



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, OCTOBER 17, 2023, AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

"The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations."

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

This meeting agenda, and the agenda packet, are posted online at

www.bunkerhilltx.gov

The public will be able to observe and participate in the meeting as follows:

Join Zoom Meeting

<https://us06web.zoom.us/j/87628794001?pwd=MxAsGe1X2jYzi7yUWsuhamFEDafSF2.1>

Meeting ID: 876 2879 4001

Passcode: 010883

Dial by your location

+1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

A. Update on Activities

V. VILLAGE FIRE DEPARTMENT REPORT

A. Update on Activities

VI. MAYOR'S REPORT

- A. Consideration and Possible Action to Approve Resolution No. 10-17-2023A, a Resolution of the City Council of the City of Bunker Hill Village, Texas, Designating a Representative and Alternate to the General Assembly of the Houston-Galveston Area Council for the Year 2024
- B. Report on Activities and Upcoming Events
- TML Conference - Volunteer Encouragement Ideas; Turf; City Engineer; IT Services
 - Metro Bridge Ribbon Cutting
 - Family Movie Night (Monsters U.) – *Friday, November 3, 2023*
 - Holiday Reception Event – *Tuesday, December 12, 2023*
 - Twinkle Light Parade – *Thursday, December 14, 2023*

VII. CITY ADMINISTRATOR'S REPORT

- A. Report on Activities and Upcoming Events
- 2023 TML Conference – *October 5 - 7, 2023*
 - Zoning Board of Adjustments Meeting – *Wednesday, October 18, 2023*
 - Planning and Zoning Commission Meetings – *Tuesday, September 26 & Tuesday, October 24, 2023*
 - Annual Villages Recycling Event – *Saturday, October 28, 2023*
 - November Meeting and Holiday Schedule
- B. Director of Public Works Report
- Development Report
 - Personnel
 - Wastewater Televising
 - Public Works and Disaster Operations Building
- C. Finance Director Report
- Interim Audit
 - Investments and Opportunities

- VIII. DISCUSSION, FEEDBACK AND POSSIBLE ACTION ON RESOLUTION NO. 10-17-2023B OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS – *Gerardo Barrera, City Administrator***
- IX. CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 23-614 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1) - (4) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1) - (4); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY – *Susan Engels, Finance Director***
- X. CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 23-615 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26 (5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26 (5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR SOLID WASTE AND RECYCLING SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY – *Susan Engels, Finance Director***
- XI. CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 23-616, REGARDING THE CITY OF BUNKER HILL VILLAGE’S TEXAS MUNICIPAL RETIREMENT SYSTEM BENEFITS: (1) ADOPTING NON-RETROACTIVE REPEATING COLAS, FOR RETIREES AND THEIR BENEFICIARIES UNDER TMRS ACT §853.404(f) AND (f-1), AND (2) AUTHORIZING ANNUALLY ACCRUING UPDATED SERVICE CREDITS AND TRANSFER UPDATED SERVICE CREDITS – *Gerardo Barrera, City Administrator***
- XII. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND RPS IN THE AMOUNT OF \$29,000.00 FOR GEOTECHNICAL SERVICES OF ASPHALT STREETS ON KNIPP ROAD, STREY LANE, TAYLORCREST ROAD, AND BUNKER HILL ROAD – *Gerardo Barrera, City Administrator and Elvin Hernandez, Director of Public Works***
- XIII. DISCUSSION, FEEDBACK AND POSSIBLE ACTION TO AMEND THE CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND AMERICAN TOWER REGARDING INSTALLATION OF TELECOMMUNICATION EQUIPMENT ON THE EXISTING EQUIPMENT BUILDING NEXT TO THE CELL TOWER AT CITY HALL – *Gerardo Barrera, City Administrator***

XIV. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the September 19, 2023, City Council Meeting
- B. September 2023 Financials
- C. The Goodman Corporation, Invoice No. 9-2023-5 in the amount of \$310.00 for professional services rendered in September 2023 for the Memorial Drive and Gessner Road grant application.
- D. Harris-Galveston Subsidence District, Invoice No. 355255 in the amount of \$9,120.00 for water conservation education program.
- E. Neil Technical Services, Invoice No. 119198-2 in the amount of \$8,722.00 for pump installation at Water Plant #2.
- F. Probstfeld & Associates, Invoice No. 68351 in the amount of \$355.00 for drainage plan review completed in September 2023.
- G. Probstfeld & Associates, Invoice No. 68433 in the amount of \$530.00 for drainage plan review and site visit completed in September 2023.

XV. ADJOURN

I, Gerardo Barrera, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on October 13, 2023 by 12:00 p.m.

(SEAL)



Gerardo Barrera, City Administrator/ Acting City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.