

MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF BUNKER HILL VILLAGE, TEXAS
November 15, 2016 AT 5:00 P.M.

Mayor Williams called the meeting to order at 5:00 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas

Those Present:

Mayor Jay Williams
Councilman Robert Lord
Councilman Jay Smyre
Councilman Jay Janecek
Councilwoman Susan Schwartz
Councilwoman Laurie Rosenbaum

Also in Attendance:

Karen Glynn, City Administrator
Britique Williams, City Secretary/Dir of Finance
Steve Smith, Dir of Public Works/Bldg Official
Scott Bounds, City Attorney
Valerie Cantu, Muni Court Admin/Asst. City Sec

I. PLEDGE OF ALLEGIANCE

The pledge was suspended.

II. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City Staff for action may be placed on the agenda of a future City Council meeting.

Donna Freedman of 11930 Surrey Lane spoke on her concerns with the TIRZ 17 proposing to widen Memorial Drive in Bunker Hill after reading some correspondence between the City Administrator, the Mayor and TIRZ 17 representatives. She feels that the tax payers are unaware of this and need to be informed.

III. POLICE COMMISSIONER REPORT

A. Update on Activities

Commissioner Jay Smyre presented the item and began with staffing information:

- There are two openings for the sergeant position currently in the Department. The Department is in the testing process. The results will be announced on December 12, 2016.
- There is a new patrol officer that has been sworn in and added to the Department.

- Assistant Chief Ray Schultz and Hunters Creek Councilman Stuart Marks (Chairman of the Tri-Cities Public Safety Committee) attended the International Association of Chiefs of Police and saw the latest technology for cameras.
- Officer Baker completed an FBI leadership training development program. The Department is trying to send at least four officers a year to the training.
- Sergeant Robert Rivas was approved for retirement with an effective date of December 31, 2016.

Commissioner Smyre referenced the enclosed police report regarding the budget and incidents activity for the month of October 2016. He highlighted that the motorcycle previously ordered has arrived, the plans to refurbish the building are being developed and being finalized. In addition, the V-LINC registrations for Bunker Hill are growing and we continue to get positive feedback from residents.

B. Accept Resignation of Derry Essary, Police Commissioner

Mayor Williams presented the item. Derry Essary has served as Police Commissioner over the past 3 years. The Mayor recognized Commissioner Essary thanking him for his continued service to Bunker Hill and Memorial Villages Police Department. Mayor Williams stated that Keith Brown has agreed to serve and replace Commissioner Essary effective January 1, 2017.

A motion was made by Councilman Smyre to accept the resignation of Derry Essary as Police Commissioner and seconded by Councilwoman Rosenbaum and the motion carried 5-0.

C. Discussion And Possible Action Regarding A Resolution of the City Council of the City Of Bunker Hill Village, Texas, Naming Said City's Commissioner on the Board of Commissioners of the Memorial Villages Police Department - *Mayor Jay Williams*

A motion was made by Councilwoman Schwartz to approve the Resolution naming Keith Brown as Police Commissioner. The motion was seconded by Councilman Janecek and the motion carried 5-0.

IV. FIRE COMMISSIONER REPORT

A. Update on Activities

Commissioner Bert Rosenbaum presented the attached report on budget and incidents. He said the Annual Open House in October had a great turn out and the event was educational for both adults and kids. The fire truck that was ordered is expected to be delivered by May 17, 2017. The final amount for the truck is \$976,000 which is within budget. The department is hoping to sell the old truck and hopes to receive around \$150,000. Funds from the sale of the old truck are not budgeted and are recommended to be deposited into the Capital Replacement Fund.

Commissioner Rosenbaum announced that Cheryl Easley, Comptroller for the Fire Department is retiring at the end of the year and a replacement has been hired

V. CONSIDERATION AND POSSIBLE ACTION TO PROCEED WITH RECOMMENDATIONS BY THE CITY'S DRAINAGE COMMITTEE - Karen Glynn, City Administrator and Steve Smith, Director of Public Works/ Building Official

Karen Glynn presented this item. The City Council and the City's Drainage Committee met for a workshop on Monday, November 7, 2016 to review recommendations for updating the City's Master Drainage Plan. Direction and comments were provided by the City Council to move forward and to plan for the Open House scheduled for November 29, 2016. The Drainage Committee met following the workshop and is recommending the following for approval with additional direction from the City Council:

A. Review and Discuss Plans and Handouts for the Open House for the Master Drainage Plan

Karen Glynn reported that this will be an Open House format with no formal presentations. There will be several "stations" available where residents will be able to meet one on one to discuss specific concerns and the proposed information/exhibits. Handouts were provided to the City Council for review. Staff and Klotz had revised the exhibit which shows the summary projects. In addition, there is a fact sheet that was prepared to hand out to the public. The Councilmembers were pleased with the handouts for the Open House.

B. Review and Discuss Proposed 10 Year Drainage Capital Improvements and Financial Plan

At the workshop, Mayor Williams discussed the ability to move forward with projects. As a result, the staff has developed a 10 year capital projects and financial plan which identifies funding the regional projects which will take time to design and construct as well as identifying funds for smaller, localized and possible partnership projects. The 10 year plan utilizes the \$750,000 previously planned for annual drainage needs and also takes into account funding for policy development.

In addition to this discussion, Steve Smith shared that there are three areas we are currently studying as a result of new development which would fall into the localized project category. These include Wood Lane, Godsey Court, and Green Oaks/Blalock Lane back lot areas. Staff is currently working with property owners in these areas and the projects could be time sensitive over the next few months. The Council concurred with the overall plan to partner with builders/homeowners to improve drainage on some of the problematic areas that will see new construction.

C. Proceed with Funding Localized Drainage Improvements in 2016

Based on the discussion above, the City Council agreed to move forward with the funding available in the 2016 Drainage Capital Fund to study and possibly implement these localized projects. The Mayor said that this may change somewhat depending on feedback from the Open House and the Drainage Committee.

A motion was made to approve up to \$175,000 from the 2016 Drainage Capital Funds to begin to address localized drainage projects between now and the next City Council meeting in January. It was added that these projects should be discussed with the Drainage Committee. The Council would like to have the recommendation of the Committee to move forward with implementation of specific projects.

The motion was made by Councilman Lord and seconded by Councilwoman Rosenbaum and the motion carried 5-0.

VI. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR TO ENTER INTO AN "ON-CALL" UTILITY OPERATIONS CONTRACT WITH MUNICIPAL OPERATIONS & CONSULTING, INC., AT SET RATES- *Steve Smith, Director of Public Works/ Building Official*

Steve Smith presented this item. The City has historically had an on-call contract with a utility contractor to respond to emergency and unusual repair issues; for example, major sewer and water line failures. The current contractor has notified the City that they are no longer operating as a business and will not be able to respond to our requests.

Staff reviewed the needs for a new on-call utility contractor; we have expanded the scope to include the operational needs of the City's water and wastewater system. We have been working with Langford Engineering as well as other sources and have identified a water and wastewater operations and maintenance company in our area. Municipal Operations and Consulting is a medium sized company that provides this type of service to other municipalities and municipal utility districts.

This company would be able to assist us in emergency repairs as well as to operate the City's water and waste water system on an as needed basis. In order to keep the company familiar with the operations of the City facilities, both the Operations Company and City Staff believe that the company should provide a regular monthly weekend shift. The goal of using this type of contractor is not to replace our staff but to supplement and provide a resource when needed.

Staff is expecting the cost of this contractor to be approximately \$750.00 per month for the monthly weekend operations plus expenses as needed based on the set fees. Funding for this contractor will be paid through the City's Utility Fund Professional Services Account which has a current balance of \$30,000. In addition, we should see savings in the overtime account. Actual water and wastewater repairs will be funded in the proper maintenance accounts.

Mayor Williams added that this provides an added resource to the City for future needs as well.

A motion was made by Councilman Janecek to authorize the City Administrator to enter into an "on-call" utility operations contract with Municipal Operations & Consulting, Inc. The motion was seconded by Councilman Smyre and the motion carried 5-0.

VII. CONSIDERATION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND W. W. PAYTON CORP. IN AN

AMOUNT NOT TO EXCEED \$935,000.00 FOR THE CONSTRUCTION OF THE TAYLORCREST WATER PLANT EXPANSION - *Steve Smith, Director of Public Works/ Building Official*

Steve Smith presented this item. Staff has been meeting with our Utility Engineer, John Davis of Langford Engineering, to plan and design the expansion of the Taylorcrest Water Plant. Funding was budgeted in 2015 and has carried over during the design process.

The final design and bid package was prepared and bids were accepted and opened on October 26, 2016. There were 5 bids accepted. John Davis and staff are recommending awarding the contract to W. W. Peyton based on the bid and evaluation of the contractor's supporting documentation. W.W. Peyton submitted a total amount for the base bid and additional alternate 1 at \$935,000. Based on the proposals received, it is recommended that the City award a contract to include both the Base Bid and Alternate Item 1 as our total project.

Mr. Smith also presented the schedule for completion. Upon approval of this contract, the project would begin in early January 2017 and be completed in November 2017.

A motion was made by Councilman Lord to award the contract to W.W. Peyton in the amount of \$935,000 to include Alternate 1 as recommended by the City's Engineer. The motion was seconded by Councilwoman Schwartz and the motion carried 5-0.

VIII. CONSIDERATION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND LANGFORD ENGINEERING INC. IN AN AMOUNT NOT TO EXCEED \$ 95,000 TO DEVELOP THE BID PACKAGE FOR THE REHABILITATION OF WASTEWATER LINES IN ACCORDANCE WITH THE 2017 CAPITAL IMPROVEMENTS PROGRAM - *Steve Smith, Director of Public Works/ Building Official*

Steve Smith presented the item. Mr. Smith stated that the City Council funded another phase of wastewater rehabilitation in the 2017 budget. He explained that we are wrapping up phase one and looking for approval to start phase two. In 2016, approximately \$500,000 was allocated to wastewater rehab which resulted in approximately 7,500 linear feet of concrete wastewater line rehabilitated to PVC. The 2017 project will continue our rehabilitation at a budget of \$1,000,000.

Mr. Smith explained that the staff has been meeting with our Utility Engineer, John Davis with Langford Engineering to plan our strategy for 2017. This included a manhole inspection contract which is currently underway which will better identify the needed repairs and better define the bid package. As a result, we are expecting to identify and replace between 11,000 - 15,000 linear feet of concrete pipe in the area of Strey Lane and Knipp Road.

Langford Engineering will be developing and managing our plan and bidding the project as well as reviewing the construction process and payments. A proposed contract with Langford Engineering is recommended for \$95,000 for the engineer's role in the 2017 project.

A motion was made by Councilwoman Rosenbaum to award the contract and seconded by Councilwoman Schwartz and the motion carried 5-0.

IX. DISCUSSION AND POSSIBLE ACTION REGARDING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW AND APPROVAL OF THE PUBLIC FUNDS MANAGEMENT AND INVESTMENT POLICY – Britique Williams, Director of Finance/City Secretary

Britique Williams presented this item explaining that the City's Finance - Audit Committee, which includes Mayor Jay Williams, Councilmember Susan Schwartz, and City Administrator Karen Glynn, met on Monday, November 7, 2016 and provided the annual review of the City's Investment Policy. Britique Williams, City Secretary/Finance Director serves as the City's Investment Officer. There was one recommended amendment to the policy this year. This involves the required training for the Investment Officer. The initial training is 10 hours but the bi-annual training that follows is 8 hours. Everything else remains as is. At this time, it was also agreed to continue to keep our funds at our current bank versus utilizing any outside investment opportunities.

Staff and the Finance - Audit Committee recommend approval of the Resolution re-adopting the City's Public Funds Management and Investment Policy.

A motion was made by Councilman Janecek and seconded by Councilman Smyre to re-adopt the public funds management and investment policy the motion carried 5-0.

X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH BELT HARRIS PECHACEK, LLLP FOR THE 2016 AUDIT IN AN AMOUNT NOT TO EXCEED \$15,296.00 – Britique Williams, Director of Finance/City Secretary

Britique Williams presented this item stating that in 2013, the Council awarded a 3 year contract (for fiscal years 2013, 2014, and 2015) with Belt Harris Pechacek, LLLP after an evaluation of proposals received through a "request for proposal" process. Following a discussion with the Finance - Audit Committee, the Committee and staff are recommending that the City continue to contract with Belt Harris Pechacek LLLP for the 2016 Fiscal Year. This recommendation is based on several factors including the transition to a new Finance Director as well as the time and effort needed for set up/orientation for a new firm and past experience and support from this firm over the previous contract period. The proposal from Belt Harris Pechacek LLLP is for approximately the same amount as the 2015 audit. These funds are budgeted in 2017.

A motion was made by Councilwoman Schwartz and seconded by Councilman Lord to approve a contract with Belt Harris Pechacek, LLLP for the 2016 audit in an amount not to exceed \$15,296.00. The motion carried 5-0.

XI. CONSIDERATION AND POSSIBLE ACTION REGARDING AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1) - (4) OF ARTICLE II OF

CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1) - (4); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY - Karen Glynn, City Administrator

Karen Glynn presented this item. Each November, following adoption of the Fiscal Year Budget, the City Council sets the annual utility rates for Water and Wastewater Services. With approval of the 2017 Budget, a fee increase for water and wastewater was recommended and approved. The increase for water and wastewater is primarily to the base rate. The goal is to reach a base rate of approximately 30% to help stabilize the fund despite wet or dry weather conditions. The increase for water has been balanced between higher and lower water users and is planned for implementation over several years. The water increase also includes an estimated increase anticipated for the City of Houston water that is purchased. The wastewater increase is to the base only. Increases are for both residential and nonresidential users.

Ms. Glynn noted that this Ordinance does not include the rate increase for Republic Services for our solid waste and recycling. Republic Services expects to send this information at the end of November. Staff will bring an ordinance for adoption at the January meeting.

A motion was made by Councilman Janecek and seconded by Councilwoman Rosenbaum to approve the ordinance and the motion carried 5-0.

XII. CONSIDERATION AND POSSIBLE ACTION ON A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULING OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS - Steve Smith, Director of Public Works/ Building Official

Steve Smith presented this time. He explained that on an annual basis, the City adopts, by resolution, a schedule for various fees. During the budget process for 2017, there was one recommended change in the fee schedule. This included a re-submittal fee for Drainage Review as a result of the City's Drainage Ordinance.

In addition and in accordance with our permit fee schedule, the annual assessment for building permits is to be reviewed annually and adjusted as required based on certified values from HCAD for the most recent three years of completed new construction. The fees assessed for building permits are based on a per square foot of climate-controlled space as well as all other non-climate controlled spaces under roof. The climate-controlled space fee valuation is to be rounded up to the nearest \$10. Non-climate controlled under roof improvements will be set at 50% of climate-controlled fees.

The new valuation was calculated based on the policy outlined above and the HCAD certified tax role. We continue to evaluate and ensure we had the latest new home completions for the last three years. The valuation for the climate-controlled space was calculated and recommended

to remain at the set \$240.00 per square foot with the valuation for all non-climate controlled spaces at \$120.00.

A motion was made by Councilwoman Rosenbaum and seconded by Councilman Janecek to approve the resolution setting fees for 2017 and the motion carried 5-0.

XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE FUNDING IN AN AMOUNT NOT TO EXCEED \$1,500 TO PROCEED WITH PLANNING AND DESIGN FOR NEEDED REPAIRS/REPLACEMENT TO THE CITY'S PUBLIC WORKS OPERATIONS BUILDING - *Steve Smith, Director of Public Works/ Building Official*

Steve Smith presented this item. Mr. Smith referenced the discussion with the City Council at the October meeting whereby he explained that the roof in the City's Public Works Operations Building had collapsed in several areas. The City Council had provided direction to outline a funding plan ensuring we continue to have adequate reserves for future and unforeseen needs.

Mr. Smith stated that this item is proposing authorization to move forward with some planning and design dollars to work with a consultant to help identify the plans and budget. This will allow us to develop a firm budget. The proposed funding is \$1,500.00. With this approach, staff would bring back a design and financial plan including building reserves for review and approval at a future meeting. Funding for design is available in the General Fund under Building Maintenance.

A motion was made by Councilwoman Rosenbaum and seconded by Councilwoman Schwartz to approve funding in an amount not to exceed \$1,500 to proceed with planning and design for needed repairs/replacement to the City's Public Works Operations Building and the motion carried 5-0.

XIV. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the October 18, 2016 Council Meeting
- B. October 2016 Financials
- C. RPS Klotz Associates, Invoice No. 916084 in the amount of \$4,724.37 for professional services rendered from September 3, 2016 to September 30, 2016 under on-call services for Drainage Site Development Review.
- D. RPS Klotz Associates, Invoice No. 916083 in the amount of \$2,644.07 for professional services rendered from September 3, 2016 to September 30, 2016 under on-call services for MS4 Review and Update.
- E. RPS Klotz Associates, Invoice No. 916051 in the amount of \$2,848.25 for professional services rendered from September 3, 2016 to September 30, 2016 for the Drainage Master Plan Update.
- F. Horseshoe Construction Inc., Pay Estimate No. 3, in the amount of \$ 71,383.50 for work completed from May 21, 2016 thru September 30, 2016 for the City's Wastewater Rehab Project.

- G. Horseshoe Construction Inc., Pay Estimate No. 4, in the amount of \$ 95,332.50 for work completed from October 1, 2016 thru October 30, 2016 for the City's Wastewater Rehab Project.
- H. Langford Engineering, Inc., Invoice No. 19795 in the amount of \$2,000.00 for professional services rendered through October 28, 2016 for the City's Wastewater Rehab Project.
- I. Langford Engineering, Inc., Invoice No. 19794 in the amount of \$9,498.99 for professional services rendered through October 28, 2016 for the final design of the Taylorcrest Water Plant Expansion Project
- J. Lloyd, Smitha & Associates, LLC, Invoice No. CMBH1601-03 in the amount of \$7,280.00 for work completed through October 31, 2016 on the Wastewater Rehabilitation Project.
- K. Renewal agreement between the Harris County Sheriff's Office and the City of Bunker Hill Village to house, support, maintain, and confine city prisoners under the same terms and conditions as 2016, with no increase in pricing for the term January 1, 2017 through December 31, 2017 (\$74.00 per day, or portion of a day)

A motion was made by Councilwoman Schwartz and seconded by Councilman Lord to approve the consent agenda and the motion carried 5-0.

XV. MAYOR'S REPORT

A. Report on Bi-Monthly Mayors Luncheon and Other Activities

The Mayor mentioned that the City of Hunters Creek has a new Mayor, Jimmy Pappas and that they are excited to have a good group of mayors that are working together.

The Mayor mentioned that he has a meeting with Jim Murphy. He also mentioned that Senator Bettencourt was very appreciative of Derry Essary attending the public hearing in September on taxes.

B. Update on Committees

- Beautification Committee

Laurie Rosenbaum reported:

- We are planting 3 "dedication trees" this week and installing one bench.
- We had our lighting stolen at Branch Bend. We are working to replace that as well as work through the lighting at Strey Lane.
- We are also looking at the bridge area for some railing and landscaping

- Public Safety Committee

Jay Janecek reported:

- RFQs were opened yesterday for the Virtual Gate Project. We have one RFQ and have already received their proposal. The Committee will be meeting with this company on November 30 and will be bringing forward our recommendation to the City Councils in December or January. With only one consultant whom is very qualified, we may be able

to award the project earlier. The Mayor suggested that if we need to have a special meeting we could do one before the Holiday party in December.

- Our next full Public Safety Committee meeting is scheduled for January.

- Drainage Committee

Robert Lord referenced the Drainage items discussed earlier in the meeting and reminded everyone about the Drainage Master Plan Open House next week.
Councilman Lord thanked the council for their input during the meeting.

XVI. CITY ADMINISTRATOR'S REPORT

Karen Glynn Reported on the following:

A. Update on TIRZ 17 Recent Meetings

Laurie Rosenbaum and Karen Glynn attended the TIRZ 17 Meeting on October 26, 2016. Laurie Rosenbaum also attended the TIRZ 17 Meeting in November that was about the bond refinancing. The Mayor asked if there was discussion about Memorial Drive and Councilwoman Rosenbaum said no. Karen Glynn said that we will be attending the TIRZ 17 meetings on a regular basis. It is our desire to continue to understand the Memorial Drive Project with TIRZ 17 and with the City of Houston so we can be aware of the impact and opportunity for improvements for Tealwood and the Gessner/Memorial intersection for pedestrian safety and other needs.

B. Update on Memorial Drive Bridge Project

The City has the final walk through with TxDOT planned on Thursday. We are hoping to finalize TxDOT's role and will be finishing up and getting the landscaping back to Bunker Hill's standard. The rock delivered is in accordance with the specifications; however, we had requested a smaller rock. We will be working with our crew to make this work. We are still waiting on the railing.

C. Update on Wastewater Rehab Project

All of the "burst and pull" areas have been done. There are a few items to finish up over the next two weeks given the holidays. There is a small area in Tealwood that is also going to be rehabilitated by another process.

D. Report on the upcoming Eagle Scout Project

We have another Eagle Scout Project being installed. We will have "flags" at the entrance to City Hall and the Police Department. Bunker Hill resident, Brooks Bell, will be coordinating this project in December.

E. Report on the City of Piney Point's Drainage Project

The City of Piney Point's Project is wrapping up. We expect to receive our bill for the waterline and drainage work shortly. The traffic seems to be working very well in the area.

F. Upcoming Calendar of Events for 2016

Karen Glynn Reminded the Council of the following:

- City Hall will be closed for Thanksgiving both Thursday and Friday November 24-25, 2016.
- The City will also be closed for the Christmas holidays on Friday December 23, 2016 and on Monday December 26, 2017.
- The annual holiday party will be Tuesday, December 13, 2016, at Lakeside County Club at 6:30 pm. Invitations were mailed.
- The Drainage Open House on Tuesday, November 29, 2016.

G. Report on projects planned for Bidding with Award in 2017:

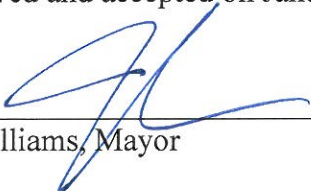
Staff will be submitting notices to the paper for proposals for:

- The City's Landscaping Maintenance Contract.
- The City's Depository Agreement (Banking Contract) to be awarded in February

XVII. ADJOURN

A motion was made by Councilman Janecek and seconded by Councilman Lord to adjourn the meeting at 6:45 p.m. and the motion carried 5-0.

Approved and accepted on January 17, 2017.



Jay Williams, Mayor

ATTEST:



Britique Williams, City Secretary/Dir. of Finance