

MINUTES OF THE SPECIAL MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS  
December 18, 2018 AT 1:30 P.M.

**I. CALL TO ORDER**

Mayor Williams called the meeting to order at 1:31 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas

*Those Present:*

Mayor Jay Williams  
Councilmember Robert Lord  
Councilmember Susan Schwartz  
Councilmember Jay Smyre  
Councilmember Jay Janecek  
Councilmember Laurie Rosenbaum

*Also in Attendance:*

Karen Glynn, City Administrator  
Britique Williams, City Secretary/Dir of Finance  
Loren Smith, City Attorney

**II. CONSIDERATION AND POSSIBLE ACTION REGARDING FIRE AND EMS SERVICES FOR THE CITY OF BUNKER HILL VILLAGE:**

**EXECUTIVE SESSION**

**THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH ITS ATTORNEY ABOUT PENDING OR CONTEMPLATED LITIGATION OR A MATTER IN WHICH THE DUTY OF THE ATTORNEY REQUIRES TO BE DISCUSSED IN PRIVATE**

Mayor Williams convened into closed executive session at 1:32 p. m.

Mayor Williams reconvened the meeting at 3:27 p. m.

**III. APPROVAL OF PAYMENT IN THE AMOUNT OF \$21,626.25 FOR THE NOVEMBER 2018 AND DECEMBER 2018 INVOICES FROM THE VILLAGE FIRE DEPARTMENT**

A motion was made by Councilmember Susan Schwartz and seconded by Councilmember Robert Lord to approve the payment amount and as discussed in the executive session.

Motion Carried 5-0

#### IV. MAYOR / CITY ADMINISTRATOR REPORTS AND UPDATE ON ACTIVITIES

Karen Glynn, the City Administrator reminded everyone about the following events taking place this week. All have been posted for a Council quorum:

- The Bunker Hill Village Holiday Party will be held at Eddie V's at 5:00 p.m. tonight, December 18, 2018.
- The Village Fire Commission Meeting will be held at the Hedwig Village City Hall at 6:00 p.m. on December 19, 2018.
- The Holiday Twinkle Light Parade will be held on Thursday, December 20, 2018 at 6:00 p.m. starting at Bunker Hill Elementary School. The parade will end at Frostwood Elementary School.

#### V. ADJOURN

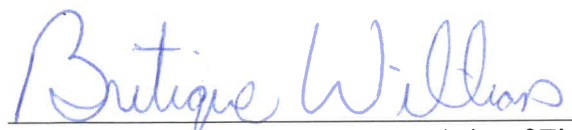
A motion was made by Councilmember Jay Janecek and seconded by Councilmember Robert Lord to adjourn the meeting at 3:30 p.m.

Motion carried 5-0.

Approved and accepted on January 15, 2019.

  
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Jay Williams, Mayor

ATTEST:

  
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Britique Williams, City Secretary/Dir. of Finance