



CITY OF BUNKER HILL VILLAGE

NOTICE IS HEREBY GIVEN OF A REGULAR MEETING OF THE BUNKER HILL VILLAGE CITY COUNCIL TO BE HELD ON TUESDAY, MAY 15, 2018 AT 5:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS AT 11977 MEMORIAL DRIVE, HOUSTON, TEXAS, FOR THE PURPOSE OF DISCUSSION, AND IF DEEMED ADVISABLE BY THE CITY COUNCIL, ACTION ON THE FOLLOWING:

“The Mayor, City Council and Staff of Bunker Hill Village are committed to governing with integrity and fiscal responsibility. We are dedicated to creating a sense of community, ensuring the safety and well-being of our citizens, and preserving our unique character and quality of life so that we can pass on a greater and more beautiful city to future generations.”

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. OATH OF OFFICE:

- Councilmember Position 1 – *Robert P. Lord*
- Councilmember Position 2 – *Susan Schwartz*
- Councilmember Position 3 – *Jay Smyre*

IV. CITIZENS’ COMMENTS

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on the agenda of a future City Council meeting.

V. POLICE COMMISSIONER REPORT

- A. Financial Report/ Proposed 2019 Budget Process
- B. Update on Activities

VI. FIRE COMMISSIONER REPORT

- A. Financial Report/ Proposed 2019 Budget Process
- B. Update on Activities
- C. Presentation of Executive Summary of the McGrath Study “Analysis of Emergency Medical Services Response Time” for the Village Fire Department Fire Commission

VII. CONSIDERATION AND POSSIBLE ACTION ON AWARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND G & A BORING DIRECTIONAL FOR CONSTRUCTION OF THE CITY'S REGIONAL WATER LINE PROJECT ON BLALOCK AND WENDOVER IN AN AMOUNT NOT TO EXCEED \$406,381.00 INCLUDING THE BASE BID AND ADD ALTERNATES 1 AND 2 - *Steve Smith, Director of Public Works/ Building Official*

- VIII. CONSIDERATION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND RPS INFRASTRUCTURE IN AN AMOUNT NOT TO EXCEED \$44,150.00 TO DEVELOP THE RE-VISED BID PACKAGE AND CONSTRUCTION MANAGEMENT SERVICES FOR CONSTRUCTION OF THE CITY'S REGIONAL WATER LINE PROJECT ON BLALOCK AND WENDOVER - *Steve Smith, Director of Public Works/ Building Official***
- IX. CONSIDERATION AND POSSIBLE ACTION ON AWARDDING AD ALTERNATES TO THE CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND FUSED INDUSTRIES LLC FOR CONSTRUCTION OF THE CITY'S REGIONAL DRAINAGE PROJECT ON TAYLORCREST, WILLIAMSBURG, BUNKER HILL AND COBBLESTONE IN AN AMOUNT NOT TO EXCEED \$212,351.25 AS RECOMMENDED BY THE CITY'S DRAINAGE COMMITTEE - *Steve Smith, Director of Public Works/ Building Official***
- X. CONSIDERATION AND POSSIBLE ACTION ON CHANGE ORDER NO. 1 TO THE CONTRACT WITH FUSED INDUSTRIES LLC FOR CONSTRUCTION OF THE CITY'S REGIONAL DRAINAGE PROJECT ON TAYLORCREST, WILLIAMSBURG, BUNKER HILL AND COBBLESTONE IN AN AMOUNT NOT TO EXCEED \$8,200.00 FOR ADDITIONAL UTILITY EXPENSES - *Steve Smith, Director of Public Works/ Building Official***
- XI. CONSIDERATION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND RPS INFRASTRUCTURE IN AN AMOUNT NOT TO EXCEED \$124,340.00 TO DEVELOP THE REVISED BID PACKAGE AND PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR THE CITY'S REGIONAL DRAINAGE PROJECT ON TAYLORCREST, WILLIAMSBURG, BUNKER HILL AND COBBLESTONE - *Steve Smith, Director of Public Works/ Building Official***
- XII. CONSIDERATION AND POSSIBLE ACTION REGARDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND LLOYD SMITHA & ASSOCIATES IN AN AMOUNT NOT TO EXCEED \$172,000.00 TO PROVIDE CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE CITY'S REGIONAL DRAINAGE PROJECT ON TAYLORCREST, WILLIAMSBURG, BUNKER HILL AND COBBLESTONE AND THE CITY'S WATERLINE PROJECT ON BLALOCK AND WENDOVER - *Steve Smith, Director of Public Works/ Building Official***
- XIII. CONSIDERATION AND POSSIBLE ACTION ON AWARDDING A CONTRACT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND LAYNE CHRISTIANSEN FOR REPAIR OF WATER WELL NUMBER 4 LOCATED AT CITY HALL IN AN AMOUNT NOT TO EXCEED \$150,000.00 - *Steve Smith, Director of Public Works/ Building Official***
- XIV. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF BUNKER HILL VILLAGE AND THE MEMORIAL CITY REDEVELOPMENT AUTHORITY FOR THE JOINT PROJECT DEVELOPMENT, GRANT APPLICATION, DESIGN AND RECONSTRUCTION OF MEMORIAL DRIVE AND GESSNER ROAD – *Karen Glynn, City Administrator***

XV. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BUNKER HILL, A “TYPE A” GENERAL-LAW MUNICIPALITY CREATED PURSUANT TO THE LAWS OF THE STATE OF TEXAS, FOR THE SUPPORT AND FUNDING COMMITMENT FOR MEMORIAL DRIVE RECONSTRUCTION PROJECT FROM TALLOWOOD TO GESSNER WITH THE MEMORIAL CITY REDEVELOPMENT AUTHORITY (MCRA), A LOCAL GOVERNMENT CORPORATION CREATED BY THE CITY OF HOUSTON - Karen Glynn, City Administrator

XVI. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE CITY ADMINISTRATOR TO IMPLEMENT TRAFFIC IMPROVEMENTS FOR THE FOLLOWING LOCATIONS - Steve Smith, Director of Public Works/ Building Official

- Memorial Drive and Bunker Hill Road
- Memorial Drive and Branch Bend Circle

XVII. CONSIDERATION AND POSSIBLE ACTION ON AUTHORIZING THE CITY ADMINISTRATOR TO AWARD A CONTRACT FOR ASPHALT REPAIR ON BUNKERHILL ROAD AND POSSIBLY OTHER AREAS IN AN AMOUNT NOT TO EXCEED \$40,000- Steve Smith, Director of Public Works/ Building Official

XVIII. CONSENT AGENDA

“ALL MATTERS LISTED UNDER CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL NOT BE SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.”

- A. Minutes of the April 17, 2018 City Council Meeting
- B. April 2018 Financials
- C. RPS Infrastructure, Invoice No. 318052 in the amount of \$935.73 for professional services rendered from March 3, 2018 to March 31, 2018 under on-call services for Site Development Review and HGL Calculations for Plan Reviews
- D. RPS Infrastructure, Invoice No. 318054 in the amount of \$8,088.69 for professional services rendered from March 3, 2018 to March 31, 2018 under on-call services for miscellaneous projects including the Drainage Committee support, rebidding the water and drainage projects
- E. The Goodman Corporation, Invoice No. 3-2018-2 in the amount of \$1,356.06 for professional services rendered through March 31, 2018 for the Memorial Drive and Gessner Road Grant Application
- F. T Construction, LLC Pay Estimate No. 11 in the amount \$9,788.22 for construction services rendered from January 17, 2018 to January 31, 2018 for the 2017 Sanitary Sewer Rehab Project and Hurricane Harvey Repairs
- G. T Construction, LLC Pay Estimate No. 12 in the amount \$87,788.43 for construction services rendered from March 1, 2018 to March 31, 2018 for the 2017 Sanitary Sewer Rehab Project and Hurricane Harvey Repairs
- H. T Construction, LLC Pay Estimate No. 13 in the amount \$44,325.15 for construction services rendered from April 1, 2018 to April 30, 2018 for the 2017 Sanitary Sewer Rehab Project and Hurricane Harvey Repairs and the reduction of the retainage to 5%
- I. T Construction, LLC Invoice 2018-005-01 in the amount \$7,350.00 for construction services rendered from April 1, 2018 to April 30, 2018 for a leak repair at Pebble Hill and Memorial Drive

- J. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1701-08 in the amount of \$13,635.00 for professional services rendered from February 1, 2018 through March 31, 2018 for the 2017 Sanitary Sewer Rehab Project
- K. Lloyd, Smitha & Associates, LLC Invoice No. CMBH1701-09 in the amount of \$2,080.00 for professional services rendered from January 1, 2018 through January 31, 2018 for the 2017 Sanitary Sewer Rehab Project.
- L. Langford Engineering, Inc., Invoice No. 21204 in the amount of \$4,500.77 for professional services rendered through March 30, 2018 for the Taylorcrest Water Plant Improvements Project
- M. Langford Engineering, Inc., Invoice No. 21203 in the amount of \$266.18 for professional services rendered through March 30, 2018 for General Services including meeting with Beautification Committee
- N. W.W. Payton Corp. Pay Estimate No. 9 in the amount of \$11,151.00 for construction services rendered from March 3, 2018 to March 29, 2018 for the Taylorcrest Water Plant No. 1 Improvements
- O. Shane's Fence Invoice No. 3036 dated April 9, 2018 in the amount of \$13,150 for the Taylorcrest Water Treatment Plant Fencing
- P. Spring Branch ISD in the amount of \$8,000 annually for Tax Collection Services for the 2017 tax year

XIX. MAYOR'S REPORT

- A. Report on Activities
- B. Appointment of Additional Associate Judge – Judge Kelly Benavides
- C. Consideration and Action consenting to the appointment of Bob Fry to the Gulf Coast Authority Board representing the Municipalities Waste Disposal Council
- D. Update on Committees
 - Beautification Committee - *Laurie Rosenbaum*
 - Drainage Committee - *Robert Lord*
 - Public Safety Committee & Tri Cities Public Safety Committee - *Jay Janecek*
 - Technology Committee – *Mayor Jay Williams*
 - Court Security Committee – *Karen Glynn*

XX. CITY ADMINISTRATOR'S REPORT

- A. Report on Activities and Projects
- B. Public Works Director Report on Capital Projects

XXI. ADJOURN

I, Karen Glynn, City Administrator of the City of Bunker Hill Village certify that the above notice of meeting was posted in a place convenient to the general public in compliance with Chapter 551, Texas government Code, on May 11, 2018 by 4:00 p.m.

(SEAL)



A handwritten signature in blue ink, appearing to read 'KH Glynn', is written over a horizontal line. The signature is fluid and cursive.

Karen H. Glynn, P.E., City Administrator

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-467-9762 for further information.