

CITY OF BUNKER HILL VILLAGE

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS AUGUST 28, 2012 AT 12:00 P.M.

I. CALL TO ORDER

Mayor Essary called the meeting to order at 12:00 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Present:

Also in Attendance:

Mayor Derry D. Essary

Ruthie Sager, City Administrator

Councilman Keith Brown (left @ 1:15 p.m.)

Councilman John Glover

Kelly Johnson, City Secretary/Dir of Finance

Councilwoman Susan Schwartz

Loren Smith, City Attorney

Councilman Jay Smyre

Tom Ramsey, City Engineer

Councilman Jay Williams

II. DISCUSSION AND POSSIBLE ACTION REGARDING A PROCLAMATION DECLARING SEPTEMBER 19, 2012 AS "TEXTING & DRIVING – IT CAN WAIT DAY"

Mayor Essary said that AT&T and the other villages asked the City of Bunker Hill Village to approve the Texting & Driving Proclamation.

Motion was made by Councilman Williams and seconded by Councilwoman Schwartz to approve the proclamation. Motion carried 5-0.

III. DISCUSSION AND POSSIBLE ACTION REGARDING AN AGREEMENT BETWEEN KLOTZ ASSOCIATES AND BUNKER HILL VILLAGE REGARDING DRAINAGE IMPROVEMENTS TO W146 SYSTEM

Mr. Ramsey, with Klotz Engineering, said there was an error in the proposal that was being presented. He said on the last page the Project Management expense of \$22,580 needs to be taken out. This changes the Basic Services total to \$171,506. He said he will issue a revised proposal.

Mr. Ramsey said he is treating the Blalock design separate as the City of Piney Point had asked to review those designs. He said he did not see any reason to give the City of Piney Point the information on the proposed Flintdale System. Mr. Ramsey said they will eventually put both the Blalock and the Flintdale Projects together to bid.

The Flintdale Project is an in-line detention project. He said the proposal has two forty five degree connections versus ninety degree connections to improve the water flow. Mr. Ramsey said by tying Flintdale and W146 in at Greenbay with two forty five degree connections it would improve that drainage system to a 10 year event system. He said

the Strey Lane System is a 10-15 year event, the Bunker Hill Road System is a 15 year event, and the Knipp Road System is a 10 year event.

Mr. Ramsey said the proposal also includes televising part of W146, particularly going north. He said they think there will be some point repairs to be done on W146. He said he suspects a pipe being in the ground as long as it has been, there will be some repairs that need to be done.

Councilman Williams asked about the two forty five degree connections. Mr. Struzick, with Klotz Engineering, said they are going to leave the existing system in on Flintdale and what they are proposing to do is put an additional system down Flintdale and tie both into W146 at Greenbay. Mr. Struzick said the two forty five degree connections will be close to the tie-in at Greenbay. He said putting a connection at a forty five degree angle versus a ninety degree angle will increase water flow.

Councilman Williams was concerned about not showing the City of Piney Point all the drainage plans. Mayor Essary said the City of Piney Point specifically asked for the plans relating to the Blalock ditch. The mayor said if the City of Piney Point wanted to look at the Flintdale plans, he said they would be available.

Mayor Essary said in the 2013 proposed budget there is a marker in the General Fund of \$250,000 for the possibility to increase the pipe size down Flintdale.

Councilman Williams asked if the private section of Flintdale would cause a problem with having easement access for the proposed project. Ms. Sager said she thought the city had an easement but would double check.

Ms. Johnson, the City Secretary/Dir of Finance, gave a recap of the 2011 Bond Fund.

Mr. Ramsey said they want to bid this project before the end of the year.

Motion was made by Councilman Williams and seconded by Councilman Glover to approve the design proposal as modified. Motion carried 5-0.

IV. DISCUSSION AND POSSIBLE ACTION REGARDING REMEDIATION ON PEBBLE HILL RELATED TO THE STREY LANE PROJECT

The mayor said they have completed all the driveway approaches on the north side of Pebble Hill. He said we may have to go back and put pea gravel on some driveways all the way to the street. The mayor said he authorized on the south side of Pebble Hill to replace the driveways with pea gravel all the way to the street.

Mayor Essary said he wants to get the construction people off of Pebble Hill as quickly as possible. He said if we have to go back and correct some of the driveways later, we will.

He said the city will also do any sodding that is necessary. He said the city is doing everything possible to get off Pebble Hill.

Mayor said the estimated increase in cost to replace the driveway approaches with pea gravel would be around \$20,000.

V. DISCUSSION REGARDING THE PROPOSED FY 2013 BUDGET

Ms. Johnson, the City Secretary/Dir of Finance, presented a powerpoint presentation on the 2013 budget.

Ms. Johnson went over some highlights of the budget as follows:

1. Across the board salary increase of 3%
2. Overlapping of City Administrator position
3. Health care insurance increase of 8%
4. TMRS rate increased from 8.84% to 9.22% - the city funding ratio @ 12/31/2011 was 101.9%
5. 2013 budget reflects the new water rates
6. Landscaping expense increased – mowing weekly during summer months
7. Repairs and painting to storage/utility building
8. Anticipated COH surface water increase of 3% in April 2013 (April 2012 increase was 3.3%)
9. From smoke testing maintenance anticipate an increase in storm water repairs
10. Contingent Liability – Valley Star @ 12/31/2012 \$491,880
11. Contingent Liability – Metro \$346,637 (2008 Memorial Dr. Overlay Prj)
12. Reserve Schedule

Councilman Williams asked to include in the proposed budget maintenance for the Blalock ditch. Ms. Johnson said she would get an estimate and include it in the proposed budget that would be presented at the September 18, 2012 Regular Council Meeting.

Councilman Brown left at 1:15 p.m., after the proposed 2013 budget discussion.

VI. NOTICE OF 2012 CERTIFIED PROPERTY VALUES FROM THE HARRIS COUNTY APPRAISAL DISTRICT

Ms. Sager, the City Administrator, said the taxable value for 2012 is \$1,428,179,061. She said there is \$20,249,520 in new improvements.

VII. NOTICE OF THE 2012 EFFECTIVE AND ROLLBACK PROPERTY TAX RATES IN THE CITY OF BUNKER HILL VILLAGE TO SUPPORT THE 2013 BUDGET

Ms. Sager, the City Administrator, said the staff was recommending the effective tax rate as follows:

.171220 for Maintenance and Operations
.126635 for Debt Service
.297855 Total Tax Rate

Ms. Sager said with the recommended effective rate of .297855, we are not required to have hearings or additional publications.

VIII. ADJOURN


Motion was made by Councilman Williams and seconded by Councilman Glover to adjourn the meeting at 1:28 p.m. Motion carried 4-0. (Councilman Brown left at 1:15 p.m.)

Approved and accepted on September 18, 2012.



DERRY D. ESSARY, Mayor

ATTEST:



Kelly Johnson, City Secretary