



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE, TEXAS CITY COUNCIL TO BE HELD ON TUESDAY, APRIL 18, 2023 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

This meeting agenda, and the agenda packet, are posted online at
www.bunkerhilltx.gov
LATEST NEWS

The public will be able to observe and participate in the meeting as follows:

Join Zoom Meeting

<https://us06web.zoom.us/j/89976117941?pwd=S1JUci81cm1tWm5nTDZjU2FpUFRoZz09>

Meeting ID: 899 7611 7941

Passcode: 052550

Dial by your location

+1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. CONSIDERATION AND POSSIBLE ACTION ON AN APPEAL BY ALLEN HUCKABAY AT 323 KNIPP FOREST REGARDING THE REQUIREMENT OF SECTION 4-7 OF THE CODE OF ORDINANCES REQUIRING ELECTRICAL UTILITIES TO A RESIDENCE BE UNDERGROUND – *Gerardo Barrera, City Administrator*

V. MEMORIAL VILLAGES POLICE DEPARTMENT REPORT

- A. Update on Activities
- B. Update on 2024 Annual Budget Process and Discussions

VI. VILLAGE FIRE DEPARTMENT REPORT

- A. Update on Activities
- B. Update on 2024 Annual Budget Process and Discussions

VII. MAYOR'S REPORT

- A. **CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 23- 604, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE**
- B. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTIONS SUPPORTING THE EFFORTS OF THE HARRIS COUNTY MAYORS' AND COUNCILS' ASSOCIATION IN THE 88TH TEXAS LEGISLATIVE SESSION:**
 - Resolution No. 04-18-2023A, A Resolution of the City Council of the City of Bunker Hill Village, Texas Expressing Opposition to Senate Bill 175, and House Bill 3538 Which are being considered in the 88th Texas Legislature, that would adversely impact the ability of Texas Cities to advocate for their communities and communicate with Legislators.
 - Resolution No. 04-18-2023B, A Resolution of the City Council of the City of Bunker Hill Village, Texas expressing opposition to House Bill 2127, Senate Bill 814, and Senate Bill 149 which are being considered in the 88TH Texas Legislature, that would adversely impact the ability of Texas Cities to make decisions directly impacting their residents and communities.

C. Proclamations

- A Proclamation Naming April 2023 "*Child Abuse Prevention Month*"
- A Proclamation Naming Wednesday, April 26, 2023 "*Administrative Professionals Day in the City of Bunker Hill*"
- A Proclamation Naming the week of April 9-15, 2023 "*National Public Safety Telecommunicators Week*"

D. Report on Activities and Upcoming Events

- Mayors' Meetings
- Water Well No. 5 Ribbon Cutting
- Memorial High School Senior Parade – *Saturday, May 13, 2023*
- Retirement Reception for Karen Glynn, City Administrator – *Tuesday, May 23, 2023*
- Villages Independence Day Parade – *Tuesday, July 4, 2022*

VIII. CITY ADMINISTRATOR'S REPORT

A. Report on Activities and Upcoming Events

- Planning and Zoning Commission Meeting – *April 25, 2023*
- Discussion and Direction on the Installation of Solar Panels in the City
- Verizon Cell Node Update
- Personnel Update

B. Report on Capital Projects

- Public Works and Emergency Operations Building
- Taylorcrest Ct. Landscaping
- Memorial Sidewalk Construction and Landscaping Improvements
- Water Well No. 5 Landscaping
- Water and Wastewater Rehabilitation – Televising Existing Infrastructure

C. Finance Director Report

- Annual Audit
- Investments and Opportunities
- 2024 Budget - Proposed Calendar

IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 23-605 OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 5 AND NO. 6 TO THE ORIGINAL BUDGET OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, FOR THE FISCAL YEAR 2023; PROVIDING DETAILED LINE ITEM INCREASES OR DECREASES; PROVIDING FOR SEVERABILITY; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT – *Susan Grass, Finance Director*

X. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CHANGE ORDER NO. 2 TO THE CURRENT CONTRACT WITH JLA CONSTRUCTION SOLUTIONS LLC FOR THE PUBLIC WORKS AND DISASTER OPERATIONS BUILDING AT NO ADDITIONAL COST FOR A TIME EXTENSION TO THE CONTRACT FOR AN ADDITIONAL 45 CALENDAR DAYS AFTER CENTERPOINT ENERGY PROVIDES NEEDED POWER TO THE BUILDING – *Gerardo Barrera, City Administrator*

XI. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 04-18-2023C, A RESOLUTION OF THE CITY OF BUNKER HILL VILLAGE, TEXAS FINDING THAT CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC'S APPLICATION FOR APPROVAL TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR PURSUANT

TO 16 TEX. ADMIN. CODE § 25.243 TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY’S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL - Karen Glynn, Acting City Secretary/ Community Development

XII. CONSIDERATION AND POSSIBLE ACTION ON RESOLUTION NO. 04-18-2023D OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULE OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS – Gerardo Barrera, City Administrator and Karen Glynn, Acting City Secretary/ Community Development

XIII. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the March 21, 2023 Regular Council Meeting.
- B. February 2023 Financials.
- C. March 2023 Financials.
- D. Allied Hydromulch, LLC, Invoice No. 32316 in the amount of \$1,500.00 for landscaping services completed in March 2023 for the Taylorcrest Ct. Landscaping project.
- E. Bownds Wholesale Nursery, Invoice No. 14017 in the amount of \$14,100.00 for the installation of landscaping for the Taylorcrest Ct. Landscaping project.
- F. Cary M. Moran, Consulting Forester Invoice dated April 6, 2023 in the amount of \$400.00 for Forestry Consultation services rendered from December 2022 to March 2023.
- G. The Goodman Corporation, Invoice No. 1-2023-6 in the amount of \$465.00 for professional services rendered in January 2023 for the Memorial Drive and Gessner Road Grant Application.
- H. The Goodman Corporation, Invoice No. 3-2023-11 in the amount of \$5,000.00 for professional services rendered in March 2023 for the Memorial Drive and Gessner Road Grant Application.
- I. Neil Technical Services, Invoice No. 116551 in the amount of \$660.00 for Water Well No. 5 SCADA system services completed in March 2023.
- J. Probstfeld & Associates, Invoice No. 67167 in the amount of \$150.00 for Drainage Plan Review services completed in February 2023.
- K. RPS, Invoice No. 223033 in the amount of \$1,753.26 for General On-Call professional services for Chapel Belle Development Review, Staff Planning Meetings and Updates on projects performed from January 28, 2023 to February 24, 2023.
- L. RPS, Invoice No. 223034 in the amount of \$1,199.21 for Site Development Review for Drainage Impacts services completed from January 28, 2023 to February 24, 2023.
- M. RPS, Invoice No. 223035 in the amount of \$970.32 for City of Bunker Hill Village Drainage Committee services rendered from January 28, 2023 to February 24, 2023.
- N. Willscot, Invoice No. 9017223247 in the amount of \$1,234.98 for March 2023 facility rental (Public Works Team).

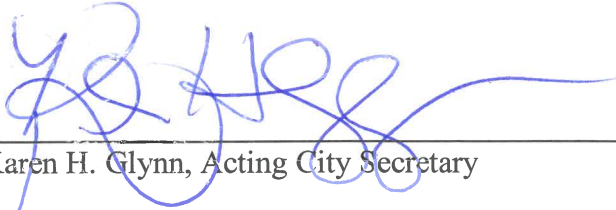
XIV. EXECUTIVE SESSION

PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE, THE CITY COUNCIL WILL MEET IN CLOSED EXECUTIVE SESSION TO CONSULT WITH THE CITY ATTORNEY REGARDING A MATTER THAT THE ATTORNEY'S DUTY REQUIRES TO BE HELD IN CLOSED SESSION.

SECTION 551.074 – PERSONNEL MATTERS – THE CITY COUNCIL WILL MEET IN CLOSED EXECUTIVE SESSION TO DELIBERATE REGARDING THE APPOINTMENT, ASSIGNMENT AND DUTIES OF THE CITY'S COMMISSIONER TO THE VILLAGE FIRE COMMISSION AND SEARCH FOR THE PUBLIC WORKS DIRECTOR.

XV. ADJOURN

**I, Karen Glynn, Acting City Secretary of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on April 14, 2023 by 12:00 p.m.
(SEAL)**



Karen H. Glynn, Acting City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.