMODATE THE ADDITIONAL CITY REQUESTED DETENTION PROJECT IN AN AMOUNT NOT TO EXCEED \$4,177.00 - Steve Smith, Director of Public Works/ Building Official**

As design for the new Storm Water Detention Project at Bunker Hill Elementary School was nearing completion, changes to the previously designed drainage system for the new Water Well No. 5 were necessary. This project had already been awarded but not constructed. Both of the City’s engineers worked together to develop a cost-effective design that would accommodate the new detention project.

The revised plan was submitted to McDonald Municipal and Industrial for pricing. The change order is the result.

Staff recommended the City Council authorize Change Order No. 1 to the Water Well No. 5 Site Contract in an amount not to exceed \$4,177.00

Funding for this work is available through project contingency.

**A motion was made by Councilmember Schwartz and seconded by Councilmember Brown to authorize Change Order No. 1 to the current contract with McDonald Municipal and Industrial for revisions necessary to the site drainage for the Water**

**Well No. 5 to accommodate the additional City requested detention project in an amount not to exceed \$4,177.00.**

**The motion carried 5– 0.**

**XIV. REPORT ON THE 2021 PRELIMINARY, UNAUDITED FISCAL YEAR END RESULTS AND CAPITAL IMPROVEMENT PROJECTS – *Susan Grass, Finance Director, Karen Glynn, City Administrator and Steve Smith, Director of Public Works/Building Official***

The City Administrator and Finance Director presented the preliminary, unaudited Summary for the City's 2021 Fiscal Year which ended December 31, 2021.

Staff was very happy to report that the City has exceeded budgeted revenues for 2021 in the General Fund and expenses were within budget. The Utility Funds M & O revenues exceeded the expenses for the 2021 fund year.

The audit should be completed and presented to Council in April or May.

*No Action was taken on this item. This was for information only.*

**XV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 22-573 OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 12 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2021; PROVIDING DETAILED LINE-ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT - *Susan Grass, Finance Director***

Susan Grass presented an amendment to the Fiscal Year 2021 Budget based on year-end actuals as staff prepared for the audit. There is one amendment recommended by the auditors to reconcile the year for expenditures.

The Solid Waste Fund Collections Account resulted in expenses for 13 months instead of 12 months because of the billing calendar. For this reason, the auditors recommend an amendment to the budget to increase expenses. A bill was received late for 2020 and it was not charged back to 2020.

**A motion was made by Councilmember Thode and seconded by Councilmember Brown to approve Ordinance No. 22-573 of the City of Bunker Hill Village, Texas, adopting Amendment No. 12 to the Original Budget of the City of Bunker Hill Village, Texas for the Fiscal year 2021; providing detailed line item increases or decreases; providing for severability; and containing other provisions relating to the subject.**

**The motion carried 5– 0.**



**XVI. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR TO PURCHASE VEHICLES FOR THE PUBLIC WORKS DEPARTMENT AS BUDGETED FOR 2022 - Steve Smith, Director of Public Works/ Building Official**

- *Four Passenger RTV*
- *Mini Excavator*

The Fiscal Year 2022 Budget included two large equipment purchases for the Public Works Department:

**MINI-EXCAVATOR**

The first is a Mini-Excavator to replace an older failing small backhoe. The public works team reviewed available equipment and recommended a Kubota small excavator. This equipment is needed for repairs in backyards in locations that the full-size tractor cannot access. Kubota is the leader in this type of equipment.

Pricing has been obtained through HGAC government purchasing and the cost of the unit is \$47,120.00. The budget for this unit was included at \$1,000 per month for 5 years with expectation of utilizing a capital lease. Unfortunately, the capital lease is no longer available for cities.

**RTV**

The second vehicle is a Kubota four place Rugged Terrain Vehicle or RTV. This equipment is an addition to the fleet and is needed as an emergency response vehicle when traffic issues prevent the use of roadways. The smaller size also allows the use of sidewalks and the city's trail system. This vehicle will help with the servicing of doggie stations and irrigation systems or any issue along the City's trail system. The rear seats fold down to extend the bed area for carrying larger equipment and materials. Government pricing was also obtained through HGAC and is \$18,960.00. Budget for this unit was included in 2022 at \$15,000.00.

Vehicles may require ordering. Staff discussed the purchasing options for these vehicles.

**A motion was made by Councilmember Thode and seconded by Councilmember Schwartz to authorize the City Administrator to purchase vehicles for the Public Works Department less the extended warranty on the RTV.**

**The motion carried 5– 0.**

**XVII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 22-572 AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, DECLARING THE UNOPPOSED CANDIDATES FOR COUNCILMEMBERS, POSITIONS 1, 2, AND 3 ELECTED; PROVIDING THAT THE MAY 7, 2022 GENERAL MUNICIPAL OFFICERS ELECTION SHALL NOT BE HELD; CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES OR**

**PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH -**  
*Karen Glynn, City Administrator/Acting City Secretary*

The City holds its election for Mayor and City Council in May of each year. The election for the Positions of Councilmembers 1, 2, and 3 are held in even numbered years and this year was called for May 7, 2022. Friday, February 18, 2022 at 5:00 was the last date to file as a candidate for one of these three positions. There were three applications received with no opposition.

Ordinance No. 22-572 declares the unopposed candidates as elected and cancels the General Election set for May 7, 2022.

**A motion was made by Councilmember Brown and seconded by Councilmember Smyre to approve Ordinance No. 22-572.**

**The motion carried 5– 0.**

**XVIII.**

**CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 03-08-2022 C, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE SETTLEMENT RELEASE DOCUMENTS WITH PHARMACEUTICAL MANUFACTURER TEVA (“TEVA”), AS AN ADDITIONAL SETTLING PARTY WITHIN THE NATIONAL OPIOID SETTLEMENT PARTICIPATION PREVIOUSLY AUTHORIZED BY THE CITY – Loren Smith, City Attorney**

In October 2021, the City approved a Resolution regarding the National Opioid Settlement. Since that time, the City was notified that pharmaceutical manufacturer TEVA has joined the proposed opioid settlement. Olson and Olson advised that the City should approve an additional resolution.

**A motion was made by Councilmember Brown and seconded by Councilmember Thode to approve Resolution No. 03-08-22C.**

**The motion carried 5– 0.**

**XIX.**

**CONSENT AGENDA**

**“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**

- A. December 2021 Financials
- B. Minutes of the February 15, 2022 Regular Council Meeting
- C. Langford Engineering, Inc., Invoice No. 24904 in the amount of \$171.02 for professional services rendered through January 28, 2022 for General Engineering Services
- D. Langford Engineering, Inc., Invoice No. 24903 in the amount of \$4,223.78 for professional services rendered through January 28, 2022 for Emergency Preparedness Plan

- E. Langford Engineering, Inc., Invoice No. 24900 in the amount of \$1,092.96 for professional services rendered through January 28, 2022 for Design and Construction Phase Services for Sanitary Sewer Cleaning and Televising
- F. Langford Engineering, Inc., Invoice No. 24902 in the amount of \$4,927.15 for professional services rendered through January 28, 2022 for Risk and Resilience Assessment
- G. Langford Engineering, Inc., Invoice No. 24905 in the amount of \$423.91 for professional services rendered through January 28, 2022 for Taylorcrest Water Plan On Site Improvements for the Transmission Line and Water Well No. 5
- H. Langford Engineering, Inc., Invoice No. 24901 in the amount of \$21,155.33 for professional services rendered through January 28, 2022 for Engineering Services for the Design and Construction of the Transmission Line for Water Well No. 5
- I. PGAL, Invoice No. 10055173 and 10055174 in the amount of \$25,009.26 for professional services rendered from December 1, 2021 to December 31, 2021 for Municipal Facilities Schematic and Design Development and Reimbursables
- J. RPS, Invoice No. 122023 in the amount of \$1,871.25 for professional services rendered from January 1, 2022 to January 28, 2022, under on-call services for Street and Drainage Improvements for Chapel Belle and Tamerlaine
- K. RPS, Invoice No. 122039 in the amount of \$1,744.92 for professional services rendered from January 1, 2022 to January 28, 2022 under on-call services for Miscellaneous Services including Winshire Circle and City Council Meeting
- L. RPS, Invoice No. 122025 in the amount of \$1,674.49 for professional services rendered from January 1, 2022 to January 28, 2022 under on-call services for Site Development Review for Drainage Impact
- M. RPS, Invoice No. 122026 in the amount of \$9,882.50 for professional services rendered from January 1, 2022 to January 28, 2022, under on-call services for Bunker Hill Detention Services
- N. S&G Engineering Consultants, L.L.C., Invoice No. 2 in the amount of \$8,000 for professional services rendered through February 3, 2022, under on-call services for Bunker Hill Detention Services
- O. Harris-Galveston Subsidence District, Fee No. 320193 in the amount of \$7,752.00 for Sponsorship of the Water Conservation Education Program (Water Wise Program) Sponsorship of Students
- P. Probstfeld & Associates, Invoice No. 64894 in the amount of \$230.00 for professional services rendered in January 2022 for engineering services for drainage site development review
- Q. Probstfeld & Associates, Invoice No. 65017 in the amount of \$305.00 for professional services rendered in January 2022 for engineering services for drainage site development review
- R. Probstfeld & Associates, Invoice No. 65016 in the amount of \$75.00 for professional services rendered in January 2022 for engineering services for drainage site development review
- S. Probstfeld & Associates, Invoice No. 65015 in the amount of \$155.00 for professional services rendered in January 2022 for engineering services for drainage site development review
- T. McDonald Municipal and Industrial, Monthly Pay Estimate No. 2 for work performed January 22, 2022 to January 31, 2022 in the amount of \$362,125.44 for Construction of Water Well No. 5 Site Improvements

**A motion was made by Councilmember Brown and seconded by Councilmember Smyre to approve the consent agenda.**

**The motion carried 5– 0.**

**XX. ADJOURN**

**A motion was made by Councilmember Smyre and seconded by Councilmember Brown to adjourn the meeting at 8:04 p.m.**

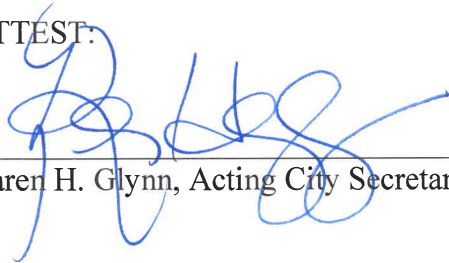
**The motion carried 5 - 0.**

Approved and accepted on April 19, 2022.



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Robert P. Lord, Mayor

ATTEST:



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Karen H. Glynn, Acting City Secretary/City Administrator