

MINUTES OF THE SPECIAL MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
August 6, 2018 AT 12:00 P.M.

I. CALL TO ORDER

Mayor Williams called the meeting to order at 12:06 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Those Present:

Mayor Jay Williams
Councilmember Robert Lord
Councilmember Jay Smyre
Councilmember Jay Janecek
Councilmember Susan Schwartz
Councilmember Laurie Rosenbaum

Also in Attendance:

Karen Glynn, City Administrator
Britique Williams, City Secretary/Dir of Finance
Loren Smith, City Attorney
Steve Smith, Dir of Public Works/Bldg Off.

II. FIRE COMMISSIONER REPORT

A. Update on Activities

B. Update on Efforts to Implement the McGrath Report

Commissioner Derry Essary shared a presentation on the results of the McGrath Report and action items to improve response times in the Village Fire Department Service Area. Commissioner Essary provided an update on efforts made to begin planning for implementation of some or all of the potential action items. Unfortunately, no support has been realized from the other Villages and the approved 2019 Budget does not address. As a result, outside legal counsel is recommended for Bunker Hill to understand the interlocal agreement and the City's options to implement the study and improve response times. Olson and Olson represents multiple Villages, therefore, Loren Smith is not able to represent Bunker Hill in this matter.

Commissioner Essary introduced Mr. David Bissinger and Mr. Jason Williams, principals for Bissinger, Oshman and Williams, LLP to introduce the firm to the City Council. After a brief introduction by Mr. Bissinger and Mr. Williams, Mayor Williams asked the City Council to consider Item IV. A on the agenda:

IV. A. Approval for the Mayor to execute a contract with the law firm of Bissinger, Oshman & Williams LLP to provide legal support for Bunker Hill Village regarding the Village Fire Department Interlocal Agreement in an amount not to exceed \$ 10,000.

A motion was made by Councilmember Rosenbaum and seconded by Councilmember Smyre to approve a contract between the City of Bunker Hill Village and the law firm of Bissinger, Oshman & Williams LLP in an amount not to exceed \$10,000 for legal services.

The motion carried 5 – 0.

The Mayor and Council recessed the meeting into Executive Session.

III. EXECUTIVE SESSION

THE CITY COUNCIL WILL CONVENE INTO CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH ITS ATTORNEY ABOUT PENDING OR CONTEMPLATED LITIGATION OR A MATTER IN WHICH THE DUTY OF THE ATTORNEY REQUIRES TO BE DISCUSSED IN PRIVATE

Mayor Williams convened into closed executive session at 12:43 p.m.

Mayor Williams reconvened the meeting at 1:50 p.m.

IV. CONSIDERATION AND POSSIBLE ACTION REGARDING FIRE AND EMS SERVICES FOR THE CITY OF BUNKER HILL VILLAGE:

- A. Approval for the Mayor to execute a contract with the law firm of Bissinger, Oshman & Williams LLP to provide legal support for Bunker Hill Village regarding the Village Fire Department Interlocal Agreement in an amount not to exceed \$ 10,000

This item was approved before the Executive Session

- B. Approval for the Mayor to execute a contract with David Berousek, Fire Suppression/EMS Consultant for a study to evaluate the opportunity for the City to provide Fire and EMS Services for Bunker Hill Village in an amount not to exceed \$ 10,000

Commissioner Essary presented this item. Commissioner Essary is recommending that Bunker Hill work with Consultant, David Berousek to provide an analysis for the City to outline a plan including costs and timing to provide Fire and/or EMS Services for Bunker Hill Village. Mr. Berousek is very familiar with the Village Fire Department and the Villages working in the Department in years past. This plan can serve the City of Bunker Hill as well as the Village Fire Department on options to implement a satellite facility in this area.

A motion was made by Councilmember Janecek and seconded by Councilmember Rosenbaum to approve a contract between the City of Bunker Hill Village and David Berousek of Fire suppression/ EMS Consultant in an amount of \$10,000 to evaluate the opportunity for the City to provide Fire and EMS Services for Bunker Hill Village.

The motion carried 5 – 0.

Karen Glynn noted that both of these contracts can be funded from the Public Safety Line Item in the General Fund O&M Budget.

V. DISCUSSION ON THE HARRIS COUNTY FLOOD CONTROL DISTRICT BOND ELECTION CALLED FOR AUGUST 25, 2018

Karen Glynn introduced this item. Harris County Flood Control has called a bond election for August 25, 2018 and the City Council may be asked to discuss and/or comment on the election. Ms. Glynn asked City Attorney, Loren Smith to share information regarding governmental requirements regarding the upcoming election. Mr. Smith explained that the City as a governmental agency cannot support or oppose the election. The City can only provide factual information. As individuals, Councilmembers can share their support or opposition. Mayor Williams and Ms. Glynn discussed that W151 is listed on the list of projects but there are no details on potential improvements or specified locations for improvements. The W151 Project “Type” is noted as “Community Input.”

VI. MAYOR / CITY ADMINISTRATOR REPORTS – Update on Activities


The Mayor noted that he would be attending a Mayors Meeting at Spring Valley on Thursday, August 9, 2018 to discuss the Fire Department.

Karen Glynn shared that Taylorcrest is closed again this week to pour sidewalks and driveways. Everything is on schedule for the Taylorcrest segment to be completed before the first day of school next week. Steve Smith shared that the new signs for school zone times and the new flashers are being installed this week and next. He added that the pedestrian bridge at Bunker Hill is closed for repairs, the fence along Gessner has been installed and striping will also be completed before school starts.

VII. ADJOURN

A motion was made by Councilmember Lord and seconded by Councilmember Rosenbaum to adjourn the meeting at 2:00 p.m. The motion carried 5-0.

Approved and accepted on August 21, 2018.



Jay Williams, Mayor

ATTEST:



Britique Williams, City Secretary/Dir. of Finance