



## CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, NOVEMBER 21, 2023, AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

*“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”*

### **NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:**

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

**This meeting agenda, and the agenda packet, are posted online at**

**[www.bunkerhilltx.gov](http://www.bunkerhilltx.gov)**

***The public will be able to observe and participate in the meeting as follows:***

#### **Join Zoom Meeting**

**<https://us06web.zoom.us/j/85461701742?pwd=fz3M9BR0nW7FzUbAFY9NbW9R48cuT3.1>**

**Meeting ID: 854 6170 1742**

**Passcode: 706409**

#### **Dial by your location**

**+1 346 248 7799 US (Houston)**

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. CITIZENS' COMMENTS**

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

**IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT**

A. Update on Activities

**V. VILLAGE FIRE DEPARTMENT REPORT**

A. Update on Activities

B. Consideration and Possible Action to Authorize Budget Amendment 2023-05 for an Intra-Budgetary Transfer for the Village Fire Department Related to Capital Expenditures, Personnel Expenditures, and Operational Expenditures as Recommended by the Fire Commission

C. Status of Special Audit

**VI. MAYOR'S REPORT**

A. Report on Activities and Upcoming Events

- Family Movie Night – *Friday, November 3, 2023*
- Holiday Reception Event – *Tuesday, December 12, 2023*
- Twinkle Light Parade – *Thursday, December 14, 2023*

B. Metro Multi-Cities Mayor Meeting

C. Various Villages Holiday Celebrations

**VII. CITY ADMINISTRATOR'S REPORT**

A. Report on Activities and Upcoming Events

- Utility Billing and Water Consumption
- Annual Villages Recycling Event – *Saturday, October 28, 2023*
- Planning and Zoning Commission Meeting – *Tuesday, November 28, 2023*
- City Hall Holiday Schedule

B. Director of Public Works Report

- Development Report
- Wastewater Televising
- RFQ for City Engineer Services
- Public Works and Disaster Operations Building

C. Finance Director Report

- Finance Audit Committee Meeting – *Monday, November 13, 2023*
- Interim Audit
- Investments and Opportunities

- VIII. DISCUSSION, FEEDBACK AND POSSIBLE ACTION ON BEAUTIFICATION COMMITTEE RESPONSIBILITIES AND LANDSCAPING CONTRACT REVIEW –**  
*Gerardo Barrera, City Administrator*
- IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A TERMINATION AND RELEASE OF CONTRACT WITH SWEEPING CORPORATION OF AMERICA, LLC FOR THE SANITARY SEWER CLEANING AND TELEVISIONING PROJECT –**  
*Gerardo Barrera, City Administrator*
- X. CONSIDERATION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE CITY COUNCIL TO APPROVE A FINAL PLAT FOR 11831 STUCKEY LANE AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION –**  
*Elvin Hernandez, Director of Public Works*
- XI. CONSIDERATION AND POSSIBLE ACTION REGARDING RESOLUTION NO. 11-21-2023A OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ACKNOWLEDGING REVIEW AND APPROVAL OF THE PUBLIC FUNDS INVESTMENT POLICY AND THE INCORPORATED INVESTMENT STRATEGY –**  
*Susan Engels, Finance Director*
- XII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS, AND SPRING BRANCH INDEPENDENT SCHOOL DISTRICT TO PROVIDE FOR MUNICIPAL ELECTION SERVICES –**  
*Gerardo Barrera, City Administrator*
- XIII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE CALENDAR OF EVENTS FOR 2024 –**  
*Gerardo Barrera, City Administrator*
- XIV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 11-21-2023B OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AS A SETTLEMENT CLASS MEMBER IN REFERENCE TO THE AQUEOUS FILM-FORMING FOAMS PRODUCTS LIABILITY LITIGATION; AND DIRECTING THE CITY ADMINISTRATOR TO PROVIDE NOTICE OF THE SAME –**  
*Gerardo Barrera, City Administrator and Loren Smith, City Attorney*
- XV. CONSENT AGENDA**  
“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”
- A. Minutes of the October 17, 2023, City Council Meeting.
  - B. Minutes of the November 13, 2023, Finance Audit Committee Meeting.
  - C. October 2023 Financials.
  - D. CenterPoint Energy, Work Order No. 108993299 in the amount of \$643.00 for the removal of street lights on Memorial Drive in October 2023.
  - E. CenterPoint Energy, Work Order No. 108993431 in the amount of \$17,078.00 for the installation of street lights on Memorial Drive in October 2023.

- F. The Goodman Corporation, Invoice No. 7-2023-8 in the amount of \$1,085.00 for professional services rendered in July 2023 for the Memorial Drive and Gessner Road grant application.
- G. JLA Construction Solutions, Application for Payment No. 10 in the amount of \$69,350.00 for construction of the Public Works and Disaster Operations Building from August 1, 2023 to August 31, 2023.
- H. Yardworks, Invoice No. 33557 in the amount of \$4,144.00 for October 2023 Beautification Committee landscaping project at bench area across City Hall.
- I. Yardworks, Invoice No. 33558 in the amount of \$4,142.00 for October 2023 Beautification Committee landscaping project in the city right-of-way at Memorial Forest Club.
- J. Yardworks, Invoice No. 33559 in the amount of \$5,068.50 for October 2023 Beautification Committee landscaping project in the city right-of-way west of Paratus School.
- K. Yardworks, Invoice No. 33560 in the amount of \$11,835.00 for October 2023 Beautification Committee landscaping project at the intersection of Taylorcrest and Bunker Hill Road along fence line.
- L. Ratification of Harris County Interlocal Agreement to House Prisoners for the period of December 13, 2023 to December 12, 2024.
- M. Houston Community Newspapers and Media Group Contract for publishing notices and other matters as required by law for the period of January 1, 2024 to December 31, 2024 at set amounts.

## XVI. ADJOURN

**I, Gerardo Barrera, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on November 17, 2023 by 12:00 p.m.**

**(SEAL)**



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**Gerardo Barrera, City Administrator/ Acting City Secretary**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.