



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, JUNE 16, 2020 AT 5:30 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

NOTICE OF MEETING BY TELEPHONE AND VIDEO CONFERENCE:

In accordance with order of the Office of the Governor issued March 16, 2020 and later extended, this meeting may be conducted by video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19). The City strongly encourages members of the public to attend by video conference as described below rather than in person (unless no other option is possible). **Please note that in order to comply with the social distancing guidelines recommended by the Center for Disease Control, the number of members of the public permitted to attend the meeting in person will be limited to six (6).**

This meeting agenda, and the agenda packet, are posted online at

www.bunkerhilltx.gov

[LATEST NEWS](#)

The public will be able to observe and participate in the meeting as follows:

Join Zoom Meeting

<https://zoom.us/j/99155845059?pwd=eDdPSlcxUjVoNnhRQ2FGbTJDMFl2Zz09>

Meeting ID: 991 5584 5059

Password: 503550

Dial by your location

+1 346 248 7799 US (Houston)

The public will be permitted to offer public comments by video conference as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request.

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER

III. CITIZENS' COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

IV. POLICE COMMISSIONER REPORT

- A. Update On Activities

V. FIRE COMMISSION LIAISON REPORT

- A. Update On Activities

VI. MAYOR'S REPORT

- A. Report on Activities
- B. Update on the 4th of July Event
- C. Consideration and Possible Action Regarding Appointment of Mayor Pro Tem for a Term of One Year
- D. Consideration and Possible Action Regarding Designation of the City's Audit Finance Committee
- E. Committee Reports/Updates
 - Beautification Committee – *Councilmember Laurie Rosenbaum, Chair*
 - Technology Committee – *Councilmember Eric Thode, Chair*
 - Public Safety Committee – *Councilmember Keith Brown, Chair*
 - Drainage Committee – *Jack Christiansen, Chair*

VII. CITY ADMINISTRATOR'S REPORT

- A. Introduction of Summer Interns
- B. Report on Activities
- C. Public Works Director - Report on Capital Projects
- D. Update on 2021 Budget Development and Schedule
- E. Report on Planning and Zoning Commission

VIII. CONSIDERATION AND POSSIBLE ACTION TO ADOPT ORDINANCE NUMBER 20 - 526, AN ORDINANCE OF THE CITY OF BUNKER HILL VILLAGE, TEXAS, EXTENDING A PUBLIC HEALTH EMERGENCY AND EXTENDING A STATE OF DISASTER DUE TO THE OUTBREAK OF COVID-19; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE – *Mayor Robert P. Lord*

IX. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE MAYOR TO APPROVE A DESIGN CONTRACT WITH LANGFORD ENGINEERING FOR DEVELOPMENT OF THE DESIGN DOCUMENTS FOR THE SITE WORK AND

WELL DESIGN FOR WATER WELL NO. 5 IN AN AMOUNT NOT TO EXCEED \$248,000.00 – Steve Smith, Director of Public Works/Building Official

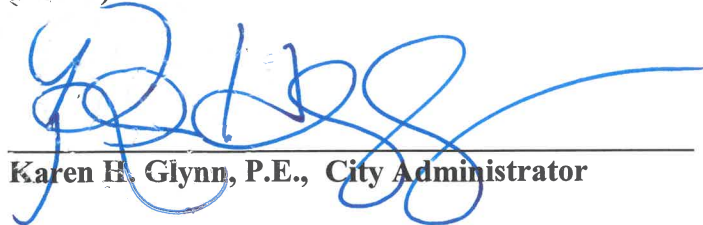
- X. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE A DESIGN CONTRACT WITH LANGFORD ENGINEERING FOR THE DESIGN DOCUMENTS TO RECOAT WATER PLANT AT CITY HALL IN AN AMOUNT NOT TO EXCEED \$45,000 – Steve Smith, Director of Public Works/Building Official**
- XI. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN INTERLOCAL AGREEMENT WITH THE CITY OF HEDWIG VILLAGE, TEXAS FOR A JOINT PROJECT FOR THE INSTALLATION OF A CROSSWALK ON TAYLORCREST FUNDING UP TO \$10,000 FOR THE PROJECT – Steve Smith, Director of Public Works/Building Official**
- XII. **CONSENT AGENDA**
“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”
- A. Minutes of the May 12, 2019 Regular Council Meeting
 - B. Kimley-Horn and Associates, Inc., Invoice No. 067787100-0220 in the amount of \$3,897.50 for professional services through February 29, 2020 for the Memorial Drive/Knipp Road Intersection Study
 - C. TeamWork Construction Services, Invoice No. 20-1974 dated May 26, 2020 in the amount of \$30,362.00 for the installation of guard rail on Memorial Drive
 - D. Shane’s Fence Company, Invoice No. 3440 dated May 14, 2020 in the amount of \$4,484.00 for the installation of fencing on Memorial Drive
 - E. Shane’s Fence Company, Invoice No. 3441 dated May 21, 2020 in the amount of \$3,018.00 for the installation of fencing on Memorial Drive
 - F. RPS, Invoice No. 520021 in the amount of \$5,184.10 for professional services rendered from May 2, 2020 to May 29, 2020 under on-call services for Construction Management Services for Street, Drainage, and Water Line Improvements for Warrenton Drive, Kilts Drive and Valley Star Drive
 - G. RPS, Invoice No. 520025 in the amount of \$1,824.53 for professional services rendered from May 2, 2020 to May 29, 2020 under on-call services for site development review
 - H. RPS, Invoice No. 520024 in the amount of \$3,757.17 for professional services rendered from May 2, 2020 to May 29, 2020 under on-call services for MS4 Report, Drainage Committee Support, and CIP/Budget Preparation
 - I. Probstfeld & Associates, Invoice No. 61343 in the amount of \$80.00 for professional services rendered in May 2020, for engineering services for drainage site development review
 - J. Probstfeld & Associates, Invoice No. 61366 in the amount of \$155.00 for professional services rendered in May 2020, for engineering services for drainage site development review
 - K. Probstfeld & Associates, Invoice No. 61445 in the amount of \$305.00 for professional services rendered in May 2020, for engineering services for drainage site development review
 - L. Langford Engineering, Inc., Invoice No. 23239 in the amount of \$14,556.67 for professional services rendered through April 30, 2020 for on call services for Preliminary Engineering for the replacement of Water Well No. 2 (New Water Well No. 5)

- M. Langford Engineering, Inc., Invoice No. 23240 in the amount of \$3,375.00 for professional services rendered through April 30, 2020 for on call services for Water Well No. 3 Rebuild

XV. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on June 12, 2020 by 12:00 noon.

(SEAL)



Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.