

CITY OF BUNKER HILL VILLAGE

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS APRIL 19, 2011 – 5:00 P.M.

Mayor Essary called the meeting to order at 5:00 p.m. in the Council Chambers of City Hall, 11977 Memorial Drive, Houston, Texas.

Present:

Also in Attendance:

Mayor Derry D. Essary
Councilman Keith Brown
Councilwoman Cooky Mays
Councilwoman Susan Schwartz
Councilman Jay Smyre

Ruthie Sager, City Administrator
Steve Smith, Dir of Public Works/Blding Official
Kelly Johnson, City Secretary/Director of Finance

Absent: Councilman Dave Ellis

Scott Myer and Jason Walker, both boy scouts, were asked to lead the Pledge of Allegiance.

I. CITIZENS' COMMENTS

Mrs. Donna Freedman commented that the new city entrance signs were great.

Mrs. Donna Freedman said she needed clarification on who was classified as a workman and the hours that they can work. She said last weekend her next door neighbors had workmen working with chain saws doing lawn maintenance. She said they were working all day Saturday past 7:00 p.m. and back at 8:30 a.m. on Sunday morning to work most of the day. She stated she wanted a definition and/or clarification of the ordinance defining workmen and their hours.

II. MAYOR'S REPORT

A. Meeting with Dale Dodds, Councilmember from the City of Piney Point Village regarding a joint drainage project

Mayor Essary said he and Councilmember Dale Dodds, from the City of Piney Point Village, met concerning a potential joint drainage project. He said the drainage project might have joint ability for both cities if we were to increase the outfall of W146. Mayor Essary said W146 is the line that runs behind Greyton Place and the Catholic Retreat, east of Bunker Hill Road, and west of Flintdale. He said it's a Harris County Flood Control pipe that is completely enclosed. The City of Piney Point Village is looking at increasing the outfall of that pipe. The mayor said he spoke with Mr. Ramsey, the City Engineer, and he said anything we do with the east side of our city for drainage is going to require additional outfall capability. Mayor Essary said we will continue to work forward on that project with the City of Piney Point.

B. Meeting with David Vesling, SBISD Project Manager, to discuss drainage and traffic control for the reconstruction of Frostwood Elementary

Mayor Essary said that Frostwood Elementary is going to be rebuilt. He said the construction will most likely start in the summer of 2012. The mayor said the City of

Bunker Hill Village has been very definite about the traffic and drainage. He said they are designing Frostwood Elementary for a capacity of 750 students.

Mayor Essary said traffic is going to be a real challenge. He said they are telling SBISD during pickup and drop off times to have Gessner, Memorial Drive, and Plantation free of traffic.

The mayor said he is not sure before it's all over with that we will have to put the drainage under Plantation. He said obviously the best time to install the drainage is before the new school goes up.

III. CERTIFICATION OF ELECTION BY CITY SECRETARY, KELLY JOHNSON

Ms. Kelly Johnson, City Secretary/Director of Finance, read the certification pursuant to section 2.052, Texas Election Code.

IV. DISCUSSION AND POSSIBLE ACTION ON AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, DECLARING THE UNOPPOSED CANDIDATES FOR MAYOR AND COUNCILMEMBERS, POSITIONS 4 AND 5 ELECTED; PROVIDING THAT THE MAY 14, 2011 GENERAL MUNICIPAL OFFICERS ELECTION SHALL NOT BE HELD; CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH

Motion was made by Councilman Brown and seconded by Councilwoman Schwartz to approve the ordinance of the City of Bunker Hill Village, Texas, declaring the unopposed candidates for Mayor and Councilmember's, position 4 and 5 elected, providing that the May 14, 2011 General Municipal Officers Election shall not be held. Motion carried 4-0.

V. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the March 15, regular meeting
- B. Minutes of the March 23, 2011 special meeting
- C. Minutes of the April 5, 2011 Town Hall Meeting
- D. March 2011 financials
- E. Investment activity for the first quarter ending March 31, 2011

Motion was made by Councilman Smyre and seconded by Councilwoman Mays to accept the consent agenda as stated. Motion carried 4-0.

VI. DISCUSSION AND POSSIBLE ACTION CONCERNING A REQUEST FROM THE CITY OF HEDWIG VILLAGE TO PLACE A CROSSWALK WITH MARKINGS AND RELATED SIGNAGE AT THE INTERSECTION OF TAYLORCREST ROAD AND TIMBER HILL DRIVE

Mr. Steve Smith, Dir of Public Works/Bld Official, said he received a request from the Building Official of Hedwig Village to place a crosswalk at the intersection of Taylorcrest Road and Timber Hill Drive. Police Chief Brye did not have a problem with the location of

the potential crosswalk. Mayor Essary asked to table this item until he gets a chance to talk with the engineers to see the best place to put the crosswalk. The mayor said Councilman Ellis, which was absent, had a problem with a crosswalk in the middle of Taylorcrest. The mayor said he also has a concern with the location.

Motion was made by Councilwoman Mays and seconded by Councilwoman Schwartz to table the request to place a crosswalk with markers and relating signage at the intersection of Taylorcrest Road and Timber Hill Drive. Motion carried 4-0.

VII. CITY ADMINISTRATOR'S REPORT

A. Notice of 1.9% rate increase from the City of Houston for contract treated water customers, effective April 1, 2011

Ms. Ruthie Sager, City Administrator, said she wanted to bring to the attention of the council effective April 1, 2011, an increase in the City of Houston water rate.

Mr. Steve Smith, Dir of Public Works/Bld Official, said we are approximately 50% above our pumpage from last year.

B. Accounting summary for three city markers

Ms. Ruthie Sager, City Administrator, said city council had approved \$20,000 for the city markers. Ms. Ruthie Sager reviewed and summarized the cost of the three city markers. She stated the current costs are at \$19,877.42. Mr. Steve Smith said the current costs do not include providing electricity to the sign @ Blalock, it would be an additional \$1,000.

C. Request from the City of Piney Point Village to hold their municipal court in our council chambers

Ms. Ruthie Sager, City Administrator, said she received a phone call from the City Administrator of the City of Piney Point Village. She said Piney Point is no longer able to use their current site for municipal court and wanted to know if they could use our facilities. Ms. Ruthie Sager said she did not see a problem with it. She said we are in the process of getting a contract together and should have it ready for approval in the May council meeting.

VIII. FIRE COMMISSIONER'S REPORT

Mayor Essary said in the last month they have taken a hard look at vacation pay, sick pay, and time that is allowed to be banked. He said they are trying to regain control of the unfunded liabilities in the fire department. He said in the last several months they have been able to take a 5.1 million dollar budget and reduce it to a 4.7 million dollar budget. He said he continues to be pleased with Chief Foster.

IX. POLICE COMMISSIONER'S REPORT

Discussion and possible action regarding 2010 fiscal year inter-budget transfer #2

Mr. Paul Soanes, Police Commissioner, said this is a year end procedure and is not an increase in contributions.

Motion was made by Councilwoman Schwartz and seconded by Councilman Smyre to approve the inter-budget transfer #2. Motion carried 4-0.

X. DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FROM SPRING BRANCH INDEPENDENT SCHOOL DISTRICT TO REPLAT

FROSTWOOD ELEMENTARY SCHOOL SUBDIVISION, BEING A SUBDIVISION OF 10.7021 ACRES CONTAINING 8.5749 ACRES IN THE CITY OF BUNKER HILL VILLAGE AND 2.1272 ACRES IN THE CITY OF HOUSTON. THE REASON FOR A REPLAT IS TO CREATE ONE RESTRICTED RESERVE

Councilwoman Mays did not understand the reason for a replat to create one restricted reserve. The mayor said the property has never been platted. He said before we can approve the new construction at Frostwood Elementary the City of Bunker Hill Village ordinances require it to be platted.

Motion was made by Councilwoman Mays and seconded by Councilman Brown to approve the request from SBISD to replat Frostwood Elementary School Subdivision. Motion carried 4-0.

XI. DISCUSSION AND POSSIBLE ACTION REGARDING AN INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND BUNKER HILL VILLAGE FOR CITY PRISONERS

Chief Brye said it pretty much patterns the agreement city council signs every year. This would be if our judge needed to incarcerate a defendant. Ms. Sager, City Administrator, said the contract rate is \$74.00 per day.

Motion was made by Councilman Brown and seconded by Councilman Smyre to approve the interlocal agreement between Harris County and Bunker Hill Village for city prisoners. Motion carried 4-0.

XII. DISCUSSION AND POSSIBLE ACTION REGARDING AN AGREEMENT FOR ELECTION SERVICES BETWEEN HARRIS COUNTY AND THE CITY OF BUNKER HILL VILLAGE FOR THE MAY 14, 2011 ELECTION

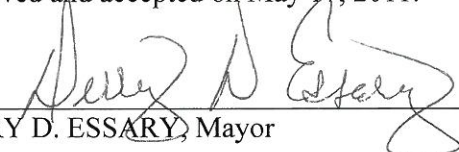
Ms. Ruthie Sager, City Administrator, said this allows us to contract with Harris County to use their equipment.

Motion was made by Councilman Smyre and seconded by Councilman Brown to approve the agreement for election services between Harris County and the City of Bunker Hill Village for the May 14, 2011 election. Motion carried 4-0.

XIII. ADJOURN

Motion was made Mr. Loren Smith and seconded by Councilman Smyre to adjourn the meeting at 5:52 p.m. Motion carried 4-0.

Approved and accepted on May 17, 2011.



DERRY D. ESSARY, Mayor

ATTEST:



Kelly Johnson, City Secretary