



## CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, OCTOBER 19, 2021, AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

*“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”*

### ***NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:***

In accordance with Texas Government Code, Sec. 551.127, on a regular, non-emergency basis, Councilmembers may attend and participate in a meeting remotely by video conference. Should such attendance transpire, a quorum of the Council will be physically present at the location noted above on this agenda.

### ***Join Zoom Meeting***

<https://us06web.zoom.us/j/86724418605?pwd=V1JxVEVJcXQxR3h5eE9lbzhUUjRZOT09>

***Meeting ID: 867 2441 8605***

***Passcode: 770309***

***Dial by your location  
+1 346 248 7799 US (Houston)***

***Meeting ID: 867 2441 8605***

***The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.***

## **CLOSED EXECUTIVE SESSION**

THE CITY COUNCIL WILL NOW MEET IN CLOSED EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH THE CITY ATTORNEY REGARDING POTENTIAL LITIGATION OR A MATTER WHICH THE DUTY OF THE CITY ATTORNEY REQUIRES TO BE HELD IN CLOSED SESSION.

*The Regular City Council Meeting will commence at 5:30 p.m. following the closed executive session:*

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE**

### **III. CITIZENS' COMMENTS**

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed. Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

### **IV. POLICE COMMISSIONER REPORT**

A. Update on Activities

### **V. FIRE COMMISSION LIAISON REPORT**

A. Update on Activities

B. Progress on Renovation of Fire Station and Expected Completion Date

### **VI. MAYOR'S REPORT**

A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NO. 21-560, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

B. CONSIDERATION AND POSSIBLE ACTION TO ADOPT RESOLUTION NO. 10-19-2021A OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, AUTHORIZING PARTICIPATION IN THE NATIONAL OPIOID SETTLEMENT AGREEMENTS SECURED BY THE OFFICE OF THE ATTORNEY GENERAL AS A "NON-LITIGATING SUBDIVISION"; AND, AUTHORIZING THE MAYOR TO EXECUTE CERTAIN SETTLEMENT PARTICIPATION DOCUMENTS

C. Report on Activities and Upcoming Events

- Mayor's Meeting
- Deadline for Decision Regarding the Village Fire Department
- Winshire HOA Meeting/Block Party

**VII. CITY ADMINISTRATOR'S REPORT**

**A. Report on Activities and Upcoming Events**

- Planning and Zoning Commission Meeting--September 30 and November 18, 2021
- American Tower Request and Response
- Update on Annual TML Conference
- Villages Recycling Event – Saturday, October 23, 2021
- Holiday Event – Tuesday, December 14, 2021
- Twinkle Light Parade – Thursday, December 16, 2021

**B. Report on Capital Projects**

- Water Well No. 5 and BHE School/Detention Progress
- Update on Plan for Damaged Landscaping on City Right of Way Side (Major Roadways) of Private Property as a Result of the Winter Storm
- Gessner Road and Memorial Drive - Joint Application for Funding
- Chapel Belle Lane Reconstruction

**VIII. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO APPROVE AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF BUNKER HILL VILLAGE, TEXAS AND SPRING BRANCH INDEPENDENT SCHOOL DISTRICT, SETTING FORTH THE TERMS AND CONDITIONS OF THE CONSTRUCTION OF DRY UNDERGROUND ADDITIONAL STORMWATER DETENTION CAPACITY ON PROPERTY CURRENTLY OWNED BY SPRING BRANCH INDEPENDENT SCHOOL DISTRICT, PROVIDING FOR ACCESS, AND OTHER MATTERS - Karen Glynn, City Administrator**

**IX. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH MCDONALD MUNICIPAL & INDUSTRIAL FOR CONSTRUCTION OF THE SITE WORK FOR WATER WELL NO. 5 IN AN AMOUNT NOT TO EXCEED \$1,527,469.00 - Karen Glynn, City Administrator**

**X. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH LANGFORD ENGINEERING TO PROVIDE CONSTRUCTION AND INSPECTION SERVICES FOR THE CONSTRUCTION OF THE SITE WORK FOR WATER WELL NO. 5 IN AN AMOUNT NOT TO EXCEED \$34,000.00 - Karen Glynn, City Administrator**

**XI. CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 21-561 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26, (1) - (4) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26, (1) - (4); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR WATER AND SANITARY SEWER SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY - Karen Glynn, City Administrator**

**XII. CONSIDERATION AND POSSIBLE ACTION REGARDING A ONE YEAR CONTRACT EXTENSION WITH TEXAS PRIDE FOR SOLID WASTE (TRASH AND RECYCLING) SERVICES INCLUDING SERVICING THE DUMPSTER AT CITY HALL FOR THE TIME FRAME JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 AT A BASE AMOUNT OF \$29.39 PER HOUSEHOLD PER MONTH AND \$293.52 PER MONTH FOR SERVICING THE CITY'S DUMPSTER - Karen Glynn, City Administrator**

- XIII. CONSIDERATION AND POSSIBLE ACTION REGARDING ORDINANCE NO. 21-562 AMENDING THE CODE OF ORDINANCES OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, BY DELETING SECTION 16-26 (5) OF ARTICLE II OF CHAPTER 16 THEREOF AND SUBSTITUTING THEREFORE A NEW SECTION 16-26 (5); ESTABLISHING RATES TO BE CHARGED BY THE CITY FOR SOLID WASTE AND RECYCLING SERVICES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY- *Karen Glynn, City Administrator***
- XIV. CONSIDERATION AND POSSIBLE ACTION REGARDING RESOLUTION NO. 10-19-2021B OF THE CITY COUNCIL OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, ADOPTING A SCHEDULING OF FEES, RATES, DEPOSITS, AND OTHER CHARGES FOR PUBLIC SERVICES, INCLUDING THOSE RELATING TO DEVELOPMENT, BUILDING AND CONSTRUCTION, ELECTRICAL, PLUMBING, LICENSING AND REGISTRATIONS, REGULATORY INSPECTIONS, PERMITTING, APPLICATIONS, HEARINGS AND OTHER MATTERS - *Karen Glynn, City Administrator***
- XV. CONSENT AGENDA**  
**“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”**
- A. September 2021 Financials
  - B. Minutes of the September 21, 2021, Council Meeting
  - C. RPS, Invoice No. 921028 in the amount of \$2,463.68 for professional services rendered from August 28, 2021 to October 1, 2021 under on-call services for Bunker Hill Road Investigation and Master Drainage Plan Tables for the Drainage Committee
  - D. RPS, Invoice No. 921029 in the amount of \$2,161.94 for professional services rendered from August 28, 2021 to October 1, 2021 under on-call services for Site Development Review for Drainage Impact
  - E. RPS, Invoice No. 821023 in the amount of \$2,781.26 for professional services rendered from July 31, 2021 to August 27, 2021, under on-call services for the Annual MS4 Report, Update Tables in Master Drainage Plan, Field work and Bunker Hill Road Repairs
  - F. RPS, Invoice No. 821024 in the amount of \$136.00 for professional services rendered from July 31, 2021 to August 27, 2021, under on-call services for Site Development Review for Drainage Impact
  - G. RPS, Invoice No. 821034 in the amount of \$471.10 for professional services rendered from July 31, 2021 to August 27, 2021, under on-call services for Bunker Hill Detention Services
  - H. RPS, Invoice No. 821029 in the amount of \$13,860.00 for professional services rendered from July 31, 2021 to August 27, 2021 under on-call services for Bunker Hill Road Evaluation and Geotechnical Report
  - I. RPS, Invoice No. 821030 in the amount of \$41,565.00 for professional services rendered from July 31, 2021 to August 27, 2021 under on-call services for the Final Design for Reconstruction of Chapel Belle Lane
  - J. RPS, Invoice No. 721012 in the amount of \$17,062.00 for professional services rendered from June 26, 2021 to July 30, 2021 under on-call services for the Final Design for Reconstruction of Chapel Belle Lane
  - K. Langford Engineering, Inc., Invoice No. 24408 in the amount of \$1,710.35 for professional services rendered through July 30, 2021 for General Engineering Services

- L. Langford Engineering, Inc., Invoice No. 24409 in the amount of \$35,288.69 for professional services rendered through July 30, 2021 for Construction Plans for Water Well No. 2 (New Water Well No. 5)
- M. Langford Engineering, Inc., Invoice No. 24407 in the amount of \$50.72 for professional services rendered through July 30, 2021 for Risk and Resilience Assessment
- N. Probstfeld & Associates, Invoice No. 63993 in the amount of \$305.00 for professional services rendered in August 2021 for engineering services for drainage site development review
- O. Probstfeld & Associates, Invoice No. 64012 in the amount of \$320.00 for professional services rendered in August 2021 for engineering services for drainage site development review
- P. Probstfeld & Associates, Invoice No. 64086 in the amount of \$380.00 for professional services rendered in August 2021 for engineering services for drainage site development review
- Q. Probstfeld & Associates, Invoice No. 64157 in the amount of \$155.00 for professional services rendered in September 2021 for engineering services for drainage site development review
- R. Probstfeld & Associates, Invoice No. 64158 in the amount of \$380.00 for professional services rendered in September 2021 for engineering services for drainage site development review
- S. Probstfeld & Associates, Invoice No. 64170 in the amount of \$455.00 for professional services rendered in September 2021 for engineering services for drainage site development review
- T. Probstfeld & Associates, Invoice No. 64171 in the amount of \$380.00 for professional services rendered in September 2021 for engineering services for drainage site development review
- U. Probstfeld & Associates, Invoice No. 64262 in the amount of \$305.00 for professional services rendered in September 2021 for engineering services for drainage site development review
- V. Alsay, Inc., Monthly Pay Estimate No. 3 in the amount of \$287,127.00 for services rendered through August 11, 2021 for the Construction of Water Well No. 5
- W. Alsay, Inc., Monthly Pay Estimate No. 4 in the amount of \$641,340.00 for services rendered through August 31, 2021 for the Construction of Water Well No. 5
- X. Alsay, Inc., Monthly Pay Estimate No. 5 in the amount of \$58,500.00 for services rendered through September 29, 2021 for the Construction of Water Well No. 5
- Y. Neil Technical Services, Corp., Invoice No. 103804 – 2 in the amount of \$3,400.00 for services rendered dated August 30, 2021 to repair valves at the Taylorcrest Water Plant
- Z. Neil Technical Services, Corp., Invoice No. 103803 - 2 in the amount of \$4,950.00.00 for services rendered in through dated August 30, 2021 to repair valves at the Bunker Hill Water Plant
- AA. Neil Technical Services, Corp., Invoice No. 103031-4 in the amount of \$3,766.92 dated September 7, 2021 for the monthly rental fee (8/17/21-9/17/21) for a temporary generator at the Taylorcrest Water Plant.
- BB. Neil Technical Services, Corp., Invoice No. 105656 in the amount of \$812.50 for services rendered dated September 21, 2021 to investigate no power at the Taylorcrest Water Plant
- CC. Neil Technical Services, Corp., Invoice No. 103101-2 in the amount of \$16,320.00 for services rendered dated September 27, 2021 to replace GenSet Radiator at the Taylorcrest Water Plant
- DD. Neil Technical Services, Corp., Invoice No. 102458 in the amount of \$7,167.85 for services rendered dated June 10, 2021 to investigate SCADA System
- EE. T Construction, Invoice No. 2021-002-03A in the amount of \$6,485.00 for services rendered for 11727 Forest Glen Lane

- FF. AAA Asphalt Paving Inc., Invoice No. 1633-1 in the amount of \$16,704.43 for services rendered in September for repairs to Bunker Hill Road
- GG. Harris Galveston Subsidence District Water Conservation Program, Fee No. 314984 in the amount of \$65,892.00 for participation in the Water Conservation Education Program (Water Wise Program) for the 2021-2022 school year

**XVI. ADJOURN**

**I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on October 15, 2021 by 12:00 p.m.**

(SEAL)



**Karen H. Glynn, P.E., City Administrator**

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.**